



# Regular Council Meeting - Minutes

Tuesday, July 22, 2025 at 6:00 PM

Council Chambers - City Hall 413 Fourth Street, Kaslo

Chair: Mayor Hewat  
Councillors: Bird, Brown, Lang, Leathwood  
Staff: CAO Baker, MSI Dunlop, LA Stroshein  
Public: 8

## 1. CALL TO ORDER

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

The meeting is called to order at 6:04 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Addition of late items

- Kaslo Jazz Etc. Society 2025 Festival Requests
- Municipal Insurance Association of BC

### 2.2 Adoption of the agenda

**168/25** ***THAT the agenda for the July 22, 2025 Council Meeting be adopted with the addition of the late items.***

**CARRIED**

## 3. ADOPTION OF THE MINUTES

2025.06.24 Minutes DRAFT

**169/25** ***THAT the minutes of the June 24, 2025 Council Meeting be adopted as presented.***

**CARRIED**

## 4. DELEGATIONS

*Nil*

## 5. INFORMATION ITEMS

### 5.1 Council Reports

Mayor's Report

*Mayor Hewat answered questions regarding her report.*

Councillor Reports

*Nil*

- 5.2 Committee Meetings
  - 2025.07.14 Health Advisory Committee
  - 2025.06.25 Kaslo Events Committee
- 5.3 Staff Reports
  - CAO Report
  - CAO Baker summarized his staff report on municipal activities including ongoing and upcoming projects.*
- 5.4 Correspondence
  - 2025.06.25 Farmers market Nutrition Program
  - 2025.06.20 Invitation to the Mining, Energy & Forestry Resource Breakfast Series
  - 2025.07.11 Shadrack - Sidewalks
- 5.5 2nd Quarter - Municipal Progress Report
- 5.6 Director of Financial & Corporate Services
- 5.7 Proposed RV Park - For the Record
- 5.8 South Kaslo Development Plan - What We Heard Report

## **6. QUESTION PERIOD**

*One member of the public thanked Council and Staff for the great job they did presenting and answering questions at the Proposed RV Park Open House held on July 21, 2025.*

## **7. BUSINESS**

- 7.1 DVP2025-01 405 4th Street
  - 2025.07.16 Staff Report
  - Public Notice
  - The applicant requested a postponement on their development permit application.*
- 7.2 DVP2025-02 331 Front Street
  - 2025.07.16 Staff Report
  - Public Notice

*To present a Development Variance Permit request that relieves the property owner from parking requirements for a restaurant with outdoor seating under Land Use (Zoning) Bylaw No. 1130.*

**170/25**

***THAT a Development Variance Permit be issued as recommended in the staff report titled DVP2025-02 – Parking Variance at 331 Front Street, dated July 16, 2025.***

**CARRIED**

**7.3**

**Community Development Grants**

*Staff Report - RDCK Community Development Grant Program*

*To seek authorization from Council to apply to the RDCK's Community Development Grant Program for funding towards projects included in the Village's 2025 budget.*

**171/25**

***THAT the Village apply to the RDCK's Community Development Grant Program for \$20,000 towards the Kaslo & District Arena upgrades project.***

**CARRIED**

**172/25**

***THAT the Village apply to the RDCK's Community Development Grant Program for \$30,000 towards the painting of City Hall and purchase of audio/visual equipment for Council Chambers.***

**CARRIED**

**173/25**

***THAT the Village apply to the RDCK's Community Development Grant Program for \$40,000 towards the Kemball Memorial Centre renovations.***

**CARRIED**

**7.4**

**2025.07.11 RDCK OCP Bylaw Amendment**

*For Council to consider the potential effects of the RDCK OCP Bylaw Amendment on the Village of Kaslo.*

**174/25**

***THAT staff review the Regional District of Central Kootenay's Land Use bylaw amendment for potential effects on the Village of Kaslo and provide a response to the RDCK prior to August 15, 2025.***

**CARRIED**

**7.5**

**2025 Community Resiliency Investment FireSmart**

*Community Funding and Supports Allocation*

*2025.07.16 2025 CRI Agreement and terms of Conditions for Funding*

*For Council to consider authorizing the Corporate Officer to sign the 2025 Community Resiliency Investment FireSmart Community Funding agreement.*

175/25

***THAT staff fully execute the 2025 CRI FireSmart Community Funding and Supports Allocation-based Approval Agreement and Terms of Conditions of Funding.***

**CARRIED**

7.6

Council Renumeration Task Force

Staff Report

Terms of Reference

UBCM Council & Board Remuneration Guide

*To provide Council with options for performing a Council remuneration review.*

176/25

***THAT a call for membership be issued for a Council Remuneration Task Force based on the Terms of Reference presented in the staff report titled Council Remuneration Review dated June 24, 2025.***

**CARRIED**

7.7

Financial Officer and Corporate Administrator

*To appoint Joni L'Heureux as Chief Financial Officer and Corporate Administrator.*

177/25

***THAT Joni L'Heureux be appointed as the Village's Chief Financial Officer and Corporate Officer effective August 20, 2025 and that Robert Baker cease to be the Village's Chief Financial Officer and Corporate Officer effective August 20, 2025.***

**CARRIED**

7.8

Permissive Tax Exemptions

2025.06.26 Staff Report

Permissive Tax Exemption Policy

Financial Plan - The Use of Permissive Tax Exemptions

Permissive Tax Exemptions under section 225-226 of the Community Charter

*For Council to consider adopting a Permissive Tax Exemption Policy under section 224 of the Community Charter.*

178/25

***THAT the Permissive Tax Exemption Policy drafted June 26, 2025 be adopted.***

**CARRIED**

## **8. LATE ITEMS**

8.1

Kaslo Jazz Etc. Society 2025 Festival Requests

Staff Report

2025.05.02 Kaslo Jazz Etc Summer Music Festival 2025

**179/25**

***THAT for the 2025 Jazz Fest event, the Village close portions of Kaslo Bay Road to non-event traffic from 8am Wednesday, July 30, 2025 until 8am Monday, August 4, 2025, AND***

***THAT Kaslo Bay Park hours be extended until midnight on August 1-3, 2025, AND***

***THAT amplified music be permitted from 10pm until midnight on August 1-3, 2025, AND***

***THAT a License of Occupation be issued to the Kaslo Jazz Etc Society for use of Village land to operate a campground from July 31 - August 4, 2025 as detailed in the staff report titled Kaslo Jazz Etc Society - 2025 Event Requests, dated July 21, 2025.***

**CARRIED**

**180/25**

***THAT the 2025 Jazz Fest event, the Kaslo Jazz Etc Society be charged a daily land use fee of \$30/day as part of the License of Occupation for use of the Village's south beach lands as a campground.***

**CARRIED**

**181/25**

***THAT major community events, including those organized by the Kaslo Jazz Etc Society and Chamber of Commerce, be referred to the Village's Events Committee.***

**CARRIED**

- 8.1 Municipal Insurance Association of BC Voting Delegate  
*For Council to consider a Voting Delegate and alternate to MIABC.*

**182/25**

***THAT Council appoint Mayor Hewat as Voting Delegate and Councillor Brown as alternate to the Municipal Insurance Association of BC's 38<sup>th</sup> Annual General Meeting.***

**CARRIED**

## **9. IN CAMERA NOTICE**

*Nil*

**11. ADJOURNMENT**

**183/25** *THAT the meeting be adjourned at 7:18 p.m.*

**CARRIED**

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Corporate Officer

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Mayor