



MINUTES
Regular Council Meeting
Tuesday, October 28, 2025 Council Chambers, 413
4th Street, Kaslo, BC 6:00 PM

COUNCIL
PRESENT:

Suzan Hewat, Mayor
Erika Bird, Councillor
Matthew Brown, Councillor
Rob Lang, Councillor
Molly Leathwood, Councillor

STAFF PRESENT:

Robert Baker, Chief Administrative Officer

1. CALL TO ORDER

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated including the Ktunaxa, Sinixt, and Sylix People and the Indigenous and Metis residents of our community.

The meeting was called to order at 6:01PM.

2. ADOPTION OF THE AGENDA

2.1. Adoption of the Agenda

R-233-2025

THAT the agenda for the October 28, 2025 Regular Council Meeting be adopted as presented.

Carried

3. ADOPTION OF MINUTES

3.1. Meeting Minutes

R-234-2025

THAT the minutes of the October 14, 2025 Regular Council Meeting be adopted as presented.

Carried

4. INFORMATION ITEMS

4.1. Reports from Council

Mayor Hewat provided a written report on her activities.

4.2. Report from the Chief Administrative Officer

Robert Baker, Chief Administrative Officer, provided Council with an update on municipal activities.

5. QUESTION PERIOD

There were no questions from the public.

6. BUSINESS

- 6.1. British Columbia Youth Parliament
R-235-2025
THAT the Village contact JV Humphries School to determine if there may be a student interested in participating in the Youth Parliament 2026.
Carried
- 6.2. St. Andrew's Church Pews
R-236-2025
THAT the Village contact St. Andrew's Church to discuss the possibility of receiving some pews for use in City Hall.
Carried
- 6.3. CBT REACH Grant Opportunity
R-237-2025
THAT Council approves applying to the Columbia Basin Trust Recreational Enhancements in Accessibility for Children program for improvements to the Vimy Park Playground and authorizes the CAO to sign the funding agreement if funding is approved.
Carried
- 6.4. 2026 Council Meeting Schedule
R-238-2025
THAT the 2026 Schedule of Council Meetings be approved as presented.
Carried
- 6.5. 2026 Council Appointments
R-239-2025
THAT the 2026 Council Appointments be approved as presented.
Carried
- 6.6. Holiday Hours and Staff Gratuities
R-240-2025
THAT the Village Office close at 12:00PM (noon) on Wednesday, December 24, 2025 and reopen at 10:00AM on Monday, January 5, 2026.
Carried
- R-241-2025**
THAT holiday gratuities in the amount of \$100.00, in Chamber Bucks if available, be provided to each Village staff member.
Carried
- 6.7. Permissive Tax Exemption Bylaw No. 1325, 2025
R-242-2025
THAT Permissive Tax Exemption Bylaw No. 1325, 2025 be adopted.
Carried

- 6.8. Fees & Charges Bylaw Amendments
R-243-2025
THAT Fees and Charges Amendment Bylaw No. 1327, 2025 be introduced and read a first, second, and third time.
Carried
- 6.9. Canada Summer Jobs 2026 - Summer Studen
R-244-2025
THAT the Village of Kaslo applies to the 2026 Canada Summer Jobs program.
Carried

7. IN CAMERA NOTICE

- 7.1. Closed Meeting
R-245-2025
THAT the October 28, 2025 Regular Council Meeting be closed to the public pursuant to the Community Charter provisions, section 90(1)(c) "labour relations and other employee relations; AND THAT persons other than Council Members and municipal officers be excluded from the meeting.

The Regular Council Meeting recessed at 6:22PM.

Carried

8. RECONVENE IN OPEN MEETING

The Regular Council Meeting reconvened at 6:50PM..

9. ADJOURNMENT

- 9.1. Meeting Adjournment
R-246-2025
THAT the Regular Council Meeting be adjourned at 6:50PM.

Carried

Mayor

Corporate Officer