



REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.09.10

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Lang, Leathwood
Regrets: Brown
Staff: CAO Baker, CO Allaway, Colin Hawkins
Public: 1

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Adoption of the Agenda

- 2.1 Addition of any late items
- 2.2 Adoption of the agenda

188/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.09.10 Council Meeting be adopted as presented.

3. Adoption of the Minutes

- 3.1 Corrections to the minutes
- 3.2 Adoption of the minutes

189/2024 Moved, seconded and CARRIED

THAT the Minutes of the 2024.08.28 Council Meeting be adopted as presented.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

- 5.1.1 Mayor's Report – Mayor Hewat provided a verbal report regarding her activities since the last meeting.
- 5.1.2 Councillor Leathwood reported that the BearSmart Working Group met and is concerned that accumulated fallen fruit may be attracting bears. They would like additional communications to the public about the Animal Attractant bylaw.
- 5.1.3 Councillor Bird advised that she will be a speaker at the Small Talk forum at next week's UBCM convention, to talk about the need for FireSmart programs for commercial areas.

5.2 Committee Minutes – Nil

5.3 Staff Reports

- 5.3.1 CAO Report – CAO Baker provided a verbal update on municipal operations and projects.

5.4 Correspondence

5.4.1 2024.09.04 Y2Y re Outdoor recreation and your community.pdf

5.4.2 2024.09.10 Circulation Package

6. **Question Period** – Nil

7. **Business**

7.1 **Permissive Tax Exemption Bylaw No. 1306, 2024**

Moved, seconded and DEFEATED

THAT Permissive Tax Exemption Bylaw No. 1306, 2024 be read a second and third time.

190/2024 Moved, seconded and CARRIED

THAT Permissive Tax Exemption Bylaw No. 1306, 2024 be read a second and third time as amended to remove any permissive tax exemption for the property owned by the Kaslo and District Seniors Shelter Society (folio 43.010).

7.2 **Library Building Committee Terms of Reference**

191/2024 Moved, seconded and CARRIED

THAT the Terms of Reference for the Library Building Committee be amended to include a member of the public.

192/2024 Moved, seconded and CARRIED

THAT Ian Dunlop be appointed as the public representative for the Library Building Committee.

7.3 **Pavement Management Plan**

193/2024 Moved, seconded and CARRIED

THAT a Pavement Management Plan be developed as part of the Paving Project within the 2024 capital budget as detailed in the staff report titled Pavement Management Plan dated August 28, 2024.

7.4 **Letter of Support - Seniors Hall Paving**

194/2024 Moved, seconded and CARRIED

THAT a Letter of Support be provided to the Kaslo and Area Senior Citizen's Society in support of their grant application to the New Horizons for Seniors Program for accessibility improvements at the Senior's Hall.

7.5 **Procurement and Asset Disposal Policy**

195/2024 Moved, seconded and CARRIED

THAT the Procurement and Asset Disposal policy be adopted as amended to include reference to alignment with the Village's Official Community Plan as well as the Strategic Plan, in the definition of Social Procurement.



7.6 **Kemball Building Innovation Centre – Contract Award Heating, Ventilation and Cooling Upgrade (HVAC)**

196/2024

Moved, seconded and CARRIED

THAT Case Grypma Mechanical Ltd. Be awarded the contract for mechanical construction services for Heating, Ventilation and Cooling package, all for the sum of \$177,310 (excluding applicable taxes), as outlined in their proposal dated August 08, 2024, AND FURTHER, that staff be authorized to execute the contract.

197/2024

Moved, seconded and CARRIED

THAT Martech Electrical Systems Ltd. be awarded the contract for electrical services for the Kemball Memorial Centre's HVAC project, all for the sum of \$35,196, as outlined in their proposal dated August 30, 2024.

7.7 **Water Treatment Plant – Contract Award UV Treatment Reactors**

198/2024

Moved, seconded and CARRIED

THAT Trojan Technologies be awarded the contract for supply and commissioning of Ultraviolet Treatment Reactors for the Water Treatment Plant Upgrades capital project for an amount not to exceed \$276,640, as outlined in their proposal dated August 23, 2024.

8. **Late Items** – Nil

9. **In Camera Meeting**

199/2024

Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under sections 90(1)(c) and (l) of the Community Charter to consider employee relations and discussions with municipal officers respecting municipal objectives, measures and progress reports.

The open meeting recessed at 7:03 p.m.

The open meeting reconvened at 7:56 p.m.

10. **Raised from In Camera Meeting**

IC52/2024

Moved, seconded and CARRIED

THAT a Council Strategic Planning Workshop be held on Sunday, October 20, 2024, in Council Chambers at City Hall.

11. **Adjournment**

The meeting was adjourned at 7 :56 p.m.



CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

