



Regular Council Meeting - Jun 24 2025 Minutes

Tuesday, June 24, 2025 at 6:00 PM

Council Chambers - City Hall 413 Fourth Street, Kaslo

Chair: Mayor Hewat
Councillors: Bird, Brown, Leathwood, Lang
Staff: CAO Baker
Public: 11

1. CALL TO ORDER

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting is called to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Addition of late items

- Council Procedures Bylaw Review
- RV Park Proposal Process
 - Correcting misinformation
 - Open House
 - Purchase and Sale Agreement

2.2 Adoption of the agenda

152/25 THAT the agenda for the June 24, 2025 Council Meeting be adopted as amended with the addition of late items.

CARRIED

3. ADOPTION OF THE MINUTES

2025.06.10 Minutes DRAFT

153/25 THAT the minutes of the June 10, 2025 Council Meeting be adopted as presented.

CARRIED

4. DELEGATIONS

- 4.1 Take Action on Radon
 - Draft Kaslo Community Report 2025
 - Radon Test Kit Challenge Community Follow up Presentation
 - Mayor and Council Kaslo

5. INFORMATION ITEMS

- 5.1 Council Reports
 - Mayor's Report
 - Councillor Reports
- 5.2 Committee Meetings
 - None*
- 5.3 Staff Reports
 - CAO Report
- 5.4 Correspondence
 - 2025.06.03 Szucs RE Penny Lane
 - 2025.06.04 Kaslo Maypole RE Spring Rec Grant Report
 - 2025.06.05 Destination Canada RE Village of Kaslo TourismScapes Profile
 - 2025.06.12 Pump RE Letter of Complaint
 - 2025.06.16 Walker RE no parking request
 - 2025.06.19 Save the Date - 2025 Ktunaxa Nation Annual General Assembly

154/25 THAT the Mayor be authorized to attend the 2025 Ktunaxa Nation Annual General Assembly with expenses paid pursuant to Municipal Policy.

CARRIED

Councillor Lang left the meeting at 6:46 p.m, and returned to the meeting at 6:48 p.m.

- 5.5 2025 UBCM Convention – Provincial Appointment Book & MACC Staff Meeting Request Process

2025 UBCM Convention - Email

2025 UBCM Convention Provincial Appointment Book

- 155/25 THAT the Village request a meeting with appropriate Ministries for the 2025 UBCM to discuss expansion of the Kaslo Health Centre, and improved rural health care transportation.**

CARRIED

6. QUESTION PERIOD

Three members of the public asked questions of Council.

Council recessed at 7:24 p.m. and reconvened at 7:32 p.m.

7. BUSINESS

- 7.1 2024 Annual Report

For Council to consider the Village of Kaslo's 2024 Annual Report in accordance with section 99 of the Community Charter.

Staff Report - 2024 Annual Report

Village of Kaslo - Annual Report 2024

- 156/25 THAT the Village of Kaslo's 2024 Annual Report be adopted.**

CARRIED

- 7.2 2024 Statement of Financial Information

For Council to consider the Village of Kaslo's 2024 Statement of Financial information in accordance with the Financial Information Act and Regulation.

Staff Report - 2024 Statement of Financial Information

2024 Statement of Financial Information

157/25 THAT the Village's 2024 Statement of Financial Information be adopted.

CARRIED

- 7.3 Temporary Licenses of Occupation – Kaslo Saturday Market
For Council to consider authorizing a Temporary License of Occupation to Kaslo Community Services for use of 445 Front Street to accommodate overflow vendors during their Saturday Market on the August long weekend.

Staff Report - Temporary License of Occupation – Kaslo Saturday Market

158/25 THAT a Temporary License of Occupation be issued to Kaslo Community Services for use of 445 Front Street to accommodate overflow vendors during their Saturday Market on August 2, 2025.

CARRIED

- 7.4 Contract Award - Ultraviolet Treatment System Installation
For Council to consider awarding the contract for the construction and installation of the UV treatment system and related upgrades to the water treatment plant control systems.

Staff Report - Contract Award - Ultraviolet Treatment Installation

2025.06.09 Tender Award Recommendation Letter from KWL

159/25 THAT Filtrum Inc. be awarded the tender for the Water Treatment Plant Ultraviolet Disinfection Upgrade, all for the tendered price of \$377,400 (excluding applicable taxes), AND FURTHER, that staff be authorized to execute the contract.

CARRIED

- 7.5 Purchasing Policy - Local Supplier Engagement Requirement
For Council to consider an amendment to the Village's Procurement and Asset Disposal Policy.

Staff Report - Purchasing Policy - Local Supplier Engagement Requirement

Procurement and Asset Disposal Policy

RFP Language - Social Value and Local Supplier Engagement

160/25 THAT the Village's Procurement and Asset Disposal Policy be amended to include Local Supplier Engagement Requirements as presented in the staff report titled Purchasing Policy - Local Supplier Engagement Requirement dated June 19, 2025.

CARRIED

8. COMMITTEE OF THE WHOLE

161/25 THAT Council now resolve itself into the Committee of the Whole.

CARRIED

Council resolved into Committee of the Whole at 7:48 p.m.

8.1 Dog Control Bylaw

Briefing Notes - Dog Control Bylaw

1147 Dog Licensing Bylaw

THAT enforcement of the Village's Dog Licensing Bylaw be referred to Council's Strategic Priorities planning sessions in the fall of 2025.

CARRIED

8.2 Council Procedures Bylaw Review

8.3 RV Park Proposal Process

- Correcting misinformation
- Open House
- Purchase and Sale Agreement

THAT the Village issue a public facing document to correct some of the misinformation regarding the RV Park proposal.

CARRIED

THAT the Village schedule an open house for the RV Park proposal.

CARRIED

8.4 Rise and Report

162/25 THAT the Committee of the Whole now rise and report.

CARRIED

Council reconvened at 8:54 p.m.

10. RAISED FROM COMMITTEE OF THE WHOLE

163/25 THAT enforcement of the Village's Dog Licensing Bylaw be referred to Council's Strategic Priorities planning sessions in the fall of 2025.

164/25 THAT the Village issue a public facing document to correct some of the misinformation regarding the RV Park proposal.

165/25 THAT the Village schedule an open house for the RV Park proposal.

CARRIED

11. IN CAMERA NOTICE

166/25 THAT in accordance with Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following;

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

THAT persons other than Council members and municipal officers be excluded from the meeting.

CARRIED

The open meeting recessed at 8:41 p.m. and reconvened at 8:54 p.m.

12. RAISED FROM IN CAMERA MEETING

None

13. ADJOURNMENT

167/25 THAT the meeting be adjourned at 8:54 p.m.

CARRIED

Corporate Officer

Mayor