



REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.07.23

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Mayor Hewat
	Councillors:	Bird (arr. 6:04), Brown, Lang
	Regrets:	Councillor Leathwood
	Staff:	CAO Baker, CO Allaway, Colin Hawkins (dep. 6:57), Geoff Scott (dep. 6:57)
	Public:	3

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Adoption of the Agenda

165/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.07.23 Council Meeting be adopted as amended to include the addition of the late item regarding Kaslo Jazz Fest.

3. Adoption of the Minutes

166/2024 Moved, seconded and CARRIED

THAT the Minutes of the 2024.07.09 Council Meeting be adopted as presented.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

5.1.1 Mayor's Report

5.2 Committee Minutes

5.2.1 2024.07.08 Library Building Committee Meeting Minutes DRAFT

5.2.2 2024.07.08 Asset Management Committee Meeting Minutes DRAFT

5.2.3 2024.07.09 Events Committee Meeting Minutes DRAFT

5.3 Staff Reports

5.3.1 CAO Report

5.3.2 Manager of Strategic Initiatives Report

167/2024 Moved, seconded and CARRIED

THAT the order of business be amended to hold the In Camera portion of the meeting at this time.

9. In Camera Meeting

168/2024 Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a) and (k) of the Community Charter to consider employee matters and matters relating to the provision of a municipal service.

The open meeting recessed at 6:59 p.m.

The open meeting reconvened at 8:15 p.m.

10. Raised from In Camera Meeting – Nil

5. Information Items (continued)

5.1 Correspondence

5.1.1 2024.07.02 from BCEHS re BC Ambulance shift pattern

5.1.2 2024.07.09 Thanks from North Kootenay Lake Community Services

5.1.3 2024.07.09 from Kaslo Community Garden Society

5.1.4 2024.07.10 from Province of BC re Environmental Assessment Act

5.1.5 2024.07.10 from BC Assessment Authority re UBCM meeting

5.1.6 2024.07.16 Airport Shuttle Survey

5.2 2024.07.23 Circulation Package

6. Question Period – Nil

7. Business

7.1 Library Building Committee Recommendations: Call for EOI and Committee ToR

169/2024 Moved, seconded and CARRIED

THAT the Terms of Reference for the Library Building Committee be amended as proposed by the Committee during their July 8, 2024 meeting.

170/2024 Moved, seconded and CARRIED

THAT the Village contribute staff resources to assist the Library Building Committee in developing and issuing a Request for Expressions of Interest for partnerships that would enable library construction to proceed, as well as assist with the assessment of proposals.

7.2 2024-2034 Canada Community Building Fund Agreement

171/2024 Moved, seconded and CARRIED

THAT the Mayor and the Corporate Officer be authorized to sign the 2024-2034 Community Works Fund Agreement between the Village of Kaslo and the Union of BC Municipalities.

7.3 Service BC Lease Agreement

172/2024 Moved, seconded and CARRIED



THAT the Village of Kaslo agree to an Annual Base Rent of \$5,175 (\$431.25/month) for the Service BC space in City Hall of effective August 1, 2023; and THAT the Village agree to the Province of BC's request to exercise their Option to Terminate allowing for an agreement end date of August 1, 2026.

7.4 The Confluence Grand Opening Invitation

173/2024

Moved, seconded and CARRIED

THAT Mayor Hewat be authorized to attend the grand opening of The Confluence in Castlegar on August 23, 2024, with expenses paid pursuant to municipal policy.

Mayor Hewat declared a conflict of interest with respect to item 7.5 and absented herself from the meeting at 8:37 p.m. as she is an employee of the recommended contractor. Acting Mayor Lang assumed the role of Chair.

7.5 Contract Award – Front Street Park Construction Services

174/2024

Moved, seconded and CARRIED

THAT Brenton Industries Ltd. Be awarded the contract for Front Street Park final phase construction services, all for the sum of \$97,922.41 (excluding taxes), as outlined in their proposal dated 4th July 2024, AND FURTHER, that staff be authorized to execute the contract.

Mayor Hewat returned to the meeting at 8:39 p.m. and resumed the role of Chair.

8. Late Items

8.1 Beer Garden Request – Kaslo Jazz Fest

175/2024

Moved, seconded and CARRIED

THAT the Kaslo Jazz Fest be designated by Council as an Event of Significance for the purpose of applying for a Special Event Permit from the Liquor and Cannabis Regulation Branch.

11. Adjournment

The meeting was adjourned at 8:40 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

