



REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.03.12

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Brown, Lang,
Regrets: Councillor Leathwood
Staff: CAO Tynan, CO Allaway
Public: 1

1. Call to Order

The meeting was called to order at 6:02 p.m.

2. Adoption of the Agenda

- 2.1 Addition of late items, if any
- 2.2 Adoption of the agenda

46/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.03.12 Council Meeting be adopted as amended with the addition of the late item regarding reserve transfers.

3. Adoption of the Minutes

- 3.1 Corrections to the minutes, if any
- 3.2 Adoption of the minutes

47/2024 Moved, seconded and CARRIED

THAT the Minutes of the 2024.02.27 Council Meeting be adopted as presented.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

- 5.1.1 Mayor's Report – Mayor Hewat announced that Robert Baker has been hired as the new CAO for the Village of Kaslo. Mayor Hewat also provided a verbal summary of her activities outlined in her written report.

5.2 Committee Minutes – Nil

5.3 Staff Reports

- 5.3.1 CAO Report
- 5.3.2 Planning Report – DP 2024-02 (415 Front Street)
- 5.3.3 Planning Report – DP 2024-03 (425 Front Street)

5.4 Correspondence

- 5.4.1 2024.02.29 from RDCK re Emergency and Disaster Management Act
- 5.4.2 2024.02.28 Kootenay Regional Film Commission – Film Liaison Enquiry
- 5.4.3 2024.02.28 P. Trotter/M. Poulin – Legacy Park Art

- 5.4.4 Federal GIBC Grant Program – Decision re: New Kaslo and District Public Library
- 5.4.5 2024.02.29 CMHC – Decision re: Housing Accelerator Fund
- 5.4.6 2024.02.16 J. Lukacs – Letter of Resignation (Recreation Grants Committee)
- 5.4.7 2024.02.24 P. Trotter/M. Poulin re South Beach
- 5.4.8 2024.02.25 K. Pidcock re South Beach

5.5 **2024.03.12 Circulation Package**

6. **Question Period**

One member of the public asked a question regarding the next steps for the proposed development of South Beach.

7. **Business**

7.1 **Fees & Charges Amendment Bylaw 1301, 2024**

48/2024

Moved, seconded and CARRIED

THAT Fees and Charges Amendment Bylaw 1301, 2024 be adopted.

49/2024

Moved, seconded and CARRIED

That staff is directed to prepare an amendment to Fees & Charges Bylaw 1300 to reconsider the licence fees for cannabis related business.

Councillor Brown declared a conflict of interest with respect to item 7.2 and absented himself from the meeting at 6:26 p.m. as 415 Front Street is his place of work.

7.2 **Encroachment Agreement - 415 Front Street**

50/2024

Moved, seconded and CARRIED

THAT the Corporate Officer is authorized to sign an encroachment agreement between the Village of Kaslo and the owners of 415 Front Street, to allow building elements to project over the municipal sidewalk.

Councillor Brown returned to the meeting at 6:28 p.m.

7.3 **Contract Planning Services**

51/2024

Moved, seconded and CARRIED

THAT the Village of Kaslo contract with Dun-Map Inc. to prepare a revised Zoning Bylaw and updates to the Official Community Plan, as outlined in the proposal dated March 1, 2024, at a cost not to exceed \$29,000 + GST.

Mayor Hewat declared a conflict of interest with respect to item 7.4 and absented herself from the meeting at 6:30 p.m. as she is an employee of one proponent.

Acting Mayor Brown assumed the role of chair.



7.4 **FireSmart Fuel Treatment**

52/2024 Moved, seconded and CARRIED

THAT the Village of Kaslo contract with Loki to execute manual fuel modification treatments on Treatment Units 16A and H, for the sum of \$31,500 +GST as outlined in their proposal dated March 7, 2024.

53/2024 Moved, seconded and CARRIED

THAT the Village of Kaslo contract with Timber Ridge to execute mechanical fuel modification treatments on Treatment Unit I, for the sum of \$19,530 plus \$43/m³ +GST as outlined in their proposal dated March 7, 2024.

Mayor Hewat returned to the meeting and resumed the role of chair at 6:39 p.m.

7.5 **Committee of the Whole Meeting Schedule**

54/2024 Moved, seconded and CARRIED

THAT a Committee of the Whole meeting be scheduled for 6:00 p.m. on Thursday, March 14, 2024 to discuss municipal projects.

8. **Late Items**

55/2024 Moved, seconded and CARRIED

THAT the following reserve transfers be authorized:

- ***\$87,147.48 from the COVID Rapid Restart funds in 2023 for the Public Works equipment shelter***
- ***\$25,227.00 from the Climate Action Fund in 2023 for the structural flood protection project.***

9. **In Camera Meeting**

56/2024 Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under Section 90(1) (c) of the Community Charter to consider matters relating to employee relations.

The open meeting recessed at 6:53 p.m.

The open meeting reconvened at 7:35 p.m.

10. **Business Arising from In Camera Meeting**

57/2024 Moved, seconded and CARRIED



THAT Robert Baker be appointed as the Village's Approving Officer effective March 18, 2024 and that Linda Tynan ceases to be the Village's Approving Officer on March 18, 2024.

58/2024 Moved, seconded and CARRIED
THAT Robert Baker's contract be amended to temporarily remove the Chief Financial Officer designation until May 15, 2024, subject to the consent of Mr. Baker.

59/2024 Moved, seconded and CARRIED
THAT Council approve the Service Provider Agreement, dated for reference March 12, 2024, between the Village of Kaslo and Linda Tynan, and any amendments thereto.

11. Adjournment

The meeting was adjourned at 7:36 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

