



# REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.02.13

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat  
Councillors: Bird, Brown, Lang, Leathwood  
Staff: CAO Tynan, CO Allaway  
Public: 5

## 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 6:00 p.m.*

## 2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.02.13 Council Meeting

24/2024 Moved, seconded and CARRIED

**THAT the agenda for the 2024.02.13 Council Meeting be adopted as presented with the addition of a late item regarding Section 5 of the Kaslo River Dike Project.**

## 3. Adoption of the Minutes

25/2024 Moved, seconded and CARRIED

**THAT the minutes of the 2024.01.23 Council Meeting be adopted as presented.**

## 4. Delegations – Nil

## 5. Information Items

### 5.1 Council Reports

5.1.1 Mayor's Report - Mayor Hewat provided a written report summarizing her recent activities and advised Council of upcoming RDCK meetings.

5.1.2 Councillor's Report - Councillor Bird reported on the availability of radon test kits and advised she is still working on a meeting of downtown property owners regarding fire safety and possibly rats.

### 5.2 Committee Minutes

5.2.1 2024.02.05 Art & Heritage Committee Meeting minutes DRAFT

### 5.3 Staff Report

5.3.1 CAO Report – CAO Tynan provided an update to Council regarding municipal operations.

5.3.2 FireSmart Update – delayed until the 2024.02.7 meeting.

### 5.4 Correspondence

5.4.1 South Beach Correspondence

- 5.4.1.1 2024.01.29 Denner
- 5.4.1.2 2024.01.30 Roberts & Mattas
- 5.4.1.3 2024.02.05 Marie
- 5.4.1.4 2024.02.05 Maxwell
- 5.4.1.5 2024.02.05 McClure
- 5.4.1.6 2024.02.05 Thatcher
- 5.4.1.7 2024.02.06 Bath
- 5.4.1.8 2024.02.06 Cheatley
- 5.4.1.9 2024.02.06 Johnston
- 5.4.1.10 2024.02.06 Jones
- 5.4.1.11 2024.02.06 Klassen
- 5.4.1.12 2024.02.06 Mattas
- 5.4.1.13 2024.02.06 McCormick
- 5.4.1.14 2024.02.06 McRae
- 5.4.1.15 2024.02.06 Miles
- 5.4.1.16 2024.02.06 Mogielka
- 5.4.1.17 2024.02.06 Stickel-Miles
- 5.4.2 AKBLG Convention & Reminders
- 5.4.3 AKBLG re Circular Economy Strategy
- 5.4.4 UBCM CRI 2020 Final Claim
- 5.4.5 Winter in the Forest Grant Approval
- 5.4.6 Kaslo Community Services – Holiday Hampers
- 5.5 **2024.02.13 Circulation Package**

**6. Question Period**

*A member of the public informed Council that they had shared their concerns regarding the proposed South Beach development directly with the developer.*

**7. Business**

**7.1 Development Permit – 331 Front Street (1896 Building)**

**26/2024**

Moved, seconded and CARRIED

**THAT the application for a Heritage and Commercial Core Development Permit for the property located at 331 Front Street be approved.**

*Councillor Lang declared a conflict of interest with respect to the request from the Kaslo Golf Course and absented himself from the meeting at 6:25 p.m. as he is on the executive.*

**7.2 Golf Course Request to Place Trailer**

**27/2024**

Moved, seconded and CARRIED



**THAT the Kaslo Golf Club is granted permission to place a travel trailer next to the Maintenance Shop, to provide campground accommodation for the groundskeeper through October 31, 2024, in accordance with existing zoning.**

*Councillor Lang returned to the meeting at 6:27 p.m.*

- 28/2024**      7.3    **Kaslo Community Garden – Request to Sponsor Grant Application**  
Moved, seconded and CARRIED  
**THAT the Village of Kaslo sponsor the Kaslo Community Garden’s application to the Community Fund of North Kootenay Lake for funding for a Jora Canada composter.**
- 29/2024**      7.4    **Castlegar Sculpturewalk 2024**  
Moved, seconded and CARRIED  
**THAT the Village of Kaslo lease the sculpture “Song to Mothers” by Zen Wang from Castlegar Sculpturewalk for installation in Legacy Park in 2024.**
- 30/2024**      7.5    **Procurement – Water Treatment Plant Upgrades**  
Moved, seconded and CARRIED  
**THAT the Village of Kaslo contract with Mountain Logic Solutions to supply, install and commission two sets of electronic actuators and associated controls to Treatment Train #3 & #1, all for the sum of \$120,650 + GST, as outlined in their proposal dated 22nd January 2024.**
- 31/2024**      7.6    **WildSafe BC 2024 Program**  
Moved, seconded and CARRIED  
**THAT the Village of Kaslo provide \$2,000 towards the delivery of a 2024 WildSafe BC program for the area.**
- 32/2024**      7.7    **Section 5 Dike Work**  
Moved, seconded and CARRIED  
**THAT staff be authorized to proceed with Section 5 of the Kaslo River Dike Project, subject to receipt of donated funds in the amount of \$60,000 from Mr. Dale Unruh; and further,**  
**THAT staff be directed to prepare an amendment to the Village of Kaslo’s Five Year Financial Plan bylaw to include a \$60,000 donation from Mr. Unruh and the repairs to Section 5 of the Kaslo River Dike, as detailed in the November 2016 Kaslo River Dike and Bank Remediation Plan prepared by Austin Engineering Ltd.**
- 33/2024**      Moved, seconded and CARRIED  
**THAT the request from Mr. Dale Unruh to have a street named after his family in recognition of a \$60,000 donation to the Village of Kaslo be denied; and further,**



**THAT the matter of development of policy related to recognition of donations be referred to staff for further research and report.**

**7.8 Committee of the Whole Meeting**

**34/2024**

Moved, seconded and CARRIED

**THAT a Committee of the Whole Meeting be scheduled for 6:00 p.m. on February 28, 2024 to review the status of municipal projects.**

**8. Late Items – Nil**

**9. In Camera Meeting**

**35/2024**

Moved, seconded and CARRIED

**THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a) of the Community Charter.**

The open meeting recessed at 6:48 p.m.

The open meeting reconvened at 7:52 p.m.

**10. Raised from In Camera Meeting – Nil**

**11. Adjournment**

The meeting was adjourned at 7:52 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat

