



## REGULAR MEETING OF COUNCIL MINUTES

DATE: 2023.04.11

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat  
Councillors: Bird, Brown, Lang, Leathwood  
Staff: CAO Dunlop, CO Allaway  
Public: 20 members of the public

### 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 6:02 p.m.*

### 2. Adoption of the Agenda

2.1 **Adoption** of the Agenda for the 2023.04.11 Council Meeting

104/2023 Moved, seconded and CARRIED

***THAT the Agenda for the 2023.04.11 Regular Meeting of Council be adopted as presented.***

### 3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.03.28 Council Meeting

105/2023 Moved, seconded and CARRIED

***THAT the Minutes for the 2023.03.28 Regular Meeting of Council be adopted as presented.***

106/2023 Moved, seconded and CARRIED

***THAT Council dissolve into Committee of the Whole at 6:03 p.m. to receive delegations and information items.***

### 4. Delegations

4.1 **Green For Life**

Cynthia Howard, Operations Manager for Green For Life Environmental, provided an update on waste collection service in Kaslo.

### 5. Information Items

5.1 **Council Reports**

5.1.1 **Mayor's Report**

5.1.2 **Councillor Reports**

5.1.2.1 Councillor Leathwood reported on the Kaslo & District Public Library's Annual General Meeting held on April 6<sup>th</sup>, 2023.

5.1.2.2 Councillor Brown advised that the Kaslo & District Community Forest Society's Annual General Meeting is scheduled for April 20<sup>th</sup>, 2023.

**5.2 Committee Minutes**

**5.2.1 2023.03.13 Recreation Grant Committee Minutes DRAFT**

**5.3 Staff Report**

**5.3.1 CAO Report**

CAO Dunlop provided an update on active projects including repairs to the dike and other municipal operations.

**5.4 Correspondence**

**5.4.1 Reducing Community Cancer Risks from Radon 2023.03.24**

**5.4.2 Ministry of Housing 2023.03.24**

Staff is directed to prepare a draft report to the province identifying available municipal lands, for Council's consideration.

**5.4.3 Kaslo Housing Society 2023.04.03**

Staff is directed to respond to the Kaslo Housing Society and include the response in the next agenda package.

**5.5 2023.04.11 Circulation Package**

**6. Question Period**

*Nil*

**107/2023**

Moved, seconded and CARRIED

***THAT Council rise and report from Committee of the Whole at 6:29 p.m.***

**7. Business**

**7.1 Water Parcel Tax Amendment Bylaw**

**108/2023**

Moved, seconded and CARRIED

***THAT the Water Capital Parcel Tax Amendment Bylaw 1287, 2023 is given first and second reading.***

**7.2 Sewer Parcel Tax Amendment Bylaw**

**109/2023**

Moved, seconded and CARRIED

***THAT the Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023 is given first and second reading.***

**7.3 ~~DVP 2022-02-Edwards~~**

**\*MOVED TO 2023.04.25 AT THE REQUEST OF THE APPLICANT\***

**7.4 Kaslo Baseball Association**

**7.4.1 Opposition Letters**



Moved and seconded

***THAT the Village of Kaslo provide a grant-in-aid of \$500 to the Kaslo Baseball & Softball Association to defray the cost of insurance.***

Moved, seconded and CARRIED

***THAT the main motion be amended to reflect a grant-in-aid of \$1,000.***

**110/2023** Moved, seconded and CARRIED

***THAT the Village of Kaslo provide a grant-in-aid of \$1,000 to the Kaslo Baseball & Softball Association to defray the cost of insurance.***

**111/2023** Moved, seconded and CARRIED

***THAT staff is directed to work with the Kaslo Baseball & Softball Association to develop a Service Provider Agreement for Council's consideration.***

**112/2023** Moved, seconded and CARRIED Councillor Brown opposed

***THAT the request to install advertising banners on the ballfield fence for the season be denied and staff is directed to work with the Kaslo Baseball & Softball Association to develop an alternative proposal for temporary signage for Council's consideration.***

## 7.5 May Days

### 7.5.1 Chamber of Commerce Requests

**113/2023** Moved, seconded and CARRIED

***THAT the Village provide a grant-in-aid to the Chamber of Commerce to offset the cost of obtaining Community Event Business Licences for vendors at the 2023 May Days events.***

**114/2023** Moved, seconded and CARRIED

***THAT the Village provide a grant-in-aid to the Chamber of Commerce to offset the cost of renting Vimy Park, the Logger Sports Grounds, Murray Pearson Ball Field and Front Street Park for May Days 2023 (Thursday May 18<sup>th</sup> - Tuesday May 23<sup>rd</sup>, 2023).***

**115/2023** Moved, seconded and CARRIED

***THAT the Village install the banners for May Days as an in-kind contribution to the event.***

**116/2023** Moved, seconded and CARRIED

***THAT the Village provide recycling containers and garbage bags for bear-proof bins, for use during May Days.***



**117/2023** Moved, seconded and CARRIED  
***THAT Council approve the road closures for the 2023 May Days events, subject to the submission of a completed application and payment of applicable fees.***

**7.5.2 Logger Sports Liquor Licence**

**118/2023** Moved, seconded and CARRIED  
***THAT a Beer Garden Licence be granted to the Kaslo Logger Sports for May 20<sup>th</sup> – 21<sup>st</sup>, 2023, subject to compliance with all government requirements.***

**7.6 North Kootenay Lake Arts and Heritage Council - Front Street Banners**

**119/2023** Moved, seconded and CARRIED  
***THAT the Village of Kaslo install decorative banners provided by the North Kootenay Lake Arts & Heritage Council on utility poles along Front Street for the 2023 summer season.***

**7.7 Kaslo Riding Club Lease Amendment**

**120/2023** Moved, seconded and CARRIED  
***THAT the Village permits the use of the Riding Club site for dog training purposes; and THAT the Corporate Officer be authorized to sign an amendment to the lease agreement.***

**7.8 Business Sign Application – Crow’s Key Bookkeeping & Tax**

**121/2023** Moved, seconded and CARRIED  
***THAT Crow’s Key Bookkeeping and Tax is authorized to place a sandwich board on the 4th Street sidewalk in front of the Kemball Memorial Building on a trial basis.***

**7.9 CBT Youth FireSmart Initiative – Project Management**

**122/2023** Moved, seconded and CARRIED  
***THAT Council approves awarding Project Management for the 2023 Columbia Basin Trust 2023 Wildfire Risk Reduction Kaslo Youth FireSmart Initiative to Cathro Consulting Ltd. for \$40,350 plus GST; and, THAT the Mayor and Corporate Officer may execute a contract between the Village and Cathro Consulting Ltd. based on the approved project specifications.***

**7.10 Kemball Building Project – Engineering Assessments**

**123/2023** Moved, seconded and CARRIED  
***THAT Council approves issuing purchase orders to Smith + Andersen for mechanical and electrical engineering, and Harmony Engineering for an energy assessment and audit of the Kemball Memorial Centre.***



**8. Late Items**

*Nil*

**9. In Camera Meeting**

**124/2023** Moved, seconded and CARRIED

***THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a), (c), and (j) of the Community Charter.***

The open meeting recessed at 7:10 p.m.

The open meeting reconvened at 8:00 p.m.

**10. Raised from In Camera Meeting**

**10.1 Green For Life – Contract for Waste Collection**

**IC49/2023** Moved, seconded and CARRIED

***THAT the Village of Kaslo contract with Green For Life for waste collection services in 2023-2025; and that the Mayor and Corporate Officer are authorized to sign the agreement in the form substantially as presented.***

**11. Adjournment**

The meeting was adjourned at 8:01 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat

