



## REGULAR MEETING OF COUNCIL MINUTES

DATE: 2023.01.24

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair Mayor Hewat  
Councillors Bird, Brown, Lang, Leathwood  
Staff CAO Dunlop, CO Allaway  
Public 4

### 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 6:02 p.m.*

### 2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.01.24 Council Meeting

16/2023 Moved, seconded and CARRIED

***THAT the Agenda for the 2023.01.24 Regular Meeting of Council be adopted as amended to remove the Neighbours United item.***

### 3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.01.10 Council Meeting

17/2023 Moved, seconded and CARRIED

***THAT the Minutes for the 2023.01.10 Regular Meeting of Council be adopted as corrected.***

18/2023 Moved, seconded and CARRIED

***THAT Council dissolve into Committee of the Whole at 6:03 p.m. to receive delegations, information, and questions from the public.***

### 4. Delegations

4.1 Kaslo & District Library

*Kaslo & District Library Executive Director Eva Kelemen provided an overview of the new library building project.*

### 5. Information Items

5.1 **Mayor's Report**

*Mayor Hewat provided a written report summarizing her recent activities and plans for the coming weeks.*

## 5.2 Council Reports

5.2.1 Councillor Brown reported on the January 12<sup>th</sup> Kaslo District Community Forest Society meeting.

5.2.2 Councillor Bird provided an update on the affordable housing project.

## 5.3 CAO Report

5.3.1 2022 Budget Variance Report to December 31, 2022

5.3.2 Wildfire Development Permit DP2022-07

5.3.3 Kaslo South Lands Project Information Report

CAO Dunlop reviewed his written report and answered questions from Council about current projects.

## 5.4 Correspondence

5.4.1 2023.01.09 UBCM meeting with the BC RCMP – September 14, 2022

5.4.2 RCMP 2022 Q4 Report

## 5.5 2023.01.24 Circulation Package

## 6. Question Period

Nil

**19/2023** Moved, seconded and CARRIED  
***THAT Council rise, without reporting, to open meeting at 6:52 p.m.***

## 7. Business

7.1 Remuneration and Expense Amendment Bylaw 1284

**20/2023** Moved, seconded and CARRIED  
***THAT Remuneration and Expense Amendment Bylaw 1284, 2023 be adopted.***

7.2 Front Street Park

**21/2023** Moved, seconded and CARRIED  
***THAT the lights at Front Street Park be turned off unless there is a performance taking place.***

7.3 WildSafe BC

**22/2023** Moved, seconded and CARRIED  
***THAT the Village of Kaslo provide \$2,000 towards the delivery of a 2023 WildSafe BC program for the area.***

7.4 Kaslo River Bank Remediation Project

**23/2023** Moved, seconded and CARRIED



**THAT Council approves procurement of materials Phase 1 of the Kaslo River Dike and Bank Remediation Process from Terrafix Environmental Technology Inc. for \$49,459 + GST.**

*Councillor Bird declared a conflict of interest regarding item 7.5 and left the meeting at 6:57 p.m. as she is an organizer of the event.*

**7.5 Winter in the Forest**

**24/2023**

Moved, seconded and CARRIED

**THAT Council directs staff to submit an application for up to \$1500 in funding from the BC Recreation and Parks Association for 2023 Family Day activities.**

*Councillor Bird returned to the meeting at 6:58 p.m.*

**7.6 Council Benefits**

**25/2023**

Moved, seconded and CARRIED

**THAT the Village of Kaslo obtain annual insurance, extended health and dental coverage for Council from Manulife at a cost of \$12,246.84 plus applicable taxes.**

**7.7 Library Building Committee**

**26/2023**

Moved, seconded and CARRIED

**THAT the Terms of Reference for the Library Building Committee be adopted as presented.**

**7.8 Kootenay Lake Partnership**

**27/2023**

Moved, seconded and CARRIED

**THAT CAO Dunlop be appointed to represent the Village of Kaslo on the Kootenay Lake Partnership and be authorized to attend the meetings of the group with expenses paid.**

**7.9 UBCM CRI 2023 Grant**

**28/2023**

Moved, seconded and CARRIED

**THAT Council approves submitting an application to the 2023 UBCM CRI program for \$194,250.**

**8. Late Items**

*Nil*

**9. In Camera Meeting**

*Council will reconvene In Camera under section 90(1) of the Community Charter.*



**29/2023** Moved, seconded and CARRIED  
**THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a), (c), and (j) of the Community Charter.**

The open meeting recessed at 7:20 p.m.  
The open meeting reconvened at 8:26 p.m.

**10. Raised from In Camera Meeting**

**IC13/2023** Moved, seconded and CARRIED  
***THAT Councillor Lang, Nathan Thomson and Chris Temple be appointed to the Asset Management Committee for a term expiring December 31, 2026.***

**IC14/2023** Moved, seconded and CARRIED  
***THAT Kate O’Keefe be appointed to the Health Advisory Committee for a term expiring December 31, 2026.***

**IC15/2023** Moved, seconded and CARRIED  
***THAT Councillor Bird, Anne Heard and Margaret Wanke be appointed to the Library Building Committee for a term expiring December 31, 2026.***

**IC16/2023** Moved, seconded and CARRIED  
***THAT Councillor Lang, Anne Malik, David Russell, Lynn Van Deursen and Don Scarlett be appointed to the Liquid Waste Monitoring Committee for a term expiring December 31, 2026.***

**11. Adjournment**

The meeting was adjourned at 8:27 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat

