



## REGULAR MEETING OF COUNCIL MINUTES

DATE: 2023.01.10

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair Mayor Hewat  
Councillors Bird, Brown, Lang, Leathwood  
Staff CAO Dunlop, CO Allaway  
Public 1

### 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 6:03 p.m.*

### 2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.01.10 Council Meeting

01/2023 Moved, seconded and CARRIED

***THAT the Agenda for the 2023.01.10 Regular Meeting of Council be adopted as presented.***

### 3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2022.12.13 Council Meeting

02/2023 Moved, seconded and CARRIED

***THAT the Minutes for the 2022.12.13 Regular Meeting of Council be adopted as presented.***

### 4. Delegations

*Nil*

03/2023 Moved, seconded and CARRIED

***THAT Council now dissolve into Committee of the Whole to receive information, and questions from the public.***

### 5. Information Items

#### 5.1 Mayor's Report

*Mayor Hewat reported on her recent activities and answered questions from Council.*

#### 5.2 Council Reports

*Councillor Leathwood reported that the roof over the compressor at the arena has been removed.*

#### 5.3 CAO Report

- 5.3.1 CBT Seniors Tech Grant Final Report
- 5.3.2 CBT Wildfire Risk Reduction Final Report
- 5.3.3 REDIP Grant Application
- 5.3.4 CBT ChargeUp Grant Application
- 5.3.5 CBT CRI Wildfire Resiliency Grant Application

*CAO Dunlop answered questions from Council regarding items in his report.*

**5.4 Correspondence**

- 5.4.1 2023.01.03 ArtScape Mural Update
- 5.4.2 2023.01.03 Streetlights

**5.5 2023.01.10 Circulation Package**

**04/2023** Moved, seconded and CARRIED

***THAT Council rise and report from Committee of the Whole.***

**Councillor Bird gave Notice of Motion that the lights at the Front Street Stage be turned off unless there is a special event.**

**6. Question Period**

*Nil*

**7. Business**

**7.1 Development Procedures Bylaw 1283**

**05/2023** Moved, seconded and CARRIED

***THAT Development Procedures Bylaw 1283, 2022 be adopted.***

**7.2 Remuneration and Expense Amendment Bylaw 1284**

**06/2023** Moved, seconded and CARRIED

***THAT Remuneration and Expense Amendment Bylaw 1284, 2023 be given first, second and third reading.***

**7.3 Local Government Leadership Academy Training**

**07/2023** Moved, seconded and CARRIED

***THAT Councillors Bird and Brown be authorized to attend the Local Government Leadership Academy 2023 Elected Officials Seminar, with expenses paid.***

**7.4 Association of Kootenay Boundary Local Government Convention**

**08/2023** Moved, seconded and CARRIED

***THAT CAO Dunlop, Mayor Hewat and Councillors Bird, Brown, Leathwood and Lang be authorized to attend the Association of Kootenay Boundary Local Governments Convention in Cranbrook from April 21-23, with expenses paid.***



- 09/2023 7.5 Council Liaison Policy  
Moved, seconded and CARRIED  
***THAT the Council Liaison Policy be adopted as presented.***
- 10/2023 7.6 Terms of Reference – Art & Heritage Committee  
Moved, seconded and CARRIED  
***THAT an Art and Heritage Committee be established, and the Terms of Reference adopted as presented.***
- 11/2023 7.7 Terms of Reference – Asset Management Committee  
Moved, seconded and CARRIED  
***THAT an Asset Management Committee be established, and the Terms of Reference adopted as presented.***
- 12/2023 7.8 Terms of Reference – Health Advisory Committee  
Moved, seconded and CARRIED  
***THAT a Health Advisory Committee be established, and the Terms of Reference adopted as presented.***
- 13/2023 7.9 Terms of Reference – Liquid Waste Monitoring Committee  
Moved, seconded and CARRIED  
***THAT the Terms of Reference for the Liquid Waste Management Committee be adopted as presented.***
- 14/2023 7.10 Terms of Reference – Recreation Grant Committee  
Moved, seconded and CARRIED  
***THAT the Terms of Reference for the Recreation Grant Committee be adopted as presented.***

8. **Late Items**

*Nil*

9. **In Camera Meeting**

- 15/2023 Moved, seconded and CARRIED  
**THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a), (c), and (j) of the Community Charter.**

The open meeting recessed at 6:56 p.m.

The open meeting reconvened at 8:26 p.m.

10. **Raised from In Camera Meeting**



- IC03/2023 Moved, seconded and CARRIED  
***THAT the Village renew its 2023 Equipment, Crime, Property and Aerodrome Liability insurance with CapriCMW Insurance Services Ltd. for a total premium of \$112,939.***
- IC04/2023 Moved, seconded and CARRIED  
***THAT the Village renews its 2023 Municipal Insurance Program with Municipal Insurance Association of British Columbia for a total premium of \$11,722.***
- IC05/2023 Moved, seconded and CARRIED  
***THAT Jeff Davie be appointed to represent the Village of Kaslo on the Kaslo & Area D Economic Development Commission for a term expiring December 31, 2024.***
- IC06/2023 Moved, seconded and CARRIED  
***THAT Elizabeth Brandrick, Elizabeth Ross and Deb Borsos be appointed to the Health Advisory Committee for a term expiring December 31, 2026.***
- IC07/2023 Moved, seconded and CARRIED  
***THAT Councillor Bird, Ken Butt, Lynn Goldsborough and Joy Lukacs be appointed to the Recreation Grant Committee for a term expiring December 31, 2026.***
- IC08/2023 Moved, seconded and CARRIED  
***THAT the CAO be authorized to attend the MATI The Successful CAO course in West Kelowna from February 8-15, 2023, with expenses paid.***
- IC09/2023 Moved, seconded and CARRIED  
***THAT a letter of condolence be sent to the City of Nelson.***

## **11. Adjournment**

The meeting was adjourned at 8:27 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat

