



REGULAR MEETING OF COUNCIL AGENDA

DATE: 2023.08.08

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.08.08 Council Meeting

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.07.25 Council Meeting

4. Delegations

5. Information Items

5.1 Council Reports

5.2 Committee Minutes

5.3 Staff Reports

5.3.1 CAO Report

5.3.2 Local Government Climate Action Program Year 2 Survey

5.3.3 Municipal Land Inventory

5.3.4 DP2023-06 KSCU

5.3.5 EV Charging Stations

5.4 Correspondence

5.4.1 Old English Car Show – Request for Road Closure (Notice)

5.4.2 RDCK Board Highlights

5.4.3 2018 CEPF: Structural Flood Mitigation

5.4.4 2023/2024 Community Wood Smoke Reduction Program

5.4.5 BC Assessment Authority – UBCM Meeting

5.5 **2023.08.08 Circulation Package**

6. Question Period

15 minutes is available for members of the public in attendance to ask questions or make comments relating to items on the agenda.

7. Business

7.1 **Noise Control Bylaw 1290, 2023**

To give third reading to Noise Control Bylaw 1290, 2023.

7.2 Municipal Ticketing Bylaw 1294, 2023

To give third reading to Municipal Ticketing Bylaw 1294, 2023

7.3 Bylaw Enforcement Policy

To consider adopting a policy to guide the enforcement of municipal bylaws.

7.4 Temporary Licence of Occupation – Kaslo RC Club

To consider a Temporary Licence of Occupation for the Kaslo RC Club at the Kaslo Aerodrome.

7.5 2024 Woodstove Exchange Program

To consider participation in the 2024 RDCK Community Wood Smoke Reduction Program.

7.6 Corporate Officers Forum Attendance

To seek Council approval for professional development expenses for the Corporate Officer.

7.7 Next Generation 911 Funding

To authorize the CAO to sign the funding agreement for \$45,000 to prepare for implementation of a new 911 system.

8. Late Items

9. In Camera Meeting

10. Raised from In Camera Meeting

11. Adjournment





REGULAR MEETING OF COUNCIL MINUTES

DATE: 2023.07.25

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Mayor Hewat
	Councillors:	Bird, Brown, Lang, Leathwood
	Staff:	CAO Dunlop, CO Allaway
	Public:	3

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:00 p.m.

Moment of reflection – Peter Vass, Village of Kaslo Councillor from 2005 - 2008

2. Adoption of the Agenda

2.1. Adoption of the Agenda for the 2023.07.25 Council Meeting

219/2023

Moved, seconded and CARRIED

THAT the Agenda for the 2023.07.25 Regular Meeting of Council be adopted as amended with the addition of the following late item:

8.1 – Call for Topics: UBCM Small Talk Forum

3. Adoption of the Minutes

3.1. Adoption of the Minutes of the 2023.07.11 Regular Council Meeting

3.2. Adoption of the Minutes of the 2023.07.18 Committee of the Whole Council

220/2023

Moved, seconded and CARRIED

THAT the Minutes for the 2023.07.11 Regular Meeting of Council and the 2023.07.18 Committee of the Whole Meeting be adopted as presented.

221/2023

Moved, seconded and CARRIED

THAT Council dissolve into Committee of the Whole to receive information and questions from the public.

4. Delegations – Nil

5. Information Items

5.1. Council Reports

5.1.1 Mayor's Report – Mayor Hewat provided a written report outlining her recent activities.

- 5.1.2 Councillor Brown reported on the activities of the Kaslo & District Community Forest, as well as the recent Economic Development Commission meeting, and the successful baseball tournament held earlier in the month.
- 5.1.3 Councillor Leathwood reported on the recent Kaslo Events Select Committee and plans for Kaslo's 130th birthday celebration.

5.2. Committee Minutes

- 5.2.1 2023.07.18 Health Advisory Committee

5.3. Staff Reports

- 5.3.1 CAO's Report – CAO Dunlop provided a written report and a verbal summary of recent activities then answered questions from Council.
- 5.3.2 Q3 Financial Report

5.4. Correspondence

- 5.4.1 Ombudsperson 2023.06.27
- 5.4.2 Rural Economic Diversification and Infrastructure Program
- 5.4.3 Letter from A. Ortega re: bylaw 1193
- 5.4.4 RCMP Quarterly Report

5.5. 2023.07.25 Circulation Package

6. Question Period – Nil

222/2023 Moved, seconded and CARRIED
THAT Council rise without reporting from Committee of the Whole.

7. Business

7.1. Noise Abatement Bylaw 1290, 2023
223/2023 Moved, seconded and CARRIED
THAT Noise Abatement Bylaw 1290 be read a first and second time.

7.2. Accessibility Committee Terms of Reference
224/2023 Moved, seconded and CARRIED
THAT an Accessibility Committee be established, and the Terms of Reference adopted as presented.

7.3. DVP 2023-05 Spittal
225/2023 Moved, seconded and CARRIED
THAT Council approve Development Variance Permit application DVP 2023-05 to waive the requirement of Land Use Bylaw #1130 that parking spaces in residential zones must be located no closer to the front lot line than the front face of the principal building.



Councillor Bird declared a conflict of interest with respect to item 7.4 and absented herself from the meeting at 6:37 p.m. as she is an employee of Eric's Meat Market and the applicants are her family members.

7.4. DVP 2023-07 Eric's Meat Market

226/2023

Moved, seconded and CARRIED

THAT Council approve Development Variance Permit application DVP 2023-07 to waive the requirement of Land Use Bylaw #1130 that off-street parking and a loading space be provided for a restaurant with seating.

Councillor Bird returned to the meeting at 6:38 p.m.

7.5. Town Architecture Inc. Sign Application

227/2023

Moved, seconded and CARRIED

THAT Town Architecture Inc. is authorized to place a sandwich board on the 4th Street sidewalk in front of the Kemball Memorial Building on a trial basis.

7.6. Tree Removal Request – Kaslo Racquet Club

228/2023

Moved, seconded and CARRIED

THAT the Kaslo Racquet Club be permitted to remove the four Douglas Fir trees between the arena parking lot and the courts, at their cost; and, THAT the requirement to provide advance notice of the proposed tree removal be waived; and THAT the requirement to replace the removed trees be waived.

8. Late Items

8.1. UBCM Small Talk Forum – for information

9. In Camera Meeting

229/2023

Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a), and (e) of the Community Charter.

The open meeting recessed at 6:43 p.m.

The open meeting reconvened at 7:21 p.m.

10. Raised from In Camera Meeting

IC80/2023

Moved, seconded and CARRIED



THAT public notice be given of the Village's intent to lease Kaslo Aerodrome Hangar Lot #7 (EPP116083) to Eclipse Helicopters Ltd. for a term ending December 31, 2026, at a cost of \$1,065.19 in 2023 with 2% increases in each subsequent year.

IC81/2023 Moved, seconded and CARRIED

THAT Dan Miles be thanked for his service representing Kaslo on the Nelson Kootenay Lake Tourism Board.

11. Adjournment

The meeting was adjourned at 7:21 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

DRAFT





Mayors Report to Council

Regular Council Meeting

Tuesday, August 8, 2023

The following is a summary of the meetings and/or events that I have participated in since my last written report as well as a list of upcoming meetings.

Kaslo's current Community Development Fund balance is provided at the bottom of the report.

July 19th - Joint Resource Recovery

The resolutions passed at this meeting appear on the regular board meeting agenda.

Kaslo InfoNet Society AGM

I attended their Annual General Meeting held at the Langham Cultural Centre.

July 20th - RDCK Board

Items of interest

1. Jen Comer, Regional Manager with the Ministry of Jobs, Economic Development and Innovation appeared as a delegation and went through a presentation on the new round of funding. I provided a copy of the presentation to staff, and it was included on the July 25th agenda. It was also included on the agenda for the Kaslo & Area D Economic Development Commission (EDC) and I let her know about the special meeting to discuss possible projects that might be a fit for the new REDIP grant program. Since I knew that Councillor Brown had a Kaslo & District Community Forest meeting, I let him know that Jen indicated she would be in attendance, so it was a good opportunity for members of the board to ask questions.
2. Resolutions passed (the staff reports associated with these resolutions can be provided if requested or they can be found as part of the board package).
 - a. Resource Recovery Facilities Regulatory Bylaw No. 2905, 2023 was adopted. There were changes made to support the acceptance of new materials for processing at the Central Compost Facility.
 - b. The Board commits to funding the City of Nelson two organics drop-off bins upon proof of payment and bin installation. All materials delivered that aren't being used for City of Nelson municipal parks projects are to be delivered in a dry state to an RDCK facility.
 - c. The Board approved staff participation in the Moving Forward: Determining the Influence of Place on Public Transit in Rural Canada project through the Regional Innovation Chair in Rural Economic Development.
 - d. The Board authorized staff to prepare a service establishment bylaw for a Medical First Responder Service within a defined portion of Area D subject to a public consultation process and voter approval be undertaken by means of the Alternative Approval Process.
 - e. The East Shore Connectivity project was awarded to Kaslo InfoNet Society.
3. Reports related to the following items can also be provided, some of which staff may want to provide comment on.
 - a. Building Amendment Bylaw No 2908, 2023 which was read a first and second time.
 - b. Wildfire DPA's
 - c. State of Climate Action Report





Mayors Report to Council

July 23rd - Strategic Planning

July 24th – Kaslo & Area D Economic Development Commission meeting

We met to discuss possible projects that may qualify for REDIP.

Jen Comer was in attendance, and she went over her presentation. Also in attendance were the KDCFS Manager, a board member and a local member of the BC Community Forest Association. We were encouraged to pass along the presentation to local nonprofits.

Meeting with Cpl Venema and Staff Sgt Burndred to review their Annual Performance Plan and to discuss Community Concerns.

July 25th

Kaslo Events Committee

We discussed our final plans for the birthday party which is scheduled for Friday, August 11th and which will include the Citizen of the Year presentation.

Regular Council Meeting

July 27th – People organized Townhall re: Climate Action in Argenta

Director Watson and I attended this meeting to hear the concerns of local residents regarding the RDCK's proposed Climate Action Plan.

August 3rd

The Honorable Lisa Beare Minister of Citizen's Services travelled to Kaslo for an announcement and roundtable discussion with internet service providers on connecting rural communities in the north Kootenay Lake area. MLA Brittny Anderson, Area D Director Aimee Watson were also in attendance along with members of the board of Kaslo InfoNet Society and Kaslo & Area Chamber of Commerce.

Upcoming Meetings and Events

August 10th – Meeting with IHA as Acting Chair of WKBRHD

August 11th

Meeting re: new service model for BC Emergency Health Services.

Kaslo's Birthday Celebration and Citizen of the Year presentation

August 15th

RDCK Community Sustainable Living Advisory Committee
Kaslo & Area Chamber of Commerce

August 16th - Joint Resource Recovery

August 17th - RDCK Board





Mayors Report to Council

August 21st – North Kootenay Lake Services Committee

August 29th - Imagine Kootenay Steering Committee Planning Session

September 5th – FCM BC Regional Caucus virtual meeting

September 6th – FCM Environmental Issues and Sustainable Development committee meeting

September 7th – FCM Social Economic Development committee meeting

September 8th – Area D Climate Action meeting – Lardeau Valley Community Club

September 11th to 15th – FCM Board meetings in Yellowknife

September 12th - Regular Council Meeting

Since I will be away in Yellowknife for the FCM, Councillor Leathwood will be chairing the meeting as Acting Mayor.

September 17th to 22nd – UBCM Conference in Vancouver

Respectfully submitted,
Mayor Suzan Hewat

KASLO	2022 carry forward		\$	94,113.45
	Kootenay Lake Historical Society	16-Mar-23	6,500.00	
	Village of Kaslo	16-Mar-23	5,000.00	
	2023 Budget Allocation	31-Mar-23		22,625.00
	Village of Kaslo	18-May-23	19,640.50	
	Total grants issued to date		31,140.50	
	Total Available Funds		\$	85,597.95





Village of
Kaslo

Regular Meeting of Council

Chief Administrative Officer's **REPORT**

REPORT TO: Mayor & Council
FROM: Chief Administrative Officer
DATE: August 3, 2023

SUBJECT: CAO Report for August 8, 2023, Regular Meeting of Council

Good evening, Mayor Hewat and Members of Council,

This report provides an update on current Village projects and initiatives that staff are working on or involved with since the last Council meeting. I am happy to answer any questions you have, or to follow up with further information on any of these matters.

CAO Activities

- CRI, WRR and FireSmart Project
 - Revisions to CRI 2021 report sent to UBCM.
 - FireSmart demonstration project at City Hall. Work included installing flashing at base of wooden stairs, vegetation removal. Work also done around Seniors' Hall. The project will be included in a youth video production.
 - Booth at Jazzfest and Kaslo's Birthday.
- Arena Project
 - Waiting for contractor to arrange alarm verification and engineer sign-off.
- Kaslo River Dike & Bank Project
 - Fish permit received for fall-winter construction work. Waiting on other permits.
- A Avenue Watermain Project
 - Some remedial work being done to provide correct separation between watermain and culvert half-way up the hill.
- Kemball Building Renovations
 - Reviewing engineering reports.
 - Unspent portion of CBT Charge-up grant from purchase of electric truck can be applied to Kemball energy efficiencies. Approx \$7,500 of additional funding.
- Planning & Development
 - Two new heritage permits under review. KSCU painting and Moyie structures.
- Finance
 - Taxation requisition sent to RDCK, Police, BC Assessment
 - Local Government Climate Action Program survey and inventory completed, for LGCAP funding from province.
- Fire/Emergency Management
 - Emergency Preparedness Committee meeting was held at Fire Hall on June 27.
 - Fire risk in area is Moderate to Severe.
 - Largest fire in our area is Hammil Creek, near Argenta. The fire is in a remote area and is being monitored.

- RDCK EOC is not currently activated.
- South East and Central Regional Operations Centre is at activation Level 3 (Moderate) due to active fires and response in the area.
- First Responder Service for Area D, beyond Kaslo & Area Fire Dept service area is proposed. Currently the areas beyond do not pay into the service.
- Meeting included representation from Lardeau, SAR, BC Ambulance, and Emergency Support Services.
- Asset Management
 - Working on risk assessments for the asset inventory and mapping.
- Corporate
 - Cybersecurity training for staff completed.
 - Policy and bylaw updates as per Council direction.
 - Water and sewer added to MTI ticketing bylaw schedules.
 - Has successful follow-up Jazzfest operational meeting with emergency responders to discuss ambulance/first aid, security, policing, SAR, fire access, water, parking, camping and enforcement. Police were provided with ticketing information.
 - ServiceBC City Hall lease renewal negotiations continuing.
 - New purchasing policy in draft.
 - Still awaiting response from boat clubs to complete their lease renewals.
 - Working on Accessibility Committee recruitment and requirements.
- Public Works
 - Labour position recruitment closed August 4. Reviewing resumes.
 - Sludge pressing at wastewater plant in advance of busy weekend so things flow smoothly.
 - Stage 2 Water Restrictions continuing.
 - Ford F150 Lightning electric truck is now part of the fleet. News posted to social media and Valley Voice with acknowledgement of CBT grant.
- Other activities:
 - Rural Resident Attraction update meeting on August 2. Project extended to March 2024.
 - Field visit to SS Moyie to review locations for two proposed sheds and discussed slope stabilization project with them.
 - Job posting for Manager of Strategic Initiatives closed August 4. Reviewing applicants.

CAO Schedule

Aug 7 B.C. Day, Office Closed
 Aug 8 Regular Council Meeting
 Aug 10 Staff Meeting
 Aug 11 Kaslo Birthday at Legacy Park
 Aug 14 Economic Development
 Aug 21 North Kootenay Lake Shared Services
 Aug 22 Regular Council Meeting

LGCAP Year 2 Survey

Submitted date: 2023-07-12 14:27:10 Pacific Daylight Time

Generated date: 2023-07-12 14:29:01 Pacific Daylight Time

Introduction

Reaching net-zero emissions and adapting to a changing climate will require a whole-of-society approach. The new Local Government Climate Action Program (the Program or LGCAP) aims to catalyze the efficient flow of financial resources, data and knowledge between Modern Treaty Nations, local governments, and the Provincial Government to allow for cost effective, impactful, locally implemented climate action. For more information about the Program you can refer to the website and Program Guide.

What is climate action?

For the purposes of this program, a climate initiative or action is one that reduces greenhouse gas (GHG) emissions and/or strengthens resilience to the impacts of climate change (adaptation). This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies and planning; improving education, raising awareness of climate change causes and solutions, increasing human and institutional capacity with respect to climate change mitigation and adaptation, and impact reduction and early warning systems.

Information collected will:

Highlight local government and Indigenous climate leadership;
Profile action by including local government and Modern Treaty Nation emissions, resilience and climate action performance data in the annual Climate Change Accountability Report;
Help inform policy development and monitor progress on achieving provincial and local climate objectives; and
Support provincial efforts to better collaborate with and support communities to advance climate action.

The survey was informed by:

Feedback from local governments, Modern Treaty Nations and ministerial partners;
National and international GHG reporting protocols; and
The CDP (global disclosure system).

Instructions

*Please do not provide any personal information (e.g. email, phone number) in the survey.

Survey: Word Version

A survey template (i.e. a Word version) is available on the Local Government Climate Action Program webpage. The template can be used to gather information from staff across departments. Then simply cut and paste into the online version where you'll be submitting the survey.

Survey: Online Version

SimpleSurvey allows multiple users to access your survey, though two people cannot enter information at the same time.

For other users to contribute to your survey, simply share the unique link with your team members. Users must select "Save and continue later" when they are done updating the survey but not ready to submit.

Required fields are indicated with a red asterisk (*). You will not be able to submit the survey and attestation form without completing these fields.

Some fields have formatting considerations (i.e. numbers only). You will not be able to submit the survey and attestation form until all required fields are completed properly. The red text error message will indicate what is needed.

Attestation Form

The attestation form is filled in after survey questions are completed. It is the second page of the SimpleSurvey submission.

The attestation form is where the Chief Financial Officer, or equivalent position, attest to the following:

That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
That Local Government Climate Action Program funds held in reserve will be spent by March 31, 2025.
That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2023.

Requirements

1. Reporting

Report on at least one project linked to objectives from the CleanBC Roadmap to 2030 and/or Climate Preparedness and Adaptation Strategy. If your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement.

Attest that funds will be allocated to climate initiatives before submitting your survey.

For communities with populations of 15,000+, measuring and reporting local government or Nation's corporate emissions is required.

Optional open-ended questions asking for one or more initiatives related to climate action may be highlighted in the LGCAP Year 2 Summary Report or other Program materials to acknowledge innovative local climate solutions.

2. Deadline to submit the survey & attestation form

The deadline for submitting your survey and attestation form is 4 PM PDT on July 31, 2023.

3. Posting the survey & attestation form publicly

The design / format of the form can be changed however all information from required questions must be included.

Optional questions and answers can be omitted.

The deadline to post the survey and attestation form publicly is September 30, 2023.

Download a copy for your records!

Once submitted, you can download a copy of the completed survey and attestation form (PDF, Excel, and Word options). If you close this window before the download link appears, please reach out for a copy of your submission.

Support

If the survey is accidentally submitted, a submitted survey needs to be revised, or if you have any questions, please reach out to us at LGCAP@gov.bc.ca. We will be happy to provide assistance.

Thank you!

The LGCAP Team

The Survey

Climate Action Planning

Climate Action Plans are strategic roadmaps that identify how an organization will reduce their greenhouse gas (GHG) emissions (mitigation), increase their resilience to the impacts of climate change (adaptation), or a combination of both.

To answer the following questions, consider staff that contribute to activities that reduce greenhouse gas (GHG) emissions and/or strengthen resilience and the ability to adapt to climate-induced impacts. This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies and planning; improving education, raising awareness of climate change causes and solutions, increasing human and institutional capacity with respect to climate change mitigation and adaptation, and impact reduction and early warning systems.

Question 1: How many staff in full time equivalents (FTEs) are dedicated to working on climate action?

For example: Can include staff in engineering, emergency management, sustainability, transportation, waste management, etc. If a staff member is a climate action coordinator and works 100% on climate-related issues, add 1.0. If a staff member works approximately 25% (please estimate) on climate-related issues, add 0.25. Working on climate-related issues does not need to be written into the staff member's job description to be counted here.

1

Question 2: Does your local government or Nation have a climate action plan or other guiding document(s)?

- Yes
- No

Please select the type of plan(s) from the list.

- Integrated climate plan (addressing mitigation, adaptation and/or energy use)
- Integrated climate plan (addressing mitigation and adaptation)
- Integrated climate plan (addressing mitigation and energy)
- Integrated climate plan (addressing adaptation and energy)
- Standalone mitigation plan
- Standalone adaptation plan
- Standalone energy-related plan
- Don't know

Please indicate the date the plan was adopted/approved.
If you don't remember the month, you can enter "01" for January.

2022-09

Please include a link to the document or webpage if available.

[https://villageofkaslo2022.municipalwebsites.ca/ckfinder/connector?command=Proxy&lang=en&type=Files¤tFolder=%2FBylaws%2F&hash=c245c263ce0eced480effe66bbede6b4d46c15ae&fileName=1280%20Official%20Community%20Plan%20Bylaw%20No_%201280%2C%202022\(1\).pdf](https://villageofkaslo2022.municipalwebsites.ca/ckfinder/connector?command=Proxy&lang=en&type=Files¤tFolder=%2FBylaws%2F&hash=c245c263ce0eced480effe66bbede6b4d46c15ae&fileName=1280%20Official%20Community%20Plan%20Bylaw%20No_%201280%2C%202022(1).pdf)

Question 3: Has your local government or Nation declared a climate emergency?

Yes

No

Question 4: Please select the top 3 challenges impeding the advancement of climate action in your community.

Lack of jurisdiction.

Lack of staff capacity or expertise.

Lack of financial resources.

Lack of data or information.

Lack of local political support.

Lack of provincial or federal government support or collaboration.

Other.

Corporate Greenhouse Gas Emissions

Measuring corporate emissions is a Program requirement for all communities with a 2020 population of 15,000 and above (see population statistics here). Corporate GHG emissions are those produced by the delivery of local government or Modern Treaty Nation "traditional services" including:

Fire protection,

Solid waste management,

Recreational / cultural services,

Road and traffic operations,
Water and wastewater management, and
Local government administration.

Please see the following resources for guidance:

Scope Summary Document,
Corporate Inventory Reporting Tool,
Becoming Carbon Neutral Guidebook (Scope),
Carbon Neutral Workbook (Scope),
Contracted Services Emissions Guidance,
Contracted Emissions Calculator,
2022 BC Best Practices Methodology for Quantifying GHG Emissions, and
Emission Factors Catalogue.

Question 5: For the 2022 calendar year, has your local government or Nation measured and reported associated corporate GHG emissions?

- Yes
- No
- No, but for a past year. (Please enter most recent year completed: YYYY)

If not, please select all that apply.

- No, due to lack of staff and technical capacity.
- No, due to lack of financial resources.
- No, due to lack of awareness regarding which GHG accounting tools are available.
- No, corporate emissions are measured but not reported.
- Measurement is in-progress.
- Corporate inventory is not developed annually.

Optional: Please provide any further comments you wish to share on corporate emissions measurement and reporting here (e.g. system or approach used to measure corporate emissions).

We have continued to track this simply by using the old CARIP reporting form.

Community-Wide Greenhouse Gas Emissions

B.C. Climate Action Charter signatories have committed to measuring and reporting their community-wide GHG emissions generated from all GHG sources (anthropogenic) within their community boundary.

The Community Energy and Emissions Inventory (CEEI) initiative provides a provincial framework for tracking and reporting energy and GHG emissions at a community-wide scale. It is published with a two-year lag, however, raw data can be requested by local governments that wish to measure and report their community-wide emissions for the buildings and solid waste sectors ahead of publication.

The Climate Action Secretariat (CAS) is aware that some local governments are developing their own community-wide GHG emissions inventories (separate from the provincial CEEI) . A better understanding of community-wide emissions measurement across B.C. will help CAS as we upgrade CEEI.

Question 6: For the 2022 calendar year, have community-wide GHG emissions been measured for your local government or Nation?

- Yes
- In-progress
- No

If not, please select all that apply from the list.

- No, community GHG emissions were not reported because the 2022 Provincial Community Energy and Emissions Inventory data has not been released.
- No, community GHG emissions were not reported because the 2022 Provincial Community Energy and Emissions Inventory does not report transportation data.
- No, we do not measure and report community-wide emissions data due to lack of financial capacity.
- No, we do not measure and report community-wide emissions data due to lack of staff and technical capacity.
- No, we do not measure and report community-wide emissions annually. (Please indicate most recent year completed: YYYY)

If not, has your community or Nation measured and reported community-wide emissions in the past?

Yes

No

When was the last year your community or Nation reported its community-wide emissions and what is the interval for reporting (ex. every 5 years)?

2019. Kaslo intends to make this an annual activity after a climate-related committee of council is established this fall.

Question 7: Currently, the Province's legislated GHG emission reduction targets are 40% by 2030, 60% by 2040 and 80% by 2050, relative to 2007. Please state your local government or Nation's target(s).

	Reduction (format: e.g., 40%)	Baseline Year (format: 2007)
2030	49%	
2040	67%	
2050	71%	

If your local government or Nation's targets don't conform to the target years noted above, please enter them here. Format e.g.: target 2035 50% baseline 2010, target 2060 70% baseline 2010, ...

Question 8: The Province has also committed to introducing a target of net-zero emissions by 2050. Does your local government or Nation have a net-zero or carbon-neutral emissions target?

Yes: Net-zero (Net-zero refers to a jurisdiction achieving a balance between greenhouse gas emissions produced and removed from the atmosphere (e.g. planting trees or using carbon capture technologies))

Yes: Carbon neutral (Carbon neutral refers to a jurisdiction achieving a state of no net carbon dioxide emissions being released into the atmosphere (e.g. Reducing emissions as far as practical and purchasing offsets or other similar mechanisms))

No

Question 9: If data was provided by the Province, which three supporting indicators would be most valuable to your local government or Nation to advance climate action?

- Housing type: Private dwellings by structural type
- Floor area: Average floor area by building category and era
- Residential density: Population and dwelling units per "net" land area
- Commute by mode: Employed labour force by mode of commute
- Greenspace: Land area that is parks and protected greenspace
- Walk score: Proximity to services
- Proximity to transit: Persons, dwelling units and employment within walking distance of a "quality" transit stop/line
- Other

Transportation mode including commercial vehicles

Optional: Please provide any further comments you wish to share on community-wide emissions measurement and reporting here.

For small communities, please do it for us, do a transportation survey, or have ICBC report aggregated community data for vehicle kms.

Provincial Policy Alignment - Mitigation

The CleanBC Roadmap to 2030 is B.C.'s plan to meet provincial emissions reduction targets to be 40% below 2007 levels for 2030 and set on course to reach net-zero emissions by 2050.

One requirement of this Program is that you must report on a minimum of one project linked to objectives from the CleanBC Roadmap to 2030 and/or Climate Preparedness and Adaptation Strategy (CPAS). For questions 10-13, if your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. That said, please select all that apply.

Question 10: Please indicate all climate initiatives your local government or Nation had in-progress or completed in the 2022 calendar year related to the buildings sector. The buildings and communities sectoral target for the province is 59% to 64% emissions reductions by 2030.

- Zero-carbon new construction (please enter date in pop-up textbox below)

- Highest efficiency standards for new space and water heating equipment
- Topping up Provincial energy efficiency programs
- Step Code adoption
- Zero Carbon Step Code
- Zero-carbon heating requirement
- Net zero buildings commitments
- Efficiency upgrades to public buildings
- Demand-side management
- Not applicable
- Other

Optional: Please highlight a community project(s) that was in-progress or completed in the 2022 calendar year related to buildings.

Top-up for wood stove conversion program; began work on energy efficiency upgrades for a publicly-owned building.

Question 11: Please indicate all climate initiatives your local government or Nation had in-progress or completed in the 2022 calendar year related to the transportation sector. The transportation sectoral target for the province is 27% to 32% emissions reductions by 2030.

- Demand-side management to reduce distance travelled (single-occupancy vehicle commute reduction programs, parking disincentives)
- Improving or expanding public transportation
- Mode shift targets in Official Community Plan, Regional Growth Strategy or other guiding document
- Established personal transportation target goals, and measures to reach them, in annual reports – must include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles – and report on progress

Established commercial transportation target goals, and measures to reach them, in annual reports – must include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles – report on progress

Implemented zero-emission vehicle first procurement policy for all local government on and off-road vehicles purchases.

Implemented a zero-emission vehicle preference or requirement for contracted work from a service provider

Bylaws updated to prioritize energy efficient transportation hierarchy (i.e. pedestrians first)

Revising existing bylaws or implementing new ones to support active transportation

Active transportation planning

Active transportation infrastructure investments

Electric vehicle charging studies/planning

Established electric vehicle charging ready bylaws

Electric vehicle charging infrastructure investments

Streamlined hydrogen fuelling station permitting process

Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development

Required green roads certification for any new or significantly modified existing roads

Not applicable

Other

Energy efficiency upgrades

Optional: Please highlight a community project(s) that was in-progress or completed in the 2022 calendar year related to transportation.

LED streetlight conversion program.

Question 12: Please indicate all climate initiatives your local government or Nation had in-progress or completed in the 2022 calendar year related to community-wide action.

- Complete, compact communities
- Organics diversion
- Circular economy or zero waste strategy
- Sustainable procurement policy
- Energy emission plans
- Renewable energy investments (e.g. district energy, waste heat recovery, biomass)
- Green/blue carbon sequestration
- Compliance carbon offset projects
- Voluntary carbon offset projects
- Bylaws updated to allow at least three units in all single-family zones
- Other
- Not applicable

Provincial Policy Alignment - Resilience and Adaptation

The goal of climate adaptation is to reduce risk and vulnerability associated with climate change impacts. To manage climate impacts, local governments and Nations are integrating adaptation principles into decisions and everyday activities. One requirement of this program is to report on projects linked to one or more objectives from the CleanBC Roadmap and/or the CPAS.

One requirement of this Program is that you must report on at least one or more project(s) linked to one or more objectives from the CleanBC Roadmap to 2030 and/or Climate Preparedness and Adaptation Strategy (CPAS) in Questions 10-13. If your community reports one initiative related to one sector you have satisfied this requirement, but please select all that apply for Questions 10-13.

Question 13: Please indicate all initiatives your local government or Nation completed or had in-progress in the 2022 calendar year to adapt to and build resilience to climate impacts.

- Undertaking or completing a risk assessment or Hazard Risk Vulnerability Assessment (HRVA)

Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.

Collaboration with other communities on resilience planning/initiatives

Hydro climatological data collection

Monitoring climate risks (floods, wildfire, etc.)

Public engagement on climate risks and actions

Providing training (adaptation and mitigation skills)

Creation of policy/procedures to affect change (putting climate considerations into decision-making processes)

Creating data systems to support climate action

Utilizing natural assets/nature-based solutions

Developing emergency/hazard response plans

Not applicable

Other

Optional: Please highlight one or more climate adaptation project(s) that were completed or in-progress in the 2022 calendar year to reduce risk and increase resilience.

Adoption of new OCP with climate change focus.

Question 14: Has a climate risk and vulnerability or similar assessment been undertaken for your local government or Nation?

Yes

No

If not, please select one or more options from the list.

No, but we are currently undertaking one and it will be complete in the next two years.

No, we are not intending to undertake due to lack of financial capacity.

No, we are not intending to undertake due to lack of staff and technical capacity.

No, we are waiting for direction from the Provincial Government before undertaking an assessment.

Question 15: What are the most significant climate hazards faced by your jurisdiction and what is the timeframe of their expected impact to your community?

For each selection, please then indicate if the timeframe of their expected impact is short, medium, long or not sure. (short [current/by 2025]; medium [2026-2050]; long [beyond 2050])

Extreme heat and heat stress

medium and long

Extreme cold, snow and ice

Water shortages

medium and long

Wildfire

short, medium and long

Overland flooding

medium and long

Coastal flooding, storm surge events and/or other coastal hazards

Wind, rain, and other storm events

short, medium and long

Ecological impacts (examples of ecological impacts include biodiversity loss and erosion)

Cultural impacts (examples of cultural impacts include threats to identities, languages, and livelihoods)

Human health impacts

short, medium and long

Not applicable/no hazards

Not sure

Other

Question 16: What information do you need to know to be able to plan effectively for the future of your community, with respect to the impacts identified in Question 15? Please select one or more of what you consider the most valuable types of information for planning.

Local observations and/or Indigenous knowledge

Localized climate modelling and projected scenarios

Assessment of potential community impacts

Assessment of community vulnerabilities

Risk assessment of hazards

Mapping of climate change impacts and hazards

Demographic information

Projected development

Adaptation planning information

Technical expertise to implement solutions

Community/stakeholder engagement and support

Information on partnership opportunities

Examples of actions taken by other communities

Not sure

Other

Question 17: Based on the hazards you indicated as most significant in Question 15, which groups are most vulnerable to the impacts of climate hazards?

Low-income households

Indigenous Peoples

- Racialized communities
- Newcomers to Canada (immigrants and refugees)
- People experiencing homelessness
- Seniors
- Women and girls
- Persons with disabilities
- LGBTQIA2S+: Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, Intersex, Asexual, Two-Spirit, and additional sexual orientations and gender identities
- Not sure
- Other

Question 18: Of the hazards identified in Question 15, please specify the associated adaptation measures completed or in-progress in the 2022 calendar year, if any. If entering a hazard under "Other", please also write the hazard in the "Adaption measure" textbox.

Hazard	Adaptation measure
Extreme heat and heat stress	
Extreme cold, snow and ice	
Water shortages	
Wildfire	FireSmart and Community Resiliency Investment programs
Overland flooding	Flood and erosion mitigation planning and construction
Coastal flooding, storm surge events and/or other coastal hazards	
Wind, rain, and other storm events	
Ecological impacts	
Human health impacts	
Cultural impacts	
Other	

Equity

Taking an equity-informed approach to climate action is about enhancing climate resilience for everyone in B.C., regardless of where and how they live and requires a just approach that integrates equity considerations into climate planning and adaptation responses.

Question 19: How does your community ensure equitable access to and distribution of climate action opportunities and benefits?

Please select all that apply.

By collecting and analyzing disaggregated and/or spatial data on the impacts of climate policy and change.

By engaging with equity seeking groups/frontline communities most impacted by climate policy and change.

By designing and implementing climate actions that remove barriers to participation in planning and programs faced by equity seeking groups/frontline communities most impacted by climate change.

There are no specific measures in place to ensure equitable access to and distribution of opportunities and benefits.

Not sure how to integrate equity into our climate action work.

Not sure if equity is being integrated into our climate action work.

LGCAP Year 1 Funding

The Program must be able to demonstrate the impact this funding has on greenhouse gas emissions reductions and resilience and adaptation in B.C. To substantiate the Program, we must develop a baseline understanding of where local governments and Nations are at with respect to climate action and track progress over time.

Please do your best to specify how much of your LGCAP funds was invested for each initiative undertaken without double counting.

Question 20: What did/will your local government or Nation spend its LGCAP funding on for year one of the Program (2022)? Please select all that apply and indicate the total dollar value associated with each initiative (including funding from all sources).

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25). If selecting "Other", please write both the item and the amount of funding in the textbox.

Staffing

Climate study

Energy study

- Asset management
- Risk and vulnerability assessment
- Emergency response planning
- Vulnerability and risk reduction strategy
- Climate finance planning
- Climate engagement
- Resilient infrastructure
- Green infrastructure
- Natural assets evaluation and accounting
- Buildings initiatives
- Transportation initiatives
- Community-wide initiatives
- Put in reserve for future project

48082

- Corporate emissions inventory measurement and reporting
- Leveraging funds from other sources/ grant stacking
- Other

Reserve funding - How will funds be allocated?

- Please indicate the project(s) funds have been allocated to.

Purchase ZEV

- No decision has been made.

Optional: Please highlight the initiative(s) your local government or Nation's LGCAP year one funding will support.

Approximately 24000 will go towards replacing an end-of-life public works pickup truck with a ZEV truck in 2023 and the rest will remain in the reserve for future projects. A new committee of council will be established to guide this spending.

Question 21: How much additional funding for climate action were you able to invest by leveraging your LGCAP funds? This could include matching grants as well as private investment.

Format: no dollar sign and up to two decimal places

70031.25

Question 22: Please estimate the total investment in climate mitigation your local government or Nation made in 2022, including from sources beyond your LGCAP funds. For guidance, this includes (but is not limited to): integrating climate change mitigation (i.e. GHG reduction) measures into policies, strategies and planning; improving education, raising awareness of climate change causes and solutions, and increasing human and institutional capacity with respect to climate change mitigation.

Format: no dollar sign and up to two decimals If no estimate is possible, please provide 0 as an answer.

0

Question 23: If estimated and available, what are the expected emissions reductions from these investments?

Format: in tonnes CO₂e

0

Question 24: Please estimate the total investment in climate adaptation and resilience your local government or Nation made in 2022, including from sources beyond your LGCAP funds. For guidance, this includes all actions that strengthen resilience and the ability to adapt to climate-induced impacts. Examples include (but are not limited to): addressing climate-related hazards; integrating adaptation measures into policies, strategies and planning; improving education, raising awareness of climate change causes and solutions, increasing human and institutional capacity with respect to climate adaptation, and impact reduction and early warning systems.

Format: no dollar sign and two decimal places If no estimate is possible, please provide 0 as an answer.

233055.46

Question 25: Does your community or Nation use a formal framework to apply a climate lens on infrastructure planning and decision-making?

This could include the Provincial preliminary GHG assessment guidance, the Federal climate lens guidance, or another climate lens framework.

Yes

No

Question 26: What is the value in the Program's continuity for your community?

Optional Note on posting the survey publicly: - Optional questions and responses such as this one can be omitted. - The Province will use the information for internal purposes only. - When posting the survey publicly, the design / format of the form can be changed. - All information from required questions must be included.

Continuity of the program, and predictable funding, is essential for financial planning.

Local Government Climate Action Program Attestation Form

Instructions for the Attestor (CFO or equivalent staff person):

Complete and sign this form by filling in the fields below.

I, the Chief Financial Officer, or equivalent position, attest to the following:

That Local Government Climate Action Program funding has been, or will be, allocated to climate action.

That Local Government Climate Action Program funds held in reserve will be spent by March 31, 2025.

That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2023.

Attested by (first name, last name)

Ian Dunlop

Professional title

Chief Administrative Officer

Local government or Modern Treaty Nation

Village of Kaslo

Date

2023-07-12

Attestor signature

Signature captured



REPORT TO: B.C. Ministry of Housing
FROM: Ian Dunlop, Chief Administrative Officer

DATE: July 27, 2023

SUBJECT: Description of Village Land available for housing development

In response to the request from UBCM for municipalities to provide information on land available for housing by July 31, 2023, the Village of Kaslo is pleased to submit this brief report.

1. Overview

The Kaslo South Lands consists of 28 acres (11 hectares) of undeveloped, municipally owned land located in the southwest quadrant of the village. Municipal water, FortisBC power, and fibre internet are available for servicing the area.

2. Location



Figure 1 – Kaslo South Planning Area location map.

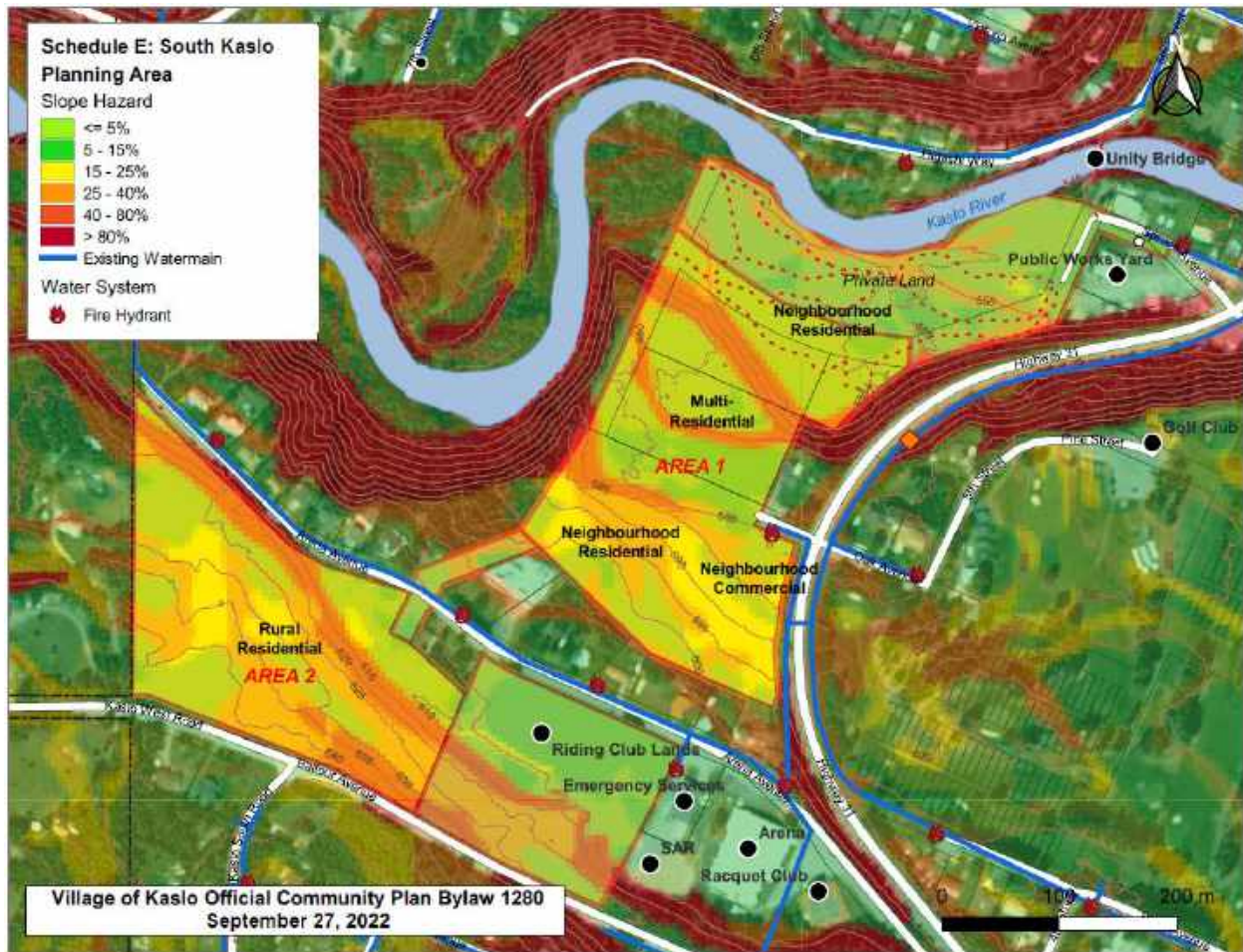


Figure 2 - Kaslo South Planning Area features, topography and servicing.

Kaslo’s 2022 Official Community Plan calls for the village to develop a sub-area plan for Kaslo South. The Village of Kaslo already has funding to engage planning and engineering consultants to assist with the planning process, consultation, feasibility, geotechnical, design and marketing through the Rural Resident Attraction Pilot Program.

AREA 1:

This area contains 14 acres of quality developable land in a series of benches. This area lends itself to a comprehensive land use plan that would include a mix of housing types and possibly some light commercial uses. This is the area that the Housing Society previously expressed interest to locate some social/affordable and attainable housing. They are willing to be engaged as a partner in the area’s development.

Access	The land can be accessed from 3 public road rights-of-way at Oak Ave, Arena Ave, and Spruce Ave. New roads will be planned and constructed through the site to connect these accesses. Steep slope areas will require cut and fill.
Water	Municipal water is available at the property boundary. Approx 300m of existing watermain along Arena Ave should be upgraded from 150 to 200mm.
Sewer	There are no plans to extend municipal sewer service to the area as the existing

	treatment plant does not have capacity. Waste will be handled via on-site sewerage and infiltration fields. This is the main limitation on the potential development density of the site.
Power	FortisBC is available, as the main hydro feed for the village runs along the west edge of the site. An existing transformer station is located on Arena Ave.
Telco	Kaslo InfoNet high-speed fibre internet service is already available to the site.
Zoning	Currently RM-1 Multi-Residential.

There is also a large privately-owned vacant parcel to the north of the Area 1 parcels with future development potential.

AREA 2:

This area of approximately 9 acres of developable land constitutes one of the best larger contiguous development properties in Kaslo. It is in the immediate vicinity of Village institutional facilities such as the Kaslo Fire and Emergency Centre and Kaslo & District Arena.

Access	The land can be accessed from a public road right-of-way from Arena Ave. New roads will be planned and constructed through the site to connect these accesses. Steep slope areas will require cut and fill.
Water	Municipal water is available at the property boundary. A booster pump station may be needed for the higher elevation, or an upgrade to the existing water service to the south of the site.
Sewer	Waste will be handled via on-site sewerage and infiltration fields. This is the main limitation on the potential development density of the site.
Power	FortisBC power is available on the east side of the site.
Telco	Kaslo InfoNet high-speed fibre internet service can be extended to the site.
Zoning	Currently R-1 Single and two family residential.

Adjacent municipal land to the east is currently under-utilized and could be further developed for community amenities and recreational opportunities.

PARCELS:



Figure 3 - Key map for parcel table (next page)

PID	Roll	Description	Map Ref.	Size ac	Size ha	Assessment	OCP	Zoning	DPA & Notes
013-095-358	21-533-00280.053	Part of LOT 53, PLAN NEP9499, DISTRICT LOT 209A, KOOTENAY LAND DISTRICT	1	7.61	3	\$ 597,000	Neighbourhood Residential	RM1	n/a
016-810-104	21-533-00275.150	LOT 30, PLAN NEP393A, DISTRICT LOT 209, KOOTENAY LAND DISTRICT, LYING TO THE S OF A LINE WHICH BISECTS THE EASTERLY & WESTERLY BOUNDARIES OF THE SAID LOT, & TO THE W OF A LINE WHICH BISECTS TO NORTHERLY & SOUTHERLY BOUNDARIES OF THE SAID LOT	2	3	1.22	\$ 201,000	Neighbourhood Residential	RM1	
013-140-795	21-533-00280.021	LOT 21 PLAN NEP9499 DISTRICT LOT 209A KOOTENAY LAND DISTRICT	3	12.51	5.05	\$ 341,000	Neighbourhood Residential	R1	Wildfire
016-810-066	21-533-00275.100	LOT 30, PLAN NEP393A, OF NW1/4, DISTRICT LOT 209, KOOTENAY LAND DISTRICT, EXCEPT PLAN NEP59062, THAT PT... LYING N OF A LINE WHICH BISECTS ELY & WLY BDY & W OF A LINE BISECTS NLY & SLY BDY	4	2.091	0.87	\$ 155,000	Neighbourhood Residential	RM1	n/a
012-617-431	21-533-00275.110	BLOCK 30, PLAN NEP393A, PART NE1/4, DISTRICT LOT 209, KOOTENAY LAND DISTRICT, EXCEPT PLAN NEP16635, & EXC PL NEP59062	5	0.8	0.28	\$ 166,000	Neighbourhood Residential	RM1	n/a
		ROAD ALLOWANCES	6	2.2	0.9	n/a			
Totals				28.21	11.32	\$ 1,460,000			



Figure 4 - Aerial imagery - 2022

March 24, 2023

Dear Mayor and Chief Administrative Officer,

In a spirit of continued partnership with the provincial government to address the issue of housing, which is pressing in so many of our member communities both rural and urban, we are writing to convey a voluntary request on behalf of the Ministry of Housing. The Ministry is seeking your assistance with respect to documenting potential municipal land for housing as the Province rolls out and implements its refreshed housing strategy in the coming months and years.

The provincial government is currently undertaking an inventory of provincial lands that could potentially be used for the creation of affordable housing of all sorts: co-ops, non-profits, affordable home ownership and other opportunities to get more people into housing they can afford.

At the same time, the Ministry of Housing would like to invite willing local governments to provide a list of municipally owned land that could potentially be used for housing. This can include bare land. And they are also encouraging local governments to think ahead for the next five to ten years: in addition to potential bare land, is there a community centre, library, firehall or other municipal infrastructure that you plan to build or rebuild where, through partnership, housing could be part of the development or redevelopment?

Providing a list to the Ministry creates no obligation on behalf of the Province or the local government to take any further action. The purpose at this point is to get a sense of public land available for housing and understand which municipalities might be interested down the road in partnerships to create more housing in their communities. All information shared with the Province will be kept confidential.

To make it simple, the Ministry is providing an example (see Appendix A) of the kind of information they are seeking. All that is being requested at this point, as per the Appendix, is a simple description of the lot or lots and any maps or information easily available to share.

Please submit any information you wish to share in confidence with the Ministry by July 31st 2023 by email to housing.policy@gov.bc.ca

In Minister Kahlon's words, "The Province and local governments have been working together to address the housing crisis and together we've had success. In 2017, our government committed \$7 billion to get housing built for people and today we see new affordable housing opening in communities across the province. Yet still with a strong economy and high quality of life, our province, and your communities, continue to grow. That's why in budget 2023 our government is

committing another \$4.2 billion to continue to work with you to build housing that working people, families and seniors can afford, so they can make a good life and have a good home in your cities and towns.”

Sincerely,

A handwritten signature in black ink that reads "JCFord". The letters are cursive and connected.

Jen Ford
UBCM President

PREPARED BY: Ian Dunlop, CAO

DATE: August 4, 2023

SUBJECT: DP 2023-06 – Kootenay Savings & Credit Union

PURPOSE: This application requests a **Heritage and Commercial Core Development Permit** review for painting of the façade of the Kootenay Savings & Credit Union building.

SUMMARY OF DECISION: Heritage and Commercial Core Development Permit application DP 2023-06 meets the criteria by which staff can approve the permit.

ANALYSIS:

- A. **Background:** The applicant, Mike Giesler on behalf of Kootenay Savings Credit Union (KSCU) propose to paint the façade of the building located at 437 Front Street, legally described as: PARCEL E, BLOCK 9 PLAN NEP393 DISTRICT LOT 208 KOOTENAY LAND DISTRICT (KP166267) PID: 024-903-612 FOLIO: 533.00083.000

The property is within the Heritage and Commercial Core Development Permit Area, as defined in Section 16.3 and Map C of the Official Community Plan, Bylaw 1280. The Heritage and Commercial Core DPA is established for the purpose of revitalizing the commercial core and preserving the general form and character of commercial and multi-family development in the designated areas. This area is the historical commercial centre of Kaslo and the primary focus of pedestrian-scale retail, commercial and institutional services. The Heritage and Commercial Core DP is intended preserve Kaslo’s historical, artistic, and architectural features, and encourage new development to follow design guidelines that are respectful and complimentary to those historical attributes. construction of, addition to, or alteration of a building or structure shall not be commenced unless the owner first obtains a development permit.



Development within the Heritage DPA must follow the Building Design Guidelines in Appendix II of the Official Community Plan, and Appendix III, Colour Design Guidelines. A proposal that

clearly follows these guidelines can be approved by Village administration, otherwise the application must be referred to Council and a Heritage Design Review committee.

- B. **Discussion:** The applicant provided drawings and a colour palette to show the proposed change to Front Street frontage. The proposal is for repainting only. The façade will not be physically altered, but new signage will be installed.
- C. A Development Rationale letter from included with the application asserts that the proposed colours are compatible with the historic palette. The drawing provided with the application is also a scanned document, which may not be accurately representing the colours either.

The proposed colours are green and grey. These colours reasonably match the Historic Colour palette of the Colour Design Guidelines, and the overall colour scheme is a significant improvement over the existing paint scheme of the façade, which did not conform to the historic colours and has become worn and faded. Repainting in the new colour scheme should be a welcome improvement to the Front Street commercial heritage district.

D. Conclusion

The proposed colours need not be a precise match to the historic palette but are similar enough to say that the colours meet the requirements to enable staff-level approval of the permit as required under section 16.3.5.2.a of the Official Community Plan.

E. Attachments:

- Scan of the proposed colours alongside the Historic Colours palette.
- Application form including drawing.

CAO Approval: 2023.08.04

HISTORIC COLOURS

Project Name: 2302.L1	2302.L1
File Name: 2302.L1 Exp1	2302.L1 Exp1
Drawing Number: A-05	A-05
amshandprojects	
Plot Date: Jun 15 23	

GREEN. CHARCOAL SLATE. **STORM.** **GREEN LEAF.**

2044-10	2044-10
80.03H	Charcoal Slate
80.03H	
AF-700	
0E-5V02	





VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

(for use with Bylaw 1283)

TYPE OF APPLICATION

<input type="checkbox"/> Rezoning/Land Use Bylaw Amendment <input type="checkbox"/> Official Community Plan Amendment <input checked="" type="checkbox"/> Development Permit _____ <input type="checkbox"/> Development Variance Permit <input type="checkbox"/> Temporary Use Permit	Type of Development Permit <input checked="" type="checkbox"/> Heritage & Commercial Core <input type="checkbox"/> Lakefront Protection <input type="checkbox"/> Stream Protection <input type="checkbox"/> Wildfire
---	---

Refer to the current Fees and Charges Bylaw for current application fees.
Do not use this form for Building Permit or Subdivision applications.

DESCRIPTION OF PROPERTY

Civic Address: 437 Front Street PID 024-903-612

Legal Description (from title document):

PARCEL E, BLOCK 9, PLAN NEP393, DISTRICT LOT 208, KOOTENAY LAND DISTRICT, (KP166267)

CONTACTS

Applicant:

Name Mike Giesler		Company Kootenay Savings Credit Union	
Address 200 890 Schofield Highway		City Trail	
Email mike.giesler@kscu.com		Postal Code V1R2G9	
Phone 250-368-2759	Cell 250-608-0405	Fax	
Signature of Applicant <i>Mike Giesler</i> <small>1E26A559BABE4B1...</small>		Date June 27, 2023	

Owner, if the Applicant is not the Owner:

Name		Company	
Address		City	
Email		Postal Code	
Phone	Cell	Fax	

The "Authorization of Owner" form signed by the owner(s) is also required.

OFFICE USE ONLY

Date	Dev. File No.
Received By	Folio No.
Receipt No.	Fees \$



VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

Authorization of Owner to make an Application

Re: Civic Address 437 Front Street

I/We Kootenay Savings Credit Union

are the registered owner(s) of (legal description) PARCEL E, BLOCK 9, PLAN NEP393, DISTRICT LOT 208, KOOTENAY LAND DISTRICT, (KP166267)

I/We hereby authorize Ron Johnston VP Finance and CFO / Brian Moroney VP Credit & Support Services
(please print name)

to apply for the following:

- Rezoning/Land Use Bylaw Amendment
- Official Community Plan Amendment
- Development Permit
- Development Variance Permit
- Temporary Use Permit

and to be my/our representative in this matter.

DocuSigned by:

A00ED704E8B9410...

27-Jun-2023

Signature of Owner
Ron Johnston

Date

Signature of Witness

Name of Owner (print)

250 368 2655

Name of Witness

Address

Phone

Signature of Witness

DocuSigned by:

8CEA9B7004F849B...

27-Jun-2023

Signature of Owner
Brian Moroney

Date

Signature of Witness

Name of Owner (print)

250 512 8040

Name of Witness

Address

Phone

Signature of Witness

This form must be signed by all persons named on the title certificate.

303 Jam Factory Lane
Nelson, BC V1L 7B5
250-354-8934
amacprojects@gmail.com



Development Rationale

To: • Project File, Mike Geisler, KSCU
Via: • ecc
Date: • June 23, 2023

Project: Kootenay Savings Credit Union, Kaslo, BC
Project No. 2301.1

Mike,

This is to confirm the rationale for the proposed colour scheme at the Kaslo Branch of the Kootenay Savings Credit Union.

The Kaslo Branch is located in the Heritage Core of the Village of Kaslo and requires a Heritage Development Permit (HDP) since the KSCU is proposing to change the colours of the existing building.

The proposed colours for the Kaslo Branch (refer to attached drawing A-05) respect the existing colour palette seen in the Heritage Buildings of the village's core area. Shades or tints of all of the proposed colours can be found in the Village's document entitled "1098Bylaw OCP Consolidated) - please refer to page 90, Historic Colours. The proposed scheme employs warm earth tones and heritage greens and would be considered as a "Monochromatic plus Complimentary Accent" colour scheme.

The proposed colour scheme promises to be a good "fit" with Kaslo's streetscape and, as has been commented, will be a marked improvement to the existing building.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "AMAC".

Allan MacLeod, *amacprojects*

Issued For:
Issued For:
Issued For:
Issued For:

Exterior Upgrades
Kootenay Savings
Credit Union
Kelso, BC
Project Status
Preliminary Design
(Not For Construction)

Title

Street View

Project Number: 2001.1

File Name: 2001.1 EA-1

Drawing Number:

A-05

arnacleodprojects

Plot Date: Jun-16-20



.GREEN LEAF.

.STORM.

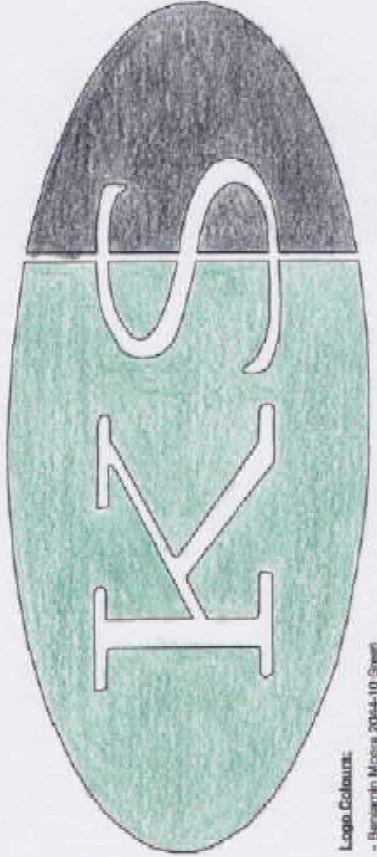
.CHARCOAL SLATE.

2045-30	AF-700	SLASH	SLASH	2044-10
			Charcoal Slate	2044-10

Issued: Pkg	Project Number: 2017.7
Issued: Pkg	File Name: 2017 SICA
Issued: Pkg	Drawing Number: S-1
Issued: Pkg	
Space Planning Kootenay Savings Credit Union - Various - Locations -	
Project Status Preliminary Design (Not For Construction)	
Title Pylon Signs & Logo	
emacledup/projects Plot Date: Jun-23-23	

- Standard Branch Colour Schedule:**
- Field Colour (Benjamin Moore AF-700 Storm)
 - Accent Colour (Benjamin Moore HC-178 Charcoal Slate)
 - Parapet Cap Finishing (Benjamin Moore 2044-10 Green)
 - Miscellaneous Metals - Handrails, Blue Backs etc. (Benjamin Moore 2044-10 Green)
 - Window Frames (Benjamin Moore 2044-10 Green)
 - Window Trim (Benjamin Moore 2044-10 Green)
 - Door Trim (Benjamin Moore 2044-10 Green)
 - Door Frames and Aluminum Frames (Benjamin Moore 2044-10 Green)
 - Solid Doors (Benjamin Moore HC-178 Charcoal Slate)
 - Awnings (To Match Benjamin Moore 2044-10 Green)

2 Logo Colours



3 Logo Colours

- Logo Colours:**
- Benjamin Moore 2044-10 Green
 - Benjamin Moore 2121-70 Charilly White
 - Benjamin Moore 2132 Black - Flat



1 Precedent Pylon Sign

PREPARED BY: Stephanie Patience and Ian Dunlop

DATE: 2023.08.03

SUBJECT: FLO – EV Chargers

PURPOSE: To provide an update to council of the Village of Kaslo’s EV charger’s locations and overall usage stats to date.

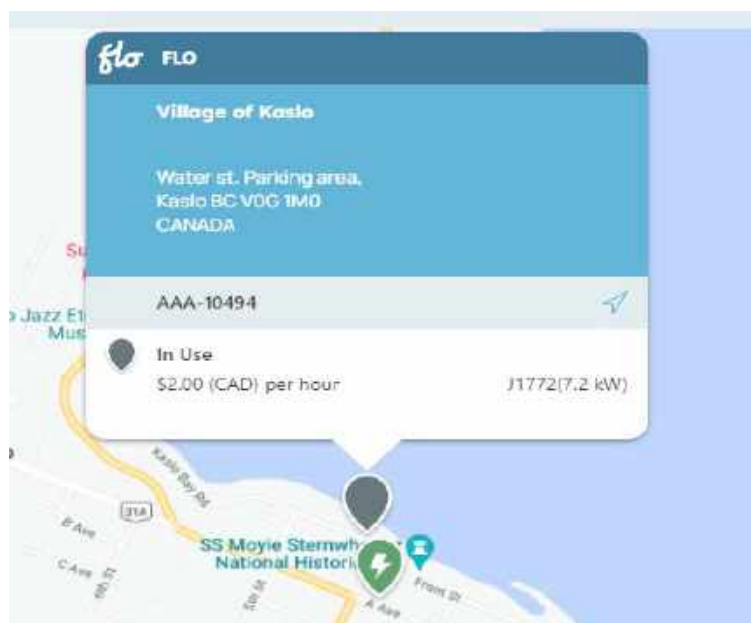
SUMMARY: The Village of Kaslo has just installed two Level 2 Electric Vehicle chargers on Second Street at the Vimy Park Municipal Campground.

ANALYSIS:

- A. Background:** The new installation of EV chargers was part of the Community Energy Association Accelerate Kootenays 2.0 grant program, which covered \$18,000 towards the \$20,000 cost. A single Level 2 EV charger was installed on Water Street in 2018. Users are charged \$2.00 per hour of charging.

- B. Analysis:** The usage statistics for the past year are included below. The average charge time is approximately 2 hours. The new EV chargers are also on the Flo network, and users will be charged \$2.00 per hour.

Period of use	Owner	Total Sessions	Total Connection Time	Total Amount	Currency	Total kWh
June 01/21 To June 01/22	Kaslo	192	325:57:00	656.19	CAD	1723.369
June 02/22 To June 01/23	Kaslo	179	411:48:00	825.52	CAD	2279.82





New FLO Charges installed by Kaslo Electric mid-July. Rates will be the same at 2.00 per hour. Signage is on order. The location is convenient for local residents and tourists due to the short walking distance to downtown and recreational amenities. This is also an area where street parking is not in high demand, so having vehicles parked at the chargers for long periods is easily accommodated.

- C. Financial Implications:** The total cost of the two chargers including the equipment and installation was \$19,736.76 plus tax. There will be some additional cost for signage and vehicle tire stops to delineate the angled parking spaces. The Accelerate Kootenays 2.0 program pays \$18,000, while the minimum VOK contribution commitment is \$2,000. The project was budgeted for 2023.
- D. Corporate Priority:** Environment and Sustainability is an important theme of the Official Community Plan.
- E. Environmental Implications:** By providing infrastructure to encourage EV usage, the Village is working towards our commitment to the West Kootenay 100% Renewable Energy plan, which is also referenced in the OCP.
- F. Communication Strategy:** The new chargers will be promoted through social media, Community Energy Association, and the Flo charging network.

CAO Approval: 2023.08.03



VILLAGE OF KASLO
NOTICE
TEMPORARY STREET CLOSURE

The Village of Kaslo has received a request from Old English Car Club to close Water Street pursuant to the map below:



DATE: Sunday September 10, 2023

BETWEEN THE HOURS OF: 9:00 AM – 4:00 PM

FOR THE PURPOSE OF: 8th Annual “Brits Invade Kaslo” Car Show

This form may EITHER be returned to the person delivering it OR returned to the Village office by the person who completes the form.

Please return this form to the Village Office at 413 Fourth Street Kaslo B.C. prior to 12 Noon on Tuesday August 15th, 2023 with any comments may you have regarding the proposed closure. Council will be considering this proposal for closure at its Regular Meeting scheduled to be held August 22nd, 2023.

COMMENTS: _____

NAME (printed)

SIGNATURE:

DATE



REGIONAL DISTRICT OF
CENTRAL KOOTENAY

Representing Diverse Communities in the Kootenays

RDCK Board Highlights - July 2023

August 1, 2023

West Transit Services Committee Bylaw

The Board received a draft bylaw to establish a West Transit Services Committee to provide an effective form of governance over public transit. Services governed by the proposed committee would be Kootenay Lake West Transit, Slocan Valley North Shore Transit, and Castlegar and Area Transit. The intent of the governance changes would be to improve the overall functioning of transit services in the RDCK, provide a platform for engagement between ridership and transit decision makers, and streamline decision making about transit funding and service improvements. Directors will provide comments to staff by the August Board meeting and consider adopting the bylaw at the September Board meeting.

New user fees and rental fees for RDCK Community Services

The Board approved a 7% increase to all user fees and rental fees at the Castlegar & District Community Complex, Creston & District Community Complex, Nelson & District Community Complex, and Salmo & Area G Recreation effective September 5, 2023. The increase is based upon the March 2023 British Columbia cost of Living Index increase of 7% in 2022. Recreation services at the RDCK are funded through a combination of user fees and taxation, resulting in recreation being subsidized by the community for the benefit of the community. [Click here](#) (pg. 96) for the new fees and charges for admissions.

State of climate action framework

The 2022 State of Climate Action (SOCA) Report has been completed and is ready for distribution. The annual report tracks progress on regional climate action objectives and targets, evaluates and improves climate action initiatives and efforts, maintains public transparency and demonstrates climate action leadership. To read the annual report and previous years, [click here](#).

The RDCK Climate Action public engagement process is moving forward with multiple opportunities for residents to [get involved](#) and provide feedback. It includes a [public engagement platform](#), in-person dialogue circles, and 20 community open houses across the entire RDCK starting at the end of August. [Click here for the complete schedule](#).

Kaslo and Electoral Area D First Responder Service

The Board authorize staff to prepare a service establishment bylaw for a Medical First Responder Service within a defined portion of Electoral Area D. The service will provide a more robust response and immediate life saving interventions on scene while awaiting additional medical resources or transport. The establishment of the bylaw will be subject to staff conducting a public consultation process and voter approval by means of Alternative Approval Process.

West Creston Fire Protection Area Service Establishment

The Board direct staff to prepare an amendment bylaw for West Creston Fire Protection Area Service Establishment Bylaw to increase the maximum amount of money that may be requisitioned annually to \$393,831 or \$2.5519/\$1,000

of net taxable value of land. Last month the Board directed staff to prepare a loan authorization bylaw for the construction of a fire hall in West Creston, as well as the replacement of a frontline water tender and fire engine. After public consultation, voter approval will be undertaken by means of referendum.

Wildfire Development Permit Area Project Implementation

The Board direct staff to draft bylaw amendments to pursue a partial implementation of Wildfire Development Permit Areas. A Wildfire Development Permit Area would require applicable new developments within an Official Community Plan's area to meet FireSmart principles. The Director led partial implementation will allow gradual phasing in of FireSmart requirements for new developments and potentially, a lower volume of applications, making it easier for staff to deal with the new requirements.

Director's Reports

RDCK Directors provide monthly reports outlining what they have been working on. [Click here](#) to read the July reports in the Board minutes (agenda item 4.4, pg. 111).

[Click here](#) to view a print-friendly PDF version.

The content on this page was last updated August 1 2023 at 2:05 AM

July 24, 2023

Mayor Suzan Hewat and Council
Village of Kaslo
PO Box 576
413 Fourth Street
Kaslo, BC V0G 1M0

Ref: AP5174

**RE: 2018 CEPF: Structural Flood Mitigation (Kaslo River Dike and Bank
Remediation Plan)**

Dear Mayor Hewat and Council,

Thank you for providing a final report and financial summary for the above-noted project. We have reviewed your submission and all reporting requirements have been met.

The final report notes a total eligible expenditure of \$304,869.00. Based on this, a payment in the amount of \$152,434.50 will follow shortly by electronic funds transfer. This transfer represents final payment of the grant and is based on 100% of the total reported expenditure (to a maximum of the approved grant of \$304,869.00) minus the initial payment of \$152,434.50 made in July 2018.

I would like to congratulate the Village of Kaslo for undertaking this project and responding to the opportunity to prevent, eliminate, or reduce the impacts of hazards through the construction of a structural flood mitigation project.

If you have any questions, please contact Local Government Program Services at 250-952-9177 or cepf@ubcm.ca.

Sincerely,



Sasha Pryn
Program Officer

cc: Ian Dunlop, CAO, Village of Kaslo

The Community Emergency Preparedness Fund is funded by the Province of BC

From: [Guo, Lin Li ENV:EX](#)
To: [Guo, Lin Li ENV:EX](#)
Subject: Call for Proposals announcement: 2023/2024 Community Wood smoke Reduction Program
Date: Tuesday, July 18, 2023 3:38:20 PM

Dear Sir or Madam,

We are pleased to announce a call for proposals for the 2023/2024 Community Wood Smoke Reduction Program (previous Wood Stove Exchange Program). The program seeks to incentivize and assist British Columbia homeowners in replacing older, higher-emission wood stoves with cleaner heating options, including heat pumps, pellet stoves, and cleaner-burning wood stoves. The program is available to communities around the province and provides funding to promote the exchange and offer incentives to replace old wood stoves. It also funds education to help people operate their wood-burning appliances efficiently. The B.C. ENV and B.C. Lung Foundation are currently soliciting proposals from communities that want to participate in the program. Applications for the program should be submitted no later than September 1, 2023. Successful applicants will receive funding for their projects for the 2023/2024 term.

For more information about the B.C. Community Wood Smoke Reduction Program, the application process, and the evaluation criteria, please visit our website at <https://www2.gov.bc.ca/gov/content/environment/air-land-water/air/air-pollution/smoke-burning/smoke-reduction-program/community-funding>

We look forward to receiving your proposals and working together towards cleaner, healthier air in British Columbia!

Best regards,

Lin Li Guo and Menn Biagtan
B.C. Community Wood Smoke Reduction Program

Subject: Invitation to Meet with BC Assessment

Hello!

BC Assessment is proud to support our ongoing partnership with local governments and the Union of BC Municipalities.

We are offering the opportunity during the UBCM Convention to meet with delegates from BC Assessment for a personalized, one-on-one meeting. This opportunity allows you to discuss property assessment topics specific to your community/district, for us to answer general questions about BC Assessment and our processes, or a “meet and greet” for our two groups.

The meetings are 25 minutes in length, and will be held on **Tuesday, September 19 and Wednesday, September 20** at the **Coast Coal Harbour Hotel**. If you are interested in booking time to meet with us, please use [this Calendly scheduling tool](#). In the space provided, please identify any topics you may have at this time. To help accommodate requests, we encourage you to join together with your colleagues as a group. There is space provided to enter emails of your colleagues you wish to include in your response.

We ask that you please book a meeting before **August 18**.

Thank you for your continued partnership and collaboration, and we look forward to meeting with you in September!

Sincerely,

BC Assessment Local Government & Indigenous Relations teams

From: [SEFC Information Team](#)
To: [Karissa Stroshein](#)
Subject: SEFC Status Update - July 20, 2023
Date: Thursday, July 20, 2023 3:20:23 PM

BC Wildfire Service Wildfire News banner



[Overview](#) [Fire Activity](#) [Active Fires](#) [Fire Danger Rating](#) [Weather](#) [Prohibitions and Restrictions](#)

Overview

On July 17th, the Southeast Fire Centre had the first Wildfire of Note this season. The St. Mary's River wildfire (N11805) is approximately 12 kilometres northeast of Cranbrook.

High winds and hot temperatures saw rapid growth on the fire that is currently 850 hectares in size. More than 100 BCWS

Southeast Contact Information

**Southeast Fire
Information Officer:**
250-318-7715

Fire Information Line:

1-888-336-7378

personnel are on site, including: airtankers, skimmers, heavy equipment, structure protection and ground crews.

The Wildfire of Note continues to see growth during peak burn hours and a decrease in wildfire intensity overnight.

The Regional District of East Kootenay has implemented an evacuation order and expanded the evacuation alert for the ʔaq'am community and surrounding areas. The most recent evacuation information is [here](#).

For more information on this wildfire, including area restriction information, please visit the incident webpage [here](#).

At this time, there are 20 active fires in the Southeast Fire Centre. Hot, dry conditions are expected across the SEFC throughout the remainder of the week, with the potential for a ridge breakdown early next week.

Reminder: Category 1 campfires and Category 2 open fires are not currently prohibited. Category 3 open fires remain prohibited. We would like to remind everyone to be responsible with any activity that could potentially create a wildfire. Human-caused wildfires are fully preventable and unnecessarily divert firefighting resources from naturally occurring wildfires.

Fire Activity

Fires currently burning: 20

New fires last week: 24

	This Fire Season (since April 1)	Last Year (2022)	10-Year Avg. (2013-2023)
Total Fires to Date	107	23	113
Total Hectares to Date	2,152	62	2,399

Active Fires

There are currently 15 active fires in the SEFC. For more information on the St. Mary's River Wildfire of Note, click [here](#). Learn more about these fires on the [BC Wildfire Dashboard](#).

Learn more about [Wildfire Rank](#) and [Stages of Control](#).

Zone Fire Danger Rating and Activity Level

Zone	Fire Danger Rating	Activity Level
Cranbrook	Moderate to High	4
Invermere	Moderate to High	3
Columbia	Moderate to High	3
Arrow	Moderate to High	3
Boundary	Moderate to Extreme	3
Kootenay Lake	Moderate to High	3

Learn more about [Fire Danger Rating](#) and [Zone Activity Levels](#).

Weather Forecast

An upper ridge remains over the Southeast Fire Centre, bringing hot/dry conditions to the area. Temperatures in low-mid 30s across the region on Thursday with a risk of afternoon thunderstorms and the potential for dry lightning.

Potential for isolated shower at mid-elevation on Friday in the southeast, with hot/dry conditions persisting otherwise. Mid-to upper 30 degree temperatures are expected, with a risk of lightning in the Columbia Zone.

Saturday and Sunday will see little change in the weather as temperatures remain high. An afternoon thunderstorm on Saturday in the Columbia Zone has the potential for some lightning.

Monday has a possible ridge breakdown in the forecast as an upper low moves closer to the coast. A risk of thunderstorms again remains for the Columbia Zone.

No significant precipitation is expected in the foreseeable future.

Fire Prohibitions and Restrictions



Open Burning

Cat 2 - currently prohibited
Cat 3 - currently prohibited



Campfires

Cat 1 - currently prohibited



Forest Use Restrictions

[View current fire bans and restrictions](#)

This message was sent to you by [Southeast Fire Centre](#)

208 Hughes road
Castlegar, BC, V1N 4M5
Canada

You can [change your communication preferences or unsubscribe](#) from future mailings.

Sent by



Karissa Stroshein

Subject: Region-wide 50% voluntary water use reductions - KBR Drought Update - August 3, 2023

From: Josephy, Taylor FOR:EX <Taylor.Josephy@gov.bc.ca>

Sent: Thursday, August 3, 2023 3:16 PM

To: 'admin@kaslo.ca'

Subject: Region-wide 50% voluntary water use reductions - KBR Drought Update - August 3, 2023

Good day,

Today the [BC Drought Information Portal](#) updated drought levels across the region - this email serves to provide notice and context to the updates for the Kootenay-Boundary Region.

Summary of Drought Conditions:

Due to continued hot and dry conditions across the region, over half of stream flow stations are recording their lowest or near-lowest flows ever recorded for this time of year. Many streams are now in their low flow period, with especially low water available to meet socioeconomic and ecological needs. Flows are starting to drop below ideal environmental flow needs targets in the south of the region where streamflow temperatures are approaching or exceeding 20°C, which places an additional stressor on fish populations. Localized reports of water shortages and fish kills are starting to appear.

Current drought levels and associated actions:

All basins in the Kootenay-Boundary Region are now at Level 4, meaning that socioeconomic and ecological impacts are likely. This week, the Kettle basin was elevated to a Level 4 due to stream flows approaching or dropping below moderate environmental flow needs targets. A summary of the drought levels and associated conservation actions as of August 3rd are listed below.

Letters requesting for 50% voluntary reductions in water use have now been sent to water licence holders and groundwater users in the Lower Columbia, West Kootenay, East Kootenay, and , as of this week, the Upper Columbia (see attached). With its elevation to Level 4, letters will be sent to water licence holders and groundwater users in the Kettle basin next week.

Drought Basin	Drought Level	Conservation Action
Upper Columbia	4	50% voluntary water use reduction
East Kootenay	4	50% voluntary water use reduction
West Kootenay	4	50% voluntary water use reduction
-Creston Water Management Precinct stream watch basin	4	50% voluntary water use reduction
Lower Columbia	4	50% voluntary water use reduction
Kettle (↑ one level)	4	50% voluntary water use reduction
- West Kettle River stream watch basin	4	50% voluntary water use reduction
-Upper Kettle River stream watch basin	4	50% voluntary water use reduction
-Granby River stream watch basin	4	50% voluntary water use reduction
-Middle Kettle River stream watch basin	4	50% voluntary water use reduction
-Lower Kettle River stream watch basin	4	50% voluntary water use reduction

Updated regional drought levels and supporting information can be found on the [BC Drought Information Portal](#) and [Stream Watch Tab](#). This six level drought scale and associated indicator thresholds, as well as other provincial drought response information can be found in the [BC Drought and Water Scarcity Response Plan](#).

Handling enquiries and interpreting drought levels and requests for voluntary reductions:

The requests for voluntary reductions are intended to facilitate cooperative efforts to conserve water and are fully voluntary in nature. Each recipient of these letters should interpret them within the context of their own water supply, demands for water, and opportunities for conservation.

I am sending this email to:

- Make you aware of current conditions
- Establish lines of communication
- Provide you with information on where to direct public inquiries which may be outside of your scope
- Provide you with resources with drought information

I am NOT sending this email to:

- Request a reduction in water usage
- Request you to elevate your water use restriction levels
 - Local water user restrictions should be made based on your own supply and demand situation. Municipal or community water conservation levels do not need to match the provincial drought levels

The drought levels updated on the [BC Drought Information Portal](#) and voluntary reduction letters may be picked up by local media. Note that the public may confuse provincial drought level with municipal or community water restrictions. **If you are approached by members of the public with questions related to the provincial drought level which are outside of your scope, you can direct them to FrontCounter BC at 1-877-855-3222.** Additional information can be found on the Provincial [Drought Information](#) webpage.

If any water systems in your community are at risk due to drought conditions through the season, please let me know. I would be happy to answer questions you may have about how the province manages hydrological drought.

Please distribute this information as you see fit and please help me update my contact list if these emails should be directed to someone else, or if you no longer wish to receive these updates.

Regards,



Taylor Josephy (he/him)
Water Authorizations Specialist
Water Stewardship Division
Kootenay Boundary
Mail: 333 Victoria St., Nelson BC, V1L 4K3
Phone: 778-671-9224
Email: Taylor.Josephy@gov.bc.ca
Ministry of Forests



July 31, 2023

To: Groundwater users in the Upper Columbia drought basin

Re: Low Water Advisory and Voluntary Water Conservation Request

You are receiving this letter as you have been identified as a potential groundwater user in the Upper Columbia drought basin, which is currently experiencing low water availability due to drier than normal conditions. The purpose of this letter is to direct all unauthorized groundwater users to cease diverting water and to inform authorized groundwater users of the request for a **voluntary** 50% reduction of use.

March 1, 2022 was the deadline for submitting an existing use groundwater licence application for non-domestic groundwater use that occurred prior to February 29, 2016. **If you use groundwater for any purpose other than for domestic purposes without a water licence and you have not submitted an existing use groundwater licence application for that use prior to the deadline above, you are not authorized to divert water and must stop all water use from that well immediately.**

If you have a current water licence for groundwater use, an existing use groundwater licence application for non-domestic groundwater use, or use groundwater for domestic purposes only, please support water conservation efforts by following the request for a voluntary 50% water use reduction explained below. The need for voluntary reductions is largest in aquifers experiencing low water levels or that are likely hydraulically connected to smaller streams. A lower degree of reduction may be considered for wells that are directly adjacent to large water bodies (ex. Columbia River).

The Province uses a 6-level system to rank drought severity by basin, with Level 0 representing average or wet conditions and Level 5 representing the most severe conditions of drought and water scarcity. The Ministry of Forests is responsible for assigning drought levels and, in response to a lack of rain combined with stream flows approaching critically low levels, has declared a **Level 4** drought for the Upper Columbia drought basin.

Due to the Level 4 drought conditions, the Ministry of Forests is requesting voluntary water use reductions of 50% by all water users in the Upper Columbia basin. The request for this level of reduction is due to the especially early, rapid and severe onset of drought conditions. Level 4 drought means that serious ecosystem, community and economic impacts are likely. The voluntary reduction includes groundwater and surface water use and for all use purposes whether domestic, commercial, irrigation or otherwise. You are encouraged to **not** divert water for storage at this time.

If voluntary water conservation measures prove ineffective in ensuring sufficient source water availability, mandatory restrictions may be necessary to protect the rights of water users and/or aquatic ecosystems. The Province is currently pursuing unauthorized use of water and will respond with enforcement as necessary.

Drought conditions can change rapidly so you are encouraged to stay tuned to the **BC Drought Information Portal** (the Drought Portal) listed below for the most current information. The

Drought Portal, updated weekly on Thursdays, is managed by the Ministry of Forests and provides information on drought levels across the province. Some drought basins may be provided with additional information by clicking on the labeled part of the map found in the **Kootenay-Boundary Stream Watch** tab.

If you see that the Drought Portal is reporting a change in drought level in your basin, please follow the requested voluntary conservation measures associated with different drought levels seen in the table below.

Drought Basin	Drought Level	Requested Conservation Measures
Upper Columbia	2	Normal Seasonal Water Use
Upper Columbia	3	30% Voluntary Reduction
Upper Columbia	4 (Current level)	50% Voluntary Reduction
Upper Columbia	5	Maximum Possible Voluntary Reduction

More information and updates are available on the following websites, which can be found by searching for the underlined wording in your preferred search engine or by using the shortened URL (shown in bold lettering):

- [British Columbia Drought Information Portal](http://bit.ly/BCDroughtPortal): Current provincial drought levels and advisory bulletins. (**http://bit.ly/BCDroughtPortal**).
- [Drought Information-Province of British Columbia](https://bit.ly/37vhPAj): Current drought information and other helpful resources, including tips for water conservation. (**https://bit.ly/37vhPAj**).
- [River Forecast Centre](https://bit.ly/37C9PNG): Streamflow conditions and modelling. (**https://bit.ly/37C9PNG**).
- [British Columbia Drought and Water Scarcity Response Plan](https://bit.ly/2VG3QVx): Information on drought levels and how the Province manages drought. (**https://bit.ly/2VG3QVx**).
- [Drought in Agriculture – Province of British Columbia](https://bit.ly/44d2IqJ): Information and resources available for agricultural drought management. (**https://bit.ly/44d2IqJ**)
- Local governments may also have up-to-date information on their platforms.

If you have questions about drought or drought conditions, please contact FrontCounter BC at 1-877-855-3222 or FrontCounterBC@gov.bc.ca.

Conserving water is everyone's responsibility, even more so in times of drought. Thank you for your support.

Yours truly,



Russ Laroche
Regional Executive Director
Kootenay Boundary Region
Ministry of Forests



July 31, 2023

To: Water Licence holders in the Upper Columbia drought basin

Re: Low Water Advisory and Voluntary Water Conservation Request

Many areas in BC are facing drier than normal conditions leading to low water availability. The purpose of this letter is to request that you **voluntarily** reduce your water usage and to let you know that mandatory restrictions on water licences may be necessary should conditions worsen.

The Province uses a 6-level system to rank drought severity by basin, with Level 0 representing average or wet conditions and Level 5 representing the most severe conditions of drought and water scarcity. The Ministry of Forests is responsible for assigning drought levels and, in response to a lack of rain combined with stream flows approaching critically low levels, has declared a **Level 4** drought for the Upper Columbia drought basin.

Due to the Level 4 drought conditions, the Ministry of Forests is requesting voluntary water use reductions of 50% by all water users in the Upper Columbia basin. The request for this level of reduction is due to the especially early, rapid and severe onset of drought conditions. Level 4 drought means that serious ecosystem, community and economic impacts are likely. The voluntary reduction includes groundwater and surface water use and for all use purposes whether domestic, commercial, irrigation or otherwise. If your water licence includes a storage purpose, you are encouraged to **not** divert water for further storage at this time. To further support voluntary reductions, efforts are being made to identify and stop unauthorized use of non-domestic water by those who do not hold a current water licence.

If voluntary water conservation measures prove ineffective in ensuring sufficient source water availability, mandatory restrictions may be necessary to protect the rights of water users and/or aquatic ecosystems. The Province is currently pursuing unauthorized use of water, including withdrawals greater than authorized by licence, and will respond with enforcement as necessary. Under the “first in time, first in right” system of precedence of rights, older licences have priority over junior licences to access water first during times of drought and water scarcity. We encourage you to collaborate with other water licensees in your community to help achieve voluntary reductions targets on your source. To find water licence information online, use the keywords “BC water licence search” in your web search.

Drought conditions can change rapidly so you are encouraged to stay tuned to the **BC Drought Information Portal** (the Drought Portal) listed below for the most current information. The Drought Portal, updated weekly on Thursdays, is managed by the Ministry of Forests and provides

information on drought levels across the province. Some drought basins may be provided with additional information by clicking on the labeled part of the map found in the **Kootenay-Boundary Stream Watch** tab.

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If you have questions about drought or drought conditions, please contact FrontCounter BC at 1-877-855-3222 or FrontCounterBC@gov.bc.ca.

Conserving water is everyone's responsibility, even more so in times of water scarcity. Thank you for your support.

Yours truly,



Russ Laroche
Regional Executive Director
Kootenay Boundary Region
Ministry of Forests

For Immediate Release | July 20, 2023

Interior Health heat warning guidance

I H-WIDE – Environment Canada continues to adjust [heat warnings](#) in the Interior Health due to daytime temperatures in the mid to high 30 degrees Celsius combined with overnight lows near 18 degrees Celsius. No extreme heat emergencies have been declared at this time.

Please check the [Environment Canada website](#) for updates on heat warnings in your area.

Interior Health is reminding people that elevated temperatures increases the risk of heat-related illness increases.

The BC Centre of Disease Control provides a broad range of heat-related guidance on its [website](#), including information on the different types of heat alerts, how to prepare for hot temperatures, symptoms of heat-related illnesses, those most at risk during hot weather and ways to stay cool.

Preparing for and responding to hot weather:

- If you have air conditioning at home, make sure it is in good working order and turn it on.
- If you do not have air conditioning at home:
 - Find somewhere you can cool off on hot days. Consider places in your community to spend time indoors such as libraries, community centres, movie theatres or malls. Also, as temperatures may be hotter inside than outside, consider outdoor spaces with lots of shade and running water.
 - Shut windows and close curtains and blinds during the heat of the day to block the sun and prevent hotter outdoor air from coming inside. Open doors and windows when it is cooler outside to move that air indoors.
 - Ensure that you have a working fan, but do not rely on fans as your primary means of cooling. Fans can be used to draw cooler late-evening, overnight and early-morning air indoors. Keep track of temperatures in your home using a thermostat or thermometer. Sustained indoor temperatures over 31 C can be dangerous for people who are susceptible to heat.
 - If your home gets very hot, consider staying with a friend or relative who has air conditioning if possible.
- Identify people who may be at high risk for heat-related illness. If possible, help them prepare for heat and plan to check in on them.

Who is most at risk?

Everyone is susceptible to heat-related illness. It is important to monitor yourself, family members, neighbours and friends during hot weather. Consider developing a check-in system for friends, family, and neighbours who are at high risk of heat-related illness.

Those who are at highest risk include:

- Older adults, especially those over 60
- People who live alone

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

- People with pre-existing health conditions such as diabetes, heart disease or respiratory disease
- People with mental illnesses such as schizophrenia, depression or anxiety
- People with substance use disorders
- People with limited mobility and other disabilities
- People who are marginally housed
- People who work in hot environments
- People who are pregnant
- Infants and young children

Your health:

- Drink plenty of water and other liquids to stay hydrated, even if you are not thirsty.
- Spray your body with water, wear a damp shirt, take a cool shower or bath or sit with part of your body in water to cool down.
- Take it easy, especially during the hottest hours of the day.
- Stay in the shade and use a broad-spectrum sunscreen with SPF 30 or more.
- Take immediate action to cool down if you are overheating. Signs of overheating include feeling unwell, headache and dizziness. Overheating can lead to heat exhaustion and heat stroke.
- Signs of heat exhaustion include heavy sweating, severe headache, muscle cramps, extreme thirst and dark urine. If you are experiencing these symptoms, you should seek a cooler environment, drink plenty of water, rest and use water to cool your body.
- Signs of heat stroke include loss of consciousness, disorientation, confusion, severe nausea or vomiting and very dark urine or no urine. Heat stroke is a medical emergency.

In the event of a medical emergency, call 911. However, it is important to use 911 responsibly to avoid overwhelming the system.

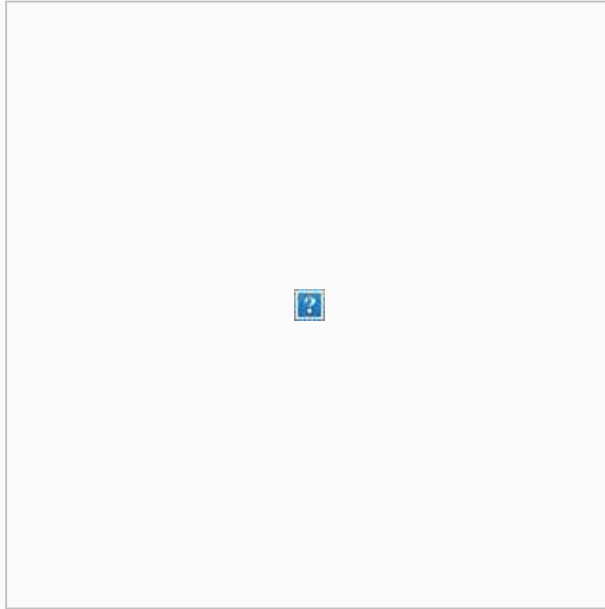
When to call 911:

- In cases of heat stroke: loss of consciousness, disorientation, confusion, severe nausea or vomiting or very dark urine or no urine.
- In general: when there is chest pain, difficulty breathing, loss of consciousness, severe burns, choking, convulsions that are not stopping, a drowning, a severe allergic reaction, a head injury, signs of a stroke or a major trauma.

If you have a less urgent health issue:

- You can call HealthLinkBC at 811 and speak with a nurse or go to an urgent care centre or clinic if you can do so safely. That way, our emergency medical dispatch staff and paramedics will be available for people who need their services the most.
- There are also online tools at healthlinkbc.ca, including a “Check Your Symptoms” tool.

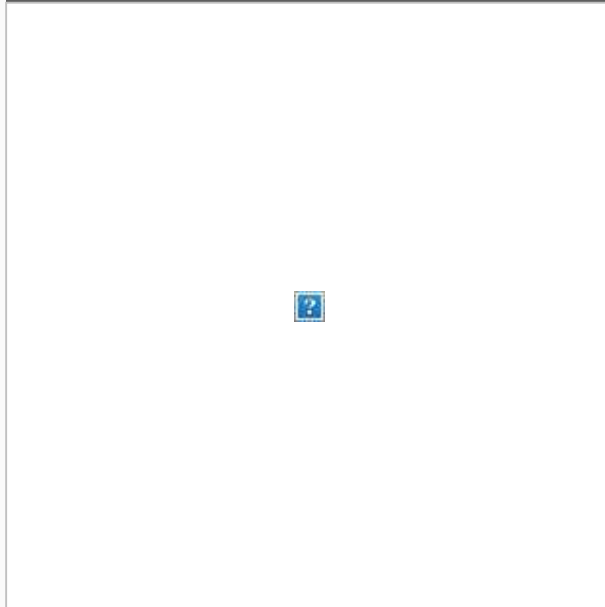
From: [Selkirk Innovates](#)
To: [Karissa Stroshein](#)
Subject: State of the Basin Focus - Beyond the Tap: Drinking Water Quality Across the Region
Date: Tuesday, August 1, 2023 8:04:27 AM



State of the Basin **Focus**

Stories of well-being in our region

2023 - Issue 06





Beyond the Tap: Drinking Water Quality Across the Region

Clean drinking water is an essential part of a sustainable community and the key theme of [Sustainable Development Goal 6 – Clean Water and Sanitation](#). Without clean water, communities can struggle economically and socially as the health of residents can be greatly impacted.

Locally, the status of water treatment systems is monitored and reported to our health authorities, Interior Health and Northern Health (for the Village of Valemount), who in turn issue drinking water advisories if necessary.

The State of the Basin measures regional advisories in June because of its correlation with spring freshet. As of June 13, there were 213 drinking water advisories in the Columbia Basin-Boundary Region. Of these notices, 124 (58%)

have been in place for more than five years. This may suggest that aging water treatment facilities or other underlying issues are not being resolved to restore water quality in these systems.



Due to the large number of small water treatment systems, drinking water quality varies across the Columbia Basin-Boundary Region. For example, there are 740 water systems served by Interior Health. Maintaining these small systems to meet provincial regulatory guidelines can be difficult and expensive. Even larger communities are experiencing challenges with aging infrastructure and the costs to replace or modernize their water treatment and delivery systems. Protecting our drinking water is an important consideration given the impacts that can arise from the [changing climate and increase in extreme weather events](#).

Visit the [Water Quality](#) indicator for more information about drinking water quality in the Columbia Basin-Boundary Region.



To learn more about other indicators of well-being, please visit the State of the Basin website stateofthebasin.ca.

Free Summer Learning Challenge about Homelessness

Selkirk College invites your organization to join a regional learning challenge this August. We will share resources and guidance for you, your staff, and members to build awareness, skills, and effectiveness for working around and communicating with individuals struggling with homelessness, addiction, mental illness, and associated challenges.

In the fall, all who've joined can participate in an online debrief to share what's working, what initiatives you're involved in, and what's on the horizon.

Contact [Laura Nessman](#) to learn more about the challenge and sign up.

Registration Open for KORE Summit 2023

The Kootenay Outdoor Recreation Enterprise (KORE) is hosting their second-ever conference October 11-13, 2023, in Kimberley, BC.

Registration is now open for this gathering for the outdoor rec-tech manufacturing and product design sector. Team members from Selkirk Technology Access Centre will be there!

Learn more and register here:
<https://koreoutdoors.org/outdoor-rec-tech-summit-2023/>



**We want to hear from you! Your
feedback matters to us.**

Click here to share your feedback!



Selkirk Innovates gratefully acknowledges the support of Columbia Basin Trust.

State of the Basin Focus is a monthly e-

newsletter highlighting stories of well-being in our region.

You are receiving this email because you have attended a Selkirk College event, are a Selkirk College stakeholder, or have subscribed to receive updates on the State of the Basin.

Selkirk College acknowledges the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate: the Sín̓sáy̓čkstx (Sinixt), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap). The State of the Basin initiative also extends to the traditional territory of the Lheidli T'enneh First Nation. We are grateful to these Nations as keepers of the lands and value their efforts to enhance resilience and well-being across the region.



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Selkirk College
301 Frank Beinder Way
Castlegar BC V1N 4L3

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Bulletin 23-07: Updates to Hearing Rules

Issue date: July 26, 2023

Who's impacted

This change applies if you (the licensee or applicant) participate in a licensing, compliance, or enforcement decision hearing.

What's changing

The Liquor and Cannabis Regulation Branch (LCRB) has updated the rules that apply to the three types of hearings conducted under both the *Liquor Control and Licensing Act* and the *Cannabis Control and Licensing Act*:

- Licensing
- Compliance
- Enforcement

Key updates to the hearing rules include:

- New references to compliance and licensing hearing rules and procedures
- Hearings for licence, permit or authorization applicants will continue using a written process
- For licensees and authorization holders, the decision-maker will normally conduct hearings in writing unless they determine an oral hearing is necessary
- In determining whether an oral hearing is necessary, the decision-maker may consider prejudice to the licensee, the complexity or nature of the issues, or other factors they consider substantive to the decision
- Oral hearings will normally take place by videoconference
- A licensing or compliance hearing will be a 'show cause' type hearing; the cross-examination of the respondent is not a component of a show cause hearing

Helpful information

These hearing rules only apply to the LCRB's internal hearing process and don't include a process to pursue regulatory offences or enforcement actions for non-compliance.

Learn more about the different types of hearings.

Access the updated [Hearing Rules \[PDF, 344KB\]](#).

Document history

These updated Hearing Rules take precedence over any other LCRB document that touches on hearing procedures and are effective immediately. [Check out our new site](#)

Disclaimer

Bulletins are for general information and may not apply to all situations. Bulletins do not constitute legal advice nor are they a comprehensive statement of the legal obligations that arise under the Liquor Control and Licensing Act, Cannabis Control and Licensing Act, regulations, or any other applicable laws.

When interpreting and applying the information contained in the Bulletins, you are encouraged to seek advice from your professional advisors as appropriate in the circumstances.

Contact Information

For questions, email:

Liquor policy and communications:

LCRBLiquorPolicy@gov.bc.ca

[Check out our new site](#)



PEACE RIVER REGIONAL DISTRICT

July 31, 2023

UBCM Member local Governments

VIA Email

Re: BC Wildfire Service Fire Fighting Equipment

Dear Mayor and Council / Board of Directors

At its June 29, 2023, Regular Meeting, the Peace River Regional District Chair and Directors endorsed the following resolution and resolved that it be forwarded to the UBCM members for consideration of support:

WHEREAS, the province of British Columbia is prone to wildfires, which pose significant threats to public safety, communities, property, and the environment, and where climate change has contributed to an increase in the frequency, intensity, and severity of wildfires, thereby placing an unprecedented strain on available firefighting equipment;

AND WHEREAS, the Provincial Government has the responsibility to ensure that the BC Wildfire Service has adequate resources, including equipment, to effectively respond to and manage wildfires to safeguard lives, protect infrastructure, and preserve the natural environment, and where the effectiveness and efficiency of the BC Wildfire Service's operations in the containment of wildfires heavily depend on the availability of adequate equipment and resources:

THEREFORE BE IT RESOLVED that the Provincial Government take immediate action to ensure that BC Wildfire is provided with all available firefighting equipment, including Coulson Aviation's Next Gen fire suppression equipment, and any other available Canadian company with aviation firefighting equipment, to combat wildfires during increased demand during peak wildfire seasons;

AND BE IT FURTHER RESOLVED that the Provincial Government explore partnerships with federal agencies, neighboring provinces, and available contractors to enhance equipment sharing and mutual aid agreements, ensuring a more robust response to wildfires and promoting regional collaboration in firefighting efforts.

Yours truly,

Leonard Hiebert

Leonard Hiebert
Chair

Background information on this resolution is enclosed for reference.

diverse. vast. abundant.



PEACE RIVER REGIONAL DISTRICT

BACKGROUND INFORMATION:

Wildfires pose a significant threat to public safety, communities, infrastructure, and wildlife. In British Columbia, wildfires have increased in frequency and severity in recent years. The efficient and effective management of wildfires requires access to a well-equipped and adequately resourced firefighting force, allowing BC Wildfire to respond rapidly to suppress and contain wildfires and sustain firefighting efforts during prolonged operations, minimizing their destructive impact. Inadequate access to firefighting equipment can lead to delayed response times, compromising firefighting efforts, and increased risk to human life and property. Therefore, the Province must ensure that BC Wildfire can access all available firefighting equipment.

REPLY TO: Peace River Regional District at prrd.dc@prrd.bc.ca



Mayor and Council
 Box 576, 413 Fourth Street
 Kaslo, BC, V0G 1M0

Dear Mayor and Council,

Re: Invitation to the 10th Annual Resource Breakfast Series – September 19, 21, 22, 2023

It is my pleasure to invite you to attend the 10th Annual Resource Breakfast Series scheduled for September 19, 21 and 22, 2023 at the Terminal City Club in Vancouver, BC. Over the past decade, the Resource Breakfast Series has become a staple event bringing together Mayors, Councillors, the Resource Sector and Provincial Government for meaningful conversations that help drive progress amongst the communities in British Columbia.

Event Details:

Date:	September 19, 21, 22, 2023	Location:	Terminal City Club, Vancouver
Time:	7:00 – 8:30 am	Dress Code:	Business Casual
Style:	Plated Breakfast	Price:	\$31.00 + tax per breakfast

Registration: <https://www.eventbrite.ca/e/10th-annual-resource-breakfast-series-tickets-664748339177>

The 10th iteration of the event will provide a platform for Resource Ministers to engage and share the latest initiatives and developments from their Ministries. We are pleased to announce the following Ministers have confirmed to speak over the span of three mornings: **Honourable Josie Osborne**, *Minister of Energy, Mines and Low Carbon Innovation*, **Honourable Bruce Ralston**, *Minister of Forests* and **Honourable Nathan Cullen**, *Minister of Water, Land and Resource Stewardship*.

The Resource Breakfast Series is not affiliated with the Union of BC Municipalities but is conveniently hosted during the Annual Convention and offers a friendly and relaxed environment to discuss BC's natural resource sector and its importance to the communities and economy of the province. This is an invite only event to local area government leaders, Provincial Ministers, MLAs, and MPs.

We look forward to seeing you at the 10th Annual Resource Breakfast Series. Please reach out if you have any questions.

Sincerely,

Sarah Weber, P.Geo., MBA
 President & CEO, C3 Alliance Corp.



580 – 688 West Hastings Street
 Vancouver, British Columbia
 V6B 1P1, Canada

(604) 343-4847
 info@c3alliancecorp.ca
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REGISTRATION NOW OPEN

September 19, 21, 22, 2023

Terminal City Club, Vancouver, BC

The Annual Resource Breakfast Series presents a friendly and engaging event, bringing together Mayors, Councillors, the Resource Sector and Provincial Government to hear firsthand the latest developments related to BC's natural resource sectors. This is an exclusive invitation for elected officials and industry professionals.

ResourceBreakfastSeries.com
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July 2023 Newsletter

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Chinook Community Forest has been hard hit by the Parrot Lookout wildfire. Roughly 2,000 ha has burned yet at last report, the fire has slowed down. The fire has not yet been actioned due to a lack of escape routes and is considered too dangerous. Chinook has lost the bridge, pictured here, and a few plantations. The fire also burned through 2 local subdivisions hitting the surrounding forest, but luckily there have been no structures lost. Ken Nielsen, manager of the Chinook CF also reported that 50 or so power poles have burned. BC's 2023 wildfire season, with many weeks to go, has set a new destructive record, with more hectares scorched than in any year on record. [Up to date information about wildfires can be found at this link](#) or download the BCWS app.

We welcome Stephen Lorimer from the Qala:Yit Community Forest to the

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Island. He has worked in the forest sector for over 50 years and was a forester on the team that built the Qala:Yit Community Forest, a partnership with the people in the Cowichan Lake communities and Pacheedaht First Nation, with a portion of the volume sold through BCTS. [Learn more about Steve in this article](#) written after he received the 2021 Association of BC Forest Professionals distinguished forest professional award.

At the 2023 AGM, the BCCFA membership voted to maintain a 10 person board which created a seat that was not filled at the AGM. BCCFA by-laws give the power to the board to fill the seat from amongst the membership until the next AGM, when the appointed person can run for a 2-year term.

Making safety part of good community relations

A new bulletin, published by the Woodlot Licence & Community Forest Agreement Safety Committee with the BC Forest Safety Council, gives valuable suggestions on how to incorporate community safety into the work of building and maintaining good relationships with neighbours on and off the community forest. [read more](#)

Vancouver Sun reports on SIFCo's Wildfire Resiliency Program

Slocan Valley's community forest raised the profile for their 15 year program for wildfire risk reduction as well as the profile of community forests in the province. [link to the article](#) by Gordon Hoekstra. [SIFCO website](#). Photo by Rachel Bone



West Boundary Community Forest Receives International Recognition

Congratulations to the The West Boundary Community Forest (WBCF) on their win of a [2023 Communitas Award](#) and an Honourable Mention in the [2023 Hermes Creative Awards](#). These international awards celebrate both the excellence of organizations to enhance their communities as well as those who

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Forest Practices Board calls for government action to reduce catastrophic wildfire risk

A new report by BC's Forest Practices Board is calling for urgent action by the provincial government to reduce the risk of catastrophic wildfire in British Columbia. [read the news release](#) [read the full report](#)

FRPA Amendments to existing regulations

We reported on the amendments in the June newsletter, which include:

- the introduction of new obligations for licensees to publish forest operations maps (FOMS)
- the granting of legal protection of rare habitats referred to as *ecological communities*
- enhanced management measures for designated recreation sites and trails (FRPA s. 56)

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Sunshine Coast Community Forest's June newsletter features a collection of the great initiatives they have underway including fire suppression training and a new split rail cedar fence and a new bridge in their the wonderful Big Trees area. They partnered with Recreation Sites and Trails BC and the local government, and accessed funding from Sunshine Coast Tourism, to make improvements to the wonderful Big Trees area. [read more](#)

Fuel Treatment Efficacy in Fire-Prone Forests of the Interior of BC
Report on research by Kea H. Rutherford, MSc & Lori D. Daniels,
PhD, Faculty of Forestry, UBC

Research was conducted on the 5 southeast community forests using pre-and post-treatment field data to assess the impacts of the fuel treatments in low-to-mid elevation Interior Cedar-Hemlock forests. They considered the impacts of thinning, pruning and surface fuels on the potential for passive and active crown fires. This easily readable technical report is worth your time. [read more](#)

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[check out their first newsletter](#)

2023 BCCFA Conference Reporting

Copies of the [presentations](#), a [conference summary](#), and [detailed conference notes](#) are available on the [BCCFA website](#) **See you in Mackenzie the week of June 10-14 for our 2024 event!!!**

Celebrate BC National Forest Week

September 17–23, 2023

The BC Coalition works hard each year to support activities across the province during National Forest Week. Regional volunteer coordinators can assist you with new ideas for activities. [Visit their website for more information.](#)

Order NFW promotional materials

SISCO's fall field tour will be held in the East Kootenays, in the Golden area, September 25 - 27. [read more](#)

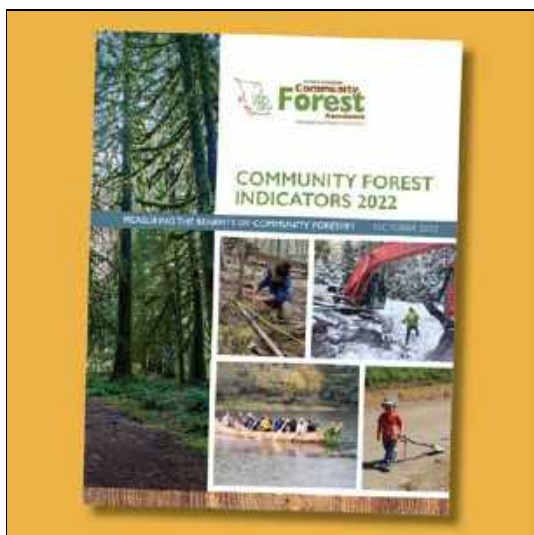
Truck LoggerBC Magazine Summer 2023 [read more](#)

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[Watch the video celebrating
20 years of the BCCFA](#)

BCCFA Website Members Only Section

[The members only section can be found at this link](#). Contact smulkey@bccfa.ca for the password. The section is populated with a full range of governance policy templates including: Community Forest Director Accountability Agreement, Distribution of Community Forest Profit policy guidance and more.



2022 Community Forest Indicators Report

The data and stories gathered in this year's report provide tangible evidence of the success and significance of community forestry in BC.



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THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN

4144 Spallumcheen Way, Spallumcheen, BC V0E 1B6
Phone: 250-546-3013 • Fax: 250-546-8878 • Toll Free: 1-866-546-3013
Email: mail@spallumcheentwp.bc.ca • Website: www.spallumcheentwp.bc.ca



July 15, 2023

File: 0380-30-03

Regional District of North
Okanagan
9848 Aberdeen Road
Coldstream, BC V1B 2K9

Ministry of Environment &
Climate Change
PO Box 9047 Stn Prov Gov
Victoria, BC V8W 9E2

Recycle BC
405-221 West Esplanade
North Vancouver, BC
V7M 3J3

**Re: Recycling Program for Antifreeze Containers and Used Oil Collection at the
Armstrong Spallumcheen Diversion and Disposal Facility**

At the Monday, May 1, 2023 Township of Spallumcheen Regular Council Meeting, the following resolution was passed:

"...THAT the Township of Spallumcheen Council recommend a letter be sent to the Regional District of North Okanagan (RDNO), Ministry of Environment and Climate Change, and Recycle BC to support plastic, such as antifreeze containers, and used oil collection/recycle depot at the Armstrong Spallumcheen landfill/transfer station located at 4399 Powerhouse Road, noting that the program should be at no cost due to the environmental fee already being paid at the time of product purchase;

AND THAT the Township of Spallumcheen Council direct staff to carbon-copy the letter to the BC member municipalities and to the Union of British Columbia Municipalities (UBCM) to gain support of Municipal and RDNO landfill/transfer station sites."

The Township Council believes that keeping these types of containers and contaminants out of our landfills is essential to maintaining healthy lands and aquifers.

Thank you for your attention to this matter. If you have any questions in this regard, please contact the undersigned.

Respectfully,



Cindy Webb
Corporate Officer

CW/mw

cc: Member Municipalities



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: August 4, 2023

SUBJECT: Noise Control Bylaw No. 1290, 2023

PURPOSE: To consider giving third reading to Noise Control Bylaw No. 1290, 2023.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Give the bylaw third reading. Adoption will be considered at the 2023.08.22 meeting.**
2. Give third reading to the bylaw as amended. *Adoption of the amended bylaw will be considered at the 2023.08.22 meeting.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Noise Control Bylaw No. 1290, 2023 be read a third time.

ANALYSIS:

- A. **Background:** At the 2022.04.12 meeting Council directed staff to prepare an amendment to Noise Abatement Bylaw 1079 to includes an exemption for the horn on the SS Moyie. At the 2023.04.25 meeting an amending bylaw was presented for consideration and Council opted for an altogether new bylaw that more closely reflected the community’s desires. A Committee of the Whole meeting was held on 2023.05.30 to discuss Council’s approach to regulating noise within the Village and inform the development of a new regulatory bylaw. A draft bylaw was introduced at the 2023.07.25 meeting when it received first and second reading. Amendments have been made in response to Council’s feedback and the revised bylaw is presented for third reading.
- B. **Discussion:** The version of the bylaw that is presented for third reading includes some changes from the last iteration, reflecting the feedback from Council at the 2023.07.25 meeting. The name of the bylaw has been changed to the “Noise Control” bylaw following best practices around the use of plain language. Qualifying language has been added to the section about animal noise, the sections relating to engine/equipment noise and vehicle horn noise have been streamlined, rules for parades and protests have been added and typos have been corrected. A summary of the changes is as follows:

Section	Proposed Language – 3 rd reading	Previous Language
3.2 (a)	a. the keeping of any animal which makes sounds that unduly disturb the peace, quiet, rest or tranquillity of the surrounding neighbourhood;	a. the keeping of any animal which makes sounds that disturb the peace, quiet, rest or tranquillity of the surrounding neighbourhood;

Section	Proposed Language – 3 rd reading	Previous Language
3.2 (b)	<p>b. the use or operation of a motorized vehicle or equipment that produces excessive sounds or noises arising from:</p> <p>i. its state of disrepair;</p> <p>ii. a modified or inadequate exhaust system; or,</p> <p>iii. acceleration causing the wheels to spin.</p>	<p>b. the use or operation of a motor vehicle that produces excessive sounds or noises arising from its state of disrepair or modifications to the motor vehicle’s exhaust system;</p> <p>c. the discharging into the open air of the exhaust of any stationary internal combustion engine without a muffling device;</p> <p>d. the use or operation of any equipment that produces excessive sounds or noises arising from its state of disrepair;</p>
3.2 (c)	<p>c. the sounding of a horn or other signalling device upon an automobile, motorcycle or other vehicle, except as a danger or warning signal;</p>	<p>e. the sounding of a horn or other signalling device upon an automobile, motorcycle or other vehicle while it is not in motion;</p> <p>f. the sounding of a horn or other signalling device upon an automobile, motorcycle or other vehicle while it is in motion, except as a danger or warning signal;</p> <p>g. the making or causing of noise or sound on a street, highway or lane adjacent to any school, church, hospital, dwelling, hotel, motel or other type of residence, if any of them are occupied by one or more persons;</p>
4.2 (e)	<p>e. a parade or protest.</p>	<p>n/a</p>

C. **Attachments:** DRAFT Noise Control Bylaw No. 1290, 2023

D. **Financial Implications:** Nil

- E. **Corporate Priority:** The new Noise Bylaw supports the corporate strategic priority regarding bylaw review and enforcement policy.
- F. **Environmental Implications:** Control of excessive noise improves the health and wellbeing of our residents.
- G. **Communication Strategy:** A copy of the bylaw will be added to the website upon adoption.

CAO Approval: [Date approved by CAO]

VILLAGE OF KASLO

BYLAW NO. 1290

A BYLAW TO REGULATE NOISE

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Noise Control Bylaw No. 1290, 2023".

2. Definitions

In this Bylaw

"**Quiet Time**" means the period from 22:00 on a given day through 08:00 on the following day.

3. Limits on Noise

- 3.1. No person shall make, cause or permit to be made noises or sounds in or on a highway or elsewhere within the boundaries of the Village of Kaslo, which disturb or are liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of persons in the neighbourhood or vicinity.
- 3.2. Persons are specifically prohibited from carrying out the following activities from any private or public place within the boundaries of the Village of Kaslo:
 - a. the keeping of any animal which makes sounds that unduly disturb the peace, quiet, rest or tranquillity of the surrounding neighbourhood;
 - b. the use or operation of a motorized vehicle or equipment that produces excessive sounds or noises arising from:
 - i. its state of disrepair;
 - ii. a modified or inadequate exhaust system; or,
 - iii. acceleration causing the wheels to spin.
 - c. the sounding of a horn or other signalling device upon an automobile, motorcycle or other vehicle, except as a danger or warning signal;
 - d. the discharging of a firearm, firecracker or explosive device of any kind.

4. Prohibitions at Specific Times

- 4.1. Persons are specifically prohibited from carrying out the following activities from any private or public place within the boundaries of the Village of Kaslo during Quiet Time:
 - a. the playing or operation of any apparatus, equipment or device that makes, plays, reproduces or amplifies sound in a manner that can be heard on public property or neighbouring private property.

- 4.2. Except between the hours of 07:00 and 19:00 on Monday through to and including Saturday, and between the hours of 09:00 and 17:00 on Sunday, the following activities are prohibited:
- a. the erecting (including excavating), demolishing, constructing, reconstructing, altering or repairing of any structure;
 - b. the mechanical excavation of any roads or grounds;
 - c. the loading to, or unloading from any motor vehicle or trailer in or upon any public or private place or premises,
 - d. the use of motorized landscaping equipment; or,
 - e. a parade or protest.

5. Exceptions

- 5.1. This Bylaw does not apply to the following:
- a. a motor vehicle under the control of emergency responders while responding to an emergency, including a Peace Officer while discharging their duty;
 - b. any activity that is carried on attending to an accident or emergency that threatens public health or safety, or is otherwise deemed necessary and carried out under the authority of the Chief Administrative Officer of the Village of Kaslo or their designate;
 - c. a Village of Kaslo vehicle engaged in the necessary public business of the Village of Kaslo;
 - d. the sounding of bells or chimes from a place of worship or Kaslo City Hall to announce a religious service or commemoration;
 - e. the horn of the S.S. Moyie;
 - f. building or vehicle security alarms or fire alarms except for repeated false alarms from the same building or vehicle.
- 5.2. The provisions of this bylaw may be varied by application to the Village of Kaslo in the form prescribed. Any variance in hours shall be made by resolution of Council adopted in Regular or Special meeting.

6. Enforcement

- 6.1. No person may obstruct, interfere with, impede, hinder or prevent a Bylaw Enforcement Officer, employee of the Village of Kaslo or other person engaged by the Village of Kaslo from performing any duties or exercising any authority under this Bylaw.

7. Penalties

- 7.1. A person who violates any provision of the Bylaw commits an offence and is liable, upon conviction, to the maximum penalties prescribed by the Community Charter and the Offence Act, plus the costs of prosecution.

8. Repeal

8.1. The Village of Kaslo Noise Abatement Bylaw No. 1079, 2008, is hereby repealed.

9. Effective Date

9.1. This bylaw shall take effect upon adoption.

READ A FIRST TIME this 25th day of July, 2023.

READ A SECOND TIME this 25th day of July, 2023.

READ A THIRD TIME this ____ day of _____, 2023.

RECONSIDERED AND ADOPTED this ____ day of _____, 2023.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "Noise Control Bylaw No. 1290, 2023"

CORPORATE OFFICER



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: August 4, 2023

SUBJECT: Municipal Ticket Information Bylaw 1294, 2023

PURPOSE: To consider giving third reading to Municipal Ticket Information Bylaw 1294, 2023

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Give the bylaw third reading. Adoption will be considered at the 2023.08.22 meeting.**
2. Give third reading to the bylaw as amended. *Adoption of the amended bylaw will be considered at the 2023.08.22 meeting.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Municipal Ticketing Bylaw 1294, 2023 be read a third time.

ANALYSIS:

- A. **Background:** Under the authority of the *Community Charter*, the Village of Kaslo has the authority to issue fines in the form of municipal tickets, as a means of bylaw enforcement. The municipal ticketing scheme must be established by bylaw, and tickets must conform to the format specified in provincial legislation. The Village’s current ticketing bylaw was adopted in 2006 and requires updating. A draft bylaw was given first and second readings at the 2023.06.13 Council meeting. A Committee of the Whole meeting was held on 2023.07.18 to seek feedback from Council on the proposed draft. Amendments have been made in response to Council’s feedback and the revised bylaw is presented for third reading.
- B. **Discussion:** The version of the bylaw that is presented for third reading includes some changes from the last iteration, reflecting the discussion at the 2023.07.18 Committee of the Whole meeting. The number of ticketable offences has been increased, adding violations of the water and sewer bylaws as well as other infractions detailed below.

Offence	Proposed fine	Previous fine
Village of Kaslo Dog Control Bylaw No. 1147, 2013		
Unlicensed Dog	\$100	NEW
Fail to remove and dispose of feces	\$100	NEW
Interfering with enforcement	\$100	NEW
Village of Kaslo Noise Control Bylaw No. 1290, 2023		
Undue animal noise	\$100	\$100
Excessive noise from motorized vehicle or equipment	\$100	\$100
Use of firearm, firecracker or explosive	\$100	NEW
Use of audio device during Quiet Time	\$250	\$100
Prohibited construction noise	\$500	\$100
Prohibited excavation noise	\$250	NEW
Prohibited parade or protest noise	\$250	NEW

**NOTE where fees are unchanged, the amendments involve the brief description of the offense.*

Offence	Proposed fine	Previous fine
Village of Kaslo Business License Bylaw No. 1260, 2021		
Resident business operating without a Business License	\$500	\$1,000
Fail to display business license	\$100	NEW
Fail to allow entry of license inspector	\$1,000	\$1,000
Commercial landlord housing an unlicensed business	\$1,000	\$1,000
Outdoor market, trade show or community event without license or insurance	\$1,000	NEW
Mobile Vendor on Village land without Council approval	\$1,000	NEW
Fail to notify of change in business	\$100	NEW
Village of Kaslo Solid Waste Bylaw No. 1119, 2012		
Allow waste to spill onto adjoining public or private property	\$100	NEW
Container obstructing public pedestrian or vehicular traffic	\$100	NEW
Unsecured vehicle carrying waste	\$100	\$30
Village of Kaslo Street & Traffic Bylaw No. 1120, 2012		
Install misleading or unauthorized traffic control device	\$100	NEW
Remove or damage a traffic control device	\$100	NEW
Obstruct private driveway or access	\$100	\$100
Vehicle in excess of 5,000 GVW on or across boulevard or sidewalk	\$200	NEW
Vehicle obstructing intersection	\$200	NEW
Interfering with ticket enforcement	\$100	NEW
Park commercial vehicle or trailer on a Highway other than Arterial Highway	\$100	NEW
Park overweight vehicle in Business District	\$100	NEW
Overnight occupation of camper, trailer, recreational vehicle or mobile unit on a Highway	\$200	\$100
Overgrown vegetation from private property obstructing traffic control device or sight distance	\$100	NEW
Unauthorized obstruction of sidewalk or highway	\$200	NEW
Village of Kaslo Land Use Bylaw No. 1130, 2013		
Use of land or building contrary to permitted use	\$250	\$250
Erect unlawful fence or landscape screen	\$100	NEW
Unlawful home occupation	\$100	NEW
Noxious or offensive home occupation	\$250	\$100
Unlawful secondary suite	\$250	\$100
Unlawful temporary building or structure	\$250	NEW
Fail to obtain Temporary Use Permit	\$250	NEW
Prohibited use	\$250	NEW
Village of Kaslo Public Dock Regulation and Fee Bylaw No. 1175, 2015		
Mooring exceeding 48 hours	\$200	\$100
Obstruction or damage to facilities	\$1,000	\$300

Offence	Proposed fine	Previous fine
Kaslo Parks Regulation Bylaw No. 1162, 2014		
Unauthorized camping in Municipal Parks	\$250	\$200
Deface, remove, destroy or injure any Park Property or Natural Feature	\$250	\$200
Deposit any refuse anywhere in a Park except in a receptacle designated for that purpose	\$100	\$200
Foul or pollute or introduce any Refuse into a Park or any body of water in a Park	\$250	\$300
Dispose of holding tank waste other than at sani-dump station.	\$1,000	NEW
Defecate or urinate in any Park except in facilities designated for that purpose by Posted Notice	\$250	\$300
Careless disposal of burning substance	\$500	NEW
Fail to control domestic animal in a park	\$100	NEW
Unauthorized or unattended fire	\$500	\$300
Unauthorized activities and Special Events	\$250	\$300
Village of Kaslo Prevention of Public Nuisances Bylaw No. 1209, 2017		
Accumulation of stagnant water, rubbish, noxious or offensive substances	\$300	NEW
Improper disposal of rubbish or litter	\$300	NEW
Place graffiti	\$300	NEW
Unsightly accumulation	\$500	NEW
Fail to remove noxious weeds and overgrowth, vermin, infestation	\$500	NEW
Violation of Weed Control Act	\$500	NEW
Fail to remove snow from roof adjacent to a highway posing a hazard	\$500	NEW
Fail to maintain a fence adjacent to a highway	\$300	NEW
Wilful damage to the boulevard or thing adjacent to a highway	\$300	NEW
Fail to maintain the boulevard adjacent to a highway	\$300	NEW
Fail to remove snow or rubbish from sidewalk adjoining property	\$300	NEW
Obstructing vision clearance at any intersection by way of tree, shrub, plant, fence, or other structure	\$300	\$500
Unauthorized removal of street signs	\$1,000	\$500
Fail to maintain or remove hazardous trees and shrubs on private property	\$300	\$500
Fail to display a house number	\$100	\$500
Failure to maintain and control the safety of a demolition site	\$500	\$500
Failure to control animal attractants	\$100	\$500
Interfering with enforcement	\$100	NEW

Offence	Proposed fine	Previous fine
Village of Kaslo Waterworks Bylaw No. 1127, 2012		
Fail to notify Village of change in use affecting water rates	\$1,000	NEW
Unlawful taking of water	\$1,000	NEW
Unauthorized water connection	\$1,000	NEW
Fail to maintain private water service	\$1,000	NEW
Unauthorized excavation	\$1,000	NEW
Fail to seal off abandoned service line	\$1,000	NEW
Unauthorized turn off/on curb stop	\$1,000	NEW
Unauthorized watering of lawns outside of designated times	\$100	NEW
Unlawful sale or distribution of water	\$1,000	NEW
Interfere or tamper with a fire hydrant	\$1,000	NEW
Use of a water connection, pipe, apparatus, fitting, or fixture that could damage or contaminate the water system	\$1,000	NEW
Village of Kaslo Sewer Rates and Regulations Bylaw No. 1121		
Fail to comply with order to connect	\$1,000	NEW
Unauthorized alteration or tampering with connection	\$1,000	NEW
Unlawful discharge to sewer system	\$1,000	NEW
Damage, uncover, deface or tamper with sewer system	\$1,000	NEW
Connection of roof drain or storm drain to sewer	\$1,000	NEW
Unauthorized connection	\$1,000	NEW
Fail to install building sewer in accordance with building code requirements	\$1,000	NEW
Fail to seal off abandoned building sewer	\$1,000	NEW

- C. **Attachments:** Municipal Ticketing Bylaw 1294, 2023
- D. **Financial Implications:** Municipal Ticketing can generate revenues for the municipality, but the cost of enforcement is significant. The maximum fine that can be imposed for a single violation is \$1,000 and the proposed bylaw has a minimum fine of \$100. Ongoing violations can incur daily fines, which are cumulative.
- E. **Corporate Priority:** The 2021 Strategic Plan calls for establishing a bylaw enforcement policy to set appropriate expectations for enforcement and compliance considering limited capacity.
- F. **Environmental Implications:** Nil
- G. **Communication Strategy:** A copy of the bylaw will be added to the website upon adoption.

CAO Approval: [Date approved by CAO]

VILLAGE OF KASLO

BYLAW NO. 1294

A BYLAW TO IMPLEMENT A MUNICIPAL TICKETING SYSTEM

THE Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Municipal Ticketing Bylaw No. 1294, 2023".

2. Designation of Bylaws to be Enforced by Ticket

The bylaws listed in Column II of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed by regulation under the *Community Charter*.

3. Designation of Bylaw Enforcement Officers

3.1. The persons appointed to the following job positions or titles are designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column II of Schedule 1:

- Bylaw Enforcement Officer
- Chief Administrative Officer
- Corporate Officer
- Royal Canadian Mounted Police

3.2. In addition to the above, the persons who act in the job positions or titles listed in Column III of Schedule 1 to this bylaw are designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column II of Schedule 1 opposite the respective positions.

4. Designation of Offences

4.1. The words or expressions set forth in Column I of Schedules 2 to 15 to this bylaw briefly describe the offence committed under the designated bylaw section number appearing in Column II opposite the respective words or expressions. The wording under that section of the designated bylaw shall prevail in determining the offence.

4.2. The issuance of a ticket under this bylaw shall not diminish any other enforcement measures or fines that may be imposed under a designated bylaw.

5. Designation of Fines

The amounts appearing in Column III of Schedules 2 to 15 to this bylaw are the fines set for the corresponding offences designated in Column I.

6. Schedules

For the purposes of this bylaw, Schedules 1 to 15 are attached to and form part of this bylaw.

7. Severability Clause

If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

8. Repeal

Village of Kaslo Bylaw Enforcement Ticket Information Bylaw, No. 1037, 2006 and all amendments thereto are hereby repealed.

9. Effective Date

This bylaw shall take effect upon adoption.

READ A FIRST TIME this 13th day of June 2023.

READ A SECOND TIME this 13th day of June 2023.

READ A THIRD TIME this ____ day of _____, 202_.

RECONSIDERED AND ADOPTED this ____ day of _____, 202_.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "Municipal Ticketing Bylaw No. 1294, 2023"

CORPORATE OFFICER

SCHEDULE 1

COLUMN I Schedule	COLUMN II Designated Bylaws	COLUMN III Additional Designated Bylaw Enforcement Officers
2	Village of Kaslo Dog Control Bylaw No. 1147, 2013	Animal Control Officer
3	Village of Kaslo Noise Control Bylaw No. 1290, 2023	
4	Village of Kaslo Business Licence Bylaw No. 1260, 2021	License Inspector
5	Solid Waste Management Bylaw 1119, 2012	
6	Village of Kaslo Animal Attractants Regulation Bylaw No.1155	BC Conservation Officers Animal Control Officer
7	Village of Kaslo Street & Traffic Bylaw No. 1120, 2012	Fire Chief (RDCK)
8	Village of Kaslo Land Use Bylaw No. 1130, 2013	Building Official (RDCK)
9	Village of Kaslo Public Dock Regulation and Fee Bylaw No. 1175, 2015	
10	Kaslo Parks Regulation Bylaw No. 1162, 2014	Municipal Campground Operator
11	The Regional District of Central Kootenay Building Bylaw No. 2200, 2010	Building Official (RDCK)
12	Village of Kaslo Outdoor Burning Regulation Bylaw No. 1213, 2018	Fire Chief (RDCK)
13	Village of Kaslo Prevention of Public Nuisances Bylaw No. 1209, 2017	Building Official (RDCK)
14	Village of Kaslo Waterworks Bylaw No. 1127, 2012	Public Works Foreman
15	Village of Kaslo Sewer Rates and Regulations Bylaw No. 1121	Building Official (RDCK) Public Works Foreman

SCHEDULE 2

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Dog Control Bylaw No. 1147, 2013	Section of Bylaw 1147	Amount of Fine/Penalty
Unlicensed Dog	5.1	\$100
Dog at Large	6.1(a)	\$100
Dog Attack	6.1(b)	\$1,000
Dog barking excessively	6.1(c)	\$100
Fail to restrain Dog in Heat	6.3	\$100
Fail to remove and dispose of feces	6.4	\$100
Vicious Dog improperly in a public place	7.2(a)	\$500
Vicious Dog on private property without consent of occupier	7.2(b)	\$250
Vicious Dog not in building or Enclosure	7.2(c)	\$250
Fail to erect Vicious Dog sign	7.3(a)	\$100
Fail to advise of Vicious Dog's new Owner	7.3(b)	\$100
Fail to advise of Death of Vicious Dog	7.3(c)	\$100
Fail to advise of Vicious Dog Attack	7.3(d)	\$750
Deface or remove Vicious Dog sign	7.4	\$100
Interfering with enforcement	8.1	\$100

SCHEDULE 3

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Noise Control Bylaw No. 1290, 2023	Section of Bylaw 1290	Amount of Fine/Penalty
Making or causing a disturbance	3.1	\$100
Undue animal noise	3.2(a)	\$100
Excessive noise from motorized vehicle or equipment	3.2(b)	\$100
Prohibited vehicle horn noise	3.2(c)	\$100
Use of firearm, firecracker or explosive	3.2(d)	\$250
Use of audio device during Quiet Time	4.1(a)	\$500
Prohibited construction noise	4.2(a)	\$250
Prohibited excavation noise	4.2(b)	\$250
Prohibited loading/unloading noise	4.2(c)	\$100
Prohibited landscaping equipment noise	4.2(d)	\$100
Prohibited parade or protest noise	4.2(e)	\$100
Interfering with enforcement	6.1	\$100

SCHEDULE 4

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Business License Bylaw No. 1260, 2021	Section of Bylaw 1260	Amount of Fine/Penalty
Resident business operating without a Business License	3.1	\$500
Non-resident business operating without a Business License	3.3(a)	\$1,000
Mobile Vendor without a Business License	3.3(b)	\$1,000
Fail to display business license	8.1, 8.2	\$100
Fail to allow entry of license inspector	9.1	\$1,000
Commercial landlord housing an unlicensed business	10.1	\$1,000
Outdoor market, trade show or community event without license or insurance	11.1	\$1,000
Mobile Vendor on Village land without Council approval	13.3	\$1,000
Cannabis Related Business Violation	14.1	\$1,000
Fail to notify of change in business	15.1	\$100

SCHEDULE 5

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Solid Waste Bylaw No. 1119, 2012	Section of Bylaw 1119	Amount of Fine/Penalty
Failure to properly dispose of household or industrial waste	3(1); 3(2)	\$250
Unsecured container	6	\$100
Unsecured plastic bags containing waste	12	\$100
Allow waste to spill onto adjoining public or private property	15	\$100
Container obstructing public pedestrian or vehicular traffic	17; 18	\$100
Interference with a container or stand	24	\$100
Unsecured vehicle carrying waste	26	\$100

DRAFT

SCHEDULE 6

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Animal Attractant Bylaw No. 1155, 2014	Section of Bylaw 1155	Amount of Fine/Penalty
Storing animal attractant or waste in manner that is accessible to animals.	3	\$100
Unsecured container of animal attractant materials.	5(b)	\$100
Failure to repair a damaged container that regularly contains animal attractant materials.	5(c)	\$100
Failure to collect fallen fruit from property.	7	\$100
Failure to secure livestock or beehives from animals by use of electric fencing.	10	\$100

DRAFT

SCHEDULE 7

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Street & Traffic Bylaw No. 1120, 2012	Section of Bylaw 1120	Amount of Fine/Penalty
Install misleading or unauthorized traffic control device	11	\$100
Remove or damage a traffic control device	12; 28	\$100
Obstruct private driveway or access	13	\$100
Vehicle in excess of 5,000 GVW on or across boulevard or sidewalk	15	\$200
Vehicle obstructing intersection	18	\$200
Interfering with ticket enforcement	19	\$100
Park on Highway in the Business District in excess of 2 consecutive hours	22	\$100
Park commercial vehicle or trailer on a Highway other than Arterial Highway	23(a)	\$100
Park overweight vehicle in Business District	23(b)	\$100
Park adjacent to a yellow-painted curb	25	\$100
Overnight occupation of camper, trailer, recreational vehicle or mobile unit on a Highway	27	\$200
Overgrown vegetation from private property obstructing traffic control device or sight distance	34	\$100
Derelect vehicle left in Highway in excess of 72 hours	36	\$100
Unauthorized obstruction of sidewalk or highway	56	\$200

SCHEDULE 8

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Land Use Bylaw No. 1130, 2013	Section of Bylaw 1130	Amount of Fine/Penalty
Use of land or building contrary to permitted use	2.2	\$250
Erect unlawful fence or landscape screen	2.6	\$100
Unlawful home occupation	2.8	\$100
Noxious or offensive home occupation	2.8(g)	\$250
Unlawful secondary suite	2.10	\$250
Unlawful temporary building or structure	2.11(a)	\$250
Fail to obtain Temporary Use Permit	2.11(b)	\$250
Unlawful carriage house	2.13	\$250
Prohibited use	2.17	\$250

DRAFT

SCHEDULE 9

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Public Dock Regulation and Fee Bylaw No. 1175, 2015	Section of Bylaw 1175	Amount of Fine/Penalty
Mooring exceeding 48 hours	4(a)	\$200
Obstruction or damage to facilities	4(b),(d),(g)	\$1,000
Seasonal mooring violations	4 (h), (i)	\$200

DRAFT

SCHEDULE 10

COLUMN I	COLUMN II	COLUMN III
Kaslo Parks Regulation Bylaw No. 1162, 2014	Section of Bylaw 1162	Amount of Fine/Penalty
Unauthorized camping in Municipal Parks	3	\$250
Deface, remove, destroy or injure any Park Property or Natural Feature	4(a),(b),(c),(d)	\$250
Deposit any refuse anywhere in a Park except in a receptacle designated for that purpose	4(e)	\$100
Foul or pollute or introduce any Refuse into a Park or any body of water in a Park	4(f)	\$250
Dispose of holding tank waste other than at sani-dump station.	4(g)	\$1,000
Defecate or urinate in any Park except in facilities designated for that purpose by Posted Notice	4(h)	\$250
Careless disposal of burning substance	4(i)	\$500
Fail to control domestic animal in a park	5	\$100
Unauthorized or unattended fire	7(a),(b)	\$500
Unauthorized activities and Special Events	8, 9	\$250

SCHEDULE 11

COLUMN I	COLUMN II	COLUMN III
THE REGIONAL DISTRICT OF CENTRAL KOOTENAY BUILDING BYLAW No. 2200, 2010	Section of Bylaw 2200	Amount of Fine/Penalty
Failure to obtain building or plumbing permit 1 st and 2 nd offence 3 rd and subsequent	6.1	\$200 \$400
Occupy without an occupancy permit 1st and 2nd offence 3rd and subsequent	6.2	\$200 \$400
Tamper with notice 1st and 2nd offence 3rd and subsequent	6.4	\$200 \$400
Doing construction that is at variance with permit 1st and 2nd offence 3rd and subsequent	6.5	\$200 \$400
Obstruct entry of building inspector 1st and 2nd offence 3rd and subsequent	6.6	\$200 \$400
Fail to obtain inspection and receive acceptance prior to concealing 1st and 2nd offence 3rd and subsequent	18.4	\$200 \$400
Fail to provide proper fencing around swimming pool 1st and 2nd offence 3rd and subsequent	20.2	\$200 \$400
Fail to obey Stop Work order 1st and 2nd offence 3rd and subsequent	22.5	\$200 \$400
Fail to comply with a Do Not Occupy notice 1st and 2nd offence 3rd and subsequent	22.7	\$200 \$400

SCHEDULE 12

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Outdoor Burning Regulation Bylaw No. 1213	Section of Bylaw 1213	Amount of Fine/Penalty
Outdoor burning contrary to Bylaw/Provincial bans	3	\$1,000
Selling of Fireworks within Village limits	14(a)	\$500
Possession or use of fireworks by a minor	14(b)	\$500
Unauthorized/unqualified use of High Hazard Fireworks	14(c)	\$1,000
Use of Consumer Fireworks resulting in a public hazard or nuisance	14(d)	\$1,000
Use of any Fireworks when applicable Provincial bans are in effect	14(e)	\$1,000

DRAFT

SCHEDULE 13

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Prevention of Public Nuisances Bylaw No. 1209, 2017	Section of Bylaw 1209	Amount of Fine/Penalty
Accumulation of stagnant water, rubbish, noxious or offensive substances	2(a)	\$300
Improper disposal of rubbish or litter	2(b)	\$300
Place graffiti	2(c)	\$300
Unsightly accumulation	3(a)	\$500
Fail to remove noxious weeds and overgrowth, vermin, infestation	3(b)	\$500
Violation of Weed Control Act	4	\$500
Fail to remove snow from roof adjacent to a highway posing a hazard	5	\$500
Fail to maintain a fence adjacent to a highway	6(a),(b),(c)	\$300
Wilful damage to the boulevard or thing adjacent to a highway	7(a)	\$300
Fail to maintain the boulevard adjacent to a highway	7(b)	\$300
Fail to remove snow or rubbish from sidewalk adjoining property	7(c),(d)	\$300
Obstructing vision clearance at any intersection by way of tree, shrub, plant, fence, or other structure	8	\$300
Unauthorized removal of street signs	9	\$1,000
Fail to maintain or remove hazardous trees and shrubs on private property	10	\$300
Fail to display a house number	11	\$100
Failure to maintain and control the safety of a demolition site	12(a),(b)	\$500
Failure to control animal attractants	13(a),(b),(c)	\$100
Interfering with enforcement	16(a)	\$100

SCHEDULE 14

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Waterworks Bylaw No. 1127, 2012	Section of Bylaw 1127	Amount of Fine/Penalty
Fail to notify Village of change in use affecting water rates	7(2)(a)	\$1,000
Unlawful taking of water	7(2)(b)	\$1,000
Unauthorized water connection	13, 14	\$1,000
Fail to maintain private water service	15(1)	\$1,000
Unauthorized excavation	15(2)	\$1,000
Fail to seal off abandoned service line	16(1)	\$1,000
Unauthorized turn off/on curb stop	18	\$1,000
Unauthorized watering of lawns outside of designated times	19	\$100
Unlawful sale or distribution of water	20(1)	\$1,000
Interfere or tamper with a fire hydrant	23	\$1,000
Use of a water connection, pipe, apparatus, fitting, or fixture that could damage or contaminate the water system	24	\$1,000

SCHEDULE 15

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Sewer Rates and Regulations Bylaw No. 1121	Section of Bylaw 1121	Amount of Fine/Penalty
Fail to comply with order to connect	8(a)	\$1,000
Unauthorized alteration or tampering with connection	9(a)	\$1,000
Unlawful discharge to sewer system	9(b)	\$1,000
Damage, uncover, deface or tamper with sewer system	9(c)	\$1,000
Connection of roof drain or storm drain to sewer	9(d),(f)	\$1,000
Unauthorized connection	10	\$1,000
Fail to install building sewer in accordance with building code requirements	12	\$1,000
Fail to seal off abandoned building sewer	16(1)	\$1,000

DRAFT



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: August 4, 2023

SUBJECT: Bylaw Enforcement Policy

PURPOSE: To consider adopting a policy to guide the enforcement of municipal bylaws

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Adopt the policy. *Greater clarity for staff and the public about the Village's approach to enforcement actions.***
2. Do not adopt the policy. *No guidance is available or staff or the public.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Bylaw Enforcement Policy be adopted as presented.

ANALYSIS:

- A. **Background:** The Village has very limited capacity to enforce its many regulatory bylaws. As Council prepares to adopt a new Municipal Ticketing Bylaw, there is a need for guidance from about how bylaw violations should be identified and addressed. The proposed policy aims to meet this need. A Council resolution is required to adopt the policy.
- B. **Discussion:** The proposed policy confirms the Village's continued reliance on a complaint-driven approach to bylaw enforcement, with provisions for exceptions. It outlines the criteria for a valid complaint, and emphasizes that limited staff resources may prevent the investigation of all but the most serious issues. A ranking system is included. Seeking voluntary compliance is identified as the initial approach, with staff capacity determining further action, if any. The policy also outlines the requirement for staff to report to Council about enforcement activities and includes guidance to ensure that the confidentiality of all parties is preserved.
- C. **Attachments:** DRAFT Bylaw Enforcement Policy
- D. **Financial Implications:** The Village does not currently budget for bylaw enforcement activities.
- E. **Corporate Priority:** The 2021 Strategic Plan calls for establishing a bylaw enforcement policy to set appropriate expectations for enforcement and compliance considering limited capacity.
- F. **Environmental Implications:** Nil
- G. **Communication Strategy:** The policy, if adopted, will be available on the Village's website.

CAO Approval: [Date approved by CAO]



POLICY TITLE: Bylaw Enforcement Policy

EFFECTIVE DATE: [upon adoption]

RESOLUTION #:

POLICY STATEMENT: The Village of Kaslo will enforce regulations in a fair and consistent manner, within the limits of staff capacity.

POLICY SCOPE: This policy will apply to the enforcement of the Village of Kaslo's established bylaws.

POLICY PURPOSE: This policy will establish clear procedures, expectations and standards for the Village's bylaw enforcement efforts. The Village aims to ensure that a safe and livable environment is fostered in the community and balances the need to encourage valid complaints, reduce the opportunity for intimidation and neighbourhood conflict, and establish a balance between accountability and confidentiality for those parties involved in the bylaw enforcement process. The Village encourages voluntary compliance and, without the resources to actively ensure compliance with all current regulatory bylaws and policies at all times, limits the scope of enforcement activities to the most serious complaints and issues.

DEFINITIONS:

"Village" means the Village of Kaslo

PROCEDURE:

1. The Village generally relies on a complaint-based approach to enforcement.
2. Individual complaints about a bylaw contravention may be received by the Village in person, by telephone, email or in writing.
3. In order to be considered a valid complaint, the following information must be provided:
 - a. The complainant's name and contact details (address/phone/email)
 - b. A specific description of the nature of the alleged infraction, including the date, time and location.
 - c. A description of the impact the alleged infraction has had on the complainant or the municipality.
 - d. A description of any previous attempts by the complainant to resolve the issue.
4. Investigations regarding a potential bylaw contravention may be initiated after a complaint is received, or when a member of staff, acting in the course of their regular duties, learns of a bylaw contravention that may be taking place. This policy does not preclude the Village from initiating enforcement of its bylaws and policies in the absence of a complaint.
5. Generally the Village will seek voluntary compliance first. If this is not achievable, the Village will consider the possibility of seeking formal remedies to rectify the issue, based on the alleged or proven infraction, the applicable bylaw and its regulations. The Village may not necessarily proceed with any legal action for any alleged or proven infraction.

6. Any required enforcement activities will take into consideration current staffing and budget constraints. Enforcement activities are at the sole discretion of the Village and an investigation will not occur if the complaint:
 - a. Is deemed invalid under this policy;
 - b. Is made by a person who is not directly affected by the alleged violation;
 - c. Is primarily related to a dispute between two private parties;
 - d. Is deemed frivolous, retaliatory, mischievous, unfounded, repeat, or a criminal or civil matter;
 - e. Falls outside the Village’s jurisdiction.
7. Complaints will be investigated according the following priorities, which appear in ranked order:

High Priority	Issues which affect the health, safety or security of the public or a property
Medium Priority	Issues that affect the surrounding properties
Low Priority	Issues that are general nuisances or minor infractions that do not affect the health, safety or security of the surrounding properties

REPORTING & CONFIDENTIALITY:

8. The Village considers complaints and general bylaw enforcement activities operational in nature. All complaints will be handled at the staff level rather than being brought to Council. Complainants may appear as a delegation to Council to request changes to Village bylaws or policies.
9. Staff will provide periodic reports to Council on common bylaw enforcement activities.
10. Subject to the Freedom of Information and Protection of Privacy Act (FOIPPA), the identity of the complainant, any personal information they provide, and the written complaint itself, shall not be disclosed to the alleged offender or any member of the public.
11. The Village is not required to proactively provide follow-up information to complainants. Staff may respond to specific requests for information, subject to confidentiality requirements. The response or action of a proven offender shall only be disclosed to the complainant in a general nature, whether in writing or verbally, in order to provide updates on the matter at hand.
12. The anonymity and confidentiality given to complainants and alleged offenders under this policy can not be assured if the investigation results in court proceedings.



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: August 4, 2023

SUBJECT: Temporary Licence of Occupation – Kaslo RC Club

PURPOSE: To seek Council authorization to issue a temporary Licence of Occupation

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize the TLO. *The agreement will be executed once insurance is in place.***
2. Do not authorize the TLO. *Model aircraft will not be permitted to fly at the aerodrome.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT a Temporary Licence of Occupation be issued to the Kaslo RC Club for a one year term, to permit their occasional use of lands at the Kaslo Aerodrome, subject to the provision of acceptable insurance coverage.

ANALYSIS:

- A. **Background:** The Kaslo RC Club members have been flying remote controlled model aircraft at the Logger Sports grounds and the Kaslo Aerodrome for many years and wish to resume their activities after a pandemic-related hiatus. They are seeking occasional use of the western portion of the Kaslo Aerodrome runway, which can be authorized through a Temporary Licence of Occupation (TLO). A Council resolution is required to issue a TLO.
- B. **Discussion:** The Kaslo RC Club is a member of Model Aviation Association of Canada (MAAC), which provides insurance coverage for the activities of club members that follow recognized protocols and are conducted at approved locations. The Kaslo RC Club has established operating procedures to ensure the safety of the pilots, observers, other aircraft and the general public and no records of complaints pertaining to their activities have been found. MAAC is reviewing operations across the BC Interior and municipal staff have been working with the Zone Director to gather the necessary information about the Kaslo Aerodrome for review by the Safety Audit Group.

The Kaslo RC Club requires an agreement with the Village of Kaslo to obtain insurance coverage through the MAAC. The Village requires insurance as a condition of issuing a TLO. To avoid a stalemate and move forward, the Village can issue conditional approval for a TLO, subject to the requirement for insurance. The one-year term of the TLO will not begin, and the agreement will not be executed, until insurance is in place.

The proposed activities fall within the permitted uses identified in Land Use Bylaw 1130 (as amended).

C. **Attachments:**

- 2023.04.25 Letter from Kaslo RC Club president Roy Ross
- Kaslo RC Club Aerodrome Info Sheet
- DRAFT Temporary Licence of Occupation

D. **Financial Implications:** Fees & Charges Bylaw 1271 (as amended), sets the annual cost of a Licence of Occupation at the Kaslo Aerodrome at a minimum of \$175, plus applicable taxes.

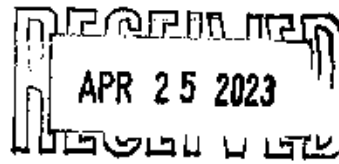
E. **Corporate Priority:** Development at the Kaslo Aerodrome was identified as a priority in the 2021-2025 Strategic Plan.

F. **Environmental Implications:** Nil

G. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]

Village of Kaslo



April 20, 2023

Unfortunately, the previous MAAC (Model Aeronautical Association of Canada) administration made some mistakes and along with the drone problems around controlled airspace, the DOT has made changes to the RPAS (Remote Piloted Aircraft Systems) regulations resulting in more rules and regulations for MAAC and its members.

Please find enclosed a MAAC Club/Site/Event Aerodrome Operator Agreement along with a template to help you. The agreement that I wrote up will give an idea of our concerns and maybe answer some of your questions. You may want to use your own language that more suits your concerns.

Also find an Aerodrome Traffic Questionnaire that needs to be filled out along with MAAC Aerodrome Hazard Identification and Risk Analysis form to help you with the questionnaire. I can help you with this also.

I have include a copy of our Flying site Rules for you information.

Sorry to be adding more items to your already busy schedule.
Thank you for your time.

Roy Ross
Kaslo RC Club
Ph. [REDACTED]

e mail: [REDACTED]

NO FLYING PERMITTED WITHOUT A KASLO RC CLUB MEMBER, TWO WAY AIRCRAFT RADIO AND A LICENSED RADIO OPERATOR PRESENT.

Contacts

Pres. Roy Ross MAAC 21477 Ph. 250-353-2624
 email afullmoon@gmail.com
 Vice. John Settle MAAC 40411 Ph. 250-353-2915

All safety concerns or incidents that happen are to be reported to Club President and or Vice President and forwarded to MAAC if required

All signs, barriers and any other items must be portable and removed from the FLYING AREA when there is no KASLO RC CLUB MEMBERS are present.



KASLO BC

REF	N48 54 13 W116 09 07 1W 16 E (2012) UTC 8:7 Elev 2354 A5005
OPR	VFargo 250-353-2311 Reg
PF	C-12.4.5
FLT PLAN	NOTAM FILE CYCG PIC Kamloops 866-VXABRIEF (Toll free within Canada) or 866-541-4101 (Toll free within Canada & USA)
RWY DATA	Rwy 07/25 3700x60 asphalt ILSB Cpr No win maint
COMM	ATF to 123.2 5NM 5400 ASL
CAUTION	Narrow mountainous valley. Terrain rises rapidly W of this Rwy 07. Vehicle to & logging truck activity on ad. road verify rwy unobstructed. Wildlife in vicinity. Ultra light soft may be NORDD.



KASLO AERODROME RUNWAY

Runway North Edge of Pavement

HEIGHT

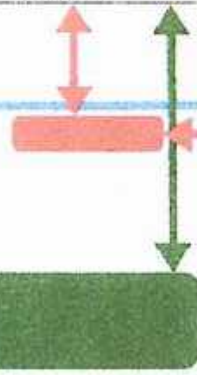
Runway Center Line

3700' X 60'

Runway South Edge of Pavement

ACCESS ROAD

EMERGENCY VEHICLE ACCESS ROAD ENTERED FROM WEST END OF RUNWAY



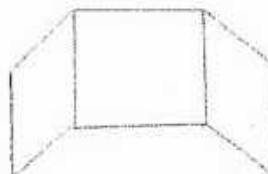
PILOT STATIONS, SPOTTERS AREA and RADIO STATION 35' FROM CENTER LINE OF RUNWAY
 GPS COORDINATES
 49-54-11.20N 116-56-40.25W
 RADIO FREQUENCY MONITORED ON 123.2

PIT AREA 65' CENTER OF RUNWAY

VEHICLE PARKING AND SPECTATOR AREA 100' FROM CENTER LINE OF RUNWAY
 First aid kits, fire extinguishers and other safety equipment are kept in vehicles

EMERGENCY ADDRESS

WEST END OF KASLO AERODROME RUNWAY



Pilot and Spotter Portable Safety Barrier
 Frame 1" PVC Pipe
 Barrier is Orange Plastic Snow Fence
 Each Section is 19 1/2 Sq. Feet



LICENCE OF OCCUPATION

Agreement for the temporary use of municipal lands

BETWEEN:

VILLAGE OF KASLO, a municipal corporation having its office at
413 Fourth Street, PO Box 576
Kaslo, BC
V0G 1M0

(the "Village")

OF THE FIRST PART

AND:

Kaslo RC Club (Model Aeronautics Association of Canada club 826)
RR#2 Site 1, Comp.18
Kaslo, BC
V0G 1M0

(the "Licensee")

OF THE SECOND PART

WHEREAS:

- A. The Licensee wishes to operate remote controlled model aircraft on land owned by the Village of Kaslo; and
- B. The Village is prepared to grant the Licensee a Licence of Occupation for a term of one (1) year for the purposes of occasionally operating remote controlled model aircraft from municipal land at the Kaslo Aerodrome.

NOW THEREFORE in consideration of the fee payment schedule outlined and other good and valuable consideration, from the Licensee to the Village, the receipt and sufficiency of which are hereby acknowledged, the Village and the Licensee covenant and agree as follows:

1. **Grant** – The Village grants to the Licensee to enter onto the property shown on **Schedule "A"**, attached hereto (the "Licence Area") for the purposes of operating remote controlled aircraft.
2. **Term** – The duration of this Agreement and Licence herein granted shall be for a term of one (1) year commencing _____, 2023, unless earlier terminated in accordance with Section 22.
3. **Fees**
 - 3.1 The Licensee shall pay the Village the following fees:

Year	Fee
2023	\$175.00
 - 3.2 Unpaid fees will result in termination of the agreement.
4. **Hours of Operation** – The hours shall conform to Village Bylaws and other pertinent regulations.
5. **Keep Licenced Area Free and Clear/Care in Use** – The Licensee shall exercise the greatest care in the use and occupation of the Licence Area and adjacent areas and shall personally undertake to be responsible for the due observance of the rules and regulations governing the use of the Licence Area.
6. **State of Licence Area at Termination** – In the event that this Agreement terminates or expires for any reason, the Licensee will cease all occupation of the Licence Area and will remove all equipment, chattels, fixtures and other improvements from the Licence Area. The Licensee will leave the Licence Area in a safe, clean and tidy condition and clear of contamination occurring since the date of commencement of this Agreement. In the event that the Licensee fails to remove any equipment or chattels upon termination of this Agreement then the Village may do so and recover the expense thereof from the Licensee. All improvements and fixtures remaining on the Licence Area become the sole property of the Village upon termination of this Agreement, without any compensation whatsoever to the Licensee.
7. **Licence Area – Improvements and Maintenance**
 - 7.1 No improvements (temporary or permanent) that require a Regional District of Central Kootenay Building Permit will be constructed within the Licence Area.
8. **Restrictions on Operations**
 - 8.1 Access to the Licence Area is not guaranteed during winter months.
 - 8.2 The Village makes no representations that the lands and road dedications within the Licence



- Area are developed or serviced to any required standard for access or other uses.
- 8.3 Additional conditions of use are listed in **Schedule B**, attached hereto.
- 8.4 The Village retains the right to revoke any permission granted under this Licence at any time where it is found that the use is creating difficulties deemed unacceptable to the Village, including:
- (a) Failure to respect restrictions on the Licence;
 - (b) Concerns with respect to public safety or regulatory infractions reported to the Village by regional, provincial or federal authorities.
9. **Licensee Contact** – The Licensee shall exercise the greatest care in the use and occupation of the Licence Area and adjacent facilities. The following Operation Contact shall personally undertake to be responsible for the due observance of the rules and regulations governing the Licence Area and shall be the main liaison with the Village for purposes of the Operation.
- Roy Ross
Phone: 250 353 2624
Email: afull8moon@gmail.com
10. **Village Contact** - In the event that the Licensee needs to contact the Village during the hours of Operation, the Licensee shall contact the Village of Kaslo phone number at (250) 353-2311.
11. **Report of Damages, etc.** – The Licensee shall report any or all damages to Chief Administrative Officer at 250-353-2311.
12. **Non-exclusive Use** – The Licensee agrees that:
- 12.1 The rights granted under this Agreement do not constitute any interest in the Licence Area or entitle the Licensee to exclusive possession of the Licence Area;
 - 12.2 The Licensee's rights under this Agreement are at all times subject to the rights and interest of the Village as owner and possessor of the Licence Area.
13. **No Waste or Nuisance** – The Licensee will not do or permit anything that may become a nuisance to occupiers or invitees on adjoining lands.
14. **Terms and Conditions** – The Licensee will comply with all the terms, conditions, rules or regulations that the Village may from time to time impose in respect of the use and administration of the Licence Area. The Licensee acknowledges that the fact that the Licence is granted by the Village does not excuse the Licensee from obtaining building permits, development permits, business licences and other required permissions.
15. **Compliance with Laws** – The Licensee will comply with all laws and regulations pertaining to its use and occupation of the Licence Area.
16. **Inspection by the Village** – The Village may review and inspect the Licence Area and the Operation which the Licensee is undertaking pursuant to this Agreement to determine if the Licensee is in compliance with the terms of this Agreement.
17. **No Transfer** – The rights granted to the Licensee under this Agreement may not be sub-licensed, assigned or otherwise transferred.
18. **Risk** – The Licensee accepts the Licence Area on an as-is basis and agrees that it will use the Licence Area at its own risk, and the Village will not be liable in respect of any loss of life, personal injury, damage to property, loss of property or other loss or damage suffered by the Licensee, its contractors, subcontractors, agents, invitees, employees or any other person arising out of this Agreement or the use and occupation of the Licence Area except in the case of negligence or wilful act or omission by the Village, its employees, agents or invitees.
19. **Indemnity** – The Licensee will indemnify and save harmless the Village and its elected and appointed officials, officers, employees, agents and others from and against any claim, action, damage, liability, cost and expense in connection with loss of life, personal injury, loss of property, damage to property or other loss or damage arising from this Licence or any occurrence on or around the Licence Area during the term of this Licence, or by use or occupancy of the Licence Area by the Licensee or any default of the Licensee under this Agreement or any wrongful act, omission or negligence of the Licensee or its officers, employees, contractors or agents for whom the Licensee is responsible save and except as may be caused by the negligence of other users of the Licensed Area or of the Village and its elected officials, employees and agents. This indemnity will survive the expiry or sooner termination of this Agreement.
20. **Release** – The Licensee hereby releases and forever discharges the Village, its elected officials, officers, employees, agents and invitees, of and from any claim, causes of action, suit, demand, expense, cost, legal fees and compensation of whatever kind, whether known or unknown, at law or in equity, including without limitation any claim under the *Property Law Act* (collectively "Claims"), which the Licensee may have, sustain or suffer, as the case may be, now or in the future arising from the Works, other improvements in the Licence Area,



- the expiry or termination of this Licence, the exercise by the Village of any of its rights under this Licence or from or in any way connected with the Licensee's use of the Licence Area, except claims arising from the exclusive negligence of the Village.
21. **Insurance** – During the term of this Agreement, the Licensee will carry public liability insurance, in a form and with an insurer acceptable to the Village, insuring the Licensee and the Village under this Agreement in an amount not less than \$5,000,000.00 per occurrence, and any other type of insurance that the Village may reasonably require. The Licensee will provide the Village with proof of insurance at the time of execution of this Agreement and must ensure that the Village receives a copy of each insurance renewal certificate.
22. **Cancellation and Early Termination** – The Village may terminate this Licence, without cause and without notice, if the Licensee breaches any of the terms or conditions of this Licence and may enter into possession of the Licence Area and retain all monies received by the Village under this Licence and may recover all fees, costs, losses and damages due under this Agreement by suit or otherwise.
23. **Notices** – Any notice given pursuant to this Agreement will be sufficiently given if it is in writing and delivered by hand or mailed by prepaid registered mail or sent by facsimile transmission to the intended party at its address set out on page 1 of this Agreement or to such other address as either party may provide in writing to the other pursuant to the provisions of this paragraph.
- All notices to the Village must be marked to the attention of the Corporate Officer.
- A notice will be deemed to be received on the day it is delivered, if delivered by hand, on the day of transmission, if sent by facsimile, or 3 days after the date it was mailed or if that day is not a business day, the next day that is a business day. If mailed, should there be at the time of mailing or between the time of mailing and the deemed receipt of the notice, a mail strike or slowdown, labour or other dispute which might affect the delivery of such notice by the mails, then such notice will only be effective if delivered by hand or sent by facsimile transmission.
24. **No Effect on Laws or Powers** – Nothing contained or implied herein prejudices or affects the Village's rights and powers in the exercise of its functions pursuant to the *Community Charter* and *Local Government Act* or its rights and powers under any enactment to the extent the same are applicable to the Licence Area, all of which may be fully and effectively exercised in relation to the Licence Area as if this Agreement had not been fully executed and delivered.
25. **Severance** – If any portion of this Agreement is held invalid by a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid must not affect the validity of the remainder of the Agreement.
26. **Further Actions** – Each of the parties hereto shall from time to time hereafter and upon any reasonable request of the other, execute and deliver, make or cause to be made all such further acts, deeds, assurances and things as may be required or necessary to more effectually implement and carry out the true intent and meaning of this Agreement.
27. **Waiver or Non-action** – Waiver by the Village of any breach of any term, covenant or condition of this Agreement by the Licensee must not be deemed to be a waiver of any subsequent default by the Licensee. Failure by the Village to take any action in respect of any breach of any term, covenant or condition of this Agreement by the Licensee must not be deemed to be a waiver of such term, covenant or condition.
28. **Reference** – Every reference to a party is deemed to include the heirs, executors, administrators, successors, servants, employees, agents, contractors and officers of such party wherever the context so requires or allows.
29. **Freedom of Information** – The Licensee acknowledges that the Village is a public body with duties and obligations under the *Freedom of Information and Protection of Privacy Act* and that the Village may be required by law to disclose information relating to the Licensee and this agreement.
30. **General**
- 31.1 This Agreement will bind and benefit each party to this Agreement, and its respective corporate successors;
- 31.2 The Schedules attached to this Agreement form part of this Agreement;
- 31.3 This Agreement constitutes the entire agreement between the parties and may not be amended except by agreement in writing signed by all parties to this Agreement;
- 31.4 Time is of the essence of this Agreement;
- 31.5 This Agreement must be construed according to the laws of the Province of British Columbia.



LICENCE OF OCCUPATION

Agreement for the temporary use of municipal lands

Whenever the singular or masculine is used in this licence, the same shall be deemed to include the plural or the feminine, or the body politic or corporate, also the heirs, executors, administrators, successors or assigns of the parties hereto (where the context or the parties so require).

IN WITNESS WHEREOF the parties have executed this agreement on the ____ day of _____, 2023.

Village of Kaslo
by its authorized signatory

WITNESS

Name:

Name:

Title:

Date:

Kaslo RC Club
by its authorized signatory

WITNESS

Name:

Name:

Title:

Date:



Schedule A

SUBJECT LANDS

That portion of the western end of the Kaslo Aerodrome runway outlined in red, on the map below:





Schedule B

CONDITIONS OF USE

- The Kaslo RC Club will be able to use the Western half of the Kaslo Aerodrome Runway during daylight hours.
- Any protective barriers, warning sign, or any items used during flying sessions must be portable and removed at the end of the flying session.
- A portable 2-way aircraft radio and a licensed radio operator must be present during all flying sessions.
- Kaslo RC Club must adhere to all MAAC and DOT rules and be in control of flight line, pit area, parking area and spectator area.
- All RPAS shall give way to all full size aircraft and be on the ground when a full size aircraft is landing, taking off or on the runway. In unforeseen situations where there is no time for the RPAS to get back on the ground safely before a full size aircraft must land then RPAS are to fly far to the south of the runway out of the flight and landing path of the full size aircraft.
- MAAC shall provide insurance as they have in the past.
- Any damage to Kaslo Aerodrome property or infrastructure shall be reported to the Village of Kaslo office immediately.



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: August 3, 2023

SUBJECT: 2024 Wood Smoke Reduction Program

PURPOSE: To consider participation in the 2024 RDCK Community Wood Smoke Reduction Program.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Participate in Woodstove Exchange program, maximum 5 grants per year. *Up to five grants will be available to Kaslo residents.***
2. Participate in the Woodstove Exchange Program, no limit or alternate limit. *The Village will participate in the program, Council may choose whether or not to establish a limit on the number of annual grants available for Kaslo residents.*
3. Do not participate in the program. *Grants will not be available to Kaslo residents.*
4. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Village of Kaslo participate in the 2023 RDCK Community Wood Smoke Reduction Program, and provide \$100 in funding per stove exchanged, to a maximum of 5.

ANALYSIS:

- A. **Background:** Through the RDCK, the Village of Kaslo has participated in the Provincial Woodstove Exchange program for many years. Kaslo residents have taken advantage of the financial assistance available through the program to offset the cost of purchasing new, efficient wood stoves. The program will continue for the coming year, renamed as the Community Wood Smoke Reduction Program.
- B. **Discussion:** In prior years, the Village of Kaslo has limited the number of grants to a maximum of 5 annually and staff recommends continuing with this approach. There have been no complaints received by City Hall regarding the program. Typical uptake is in the range of 1-2 participants annually.
- C. **Attachments:** 2023.07.19 letter from RDCK
- D. **Financial Implications:** The recommended approach will result in a maximum cost of \$500 to the Village of Kaslo. This falls within the amounts budgeted in the current Five Year Financial Plan Bylaw.
- E. **Corporate Priority:** This initiative aligns with the Official Community Plan's Environment and Sustainability theme.
- F. **Environmental Implications:** Replacing older wood burning stoves with cleaner burning appliances will improve air quality.

- G. **Communication Strategy:** As a condition of participating in the program the Village will be required to post information about the program on the municipal website.

CAO Approval: 2023.08.04



July 19, 2023

Geri Aasen
Village of Kaslo
accounts@kaslo.ca

Dear Geri Aasen:

RE: COMMUNITY WOOD SMOKE REDUCTION PROGRAM

The Community Wood Smoke Reduction Program is an initiative of the provincial government and the Lung Association of BC. The primary goal of the program is to improve air quality and reduce health problems attributable to wood burning. The program provides a financial incentive for residents to replace old, inefficient woodstoves with new, efficient, EPA-certified heating appliances. An education campaign is also part of the program.

The provincial grants allocated will be \$500 grants for the replacement of a non-EPA certified stove or insert with an EPA certified wood stove and \$750 if the appliance replacing the non-EPA/CSA wood burning stove is a cleaner burning appliance such as a pellet stove or \$1000 for an electric heat pump. The RDCK will no longer will be providing a rebate for propane or natural gas replacements.

The program has made an initiative to encourage First Nations to participate in the Community Wood Smoke Reduction program. The provincial grant for first nations will be \$600 grants for the replacement of a non-EPA certified stove or insert with an EPA certified wood stove and \$1000 if the appliance replacing the non-EPA/CSA wood burning stove is a cleaner burning appliance such as a pellet stove, and \$1500.00 for an electric heat pump.

The RDCK is asking if you would like to continue participating in this valuable program throughout 2024:

As a participant in the program, the municipality will be required to do the following:

- Advertise the program on your municipal website;
- Contribute a \$100 rebate for each stove exchanged within your municipality (*Note – your Council may specify a maximum number of rebates for 2024*); and
- Disburse rebate cheques to successful program applicants (*Note – for each exchange, the RDCK will disburse the provincial rebate and then send payment details and a copy of the successful application to the relevant municipality*).

To confirm that your municipality intends to participate, we require a Council resolution or a letter from your CAO/CFO. Please send this information for my attention by or before August 25, 2023.

Sincerely:

Abby Beaudry
Administration Assistant Environmental Services
abeaudry@rdck.bc.ca
250-352-1529



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: August 3, 2023

SUBJECT: Corporate Officer Forum Attendance

PURPOSE: To seek Council approval for professional development expenses for the Corporate Officer.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve the expenses. Staff will attend professional development sessions.**
2. Do not approve the expenses. *Staff will not attend professional development sessions.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Corporate Officer be authorized to attend the 2023 Corporate Officers Forum in Nanaimo, on October 4-6, 2023, with expenses paid.

ANALYSIS:

- A. **Background:** The Local Government Management Association’s annual forum for Corporate Officers is scheduled for October 4-6, 2023 in Nanaimo. Funds to cover professional development costs are included in the budget. In accordance with the remuneration policy, a Council resolution is required to authorize travel expenses.
- B. **Discussion:** Participation in professional development sessions ensures staff awareness of emerging issues and legislative changes that affect local governments and best practices in municipal service delivery.
- C. **Attachments:**
- 2023 Corporate Officers Forum brochure

D. **Financial Implications:**

The estimated costs for staff to attend the recommended training opportunities are as follows:

Event	Fees	Meals & Accom.	Travel	Total
Corporate Officers Forum	\$920	\$1120	\$1055	\$3,095

- E. **Corporate Priority:** Building staff capacity through training and succession planning are identified in the Corporate Strategic Plan.
- F. **Environmental Implications:** Nil
- G. **Communication Strategy:** Nil

CAO Approval: 2023.08.03



LGMA CORPORATE OFFICERS' FORUM 2023
WORKING TOGETHER: BRIDGING THE GAP
OCTOBER 4-6, 2023, NANAIMO, BC

We acknowledge this event takes place on the traditional and unceded territories of the Snuneymuxw First Nations. This gratitude extends to the many Indigenous Nations on whose territories we work, live and play.

Since 2006, this educational offering has focused on emerging trends and legal and legislative changes of relevance to BC local government Corporate Officers. The 2023 Forum will feature local government experts to support you as a key trusted officer, tasked with safeguarding information and providing service to elected officials, staff, and the public. Take this opportunity to come together to connect and learn as a community.

Important educational deliverables and learning outcomes include:

- a blend of theory, practical application, and case study review; updates and information based on current concepts relating to administrative, legal, and statutory matters;
- a forum for the exchange of ideas and methodologies within local government, particularly in the area of best practices;
- the opportunity to establish a network of contacts throughout the province.

[Register online for CO Forum by September 20, 2023](#)

SEPARATE: [Register online for Pre-forum workshop](#)

**REGISTRATION
DEADLINE**

September 20, 2023

Forum registration is reserved for Corporate Officers and their Deputies

Forum Fees

Early Bird Until August 14
\$730 + GST LGMA Member
\$850 + GST Non-Member

Regular Rates August 15
\$825 + GST LGMA Member
\$900 + GST Non-Member

**Optional Pre-Conference
Workshop:**

\$190 LGMA Member
\$215 Non-Member

Refunds/cancellations

Request for refunds accepted until 4:30 p.m. September 20. Registration is transferable to the Deputy Corporate Officer.

**Vancouver Island
Conference Centre**
101 Gordon Street
Nanaimo, BC

Accommodations:

LGMA Forum 2023 Group Rates
Coast Bastion Hotel: \$189- \$219
Coast Bastion Group code:
CBI-GFC22510
Courtyard by Marriott: \$189

**Book online before
September 3, 2023**

IIMC Credits:

Participation may satisfy requirements for International Institute of Municipal Clerks (IIMC) or other designations.



LGMA

**2023 Professional Development
Partners**

LIDSTONE & COMPANY
BARRISTERS AND SOLICITORS



STEWART McDANNOLD STUART
Barristers & Solicitors



YOUNG ANDERSON
BARRISTERS & SOLICITORS

Notice of Filming and Photography: When you attend this event, photography, audio, and video recording may occur. By entering the event venue, you consent to such recording media and its release, publication, exhibition, or reproduction for educational or promotional purposes.

WEDNESDAY, OCTOBER 4

OPTIONAL PRE-FORUM WORKSHOP

Fee: \$190 LGMA Member, \$215 Non-Member

[Register online separately](#) for the pre-forum workshop.

1:30 – 3:00 PM	PRIVACY MANAGEMENT PROGRAM CHECK-IN
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Presenters:

- Robyn Biggar, Records and FOIPPA Administrator, City of Port Coquitlam**
- Caitlin Lemiski, Director of Policy, BC OIPC**
- Marisa Cruickshank, Partner, Lidstone & Company**

Effective February 1, 2023, local governments were required by provincial legislation to develop Privacy Management Programs. The province issued mandatory Privacy Management Program Directions and the BC OIPC published the guidance document “Accountable Privacy Management in BC’s Public Sector”. This “check in” session will provide valuable recommendations for implementing a Privacy Management Program in your organization.

3:00 – 3:15 PM	REFRESHMENT BREAK
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3:15 – 4:45 PM	EDRMS
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Presenters:

- Kim Paterson, Records Coordinator/FOI Clerk, City of Vernon**
- Mark Panneton, Director of Legislative Services/Corporate Officer, District of West Vancouver**

The pandemic accelerated a shift from physical to electronic records for many local governments who now need to manage both paper and electronic records. Learn what electronic records management software our panel is using in their local governments, and best practices and key considerations prior to implementation.

6:30 – 7:00 PM	FIRST TIME ATTENDEE MEET AND GREET NANAIMO MUSEUM
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Is this your first time attending the Corporate Officers’ Forum? Are you new to your position as Corporate Officer? Take advantage of this opportunity to meet members of the Corporate Officer Committee, other new attendees and enjoy a light refreshment.

7:00 – 9:00 PM	WELCOME RECEPTION – NANAIMO MUSEUM Light Appetizers and Refreshments Provided
-----------------------	--

An opportunity to connect with colleagues old and new at the welcome reception hosted in the Nanaimo Museum onsite at the Vancouver Island Conference Centre.

The Nanaimo Museum is on the traditional territory of the Snuneymuxw First Nation. It is a dynamic community facility offering diverse interpretive programming encouraging visitors to “Make a Discovery” while exploring the history and heritage of the area. The First Nations collection is held in trust for the Snunéymuxw First Nation with whom the museum has worked closely with Geraldine Manson, Snuneymuxw First Nation Elder in Residence at VIU, to interpret their story.



Light appetizers and refreshments will be provided, however, participants are encouraged to eat dinner prior to attending.

Photographer-Tayu Hayward, BC Museum Portraits Project, Courtesy of Nanaimo Museum

THURSDAY, OCTOBER 5

7:30 – 8:30 AM	BREAKFAST AND NETWORKING MT BENSON AB
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8:30 – 10:00 AM	MEETING MANAGEMENT
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Presenters:

- Emilie Gorman, Corporate Officer, District of Central Saanich**
- Angila Bains, Director, Legislative & Protective Services/
Corporate Officer, District of Saanich**
- Kristen Morley, General Manager Corporate Services, Capital Regional District**

With the advent of electronic meetings came the need for additional resources to manage effective meeting and public hearing processes in a hybrid environment. In this session, you will hear from a seasoned panel of Corporate Officers about their successes and challenges managing electronic meetings. Gain insights about agenda preparation, notification processes to manage the meeting, and receive advice and best practices to navigate the new world of hybrid meetings.

10:00 – 10:30 AM	REFRESHMENT BREAK
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10:30 – 11:30 AM	OFFICERS EMPLOYMENT Corporate Officer's Role
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Presenters: **Kate O'Connell, Director of Corporate Services, City of Courtenay**
Marisa Cruickshank, Partner, Lidstone & Company

During your career as a Corporate Officer, your position may require you to assist in the process of suspending or terminating a local government Officer. This session will identify the legislation and case law regarding Officer suspensions and termination and review key considerations working through the process from an experienced Corporate Officer. The session will inform:

- ✓ How Officers are appointed
- ✓ What the Corporate Officer's role and responsibilities are when a local government Officer is suspended or terminated
- ✓ What are the rights of the Officer being suspended or terminated
- ✓ What is the role of Council during the termination process
- ✓ What are appropriate internal and external communications

**LGMA gratefully acknowledges
the financial support of:**

LIDSTONE & COMPANY

11:30 AM - NOON	MINISTRY OF MUNICIPAL AFFAIRS UPDATE
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NOON – 12:45 PM	LUNCH
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12:45 – 1:30 PM	WELLNESS WALK - HARBOURFRONT WALKWAY
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The Harbourfront Walkway is a multi-use trail along the Newcastle Channel and downtown Nanaimo waterfront. Taking time for balance in our busy lives is so important to refresh our mind and body. Join your colleagues for a chance to get outside and stretch your legs and take in the sights from the beautiful harbourfront walkway.

Meet in the Newcastle Lobby to be assigned to a smaller walking group.

1:30 – 2:30 PM	REVITALIZE YOUR WORK AND LIFE
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Presenter: **Stephanie Staples, Certified Speaking Professional
International Speaker and Author**



Are you trying to be all things to all people? Are competing priorities and the lack of time, energy and motivation stopping you from being the best version of yourself? Journey on this high-energy, no holds barred presentation as Steph peels the layers back and exposes not only what you need to do to achieve uncommon success in your life and livelihood, but how to do it!

Learn simple, purposeful, deliberate actions you can easily implement to help you revitalize yourself so that you can bring your best both personally and professionally. Get ready to see how the Kaizen principle can help you improve your quality of life - even in tough times! And, we may even have a little bit of fun!

2:30- 2:45 PM	REFRESHMENT BREAK
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2:45 – 3:45 PM	ELECTED OFFICIALS LEAVE OF ABSENCE
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Presenters: **Carolyn Mushata, Corporate Officer, District of Sooke
Kate O’Connell, Director of Corporate Services, City of Courtenay
Ryan Bortolin, Lawyer, Stewart McDannold Stuart**

There are many reasons elected officials take a Leave of Absence and in 2022, provincial legislation was amended to require that a Council member must take a leave of absence if they have been charged with an indictable offence under the Criminal Code of Canada or the Controlled Drug and Substances. The panel is composed of highly skilled Corporate Officers and a lawyer who will review and discuss legislative tools and best practices for the Leave of Absence process, including the new mandatory leave requirement.

LGMA gratefully acknowledges
the financial support of:



STEWART McDANNOLD STUART
Barristers & Solicitors

3:45 – 4:00 PM	STRETCH BREAK
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Please note, this is a “scent free” event.

4:00 – 5:00 PM

KNOWLEDGE CAFE



In this interactive session, attendees will have opportunities to connect, build new relationships, and strengthen existing ones. Attendees will be grouped together at tables to participate in facilitated discussions on various topics.

Throughout the session, attendees will have the opportunity to meet and network with Corporate Officers from a wide range of backgrounds and different responsibilities. You will be encouraged to exchange contact information and continue your conversations beyond the session, creating a valuable network of connections who can help you grow personally and professionally.

Whether you are a seasoned professional or just starting your career, this interactive networking session is a great opportunity to connect with others in your field, gain new perspectives, and expand your network. Join us for an engaging and interactive session that will leave you feeling inspired and connected!

5:00 – 6:00 PM

FREE TIME

6:00 – 9:00 PM

HATS OFF CELEBRATION DINNER AND NETWORKING
Mt Benson Ballroom and Newcastle Lobby

Corporate Officers wear many hats signifying the different roles and responsibilities pertaining to the position. The phrase ‘wearing different hats’ comes from a time when hats were worn specific to a given trade, official position, or function. What hat best describes your role?



Join your colleagues for an evening of fun and wear a hat of your choice. There will be an opportunity for photos, networking, and of course, your chance to win the ‘best hat’ award.

OPTIONAL ACTIVITY – PAINT NIGHT



After dessert, experience the fun of painting – no experience is required. Follow step-by-step instructions from a Paint Nite® instructor who will lead participants in an evening of fun and art as you create your own unique painting.

Additional cost of \$30 includes all painting supplies. Come and create a signature piece of original art – yours -- and discover your ‘Picasso’ within.

FRIDAY, OCTOBER 6**7:30 – 8:30 AM** **BREAKFAST****8:30 - 8:45 AM** **IIMC UPDATE****8:45 – 10:00 AM** **WORKING TOGETHER TO BRIDGE THE GAP**
Regional District Alternate Directors

Presenters: **Lina Gasser, Chief Administrative Officer, Kitimat-Stikine Regional District**
Karen Needham, Corporate Officer, Central Okanagan Regional District
Corinne Boback, Manager of Legislative Services/Corporate Officer,
City of West Kelowna

The session will begin with a brief review of Regional Districts and their use of the weighted voting system. An expert panel of Corporate Officers from Regional Districts and a municipality will then present their experiences and best practices on how they ensure effective communication about matters affecting Alternate Directors, and how they develop and maintain mutually supportive relationships with their member municipality or Regional District colleagues.

10:00 – 10:30 AM **REFRESHMENT BREAK****10:30 AM – NOON** **LEGAL UPDATE 2023**

Presenter: **Suhk Manhas, Lawyer**
Young Anderson

Participants will receive an update on the current legal issues of interest to Corporate Officers and will gain a better understanding of how these legal issues impact their work in local government. Participants will be asked to provide input on recent cases/issues they would like to receive an update on.

LGMA gratefully acknowledges
the financial support of:





The program was designed with the input of experienced local government practitioners. LGMA wishes to thank the following people:

CORPORATE OFFICERS FORUM PROGRAM ADVISORY COMMITTEE:

Corinne Boback, City of West Kelowna
Lina Gasser, Regional District of Kitimat Stikine
Mark Panneton, District of West Vancouver

Michelle Martineau, Municipality of North Cowichan
Carolyn Mushata, District of Sooke

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (IIMC) ACCREDITATION

Upon request LGMA will provide attendees who are members of IIMC with a letter of attendance confirming the number of completed educational (in class) contact hours accessed through the Forum program.



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: August 4, 2023

SUBJECT: Next Generation 911 Funding Agreement

PURPOSE: To authorize the CAO to sign the funding agreement for \$45,000 to prepare for the implementation of a new 911 system.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize signing the agreement. *Staff will identify eligible projects.***
2. Do not authorize signing the agreement. *No further action will be taken.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the CAO is authorized to sign the agreement with UBCM for up to \$45,000 in 2023 Next Generation 911 Funding.

ANALYSIS:

- A. **Background:** The Next Generation 911 funding program supports the transition of existing 911 services to Next Generation 9-1-1 (NG911) as required by the Canadian Radio-television Telecommunications Commission (CRTC). A total of \$60 million has been provided by the Province and is being administered by UBCM, with base grants of \$45,000 approved for every municipality. A Council resolution is required to authorize signing the funding agreement.
- B. **Discussion:** The grant provides 100% funding of up to \$45,000 that can be spent on eligible projects. There is some municipal work that needs to be done to improve mapping and addressing in Kaslo, and the associated costs are eligible expenses. It is possible that a portion of the grant funds may be requisitioned by the RDCK, to cover the costs of updating data for S102 – GIS Service and/or modernizing the operations of S156 – Emergency Communications 911.
- C. **Attachments:**
 - 2023.08.02 letter from UBCM
 - Program & Application Guide
 - 2023.05.18 RDCK Board Report – Next Generation 9-1-1 Local Government Service Agreement
- D. **Financial Implications:** The grant will provide up to \$45,000 to the Village, which must be spent on eligible expenses before August 2, 2026. 50% of the funds are provided upon signing, and the balance is received upon approval of a final report. Any unused funds must be returned. The amount that might be required by the RDCK is not known at this time.
- E. **Corporate Priority:** Nil

F. **Environmental Implications:** Nil

G. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]

August 2, 2023

Mayor Hewat and Council
Village of Kaslo
413 Fourth Street, PO Box 576
Kaslo, BC V0G 1M0

Reference: AP8222

Re: 2023 Next Generation 911 Funding – Approval Agreement & Terms and Conditions of Funding

Dear Mayor Hewat and Council,

I am pleased to inform you that a grant in the amount of \$45,000 has been approved for the Village of Kaslo under the Next Generation 911 funding program that is being administered by the Union of BC Municipalities (UBCM).

This funding is to support local preparedness for the implementation of Next Generation 911. Funding is being provided on an allocation-basis and 50% of the approved amount will be issued when the signed copy of this agreement is returned to UBCM. The balance of the grant will be available when UBCM has received and approved the required final report and financial summary.

The Ministry of Citizens' Services has provided funding for this program and the general Terms & Conditions are attached. In addition, and in order to satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

- (1) This approval agreement is required to be signed by the CAO or designate and returned to UBCM within 30 days of the date of this letter;
- (2) The funding is to be used solely for the purpose of local preparedness for the implementation of Next Generation 911;
- (3) All expenditures must meet eligibility and funding requirements as defined in the *Program & Application Guide* (refer to Sections 3 and 4);
- (4) All project activities must be completed within three years and no later than August 2, 2026;
- (5) The final report is required to be submitted to UBCM within 30 days of project end date and no later than September 2, 2026;

The Next Generation 911 program is funded by the Province of BC

- (6) Any unused funds must be returned to UBCM within 30 days following the project end date;

Please note that descriptive information regarding eligible recipients will be posted on the UBCM and/or provincial government websites, or shared through provincial governments news releases or events, and all interim, progress and/or final report materials may be made available to the provincial government.

If you have any questions, please contact Local Government Program Services at 250-387-4470 or rbishop@ubcm.ca.

Sincerely,



Lynsay Pacey, Program Officer

cc. Ian Dunlop, CAO

Reference: AP8222

Approval Agreement (to be signed by the CAO or designate)

I, _____, authorized designate of the Village of Kaslo, have read and agree to the general Terms & Conditions and the requirements for funding under the **2023 Next Generation 911** program.

_____, _____
Signature, Title Date

Please return an electronic copy of this signed Approval Agreement Attention of the Program Administrator to lgps@ubcm.ca

Next Generation 911

2023 Program and Application Guide

1. Introduction

Next Generation 911 (NG911) refers to the modernization of 911 networks and infrastructure across Canada. It is a federally-mandated transition of the emergency communications network from the current network to an Internet Protocol based technology.

NG911 will enable important improvements to public safety, including better 911 caller location information, real time texting, streaming audio and video and new ways to direct calls to services other than police, fire and ambulance, such as mental health support.

Please refer to Appendix 1 for definitions of terms used in this guide. All defined terms are in **bold** in the program guide.

Background

The [Canadian Radio-television and Telecommunications Commission](#) (CRTC) has directed that all telecommunications providers migrate to **NG911** services to provide improved emergency services using world-class telecommunications networks.

[E-Comm](#), as the **Public Safety Answering Point (PSAP)** for 99 per cent of 911 calls in British Columbia, has initiated an **NG911** program team dedicated to the implementation of **NG911** for the 25 regional districts and contracted public safety partners currently served by their emergency communications centres. The Province of BC has provided \$90 million to E-Comm to assist with **NG911** implementation costs on behalf of the agencies E-Comm provides 911 call-taking and/or dispatching services for.

Next Generation 911 Funding Program

The intent of the Next Generation 911 program is to support local preparedness for the implementation of **NG911** and to provide funding to eligible recipients to support the transition and operational readiness of existing 911 services to **NG911**, in compliance with the CRTC Mandate.

Funding in the amount of \$60 million has been provided by the Province of BC. The funding is being administered by UBCM on behalf of the Ministry of Citizens' Services.

The funding is being delivered in five streams:

1. Allocation for base funding: all local governments and modern Treaty First Nations will receive an allocation of \$45,000.00 to support local preparedness for the implementation of **NG911**.
2. Allocation for eligible recipients that operate a **primary PSAP** for 911 Call Answer outside of the E-Comm system. \$3.5 million has been allocated to each eligible primary PSAP.
3. Allocation for eligible recipients that operate a **secondary PSAP** outside of the E-Comm system. \$3 million has been allocated to each eligible **secondary PSAP**. For the purpose of funding, **secondary PSAPs** are limited to fire dispatch only.
4. Allocation for eligible recipients that operate a **secondary PSAP**, or municipally-run RCMP Operational Communications Centres (OCC), and that will not have all **NG911** costs funded by E-Comm. \$500,000 has been allocated to each eligible **secondary PSAP/OCC**.



5. Future application-based program for additional eligible costs that are identified by eligible applicants, including costs related to additional future phases of **NG911**, mapping and GIS (as required), support for First Nations, or other services based on VoIP and satellite phone connections. The application-based portion of the program is expected to be available in 2025 and detailed program information will be available at a later date.

Refer to Appendix 2 for eligible recipients and eligible funding amounts. Recipients will have three years to expend the allocated funds.

2. Grant Maximum

The Next Generation 911 program can contribute up to 100% of the cost of eligible activities to maximums identified below:

1. Base funding: allocation of up to \$45,000
2. Eligible **primary PSAP**: allocation of up to \$3.5 million
3. Eligible **secondary PSAP**: allocation of up to \$3 million
4. Eligible **secondary PSAP/OCC**: allocation of up to \$500,000

In order to ensure transparency and accountability in the expenditure of public funds, all other financial contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant. This includes any other grant funding and any revenue that is generated from activities that are funded by the Next Generation 911 program.

The application-based portion of the program is expected to be available in 2025 and detailed program information, including grant maximums, will be available at a later date.

3. Requirements for Funding

Local governments are encouraged to proactively engage with local First Nations and Indigenous organizations. Engagement by local governments both locally and regionally can help build relationships with First Nations, benefit both communities and enhance reconciliation. More information on engagement best practices is available [here](#).

As part of the approval agreement, approved projects must meet the following requirements for funding:

- Any in-person activities, meetings, or events meet public health orders or guidance.
- Activities must comply with all applicable privacy legislation under the *Freedom of Information and Protection of Privacy Act* in relation to the collection, use, or disclosure of personal information while conducting funded activities. Personal information is any recorded information about an identifiable individual other than their business contact information. This includes information that can be used to identify an individual through association or inference.

4. Eligible and Ineligible Costs and Activities

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from January 1, 2020 until the final report is submitted.

Table 1 identifies eligible activities. Eligible activities must be cost-effective.

Table 1: Activities Eligible for Funding

1. Base Funding Allocation to Support Local Preparedness for NG911

- Public education specific to **NG911**, including information related to increased opportunity for better location identification, voice, real time text and eventually sending image/video to 911.
- Legal and contract costs for migration to **NG911** only, including service provider agreements with **primary PSAPs** and **secondary PSAPs**.
- Mapping and GIS.
- Training for local fire departments, staff, etc. including development of training materials.

2. Primary PSAPs Allocation for NG911 Compliance

- Eligible activities for **primary PSAPs** are the same as **secondary PSAPs** (see section 3 of Table 1); however, eligible activities for **primary PSAPs** also include:
 - Call handling solution and devices for 911 call answer and dispatch
 - Governance for **primary PSAPs**

3. Secondary PSAPs Allocation for NG911 Compliance

- Purchase and installation of technology (hardware and software) for primary and back up sites:
 - Data server hardware environment
 - Switch Software
 - Call handling solution and devices for dispatch
 - Site cybersecurity
 - System resilience (e.g. redundant broadband, fibre or satellite connections)
 - Computer Aided Dispatch (CAD) interface to call handling solution
 - IP digital/analogue recording system
 - Audio Interface between call handling solution, SIP switch, radio system(s) and recording software
 - Data storage
 - Real Time Text upgrades to all technology (call handling, recording, CAD)
 - Network Switch capacity increase and cabling increase
 - Link to local public alerting solution
 - Contingencies to manage costs associated to changing specifications (UNI)
 - Costs associated to bridge callers to services such as language line
 - Network to network interfaces
 - Upgrading/replacement of CAD
 - Records management systems
- Change management (i.e. leadership, stakeholder engagement, communication, change impact and readiness, training and organization design)
- Business continuity costs specific to NG911 transition:
 - Minor renovations (wiring, cabling, shelving, server room improvements, etc.)
 - Temporary relocation and/or temporary use of a backup site
 - Systems testing
 - Archiving of analogue data and/or conversion of analogue data to digital
 - Call centre upgrades (improvements to office furniture, room layout, physical security)
- Training:
 - Develop and/or update training standards for communication centres for new types of information/technology being introduced, and provide training for staff.
 - Develop and/or update training standards, including Q&A documents, CAD administration and GIS requirements, and provide training for staff.

- Develop and/or update operational guidelines for **NG911**, including service delivery, performance, interface standards for data exchange/sharing, call processing, security, redundancy, and reliability, and provide training for staff.
- Mapping and GIS
- Legal and contract costs for migration to **NG911** only, including client end user agreements and service provider agreements
- Collaboration with Indigenous Communities for **NG911**, including mapping support
- Governance of **secondary PSAPs**

4. Secondary PSAPs/OCC Allocation for NG911 Compliance

- Call handling devices for 911 call answer and dispatch
- Change management (i.e. leadership, stakeholder engagement, communication, change impact and readiness, training and organization design)
- Business continuity costs specific to NG911 transition:
 - Minor renovations (wiring, cabling, shelving, server room improvements, etc.)
 - Temporary relocation and/or temporary use of backup site
 - Systems testing
 - Archiving of analogue data and/or conversion of analogue data to digital
 - Call centre upgrades (improvements to office furniture, room layout, physical security)
- Training:
 - Develop and/or update training standards for communication centres for new types of information/technology being introduced, and provide training for staff.
 - Develop and/or update training standards, including Q&A documents, CAD administration and GIS requirements, and provide training for staff.
 - Develop and/or update operational guidelines for **NG911**, including service delivery, performance, interface standards for data exchange/sharing, call processing, security, redundancy, and reliability, and provide training for staff.
- Mapping and GIS
- Legal and contract costs for migration to **NG911** only, including client end user agreements and service provider agreements
- Collaboration with Indigenous Communities for **NG911**, including mapping support
- Governance of **secondary PSAPs**

Additional Eligible Costs and Activities

In addition to the activities identified in Table 1, the following expenditures are also eligible provided they relate directly to eligible activities:

- Incremental applicant staff and administration costs (i.e. creating a new position or adding new responsibilities to an existing position);
- Consultant/contractor costs. Please note: if you intend to hire a qualified professional to support proposed activities, professional consultant rates will only be considered for activities that represent respective professions. For other activities (e.g. planning events) consultant rates are expected to be commensurate with the type of activity being undertaken;
- Honoraria for cultural leaders, Elders, Indigenous knowledge keepers, and/or cultural keepers when they are scheduled to speak, present, or teach. Note: these honoraria should reflect the role of Indigenous Peoples as subject matter experts and be equitable to consultant rates;
- Translation costs and the development of culturally appropriate materials;

- Presentation to Council, Board, Treaty First Nation government, or community organizations, etc.; and
- Public information and engagement costs.

Ineligible Costs and Activities

Any activity that is not outlined in Table 1 or the 'Additional Eligible Costs and Activities' section is not eligible for grant funding. This includes:

- Ongoing operational costs related to current or future 911 call answer and/or dispatch;
- Costs related to any activity being funded by E-Comm, RCMP and/or BC Emergency Health Services; and
- Major capital improvements or major renovations to existing facilities, and/or construction of new, permanent facilities.

5. Grant Management and Applicant Responsibilities

Grants are awarded to eligible recipients only and, as such, the recipient is responsible for completion of the project as approved and for meeting all reporting requirements.

Recipients are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision and Payments

All recipients will receive written notice of eligible allocation amounts. Recipients will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to UBCM.

Grants are awarded in two payments: 50% at the approval of the project and when the signed Approval Agreement has been returned to UBCM, and 50% when the project is complete and UBCM has received and approved the required final report and a financial summary.

Progress Payments

To request a progress payment, approved applicants are required to submit the [Interim Report Form](#). The form will require the following information:

- Description of activities completed to date;
- Description of funds expended to date; and
- Written rationale for receiving a progress payment.

Extensions to Project End Date

All approved activities are required to be completed within the time frame identified in the approval agreement and all extensions beyond this date must be requested in writing and be approved by UBCM.

The [Interim Report Form](#) will be required to be submitted for all extensions request over 6 months. Extensions will not exceed one year from the date of the original final report deadline.

6. Interim and Final Report Requirements and Process

All funded activities must be completed within three years of notification of funding approval and the final report is due within 30 days of project completion.

Interim Reports

The [Interim Report Form](#) will be required in support of any extension requests over six months (see above).

Final Reports

Applicants are required to submit an electronic copy of the complete final report, including the following:

- Completed Final Report Form with all required attachments.
- Detailed financial summary that indicates the actual expenditures from the Next Generation 911 program and other sources (if applicable), and that aligns with the actual activities outlined in the final report form.
- Copies, excerpts and/or links to all materials produced with grant funding.
- Optional: photos or media related to the funded project.

Submission of Reports

Final reports should be submitted as Word, Excel or PDF files. Total file size for email attachments cannot exceed 20 MB.

All reports should be submitted to Local Government Program Services, Union of BC Municipalities by e-mail: lgps@ubcm.ca.

Review of Final Reports

UBCM will perform a preliminary review of all final reports to ensure the required report elements have been submitted.

All final report materials will be shared with the Province of BC.
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7. Additional Information

For enquiries about the application process or general questions regarding the program, please contact UBCM at lgps@ubcm.ca or (604) 270-8226, extension 220.

Appendix 1: Definitions

All definitions are sourced from the [NENA Knowledge Base Glossary](#).

Next Generation 911 (NG911): An IP-based system comprised of hardware, software, data, and operational policies and procedures that:

- a. Provides standardized interfaces from emergency call and message services to support emergency communications;
- b. Processes all types of emergency calls, including voice, data, and multimedia information;
- c. Acquires and integrates additional emergency call data useful to call routing and handling;
- d. Delivers the emergency calls, messages, and data to the appropriate public safety answering point and other appropriate emergency entities; and
- e. Supports data or video communications needs for coordinated incident response and management.

Public Safety Answering Point (PSAP): a physical or virtual entity where 9-1-1 calls are delivered by the 9-1-1 Service Provider.

Primary PSAP: PSAP to which 9-1-1 calls are routed directly from the 9-1-1 Control Office.

Secondary PSAP: PSAP to which 9-1-1 calls are transferred from a Primary PSAP.

Appendix 2: Eligible Allocation by Recipient

Note: cells shaded in grey indicate areas without primary and/or secondary PSAP service and/or areas where there are more than one primary and/or secondary PSAP service (or PSAP information was not available)

Alberni-Clayoquot Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Alberni-Clayoquot RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Port Alberni, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Tofino, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Ucluelet, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Regional District of Bulkley-Nechako

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Bulkley-Nechako RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Burns Lake, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Fort St. James, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Fraser Lake, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Granisle, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Houston, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Smithers, Town	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Telkwa, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Vanderhoof, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Capital Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Capital RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
Central Saanich, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
Colwood, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Esquimalt, Township	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Highlands, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
Langford, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Metchosin, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
North Saanich, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Oak Bay, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Saanich, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$500,000.00	\$0.00	\$545,000.00
Sidney, Town	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Sooke, District	\$45,000.00	E-comm	\$0.00	Saanich Fire Dispatch/E-Comm	\$0.00	\$0.00	\$45,000.00
Victoria, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
View Royal, Town	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00

Cariboo Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Cariboo RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
100 Mile House, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Quesnel, City	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Wells, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Williams Lake, City	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Central Coast Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Central Coast RD (unincorporated areas)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00

Regional District of Central Kootenay

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Central Kootenay RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Castlegar, City	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Creston, Town	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Kaslo, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Nakusp, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Nelson, City	\$45,000.00	Nelson	\$3,500,000.00	Nelson	\$0.00	\$0.00	\$3,545,000.00
New Denver, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Salmo, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Silverton, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Slocan, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Regional District of Central Okanagan

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Central Okanagan RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Kelowna, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$3,000,000.00	\$0.00	\$3,045,000.00
Lake Country, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Peachland, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
West Kelowna, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Columbia Shuswap Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Columbia-Shuswap RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Golden, Town	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Revelstoke, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Salmon Arm, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Sicamous, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Comox Valley Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Comox Valley RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$3,000,000.00	\$0.00	\$3,045,000.00
Comox, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Courtenay, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Cumberland, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Cowichan Valley Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Cowichan Valley RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Duncan, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Ladysmith, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Lake Cowichan, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
North Cowichan, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Regional District of East Kootenay

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
East Kootenay RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Canal Flats, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Cranbrook, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Elkford, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Fernie, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Invermere, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Kimberley, City of	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Radium Hot Springs, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Sparwood, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Fraser Valley Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/Secondary PSAP Funding	Total Allocation
Fraser Valley RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Abbotsford, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Chilliwack, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Harrison Hot Springs, Village	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Hope, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Kent, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Mission, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00

Regional District of Fraser-Fort George

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/Secondary PSAP Funding	Total Allocation
Fraser-Fort George RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$3,000,000.00	\$0.00	\$3,045,000.00
Mackenzie, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
McBride, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Prince George, City	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Valemount, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Regional District of Kitimat-Stikine

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Kitimat-Stikine RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00		\$0.00	\$0.00	\$45,000.00
Hazelton, Village	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Kitimat, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
New Hazelton, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Stewart, District	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00
Terrace, City	\$45,000.00	E-comm	\$0.00	Fraser-Fort George 911 Services	\$0.00	\$0.00	\$45,000.00

Regional District of Kootenay Boundary

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Kootenay Boundary RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Fruitvale, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Grand Forks, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Greenwood, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Midway, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Montrose, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Rossland, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Trail, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Warfield, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Metro Vancouver (GVRD)

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Metro Vancouver (unicorporated areas)	\$45,000.00	E-comm	\$0.00		\$0.00	\$0.00	\$45,000.00
Anmore, Village	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Belcarra, Village	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Bowen Island Municipality	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Burnaby, City	\$45,000.00	E-comm	\$0.00	Burnaby Fire Dispatch	\$3,000,000.00	\$0.00	\$3,045,000.00
Coquitlam, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$500,000.00	\$545,000.00
Delta, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Langley, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$500,000.00	\$545,000.00
Langley, Township	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Lions Bay, Village	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Maple Ridge, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

New Westminster, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
North Vancouver, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$500,000.00	\$545,000.00
North Vancouver, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Pitt Meadows, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Port Coquitlam, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Port Moody, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Richmond, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Surrey, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$3,000,000.00	\$500,000.00	\$3,545,000.00
Vancouver, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
West Vancouver, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
White Rock, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00

Regional District of Mount Waddington

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Mount Waddington RD (unicorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Alert Bay, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Port Alice, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Port Hardy, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Port McNeill, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Regional District of Nanaimo

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Nanaimo RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00		\$0.00	\$0.00	\$45,000.00
Nanaimo, City	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Lantzville, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Parksville, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Qualicum Beach, Town	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

North Coast Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
North Coast RD (unincorporated areas)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Daajing Giids, Village	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Masset, Village	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Port Clements, Village	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Port Edward, District	\$45,000.00	Prince Rupert	\$0.00	Prince Rupert	\$0.00	\$0.00	\$45,000.00
Prince Rupert, City	\$45,000.00	Prince Rupert	\$3,500,000.00	Prince Rupert	\$0.00	\$0.00	\$3,545,000.00

Regional District of North Okanagan

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
North Okanagan RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Armstrong, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Coldstream, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Enderby, City	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Lumby, Village	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Spallumcheen, Township	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Vernon, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Regional District of Okanagan-Similkameen

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/Secondary PSAP Funding	Total Allocation
Okanagan-Similkameen RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Keremeos, Village	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Oliver, Town	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Osoyoos, Town	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Penticton, City	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Princeton, Town	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Summerland, District	\$45,000.00	E-comm	\$0.00	Kelowna Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Peace River Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/Secondary PSAP Funding	Total Allocation
Peace River RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Chetwynd, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Dawson Creek, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Fort St. John, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Hudson's Hope, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Pouce Coupe, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Taylor, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Tumbler Ridge, District	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

qathet Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
qathet RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Powell River, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Squamish-Lillooet Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Squamish-Lillooet RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Lillooet, District	\$45,000.00	E-comm	\$0.00	Surrey Fire Regional Dispatch	\$0.00	\$0.00	\$45,000.00
Pemberton, Village	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Squamish, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Whistler, Resort Municipality	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00

Strathcona Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Strathcona RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Campbell River, City	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Gold River, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Sayward, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Tahsis, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00
Zeballos, Village	\$45,000.00	E-comm	\$0.00	North Island 911	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Sunshine Coast Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Sunshine Coast RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Gibsons, Town	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
Sechelt, District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00
shíshálh Nation Government District	\$45,000.00	E-comm	\$0.00	E-Comm	\$0.00	\$0.00	\$45,000.00

Thompson Nicola Regional District

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Thompson-Nicola RD (unincorporated areas)	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Ashcroft, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Barriere, District	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Cache Creek, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Chase, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Clearwater, District	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Clinton, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Kamloops, City	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$3,000,000.00	\$0.00	\$3,045,000.00
Logan Lake, District	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Lytton, Village	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Merritt, City	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00
Sun Peaks Mountain Resort Municipality	\$45,000.00	E-comm	\$0.00	Kamloops Fire Dispatch	\$0.00	\$0.00	\$45,000.00

Appendix 2: Eligible Allocation by Recipient

Other Eligible Recipients

Eligible Applicant	Base Funding	Primary PSAP (911 Call Answer)	Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Secondary PSAP Funding	OCC/ Secondary PSAP Funding	Total Allocation
Atlin Community Improvement District	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Gingolx (Nisga'a Nation)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Gitlaxt'aamiks (Nisga'a Nation)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Gitwinksihkw (Nisga'a Nation)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Huu-ay-aht First Nations	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Islands Trust	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Ka:'yu:'k't'h'/ Chek'tles7et'h' First Nations	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Laxgalts'ap (Nisga'a Nation)	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Northern Rockies Regional Municipality	\$45,000.00	Red Deer, AI	\$0.00	Red Deer, AI	\$0.00	\$0.00	\$45,000.00
Tla'amin Nation	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Toquaht Nation	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Tsawwassen Nation	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Uchucklesaht Tribe	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00
Yuułu?i?ath Government	\$45,000.00		\$0.00		\$0.00	\$0.00	\$45,000.00

\$9,045,000.00

\$7,000,000.00

\$18,500,000.00

\$2,000,000.00

\$36,545,000.00



Board Report

Date of Report: May 9, 2023
Date & Type of Meeting: May 18, 2023 Regular Open Board Meeting
Author: Nora Hannon, Regional Fire Chief
Subject: NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT
File: 14/7750
Electoral Area/Municipality: All electoral and municipal areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board direction to enter into an agreement with Telus for the provision of NG911 services; the 'NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT'.

SECTION 2: BACKGROUND/ANALYSIS

The Telus Next Generation 911 Local Government Service Agreement is a CRTC approved and mandated agreement addressing the decommissioning of existing 911 networks and modernizing networks to an IP based next generation 911 service. Telus is mandated by the CRTC as the sole provider of NG911 services in British Columbia to provide this service.

Staff have concerns with some of the requirements of the agreement in terms of providing spatial data sets and other data provision requirements. The agreement is however approved by the CRTC for all local authorities in the Province of British Columbia, and cannot not negotiated.

The budgetary impacts of this agreement are unknown regarding some of the data requirements that may be needed to meet the terms of the agreement. It should be noted that these uncertainties are faced by local authorities in British Columbia entering into the agreement.

While concerns have been noted, staff recommend that this contract be executed, and all but two local authorities in the southern half of the province have also entered into this agreement.

The full agreement is appended to this report, as Attachment A.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No

At this time budgetary impacts to S156 Emergency Communications 911 are unknown; if we do experience increased costs it will be with regards to data preparation.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

This agreement is mandated by the CRTC for the provision of Next Generation 911 Services.

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

Modernization of 911 Systems should provide for better service.

3.5 Economic Considerations:

Unknown

3.6 Communication Considerations:

Unknown at this time.

3.7 Staffing/Departmental Workplan Considerations:

The NG 911 transition will impact fire services and GIS staff.

3.8 Board Strategic Plan/Priorities Considerations:

Core Service Delivery

SECTION 4: OPTIONS & PROS / CONS

Pros:

By entering into this agreement, the Regional District Central Kootenay is ensuring residents and visitors have access to 911 services.

Cons:

By not entering into this agreement, the Regional District Central Kootenay may lose access to 911 services.

By entering into this agreement the Regional District may be impacted by unknown costs in providing required data sets, however it should be noted this uncertainty is facing all local authorities in British Columbia entering into this agreement.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to enter into the NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT with Telus, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the agreement be administered through Service S156 Emergency Communications 911

Respectfully submitted,
Nora Hannon, Regional Fire Chief

CONCURRENCE

Stuart Horn – CAO	Approved
Yev Malloff – CFO	Approved
Mike Morrison – Corporate Officer	Approved