



## REGULAR MEETING OF COUNCIL MINUTES

DATE: 2023.10.24

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Mayor Hewat
	Councillors:	Bird, Brown, Lang, Leathwood
	Staff:	CAO Dunlop, CO Allaway
	Public:	5

### 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 6:00 p.m.*

### 2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.10.24 Council Meeting

283/2023 Moved, seconded and CARRIED

***THAT the Agenda for the 2023.10.24 Regular Meeting of Council be adopted as presented.***

### 3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.10.10 Council Meeting

284/2023 Moved, seconded and CARRIED

***THAT the Minutes for the 2023.10.10 Regular Meeting of Council be adopted as presented.***

285/2023 Moved, seconded and CARRIED

***THAT Council dissolve into Committee of the Whole to receive information and questions from the public.***

### 4. Delegations

4.1 RCMP

4.2 Request for reconsideration – T. Balla

286/2023 Moved, seconded and CARRIED

***THAT Ms. Balla's request to appear as a delegation to Council be denied.***

### 5. Information Items

#### 5.1 Council Reports

5.1.1. Mayor Hewat provided written reports summarizing her activities and answered questions from Council.

5.1.2. Councillor Bird reported that the Kaslo Housing Society Annual General Meeting is scheduled for November 20<sup>th</sup> at the Seniors Hall and advised that there has been interest from CBC Kelowna about the need for dialysis in Nelson.

5.1.3. Councillor Leathwood reported on Kaslo & District Library affairs.

## 5.2 Committee Minutes

5.2.1. 2023.10.19 Recreation Grant Committee Meeting Minutes DRAFT

## 5.3 Staff Reports

5.3.1. CAO Dunlop provided an update on municipal activities including progress on FireSmart projects.

## 5.4 Correspondence

5.4.1. COVID-19 Restart Funds

5.4.2. RCMP Q3 Report

## 5.5 2023.10.24 Circulation Package

## 6. Question Period – Nil

**287/2023** Moved, seconded and CARRIED  
***THAT Council rise without reporting from Committee of the Whole.***

## 7. Business

### 7.1 2023-2026 5-Year Financial Plan Amendment Bylaw 1296

*CAO Dunlop provided a presentation about proposed updates to the budget for information only.*

### 7.2 Bylaw 1297 – Floodplain Amendment Bylaw

**288/2023** Moved, seconded and CARRIED  
***THAT the Floodplain Amendment Bylaw 1297 be adopted as presented.***

### 7.3 Zoning Amendment Bylaw No. 1298, 2023 (QP Developments)

**289/2023** Moved, seconded and CARRIED  
***THAT the Zoning Amendment Bylaw No. 1298, 2023 be read a first time.***

### 7.4 Rural Economic Diversification and Infrastructure Program (REDIP) Application

**290/2023** Moved, seconded and CARRIED  
***THAT Council approves applying for a grant under the Rural Economic Diversification and Infrastructure Program – Economic Diversification Implementation Grant for \$1,000,000 towards the Kaslo Rural Innovation Centre project; and,***

***THAT the Village of Kaslo agrees to cover its share of the costs (\$200,000) and any cost overruns if the application is successful.***

### 7.5 Community Development Grant Application – Kaslo Community Services



**291/2023** Moved, seconded and CARRIED  
***THAT Council approves the Kaslo Community Services application for \$3,500 in funding from the Community Development Grant program for holiday hampers.***

**7.6 AKBLG Convention April 19<sup>th</sup> – 21<sup>st</sup>, 2024**

**292/2023** Moved, seconded and CARRIED  
***THAT the CAO, Mayor Hewat and Councillors Bird and Brown be authorized to attend the Association of Kootenay Boundary Local Governments Convention in Radium Hot Springs from April 19-21, 2024 with expenses paid.***

**7.7 Sinixt Confederacy Office Opening**

**293/2023** Moved, seconded and CARRIED  
***THAT Mayor Hewat be authorized to attend the grand opening of the Sinixt Confederacy office in Nelson on October 25, 2023, with expenses paid.***

**7.8 Fall Recreation Grants**

**294/2023** Moved, seconded and CARRIED  
***THAT 2024 Fall Recreation Grants be awarded as follows:***

- ***Kaslo and District Arena Society - \$500.00***
- ***JB Fletcher Restoration Society - \$480.00***
- ***Kaslo & Area Youth Council - \$500.00***
- ***Kaslo Outdoor Recreation and Trails Society - \$500.00***
- ***Kaslo Racquet Club - \$500.00***
- ***North Kootenay Lake Art & Heritage Council - \$500.00***
- ***Kaslo Minor Hockey - \$500.00***
- ***Kaslo & District Public Library Association- \$500.00***
- ***Kootenay Lake Independent School Society - \$450.00***

**7.9 North Kootenay Lake Arts & Heritage Council Banners**

**295/2023** Moved, seconded and CARRIED  
***THAT the agreement between the Village of Kaslo and the North Kootenay Lake Arts and Heritage Council be amended to cover the installation and removal of banners throughout the downtown core.***

**8. Late Items – Nil**

**9. In Camera Meeting**

**296/2023** Moved, seconded and CARRIED  
***THAT Council now recess and reconvene In-Camera with the public excluded under Sections 90(1) (a), (c), (d) and (j) of the Community Charter.***

The open meeting recessed at 7:16 p.m.



The open meeting reconvened at 8:46 p.m.

**10. Raised from In Camera Meeting**

**10.1 Community Wildfire Resiliency Plan Proposal**

**IC107/23**

Moved, seconded and CARRIED

***THAT the Village of Kaslo contract with Cathro Consulting for the development of a Community Wildfire Resiliency Plan, at a cost not to exceed \$29,975 as outlined in the proposal dated October 12, 2023, pending approval of funding.***

**10.2 CAO Transition**

**IC109/23**

Moved, seconded and CARRIED

***THAT Council reluctantly accepts the resignation of Ian Dunlop as Chief Administrative Officer and Chief Financial Officer effective as of the end of the business day, Friday, December 15, 2023.***

**IC110/23**

Moved, seconded and CARRIED

***THAT Linda Tynan Consulting Services be engaged to assist Council with CAO Recruitment and Selection Services for the Village of Kaslo.***

**IC111/23**

Moved, seconded and CARRIED

***THAT the proposal from Linda Tynan Consulting Services for Interim CAO Services for January 2024, be accepted.***

**IC112/23**

Moved, seconded and CARRIED

***THAT Mayor Hewat and Councillor Leathwood be appointed to the CAO Hiring Committee.***

**10.3 Boat Club Lease Agreements**

**IC113/23**

Moved, seconded and CARRIED

***THAT the Kaslo Bay Marine Club and Kaslo Boat Club be asked to provide a response to the Village of Kaslo regarding the proposed lease arrangements no later than December 1, 2023.***

**11. Adjournment**

The meeting was adjourned at 8:47 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat

