



REGULAR MEETING OF COUNCIL AGENDA

DATE: 2024.02.27

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.02.27 Council Meeting

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2024.02.13 Council Meeting

4. Delegations

4.1 Victorian Hospital of Kaslo Auxiliary Society re Thrift Store

5. Information Items

5.1 Council Reports

5.1.1 Mayor's Report

5.2 Committee Minutes

5.2.1 2024.02.12 Front Street Park Design Committee Meeting minutes DRAFT

5.3 Staff Report

5.3.1 CAO Report

5.3.2 FireSmart Coordinator Update

5.4 Correspondence

5.4.1 Kaslo Racquet Club

5.4.2 South Beach Correspondence

5.4.2.1 Anderson 2024.02.09

5.4.2.2 Heard 2024.02.06

5.4.2.3 Ashenhurst 2024.02.06

5.4.2.4 Bouwmeester 2024.02.07

5.4.2.5 Broadfoot 2024.02.006

5.4.2.6 Cheatley 2024.02.13

5.4.2.7 Chomitz & Anderson 2024.02.06

5.4.2.8 Duchastel 2024.02.07

5.4.2.9 East 2024.02.16

5.4.2.10 Fournie-Beck 2024.02.06

5.4.2.11 Frissard 2024.02.06

5.4.2.12 Gibson 2024.02.20

5.4.2.13 Gilmore 2024.02.08

5.4.2.14 Heide 2024.02.07

- 5.4.2.15 Hope 2024.02.06
- 5.4.2.16 Koenig 2024.02.12
- 5.4.2.17 Louise 2024.02.12
- 5.4.2.18 Malik 2024.02.11
- 5.4.2.19 Markowski 2024.02.06
- 5.4.2.20 Mayert 2024.02.07
- 5.4.2.21 McCormick 2024.02.06
- 5.4.2.22 Mordella 2024.02.06
- 5.4.2.23 Murdock 2024.02.08
- 5.4.2.24 Naicker 2024.02.20
- 5.4.2.25 Olson 2024.02.07
- 5.4.2.26 Saarinen 2024.02.09
- 5.4.2.27 Heard 2024.02.06
- 5.4.2.28 Schwartzentruber 2024.02.13
- 5.4.2.29 Shanti 2024.02.11
- 5.4.2.30 Stickel 2024.02.07
- 5.4.2.31 Symmes 2024.02.11
- 5.4.2.32 Temple 2024.02.08
- 5.4.2.33 Thornbery 2024.02.07
- 5.4.2.34 Valentine 2024.02.07
- 5.4.2.35 Whittaker 2024.02.20
- 5.4.2.36 Zuzana 2024.02.08

5.5 **2024.02.27 Circulation Package**

6. **Question Period**

An opportunity for members of the public to ask questions or make comments regarding items on the agenda.

7. **Business**

7.1 **Fees & Charges Amendment Bylaw 1301, 2024**

To correct an error in the Business Licence fees listed in Fees and Charges Bylaw 1300.

RECOMMENDATION:

THAT Fees and Charges Amendment Bylaw 1301, 2024 be given first, second and third reading.

7.2 **DVP 2023-15 – 336 B Ave (Kaslo Community Services)**

To reconsider an application requesting a Development Variance Permit to reduce parking and setback requirements at Kaslo Community Services to accommodate a proposed office addition to add a residential unit.

RECOMMENDATION:



THAT Council [approve/deny] Development Variance Permit application DVP 2023-15 to vary the requirements of Land Use Bylaw #1130 as follows:

- i. To reduce the easterly side yard setback from 4.5 metres to 1.6 metres for the proposed addition.**
- ii. To reduce the number of required off-street parking spaces for the office and residential use from 7 to 3.**

AND FURTHER, that the Development Variance Permit be issued subject to the Kaslo Community Services entering into an agreement with the Village to pave and maintain that portion of the boulevard on B Avenue in front of their property for angled parking with a signed restriction that overnight parking be prohibited.

7.3 DVP 2024-01 – 137 Wardner Street

To consider an application from Robin Mercy and Tamara Schwartztruber for a Development Variance Permit for the property located at 137 Wardner Street, relating to the operation of a home-based business.

RECOMMENDATION:

THAT Council approve Development Variance Permit application DVP 2024-01 for the property located at 137 Wardner Street, to allow the following:

- i. A second, seasonal part-time employee, who is not a resident of the dwelling, may be employed in the home occupation.**
- ii. At least 3 parking spaces in the front yard, two of which shall be dedicated to the home occupation.**

7.4 Municipal Grants

To consider the allocation of 2024 Municipal Grant funds to local organizations.

RECOMMENDATION:

THAT \$_____ in municipal grants be awarded as follows:

iDIDaRide	\$
Car Show	\$
Cougars	\$
Kaslo & Area Youth Council	\$
Baseball & Softball Association	\$
Community Acupuncture	\$
Community Garden Society	\$
JVH Bursary	\$
Community Services Society	\$
Kootenay Lake Independent School	\$
Racquet Club	\$
Kaslo Search & Rescue	\$
Langham Cultural Society	\$

7.5 Arena Improvement Project



To consider authorizing staff to proceed with the arena improvement project, following approval of grant funding.

RECOMMENDATION:

THAT staff is directed to proceed with the Kaslo & District Arena Resiliency Upgrades, as outlined in the funding agreement with the Columbia Basin Trust, in collaboration with the Kaslo & District Arena Society, the Kaslo Curling Club and Area D Director Watson; and further, THAT staff is directed to prepare an amendment to the Five Year Financial Plan Bylaw to include the grant revenue and project expenditures.

7.6 Letter of Support - Langham

To consider confirming the Village's support for a proposal submitted to the Japanese Canadian Legacies Society.

RECOMMENDATION:

THAT the Village of Kaslo Council supports the proposed redevelopment of exhibits at the Langham Cultural Centre recognizing the history of Japanese Canadians in Kaslo.

7.7 Invitation to Joint Province of BC/Sinixt Confederacy Training

To consider authorizing attendance at an event in Nelson on April 26th, with expenses paid.

RECOMMENDATION:

THAT _____ be authorized to attend the joint Province of BC/Sinixt Confederacy/Colville Confederated Tribes training opportunity in Nelson on April 26, 2024, with expenses paid pursuant to municipal policy.

8. Late Items

9. In Camera Meeting

RECOMMENDATION:

THAT Council now recess and reconvene in-camera with the public excluded under Section 90(1) (a) of the Community Charter.

The open meeting recessed at _____ p.m.

The open meeting reconvened at _____ p.m.

10. Raised from In Camera Meeting

11. Adjournment

The meeting was adjourned at _____ p.m.





REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.02.13

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Brown, Lang, Leathwood
Staff: CAO Tynan, CO Allaway
Public: 5

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:00 p.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.02.13 Council Meeting

24/2024

Moved, seconded and CARRIED

THAT the agenda for the 2024.02.13 Council Meeting be adopted as presented with the addition of a late item regarding Section 5 of the Kaslo River Dike Project.

3. Adoption of the Minutes

25/2024

Moved, seconded and CARRIED

THAT the minutes of the 2024.01.23 Council Meeting be adopted as presented.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

5.1.1 Mayor's Report - Mayor Hewat provided a written report summarizing her recent activities and advised Council of upcoming RDCK meetings.

5.1.2 Councillor's Report - Councillor Bird reported on the availability of radon test kits and advised she is still working on a meeting of downtown property owners regarding fire safety and possibly rats.

5.2 Committee Minutes

5.2.1 2024.02.05 Art & Heritage Committee Meeting minutes DRAFT

5.3 Staff Report

5.3.1 CAO Report – CAO Tynan provided an update to Council regarding municipal operations.

5.3.2 FireSmart Update – delayed until the 2024.02.7 meeting.

5.4 Correspondence

5.4.1 South Beach Correspondence

- 5.4.1.1 2024.01.29 Denner
- 5.4.1.2 2024.01.30 Roberts & Mattas
- 5.4.1.3 2024.02.05 Marie
- 5.4.1.4 2024.02.05 Maxwell
- 5.4.1.5 2024.02.05 McClure
- 5.4.1.6 2024.02.05 Thatcher
- 5.4.1.7 2024.02.06 Bath
- 5.4.1.8 2024.02.06 Cheatley
- 5.4.1.9 2024.02.06 Johnston
- 5.4.1.10 2024.02.06 Jones
- 5.4.1.11 2024.02.06 Klassen
- 5.4.1.12 2024.02.06 Mattas
- 5.4.1.13 2024.02.06 McCormick
- 5.4.1.14 2024.02.06 McRae
- 5.4.1.15 2024.02.06 Miles
- 5.4.1.16 2024.02.06 Mogielka
- 5.4.1.17 2024.02.06 Stickel-Miles
- 5.4.2 AKBLG Convention & Reminders
- 5.4.3 AKBLG re Circular Economy Strategy
- 5.4.4 UBCM CRI 2020 Final Claim
- 5.4.5 Winter in the Forest Grant Approval
- 5.4.6 Kaslo Community Services – Holiday Hampers
- 5.5 **2024.02.13 Circulation Package**

6. Question Period

A member of the public informed Council that they had shared their concerns regarding the proposed South Beach development directly with the developer.

7. Business

7.1 Development Permit – 331 Front Street (1896 Building)

26/2024

Moved, seconded and CARRIED

THAT the application for a Heritage and Commercial Core Development Permit for the property located at 331 Front Street be approved.

Councillor Lang declared a conflict of interest with respect to the request from the Kaslo Golf Course and absented himself from the meeting at 6:25 p.m. as he is on the executive.

7.2 Golf Course Request to Place Trailer

27/2024

Moved, seconded and CARRIED



THAT the Kaslo Golf Club is granted permission to place a travel trailer next to the Maintenance Shop, to provide campground accommodation for the groundskeeper through October 31, 2024, in accordance with existing zoning.

Councillor Lang returned to the meeting at 6:27 p.m.

- 28/2024** **7.3 Kaslo Community Garden – Request to Sponsor Grant Application**
Moved, seconded and CARRIED
THAT the Village of Kaslo sponsor the Kaslo Community Garden’s application to the Community Fund of North Kootenay Lake for funding for a Jora Canada composter.
- 29/2024** **7.4 Castlegar Sculpturewalk 2024**
Moved, seconded and CARRIED
THAT the Village of Kaslo lease the sculpture “Song to Mothers” by Zen Wang from Castlegar Sculpturewalk for installation in Legacy Park in 2024.
- 30/2024** **7.5 Procurement – Water Treatment Plant Upgrades**
Moved, seconded and CARRIED
THAT the Village of Kaslo contract with Mountain Logic Solutions to supply, install and commission two sets of electronic actuators and associated controls to Treatment Train #3 & #1, all for the sum of \$120,650 + GST, as outlined in their proposal dated 22nd January 2024.
- 31/2024** **7.6 WildSafe BC 2024 Program**
Moved, seconded and CARRIED
THAT the Village of Kaslo provide \$2,000 towards the delivery of a 2024 WildSafe BC program for the area.
- 32/2024** **7.7 Section 5 Dike Work**
Moved, seconded and CARRIED
THAT staff be authorized to proceed with Section 5 of the Kaslo River Dike Project, subject to receipt of donated funds in the amount of \$60,000 from Mr. Dale Unruh; and further,
THAT staff be directed to prepare an amendment to the Village of Kaslo’s Five Year Financial Plan bylaw to include a \$60,000 donation from Mr. Unruh and the repairs to Section 5 of the Kaslo River Dike, as detailed in the November 2016 Kaslo River Dike and Bank Remediation Plan prepared by Austin Engineering Ltd.
- 33/2024** Moved, seconded and CARRIED
THAT the request from Mr. Dale Unruh to have a street named after his family in recognition of a \$60,000 donation to the Village of Kaslo be denied; and further,



THAT the matter of development of policy related to recognition of donations be referred to staff for further research and report.

7.8 Committee of the Whole Meeting

34/2024

Moved, seconded and CARRIED

THAT a Committee of the Whole Meeting be scheduled for 6:00 p.m. on February 28, 2024 to review the status of municipal projects.

8. Late Items – Nil

9. In Camera Meeting

35/2024

Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a) of the Community Charter.

The open meeting recessed at 6:48 p.m.

The open meeting reconvened at 7:52 p.m.

10. Raised from In Camera Meeting – Nil

11. Adjournment

The meeting was adjourned at 7:52 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat



From: [Andy Shadrack](#)
To: [Catherine Allaway](#)
Cc: [Linda Tynan \(CAO Kaslo\)](#); [Karissa Stroshein](#)
Subject: VHKAS Lease Renewal
Date: February 12, 2024 3:22:09 PM
Attachments: [CATrustSigned_20669_v2.pdf](#)

Kaslo, BC

Monday February 12th

Catherine, further to your email to Victorian Hospital of Kaslo Auxillary Society of February 1st, 2024, I am attaching the contribution agreement that we just signed with Columbia Basin Trust for \$36,360, noting we ask that Village of Kaslo staff and Mayor and Village Council not discuss this matter in open council for at least another 12 days, until after the funding has been announced publicly.

In particular I reference staff and Council to sections 5 through 7 of Schedule A of the contribution agreement.

To this aim VHKAS would like to meet with Mayor and Council to discuss the length of our lease renewal before the new lease is drafted. We note VHKAS has held a lease at this location from the Village since 2002 and that after the improvements are completed to the Thrift Store Shed, including adding a solar PV array, it is likely that we have undertaken somewhere in excess of \$100,000 in improvements to these leased buildings, including the adding of a bathroom, as well as water and sewage and heating and lighting improvements.

We understand from discussions with the last CAO that the Village lawyers are recommending against signing a lease beyond five years. Our Board is extremely concerned by this recommendation as we are basically undertaking to install a solar PV array with a twenty to twenty-five year life span, having previously leased from you for the last twenty-two years. We are now the oldest hospital auxillary in the province with 122 years of service to this community and would therefore like to meet with the Mayor and Village of Kaslo Council to discuss the lease term time.

Respectfully,
Andy Shadrack
VHKAS Board member

cc Linda Tynan Interim-CAO

CONTRIBUTION AGREEMENT

VICTORIAN HOSPITAL OF KASLO AUXILIARY SOCIETY

Box 607
Kaslo, BC V0G 1M0

('Recipient')

COLUMBIA BASIN TRUST

Suite 300, 445 – 13th Avenue
Castlegar, BC V1N 1G1

('Trust')

WHEREAS in accordance with the Trust's purposes as set out in the *Columbia Basin Trust Act*, the Trust wishes to provide a grant for the project described in Schedule 'A' (Project) to be carried out by the Recipient and the Recipient has the capacity to carry out the Project.

NOW THEREFORE this Agreement witnesses that, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. TERMS OF THE AGREEMENT

- 1.1 This Agreement will commence on February 12, 2024, and will, subject to Section 6 hereof, terminate on receipt and the Trust's approval of the Recipient's Final Report (as described in Schedule A hereto).
- 1.2 The obligations set out in Sections 6.3, 9, 11, 18.5 and Schedule A Sections B(5), B(6), B(7), B(8), B(9), and B(10) continue after the end of this Agreement.

2. PROJECT

- 2.1 The Recipient will undertake the Project described in Schedule A hereto in accordance with the terms of this Agreement.
- 2.2 The Recipient will not make any material changes to the Project without the prior written consent of the Trust.
- 2.3 Information used to support this Agreement that has been provided by the Recipient, either through an application process, funding request, or other submission, will be relied upon and considered accurate. The Recipient will immediately notify the Trust of any changes to any information provided to the Trust that relates to this Agreement.

3. GRANT

- 3.1 The Trust will provide a grant to the Recipient in the amount of \$36,360 (the 'Grant'), such Grant to be payable in the amounts and at the times described in Schedule A hereto.
- 3.2 The Recipient will use the Grant only for the purpose of carrying out the Project.
- 3.3 If the Project is cancelled subsequent to the commencement of this Agreement, the Recipient will immediately thereafter return the Grant to the Trust, or in the event a portion of the Grant has been expended, the amount then remaining, along with an accounting of all expenditures.

- 3.4 If, at the conclusion of the Project, a portion of the Grant remains unexpended, the Trust may agree that the unexpended portion be used for other projects of the Recipient. If the Trust does not so agree, then:
 - a. if the Trust is the sole contributor to the Project, the Recipient will return the unexpended portion of the Grant to the Trust; or
 - b. if the Trust is one of a number of contributors to the Project, the Recipient will return the Trust's proportionate share of the unexpended portion of the total contributions to the Project to the Trust.
- 3.5 An obligation on the Trust to make a payment under this Agreement is dependent on budget approval of funds by the Trust for the fiscal year in which the payment is to be made, regardless of any other provision in this Agreement.

4. REPORTING

- 4.1 The Recipient will report to the Trust regarding the Project as described in Schedule A.

5. ACKNOWLEDGEMENT OF THE TRUST CONTRIBUTION

- 5.1 The Recipient will use its best efforts to acknowledge the Trust's financial contribution to the Project by including the Trust's name and logo on Project-related materials.

6. EARLY TERMINATION

- 6.1 If a material provision of this Agreement is breached by the Recipient, the Trust may terminate this Agreement immediately on written notice to the Recipient.
- 6.2 In the event of a termination described in Section 6.1, the Trust will pay only such portion of the Grant not then advanced pursuant to Schedule A for Project costs up to the effective date of termination, which costs will not exceed the amount of the Grant.

- 6.3 If the Recipient is in Default or breach of a material provision of the Agreement, then the Recipient will immediately on written notice from the Trust repay the entirety of the Grant advanced to the date of the default or breach to the Trust.
- 7. ASSIGNMENT OF GRANT**
- 7.1 The Recipient will not assign this Agreement or the Grant or any part thereof without the prior written consent of the Trust.
- 8. RECIPIENT'S REPRESENTATIONS AND WARRANTIES**
- 8.1 The Recipient represents and warrants that:
- a. If it is a corporation or other statutory entity duly incorporated or created under its applicable corporate legislation it is in good standing under the laws of each jurisdiction in which it is required to be registered and will maintain its corporate existence in good standing during the term of this Agreement;
 - b. it has the power and authority to enter into this Agreement; and
 - c. it has the power, authority and capacity to carry out the Project.
- 9. INDEMNITY**
- 9.1 The Recipient will indemnify and save harmless the Trust, its officers, directors, employees, servants and agents from and against any and all claims and demands, including personal injury or death, arising from the Recipient's implementation of the Project except to the extent that such loss is caused or contributed to by the negligence of the Trust.
- 10. FURTHER ASSURANCES**
- 10.1 The parties agree to do or cause to be done all acts or things necessary to implement and carry into effect the Agreement to its full extent.
- 11. FINANCIAL MANAGEMENT AND AUDIT**
- 11.1 The Recipient agrees to maintain accurate financial records with supporting receipts for the Project and will provide the same to the Trust on request.
- 11.2 The Recipient agrees to permit the Trust, its agents and/or its auditors to inspect, and obtain copies on request, at all reasonable times, including subsequent to the termination of this Agreement, all records related to the Project.
- 12. SEVERABILITY OF PROVISIONS**
- 12.1 The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement and any invalid provision will be deemed to be severed.

- 13. CIRCUMSTANCES BEYOND THE CONTROL OF EITHER PARTY**
- 13.1 A failure to perform any obligation under the Agreement that results from any matter beyond the control of the parties, including strike, lockout or any other action arising from a labour dispute, fire, flood, act of God, war, riot or other insurrection, lawful act of public authority, or delay or default caused by a common carrier which cannot be reasonably foreseen or provided against or from, will not be considered to be a breach of any term of the Agreement.
- 14. NOTICES**
- 14.1 Any notice or communication required to be given under the Agreement will be in writing and will be delivered personally or by courier, electronic mail or facsimile addressed to the other party at the address provided above or at such other address as either party will later designate to the other in writing.
- 15. DISPUTE RESOLUTION**
- 15.1 If a dispute should arise regarding this Agreement, the parties agree to attempt to resolve such dispute by discussion.
- 15.2 Any dispute which cannot be resolved within thirty (30) days pursuant to Section 15.1 will be resolved by mediation. The Trust and the Recipient will agree on the choice of mediator and will share the cost equally.
- 16. AMENDMENT AND INTERPRETATION**
- 16.1 No amendment of this Agreement will be valid unless it is agreed to in writing and signed by the parties hereto. The Trust may, in its sole discretion, waive one or more terms of the Agreement and any such waiver must be in writing.
- 16.2 In the event of a conflict or inconsistency in any provision in any Schedule or other attachment to this Agreement and the main body of this Agreement, the main body of this Agreement will prevail.
- 17. INSURANCE**
- 17.1 The Recipient will maintain insurance coverage for all risks arising from the Project in such amounts and with such insurers as are appropriate having regard to the nature of the Project and the risks associated therewith.
- 17.2 The Recipient agrees to name the Trust as an additional insured on such insurance. On request the Recipient will provide the Trust with the cover note, certificate of insurance or copy of each policy certified by the insurer showing the Trust as an additional insured.

18. GENERAL

- 18.1 This Agreement and the rights, obligations and relations of the parties hereto will be governed by and construed in accordance with the laws of the Province of British Columbia.
- 18.2 This Agreement constitutes the entire agreement between the parties pertaining to the matters contemplated hereby.
- 18.3 Nothing contained in this Agreement will be construed to place the parties in the relationship of agent and principal, master and servant, settlor and trustee, partners or joint ventures and neither party will have any right to obligate or bind the other party in any manner.
- 18.4 Time is of the essence hereof.
- 18.5 The Recipient acknowledges that the Trust is a public body with duties and obligations under the *Freedom of Information and Protection of Privacy Act* and that the Trust may be required by law to disclose information relating to the

Recipient, this Agreement, the Project, any associated reporting, and the Grant. The Recipient consents to the release of such information and acknowledges that this consent is made pursuant to Section 33.1(1) of the *Freedom of Information and Protection of Privacy Act*. The Recipient agrees that the Trust may disclose the Recipient's name, location and the amount and nature of any related funding to the public, individuals or any other entity in furtherance of the Trust's public purposes.

- 18.6 This Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.
- 18.7 All parties agree that participation in this project is without prejudice to the aboriginal title and rights of any First Nation, Band or members thereof.

This Agreement has been executed on behalf of the Trust and the Recipient as of the dates indicated below:

**VICTORIAN HOSPITAL OF KASLO
AUXILIARY SOCIETY**

Signed by:

Name:

Title:

Date:

COLUMBIA BASIN TRUST

Signed by:



Name: Ulli Mueller

Title: Senior Manager, Delivery of Benefits

Date: February 12, 2024

SCHEDULE A

Project: Kaslo Thrift Store Non-Profit SMART 2023

A. Project Description

The purpose of the Project is in furtherance of the public purpose of the Trust and is specifically to support the Victorian Hospital of Kaslo Auxiliary Society to complete energy retrofits and repairs and install a solar photovoltaic array (Array) at the Kaslo Thrift Store outbuilding located at 409 A Avenue (Building) to increase their energy efficiency and climate resiliency.

B. Duties and Deliverables

The Recipient will be responsible for all aspects of the supervision and administration of the Project, including:

1. carrying out the Project in accordance with the Project application dated November 21, 2023, and associated report prepared by Prism Engineering (collectively the "Application") submitted to and subsequently approved by the Trust, including:
 - a. upgrading the building envelope;
 - b. upgrading and extending the roof;
 - c. adding exterior fire resistant cladding; and,
 - d. installing an Array on the Building.
2. applying for all possible rebates and grants that the Project is eligible for through other funders, utility companies, and local, provincial, and federal governments;
3. ensuring all necessary regulatory permits and approvals are acquired for the Project and adhered to;
4. ensuring all activities outlined in the Application will be completed by qualified professionals;
5. agreeing that the Recipient on its own behalf, and on behalf of its successors, assigns and agrees for a period of five years after the commencement of this Agreement not to transfer the ownership or dispose of the Array;
6. advising the Trust if the Recipient intends to terminate its lease prior to the end of its current term for the Building, in advance;
7. agreeing that any one or more of the following events within a period of five years after the commencement of this Agreement, constitutes a Default of this Agreement:
 - a. if the Recipient terminates its lease as described in Section B(6) above, without prior written consent of the Trust; or,
 - b. if the Recipient sells or disposes of the Array.
8. maintaining the Array as recommended by the manufacturer;
9. connecting to and participating in the net metering program with the Recipient's electric utility company;
10. providing annual net metering data to the Trust including the total inflow and outflow of electrical energy measured in (kWh) for the Building and Array from 2024 until 2028 inclusive (Solar Report); and,
11. paying for 25% of the final Project costs using funding sources other than the Grant.

C. Reporting Schedule

The Recipient will report as follows:

1. First Interim Report due by October 15, 2024, which must include, but not be limited to:
 - a. a completed Interim Report on the template provided by the Trust; and,
 - b. confirmation of registration in a net metering program.
2. Solar Report to be submitted annually for every 12 months of net metering data until 2028. The Solar Report submitted for 2028 net metering data is considered the Final Report.

D. Payment Schedule

The Trust will pay the Recipient as follows:

1. \$32,360 within 20 business days upon receipt of this fully signed Agreement; and
2. \$4,000 by December 7, 2024.



Mayors Report

Regular Council Meeting

Tuesday, February 27, 2024

The following is a summary of the meetings and/or events that I have participated in since my last written report as well as a list of upcoming meetings and events.

Please note: that for Regional District meetings, I will only be reporting on items that have a direct impact on the Village of Kaslo. This month there were many resolutions that apply so my report is longer than it normally is.

February 9

Central Resource Recovery Committee Budget.

- Director Newell was elected Chair for the Central Resource Recovery Committee for 2024.
- The budgets for Service S187: Central Resource Recovery, Service A117: Recycling Program – Central Subregion and Service A120: Organics Program – Central & West Subregions
- The motions passed at this meeting will be part of the Board meeting agenda on February 15th.

February 12

Front Street Park Design Committee.

- The minutes of this meeting are part of the agenda.
- The committee discussed the remaining elements of the park which still need to be completed.
- Our Manager of Strategic Initiatives was on hand to get information on the project so next steps can be determined.

Kaslo & Area D Economic Development Commission.

- The only item on the agenda for this meeting was a discussion regarding budget.
- The Commission is recommending that the 2024 requisition be reduced to \$0.00 since there are no items on the 2024 work plan at this time.

February 13

Community Sustainable Living Advisory Committee.

- Director Main was elected Chair for 2024.
- Staff provided updates on the Service Projects and Areas of Activity.
- The 2024 Committee budget was reviewed.
- In addition to the ongoing programs, there is an annual amount of \$25,000 in the budget for emerging projects.
- This year there are 2 projects seeking funding. The recommendation was the following.

That the Board direct staff to include the annual grant allocate of \$20,000 in Community Sustainable Living Service S105, in the 2024 budget for the following projects:

Columbia Basin Groundwater Monitoring Program – Living Lakes - \$10,000





Mayors Report

Regenerative Educational Community Food Garden – Elk Root Conservation - \$10,000.

- If you would like to see copies of the proposals, please let me know and I can provide them.

- The only other recommendation was:
That the Board include the proposed Community Living Advisory Service S105 budget in the draft 2024 Financial Plan.

Regular Meeting of Council.

February 14

Joint Resource Recovery Committee.

The committee reviewed the lease renewals for facilities in Nelson, New Denver and Salmo.

The recommendations made by the committee are included in the Board minutes.

February 15

RDCK Board.

The Board received a delegation from Juliet Craig regarding the Kootenay Conservation Program.

Motions Passed at the meeting were the following.

- a) That the Board appoint the following Directors to the Emergency Program Executive Committee for a term to end December 31, 2024:
Aimee Watson (Board Chair)
Diana Lockwood (Board Vice-Chair)
Director Vandenberg (Electoral Areas A, B, C, G, Salmo, Creston)
Director Hewat (Electoral Areas D, E, F, Kaslo)
Director Hanegraaf (Electoral Areas H, I, J, K, Nakusp, Silverton, New Denver, Slocan)
Stuart Horn (CAO/Designate)
Dan Séguin (Manager of Community Sustainability)
- b) That the Board appoint the following Directors as representatives to the Municipal Finance Authority for a term to end February 28, 2025, with stipends and usual expenses to be paid from General Administration Service S100:
Director Newell
Director Hewat (Alternate)
- c) That the Board direct Staff to apply to the Local Government Climate Action Program (LGCAP) fund for a grant to complete a feasibility study that would investigate options to financially support future Landfill Gas (LFG) management at the Creston and Ootischenia Landfills;

AND FURTHER that the RDCK request Fortis BC partner with the RDCK to complete a feasibility study in support of its long-term strategy to implement Landfill Gas management.
- d) That the Board authorize the renewal of the Lease Contract with the Village of Salmo for the Salmo Recycling Depot for the term of July 1, 2020 to June 30, 2025 with proposed rental fees of \$566.80 (plus





Mayors Report

GST) per month; subject to renewal of insurance requirements; AND FURTHER, that the costs be paid from Service No. A117 – Central Sub-region Recycling.

- e) That the Board direct staff to solicit additional individual feedback from RDCK Board Directors via survey; AND FURTHER, that staff use engagement feedback to identify different possible Climate Action Plan versions; AND FURTHER, that staff provide these versions to the Board for direction on which to develop.
- f) That the Board direct staff to draft and send a second letter to the Premier of British Columbia, the Minister of Emergency Management and Climate Readiness, and the Minister of Environment and Climate Change Strategy expressing its deepening concern to the Province on its Emergency and Disaster Management Act and related Regulations for Local Authorities, and that the letter also request that the Province provide concrete and reasonable timelines, adequate funding to address the capacity and resourcing required to complete this work, and robust public education campaigns, and that the letter be copied to all 27 Regional Districts, municipalities in the RDCK, and MLAs for the RDCK.
- g) That the Board approve the application to the Union of British Columbia Municipalities February 2024 intake for funding to provide training and equipment for Emergency Program staff for a total of \$30,000.
- h) That the Board sponsor the Association of Kootenay and Boundary Local Governments' 2024 AGM and Conference in Radium Hot Springs from April 19 - 21 for the following amount, to come from the General Administration Service S100: \$6,000
- i) WHEREAS Search and Rescue (SAR) teams are the backbone to urgent care in the rural areas particularly where no fire services are in place;
AND WHEREAS any changes to their governance structure, tasking out criteria and limits to SAR organizations capability training would have severe impacts to these volunteer based organizations that have been filling in the gaps of centralized health care in BC while also responding to increasing back country activity;
THEREFORE BE IT RESOLVED that the Board send a letter of support for our SAR groups within the RDCK to Emergency Management and Climate Readiness to request that the scope of responsibility for SAR groups not be limited as a result of the new *Emergency and Disaster Management Act*.

In addition there was discussion regarding the recording of Board meetings. Staff was directed to solicit Director Feedback on the proposed policy.

February 16

RDCK Budget – 2nd meeting.

I have provided a copy of the agenda for the meeting.

There was much discussion on all of the budgets and some recommendations were made which will be incorporated into the final version of the Financial Plan for 2024.

The final consideration of the budget will be at the March Board meeting.





Mayors Report

Upcoming Meetings

- February 20 Kaslo and Area Chamber of Commerce.
- February 21 FCM - BC Regional Caucus.
- February 22 FCM – Social-Economic Development Committee.
Kaslo & Area D – Emergency Preparedness Committee.
- February 23 FCM – Environmental Issues and Sustainable Development Committee.
- February 26 North Kootenay Lake Services Committee.
Kaslo/Area D Public Budget Review.
- February 27 Regular Meeting of Council
- February 28 Committee of the Whole Meeting to review the status of municipal projects.
- March 4 to 9 FCM Board Meeting in Prince George

During this week, there may also be an Invasive Species Working Group meeting which I hope I can participate in.

- March 11 Joint Resource Recovery meeting.
Health Advisory Committee meeting.
- March 12 Regular Meeting of Council.
- March 13 Langham 50th Anniversary committee meeting.
- March 18 St Andrews Launch Pad meeting.
- March 21 RDCK Board meeting.
- March 25 Recreation Grant committee meeting.
- March 27 RDCK All Recreation Committee meeting.
West Kootenay-Boundary Regional Hospital District meeting.

Respectfully submitted,
Mayor Suzan Hewat





Outline/Meeting Agenda

- 1** 2024 Budget Review & Adoption Meeting Schedule
- 2** West Transit Services
- 3** A101 – Emergency Consolidated Services
- 4** 911 Emergency Communication Service
- 5** Core Services Refresh
- 6** 2024 Overall Financial Plan Refresh
- 7** Staffing Requests



Mayors – Supplementary Report

Regular Council Meeting

Tuesday, February 27, 2024

The following is a summary of the additional meetings that I attended since I submitted my regular report for the agenda.

Kaslo and Area Chamber of Commerce meeting

An update was provided on May Days planning to date.

- 21 craft vendors and 11 food vendors have applied.
- Children's entertainment is being planned.
- There will be music in Vimy Park over the 3 days again.

The new ferry signage through the Nakusp Chamber of Commerce has been finalized.

There was discussion regarding holding industry specific roundtables, but it was decided to focus on getting Business after Dark program going again.

The AGM is scheduled for Tuesday, March 19th with Jessie Lay scheduled to do a FireSmart presentation.

Langham 50th meeting

The Gala Committee met to discuss the events scheduled for the weekend of June 6 to 8th.

Thursday night will focus on theatre, while Friday night will focus on music. These events will be held at the Langham are intended to celebrate the people who are a part of the Langham's history.

During the day on Saturday, there is a street festival being planned followed by a 70's theme dance at the Legion.

Emergency Preparedness Committee Meeting

In attendance at the meeting were:

Nora Hannon, Disaster Mitigation and Adaptation Senior Advisor; David Zayonce, Regional Fire Chief (5th week in the position); Tristan Fehst, Regional Deputy Fire Chief; Eric Graham, Kaslo Fire Chief (1st day in the position); Tania Halls (?), Emergency Program Coordinator (3rd day in the position); Greg & Geri Brown Emergency Social Services Co-Leads; Doug Yee, Former Kaslo Fire Chief; Leanne Blancher, BC Emergency Health Services; Alana Jenkins, Kaslo Search & Rescue; Wendy Stankevich Emergency Social Services and Lardeau Valley Rep; Kevin Lewis, Operations Manager, West Kootenay District, Ministry of Transportation and Infrastructure; Geoff Scott, Kaslo Public Works Foreman; Jessie Lay, Kaslo FireSmart Coordinator and myself. The recording secretary was Maya Barden-Shanks, Administrative Assistant – Environmental Services





Mayors – Supplementary Report

Nora provided a brief update on the winter activities so far. She said that the RDCK has applied for a grant for their secondary EOC. They are also planning a tabletop exercise with the EOC and municipalities.

This was followed by verbal updates from each participant.

Leanne reported on the new contract for the Kaslo station and the staffing model changes that are to take effect on April 1st. This will see them move to a 4 on/4 off model. A mass casualty incident (MCI) training event is being planned for the school this spring. They are planning to have a councillor on hand this year to provide support to students as required.

Kevin indicated that it has been a mild winter so they are doing administrative work.

Alana reported that so far this year they have had only 3 callouts, one of them being a mutual aid call. They have 8 new members in addition to the current roster of 23 members. They are planning to have some emergency driver training and first aid training.

Wendy said that they have 1 new volunteer, and they are up to 8 now. She also expressed concerns with access to services during emergencies at the north end of Area D.

Tristan indicated that they were 6 people from Kaslo attending Regional Recruit Training this weekend. A grant had been received from UBCM for 2 temporary training officer positions.

Geri and Glen spoke about participating in Emergency Preparedness Week the first week in May. They are working on recruitment and hoping to attract some young people.

Geoff gave an update on the dike work that has been completed in the past several weeks and said that one more section will be done next week.

Jesse told the group about her role with the Village and what she will be working on.

Doug reported that he will be assisting Eric during the transition of Fire Chief duties. He stressed to the group that his retirement was voluntary. The priorities that they will be working on are FireSmart activities and a follow up to the downtown training session that was done in November. This may be done in March and I let him know that there was an interest in furthering discussions on downtown FireSmart activities.

Town Hall Meeting with Seniors Advocate Isobel MacKenzie

Thanks to Kaslo & Area Seniors Association president, Louise DePape, Kaslo was added as a stop on Ms MacKenzie's tour schedule.

There were approximately 25 to 30 people in attendance.





Mayors – Supplementary Report

She went through her presentation then answered questions. She was a very engaging speaker and even though she is an urbanite, she stressed that seniors in rural areas have a more difficult time accessing services than their urban counterparts. Isobel's main message to the group was that Recommendation 7 is the most important one in her mind.

Below are the recommendations contained in the report.

DEVELOP AND IMPLEMENT A RURAL SENIORS HOUSING STRATEGY The challenges that rural seniors face in finding appropriate housing as they age are unique. Unlike their urban counterparts who can sell their single-family home and move to a condominium, rural seniors have limited options as the private sector finds multi-family developments in rural B.C. less economically attractive. The current model of BC Housing focuses on providing only rentals and imposes income and asset tests that would likely exclude most seniors who sold their homes from accessing these rental units. Expanding BC Housing's mandate to include housing that allows capital contributions from tenants and ownership like what is offered through life-lease or co-operatives would meet the need of a greater number of rural seniors. The role that BC Housing will need to play in these developments would likely be significant as development expertise and capacity may be more limited within rural areas compared to urban communities.

2. DEVELOP AND IMPLEMENT A RURAL HEALTH HUMAN RESOURCE STRATEGY The recruitment and retention of rural health care workers from physicians to care aides needs to recognize what is needed to entice a workforce to rural B.C. Offering housing, significant recruitment bonuses and staffing rotations that allow for larger blocks of leave are all initiatives that could be better used to recruit public sector health care workers. Working with unions to determine how collective agreements could include rural targeted strategies will need to be included in this work. **CONCLUSION AND RECOMMENDATIONS CONCLUSION AND RECOMMENDATIONS 34**

3. DEVELOP AND IMPLEMENT RURAL SENIORS HOME AND COMMUNITY CARE STRATEGY The traditional approach to home support of offering hours per day and workers travelling from one client to another is not effective in less densely populated communities. It becomes challenging to recruit staff when service models cannot support full-time work which results in reduced service for seniors. A strategy for rural seniors could recognize the merits of clientbased funding for significantly isolated seniors and increase the scope of both the care plan of clients and the practice for care aides employed by the health authority to better support fulltime work in health authority delivered home support.

4. DEVELOP AND IMPLEMENT A PROVINCIAL LONG-TERM CARE AND ASSISTED LIVING PLAN BASED ON EQUITY THROUGHOUT THE PROVINCE The Province should develop and implement a 10-year plan to ensure sufficient and equitable publicly subsidized assisted living units and long-term care beds throughout B.C. Currently, there are proportionately fewer available units/beds in rural B.C. and the long-term care facilities are older. There needs to be an elimination of multi-bed long-term care rooms in all facilities,





Mayors – Supplementary Report

including those in rural B.C. The development of publicly subsidized assisted living needs to be incorporated into the plan. Assisted living can offer a more desirable and less costly level of support than long-term care but rural B.C. is lacking both the private and public sector investment in this housing option that is found more often in urban B.C.

5. DEVELOP AND IMPLEMENT A PROVINCIAL RURAL TRANSPORTATION STRATEGY The Province should develop, implement and fund a multi-modal rural transportation strategy. Getting seniors out and about within their communities and to and from medical appointments is currently fragmented. There is no one mode of transportation that will address all issues but a cohesive plan that ensures more universal coverage is needed. The development of a universal BC Transit Pass for all modes of transit, including HandyDART, ride sharing and taxis that is available to all B.C. seniors with the cost sharing based on a sliding scale of income should be explored. The current BC Bus Pass is available only to seniors receiving the GIS and it does not include the cost of HandyDART.

6. IMPROVE AND BETTER PROMOTE BOTH THE PROVINCIAL TRAVEL ASSISTANCE PROGRAM (TAP) AND HOPE AIR TAP enjoys wide awareness amongst rural seniors but is of little value to people living outside coastal communities and require free ferry travel. Hope Air offers significant support but is not well known. The possibility of combining the programs should be considered along with better awareness, particularly of Hope Air. In both cases, the ability to support seniors returning to their home community after an unplanned emergency transfer to an urban acute care centre needs to be included.

7. INCREASE RURAL REPRESENTATION IN GOVERNMENT THROUGH THE CREATION OF A MINISTRY OR MINISTER OF STATE FOR RURAL B.C. Many of the challenges faced by rural seniors are experienced by all British Columbians who live in rural B.C. While every MLA has constituents who are seniors, most MLAs do not hear of the challenges faced by rural British Columbians. The geographic imbalance of the electoral map can be mitigated to some extent by elevation of rural issues to a stand-alone Minister of State or Ministry. While this will not necessarily result in addressing all rural issues, it will signal to rural British Columbians that their voice will not get lost in the urban mass. While there has been some recognition of this need through the creation of two parliamentary secretaries, one for Rural Economic Development and one for Rural Health, the breadth of issues unique to rural B.C. require a more consolidated approach.

Here is the link to the full report.

<https://www.seniorsadvocatebc.ca/app/uploads/sites/4/2024/02/OSA-Rural-Seniors-FINAL-LOW-RES.pdf>

Respectfully submitted,

Mayor Suzan Hewat





FRONT STREET PARK DESIGN COMMITTEE MINUTES

DATE: 2024.02.12

LOCATION:

Council Chambers – City Hall

TIME: 10:30 a.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Members: Councillor Leathwood, Paul van Deursen, Karma Halleran, Louise DePape, Kathy Allaire
Regrets: Councillor Lang, Stephanie Judy
Staff: Colin Hawkins, CO Allaway, CAO Tynan
Public: Robert Inwood

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 10:30 a.m.

2. Adoption of the Agenda

2.1 Addition of late items

2.2 Adoption of the agenda

Moved, seconded and CARRIED

THAT the agenda for the 2024.02.12 Front Street Park Design Committee meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Changes to the minutes

3.2 Adoption of the minutes

Moved, seconded and CARRIED

THAT the minutes for the 2022.08.15 Front Street Park Design Committee meeting be adopted as presented.

4. Question Period

Mr. Inwood offered his comments regarding the design of park elements.

5. Reporting

5.1 Update from Chair

5.2 Member updates

5.3 Discussion regarding next steps

5.4 Staff Comments

6. Business

6.1 Perimeter Wall/Fence

The committee reviewed the drawings provided by Larch Landscape Architecture and agreed that there is no need for fencing along Front Street. Colin Hawkins will obtain revised drawings for the Water Street side, to delineate the park while providing access for pedestrians and vehicles. The committee agrees that stairs need to be lit for evening use. Aesthetically, the goal is to complement the materials used for the wall along the Kaslo Hotel. Metal railing above the fence may be required. Colin will also explore options for fencing behind the washroom and stage.

6.2 Park Furnishings & Amenities

Installing a water fountain on the exterior of the washrooms isn't possible. Colin will explore other options for a water fountain/water bottle filling station. Bathroom mirrors and hooks have been requested by members of the public. Four benches and 2 picnic tables are sufficient.

6.3 Stage

Committee members are pleased with the stage. Colin will confirm that there is no repainting required.

6.4 Public Art

No additional public art is contemplated at this time.

6.5 Trees

Colin will review the status of trees on the property and make recommendations to the committee regarding future plans. Additional trees in the park are not supported.

7. Late Items – Nil

8. Next Meeting

The next meeting will be held at the call of the Chair.

9. Adjournment

The meeting was adjourned at 12:06 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat



Karissa Stroshein

Subject: South Beach Development

From: Steve Anderson

Sent: Friday, February 9, 2024 8:30 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Beach Development

To Whom It May Concern,

I am writing in support of Doug Robert's and Emily Mattes's proposal for the development of South Beach. I oppose the outright sale of village land to the developer and would rather see a land trade negotiated that enables the RV park to be built a little further back from the beach with a small public park and beach access closer to the water. This approach would make the park and beach area accessible and welcoming to locals and visitors alike. If the RV park is built closer to the water, then the area the beach "feels" as if it belongs to the visitors only even though public access has been allowed for.

Please work to create a space that "feels" open and welcoming to all potential users.

Sincerely,

Steve Anderson



Kaslo B.C.

Karissa Stroshein

Subject: South Beach development

-----Original Message-----

From: Stu & Anne Heard

Sent: Tuesday, February 6, 2024 2:32 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Beach development

Hello Village of Kaslo

Please do not sell land to the South Beach Developer but trade to expand the riparian and public access protection park along the foreshore of the Kaslo River and Kootenay Lake sides of the proposed development.

Thank you for your continued attention and work to find the best solutions.

Regards

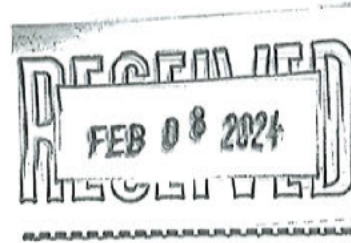
Anne Heard

2/8/2024

Becky Ashenhurst



Kaslo, B.C. V0G1M0



Mayor and Council
Village of Kaslo
Kaslo, B.C. V0G1M0

Re: South Beach/Former Millsite Rezone Proposal

Dear Mayor and Council,

I like to sit on a log or a bench on the north side of the Kaslo River to enjoy the sound of the river and the magnificent uninterrupted view across the river and south beach property and beyond to the lake. The Village should be stewards of this waterfront view and southern accessibility to that beach.

Imagine this view if the proposed changes are made to the South Beach Property. Your nature sound is interrupted by noise pollution like generators, cars and families in their variety chorus of shouts and voices. Your view across the river will be immediately stopped by the industrial sized retaining wall running the length of the river to the lake and over that the 80 camper trailers which will be parked there year-round. This is not a relaxing grand view of our beautiful environment from our beloved dike and Pristine River Trail. The Village features the trail in advertising and the villagers recommend walking it to our visitors. No amount of money gained by sale of this land will compensate for the loss of that majestic view and especially the loss and accessibility to a decent size of the waterfront beach.

- 39.7% of the South Beach land belongs to the village please consider distributing those road allowances to be added to a bigger parcel for the public beach and access road for our citizens

- Don't build an industrial sized retaining wall along the river edge, shore up the south side dike, if need be, but not a harsh solid block wall.

The village is stressed to provide housing to the folks wanting to live and work here, the businesses are stressed to provide service to those who live here already partly because of housing issues. It does not make sense to allow for 80 more campers to add to that stress during the summer. If the village is supplying water that infrastructure will be further stretched and stressed, especially in the dry summer months. 80 camping structures include about 320 more folks (families of 4 to a camper) using a septic system on a flood plain that is a threat to the lake during high water or the septic systems potential overflow, or to our infrastructure if hooked up to sewer. By the way, I thought some of this land was going to be used for upgrading the sewer system in the future, this potential will be eliminated.

- Do not need 80 camper year-round parking spots
- Include more permanent housing so village can collect tax and people can permanently live here
- Be careful with our declining water supply
- Be fastidious in sewer remediation of this property

I commend the council in taking time to consider this zoning proposal I thank you for hearing this late appeal and look forward to further debate on this important property exchange. Please preserve as much as you can of the waterfront for benefit of the village, please consider more permanent housing for all.

Sincerely,

A solid black rectangular redaction box covering the signature area.

Becky Ashenhurst

Claire McKinney & Jeremy Behn



PO Box
Kaslo, BC

Mayor and Council
Village of Kaslo,
Kaslo B.C.

20 February 2024

Re: South Beach/Former Mill Site Rezoning Application by QP Developments

Dear Mayor and Council,

We **do not** believe the Village should sell any municipal property on the south side of Kaslo River, as requested by QP in their South Beach development proposal. This is not in the best interests of the Village and goes against the Official Community Plan (OCP)

We agree with the proposal put forth by Doug Roberts and Emily Mattas that the Village-owned land amount [3.78 acres] be consolidated into one piece, removed from the area that QP wants to develop and traded for land between the lake and river riparian zones and zoned parkland.

QTs land would then be consolidated into a single piece, allowing them to proceed with development.

The consolidation of the village lands as parkland would considerably enhance and preserve our natural areas while also satisfying the directives of the OAP.

Thank you for your consideration in this matter

Claire McKinney and Jeremy Behn

Karissa Stroshein

Subject: South Beach Development

From: Nikita Bouwmeester

Sent: Tuesday, February 6, 2024 10:00 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Re: South Beach Development

Hello Kaslo Counsel,

I am reaching out to echo the concerns that have arisen in regards to selling the South Beach property to developers:

1. I believe more time and a multitude of avenues/efforts need to be used to ensure all the voices of Kaslo residents are heard. Facebook posts are not enough. I am not sure if there are other ways that this information is being disseminated but I have only seen the odd Facebook post, which is not enough to reach everyone. I hope that there has been an effort to reach out to existing boards and organizations in the community to gather their input as well as the input of underrepresented community members.
2. Housing security for Kaslo residents should be one of the first considerations and priorities when considering use of land. It is well known that local businesses are struggling to find employees and a factor in this is the lack of stable and affordable housing for potential employees.
3. It is becoming increasingly difficult to support the already very large population growth during the tourist season. Providing more spots for out of town visitors without first supporting the town infrastructure in welcoming those visitors is counterproductive.
4. Continued access to South Beach and protection of the riparian lands should also be one of the first considerations in any decision made.

Thank you for considering the feedback of the community.

Nikita Bouwmeester

Karissa Stroshein

Subject: Sale of South Beach Land to QP Developments

-----Original Message-----

From: Doug Broadfoot

Sent: Tuesday, February 6, 2024 11:14 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Sale of South Beach Land to QP Developments

To Whom it May Concern

As per the subject of this email, we are concerned about the intended rezoning, sale, and use of the land in question. We would like confirm that we are both opposed to the sale of this land for the stated use of RV lots, RV rentals etc, (paraphrased).

We are of the opinion that Kaslo is already seems overwhelmed every summer with tourists, and adding more capacity will most likely impact the town in a negative manner.

Transient populations typically care less about the land they occupy, and their neighborhood "culture".

For the record, we welcome tourism and we respect how important it is for the community, but we believe there are better solutions for this land, including rezoning part of that land for park, day use travellers, or additional affordable housing, and perhaps another boat launch.

We believe that should Council proceed regardless of the public feedback; the rezoning of industrial land to commercial zoning (or rezoning of ARL etc), would likely lead to further such transactions; quickly changing the landscape of one of Canada's gems.

Regards

Doug and Maureen Broadfoot

Front Street

Karissa Stroshein

Subject: FW: Kaslo South Beach Development
Attachments: 3 maps.pdf

From: David Cheatley
Sent: Tuesday, February 13, 2024 11:07 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Kaslo South Beach Development

I strongly support the suggested changes to this proposal made by Doug Roberts and Emily Mattas as in the attached document

David Cheatley
<http://www.essentialcs.ca>
<https://www.homeinhisbasement.com/> - now with soothing **original** music! [Listen for free!](#)

[Celia's Waltz:](#)



Map #1 - land ownership of South Beach property

RDCK Map



Legend
Lakes and Rivers
Streams and Shorelines

Map Scale:
1:4,514



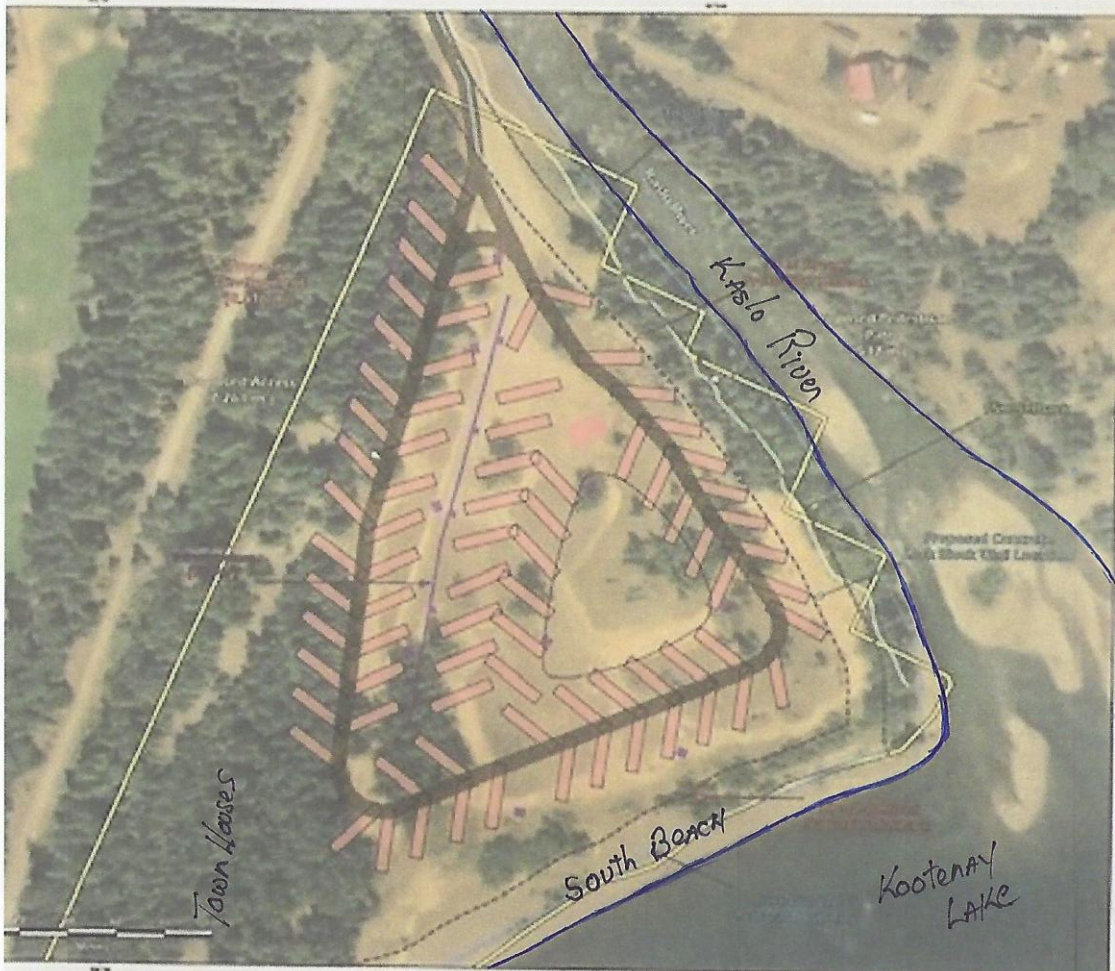


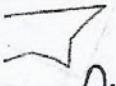
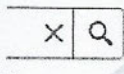
FIGURE 2
Proposed Works, Labelled and Stream Profiles

Project:	Environmental Assessment
Location:	Village of Kaslo
Project No.:	22-4145
Prepared for:	Quality Property Development
Prepared by:	Ecovag Environmental Co.
Coordinate System:	Can. Datum, GCS Spheroidal
Imagery:	NAD83 UTM Zone 11
Field Visit:	February 15-16, 2012
Map Date:	May 5, 2013

- LEGEND**
- Proposed Concrete Link Block Wall
 - Top of Bank (2014)
 - Proposed Natural Boundary (2014)
 - 1 km Scalebar
 - Labelled and Stream Protection setbacks
 - Proposed Development
 - Proposed Access Road
 - Proposed Septic Infrastructure
 - Proposed Protection Path
 - Study Area

Proposed
RV PARK

DISCLAIMER
The data provided in this environmental assessment report and related maps are for informational purposes only and do not constitute a warranty or a representation of the quality or accuracy of the information. The data provided in this report was obtained from a variety of sources and the user is responsible for verifying the accuracy of the information. The user is advised to consult with a professional engineer or geotechnical engineer for any specific project requirements.






Our Primitive Attempt
to show 40% - 60%
Property Rearrangement
(scissors cut + Paste)

Access Road

Kaslo River

Kootenay Lake

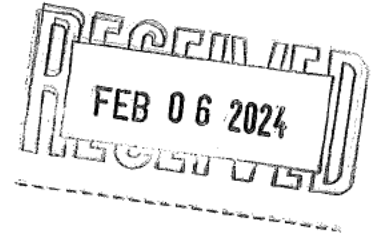
-  Elevation line bottom of bank.
-  Village of Kaslo Parkland
-  QP developments.



Peter Chomitz and Fiona Anderson

[REDACTED]
Kaslo BC
[REDACTED]

February 6, 2024



Mayor and Council
Village of Kaslo, BC

Re: South Beach/Former Mill Site Rezoning Application

Dear Mayor and Council:

Having spoken with a number of other residents of Kaslo, we would like give input to the council regarding the proposed development on the South Beach site.

In general, we would like to see more lakeshore park area than the proposed development map shows; we would like to ensure that there will be year-round public access to these parklands; we have concerns regarding sewage disposal for RV sites on the flood plain; and, if a flood wall is built, we would like to be certain that it does not result in more flood risk for the village.

We appreciate the work that Doug Roberts and Emily Mattas have done, and support their proposal that the Village-owned land within the development area be consolidated into one piece, and traded for QP-owned areas closer to the lake and riparian zones, which would then zoned for parklands.

We see that this could be an opportunity for the Village of Kaslo to increase its water-front parklands for both residents and tourists, while also allowing for more housing and RV sites.

Thank you for considering our input,

Fiona Anderson and Peter Chomitz
[REDACTED]

Karissa Stroshein

Subject: South Beach Development

From: Tom Duchastel

Sent: Wednesday, February 7, 2024 8:53 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Beach Development

Hi, as Kaslo residents, we believe that the South Beach Development should only proceed with the understanding that the village retains its roughly 40% share of the land retained as parkland close to the water's edge, with private property development limited to the remaining higher ground.

We agree with the proposal put forth by Doug Roberts and Emily Mattas, with particular attention to significantly reducing the number of RV sites proposed by the current private land owners.

We feel that with the current water restrictions during the summer it is inconceivable that 80 or more RV sites, which would be mainly used during those exact periods of restrictions, would not have a very significant effect on our water use!

Thank you for your attention,

Tom Duchastel and Kim Walker

Karissa Stroshein

Subject: FW: South Beach Development Project

From: Dustin East
Sent: Friday, February 16, 2024 9:45 AM
To: Linda Tynan (CAO Kaslo) <cao@kaslo.ca>
Subject: South Beach Development Project

16th February 2024

Mayor and Council
Village of Kaslo,
Kaslo B.C.

Re: SOUTH BEACH/FORMER MILL SITE REZONING APPLICATION BY QP DEVELOPMENTS

Dear Mayor and Council:

I'm writing to provide input into the current plan to re-zone the south beach area and sell municipal property to QPD.

I strongly believe that **the Village should NOT sell any municipal property on the south side of Kaslo River**, as requested by QP in their South Beach development proposal. This is not in the best interests of the Village and goes against the OCP as demonstrated above.

I propose that the Village-owned land amount [3.78 acres] be consolidated into one piece, removed from the area that QP wants to develop and traded for land between the lake and river riparian zones and zoned parkland. QPs land would then be consolidated into a single piece, allowing them to proceed with development. The consolidation of the village lands as parkland would considerably enhance and preserve our natural areas while also satisfying the directives of the OAP.

Kaslo has an abundance of RV lots, and a dearth of housing. We recommend that this project be re-worked to create housing in the form of tiny homes and increase the number of townhouses to meet the current and future needs of the community.

Thank you for your consideration in this matter.

Dustin East

--

Dustin East

Marie-Ange Fournier-Beck

[REDACTED]
Kaslo, BC

Mayor and Council
Village of Kaslo,
Kaslo, BC

February 6, 2024

Re: South Beach/Former mill site Rezoning Application

Dear Mayor and Council:

I am a co-owner of a property in downtown Kaslo and I have recently become more aware of the proposed development of "South Beach" in downtown Kaslo.

I would like to make sure I express a few thoughts I had about the proposed development. Firstly, I do appreciate the idea that the beach area and river riparian corridor would remain accessible by the public and maintain the use as a park/open space area. However, I am concerned of the exchange of the Village of Kaslo's undeveloped road right of ways within the development area. The proposed exchange as is presented, would come at the cost of losing existing and potential future connectivity between neighbourhoods in your community and the surrounding neighbourhoods in Electoral Area D.

I am including a map of the south beach area (Figure 1.) which shows property ownership (as is) and the road right of ways highlighted in green. If you have not already done so, I recommend walking this area with a georeferenced map so you can geolocate and identify where these right of ways exist within the landscape. Some of the right of ways are on the bank/hillside, but it is workable terrain to construct trails if desired. There are informal paths that already exist between the beach area and the development just south of the Village boundary. Although the bank area appears unusable or undesirable for roads, it is suitable for trail development that would allow non-motorized access for those living south of the community and north/within the Village.

This proposal comes at a time when many communities are looking at creating and/or further developing their active transportation plans to allow for more foot and/or non-motorized access between neighbourhoods, allowing adults and children to access their community resources without driving or walking on roadways. I urge you to consider the loss of access this current proposal will have for residents who wish to get off the roadways and connect to the neighbourhoods south of the proposed development. While there may be undeveloped access currently, it does not mean that it would not be an asset to the community in the future. If you are interested in walking this area with experienced trail builders in your community, please do not hesitate to reach out to me.

You don't have to look far to see the negative impacts of the loss of public access within a community. The City of Rossland has been struggling for several years to make up for the selling of rail right of ways to private landowners in the 1970s and 80s. At the time, they did not think there would ever be any better use of the land. Now, realizing we are all making efforts to reduce our carbon footprint, they have

found themselves unable to safely link neighbourhoods to their downtown core due to the privatization of rail and road/alleyways.



Figure 1.

The second concern I have is the construction of rip/rap along the rivers edge in this area if the other side of the river is not also going to receive the same sort of protection. As seen in 2018 with the flooding that impacted the City of Grand Forks and many surrounding rural properties, the uneven/poorly distributed riprap along portions of the river caused massive energy and erosion in those areas on the opposite side of the riprap. I understand I am not a qualified professional, but I did work with the City and the RDKB in the post-flood recovery and this was something that was highlighted to us – and why many people were not able to move back into their homes. Many of the properties remained at risk to future erosion and they home owners were not going to be permitted to build riprap to protect their property from future erosion events as the engineers were concerned that protection in one area would cause unintended impacts across and downstream. I assume that the Village has likely considered all of this with the recent work they have been doing, but I wanted to ensure that this message was passed along.

Thank you for your attention to this.

Marie-Ange Fournier-Beck

Karissa Stroshein

Subject: South Beach Development

From: dom fraissard

Sent: Tuesday, February 6, 2024 3:52 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Beach Development

Hello.

I'm writing to express my support of further consultation and patience in line with the ideas expressed by Emily Mattas and Doug Roberts, with regards to the development of South Beach.

I believe this really is the litmus test for Kaslo's future with regards to development. We hold the power, not the developers. They can have their cake, but we all need to eat it. Either we're unique or we're Canmore, Banff, Nelson, Revelstoke and on and on and on.

I encourage robust bargaining and push back, along with innovation with regards to who and how that tract of land truly benefits. The possibilities are endless.

--

Dominique Fraissard
Carpenter/Contractor, Kaslo BC.

Karissa Stroshein

Subject: South Beach!

From: Nancy Gibson

Sent: Tuesday, February 20, 2024 2:32 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Beach!

Dear Mayor and Council,

I am shocked at the concept of turning that lovely piece of land in our village into a parking lot for campers...it will not improve the facilities, as many people who have campers, only use them for a month or two...and then they are in a parking lot for the rest of the year. Looking across, or walking there, as we often do, would make it really undesirable. I am in favour of a few houses there, but definitely not a camper/trailer parking lot. We need to have access to the peaceful park and beach there.

Please, village leaders, protect the beauty of our place, allowing growth in some ways, but not in this way...

Thank you for your consideration,
Nancy Gibson

--

Nancy Gibson

J. Barnard Gilmore



Mayor & Council
Village of Kaslo
Kaslo, B.C.

Re: Rezoning Application by QP Developments at South Beach

February 8, 2024

Dear Mayor and Councillors

I write out of a concern that the currently proposed QP Developments plan for South Beach is at significant variance with Kaslo's Official Community Plan, and so it would constitute a violation of both the letter and the spirit of that Bylaw.

I urge Council to a decision that would consolidate all the Village owned land parcels into a single piece along the Kaslo River and along the northern portion of the beach itself, for community and tourist use as **parkland** only.

I urge Council to limit, through appropriate zoning, the placement and number of RV campsites, and, to maximize as much as possible the number of affordable year-round residences sited on the remaining land that QP would then have available for development. In my view we should not permit more than 25 new RV campsites in addition to the 35 already at the municipal campground.

Thank you for your care in implementing Kaslo's Official Community Plan.

Sincerely,

Barney Gilmore

Karissa Stroshein

Subject: Kaslo South Beach Development - Land Ownership, Proposed Sale, and Rezoning

From: Dace Heide

Sent: Wednesday, February 7, 2024 11:38 AM

To: Karissa Stroshein <admin@kaslo.ca>

Cc: Pineridge Water Users Society <prwus.info@gmail.com>

Subject: Kaslo South Beach Development - Land Ownership, Proposed Sale, and Rezoning

Hi

I'm not a resident of Kaslo. I am a neighbour from the Pine Ridge subdivision.

I understand that there is a proposal that would develop the South Beach property just to the North of the subdivision that I live in.

I'm certainly not against responsible development but I am concerned about storm drain run-off and sewage that could potentially degrade the water quality for the Pine Ridge Water Users Society water system.

Are you able to provide specific details about the plan for septic and storm water?

Regards,

Dacey Heide

Karissa Stroshein

Subject: Sale of land to QP

From: Bree

Sent: Wednesday, February 7, 2024 8:55 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Re: Sale of land to QP

Thank you I just heard though that it would only be a seasonal trailer park, so in that case, I am opposed.

Breanne Hope

Busybreeswaxwraps.wixsite.com/home

I am grateful to live, work and play in the ancestral and unceded territory of the Sinixt, Syilx and Ktunaxa people. I use she/her pronouns.

On Feb 7, 2024, at 8:30 AM, Karissa Stroshein <admin@kaslo.ca> wrote:

Hello Bree,

Thank you for taking the time to write to the Village of Kaslo. Your letter has been received and will be reviewed by Council.

Sincerely,

Karissa Stroshein

admin@kaslo.ca

Village of Kaslo

Telephone: 250-353-2311 ext. 101 Fax: 250-353-7767

PO Box 576, 413 Fourth Street, Kaslo BC, V0G 1M0

www.kaslo.ca

<https://www.facebook.com/KasloBC/>

From: Bree

Sent: Tuesday, February 6, 2024 8:10 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Sale of land to QP

Hi, considering the housing crisis. I believe that if the RVP park will be available for people to live here yeararound in RVs, like they do on the coast, the sale should be considered.

Breanne Hope

Busybreeswaxwraps.wixsite.com/home

I am grateful to live, work and play in the ancestral and unceded territory of the Sinixt, Syilx and Ktunaxa people. I use she/her pronouns.

Karissa Stroshein

Subject: QP Developments/ South Beach

From: val koenig

Sent: Monday, February 12, 2024 10:58 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: QP Developments/ South Beach

Dear Mayor and Council

I would like to add my two cents worth to this proposal. I lean towards this development with some reservations.

1 - I feel that a much better deal should be reached on the land swap in that a 50m setback from the river would be more equitable and better for the community.

2 - The area by the river entering the lake should be a 100m setback to allow for parking.

3 - A 10 to 20m setback from the lake high water mark to the development would allow for a walkway with trees or shrubs planted for shade and natural barrier.

If the road and laneway properties should end up being sold rather than traded then I believe it should be sold on a fair market value based on the 39% - 61% land ownership as it stands now.

I further believe that all costs for water, power, roads, sidewalks, if any, and any items that I may have missed must be borne by the developer. The village would be responsible for any improvements required up to their property line.

I firmly believe that this property is much too valuable to build low cost housing on any of it, even if it was possible.

Thank you for providing the option to express my opinion regarding this matter.

Val Koenig

Karissa Stroshein

Subject: South Beech Rezoning and Development Proposal by QP
Attachments: 2 letters to Council Dec-Jan.pdf; 3 maps.pdf

From: Lorna Louise
Sent: Monday, February 12, 2024 5:41 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: South Beech Rezoning and Development Proposal by QP

Mayor and Council,
I have read and am in agreement with letters and revised "property rearrangement" proposal from Doug Roberts and Emily Mattas. I have attached them below.
thank you for your ongoing considerations over this
Lorna Louise

Doug Roberts & Emily Mattas



Mayor and Council
Village of Kaslo,
Kaslo B.C.

10 December 2023

Re: South Beach/Former mill site Rezoning Application

Dear Mayor and Council:

After attending November 29 the presentation, by Quality Property and CTQ Engineering, on the proposed development of the old mill site South of Kaslo River, we've given it a lot of thought, and while there could be some benefits to the Village, we have several concerns.

RV Sites

RV camping could be a good use for **part** of the area; however we don't think Kaslo needs 80 new RV sites. That's more than double the 35 spaces already available at the municipal campground, and except for special events [May Days, Jazz Festival] and sometimes during high season when there may be several RVs in over flow, the need isn't that great.

In addition, bringing more RVs to town will *increase pressure on businesses*, when they are already struggling with staff shortages that force owners to reduce hours and shorten work weeks, cause owner burnout and seasonal closures. These negatively affect both the quality of visit for tourists and the quality of life for residents.

With the strata option in the development, a good portion of the sites will likely end up as a year round RV parking lot [eg: Woodbury, Crescent Beach]...not very attractive and of limited benefit for Kaslo and the people who live here.

Residential Use

Maximizing the residential use of the area would be of great value to Kaslo and the townhouses proposed at the end of Birch Avenue are a good start. The concept of a **Tiny Homes** community, as part of the development, was brought up at the meeting. This would be a huge asset to Kaslo. Having 'wheels on the ground', they would be suitable for flood plain living, provide much needed accommodation options for modest income citizens, and allow for more year-round residents. This could increase the labour pool needed to help keep businesses afloat in Kaslo. Why fill the area with empty RVs when there is the opportunity to have a real, positive impact on the Village? The developer should strive to propose a plan

that would **really** benefit Kaslo, produce a project that could make Kaslo proud, be seen as an example for other small communities, and would be a feather in the cap of the developers.

Road Allowance 'Trade'

The proposed land trade with the Village is not a fair trade, and weighted heavily towards the developer! Closing a very large area of road and lane allowances and turning them into *highly valuable land for the development*, in exchange for a narrow strip of land along the river is not a fair deal. The 15 metre riparian zone cannot be developed and therefore has no commercial value to the developer, yet the **village would then become responsible for ----and relieve the developer of --- the huge liability of protecting and maintaining the riverbank and riparian zone from possible flood damage.**

Flood Wall

The proposed flood wall, 15m from the river bank, will protect the development area from eventual flooding, but would channel and intensify flood waters along the riparian area, compounding the problem and increasing damage for the Village. The wall should be setback *much* further. This could be done with the developer offering more land for trade, by rearranging, reducing the number of, and reducing the length of the sites along that side. We don't need 80 sites, and not all RVs require such a long space.

Village Water System

The Village water system is already strained by current needs during our increasingly dry summers. Taking into account future water service for infill lots, the capacity of the water system may not support adding 80+ more users.

Thanks for considering our concerns,
Sincerely;

Doug Roberts

Emily Mattas

Doug Roberts & Emily Mattas



Mayor and Council

Village of Kaslo, Kaslo B.C.

29 January, 2024

Re: South Beach/Former mill site Rezoning Application by QP Developments

Dear Mayor and Council:

We do not believe the Village should sell any municipal property on the south side of Kaslo River, as requested by QP in their South Beach development proposal. This is not in the best interests of the Village and goes against the Official Community Plan [OCP].

After many years' hard work and consultation with the citizens of Kaslo, the OCP was finalized and passed as a Bylaw in September of 2022, creating a vision of who we are as a community and what is important to us.

The following are **direct quotes from the Village of Kaslo OCP**:

On page 2, the OCP is described: "An official Community Plan [OCP] is a high-level visionary document to guide the nature and location of land use, development, and services based on identified community values and priorities."

"An OCP provides the framework to allow for effective land use management and decision-making based on its long-term objectives. The OCP is itself a bylaw of the municipality, which is a regulatory document that **cannot be ignored.**"

On page1- "The village of Kaslo is committed to protecting the natural beauty of its surroundings..."

On page11- "The Village is fortunate to have a substantial area of waterfront land in public ownership. **The waterfront areas are perhaps Kaslo's most significant assets.**"

"A recognition that all aspects of the history of a place from the past to present, coupled with the natural and scenic setting, provide a powerful base for development of an attractive village where people wish to live, work, play and visit..."

On page13- **3.10 Sustainable Development**

#3 "To continue the community's legacy of being stewards of the natural environment..."

On page16- **4.2 Existing and Future Land Use** 4.2.1 Objectives:

4. "To ensure that growth**protects the natural environment**, including valuable water resources"

5. "To manage and direct growth to where it will have the most positive and least negative impact on community networks and the natural environment."

6. "Ensure public confidence that appropriate policies and regulations are in place prior to the potential disposition of municipally owned lands."

10. "To promote new development or redevelopment that strives to be....**sympathetic to the community character and needs.**"

Page17- **4.2.2 Policies** The Village will:

2. "Ensure that the general form of new development is compatible with its quiet, small town and natural characteristics."

Page 28- **Parks and Natural Areas** **9.2 Objectives** The Village will:

1. "...**retain, maintain, connect, and improve existing parkland, open space, and trails.**"

7. "... protect, maintain and enhance natural areas ... through municipal asset management..."

9.3 Policies The Village will:

4. "**Preserve the public lands along lakefront and riverfront areas for parks, trails, and public use.**"

6. "Require that public access be provided along key waterfront lands to achieve a linked multi-use trail system between major parks, greenbelts, dikes, and other recreational features throughout Kaslo and area."

Figures provided by QP of developable land ownership in the design area of the South Beach area show:

QP owns 6.31 [62.51%] acres in the form of scattered blocks of 25' x 100' lots.

The Village owns 3.78 [37.49%] acres of public land [equivalent to 1.5 full city blocks or sixty six 25' x 100' lots] in the form of municipally owned lots and road allowances.

We propose that the Village-owned land amount [3.78 acres] be consolidated into one piece, removed from the area that QP wants to develop and traded for land between the lake and river riparian zones and zoned parkland.

QPs land would then be consolidated into a single piece, allowing them to proceed with development.

The consolidation of the village lands as parkland would considerably enhance and preserve our natural areas while also satisfying the directives of the OAP.

Thank you for your consideration in this matter

Douglas Roberts Emily Mattas

Map #1 - land ownership of South Beach property

RDCK Map



Legend
Lakes and Rivers
Streams and Shorelines

Map Scale:
1:4,514



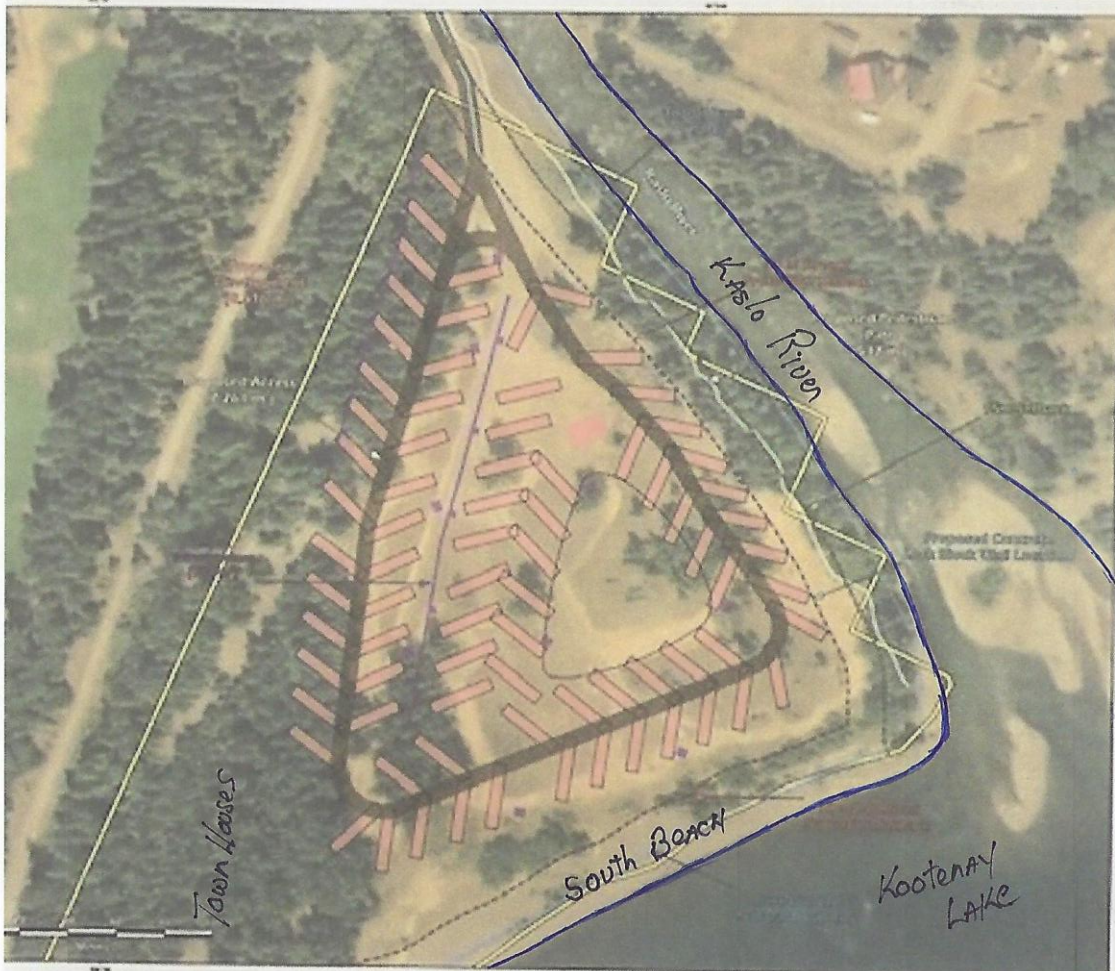


FIGURE 2

Proposed Works, Labeling and Stream Protection

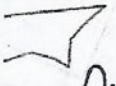
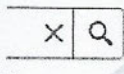
Project: Environmental Assessment
 Location: Village of Kaslo
 Project No: 22-4145
 Prepared for: Quality Property Development
 Prepared by: Ecovag Environmental Co.
 Date: Kaslo, BC September 2012
 Coordinate System: NAD83 UTM Zone 11
 Imagery: ESRI World Imagery (2012)
 Field Visit: February 15-16, 2012
 Map Date: May 5, 2013

LEGEND

- Proposed Concrete Link Block Wall
- Top of Bank (2014)
- Proposed Natural Boundary (2014)
- - - 15m Setback
- - - Labeling and Stream Protection setbacks
- Proposed Development
- Proposed Access Road
- Proposed Septic Infrastructure
- Proposed Pedestrian Path
- Study Area

Proposed
RV PARK

DISCLAIMER
 The data provided in this environmental assessment report and related maps are for informational purposes only and do not constitute a warranty or any other form of insurance. The user of this report is responsible for verifying the accuracy of the data and for obtaining any necessary permits or approvals from the appropriate authorities.






Our Primitive Attempt
to show 40% - 60%
Property Rearrangement
(scissors cut + Paste)

Access Road

Kaslo River

Kootenay Lake

-  Elevation line bottom of bank.
-  Village of Kaslo Parkland
-  QP developments.



Mayor Hewat and Councillors Bird, Brown, Lang, Leathwood

Re: South Beach Development

Neither the sale of Village property and undeveloped road allowances nor the development of a strata title RV park are in our community's long term best interest.

We support a **land transfer** that would create two parcels: a village parcel (contiguous with the Kaslo River, river delta and west shore of Kootenay Lake) and a QP parcel of approximately 40% and 60% of the total area respectively.

We support rezoning the village parcel so that development would be restricted to passive recreation much the same as Moyie Beach/Lagoon is restricted in the OCP.

We support rezoning the QP parcel so that permitted uses include residential dwellings, a seasonal campground and boat launch.

During this decision process we ask that Council consider the following:

- The "promise" of public access to a boat launch developed and owned by QP is only feasible if adequate parking for vehicles and trailers adjacent to the boat launch is available.
- The proponent has stated that sani-dump services when needed would be off site. The proponent should clarify this statement. Is Kaslo's wastewater treatment plant capable of processing a significant increase in sani-dump effluent?
- It has been mentioned that seasonal use of an RV park could be controlled through water shut-off. What liability would this present in the event of a fire?
- Is the current village potable water supply capable of servicing this development?

For your consideration,

Vladimir and Anne Malik

■■■■■■■■■■■■■■■■■■■■

Kaslo

Karissa Stroshein

Subject: Opposition to the Proposed Sale of Village Land for South Beach Development

From: Qadesh Markowski

Sent: Tuesday, February 6, 2024 7:17 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Opposition to the Proposed Sale of Village Land for South Beach Development

Dear Kaslo Village Council,

I am writing to express my strong opposition to the proposed sale of village-owned land at South Beach to QP Developments for the purpose of building an RV park. As a member of the Kaslo community, I deeply value the natural beauty and tranquillity of South Beach, which is not only a cherished local asset but also an integral part of our village's identity.

The current proposal by QP Developments to purchase village land and change zoning from Industrial (M-1) to Commercial Recreation (C-4) raises significant concerns. While transitioning the land use away from industrial purposes could be seen as beneficial, the development of a 78-unit RV park under C-4 zoning, along with additional plans for short-term tourist accommodations and townhouses, poses a direct threat to the ecological integrity and aesthetic value of the area.

The South Beach Delta, comprising both village-owned properties and those owned by QP, should be preserved for the enjoyment and benefit of the entire community, not sold off for private development that primarily serves the interests of one developer. The sale of village land contradicts the principles laid out in our Official Community Plan (OCP), which emphasizes the protection and responsible stewardship of our natural resources.

Moreover, the proposed rezoning to accommodate an RV park with Strata Title status could lead to the area becoming an RV storage lot, further detracting from the natural landscape and potentially impacting the quality of life for Kaslo residents. Such development would not only alter the character of South Beach but could also set a concerning precedent for future land use decisions within our village.

I strongly advocate for the village-owned lands to be protected and, where possible, consolidated into parkland behind the riparian zones bordering the River and Lake, as suggested in the OCP. This approach would ensure that these lands remain a public asset that enhances our community's environment and quality of life.

I urge the Council to reject any proposals that would lead to the sale of village-owned land for the development of South Beach. Instead, let's work together to find a solution that respects the wishes of the Kaslo community, preserves our natural assets, and promotes sustainable development practices that align with the long-term vision and values of our village.

I appreciate your consideration of my views and look forward to seeing a decision that reflects the community's best interests.

Sincerely,

Qadesh Markowski

Kaslo BC, VOG 1M0

Karissa Stroshein

Subject: South Beach Development

From: Tina Mayert
Sent: Wednesday, February 7, 2024 8:05 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: South Beach Development

Dear counsel members,

South beach is a beloved area. Thank you for your careful consideration on how to move forward with development. I am not opposed to developing the area and hope there is a solution that will benefit QP and the residents of Kaslo. The proposed park solution by Doug Roberts and Emily Mattas is much more desirable than the developers drawing. I am concerned about the RV lots being strata. I don't want the area to look like crescent beach, very unsightly and crowded. If the RV area is more like Kokanee and short term that would be great. In my opinion long term housing is more of a priority than seasonal.

Kindly
Tina Mayert



Karissa Stroshein

Subject: South Park Development

From: Catherine McCormick

Sent: Tuesday, February 6, 2024 8:41 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Park Development

Dear Mayor Hewat and Council Members:

I am opposed to the current proposal for the development of the South Beach area. I do not think it is a good idea to build this type of "housing" and rental units on a flood plain. The Village, I hear, has some difficulties with meeting their water needs as is, and a development like this will only stress the system more. As the climate warms, the demand for water is simply going to grow.

To my mind, this type of development is often highly unattractive and this particular part of Kaslo is a beautiful area which I would like to see remain as parkland. I think that the Village needs to highly consider all the "crises" that have occurred during the past 5 years in so many regions and that the Village does not need to be open to this potentially very challenging development.

Thank you for considering my opinion.

Sincerely,

Catherine McCormick,
resident of Area D

Karissa Stroshein

Subject: RV Park

From: Bernadett

Sent: Tuesday, February 6, 2024 3:43 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: RV Park

An RV Park at the beautiful beach. You know what would be better, ripping out all the trees, and paving over all the grass. Blast all the mountains too. Who needs it? Set a tonne of traps so that all wildlife experiences excruciating pain. This seems to be the majority of humans and it's a disgrace. Putting an RV Park at a beach THAT IS STUNNING AS IS, would draw all sorts of unwanted inhabitants. Bravo. Just bravo. While we are at it, why not also dump all the village garbage on the beach. The psychosis is unreal. Truly.

Karissa Stroshein

Subject: Proposed QP development

-----Original Message-----

From: jackie murdock

Sent: Thursday, February 8, 2024 8:58 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Proposed QP development

I am in favor of the idea put forward to exchange the parcels of Village land within QP's proposed development for the land bordering the river and lakeshore. And I would like to see these lands zoned as Parkland. I firmly believe no Village land should be sold to QP - only an exchange of land.

Jackie Murdock

Sent from my iPad

Karissa Stroshein

Subject: South Beach RV Park Development Project

From: sharman naicker

Sent: Tuesday, February 20, 2024 9:49 AM

To: Karissa Stroshein <admin@kaslo.ca>

Cc: doug.bikeguy; emilymattas

Subject: South Beach RV Park Development Project

Kaslo Mayor and Council,

I write to express my concern about the proposed South Beach RV Park development project.

The South Beach land is a valuable and unique asset for the Village of Kaslo.

It is prudent that it be used to improve the overall well being of the Village as a whole.

There is evidently a shortage of affordable housing and rental accommodation in Kaslo.

It would be very helpful if one or both of these needs be addressed in the proposed development.

In exchange for a consolidated piece of land and access roads, the developer should grant to the Village the waterfront and riverfront, much like is outlined in Doug Roberts and Emily Mattas's proposed map, for the purpose of public parkland, available to be enjoyed by all the residents and visitors of Kaslo.

As a long time visitor, and recent resident of Kaslo, who spent decades searching for an appealing waterfront property on Kootenay Lake, a few years ago I eventually bought a house in Kaslo, a few lots away from the waterfront. It has been an unexpected, and heartwarming experience to enjoy the whole waterfront which is public land, to meet fellow residents on our walk along the shore, and to enjoy the expanse of unfenced

public space, available to everyone, regardless of wealth, or lack thereof...

It has been a more rewarding experience than personally owning a small slice of waterfront...

The proposed change to the developer's plan would build on a successful, inclusive approach to sharing the wonders of our lakefront community by extending the public access to the waterfront along the South Beach...

One possibility is to have apartment type multiplexes, for rent, or ownership, along the bottom of the bank on the west side of the land being developed.

I hope that the Village Council will take into consideration the widespread concern, and hope, of the residents of Kaslo, that the planned development meet the needs of more than just the developer.

I am willing to participate in further efforts at consultation to produce an acceptable plan for both the Village, its residents and the developer.

Thank you for considering the opinions of the residents of Kaslo.

Sharman Naicker



Kaslo

Karissa Stroshein

Subject: South Beach Land sale / rezoning.

From: TOM OLSON

Sent: Wednesday, February 7, 2024 8:56 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Beach Land sale / rezoning.

Mayor and Council. As a resident of the area I have spent time on South Beach several times over the last few years. It is a beautiful location that should be open to provide recreation for everyone. I believe the development as proposed would result in the effective loss of the entire Beach area for local public use as it would effectively become someone's front lawn. This would be a great loss as there is just not a wealth of natural sandy beaches on this lake or in this area.

While I would tend to support the rezoning of part of the area for recreational development, I absolutely do not support the sale of Village land to a private developer in this area. Alternatively, a swap of village land for private land to create a river and lake front park area and access route may be a reasonable option that I could support. This would allow responsible RV park development as well as provide for environmental protection and public access and recreation.

I understand that the mayor and Council have many interests to consider. I hope my opinion is also worth your consideration.

Thank you
Tom Olson

Karissa Stroshein

Subject: South Beach Development comments

From: mountain.jenna

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Beach Development comments

To the Kaslo Mayor and Counsellors,

I am writing to add my voice to the many emails I am sure you are receiving regarding the South Beach development. I have the perspective of a young business owner and new-ish resident to Kaslo (5 years). My partner and I moved to Kaslo from Fernie where I grew up as we could *actually* afford a property in this beautiful area. We valued the community, the quiet, and the natural beauty with mountain access of the area. Since moving here, we have started our own ski guiding business (Vitamin Ski) and became partners with a local ski lodge operation, Mount Carlyle. With my parents living in both Fernie and Whistler I have seen and heard a lot of stories of negative development effecting the local community. I have witnessed these communities explode and I always knew Kaslo would grow but I really hoped it wouldn't be in the form of an 80 site RV park in prime natural beachfront area.

I would urge you to seriously consider how the development of South Beach will affect the community long term, and the vision of what kind of residents you want to attract? Young working professionals who will work and start business or Albertans on vacation for a few weeks a year? Go to Lake Kookanusa on a weekend if you want to see how Alberta RV demographic recreates and impacts an area. My partner and I were fortunate enough to purchase a property in Kaslo before Covid and the boom of inflation of land prices, but we have so many young, talented friends that did not get in before this and are now either moving away or without any hope they will be able to buy a property and live in the area. As a local business employer, I have young staff (30yr olds) that are capable and skilled who can't find a place to rent so they have moved to Ymir. Housing is a real issue in this community, and I think a tiny home village would offer a modern, effective solution. Young folks are willing to live with less amenities in order to have a place to call their own. Tiny houses on trailers would look so much better on the landscape and provide work opportunities to local builders and stores instead of RV's bought in cities.

Rather than RV sites where people from afar pull up and recreate for a few days or week a year, bringing their emission generating cosco filled vehicles, quads and boats and whatever else- why not create affordable, unique housing to attract more young working professionals who could keep our restaurants running and businesses thriving? Summer tourism is good for town business yes, but whether there are more RV sites will not make much of a difference in my opinion. Summers are getting busy here and with the development of bike trails and success of Jazz Fest I can confidently predict much more traffic to come from my experience growing up in Fernie and Whistler. There are barely any locals left in Whistler and yes in the 1970s it was comparable to Kaslo. In Fernie, Revelstoke, and Canmore the exodus has begun, these communities are getting too busy with second homes and tourists and are undesirable or unaffordable for the locals who built the community to live in. The growth of this beautiful village is inevitable and will come, its your job to help guide it in a way that will make our community thrive and not hurt the local people that make this place so special.

Please see this example below of a tiny community in Terrace that was successful. <https://bluegrassmeadows.com/>

South Beach is a very valuable place, don't let it go without seriously considering it's value and long term effects.

Thanks for your time considering our residents opinions. I will also add that news spreads slow in the Kootenays. I feel there are likely many more people who have comments on this issue that are just starting to hear about it this so please allow time for those to come in and make sure there is good advertising of important meetings and presentations.

Thank-you,
Melissa Saarinen
Carlyle Lodge
Vitamin Ski Guiding

Karissa Stroshein

Subject: south beach development proposal

From: Sarah Heard

Sent: Tuesday, February 6, 2024 9:17 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: south beach development proposal

Hello Kaslo Council

I am writing to let you know why I am hesitant about selling any village property to the developer at South Beach. Additional consultation with the public is in order before decisions are made. I would like to make sure there is adequate access to South Beach and that the riparian area there is protected. I am also not sure that the proposal is in the best interest of the village creating more space for visitors without contributing to the livability of our community.

Thank you for all your work

Sarah Heard

Karissa Stroshein

Subject: Comments for Mayor and Council re. South Beach Development

From: Tamara Schwartzentruber
Sent: Tuesday, February 13, 2024 4:30 PM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Comments for Mayor and Council re. South Beach Development

Dear Mayor Hewitt and members of Kaslo Village Council,

I'm writing concerning the proposed South Beach development. While I agree that rezoning this industrial-zoned area near a riparian zone is a good idea, and that an RV park is not the worst use to which this land could be put, I share the concerns raised by Doug Roberts and Emily Mattas in their letters to council submitted December 10, 2023 and January 29, 2024 - specifically, the large number of new RV lots; the very small strip of protected riparian area, with a flood wall separating it from the RV strata development that may intensify the effects of floods on said riparian area; the impact on Kaslo's water system, sewage system, streets, and businesses struggling to keep up adequate staffing levels in summer; and whether the proposed terms of sale for the portions of the proposed development area currently owned by the Village are fair.

I support Doug and Emily's suggestion that the Village instead propose a trade of the 3.78 acres (in the form of lots and road allowances) it currently owns that are within the proposed development area for a similarly sized, consolidated area along the river, which could then be preserved as public-access parkland. I would also like to encourage consideration that some amount of low-income housing be required to be provided by the developer, with consideration of the capacity of the Village's sewage and other service systems.

Thank you for your service to the Village of Kaslo!

Sincerely,
Tamara Schwartzentruber

Karissa Stroshein

Subject: South beach

From: sana shanti

Sent: Sunday, February 11, 2024 9:09 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South beach

I support the local citizens questioning the sale of village land. I am hoping there will be further discussions before any actions. That is precious land.

Karissa Stroshein

Subject: Kaslo's South Beach future.

From: Mary Stickel
Sent: Wednesday, February 7, 2024 9:46 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Re; Kaslo's South Beach future.

The current discussions and Council's proposal around the sale of Kaslo's South Beach has just come to my attention. I would strongly propose a pause on this plan, as I do not feel that it is in the best interests of the citizens of Kaslo, as it stands.

Decisions of this magnitude should go through a very thorough vetting of what is really best for the whole community. This piece of lakefront property has great potential, and a valuable asset to the village, just as the lakefront property on the other side of the river has.

Before the existing gate on the south side of the river was installed, my husband and I would fish from the shore along with other citizens,

Installation of the gate somewhat discouraged a number of locals who also would fish the river, from this location.

As the village grows and a younger generation appears, we need to maintain some of our existing open and very valuable public spaces, -- and south beach is one of them.


Kaslo is already a widely renowned scenic location, and we need to maintain all our valuable assets.

Please pause, and give the decisions before council due diligence as to what is the best way forward for our village.

Respectfully
Mary Stickel



Lorraine Symmes


Kaslo BC, V0G 1M0

To: Mayor Hewat and Council Members,

Village of Kaslo, BC

Re: Rezoning Application by QP Developments at South Beach

Feb 11th, 2024

Dear Mayor and Council Members,

I am very concerned about the QP proposal for commercial development in the South Beach area. My concerns are the following:

- This variance would be against the very wording and spirit of the Official Plan in which the Village invested considerable time and thought for the benefit of the community.
- The Village should not be disposing its lands, and especially not lands that have high value for the whole Village as a potential parkland and buffering against flood events.
- We are now in the throws of climate change, where catastrophic fire, floods and drought are becoming annual occurrences in BC. South Beach is a flood plain and the Village should be applying the “Precautionary Principle” to any development plan for this area, since our infrastructure is based on old data projections.

I am in support of consolidating the Village parcels into a single piece along the river and south facing beach for the benefit of the Village and tourists. This is prime potential parkland and is of very high value to the residents as such. If housing development and RV parking is to be permitted here, then let it be limited to 20-25 *temporary* RV camping sites, and the rest of QP’s consolidated parcel limited to lower density, affordable year-round accommodation.

The Village has done a good job in consulting with the community while developing their Official Community Plan. The message was loud and clear from the public: retain, preserve and protect the public lands along the river and lake fronts.

Thank you for the opportunity to have input on this important issue.

Lorraine Symmes

Karissa Stroshein

Subject: South beach

-----Original Message-----

From: Jtemple

Sent: Thursday, February 8, 2024 10:06 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South beach

Dear council,

I would like to support the concept of amalgamating village properties in the South Beach area with the goal of creating a wider swath of protected land (at least undeveloped) along the lakeshore and on the south side of the river. It seems to me the idea of a huge (~80 sites) RV park on our visible lake shoreline is a poor use of a special piece of land. A park that can be accessed by all seems to me in the best interests of our community and the ecology of the lake and river. We have already parked our campground and sewage outflow practically downtown, thereby compromising the ability to fully appreciate our exceptional environment. That this area is also a potential floodplain could be problematic.

I am hoping further options to this initial proposal will be considered, options that fully consider the details of our recent OCP re. protecting our shoreline and natural setting.

Thank you,

Joanna Temple

Sent from my iPad

Karissa Stroshein

Subject: Proposed sale of Kaslo Village owned land at South Beach

From: Mike Thornbery

Sent: Wednesday, February 7, 2024 9:57 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Proposed sale of Kaslo Village owned land at South Beach

Having read the newspaper articles and various correspondence regarding the proposal from developers to buy the Kaslo Village owned property south of the River Kaslo, we strongly believe that the current proposal is very much to the detriment of the Village amenities and does not follow the principles and spirit of the Official Community Plan (OCP).

The Council has received a proposal for a "land swap" that would consolidate both the areas owned by the developer and by the Village. This would allow the developer to develop an RV park for a smaller number of plots and, more importantly, it would retain a recreation area, the river side and lake front areas for use by all, residents and visitors.

We strongly urge Council to outright reject any requests to sell Village owned land. We also request that Council considers any proposal that enhances Village amenities in line with the Official Community Plan.

Regards,

Mike & Ulla Thornbery

Karissa Stroshein

Subject: Selling village land

From: Anni Valentine

Sent: Tuesday, February 6, 2024 6:40 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Selling village land

Hi, I, Anni Valentine live in Argenta however I have often walked on the lovely Kaslo beach. I find it horrifying to hear that part of it might be sold for an RV park. Please don't.

Thank you for hearing me ,

Anni

[Sent from Yahoo Mail on Android](#)

Karissa Stroshein

Subject: Mayor and Council re: South Beach Development

From: John D Whittaker

Sent: Tuesday, February 20, 2024 10:23 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: to Mayor and Council re: South Beach Development

Dear Village Leaders

I am writing to you about the proposal of QP development to acquire the village land at south beach.

For thirty five years I, together with my family, would journey from Alberta to Kaslo to enjoy the village, the scenery, and the freedom to rest and play on the extensive stretches of beach.

Four years ago we made the decision to retire and move here permanently; a decision that has brought my wife and I much happiness.

In my life before Kaslo I moved a lot...I took trains and planes and cars and buses, and was rewarded with wonderful experiences in North America, India, Africa, England and Europe.

In Kaslo, I walk ...almost every day ... around the park, along the dyke, on the river bank, across the beaches... and it is a magnificent and incomparable experience.

Kaslo is a walker's dream. There are pathways, river trails, main streets, lookouts, coffee shops, parks, friendly people and beaches.

And it is the beaches I want to talk to you about.

There are very few accessible, undeveloped, scenically beautiful public beaches left in this world, and Kaslo south beach is one of them.

I AM OPPOSED TO THIS BEACH EVER PASSING OUT OF THE PUBLIC SPHERE AND BECOME PRIVATELY OWNED.

Thank you for your consideration in this matter.

John Whittaker


a

PS. It was my grandparents that originally owned the land that is now Vimy Park and the campground. Through their actions this private land became public.

Karissa Stroshein

Subject: Kaslo village

From: Zuvuya Healing

Sent: Thursday, February 8, 2024 11:40 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Kaslo village

To whom it may concern,

Keeping South Beach part of the Kaslo Village is far more lucrative than selling it off.

It's currently a place which many residents, including myself, as well as many tourists visit and use recreationally. It's a beautiful and quiet zone with much more potential in maintaining it that way.

Loosing access to this beach would be an incredible loss to the community.

Is there any possibility on receiving a grant to keep it as an animal/bird refuge?

Or anything at all?

Thank you,

Zuzana



Kaslo Racquet Club

P.O. Box 485

Kaslo, BC V0G 1M0

Phone: 250-353-2258

Email: kasloracquetclub@gmail.com

February 7, 2024

VILLAGE OF KASLO

P.O. Box # 576

Kaslo, BC V0G-1M0

ATTENTION: CAO, Mayor Hewat and Counselors

Dear Sirs/Madams:

RE: KASLO RECREATION BLOCK, LOT 22, PLAN 9499 DL 209 (Arena Avenue)

This may be early however, we just noticed that the above lease will be expiring at the end of December 2024. This is to advise that it is our intention to renew the lease for another five years, or more, if permitted.

Please let us know if we need to do anything else prior to the renewal. Thank you.

Yours truly,

Mabel Russell
President

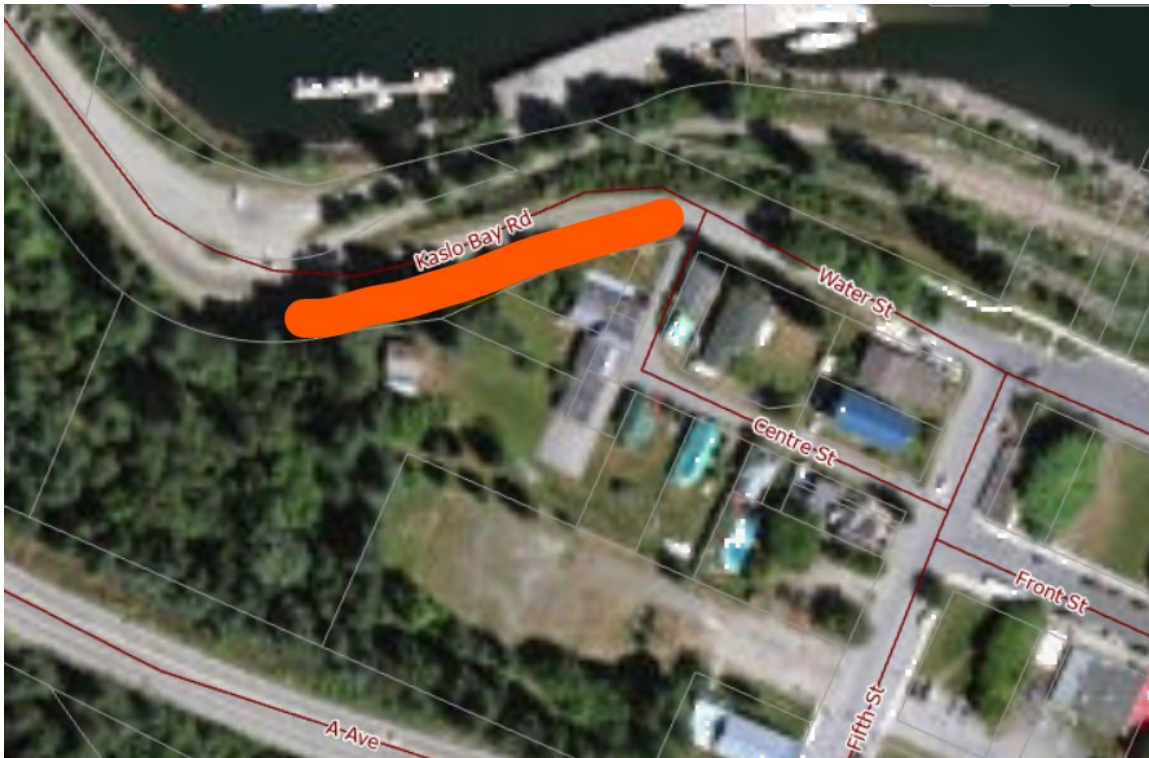


VILLAGE OF KASLO

NOTICE

TEMPORARY PARTIAL STREET CLOSURE

The Village of Kaslo has received a request from **Parsons Inc. (on behalf of Imperial Oil)** to conduct environmental monitoring activities within municipal road allowances. This work will require temporary closure of sections of Kaslo Bay Road. **Please note that single lane traffic will be permitted during the closure.** The approximate location of the temporary closure areas are shown below:



DATE: **March 12th and/or 13th, 2024**

BETWEEN THE HOURS OF: **Approximately 1-2 hours, between 8:00 AM – 4:00 PM**

FOR THE PURPOSE OF: **Accessing pre-existing monitoring wells for sampling**

413 Fourth Street
PO Box 576, Kaslo, BC, V0G 1M0
250-353-2311 x101
admin@kaslo.ca
www.kaslo.ca

From: Kaslo & Area Chamber <thekaslochamber@gmail.com>

Sent: Wednesday, February 21, 2024 10:54 AM

Subject: Annual General Meeting - March 19, 6 pm

Hello Members,

This is notification of our upcoming Annual General Meeting on Tuesday, March 19th at 6 pm, upstairs in the Kaslo Arena boardroom.

We will be having a presentation from Jessie Lay of FireSmart that has been tailored to the business owner's perspective.

We are also looking to have a few new directors join the board. If you are interested we meet just once per month and are open to adjusting the schedule to meet the needs of new directors.

Please let me know if you plan to attend or have any questions. Feel free to bring a friend, all are welcome. Hope to see you there!



Tuesday, March 19th, 6 pm



FireSmart
Presentation by
Jessie Lay



Kaslo Arena
Boardroom



All are
welcome!

thekaslochamber@gmail.com

Alana Jenkins

Administration Manager

Kaslo & Area Chamber of Commerce

www.kaslochamber.com

<https://www.facebook.com/kaslochamber>



From: Engage HCA FOR:EX <EngageHCA@gov.bc.ca>
Sent: Wednesday, February 21, 2024 4:08 PM
Subject: HCATP Phase 2 What We Heard Report

Greetings,

Thank you for participating in the Fall 2023 Heritage Conservation Act Transformation Project (HCATP) Engagement Sessions. We are grateful for the interest and feedback on the policy proposals. Outcomes from Phase 2 engagement with First Nations and stakeholders are outlined in a What We Heard Report available on the Archaeology Branch website. To review the report, click on this link: [HCATP Phase 2 What We Heard Report](#)

Feedback indicated that the proposed changes are in the right areas of focus, but there is opportunity to build out these proposals further. Given this feedback, rather than introduce a near-term package of legislative amendments this mandate, the HCATP will instead work towards the development of a more comprehensive package for future legislative sessions.

Updates will continue to be posted on the Archaeology Branch Website:
<https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/hca-transformation-project>

We are grateful for your continued interest in this project.

Sincerely,



HCA Transformation Project Team

Ministry of Forests

Email: EngageHCA@gov.bc.ca

Project Website: [HCATP Webpage](#)

Collection Notice

Your personal information is collected under section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act for the purposes of contacting you and collecting information for the Heritage Conservation Act Transformation Project (HCATP). If you have any questions about the collection of your information, please contact HCATP Team Staff at EngageHCA@gov.bc.ca.

From: Columbia Basin Trust <communications@ourtrust.org>

Sent: Wednesday, February 21, 2024 10:54 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: 🎉 Read our new Plan and our focus areas for the next 10 years

Our new plan is now available!



A focus on a healthy and resilient future

In our aim to support people and communities in the Columbia Basin, we are celebrating the release of our new *Columbia Basin Management Plan 2024–2034*. The overarching theme of the new plan is health and resilience, with a focus on four areas: the Trust as an organization, relationships, Basin communities and the natural environment. Specific goals within each of these focus areas are included in the plan, and the Trust is excited to begin developing action plans, programs and initiatives in alignment with this strategic direction. [read more](#)



Our collective achievements
2020-2023



We will focus on healthy and resilient
relationships

2024
Deepen our relationships with Basin communities, Indigenous Peoples and all those connected to the Columbia River system.

View our plan online

Celebrating the region's achievements: Strategic Priorities 2020-2023



Don't miss out! Sign up to receive monthly updates in your inbox!



ourtrust.org | 1.800.505.8998

Forward to a friend



Columbia Basin Trust is grateful to operate on the unceded traditional territories of the Ktunaxa, Lheidli T'enneh, Secwépemc, Sinixt and Syilx Nations.

High Performance Building

Sharing news, stories and events that help build low-carbon communities.

February 2024 Newsletter

Dear Suzan

Community Energy Association, and our collaborators, continue to deliver many opportunities to learn about high-performance building for a diverse set of building-industry stakeholders throughout the province. Read on for training opportunities planned for the first half of 2024, and learn about three exceptional properties from around BC.

Learn more and register for the following [events on our website](#).

Online Events

- March 14 - Building Science Fundamentals: A Virtual Lab
- Ensuring Quality Heat Pump Installation Series
 - January 23: HVAC Guide for Part 9 Homes (CSPE-17:23) and how to use it
 - February 28: Loads and balance points
 - March 27: Quality attributes of a heat pump installation
 - April 17: Verifying performance of a heat pump
 - May 22: Verifying F280-12 load calculations

In-Person Events

- February - Builders Breakfasts in the Kootenays & Okanagan
- March - Quality First Principles of Moving Air courses in Cranbrook and Castlegar
- May and June - Save-the-Dates: Three high-performance envelopes building science workshops in Northern BC
- June 3-5 - Northwest Energy Retrofit Forum

Case Studies

- Cranbrook: Lessons Learned at -40 °C
- Prince George: Retrofitting a 100-year old home
- Grand Forks: a typical home that's 42% more energy efficient


ONLINE EVENTS

ONLINE WEBINAR

BUILDING SCIENCE FUNDAMENTALS

A VIRTUAL LAB

KOOTENAY
clean energy
transition



March 14, 2024
7-9 p.m. MST

RSVP for Free [eventbrite](#)

A live demonstration showcasing the fundamentals of building science using building envelope mock-ups.



March 14 - Building Science Fundamentals: A Virtual Lab

Join a two-hour live virtual demonstration of building science fundamentals and how they apply to both retrofit and new build scenarios. RDH Building Science instructors James Bourget and Geoff Kirkpatrick will take viewers through building envelope considerations and best practices in their virtual lab, using roof to wall, window, and wall penetration mock-ups designed to demonstrate real-world scenarios and solutions.

Register for free

Register for free

See more opportunities to receive building science expertise from James and Geoff in our upcoming northern workshop tour, detailed below!



Please note, all of the following have been pre-approved or are pending approval for CPD points, see each event registration page for details.

MONTHLY WEBINAR SERIES

ENSURING QUALITY HEAT PUMP INSTALLATION

KOOTENAY
clean energy
transition

Feb. 28, 2024 8–9 a.m. PT

Loads and balance points

Jan. 23, 2024
HVAC Guide for Part 9 Homes (CSPE-17:23) and how to use it

March 27, 2024
Quality attributes of a heat pump installation

April 17, 2024
Verifying performance of a heat pump

May 22, 2024
Verifying F280-12 load calculations



Ensuring Quality Heat Pump Installations Webinar Series

Join Ecolighten Energy Solutions monthly to gain insights into top-notch heat pump installations.

All those working in the new build and retrofit space are welcome!

[January 23: HVAC Guide for Part 9 Homes \(CSPE-17:23\) and how to use it](#)

[February 28: Loads and balance points](#)

[March 27: Quality attributes of a heat pump installation](#)

[April 17: Verifying performance of a heat pump](#)

[May 22: Verifying F280-12 load calculations](#)

IN-PERSON EVENTS

BUILDERS BREAKFASTS

STEP CODE AND ZERO CARBON STEP CODE

Raising Efficiency & Lowering Costs

KOOTENAY
clean energy
transition

Free!
Breakfast
included

Jan. 19, 2024	Rossland	Josie Hotel
Feb. 20, 2024	Invermere	Lion's Hall
Feb. 22, 2024	Nelson	Prestige Lakeside Resort
Feb. 23, 2024	Penticton	Penticton Lakeside Resort



February - Builders Breakfasts in the Kootenays & Okanagan

Have breakfast with other builders and building officials and spend the morning learning about proven, cost-effective strategies for building more energy-efficient, comfortable homes.

These in-person events are free-of-charge and will cover the Step Code and Zero Carbon Step Code, including changes that came into effect on May 1, 2023, plus best practices for selecting the most suitable mechanical systems for your clients.

Find your local event and register using the links below.

- Feb 20, Invermere: [Register now](#)
- Feb 22, Nelson: [Register now](#)
- Feb 23, Penticton: [Register now](#)

SAVE \$150

Quality First™ Principles of Moving Air

March 4–6 · Cranbrook, BC
March 7–9 · Castlegar, BC

Learn to design and install duct systems that supply quiet, efficient air volumes while using the least fan energy.



March - Quality First Principles of Moving Air courses in Cranbrook and Castlegar

Gain a deep understanding of how air moves through a duct system and earn a crucial qualification.

Two opportunities to join:

[March 4–6, 2024 in Cranbrook, BC.](#)

[March 7–9, 2024 in Castlegar, BC.](#)

This course will be a benefit to everyone working in the New, Retrofit or Repair portions of the industry. It was developed to give those who are designing or installing duct systems the ability to create quiet, efficient systems which deliver the required volumes while using the least fan energy. This course has been pre-approved for 32 Continuing Professional Development Points through BC Housing.

Through the Kootenay Clean Energy Transition, those joining from the Kootenay, Boundary, and Columbia Basin regions will receive a \$150 subsidy.

May and June - Save-the-Dates: Three high-performance envelopes building science workshops in Northern BC

Northern BC builders, building officials, energy advisors, and suppliers have many opportunities to attend an in-person building science workshop this spring.

High-Performance Building Envelope Assemblies: Considerations and Detailing will be presented:

- May 1, 2024: Williams Lake
- May 31, 2024: Prince George
- June 12 or 13: Peace River Region

This full-day training is designed for both new and seasoned Part 9 residential builders to gain hands-on experience and fundamental knowledge required to successfully implement high-performance building envelope designs required by current and future code requirements.

Join James Bourget and Geoff Kirkpatrick of RDH Building Science to:

- Gain hands-on experience with high-performance air and water barrier membrane installation detailing known to improve efficiency, durability and reduce installation costs.
- Build fundamental knowledge required to be successful in evaluating and implementing high-performance enclosure design demanded by current and future code requirements.
- Learn innovative renewable detailing approaches that can be implemented starting today.
- This hands-on training uses mock-ups, 3D graphics and an open, interactive dialogue led by building envelope professionals.

These workshops are pending pre-approval for 7 CPD from BC Housing and are brought to you by Building A Legacy North, a collaboration of Community Energy Association and CHBA Northern BC, with funding provided from BC Hydro and Fortis BC. Breakfast and lunch will be provided.

Please watch Community Energy Association's [event page](#) to register in coming months.



June 3-5 - Northwest Energy Retrofit Forum

Retrofitting existing homes increases their durability, makes them more comfortable, and reduces the cost of heating and cooling. CEA is working with the Nisga'a Nation and the Northern BC Chapter of the Canadian Home Builders Association to bring some of the leading experts on the topic to northwestern BC in June.

The Northwest Energy Retrofit Forum aims to build region-wide capacity for high-performing retrofit projects in all communities by including everyone involved: builders, sub-trades, suppliers, building officials and government staff, energy advisors, and community leaders.

Save the date: June 4–5 in Terrace. Registration details will be available soon.

Tour - Nisga'a Nation, June 3

The Nisga'a Nation is preparing to implement a coordinated program to retrofit dozens of homes in Nisga'a communities over the next several years. This will require the participation and know-how of various building-industry officials throughout the Northwest.

Interested in learning more? Apply to participate in a tour and networking event on June 3 – email bal@communityenergy.ca

[More details about the Northwest Energy Retrofit Forum and Nisga'a Tour](#)

Presenters will include: **Richard Hall**, independent First Nations Housing Consultant; **Mark Bernhardt**, CEO of Energy Code Solutions; **Rob Pope**, Senior Consultant at Ecolighten Energy Solutions; **James Bourget**, Principal with RDH Building Science; and **Geoff Kirkpatrick**, instructor in BCIT's Zero Energy/Emissions Buildings Learning Centre.

Read full event details

Read full event details

CASE STUDIES



Cranbrook: Lessons Learned at -40 °C

Bruce Murdoch has seen the light and it came on a crisp, cold day in Cranbrook, BC.

It was just last month and the Kootenays—like much of Canada at the time—was in a deep-freeze. Temperatures had plunged to nearly -40 degrees. The builder and owner of K-Country Homes saw this as the perfect opportunity to check the performance of Cranbrook's first net-zero home, a two-unit residential building he completed in 2022.

His realization that day?

“I’m convinced more than ever that every builder can and should be building net-zero homes right now, even in our climate,” says Bruce, who has been building homes for more than 30 years. “But we need to share what we’re learning about how to do it. This cold snap gave me new information about how best to size heat pumps and supplementary heat.”

[Read the full story](#)

[Read the full story](#)



Prince George: Retrofitting a 100-year old home

David Claus and his family have lived in the same Prince George, BC house for 17 years. They love the neighbourhood, with its curving streets, character houses and mature trees. Their house overlooks a popular park and playground, and is also close to the library and community pool.

In 2023, the Claus family started work on a massive retrofit. They decided to build an addition onto the house, providing the perfect opportunity to completely upgrade the building envelope of the existing house to high-performance standards and match the addition.

But David had questions: “What level of energy efficiency do we target and how do we get there? What’s even possible?” He landed on the decision to go as far as he could.

“Basically, we’re trying to make a 100 year old house, a passive house,” David said.

[Read the full story](#)

[Read the full story](#)



Grand Forks: a typical home that's 42% more energy efficient

The Regional Districts of Central Kootenay and Kootenay Boundary have created a number of case studies showing what it takes to build comfortable and energy efficient homes.

One case study in Grand Forks, BC, shows how a traditionally framed single-family home with architectural details like an open kitchen, arched windows for natural light, and gas fireplaces can still exceed the requirement for Step 4 of the Energy Step Code, making it 42% more efficient than a home built to the 2018 building code.

How? By paying extra attention to the building envelope. A cost increase of just 4% significantly added comfort and will result in significant operational cost savings.

[Download case study](#)

[Download case study](#)

CEA's High Performance Building newsletter is brought to you by:



With funding & support from:



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From: Paul <newsletter@bcruralhealth.org>

Sent: Thursday, February 15, 2024 7:52 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: February Mid-Month Update!

[View this email in your browser](#)



BCRHN

British Columbia
Rural Health Network

February Mid Month Update

Introducing our new Director!

We are delighted to have a new board member joining the Network. She brings incredible expertise to our discussions and has extensive experience with rural and remote living. Welcome, Lorraine!

Lorraine has lived in Fort Nelson for 34 years, raising her 2 children here and currently enjoying her 3 grandchildren. Lorraine has spent many years working in the field of community development focusing on supporting the children and families of the Northern Rockies.

As an adult learner, Lorraine completed an Associate Arts Degree, majoring in English, and holds a certificate in Management Skills. Additionally, she has completed training in the areas of Communication, Leadership Development, Facilitation and Conflict Resolution.

In addition to serving as a Northern Rockies Regional Councillor, from 2014 to present, Lorraine is the Chair of the Fort Nelson Community Literacy Society.



She has participated in several provincial committees, and most recently has become a board member of the BC Rural Health Network. Lorraine strongly believes that the unique experience of living in the Northern Rockies must be represented throughout the province.

Lorraine enjoys quilting and an active lifestyle including travelling, camping, walking, and kayaking.

Committed to the community, Lorraine looks forward to continued contributions to a supportive and prosperous community.

Upcoming Workshops with Self-Management BC

Self-Management BC offers FREE health programs to adults in BC living with one or more ongoing health conditions.

In-person and virtual workshops are scheduled on an ongoing basis throughout the year. Self-management BC's website to see the full workshop schedule.

Self-Management BC Workshops

Self-Management BC Workshops

Self-Management *British Columbia*



KNOWLEDGE + SKILLS + CONFIDENCE

put life back in your life

FREE Six-Session Workshops for Adults with Any Ongoing Health Conditions

- ✓ Learn techniques to better manage your health
- ✓ Set goals and problem solve
- ✓ Communicate more effectively with your family, friends, and health care team
- ✓ Deal with stress and difficult emotions
- ✓ Take action and live a healthier life

Family Members and Friends Welcome

REGISTRATION REQUIRED

ALSO AVAILABLE:

SELF-MANAGEMENT HEALTH COACH PROGRAM

FREE one-on-one phone support will help you get the most out of life!

Call 1-866-902-3767 or email smhcoach@uvic.ca
for more information

IN-PERSON WORKSHOPS

Chronic Pain

Thompson-Nicola Regional Library
693 Tranquille Road
Kamloops BC
March 4 to April 15
Mondays, 1:00pm to 3:30pm

*

Orchard Valley Counselling Services
102—347 Leon Avenue
Kelowna BC
March 13 to April 17
Wednesdays, 4:00pm to 6:30pm

*

Nelson Public Library
602 Stanley Street
Nelson BC
March 20 to April 24
Wednesdays, 1:00pm to 3:30pm



To register or for further information:

www.selfmanagementbc.ca

604-940-1273 (Lower Mainland)

1-866-902-3767 (Toll Free)

selfmgmt@uvic.ca

Connect with us:  @SelfManagementBC
 @SMPatUVic



Institute on Aging
& Lifelong Health



Thoughts of suicide? Mental Health Crisis? Call or text 9-8-8

Canada's new life-saving service provides support by phone or text to people in every province and territory across Canada, 24/7 and 365 days a year.

Suicide and crisis affect people of all ages and backgrounds. Please help spread the word.



Suicide Crisis Helpline
Ligne d'aide en cas de
crise de suicide



Survey: The Recruitment of Francophone Bilingual Talents

Calling all healthcare service providers and employers!

The Société de développement économique de la Colombie-Britannique (SDECB / Economic Development Society of BC) is a Francophone organization mandated to promote Francophone economic development across the province of BC. Their team is mandated by the IRCC to be in charge of providing employment services for local, BC employers by connecting Francophone immigrants to job opportunities at any time of the year, free of charge.

This survey is aimed at understanding your recruitment needs as a rural and/or individual healthcare service provider/organization in light of Francophone

employability. Your responses will allow the SDECB to better picture the feasibility of liaising their candidates with your vacancies so that you can hire bilingual/multilingual talents in your community. Moreover, your responses will serve as the basis for the SDECB's future efforts of searching for qualified candidates.

Please feel free to complete this short survey (about 10 minutes) and share it with other local service providers and employers in your community.

Please contact Ui Heang at uhur@sdecb.com with any questions you may have.



Recruitment of Francophone Bilingual Talents Survey

Recruitment of Francophone Bilingual Talents Survey

Collaboration Opportunity with the Umbrella Mobile Clinics

Umbrella Mobile Clinics provides in-person and virtual health services to Spanish-speaking migrant farmworkers and is exploring partnerships with rural physicians in the Interior BC to extend the reach of the Umbrella Mobile Clinic into their communities.



Umbrella Multicultural Health Co-op

If interested, please connect with the Program Coordinator, Shaina Schafers, as there may be an upcoming grant funding opportunity to support the work. She can be reached at: sschafers@umbrellacoop.ca or 778-512-0851

Learn about the supports and resources offered by Family Caregivers of BC

Family Caregivers of BC (FCBC) is a provincial, not-for-profit organization that proudly and compassionately supports over one million people in British Columbia who provide physical and/or emotional care to a family member, friend, or neighbour.

FCBC supports caregivers by providing access to information, education and support so that caregivers feel more confident and successful in their important role.

FCBC offers monthly virtual support groups for caregivers across BC. FCBC currently offers two virtual caregiver support group options:

1. **Adults Providing Elder Care: Virtual Support Group (closed group with 4 sessions):** This support group is tailored for adults taking care of elderly family members or friends. Participants find solace in sharing their experiences in a secure environment, exploring monthly topics on caregiving and coping strategies. This is a closed group with 4 sessions from 7:00 - 8:30 pm starting April 10th. To pre-register, please email: cgsupport@familycaregiversbc.ca
2. **Caregivers Connect: Virtual Support Group:** This group brings people together from across British Columbia who share a mutual experience of caregiving for a family member or friend. This support group is offered on the 2nd Thursday of each month from 2:00 - 3:30 pm. You can [register in advance here](#).

Family Caregivers of BC is proud to offer the virtual Powerhouse™ program that supports young caregivers. If you think you may be a young caregiver, or may know one, FCBC wants to hear from you! The program is led by a trained facilitator and will explore themes related to the experience of being a young caregiver.

This program is every Tuesday for four weeks starting on February 20, 2024 from 6:30 pm to 8:00 pm PT

To register, or [learn more about this program](#), please email our team at: youngcaregiverprogram@gmail.com



Read FCBC's E-News

Read FCBC's E-News

Explore FCBC's Website

Explore FCBC's Website



Family Caregivers of British Columbia

Discover March of Dimes Canada's Virtual Resources

March of Dimes Canada is a national charity committed to championing equity, empowering ability, and creating real change that will help the more than six million people living with disabilities across the country unlock the richness of their lives.

They serve, connect, and empower people living with disabilities to participate fully in life — on their own terms. March of Dimes Canada offers several virtual offerings and programs that are accessible to rural BC residents:

1. [Stroke Recovery Association of BC – in-person community-based and virtual programs](#)
2. [March of Dimes Canada virtual peer support programs](#)
3. [MODC virtual exercise & movement programs](#)
4. [MODC virtual Aphasia Peer Connect programs](#)
5. [MODC technology training and support programs](#)
6. [MODC virtual education programs for survivors of stroke and caregivers](#)
7. Their Skilling Up program gives people with disabilities the skills and self-confidence to be successful in careers requiring digital skills.
8. Find the March of Dimes Canada Disability Advocacy Network [here](#). It is a national network where folks can build the skills to advocate for themselves and

Speak out about the issues that matter to people with disabilities across Canada.



Travel Assistance with Kindness and Compassion!

Hope Air is doing more than many know to help people reach medical treatment and appointments in BC and across Canada. Their “no patient left behind” policy is inspiring and greatly needed by many rural residents in our province. Hope Air provides not only air travel where needed but also helps many with out-of-pocket costs associated with accessing the care they need. Hotels, meals and ground transportation are all aspects of service that Hope Air not only provides but coordinates for those in need. [Visit Hope Air!](#)

A graphic designed to look like a boarding pass. On the left, a vertical blue bar contains the text "BOARDING PASS" in white, uppercase letters. The main image shows a woman with blonde hair and glasses carrying a young boy with glasses in a blue and orange jacket. The "HOPE AIR" logo, featuring a white cloud with an airplane icon, is overlaid on the bottom left. On the right, a dark blue vertical bar contains white text detailing passenger information.

Passenger:	Atticus, 5 years old
Reason for travel:	Battling neuromuscular disease
Travel route:	Kelowna to Vancouver
Started travelling with Hope Air:	2022
Number of trips:	5 lifetime trips

BOARDING PASS

Hope Air's commitment is to ensure that no patient in need is left behind when it comes to accessing vital medical appointments.

We achieve this by offering four core programs to assist patients and their escorts with free Airline Travel, Hotel Accommodations, Meal Vouchers and Ground Transportation.

We only have two main criteria for assessing applications for the travel request:

- ✔ Confirmed medical appointment covered under the provincial health plan and supporting documentation
- ✔ You are in financial need to cover the cost of travel to medical appointments far from home



Learn more at:
hopeair.ca



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From: Heritage BC <info@heritagebc.ca>
Sent: Wednesday, February 7, 2024 11:00 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Heritage Legacy Fund intake launches soon!

[View this email in your browser](#)



2024 HERITAGE Legacy Fund OF BRITISH COLUMBIA



Heritage Legacy Fund Intake Launches Soon!

Eligibility checks for the [2024 Heritage Legacy Fund](#) are now available. Contact [Imogen Goldie](#), Heritage Planner and Grants Administrator to verify your project's eligibility before **Friday April 12th**.

In preparation of the **intake opening on March 8th**, we've created a comprehensive step-by-step guide to help you get started.

Follow these steps below:

Step 1: Don't forget these Key Dates!



Intake Opens
March 8, 2024 at 9:00AM (pst)

Intake Closes
April 26, 2024 at 5:00PM (pst)

*You must contact us to check the
eligibility of your project before*
April 12, 2024

Step 2: Familiarize yourself with HLF



The Heritage Legacy Fund (HLF) was established in 2003 through an initial gift of \$5 million from the Province of British Columbia. The fund is held by the Vancouver Foundation and administered by trusted advisors Heritage BC to provide community support, educational resources and grants for heritage projects throughout British Columbia. An additional provincial investment of \$5 million in 2022 represented a significant increase to the Heritage Legacy Fund and will allow for the continued development of BC's heritage sector. Heritage BC is committed to ongoing advocacy to grow this fund to better meet the needs of BC's tangible and intangible heritage.

In part because of the generous contribution from the Province, Heritage BC is excited to offer larger contribution in our Heritage Conservation (up to \$50,000) and our Heritage Planning (up to \$5,000) streams!

Step 3: Read the Guidelines



Ensure you read and review this year's [guidelines](#) on our website. This will provide you with all the key information you need to ensure your project is eligible.

Step 4: Find the Funding Stream that best suits your Project



Heritage Conservation Program

Funding up to **\$50,000** for the preservation, rehabilitation, and restoration of built heritage resources.

Download the [Conservation pre-application worksheet.](#)



Heritage Planning Program

Funding up to **\$10,000** for the research, documentation, presentation, and publication of information about heritage and heritage resources.

Download the [Planning pre-application worksheet.](#)



Heritage Awareness Program

Funding up to **\$5,000** for the creation of planning documents to assist with heritage conservation.

Download the [Awareness pre-application worksheet.](#)

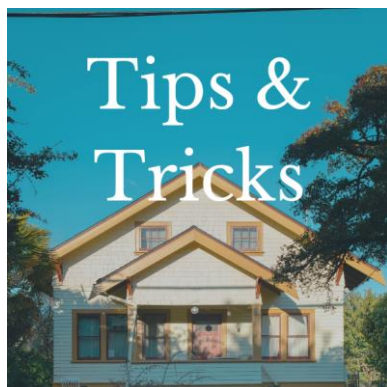


Indigenous Partnership Program

Funding up to **\$7,500** for initiatives to further reconciliation with Indigenous Peoples through collaboration.

Download the [Indigenous Partnership pre-application worksheet.](#)

Step 5: Review our Tips & Tricks!



There are many elements that go into an effective grant application and that will help shape and scope potential projects. Heritage BC has many resources to support this process. As the fund is always oversubscribed, please take advantage of these tools to give your application the greatest chance of success.

- [Grant Writing](#)
 - [Heritage Policy & Legislation](#)
 - [Heritage Value: Economic](#)
 - [Heritage Value: Social](#)
 - [Reconciliation](#)
 - [Standards and Guidelines for the Conservation of Historic Places](#)
-

Step 6: Renew or Become a Heritage BC Member



Only Group, Corporate, & Government Heritage BC Members qualify for the Heritage Legacy Fund. But, don't worry we've kept our membership prices affordable, with annual Group rates at \$75.00.

On top of gaining access to HLF, Heritage BC Members receive many benefits with us, like free access to all of our webinars-on-demand. [Renew or Join online!](#)

Unsure if you're an active, current member? [Contact us here.](#)

Almost Ready!

Step 7: How to Submit

To submit an application, you must contact us to verify your projects eligibility before April 12, 2024. An access code will then be provided for the online application form once it opens. Please contact **Imogen Goldie, Heritage Planner and Grants Administrator**, at igoldie@heritagebc.ca

[Contact Us](#)

[Contact Us](#)

One Last Thing! Has your Organization Previously Received HLF Funding?



Are you a past Heritage Legacy Fund grant recipient?

We would love to see and hear about your completed (or in-progress updates) on your project. Please **submit images and any updates**, or tag us in them on social media [@HeritageBCanada](#) so that we can share them online.

[Submit Here](#)

[Submit Here](#)

Connect with us on Social Media!



BECOME A MEMBER

Heritage BC is your provincial service organization supporting heritage conservation across British Columbia through education, training and skills development, capacity building in heritage planning and funding through the Heritage Legacy Fund.

Support your provincial heritage organization by becoming a member today. Membership fees start as low as \$35. [Become a member today!](#)

Statement of Acknowledgement

As an organization of provincial scope, Heritage BC recognizes that its members, and the local history and heritage they seek to preserve, occupy the lands and territories of B.C.'s Indigenous peoples. Heritage BC asks its members and all people to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage. [Learn more about whose land you live on.](#)

Heritage BC



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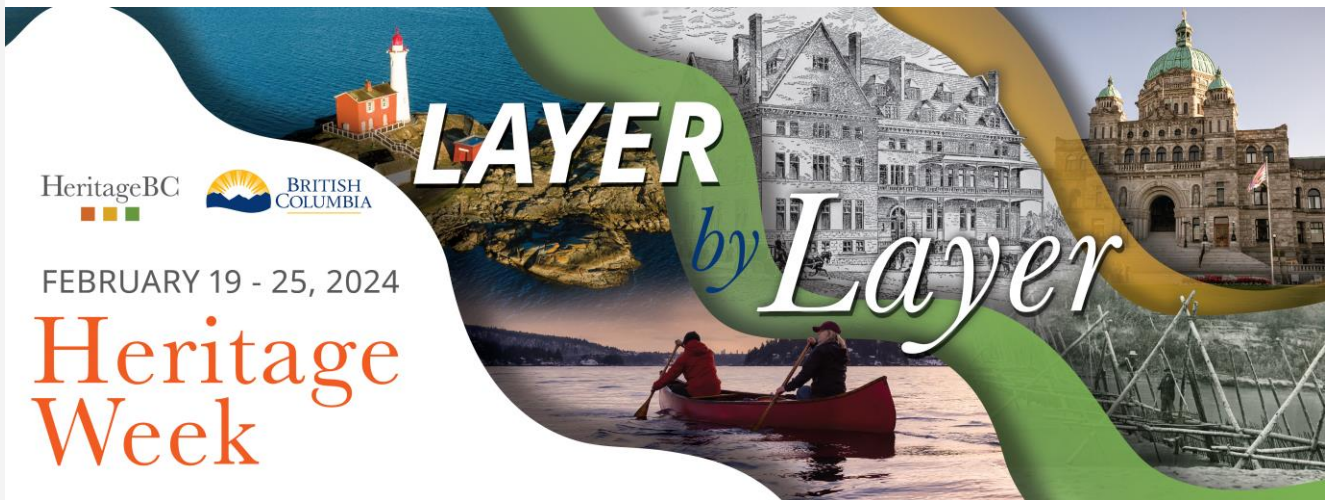
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From: Heritage BC <info@heritagebc.ca>
Sent: Wednesday, February 14, 2024 11:15 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: The Heritage BC Update

[View this email in your browser](#)

The Heritage BC UPDATE



Heritage Week is just around the corner! From **February 19th to 25th**, we're inviting culture and heritage organizations across the province to host events in their communities to celebrate our rich heritage. Join us in attending these events, spreading awareness about Heritage Week on social media using our promotional tools & resources, and encouraging municipalities in BC to issue proclamations formalizing the week's importance. Heritage represents the layering of stories that define our communities' past, present, and future. This year's theme, **Heritage Week: Layer by Layer**, encourages us to delve deeper into our province's history, exploring its many layers and stories. Take this opportunity to discover something new about the layers that make BC unique.

[Participate in Heritage Week](#)

[Participate in Heritage Week](#)

2024
annual
heritage
conference

PRIORITIZING
PEOPLE

Conference Field Trips

Now Available to Book!

Exciting news! Registration for conference field trips is now open! Join us in Nelson, BC from May 1st to 3rd for an unforgettable experience exploring the Central Kootenay region. On May 1st, we're offering three captivating field trips that showcase the diverse heritage of Nelson and its surroundings. Don't miss this opportunity to delve into the unique history and culture of the area. Pre-registration is required for every field trip.

Early Bird registration for the conference is still available! Secure your spot before prices increase when we switch to regular registration on March 1st. Don't miss out on this chance to immerse yourself in the beauty and heritage of the Central Kootenay region! [Register Today!](#)



Silvery Slokan Bus Tour

On this full day field trip join local historian, Greg Nesteroff, on a tour of significant heritage sites around the Central Kootenays. Including stops at the Nikkei Internment Memorial Centre, the SS Moyie, Ainsworth, and more. Learn about the communities and heritage that makes this region unique. **Lunch included. \$59.00**



Columbia Waterways Bus Tour

Sponsored by the Columbia Power Corporation. This half day tour will visit sites along the Columbia River into Castlegar. Join to learn about the impact of dams on the various communities who call the impacted land home. Stops include, Brilliant Dam, Slokan Pools, and the Doukhobor Suspension Bridge. **Light snacks will be served. \$25.00**



Cottonwood Falls Garden Walking Tour

Take part in a tour of a significant park, in both Nelson's past and present. Follow a guide from the Izushi Friendship Society, who support the stewardship of the park, and through your visit learn about the layers of community history that the park reveals. **Free.**

Register For a Field Trip Today!

Register For a Field Trip Today!

Sponsor Spotlight: Nelson and Kootenay Lake Tourism



Two mountain ranges, six unique communities, endless ways to plan your trip. From escaping the confines of your daily routine with an experience you just can't get back home, to immersing yourself in your very own interpretation of "Kootenay time", let our place become your canvas while your pace shapes your journey.

Learn more at [Nelson and Kootenay Lake Tourism](#).

Thank you to all of our 2024 conference sponsors



Heritage Branch

City of Nelson



our reflections. our connections.

Interested in Sponsoring? [Contact us](#) or [view sponsor opportunities available](#).

2024 Heritage Legacy Fund



[Heritage Legacy Fund](#) eligibility checks are now open. The 2024 intake period for the **Heritage Legacy Fund opens on March 8, 2024**. Programs include Heritage Conservation, Heritage Awareness, Heritage Planning, and Indigenous Partnership. Contact Imogen Goldie at igoldie@heritagebc.ca to verify project eligibility by April 12th. Application deadline is April 26th. Read the [2024 guidelines](#) and determine if your project fits with the scope of the Heritage Legacy Fund.

Additional Funding Opportunities

- Province of BC's Ministry of Tourism, Arts, Culture and Sport [Fairs, Festivals and Events Fund](#). The fund will provide up to \$15 million in one-time grants. Applications will be accepted until February 25, 2024 at 11:59 pm (pst).
- [First Peoples' Cultural Council Heritage Programs](#) are now open. These programs are designed to support First Nations communities and First Nations-led organizations in BC with the resources needed to protect our heritage, now and into the future. Programs include their Braided Knowledge Grant, Heritage Stewardship Program, and Heritage Infrastructure Program.
- [City of Vancouver's Heritage Incentive Program \(HIP\)](#) Expression of Interest is now open until June 29, 2024. HIP provides grants up to a maximum of \$4-million for heritage conservation and seismic upgrades of a heritage building.
- [BC Tourism Climate Resiliency Initiative - Micro-Grants to Support Sustainability and Climate Adaptation Plan Implementation](#). Businesses and non-profit organizations that

provide tourism experiences within BC are eligible to receive funding of up to \$15,000 to implement a project or obtain sustainability certification. Application deadline is March 8, 2024.

- [Vancouver Heritage Foundation's Heritage Conservation Grants](#). The program provides funding opportunities for Planning Project Grants and Conservation Project Grants. Deadline to apply is February 20, 2024.

Advocacy for the BC Arts, Culture and Heritage Sector Webinar



Join the BC Coalition of Arts, Culture, and Heritage on **February 15th from 12:00pm - 1:00pm (pst)** to learn about a new sector-wide government relations initiative that hopes to advocate for a brighter, more sustainable future for the arts.

The BC Coalition of Arts, Culture, and Heritage seeks to bring together many voices to speak a shared message of transformational change and better funding for arts and culture.

During this free, online webinar you'll get a chance to meet the members of the Coalition's Steering Committee, learn about our work to date, and join us in advocating for change! [Register Online](#).

Heritage Vancouver Society: Film Discussion of Charlotte's Castle

Join the [Heritage Vancouver Society](#) Feb 22, 7:00pm - 8:30pm (pst) for their next Reading Room event, an online film discussion of "Charlotte's Castle," a documentary by Jamie Kastner. The discussion will be focused on different topics the film raises, such as the housing crises and renovictions, attachment to architecture and history, the use of heritage to market real estate and upscale neighbourhoods, and the tensions that arise when different people have different attachments to the building. The event is Free. Limited spots available; [RSVP online](#).

Check out these articles, blogs, & resources we find interesting!



The Tye - [BC Apologizes to Doukhobors for 'a Shameful Part of Our History'](#)

Canadian Museums Association Muse Magazine Online - [The Decolonization of Museum Education](#)

National Trust for Canada - [It's Time for a Heritage Tourism Reset](#)

Connect with us on social media 



BECOME A MEMBER

Heritage BC is a member-based non-profit organization that supports the heritage sector across British Columbia through education, training and skills development, capacity building in heritage planning and funding through the Heritage Legacy Fund.

A strong membership is vital to our work. Support Heritage BC by becoming a member today. Membership fees start as low as \$35.

[Become a member today!](#)

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Heritage BC



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Four Pillars

EMERGENCY MANAGEMENT RESOURCES
FOR COMMUNITIES



Ministry of
Emergency Management
and Climate Readiness

[View online](#)

Ministry news

- [EmergencyInfoBC](#) has a new website, with enhanced accessibility and mobile optimization features for sharing real-time, verified emergency information during emergencies.
- The Province is opening the door for more wildland firefighters with in-depth knowledge of local terrain to [join the BC Wildfire Service](#). Applications will be open until the end of March.
- Over [200 volunteer fire departments](#) will be receiving grants from the Province through the [Community Preparedness Fund](#) for more than 120 new training and equipment projects to keep people, property and infrastructure safe.
- Communities across B.C. will receive funding through the [Community Preparedness Fund](#) to [improve cultural safety](#) in local emergency management, helping ensure First Nations, Métis and Inuit people are treated with inclusivity and respect during emergencies.

- Two grants from the Province for the [First Nations Emergency Services Society](#) will help support emergency management and land stewardship, as well as disaster-and climate-risk resilience in communities throughout B.C.



Extreme weather support for farmers

B.C. farmers and ranchers can apply to receive assistance to safeguard their farms and animals through the [Extreme Weather Preparedness for Agriculture Program \(EWP\)](#).

Applications are now being accepted for projects aimed at preparing farms for wildfires, flooding, and extreme heat. Funding will be distributed on a first-come, first-served basis.



Plan now to host a high ground hike

[High ground hikes](#) are coastal community events held during Tsunami Awareness Week (April 14-20). Hosting a hike is a fun and engaging way to educate residents and visitors about tsunami risk and proper response.

Do you want to host a high ground hike in your community and need help getting started? The PreparedBC team is here to help! Email us at PreparedBC@gov.bc.ca.



Wildfire Summit focuses on recovery

Registration is now open for the [2024 Wildfire Resiliency and Training Summit](#) in Prince George from April 20-24.

More than 600 firefighting professionals, FireSmart experts, Indigenous and municipal community leaders will gather to

discuss how to recover and rebuild from an unprecedented wildfire season.

Funding to assist [local governments](#) and [First Nations](#) is available.



Declaring a State of Local Emergency

Communities must be prepared to declare a state of local emergency (SOLE) when the times comes. A [new guide and templates](#) have been developed reflecting the Emergency and Disaster Management Act requirements and are available to help with the process.

A [new overview of powers available \(PDF,386 KB\)](#) under the Act during emergency response and recovery is also available.



Indigenous Climate Resilience Forum

Connect with us

Opportunities to connect with staff directly at in-person or virtual events

Thursday, February 22 – Saturday, February 24 | virtual EMCR workshop | Friday, February 23 | 1 pm - 3:45 pm
[Register here](#)

Gathering Our Voices

Tuesday, March 19 – Friday, March 22 | Victoria
EMCR will be hosting workshops
Visit us at the EMCR booth
[Register to attend](#)

Disaster and climate risk and resilience

First Nations' drop-in sessions:
Tuesday, February 13 | 10 am – 11 am
Thursday, February 29 | 1 pm – 2 pm

To register: email climatereadybc@gov.bc.ca

For emergency
management
support

Contact your regional office

Call 1-800-663-3456 to report a provincial emergency



Upcoming Community Emergency Preparedness Fund application deadlines

February 23

Emergency Operations Centres Equipment & Training

March 28

Disaster Risk Reduction - Climate Adaptation

April 26

Public Notifications and Evacuation Route Planning

Important Note

[New online application process](#) now in place for all UBCM-administered grants

If you have received this by way of forward, **subscribe here.**

Contact us if there is something you would like to see included in this newsletter.

We acknowledge with respect that Emergency Management and Climate Readiness operates throughout British Columbia on the traditional territories of Indigenous Peoples. We invite you to learn which territories you work/live on and how to respectfully acknowledge the land.

SHARE THIS EMAIL & FOLLOW US



[Unsubscribe from future communications](#)

From: LCRB Cannabis Regulation and Policy LCRB:EX <cannabisregs@gov.bc.ca>

Sent: Wednesday, February 14, 2024 2:08 PM

Subject: Bulletin 24-01: Promoting cannabis-friendly spaces and consuming cannabis on public patios

Hello,

This email is to inform you of changes to the rules for promoting places to consume cannabis and to spend time after consuming cannabis, including public patios.

You can read about the change in [Bulletin 24-01: Promoting cannabis-friendly spaces and consuming cannabis on public patios](#).

Liquor and cannabis bulletins are sent to local government, Indigenous nation, and police partners.

If you have questions about the policy, why you are receiving this information, or to update your communications preferences, please contact CannabisRegs@gov.bc.ca.

Sincerely,

Cannabis Policy and Communications
Liquor and Cannabis Regulation Branch
www.gov.bc.ca/lcrb

**VILLAGE OF KASLO
BYLAW NO. 1301, 2024**

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1300, 2023

WHEREAS the *Community Charter* provides that Council may, by bylaw, impose a fee payable in respect to all or part of a service or product of the municipality;

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as “Fees and Charges Amendment Bylaw No. 1301, 2024”.
2. The Village of Kaslo Fees and Charges Bylaw No. 1300, 2023 is hereby amended as follows:
 - a) SCHEDULE C (Business Licences) of that bylaw is replaced by SCHEDULE A attached to this bylaw.
3. This bylaw shall take effect upon adoption.

READ A FIRST TIME this ____ day of _____, 2024.

READ A SECOND TIME this ____ day of _____, 2024.

READ A THIRD TIME this ____ day of _____, 2024.

RECONSIDERED AND ADOPTED this ____ day of _____, 2024.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of “Fees and Charges Amendment Bylaw No. 1301, 2024”

CORPORATE OFFICER

FEE CATEGORY: Annual Business Licences	
Item	Fee
Licence Transfer or Change	10% of licence fee, minimum \$15
Third Party Vending Machine	\$20
Non-Profit Organization doing business	\$20
Home Based Business	\$60
Short-term Rental Accommodation	\$60 per rentable bedroom
Cannabis Related Business	\$750
Regulated Trades & Professions	\$125
All Other Businesses – Resident	\$75
All Other Businesses – Non-Resident	\$100
Inter-Community Business Licence (ICBL)	\$100

FEE CATEGORY: Temporary Business Licences	
Item	Fee
Community Event	\$15 per event
Vendors at Community Event or Trade Show	\$10 per vendor per day
Outdoor Market	\$200 per season
Mobile Vendor	\$200 per season \$25 per day

FEE CATEGORY: Annual Business Licences	
Item	Fee
Licence Transfer or Change	10% of licence fee, minimum \$15
Third Party Vending Machine	\$20
Home Based Business	\$60
Short-term Rental Accommodation	\$60 per rentable bedroom
Regulated Trades and Professions	\$125
Cannabis Related Business	\$750
Liquor or Cannabis Retail Application	\$1,750
All Other Businesses - Resident	\$75
All Other Businesses - Non-Resident	\$100
Inter-Community Business Licence (ICBL)	\$100

FEE CATEGORY: Temporary Business Licences	
Item	Fee
Community Event	\$15 per day
Vendors at Community Event or Trade Show	\$10 per vendor/day
Outdoor Market	\$200 per season
	\$200 per season
Mobile Vendor	\$25 per day



Request for Decision: PLANNING

PREPARED BY: Ian Dunlop, Planning Consultant

DATE: February 20, 2024

SUBJECT: DVP 2023-15 – 336 B Ave (PID 029-612-594, Folio 533.00132.000)

PURPOSE: To reconsider an application requesting a **Development Variance Permit** to reduce parking and setback requirements at Kaslo Community Services to accommodate a proposed office addition to add a residential unit.

RECOMMENDATION: That Council approve Development Variance Permit application DVP 2023-15 to vary the requirements of Land Use Bylaw #1130 as follows:

- 1) To reduce the easterly side yard setback from 4.5 metres to 1.6 metres for the proposed addition.
- 2) To reduce the number of required off-street parking spaces for the office and residential use from 7 to 3.

AND FURTHER, that the Development Variance permit be issued subject to the Kaslo Community Services entering into an agreement with the Village to pave and maintain that portion of the boulevard on B Avenue in front of their property for angled parking with a signed restriction that overnight parking be prohibited.

BACKGROUND:

The applicant, Cover Architecture on behalf of Kaslo Community Services, would like to expand their existing building to accommodate expanded office space and add a residential unit for transient accommodation.

Kaslo Community Services provides important support and programs for residents of Kaslo and North Kootenay Lake. Their current facility is too small to accommodate the services they provide. Our community also lacks residential accommodation for individuals or families that need transient accommodation. The existing facility is a converted house on a 75' x 110' (766 m²) lot. The building is connected to municipal water and sewer.

Under Kaslo's Land Use Bylaw #1130 as amended, the property is zoned C-2 – Central Business District, which allows a range of different uses along with residential subject to the RM-1 – Multiple Residential zone regulations, and transient accommodation subject to the C-1 – Waterfront Commercial regulations. The property was rezoned from C-4 – Office Commercial to C-2 in 2018. The properties on either side are zoned R-1 – Single and Two-Family Residential.

Staff met with the applicant on October 4, 2022, to discuss possible expansion and functionality improvements of the Community Services building. To better serve the community, the society needs to add approximately 1,000 square feet of space to the building for offices, waiting area, therapy, accessible washroom, and a meeting room. They also wanted to provide an emergency overnight space that could accommodate a family. The need for variances to setbacks and parking requirements of Bylaw 1130 was recognized.

Council passed a resolution to approve the DVP application at the council meeting on 2023.12.12. After the meeting, it was recognized that an error was made and correspondence from a neighbour was not included in council's package. The neighbour indicated that they did not support the application and had no opportunity to discuss with the applicant. At the next council meeting, a motion was passed to RECONSIDER the matter at a future meeting. Council requested that Village staff assist in facilitating discussion between the two parties to determine if they could come to agreement.

Discussion:

The proposed development meets the objectives and policies of the Official Community Plan (OCP). The OCP objectives for the Core Commercial area include allowing residences to be located above and to the rear of commercial and office uses. The land use zoning regulations are explained in detail below.

C-2 Zoning Regulations:

Minimum Front Setback from property line	0.0 m
Minimum Side Setback from property line	4.5 m next to a residential zone
Minimum Rear Setback from property line	4.5 m
Maximum Building Height	12.0 m

The existing front setback of the building will be maintained. The easterly side setback will be reduced from 4.5 metres to 1.66 metres for the proposed addition. The rear setback will be reduced to 4.5 metres. An exit staircase will project approximately 2 metres into the rear setback, whereas a projection of 0.6 metres into a setback is allowed (projections include things like overhangs, eaves, stairs and railings attached to the principal building). The height of the proposed addition is 7.1 m, and the second storey will be limited to the residential unit.

Except for the side yard setback reduction from 4.5 m to 1.6 m and parking, the proposed development meets the requirements of Land Use Bylaw 1130.

Parking:

The office use requires 1 parking space per 46 m² of floor space. The total floor space of the ground floor is 272 m², therefore six (6) parking spaces are required. The residential unit requires one (1) parking space, for a total of seven (7). There will be 3 parking spaces provided on the rear of the property, one of which will be accessible. The applicant proposes to pave the boulevard in front of the property along B Avenue to provide 4 on-street parking spaces. A variance is therefore required to reduce the number of parking spaces provided on the property to three (3), as the on-street parking spaces cannot be included.

Bylaw 1228, Payment in Lieu of Parking, requires a payment of \$5,000 in lieu of each off-street parking space that cannot be provided. By varying the parking requirement of Bylaw 1130, the applicant will not be required to pay the payment-in-lieu fee. The paving of the boulevard is a desirable improvement to ensure that there is reliable parking available for the use but there should be a restriction on overnight parking to ensure that the street can be cleared of snow. The property owner is responsible for clearing snow from the parking spots. Council approval for the applicant to pave and maintain the boulevard and install signage is required. However, exclusive use of public on-street parking spaces is not granted.

Public Input:

As noted above, the matter was reconsidered after it was recognized that correspondence from a neighbouring property was not included in council's material when initially considering the application. Subsequent to the reconsideration, the neighbouring properties were encouraged to speak with each other.

The written public input received is attached to this report.

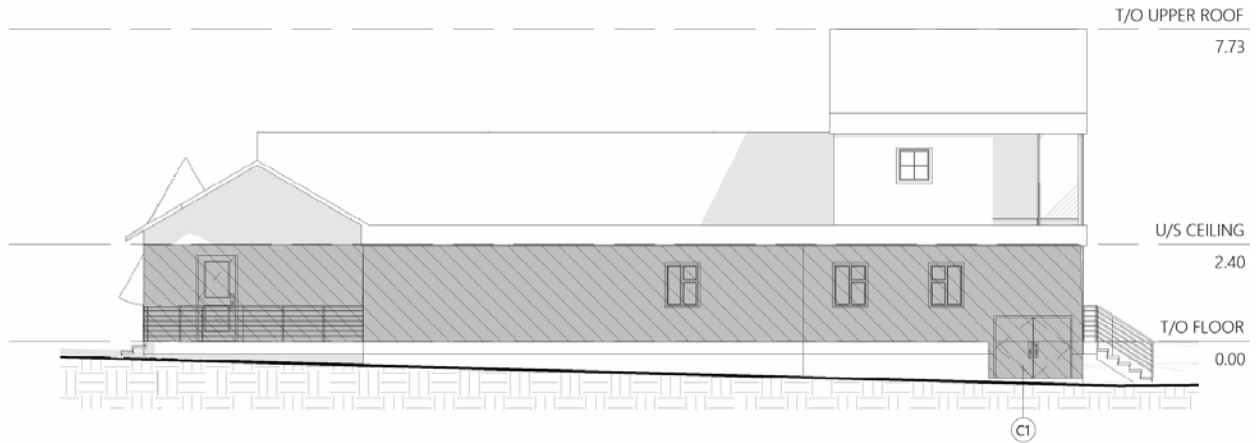
Objection was received relating to potential slope stability and potential negative effects on the views from the neighbouring property to the east (330 B Ave). The slope near the rear of the property is approximately 2.7m (8.5') high (see photo, below).



Section 15.2.6 of the OCP allows for consideration of a geotechnical report where a potential erosion hazard could pose a risk for life-safety or significant property damage. The properties, both 336 and 330 B Ave, are not within an identified slope hazard area (see OCP Map A.2). The terrain assessment (see OCP Map A.3) indicates class 1 and 4 soil types, which are fluvial and glaciofluvial, with a hazard rating of "none". There is no basis for a geotechnical report to be required at the development variance permit stage, but Council has the discretion to request one. Further consideration for a geotechnical report may be considered at the building permit stage by the Building Official when sufficient engineering and design considerations are required. A building permit is required for construction or modification of retaining walls above a certain height. Nevertheless, it is the onus and liability of Kaslo Community Services and their contractors to ensure that no damage occurs on neighbouring properties during construction. Kaslo Community Services is encouraged to continue dialogue with their neighbour regarding their concerns for slope stability, the retaining wall and tree retention and construction access, if needed, as these are private matters between the parties.

Regarding the building height, plans indicate a height of 7.73 metres to the roof peak of the second storey residential unit, which is located to the rear of the property (see East Elevation drawing, below). The front of the development will be single storey and set further back from the street than several of the other residences on this stretch of B Ave. The property is zoned C-2, which allows a variety of

commercial and residential uses. The property was rezoned years ago to allow the office use for Kaslo Community Services. Under the previous R-1 zoning, a single or two-family dwelling could be constructed within 1.5 metres of the side property line with a maximum height of 10.0 metres. The maximum height permitted in the C-2 zone is 12 metres.



5 EAST ELEVATION UNPROTECTED OPENINGS

Although the easterly side setback of the proposed addition is 1.66 metres (5'5") from the property line, this setback is for the ground floor only. According to the plans provided, the second storey exterior wall of the residential unit will be stepped back a further 0.89 metres, for a second storey setback of 2.55 metres (8'5") – see South Elevation drawing (view from rear lane), below. Council may approve a variance with different setbacks for the first and second storeys, to ensure that a greater setback for the second storey is maintained.

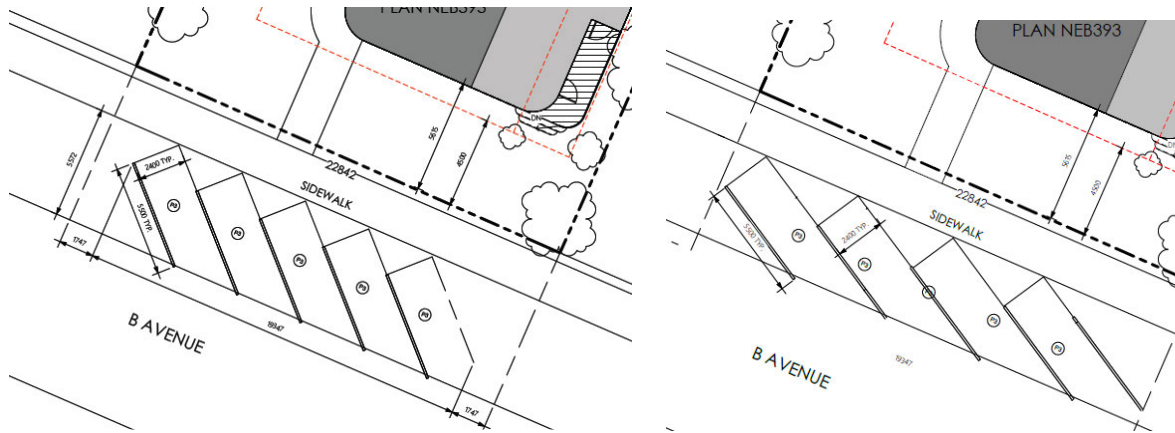


2 SOUTH ELEVATION UNPROTECTED OPENINGS

1:100

There has also been objection due to the nature of the development and a desire to keep the neighbourhood as a "single family" feel however, the zoning for this property is Core Commercial and as noted above, the development is in accordance with the OCP. The neighbouring properties are zoned Residential, with varying heights and setbacks from the street.

The parking on B Avenue should be adjusted so that the angle of the parking is at 30 degrees instead of 45 degrees. The current practice is parking at a 45-degree angle, which puts the rear end of large vehicles into the travelled portion of the street and the front end impeding the sidewalk. A large pickup truck was observed parked in front of the property with the rear end jutting out almost to the middle of the road. This poses a traffic hazard. The situation can be improved by changing the angle of the parking to 30 degrees. There is also an error on the drawing provided that shows the parking, which indicates about 5.5 metres from the sidewalk to the edge of B Ave pavement. This actual distance is about 4.5 metres. The 30-degree configuration reduces the number of spaces to 4. Once the boulevard in front of Kaslo Community Services is paved, lines delineating the parking at 30-degree angles must be painted along with appropriate signage at the expense of the applicant. The diagrams, below, show the drawing provided by the applicant showing the 45-degree spaces and a modified plan with 30-degree spaces. Approval of the variances should be conditional on paving, signage and maintenance agreement with the Village.



Proposed (left) and recommended (right) boulevard parking configurations.

Conclusion

The proposed variances are within the intent of the Official Plan and Land Use Bylaw 1130 and are desirable for the community to ensure that programs and services can be effectively delivered by Kaslo Community Services. The proposed residential accommodation will also fill an urgent need in the community and is appropriately located in a predominantly residential area.

A. Attachments:

- DVP2023-15 Application Package
- Pages from Land Use Bylaw 1130 pertaining to parking and C-2 requirements.

CAO Approval:

From: [Rod Dunnett](#)
To: [Catherine Allaway](#)
Subject: Community Services Variance
Date: February 1, 2024 10:53:55 AM

Hi Catherine and Council,

As the agenda package for the next Council meeting is not uploaded until Friday, but the deadline for correspondence is today, I am unsure if the Community Services variance application will come before Council again at the upcoming meeting. Will the variance be on the agenda?

I am asking for more time before the variance is reconsidered. I have asked Community Services to measure out and mark the edge of their proposed building extension and that has not been done yet. Once that is done we will have a clearer idea of the impact of this possible expansion.

In an exchange of emails their architect stated that our view of Buchanan's ridge line would not be affected. However, the proposed two story addition (peaked roof or flat roof) will completely block that view and I attach a photo showing that.

In our email exchange I have suggested other options for Community Services to expand. So far, they have rejected those options.

With the new Kaslo Library plan, I suggested that Community Services collaborate with the Library and build a suite of offices above the Library. After all, both organizations will be trying to tap into similar funding sources. Community Services main objection to that idea is lack of privacy. That does not appear to be an issue with the Nelson mental health offices.

I have also suggested that they build reception to the front of their building, then extend out on both sides to the 4.5m. This would give them the required square footage and be far less obtrusive to our property.

Because of the small amount of time I had to respond to Council about the variance, I did not have chance to talk to owners of adjacent properties. I have now spoken with one owner who also has some concerns regarding the proposed expansion.

Sincerely,
Rod Dunnett



[Sent from Yahoo Mail for iPhone](#)

From: [Rod Dunnett](#)
To: [Catherine Allaway](#)
Subject: Variance
Date: February 1, 2024 12:11:17 PM

Hi Catherine,
Here is the photo I was going to attach to my previous email.
Thanks
Rod



[Sent from Yahoo Mail for iPhone](#)

From: [Patrick Steiner](#)
To: [Catherine Allaway](#)
Subject: Kaslo Community Services DVP application
Date: February 2, 2024 3:33:38 PM
Attachments: [Outlook-0sdzsqb3.png](#)

Hello Catherine;

KCS has been communicating via email with Rod Dunnett back and forth over the past few weeks and have had one brief face to face meeting. At this point we have received his family's detailed objections and grievances about our building expansion plans and we have replied with suggestions on ways that we can mitigate the impact of our proposed expansion on them. We have suggested having an engineer advise us on the best method to ensure slope stability along our shared property line, we've suggested we would build a retaining wall, build a privacy fence, and receive their suggestions for exterior building materials that are aesthetically appealing.

However, the discussion has led us to realize that nothing short of completely redoing our building plans and not asking for this variance will be satisfactory to them. As an organization we have spent close to 1.5 years and considerable expense developing our building expansion plans and have considered the impacts on both of our neighbours and have taken them into account as best we could while still meeting the needs of our organization's growth.

For this reason I would like to ask you to proceed with resubmitting our variance application at the next Kaslo Village Council Meeting.

Please let me know if there is anything else I need to provide.

Thank you,

Patrick

Patrick Steiner

Co-Executive Director - Food Security, Seniors, Community Engagement

Availability: Monday to Friday from 9am – 5pm

Preferred Pronouns: He, Him, His

Phone: Mon-Thurs. 250 353 7691 x. 401 / Fridays 250-353- 7120

Kaslo Community Services
(formerly North Kootenay Lake Community Services)

From: [Patrick Steiner](#)
To: [Catherine Allaway](#)
Subject: One additon to our request
Date: February 2, 2024 3:50:59 PM
Attachments: [Outlook-cmbmvlt.png](#)

Hi Catherine;

For what it's worth, I forgot to mention that I have expressed to Mr. Dunnett that we are available and open to continuing discussion with him regarding our proposed building expansion. We plan to consult with him regarding the building of a retaining wall and fence along our shared property line, and are available to him in person or via phone, email, etc. I know that our plans will take a long time to complete and we hope to retain a good working relationship with him.

Patrick

Patrick Steiner

Co-Executive Director - Food Security, Seniors, Community Engagement

Availability: Monday to Friday from 9am – 5pm

Preferred Pronouns: He, Him, His

Phone: Mon-Thurs. 250 353 7691 x. 401 / Fridays 250-353- 7120



Kaslo Community Services

(formerly North Kootenay Lake Community Services)

336 'B' Avenue

Box 546 Kaslo V0G 1M0

Phone: 250 353 7691

Fax: 250 353 7694

Web: www.nklcss.org

Serving the communities of North and Central Kootenay Lake and the Lardeau Valley

Kaslo Community Services works on the stolen territories of the Ktunaxa, Sinixt and Syilx nations. We acknowledge the impacts of colonization, both past and present, and we seek to deliver our services in a manner that honours the land and the Indigenous peoples living here today.

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From: [Mayor Hewat](#)
To: [Linda Tynan \(CAO Kaslo\)](#); [Catherine Allaway](#)
Subject: Fw: Variance and Community Service complex
Date: February 5, 2024 7:57:53 PM

Good evening

As you can see, all of council received this email earlier this evening. At this point, no members of council have responded to Linda and I thought that you might want to see it.

Thanks,
Suzan

Suzan Hewat

Mayor Village of Kaslo

RDCK Board Director

WKBRHD Chair

Village of Kaslo Office

413 Fourth Street, PO Box 576, Kaslo, BC V0G 1M0

Phone: (250) 353-2311 **Cell:** (250) 505-3024

Kaslo Website: www.kaslo.ca

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From: Linda Ullo Lynch <lindaullo@gmail.com>

Sent: Monday, February 5, 2024 5:17 PM

To: Mayor Hewat <mayor@kaslo.ca>; Erika Bird <bird@kaslo.ca>; Matthew Brown <brown@kaslo.ca>; Rob Lang <lang@kaslo.ca>; Molly Leathwood <leathwood@kaslo.ca>

Cc: rod dunnett [REDACTED]

Subject: Variance and Community Service complex

Dear Mayor Suzan Hewat and Council,

I am presently out of the country and have recently become aware of the large scale building addition which is planned for North Kootenay Lake Community Services. Community Services is directly across the street from my home at 339 B Ave.

I received notification of a variance request in December. December was very busy for me. I didn't have time to go online and check out any plans regarding that variance.

I do know that I felt at the time that it didn't seem to directly effect me, although I was

concerned for my neighbours, Rod Dunnett and Tracy Wallace, whom it would directly impact. I was also assuming that the renovations which I thought would be minor would be in keeping with the flavour of our lovely little residential street... that our street would still retain the single family dwelling appearance.... that it would keep to the character of the existing building, which looks like a family home and not look in any way industrial or business like.

I have now learned that the variance is to allow for the building of a million dollar two storey complex which includes an apartment! That was not stated in the variance letter that went around. Had I known that initially, I would have taken time out of that busy December and objected strenuously.

I feel a project of this scope deserves more publicity and input, such as was given to the new Library, the fence around Barron Fly and Tackle and the little park by City Hall. I would want to be looking in depth at the plans and the aesthetics. I would be asking if the reno is in keeping with the little existing house of Community Services or would it become an amalgamation with an industrial look, which I see happening around town.

This new addition will directly impact the look and flavour of the neighborhood. I wonder if this is the beginning of the slippery slope to include more and more businesses in these residential streets.

I am very concerned for Rod and Tracy. They will be having a huge behemoth looming over them! They will be losing loads of light and sense of space, especially given that their house is sunken below the knoll the existing Community Services is built upon.

Community Services, by the nature of its services, gets loads of sympathetic support from the community. But does it need to generate money by building an apartment? Does it need to have all those extra offices? If it is growing too big for existing space, perhaps it should sell the house/office as a residence and rent office spaces from some of the other existing buildings such as the Kemball Building or Pennywise building. There are loads of other options. I do not see the need to change the nature and flavour of a lovely little neighbourhood just to accommodate these business needs. I do not see the need to squeeze out Rod and Tracy. I am very sympathetic towards their concerns.

The bottom line is I object to the variance request by Community Services.

I look forward to your response.

Linda Lynch

[REDACTED]

Kaslo

[REDACTED]

From: [Lorien Quattrocchi](#)
To: [Karissa Stroshein](#)
Cc: [Lorien Quattrocchi](#); [REDACTED]
Subject: Variance application from Kaslo Community Services / redevelopment application
Date: February 6, 2024 12:16:06 PM
Attachments: [image334704.png](#)
[image063262.png](#)
[image152730.png](#)

Dear Kaslo Village Council,

Please present this to the Council meeting discussion of the Kaslo Community Services (KCS) building variance application. I write as the daughter of Rod Dunnett and Tracy Wallace (the Homeowners), who own and reside the home immediately to the east of the proposed redevelopment of the Kaslo Community Services location.

I have concerns regarding the proposal presented by KCS in regards to the impact of the redevelopment suggested by KCS. I understand that the approval process was suspended pending further review of my parents concerns, and I have been made aware of the responses from Patrick, the KCS representative, to their concerns. Unfortunately, the responses have been inadequate to meet the Homeowners' concerns, and understandably so.

The elephant in the room is the size and height of the proposed building, which will, with the addition of the 6' bank that runs beside the house, and which increases to a 10+ foot bank at the rear of the property beside the outbuilding (the shop), dwarf the two story home located beside it. Should the variance regarding setback be reduced from the current allowed 4.5m to the requested 1.5m, the new structure will block light, airflow, and privacy.

The Homeowner also suggested to the KCS that they expand also to the west side of the building instead of exclusively on the west side, where the setback variance would be less than currently proposed. KCS indicated that was not an option due to the cost of foundation work on that side. However, the stability of the bank on the east side of their structure, between the properties, is a big issue and of grave concern. A new, larger, retaining wall would be necessary to replace the existing partial aged retaining wall and to stabilize the bank the entire 100' length of the lot, including variations of slope on the Homeowner's lot from the relatively low bank at the front to the higher bank at the back alley. Further, the home and large outbuilding are already close to the setback. There is no way, save invasive excavation of their own lot, for the KCS to build the engineered retaining wall along that lot line without requiring access to the Homeowner's property, which could also significantly impact both the safety and integrity of their own foundations and buildings, as well as infringe dramatically on their peaceful enjoyment of their property. By what mechanism does the KCS intend to compensate and indemnify the Homeowner for the use of heavy equipment and months of access to their land to build a retaining wall sturdy enough to support their proposed structure?

I also note that the cost of a retaining wall of this scope could be prohibitively expensive and as much, or more, of a challenge to rectify as the costs for building onto the west side of their property. The Homeowner has not yet seen any solid plans from KCS on the retaining wall -- no geotechnical survey or engineer's report, no professional tree assessment/removal plans, no plan for the trees on the property line nor the heavy equipment access to their property.

The mature trees that currently exist along the lot line will also be negatively affected. Some belong to KCS and some to the Homeowners. The trees will no doubt have to be removed as their root masses will be negatively affected by the construction, which will be a reduction in shade, privacy and aesthetic impact. Their loss will result in additional bank instability which makes a proper, engineered retaining wall even more essential. There will also need to be discussions on the replacement of those trees belonging to the Homeowners with comparable mature deciduous trees which -- as seems a given -- will be both prohibitively costly as well as forming a danger to the (extremely expensive) theoretical retaining wall. It is unlikely the KCS will be able to reinstall satisfactory trees to replace those which their construction will remove, which also affects the Homeowner's use and enjoyment of their property. What compensation is planned to make the Homeowners whole from this loss?

There seems to be a lot of assumptions of the willingness of the neighbours in allowing some substantial concessions for the construction of this project, as well as reduced property values when the charming, spacious yard, bright sunshine, mature trees, and mountain views are obliterated by this construction. While the KCS organization is a valued community resource and commands significant goodwill, I find the dismissal of other options than redevelopment of this particular property to be curious at best. It would seem that the best use of dollars and space, as well as local parking, would be to have KCS join the upcoming library development beside the Post Office. Their sole reason against

this is that their clientele require greater privacy than a central location would provide. I question this in terms of the services listed on the website and believe that whatever necessary privacy could be afforded at a more appropriate commercial location through other means, such as back doors etc. Options such as keeping the existing KCS space for those services needing privacy while fundraising to add KCS space to the library project could be considered. KCS seem to have fixated on this particular redevelopment as the only viable option and I question why this highly impactful building is considered less of an imposition on the community than adding to the library space.

Have councilors had the opportunity to attend the proposed site, to see the retaining wall and banks, and to note the area at the alley end of the property where the bank is significantly taller and already looms above the outbuilding? I would encourage the councilors to have, at minimum, a scale model of the property in place showing the distances and heights – perhaps of a scale model of both properties with the proposed structures in place – so they can clearly understand the impact the new buildings will have on our property, before they make a final decision on whether to grant the application of the KCS. I would also strongly suggest that the KCS have a full engineering survey, estimate for the necessary retaining wall, and a proposal in place on how to access the Homeowner's property before committing to this project. It seems there is additional due diligence required before Counsel has the information necessary to make a final decision on whether to grant the variance application or redevelopment permit.

I ask that the variance application be kept on hold until these concerns are fully addressed.

Sincerely,
Lorien Quattrocchi

Lorien Quattrocchi She/Her/Hers BA, CIP, CAIB

Claims Examiner

9850 King George Blvd #1500, Surrey, BC, V3T 0P9

d: 250-551-2958 t: 1-877-343-8224

f: 1-877-432-9822

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From: [Rod Dunnett](#)
To: [Catherine Allaway](#)
Subject: Site visit. Kaslo Community Services. Variance application.
Date: February 8, 2024 10:17:37 AM

Hi Catherine,

I am wondering if it is possible to have yourself and council do a site visit to look at the proposed variance line and the issues with the unstable bank between the properties? I feel it is necessary for a geotechnical assessment and engineered plan for construction of a retaining wall to hold the bank in place, before a variance is issued.

Sincerely,

Rod

[Sent from Yahoo Mail for iPhone](#)



VILLAGE OF KASLO

Notice of an application for a Development Variance Permit in your neighbourhood.

A Development Variance Permit application has been submitted by Kaslo Community Services Society, Inc. No. S0012375 for the purpose of expanding the building located at 336 B Avenue.

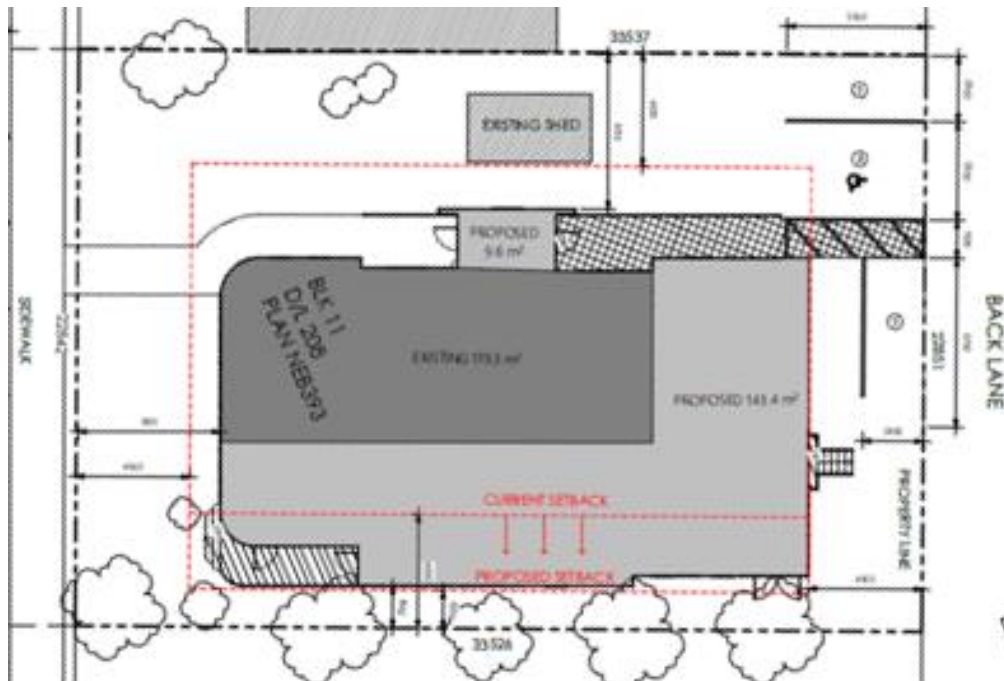
The *Local Government Act* and *Village of Kaslo Development Procedures Bylaw No.1283* requires us to give you notice that the Council of the Village of Kaslo will consider issuing the Development Variance Permit (File # DVP-2023-15) at their Regular Meeting on December 12th 2023, which starts at 6:00 p.m. in the Council Chambers at City Hall, 413 4th Street, Kaslo

CIVIC ADDRESS: 336 B Avenue
PARCEL IDENTIFIER: 029-612-594
LEGAL DESCRIPTION: PARCEL F (BEING A CONSOLIDATION OF LOTS 29, 30, AND 31, SEE CA4531117) BLOCK 11 DISTRICT LOT 208 KOOTENAY DISTRICT 393

The applicant is requesting a Development Variance Permit:

- 1) To reduce the easterly side yard setback from 4.5 metres to 1.6 metres for the proposed addition.
- 2) To reduce the number of required off-street parking spaces for the office and residential use from 7 to 3.

This variance is requested to accommodate the proposed construction of an office expansion with a residential transition accommodation on the second floor.



Anyone who believes that approval of DVP-2023-15 will affect their interests is invited to provide their comments to the Village. Written submissions can be sent by email, facsimile, mail or hand delivered using the contact information below. All submissions must be received no later than 12-noon on Friday December 8th, 2023.

Chief Administrative Officer - Village of Kaslo
PO Box 576, 413 4th Street, Kaslo, B.C. V0G 1M0
Telephone: 250-353-2311 Facsimile: 250-353-7767 Email: admin@kaslo.ca



The Village of Kaslo

Susan Hewat, Mayor
& Ian Dunlop, Chief Administrative Officer
PO Box 576, Kaslo, BC, V0G 1M0
250-353-2311
admin@kaslo.ca

RE: Request for Variance for Expansion and Renovation of Kaslo Community Services Society Facilities

Dear Mayor Hewat and Mr. Dunlop,

I am writing on behalf of Cover Architecture and Kaslo Community Services Society to formally request a variance from the Village of Kaslo zoning regulation for the expansion and renovation of the existing Kaslo Community Services Society (KCS) facilities located at 336 B Avenue. Our proposal, as outlined in our design report, encompasses the need for variances to certain zoning regulations to facilitate the project’s successful execution.

Context

Cover Architecture has diligently worked on the design report, taking into account the specific requirements provided by KCS and in collaboration with the Village of Kaslo’s Chief Administrative Officer (CAO) to ensure compliance with relevant bylaws and variances required for this project. The proposed design aims to accommodate KCS’s need for additional space to enhance its community organisational operations while remaining within the allowable parameters of the site, subject to the acceptance of the presented variance requests.

Variance Requests

Our proposal entails the following variance requests:

- 1. Reduction of Side Setback:** We are seeking permission to reduce the side setback from 4.5 meters to 1.5 meters along the east property line. This adjustment is essential to maximize the utilization of the existing site boundaries effectively.

- 2. Residential Transition Accommodation:** Our design incorporates a second-floor addition at the rear of the building for residential transition accommodation. While the C-2 Zone permits RM-1 Zone, Multiple Residential uses, we are requesting permission for a residential transition accommodation use in addition to the commercial use on the main level.

- 3. Front Parking Spaces:** We propose utilizing the existing off-street diagonal parking spaces at the front of the building for five dedicated parking stalls. These stalls will be clearly demarcated with pavement and painted lines. With the expansion, the building will require a total of seven parking stalls. With three provided at the rear, including an accessible stall and accessible path



to the building, and five at the front, this would result in a total of eight paved and marked parking stalls. We are also providing secure bike storage for the staff.

Community Consultation: As recommended by the Village of Kaslo, the owner of the property, has engaged in communication with the neighbouring properties to discuss the variance plan. The surrounding neighbours are aware of the Variance process. KCS believes in the importance of transparency and collaboration with the local community in this endeavour.

Lot Coverage: It should be noted that there is ample space available on the site for an additional 1,540 square feet of lot coverage within current zoning regulations. While the C-2 zoning does not stipulate a maximum lot coverage, the introduction of residential use may potentially invoke the 40% maximum lot coverage from the RM-1 Zone. We seek further clarification on this matter, but we would like to note that with the proposed extension, the total lot coverage would be 35%.

Rationale and impact on the community

Our proposal aligns with the recommendations of the Official Community Plan, the BC Building Code and the Zoning Bylaw. We are committed to adhering to the guidelines and regulations outlined in these documents to ensure that our development is in harmony with the broader community vision.

By incorporating residential transition accommodation, this project addresses the pressing need for transitional housing options within the community. This is a crucial step towards meeting the growing demand for community services, which would undoubtedly benefit the area.

As for its impact on the surrounding area, the proposed development has been designed to complement and enhance the existing conditions. We have considered factors such as preserving natural landscape features where possible, adding planting to maintain privacy, especially on the eastern side. It's worth noting that the east-facing wall will have limited unprotected openings (doors and windows), given its proximity to the property line. This precaution is essential for the safety of both the facility and its occupants, and we have specified non-combustible construction and cladding on specific sides of the building. Moreover, the installation of a sprinkler system will enhance safety measures.

In its commitment to sustainability and energy efficiency, KCS has made it a priority to minimize the impacts of climate change. Our design team is working towards achieving Step Code 3 as the minimum requirement for energy efficiency and also using low-carbon, sustainable and local materials.

Our proposed development is in keeping with the community's character and anticipated development. We have carefully considered building height and the massing of the extension to be well suited to the pedestrian scale by adding the second floor to the back of the building.



Conclusion

Our application for a Development Variance Permit is based on practicality and necessity. The Kaslo Community Services Society facilities are currently insufficient to effectively serve the community and the social well being of the residents of Kaslo. The proposed expansion and renovation are essential to better serve the community’s needs.

We have explored alternatives to minimize variances, but these are essential to accommodating the unique requirements of the project while maintaining compliance with relevant zoning bylaws.

We kindly request your support for the specified variance requests to enable us to proceed with this project effectively. Our team is readily available for any discussions or clarifications required to facilitate the approval process.

Thank you for your time and consideration of our proposal. We look forward to working closely with the Village of Kaslo to bring this project to fruition and continue our commitment to serving the community.

Sincerely,

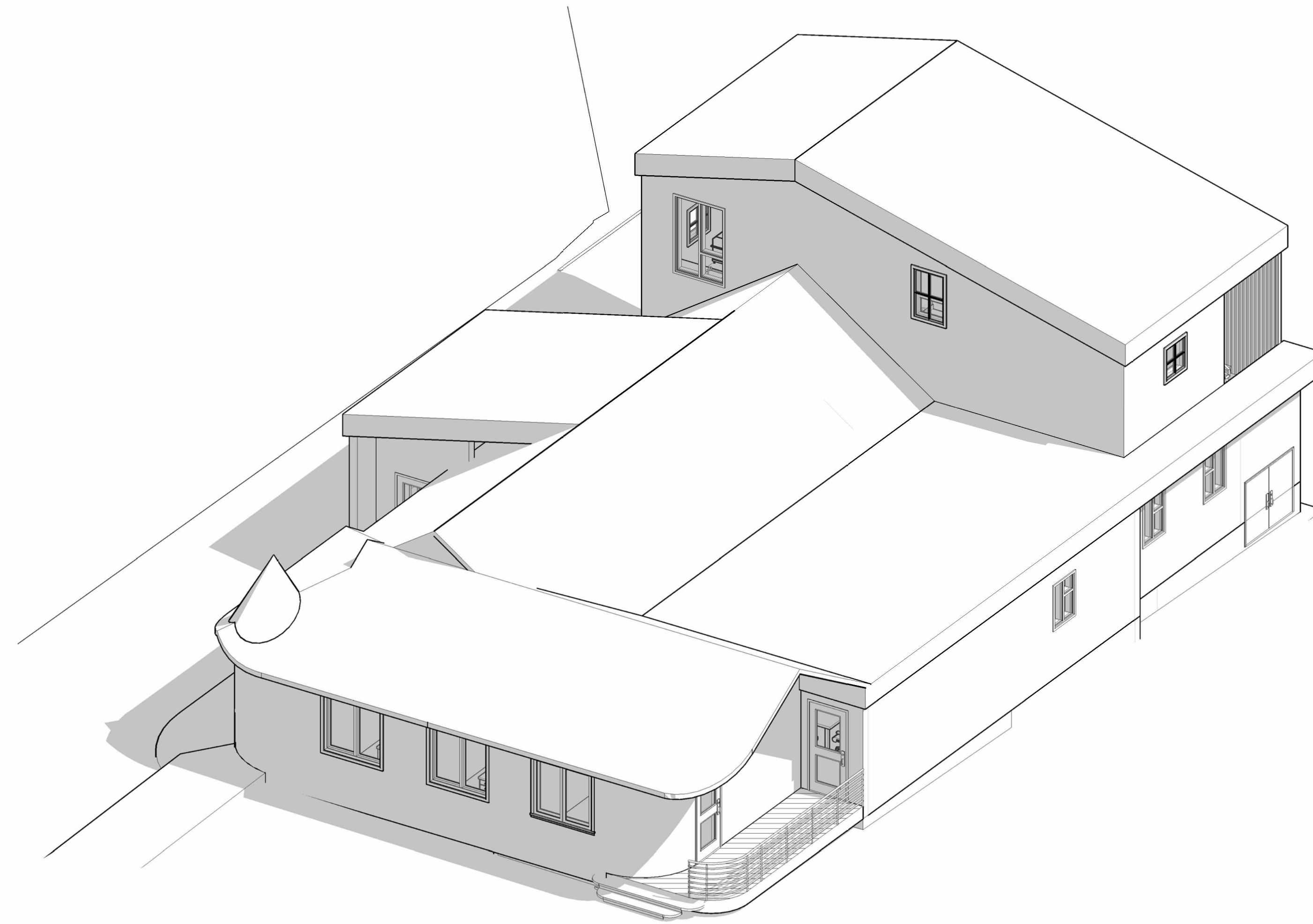
A handwritten signature in black ink, appearing to read "Joanie Madore".

Joanie Madore, Architect AIBC
Cover Architectural Collaborative Inc.
joanie@coverac.ca
250-551-4497

KASLO COMMUNITY SERVICES BUILDING

ISSUED FOR DEVELOPMENT VARIANCE PERMIT

2023-09-29



ARCHITECTURE

#196 Baker Street
Nelson BC
V1L 4G9

250 354 4445
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CLIENT
KASLO COMMUNITY SERVICES

REVISIONS

REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED

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KCS BUILDING

ADDRESS
336 B Ave, Kaslo, BC V0G 1M0

PROJECT #
23062

DATE
2023-09-29

REV.

DESIGNED BY JM/AW
CHECKED BY Checker
DRAWN BY RD

SHEET
COVER PAGE

A000

CONSULTANTS

COVER ARCHITECTURAL COLLABORATIVE INC.
96 BAKER ST.
NELSON, BC V1L 4G9
250 354 4445

DRAWING LIST

- A000 COVER PAGE
- A001 NOTES, LEGEND
- A004 CODE REVIEW & BYLAW REVIEW
- A005 LIMITING DISTANCES
- A101 SITE PLAN
- A202 MAIN FLOOR DEMOLITION PLAN
- A203 MAIN FLOOR PLAN
- A204 SLIITE FLOOR PLAN
- A205 ROOF DEMOLITION PLAN
- A206 ROOF PLAN
- A301 ELEVATIONS
- A302 ELEVATIONS
- A401 BUILDING SECTIONS

REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED

NOT FOR CONSTRUCTION

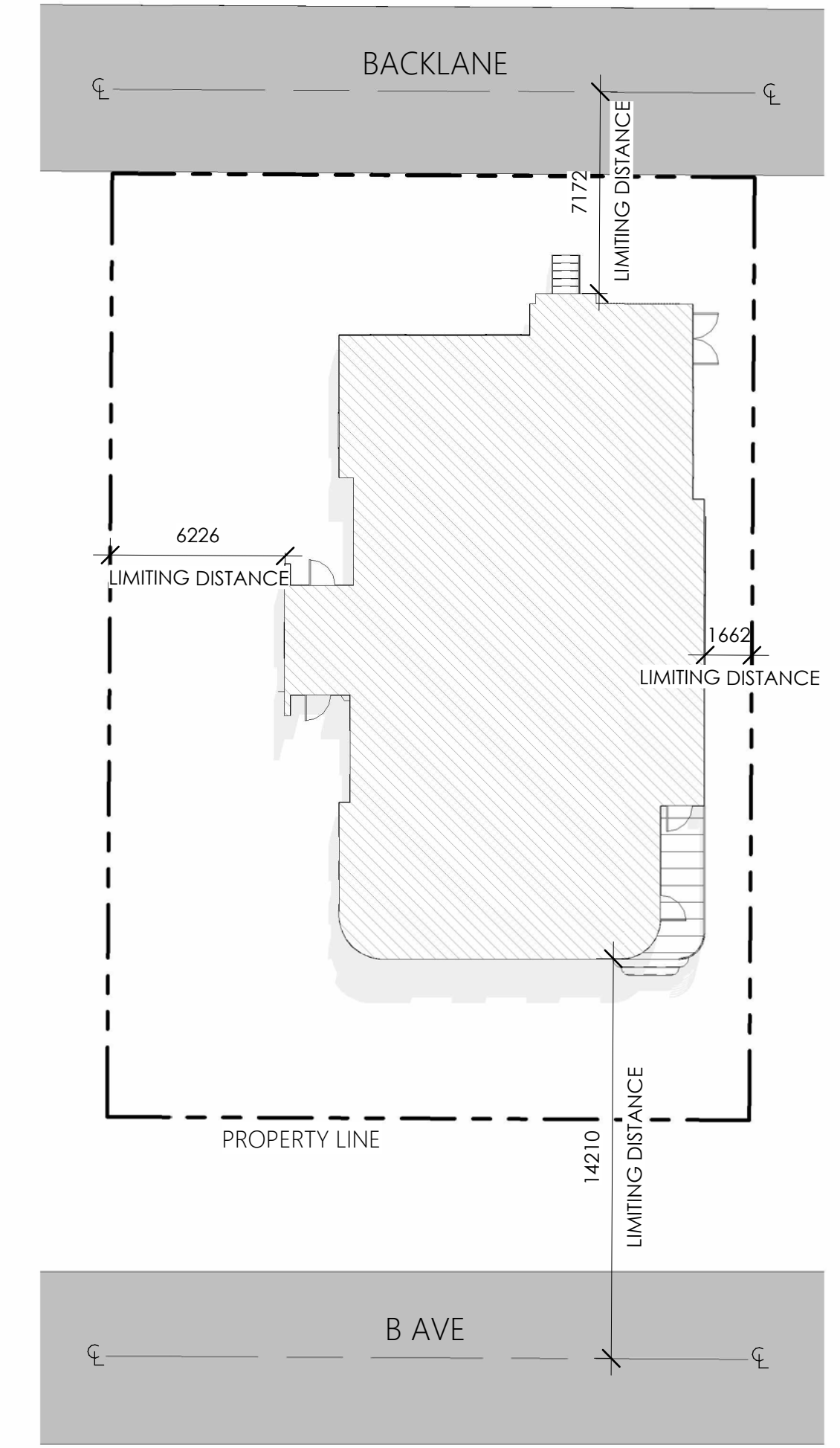


SHEET NOTES - EXPOSED BUILDING FACES

- CONSIDERATION FOR SPRINKLERING OR FIRE CLOSURES TO ALLOW FOR FULL LIMITING DISTANCE IN DESIGN.
- SECOND STORY RESIDENTIAL SUITE FIRE COMPARTMENTALIZED.

KEYNOTE LEGEND

C1 FIRE RATED STEEL DOOR



3 LIMITING DISTANCE
 1: 200

BCBC 9.10.14.4 OPENINGS IN EXPOSED BUILDING FACE - WEST ELEVATION

AREA : 79.487 m²
 LIMITING DISTANCE : 6.226 m
 % OF UNPROTECTED OPENINGS : 34%
 % OF PROPOSED UNPROTECTED OPENINGS: 15.1%

BCBC 9.10.14.5 CONSTRUCTION OF EXPOSED BUILDING FACE - WEST ELEVATION

AREA OF UNPROTECTED OPENING : >25% TO <50%
 FIRE RATING : 45 min
 TYPE OF CONSTRUCTION: COMBUSTIBLE OR NONCOMBUSTIBLE
 TYPE OF CLADDING: NONCOMBUSTIBLE

BCBC 9.10.14.4 OPENINGS IN EXPOSED BUILDING FACE - EAST ELEVATION

AREA : 57.944 m²
 LIMITING DISTANCE : 1.662 m
 % OF UNPROTECTED OPENINGS : 8%
 % PROPOSED UNPROTECTED OPENINGS: 7.4%

BCBC 9.10.14.5 CONSTRUCTION OF EXPOSED BUILDING FACE - EAST ELEVATION

AREA OF UNPROTECTED OPENING : 0% to 10%
 FIRE RATING : 1 hr
 TYPE OF CONSTRUCTION: NONCOMBUSTIBLE
 TYPE OF CLADDING: NONCOMBUSTIBLE

BCBC 9.10.14.4 OPENINGS IN EXPOSED BUILDING FACE - EAST ELEVATION

AREA : 12.992 m²
 LIMITING DISTANCE : 1.662 m
 % OF UNPROTECTED OPENINGS : 9%
 % PROPOSED UNPROTECTED OPENINGS: 4.3%

BCBC 9.10.14.5 CONSTRUCTION OF EXPOSED BUILDING FACE - EAST ELEVATION

AREA OF UNPROTECTED OPENING : 0% to 10%
 FIRE RATING : 1 hr
 TYPE OF CONSTRUCTION: NONCOMBUSTIBLE
 TYPE OF CLADDING: NONCOMBUSTIBLE

BCBC 9.10.14.4 OPENINGS IN EXPOSED BUILDING FACE - SOUTH ELEVATION

AREA : 83.858 m²
 LIMITING DISTANCE : 14.210 m
 % OF UNPROTECTED OPENINGS : 100%

BCBC 9.10.14.5 CONSTRUCTION OF EXPOSED BUILDING FACE - SOUTH ELEVATION

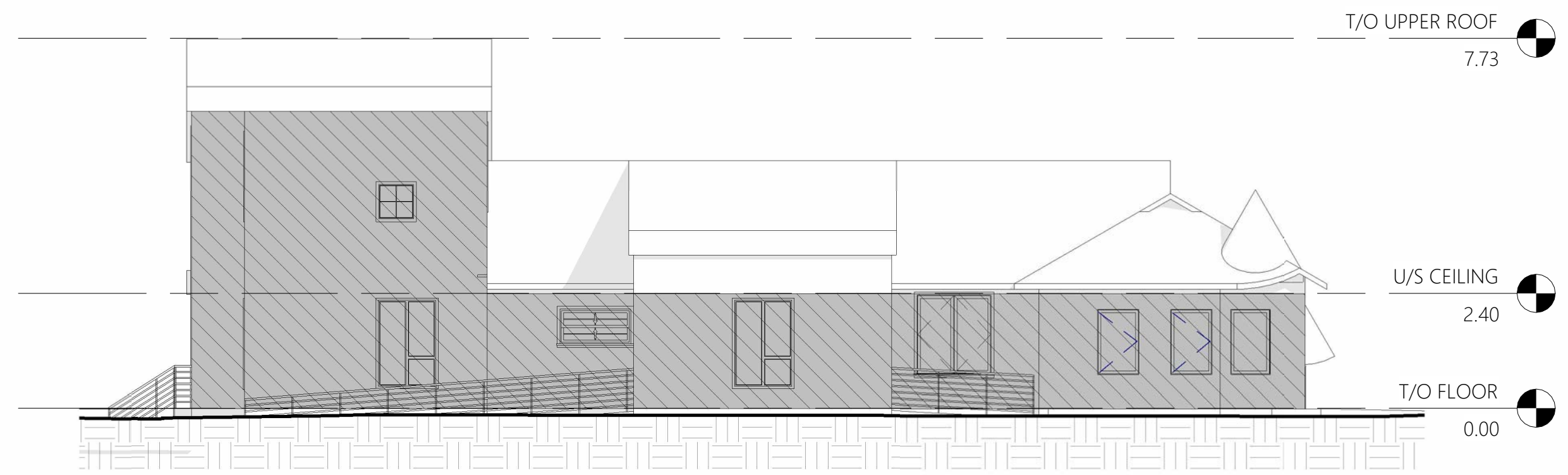
AREA OF UNPROTECTED OPENING : > 50% TO <100%
 FIRE RATING : 45 min
 TYPE OF CONSTRUCTION: COMBUSTIBLE OR NONCOMBUSTIBLE
 TYPE OF CLADDING: COMBUSTIBLE OR NONCOMBUSTIBLE

BCBC 9.10.14.4 OPENINGS IN EXPOSED BUILDING FACE - NORTH ELEVATION

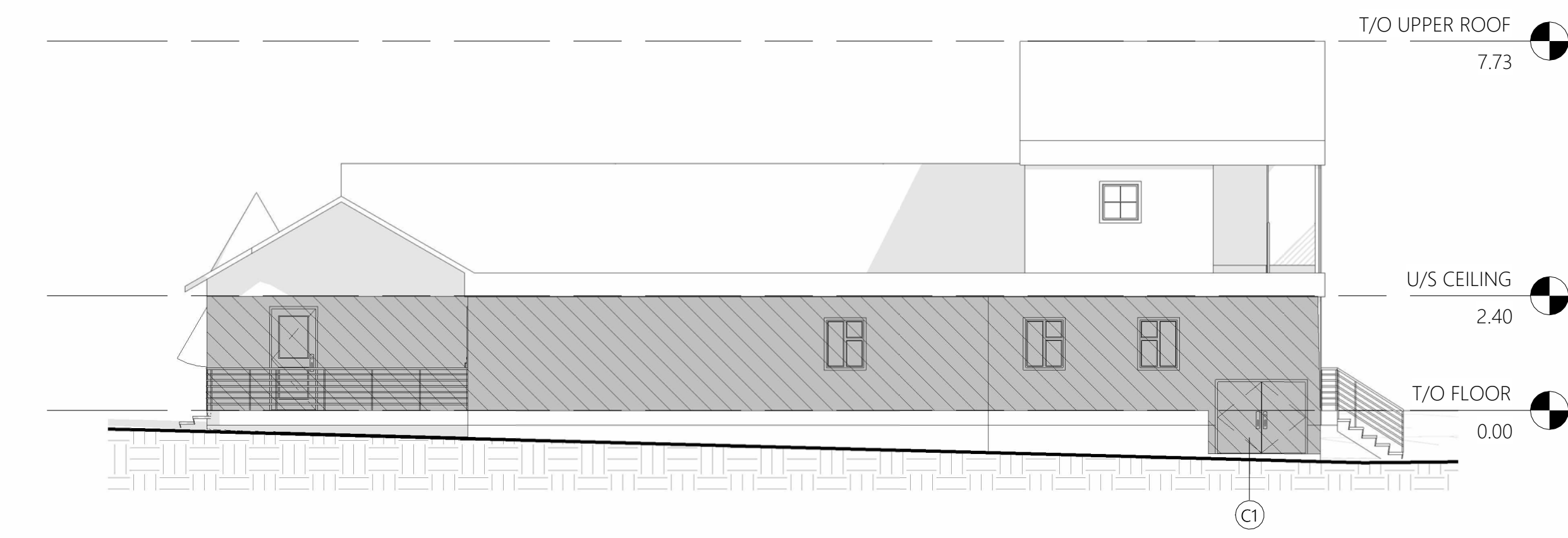
AREA : 83.846 m²
 LIMITING DISTANCE : 7.172 m
 % OF GLAZED OPENINGS : 34%
 % OF PROPOSED OPENINGS: 17.3%

BCBC 9.10.14.5 CONSTRUCTION OF EXPOSED BUILDING FACE - NORTH ELEVATION

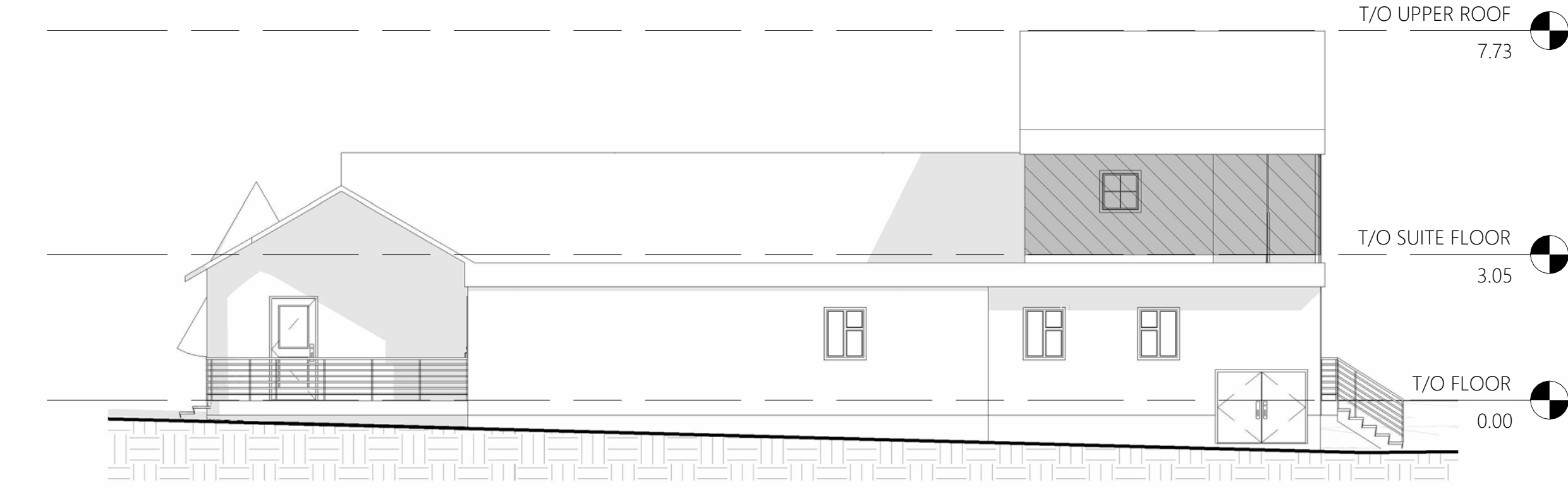
AREA OF UNPROTECTED OPENING : >25% TO <50%
 FIRE RATING : 45 min
 TYPE OF CONSTRUCTION: COMBUSTIBLE OR NONCOMBUSTIBLE
 TYPE OF CLADDING: NONCOMBUSTIBLE



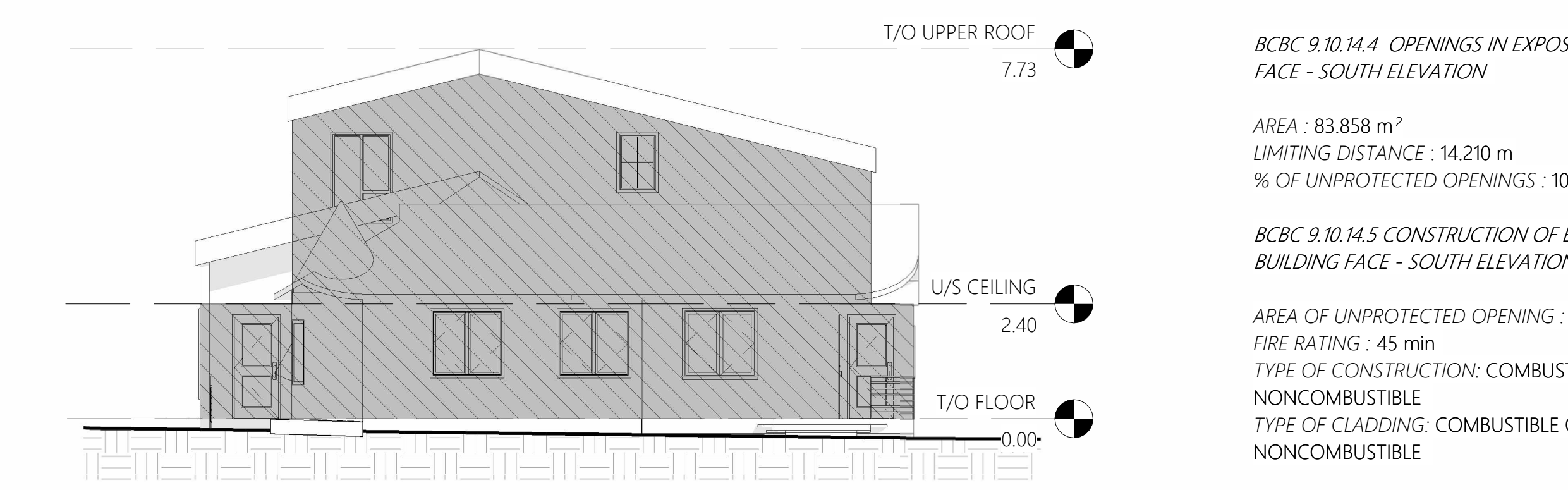
6 WEST ELEVATION UNPROTECTED OPENINGS
 1: 100



5 EAST ELEVATION UNPROTECTED OPENINGS
 1: 100



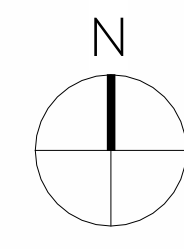
4 EAST ELEVATION UNPROTECTED OPENINGS - SUITE
 1: 100



2 SOUTH ELEVATION UNPROTECTED OPENINGS
 1: 100



1 NORTH ELEVATION UNPROTECTED OPENINGS
 1: 100



REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED
2	2023 09 06	Issued for Coordination

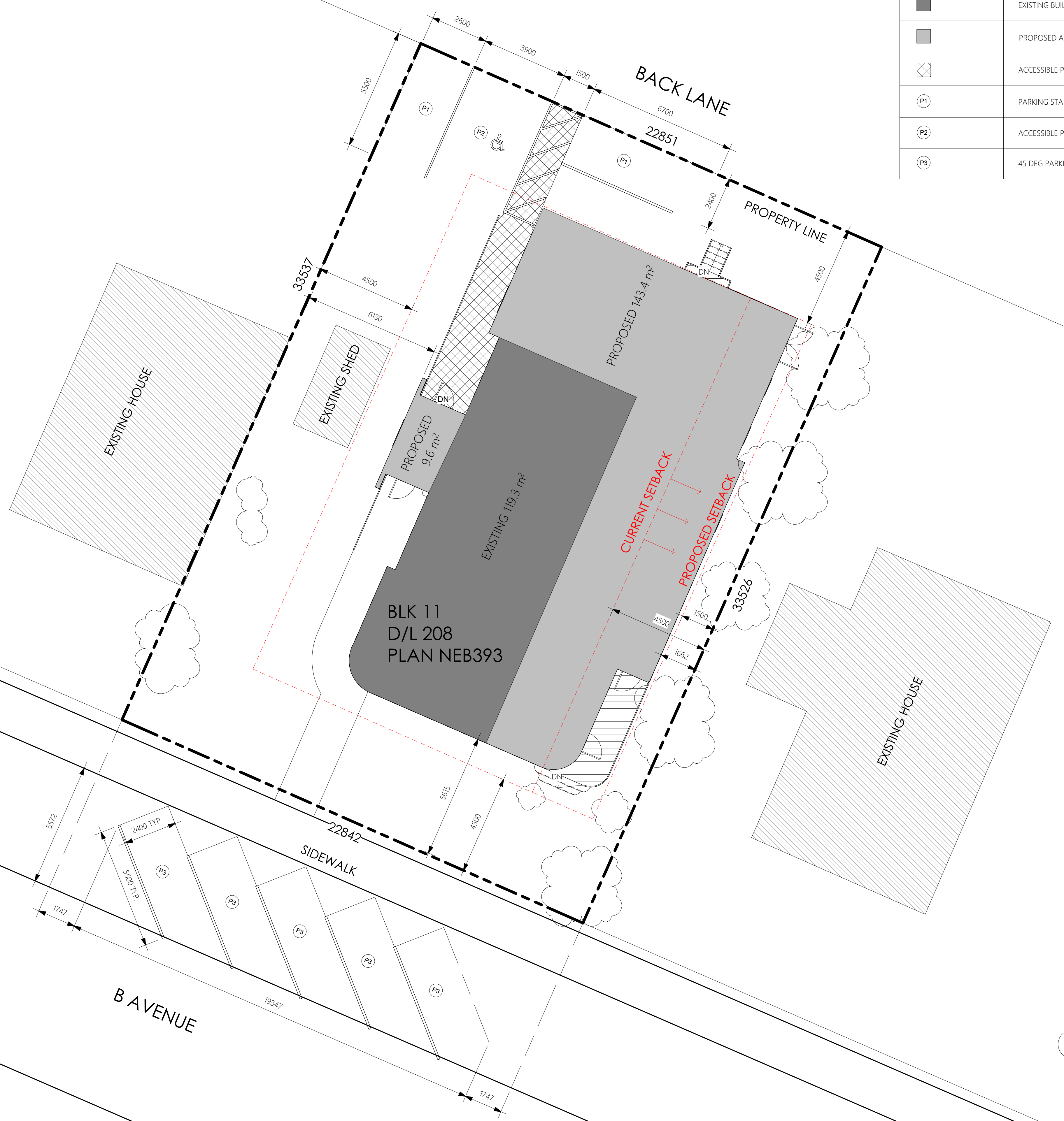


SHEET NOTES - SITE PLAN

1. PROPOSING SETBACK VARIANCE FROM 4.5m TO 1.5m ON EAST SIDELOT LINE
2. ALL PARKING STALLS TO BE PAVED WITH PAINTED LINES
3. ACCESSIBLE PATHWAY TO BE SMOOTH SURFACED AND A MIN OF 1500 mm WIDE

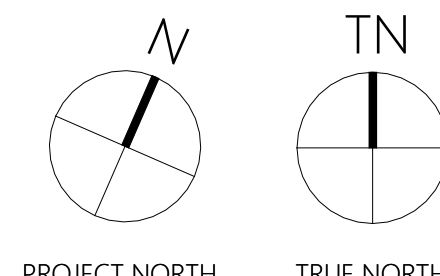
LEGEND

TYPE	DESCRIPTION
	EXISTING BUILDING
	PROPOSED ADDITION
	ACCESSIBLE PATHWAY (MIN 1500)
	PARKING STALL
	ACCESSIBLE PARKING STALL
	45 DEG PARKING STALL



NOT FOR CONSTRUCTION

1 SITE PLAN
 1:100





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 Nelson BC V1L 4G3
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REVISIONS

REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED



KCS BUILDING

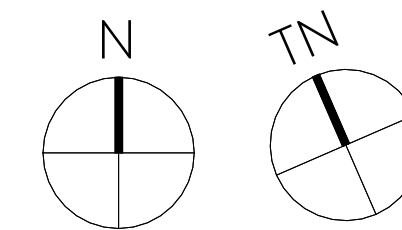
ADDRESS
 336 B Ave, Kaslo, BC V0G 1M0

PROJECT #
 23062

DATE
 2023-09-29

DESIGNED BY JM/AW
 CHECKED BY Checker
 DRAWN BY RD

SHEET
 MAIN FLOOR DEMOLITION
 PLAN



A202

SHEET NOTES - FLOOR PLAN

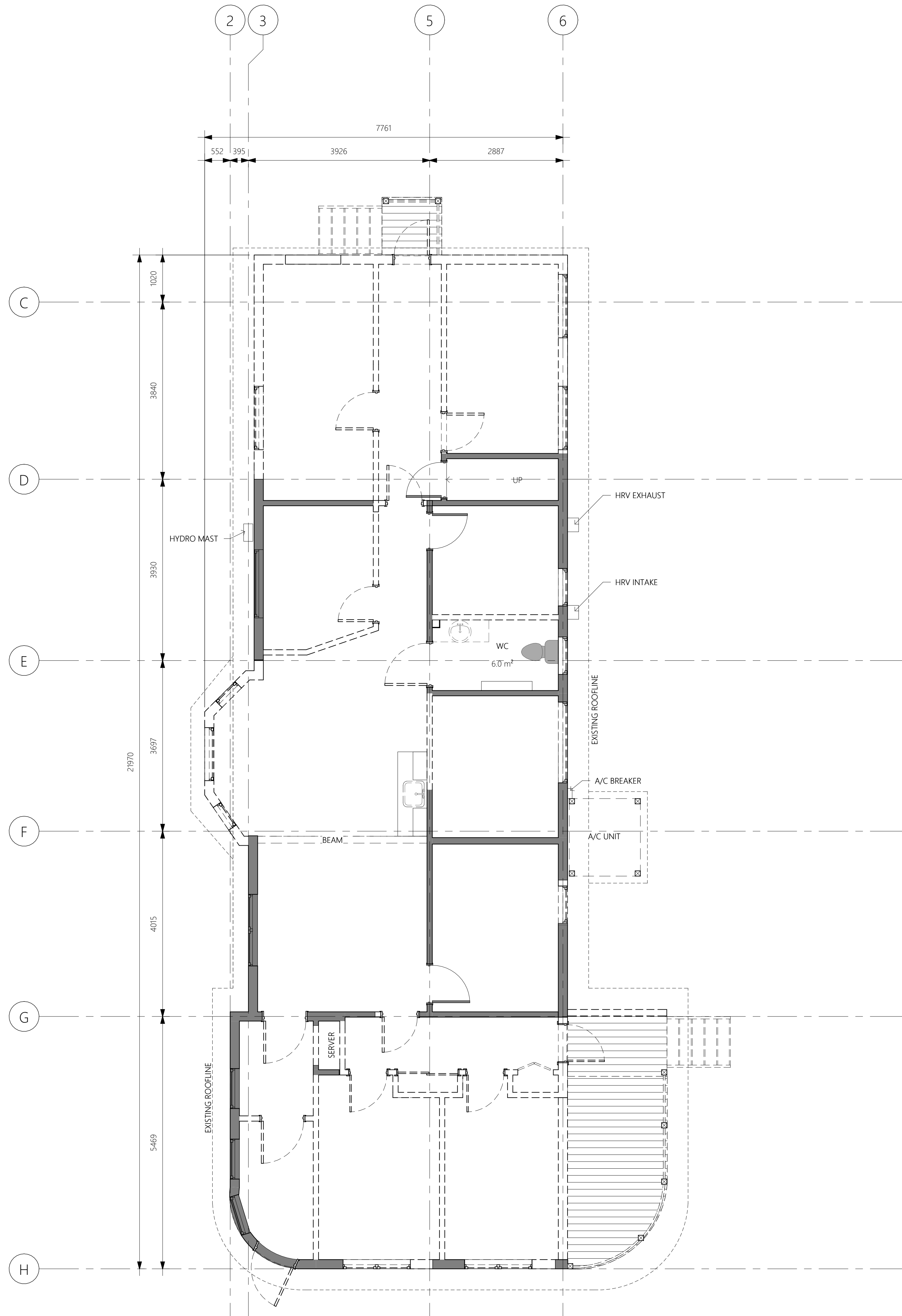
1. ALL EXTERIOR DIMENSIONS ARE TO CENTRE OF STUD OR FACE OF CONCRETE WALL, U.N.O. ALL ELEVATIONS ARE FROM DATUM ELEVATION MAIN FLOOR - 100 000 mm.

LEGEND

TYPE	DESCRIPTION
	EXISTING ELEMENTS
	EXISTING ELEMENTS TO BE DEMOLISHED
	OVERHEAD ELEMENTS

GROSS BUILDING AREAS

FLOOR	AREA
EXISTING MAIN FLOOR	154.1 m ²
PROPOSED MAIN FLOOR	272.3 m ²
PROPOSED SUITE FLOOR	58.3 m ²



1 EXISTING & DEMO FLOOR PLAN
 1:50

NOT FOR CONSTRUCTION



ARCHITECTURE
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Nelson BC V1L 4G9
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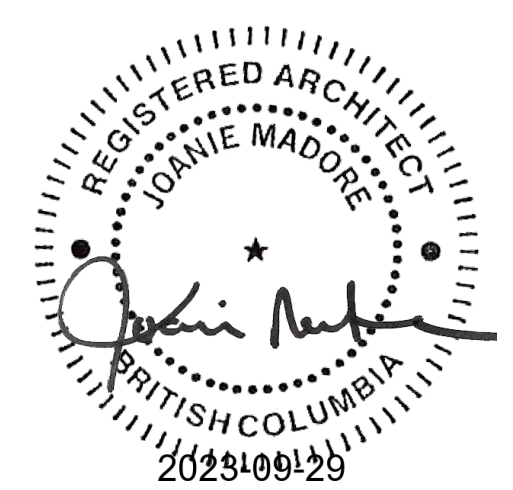
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REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED



KCS BUILDING

ADDRESS
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PROJECT #
23062

DATE
2023-09-29

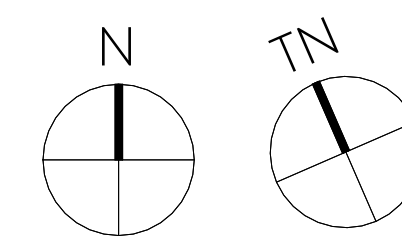
REV.

DESIGNED BY JM/AW

CHECKED BY Checker

DRAWN BY RD

SHEET
MAIN FLOOR PLAN



A203

SHEET NOTES - FLOOR PLAN

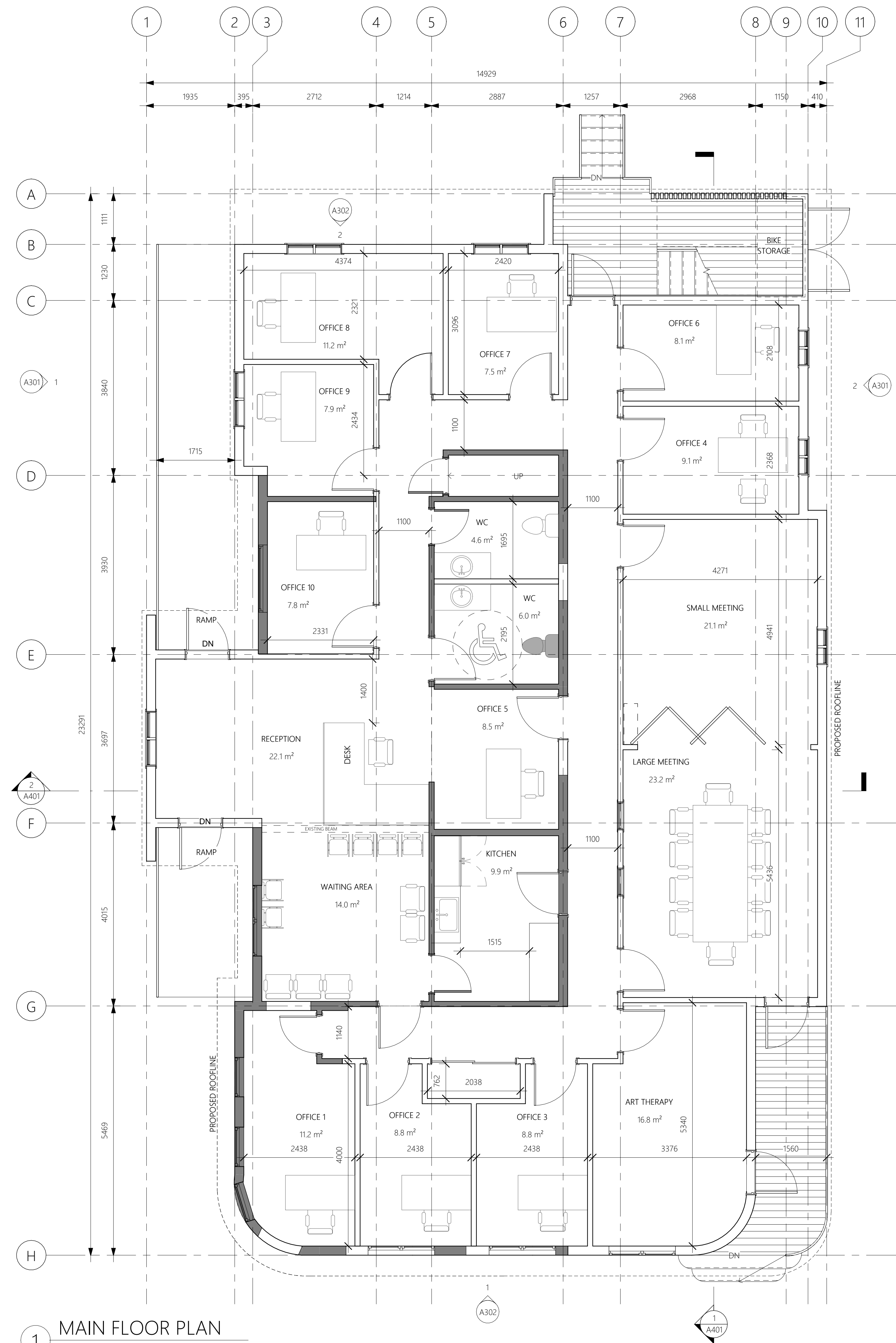
1. ALL EXTERIOR DIMENSIONS ARE TO CENTRE OF STUD OR FACE OF CONCRETE WALL, U.N.O. ALL ELEVATIONS ARE FROM DATUM ELEVATION MAIN FLOOR - 100 000 mm.

LEGEND

TYPE	DESCRIPTION
	EXISTING ELEMENTS
	NEW ELEMENTS
	OVERHEAD ELEMENTS

GROSS BUILDING AREAS

FLOOR	AREA
EXISTING MAIN FLOOR	154.1 m ²
PROPOSED MAIN FLOOR	272.3 m ²
PROPOSED SUITE FLOOR	58.3 m ²



1 MAIN FLOOR PLAN
1:50

2023-09-29 10:46:17 AM



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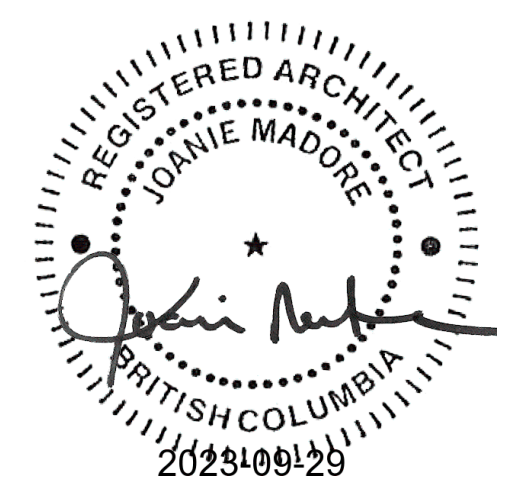
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REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED



KCS BUILDING

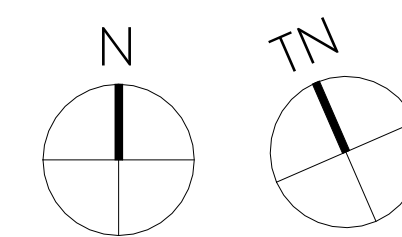
ADDRESS
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PROJECT #
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DATE
 2023-09-29

DESIGNED BY JM/AW
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SHEET
 SUITE FLOOR PLAN



A204

SHEET NOTES - SUITE PLAN

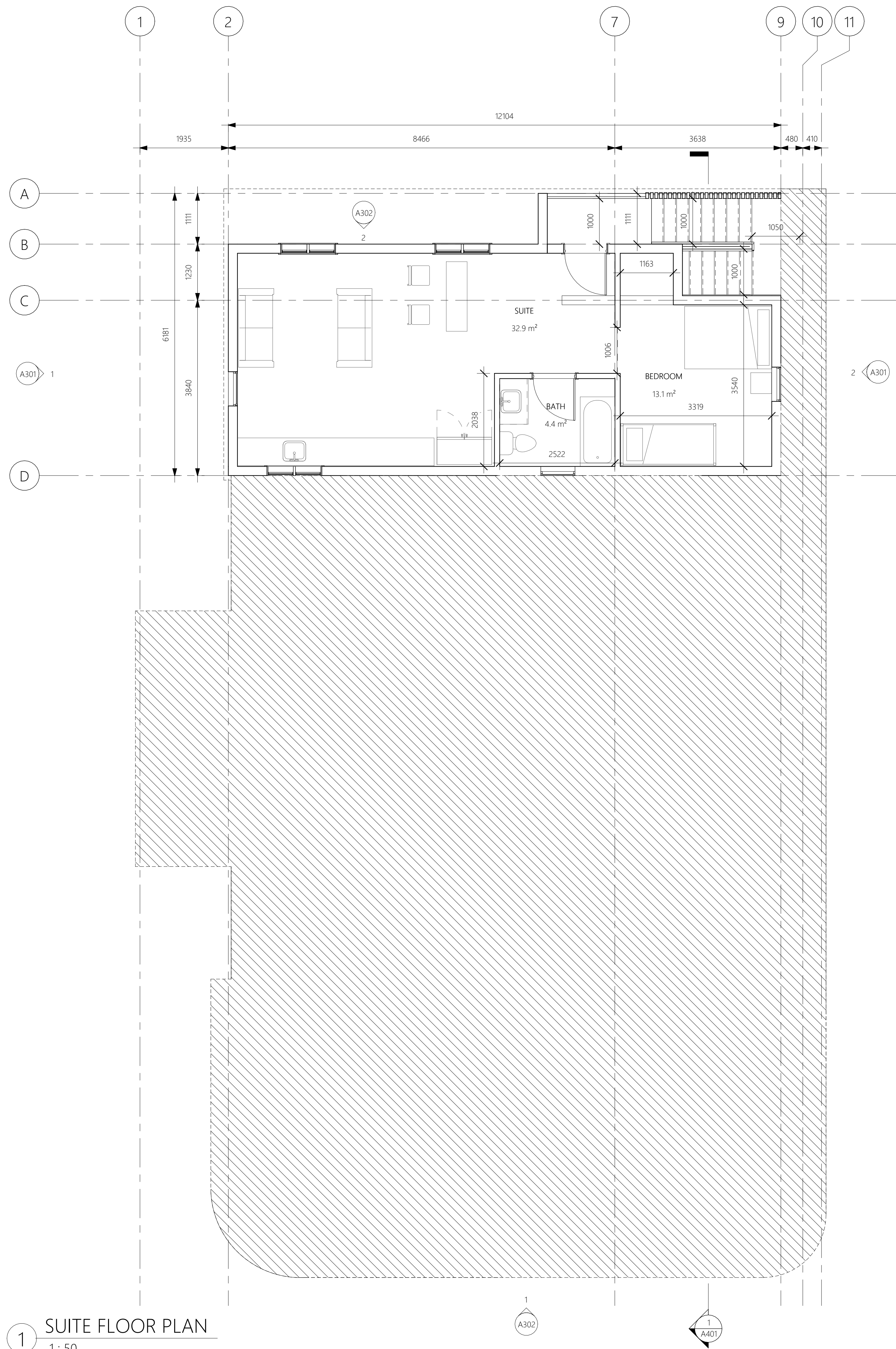
1. ALL EXTERIOR DIMENSIONS ARE TO CENTRE OF STUD OR FACE OF CONCRETE WALL, U.N.O. ALL ELEVATIONS ARE FROM DATUM ELEVATION MAIN FLOOR - 100 000 mm.
2. PROPOSING RESIDENTIAL SUITE VARIANCE FOR TRANSITIONAL ACCOMMODATIONS.

LEGEND

TYPE	DESCRIPTION
	EXISTING ELEMENTS
	NEW ELEMENTS
	OVERHEAD ELEMENTS

GROSS BUILDING AREAS

FLOOR	AREA
EXISTING MAIN FLOOR	154.1 m ²
PROPOSED MAIN FLOOR	272.3 m ²
PROPOSED SUITE FLOOR	58.3 m ²



1 SUITE FLOOR PLAN
 1:50



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 Nelson BC V1L 4G9
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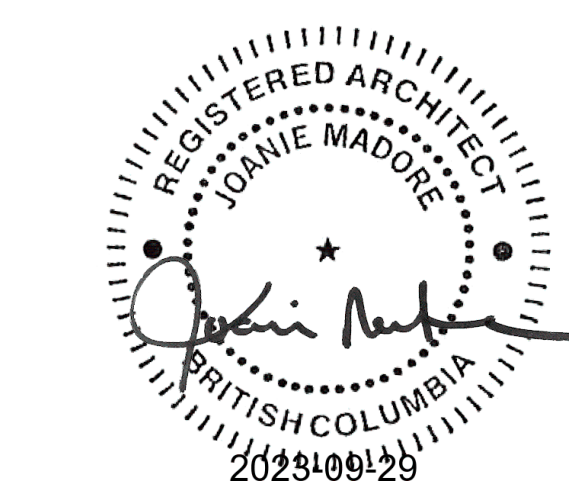
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REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED



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ADDRESS
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 PROJECT #
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DATE
 2023-09-29

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SHEET
 ROOF DEMOLITION PLAN

A205

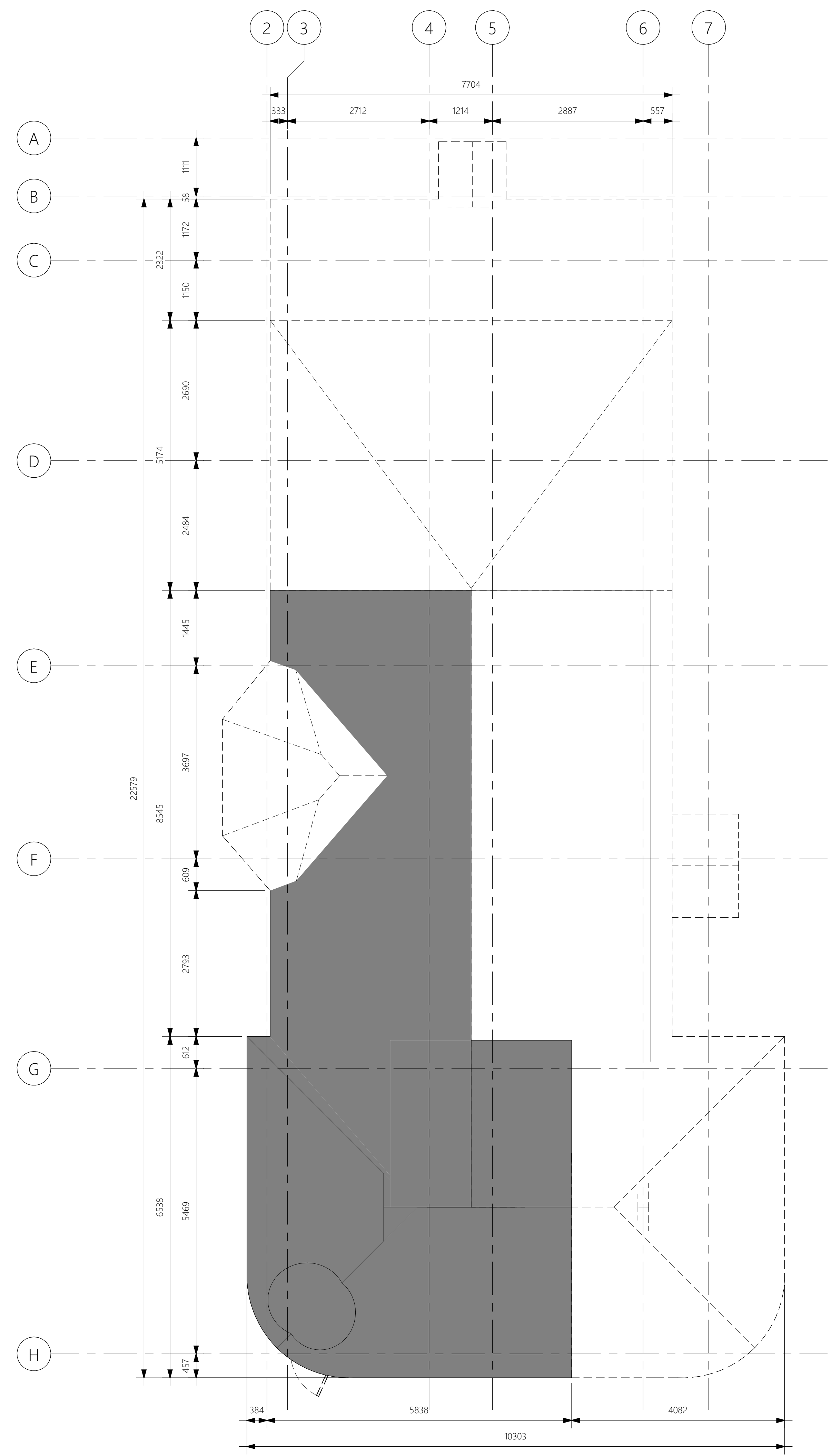
SHEET NOTES - ROOF PLAN

1. ALL EXTERIOR DIMENSIONS ARE TO CENTRE OF STUD OR FACE OF CONCRETE WALL, U.N.O. ALL ELEVATIONS ARE FROM DATUM ELEVATION MAIN FLOOR - 100 000 mm.

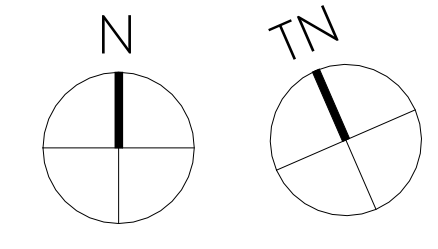
LEGEND

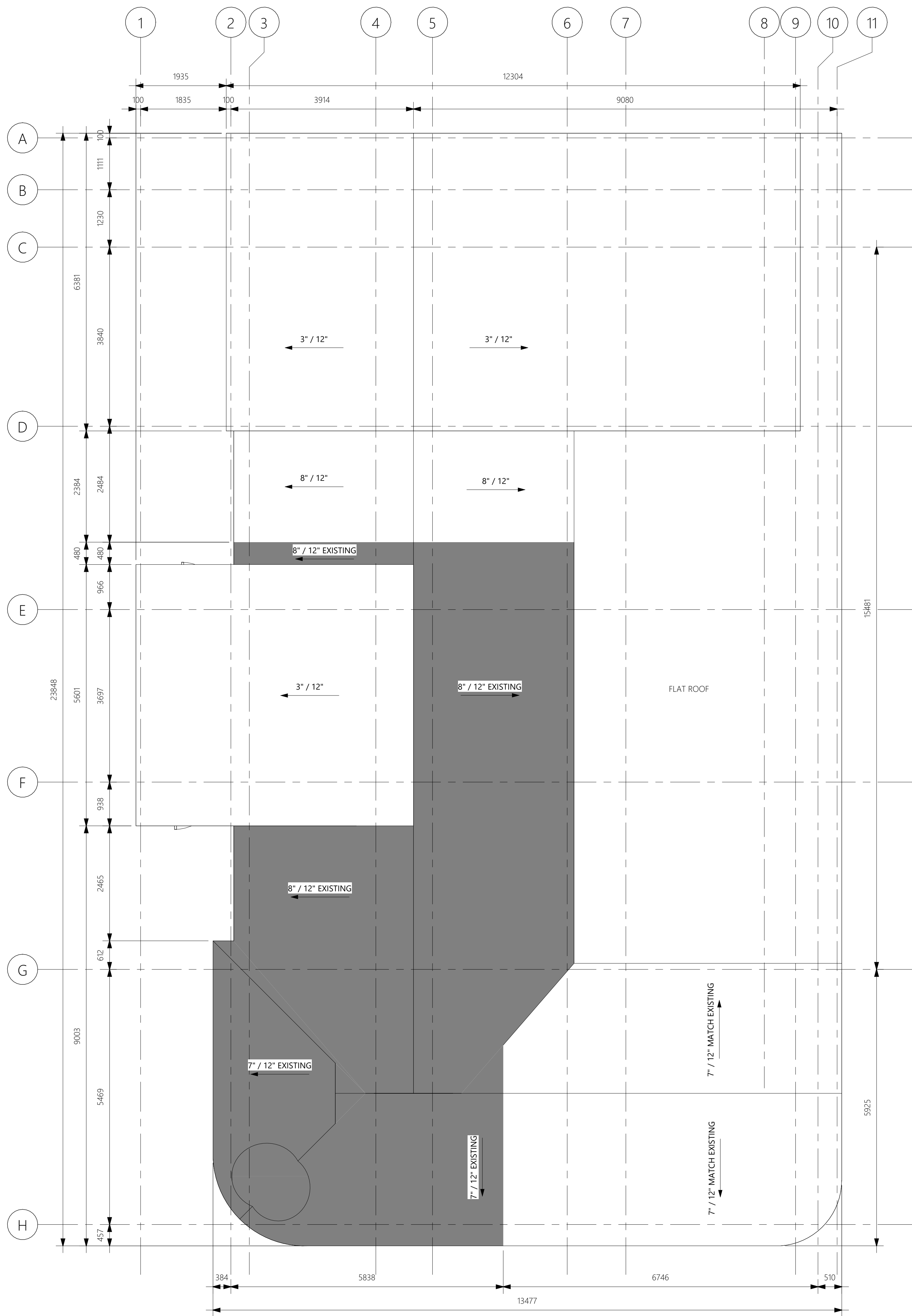
TYPE	DESCRIPTION
	EXISTING ELEMENTS
	EXISTING ELEMENTS TO BE DEMOLISHED
	OVERHEAD ELEMENTS

NOT FOR CONSTRUCTION



2 EXISTING & DEMO ROOF PLAN
 1: 50





SHEET NOTES - ROOF PLAN

1. ALL EXTERIOR DIMENSIONS ARE TO CENTRE OF STUD OR FACE OF CONCRETE WALL, U.N.O. ALL ELEVATIONS ARE FROM DATUM ELEVATION MAIN FLOOR - 100 000 mm.

LEGEND

TYPE	DESCRIPTION
	EXISTING ELEMENTS
	NEW ELEMENTS
	OVERHEAD ELEMENTS



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CLIENT
 KASLO COMMUNITY SERVICES

REVISIONS

REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED

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KCS BUILDING

ADDRESS
 336 B Ave. Kaslo, BC V0G 1M0

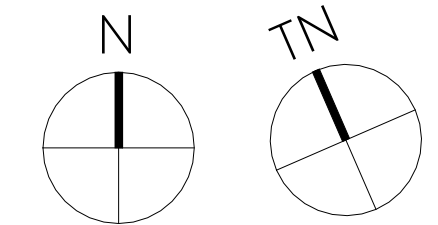
PROJECT #
 23062

DATE
 2023-09-29

REV.

DESIGNED BY JM/AW
 CHECKED BY Checker
 DRAWN BY RD

SHEET
 ROOF PLAN



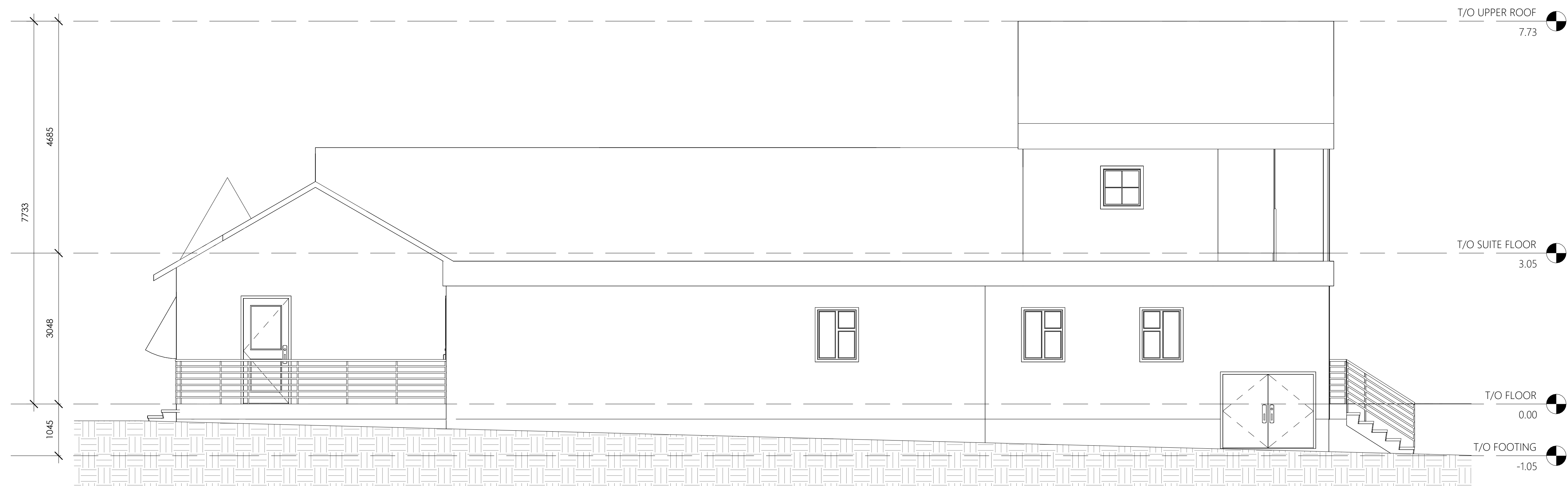
1 NEW ROOF PLAN
 1 : 50

A206

REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED



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2 EAST ELEVATION
1: 50



1 WEST ELEVATION
1: 50

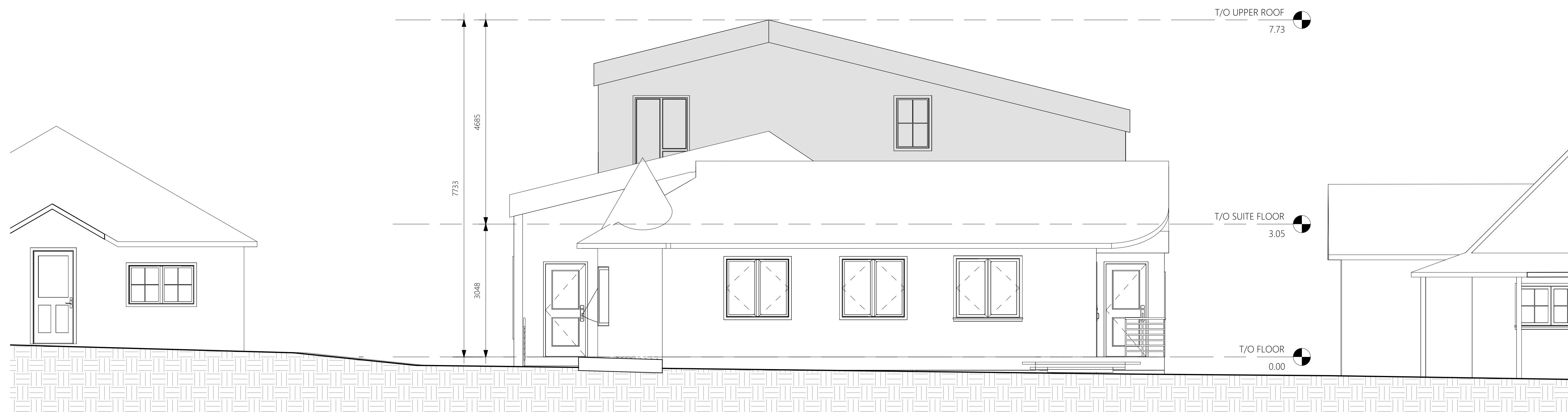
REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED



NOT FOR CONSTRUCTION

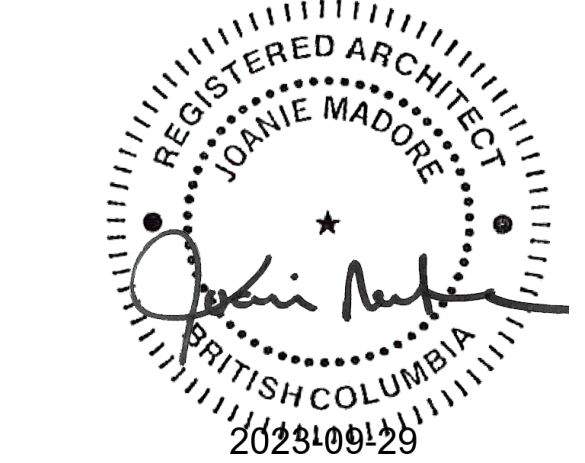


2 NORTH ELEVATION
 1:50



1 SOUTH ELEVATION
 1:50

REVISION SCHEDULE		
NUMBER	DATE (YY/MM/DD)	ISSUED

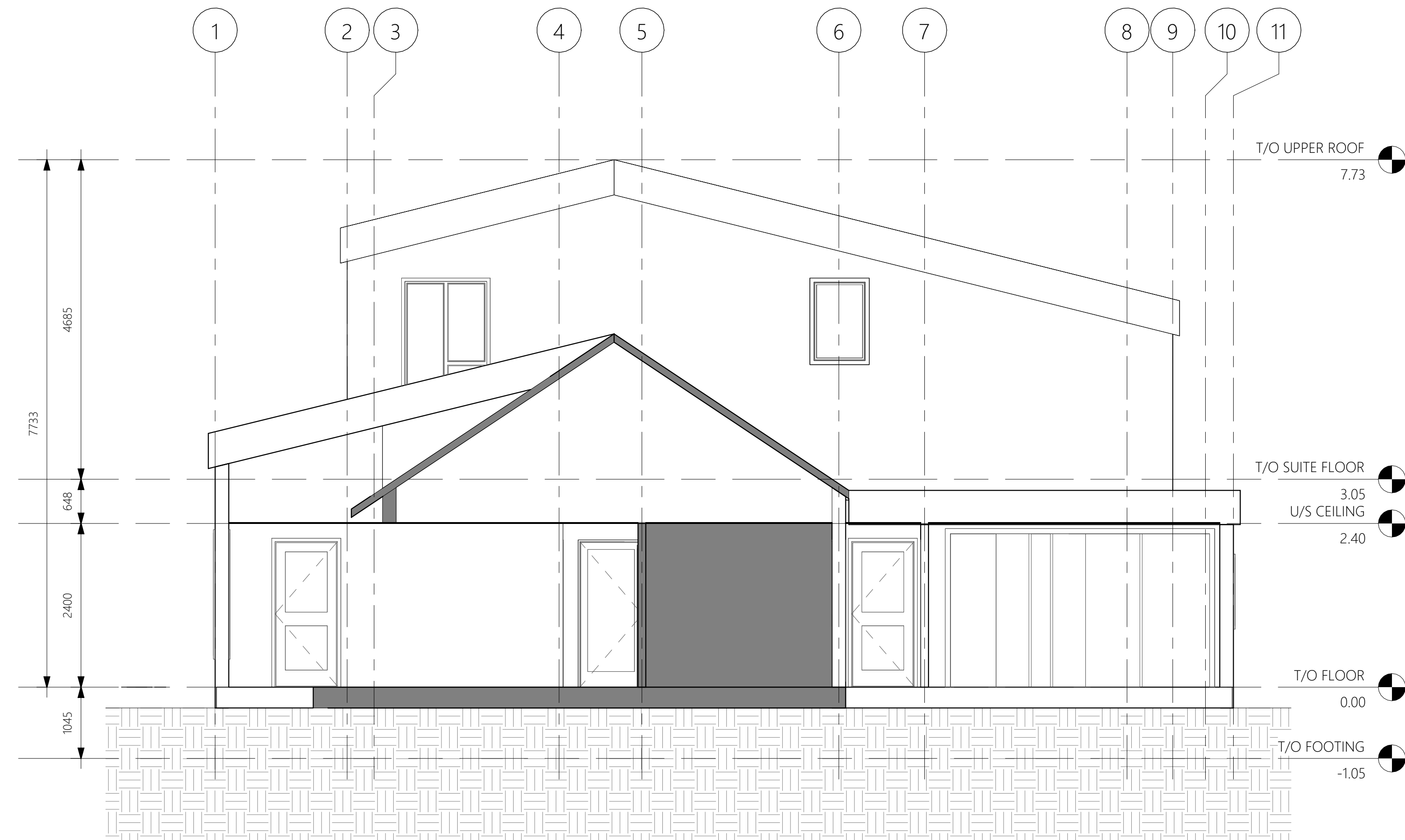


SHEET NOTES - BUILDING SECTIONS

1. ALL EXTERIOR DIMENSIONS ARE TO CENTRE OF STUD OR FACE OF CONCRETE WALL, U.N.O. ALL ELEVATIONS ARE FROM DATUM ELEVATION MAIN FLOOR - 100 000 mm.

LEGEND

TYPE	DESCRIPTION
	EXISTING ELEMENTS
	NEW ELEMENTS
	OVERHEAD ELEMENTS



2 BUILDING SECTION 1
 1 : 50



1 BUILDING SECTION 2
 1 : 50

NOT FOR CONSTRUCTION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 23, 2024

SUBJECT: Development Variance Permit 2014-01 – 137 Wardner St. (Mercy/Schwartzentruber)

PURPOSE: To consider an application from Robin Mercy and Tamara Schwartzentruber for a Development Variance Permit for the property located at 137 Wardner Street, relating to the operation of a home-based business.

RECOMMENDATION:

THAT Council approve Development Variance Permit application DVP 2024-01 for the property located at 137 Wardner Street, to allow the following:

- i. A second, seasonal part-time employee, who is not a resident of the dwelling, may be employed in the home occupation.
- ii. At least 3 parking spaces in the front yard, two of which shall be dedicated to the home occupation.

ATTACHMENTS:

- Development Variance Permit application (includes letter, site plan)
- Planning Report
- Notice of DVP
- 2024.02.21 Letter of support from neighbours R. and D. Precious

BACKGROUND:

An application for a Development Variance Permit (DVP) was submitted by Robin Mercy and Tamara Schwartzentruber, to authorize exceptions to the regulations of Land Use Planning Bylaw 1130, as amended. They are requesting permission to hire a second part-time, seasonal employee for their business, and permission to locate the required parking spaces in front of the principal dwelling.

Application fees have been paid, and a planning report has been prepared. Notice was given to all property owners within 60 m of the subject lands, as required by legislation. One comment has been received from the public, in support of the application.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve the DVP as presented. *The applicant will be advised, the permit will be issued and filed with the LTSA. The home-based business will be permitted to operate as proposed.***
2. Do not approve the DVP. *The applicant will be advised of Council's decision. If the denial results in hardship, they can make an application to the Board of Variance.*
3. Refer back to staff for further review and report.

CAO Approval:



February 23, 2024



VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

(for use with Bylaw 1283)

TYPE OF APPLICATION

- Rezoning/Land Use Bylaw Amendment
- Official Community Plan Amendment
- Development Permit _____
- Development Variance Permit
- Temporary Use Permit

- ### Type of Development Permit
- Heritage & Commercial Core
 - Lakefront Protection
 - Stream Protection
 - Wildfire

*Refer to the current Fees and Charges Bylaw for current application fees.
Do not use this form for Building Permit or Subdivision applications.*

DESCRIPTION OF PROPERTY

Civic Address: 137 Wardner st PID 016-224-655

Legal Description (from title document):

Parcel H (see S2589) block 5 district lot 208 Kootenay district plan 559.

CONTACTS

Applicant:

Name Robin Mercy		Company Mr. Mercy's Mushrooms	
Address [REDACTED] 137 Wardner st		City Kaslo	
Email robin@mrmercysmushrooms.com		Postal Code V0G1M0	
Phone [REDACTED]	Cell [REDACTED]	Fax	
Signature of Applicant [REDACTED]		Date January 17th 2024	

Owner, if the Applicant is not the Owner:

Name		Company	
Address		City	
Email		Postal Code	
Phone	Cell	Fax	

The "Authorization of Owner" form signed by the owner(s) is also required.

OFFICE USE ONLY

Date	Dev. File No.
Received By	Folio No.
Receipt No.	Fees \$



Mr. Mercy's Mushrooms
137 Wardner St, Kaslo, BC V0G 1M0
604-355-1885
robin@mrmercysmushrooms.com

January 17th, 2024

Dear Mayor and Council,

I'm writing to request a variance to sections 2.8(c) and 4 of the Land Use Bylaw for my home business located at 137 Wardner Street.

My business, Mr. Mercy's Mushrooms, produces fresh gourmet mushrooms for local markets, as well as growing supplies, which are available across the country. For both the 2022 and 2023 growing seasons, I have been employing both one full-time (40hrs/week) and one part-time (15hrs/week) helper, both of whom live off-site. It has come to my attention that this is in violation of section 2.8(c) of the Village Land Use Bylaw.

My farm consists of one permanent structure (a 500sq ft lab building, built in 2020), four temporary seasonal fruiting chambers, and small outdoor packing and substrate preparation areas. This infrastructure has been virtually unchanged since the start of 2020, at which point I had one full-time employee. As we've slowly expanded our production volumes, it's been handy to have more labour, and having two employees has helped to smooth workflow during our weekly busy times (e.g., delivery days).

I totally understand and support keeping the residential sections of our village quiet and free from overt commercial or industrial activity. My rationale for requesting a variance hinges on the fact that I don't believe that the current addition of one employee working two shifts per week (roughly 15% of the total person-hours on the farm) has any negative impacts on our neighbours, the Village, or the broader community. Most of our work is performed either in the lab building, the fruiting chambers, the packing area, or the substrate preparation area, of which only the substrate preparation area is visible or audible from the road or the adjacent properties.

As I mentioned, the increase in labour has not come with any corresponding additional infrastructure, with the exception of a 12'x8' cooler attached to the lab building, which is replacing a previous cold storage location off-site that was no longer available for our use. We are not planning on significantly expanding our operation in the future, as the local

market has reached a saturation point between us and other local growers, and the additional costs of shipping outside of the Kootenays would incur other significant expenses.

To be clear, I'm definitely not asking for carte blanche for increasing labour and adding infrastructure on our property beyond current levels. For 2024, I'm forecasting the same level of person hours on the farm as the last two years, with a maximum of three employees to split the 60-ish paid hours per week.

As to the question of parking, (Section 4), I have up until now usually had employees park on Wardner St. Although I haven't received any negative feedback from neighbours about this, I would be happy to have all employees park on the property in the existing parking spaces (see attached map for reference). I'm not sure if the existing parking spots are in total compliance with sections 4.3, 4.6, and 4.8 (position relative to dwelling, surfacing material (it's dirt/gravel), and lines delineating spaces, respectively); in my opinion the spaces we have don't pose a hazard and aren't unsightly, but I'd be happy to work with the Village to address any specific concerns, and perhaps request a variance if needed (for example, the house was built with a large setback from the road, and as a result the only available parking is in front of it, which is pretty normal for an uphill residential property, but I think is technically in violation of 4.3).

To summarize, my specific request is for a variance permit for section 2.8c to accommodate up to three workers working roughly 60hrs per week (in total, not per employee) on my residential property. I believe this is justifiable, as this additional labour does not negatively impact neighbours and is a net benefit to the Village and greater West Kootenay area for both job creation and local certified-organic food production. I do not believe that my business activities with this amount of labour would differ significantly from levels with one 40hr/week employee (allowed under the current zoning). I also am asking for a review of the section 4 parking regulations to establish whether it is necessary to ask for a variance or whether the existing parking is adequate.

Thanks very much for your time and your support of small business in the community. I look forward to hearing from you and answering any further questions you may have.

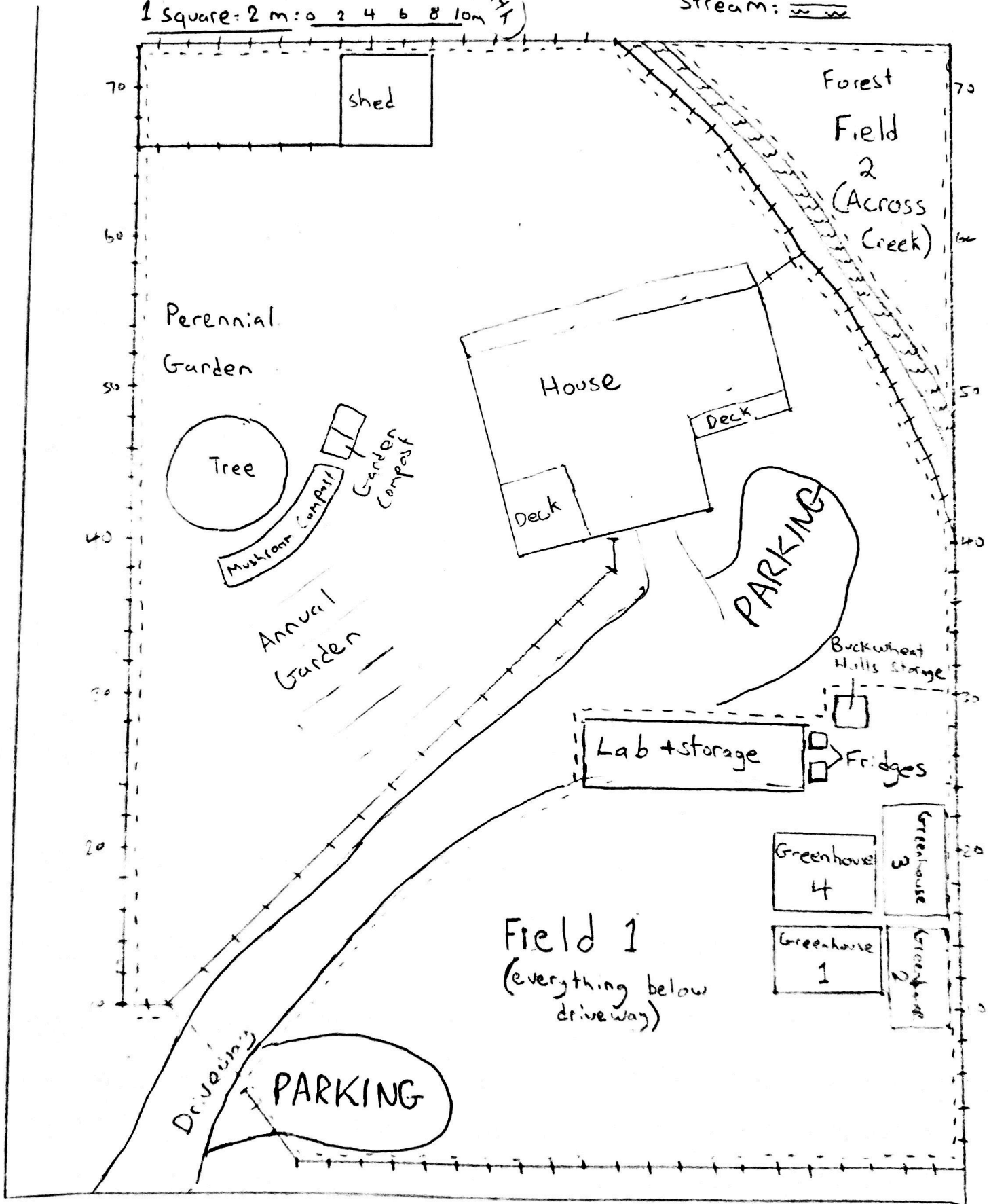
Regards,

Robin Mercy
Mr. Mercy's Mushrooms
robin@mrmercysmushrooms.com
604 355 1885

137 Wardner St.

fence: ||||
Field boundary: - - -
stream: ~ ~ ~

1 square = 2 m : 0 2 4 6 8 10m



Wardner St.



February 6, 2024

DEVELOPMENT VARIANCE PERMIT PLANNING REPORT

Address: 137 Wardner St
PID: 016-224-655
Owner: Robin Mercy, Mr. Mercy's Mushrooms

Overview:

The applicant would like a variance to the Home Occupation provision of Land Use Bylaw 1130 to permit two persons, who are not a resident of the dwelling, to be employed in the home occupation.

Zoning: R-1 Single and Two-Family Residential
OCP: Neighbourhood Residential

Discussion:

This large residential lot of 0.4 hectares (42,000 square feet) contains one single-family dwelling and several accessory structures comprising a mushroom farm. A building permit was issued about 4 years ago for the lab/storage building, which was constructed from a converted shipping container. The building permit status for the other structures, if any are over 10m², is unknown. Based on the sketch provided, the total floor area of the structures devoted to mushroom farming is approximately 80 m², and the floor area of the house is 163 m², which meets the requirement that not more than 50% of the floor area can be devoted to a home occupation, as per section 2.8.b of the Land Use Bylaw.

The Official Community Plan encourages “a range of home-based businesses that are compatible with the quiet enjoyment of neighbouring homes in residential areas” (5.1.2.8). Due to the large size of the lot and low density of the surrounding residential area, this small-scale mushroom farm appears to be a compatible home occupation. The Village is not aware of any formal complaints from neighbours.

The Land Use Bylaw Home Occupation regulations are intended to maintain the OCP's principles and ensure that home-based businesses are not of an industrial or commercial scale that is incompatible with the residential zoning. The regulations include that “only one person who is not a resident of the dwelling may be employed in the home occupation” (2.8.c). The applicant would like to have a second employee, seasonally on a part-time basis, to assist with mushroom cultivation during busy times.

Wardner Street is a narrow road with less than 2 lanes of paved width and no shoulders. The road allowance is only 30 feet wide, while most roads in Kaslo have at least a 50-foot-wide

Box 576, Kaslo, BC V0G 1M0
Tel. 250-353-2311 Fax. 250-353-7767
E-mail: admin@kaslo.ca <http://www.kaslo.ca>

road allowance. Parking should be provided for employees and customers on the property rather than on the street to avoid traffic congestion and ensure emergency vehicle access. The Land Use Bylaw requires a minimum of one parking space for the residence and two parking spaces for the home occupation based on 1 space per 46 m² of the business floor area as per section 4.16.

Section 4.3 of the Land Use Bylaw requires that parking in residential zones must be located no closer to the front lot line than the front face of the principal building. The house is set back about 36 metres from Wardner Street, so there is plenty of room available for parking while maintaining amenity and open space in the front yard. Therefore, a second variance should be considered to permit parking in the front yard and recognize the existing situation.

It is noted that the size of the home occupation is currently at the maximum allowable (50% of the floor area of the dwelling). Any future expansion will require spot rezoning and an OCP amendment to change the land use classification from Neighbourhood Residential to Rural Residential, which can permit “home-based businesses that are compatible with the larger lot sizes that may not be allowed in the higher-density Core and Neighbourhood Residential areas” (5.4.2.2).

The property is located within the Wildfire Protection Development Permit Area. The applicant is encouraged to obtain a FireSmart Home Assessment if they have not already done so. The property is also within the flood hazard area of MacDonald Creek. As no new construction is planned because of this variance application, the Wildfire Protection permit, and the flood construction level requirement are not applicable.

Conclusion:

Given the large size of the lot and the neighbourhood’s characteristics, the proposed variance meets the intent of the OCP and Land Use Bylaws in this context.

Variances recommended:

That a Development Variance Permit to Village of Kaslo Land Use Bylaw #1130 be granted to permit:

- 1) A second, seasonal part-time employee, who is not a resident of the dwelling, may be employed in the home occupation.
- 2) At least 3 parking spaces be provided in the front yard, two of which shall be dedicated to the home occupation.

Prepared by: Ian Dunlop, Village of Kaslo Planning Contractor



VILLAGE OF KASLO

Notice of an application for a Development Variance Permit in your neighbourhood.

A Development Variance Permit application has been submitted by Tamara Schwartzentruber and Robin Mercy, in relation to their home-based business located at 137 Wardner Street.

The *Local Government Act* and *Village of Kaslo Development Procedures Bylaw No.1283* require us to give you notice that the Council of the Village of Kaslo will consider issuing the Development Variance Permit (File # DVP-2024-01) at their Regular Meeting on February 27, 2024, which starts at 6:00 p.m. in Council Chambers at City Hall. Landlords are requested to forward this notice to their tenants.

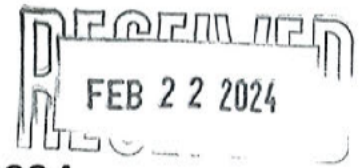
CIVIC ADDRESS:	137 WARDNER STREET
PARCEL IDENTIFIER:	016-224-655
LEGAL DESCRIPTION:	PARCEL H (SEE S2589) BLOCK 5 DISTRICT LOT 208 KOOTENAY DISTRICT PLAN 559

The applicant is requesting a Development Variance Permit to allow the following:

- 1) A second, seasonal part-time employee, who is not a resident of the dwelling, may be employed in the home occupation.**
- 2) At least 3 parking spaces in the front yard, two of which shall be dedicated to the home occupation.**

Copies of the proposed permit may be viewed at the Village Office, located in City Hall at 413 4th Street, weekdays except statutory holidays, from 10:00 a.m. - 3:00 p.m.

Village of Kaslo
PO Box 576, 413 4th Street, Kaslo, B.C. V0G 1M0
Telephone: 250-353-2311 Facsimile: 250-353-7767 Email: admin@kaslo.ca



Wednesday, February 21, 2024

Kaslo Mayor and City Councillors

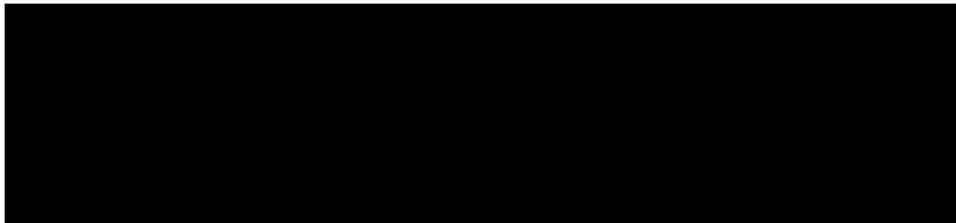
Regarding Development Variance Permit (File # DVP-2024-01)
137 Wardner Street, Upper Kaslo

We live adjacent to the applicant and share a long, common
Boundary to our north and their south.

Please be advised that as the neighbour who is likely to be the
most significantly impacted by this variant application:

We are in full support of the application.

It will have no adverse effects for us and we support their
home business as it generates employment and contributes
to the wellbeing of the community.



Russell and Dawn Precious



Upper Kaslo





VILLAGE OF KASLO

Notice of an application for a Development Variance Permit in your neighbourhood.

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Village of Kaslo
PO Box 576, 413 4th Street, Kaslo, B.C. V0G 1M0
Telephone: 250-353-2311 Facsimile: 250-353-7767 Email: admin@kaslo.ca



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 23, 2024

SUBJECT: 2024 Municipal Grants

PURPOSE: To consider the allocation of 2024 Municipal Grant funds to local organizations.

RECOMMENDATION:

THAT _____ in 2024 municipal grants be awarded as follows:

iDIDaRide	\$500 requested
Car Show	\$500 requested
Cougars	\$500 requested
Kaslo & Area Youth Council	\$500 requested
Baseball & Softball Association	\$500 requested
Community Acupuncture	\$500 requested
Community Garden Society	\$500 requested
JVH Bursary	\$400 requested
Community Services Society	\$500 requested
Kootenay Lake Independent School	\$500 requested
Racquet Club	\$500 requested
Kaslo Search & Rescue	\$500 requested
Langham Cultural Society	\$500 requested

ATTACHMENTS:

- Application Summary Table
- [Municipal Grants Policy](#)
- 2024 municipal grant applications

BACKGROUND: The Village typically allocates \$5,000 per year for Municipal Grants, awarding a maximum of \$500 to eligible local groups. In 2023, a total of \$7,900 was awarded, and the 2023-2027 Strategic Plan identifies establishing a second intake for municipal grants as a priority. A Council resolution is required to authorize the award of funds.

This year \$5,900 in funding has been requested. There is no formal application from JV Humphries School, but the practice of awarding Municipal Grant funds for a grad bursary has been in place for decades.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. Award full funding to all applications received. *The amount budgeted in the Five Year Financial Plan will need to be increased.*
2. Award full funding only to applicants that meet all the eligibility criteria. *The Baseball & Softball Association has not provided final reporting for their 2023 municipal grant funds, which is one of the eligibility criteria established by Council. The Kootenay Lake Independent School (Periwinkle) has not completed their 2023 project but have provided an interim report explaining the*

situation and Council must decide if this is sufficient. Policy states that preference will be given to applicants that receive Permissive Tax Exemptions of less than \$500 – all applications submitted meet this criterion. Funding will be awarded to most but not all applicants and the amount budgeted in the Five Year Financial Plan will need to be increased.

3. Award full funding to some [specified] applicants and [partial – specify amount] funding to other [specified] applicants. *Funding will be awarded as specified by Council and applicants will be notified of the decision. Awarding more than \$5,000 will require an increase to the amount budgeted in the Five Year Financial Plan.*
4. Refer back to staff for further review and report.

CAO Approval: [Date approved by CAO]

VILLAGE OF KASLO		Municipal Grants Summary 2024			
<u>Request From:</u>	<u>REQUESTED</u>	<u>Purpose</u>	<u>Financial</u>	<u>Report</u>	<u>PTE/Other</u>
iDIDaRIDE	\$500.00	Special event insurance, venue rental, race timers & aid station supplies	2023	2023	N
Kaslo Car Show	\$500.00	Expenses - trophies, advertising, postage, door prizes, insurance	2023	2023	N
Kaslo Cougars	\$500.00	Purchase merchandise for fundraising	2023	N/A	N
Kaslo & Area Youth Council	\$500.00	Annual Pride painting supplies	2023	2023	N
Kaslo Baseball & Softball Association	\$500.00	Purchase line chalk for games	2023		N
Kaslo Community Accupuncture Society	\$500.00	Purchase supplies for community clinics	2023	2023	N
Kaslo Community Garden Society	\$500.00	Purchase hose, tools & soil	2023	2020	N
Kaslo Community Services Society	\$500.00	Nobody's Perfect program	2023	2023	Y
Kootenay Lake Independent School Society	\$500.00	Replace hot water tank	2023	Interm	Y
Kaslo Racquet Club	\$500.00	Cover annual insurance costs	2024	2023	Y
Kaslo Search and Rescue	\$500.00	High angle rope training	2023	2023	Y
Langham Cultural Society	\$400.00	Special exhibit - 50th Anniversary	2022	2020	Y
TOTAL	\$5,900.00				

VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: IDIDARIDE - Kaslo

Mailing Address: PO Box [redacted], Kaslo

Executive: President Glen McRae

Vice Pres Karma Halleran

Secretary Glen McRae

Treasurer Fiona Anderson

AMOUNT REQUESTED: \$ \$500.00

REASON FOR REQUESTING
FUNDING: _____

We would spend any funds granted to help pay for Special Event Insurance,
Venue Rental costs, race timers, and Aid Station supplies.

OTHER SOURCES OF
REVENUE: _____

Participant Registration Fees, and Sponsorships from local businesses

LOCATION OF ACTIVITIES: Kaslo Arena and local trail networks.

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES **NO**

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: _____

Participants, volunteers and local merchants will all benefit from the event.

CURRENT BANK BALANCE: \$ 2684.99

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES **NO**

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: _____

Print Name: Fiona Anderson

Phone number: [REDACTED] Date: February 17, 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED** **NOT REQUIRED**

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.





IDIDARIDE
Profit & Loss
January through December 2023

	<u>Jan - Dec 23</u>
Income	
405 · Bank Interest	0.67
440 · Grant Income	1,000.00
460 · Registration Income	2,621.14
465 · KMBC Memb Income	110.00
470 · Sponsorship Income	3,450.00
475 · Concession Income	55.00
	<hr/>
Total Income	7,236.81
Expense	
510 · Advertising Expense	1,796.65
520 · Course/Route Expenses	294.02
530 · Donation Expense	1,000.00
550 · Operating Expenses	2,979.42
560 · Participant Expenses	585.78
565 · KMBC Membership Expense	110.00
	<hr/>
Total Expense	6,765.87
	<hr/>
Net Income	<u>470.94</u>

IDIDARIDE
Balance Sheet
As of 31 December 2023

	<u>31 Dec 23</u>
ASSETS	
Current Assets	
Chequing/Savings	
100 · Masterplan KSCU [REDACTED]	2,684.99
Total Chequing/Savings	<u>2,684.99</u>
Total Current Assets	<u>2,684.99</u>
TOTAL ASSETS	<u><u>2,684.99</u></u>
LIABILITIES & EQUITY	
Equity	
300 · Opening Balance Equity	1,269.76
32000 · Unrestricted Net Assets	944.29
Net Income	470.94
Total Equity	<u>2,684.99</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,684.99</u></u>

VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo Car Show Committee

Mailing Address: Geri Asen, P.O. Box [redacted] Kaslo, B.C. V0G 1M0

Executive: President Dave Boland

Vice Pres Al Beix

Secretary Geri Asen

Treasurer John Allen

AMOUNT REQUESTED: \$ 500⁰⁰/100

REASON FOR REQUESTING FUNDING: Expenses as follows: trophies, advertising, postage, door prizes, insurance. Insurance turns out to be our largest expense.

OTHER SOURCES OF REVENUE: Entry fee from show in show participants, thus allowing spectators free entry.

LOCATION OF ACTIVITIES: Karlo's Historic Front St.

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: All car enthusiasts from the area.

A family friendly event. This is our 27th annual show.

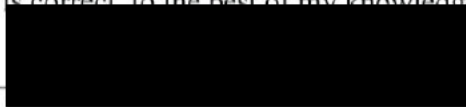
CURRENT BANK BALANCE: \$ To follow w/ financial statement

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES NO Financial statement to be sent under separate cover

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: David Boland

Phone number:  Date: Feb. 20, 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED NOT REQUIRED

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

5:54 PM
09/19/07
Cash Basis

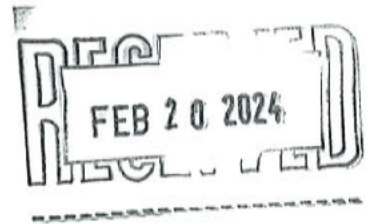
Kaslo Car Show
Balance Sheet
As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Chequing/Savings	
1000 · KSCU - Maximizer	5,568.04
Total Chequing/Savings	<u>5,568.04</u>
Total Current Assets	<u>5,568.04</u>
TOTAL ASSETS	<u><u>5,568.04</u></u>
LIABILITIES & EQUITY	
Equity	
3000 · Opening Bal Equity	5,154.06
Net Income	413.98
Total Equity	<u>5,568.04</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,568.04</u></u>

Kaslo Car Show
Profit & Loss
January through December 2023

	<u>Jan - Dec 23</u>
Ordinary Income/Expense	
Income	
4000 · Trophy Income	1,500.00
4010 · Registration Income	2,380.00
4020 · Donations & Grants	500.00
4040 · Poster Sales Income	20.00
Total Income	<u>4,400.00</u>
Expense	
6030 · Trophy Expense	1,441.50
6053 · Posters for Sale and Promo	768.25
6070 · Site Expenses	250.00
6085 · Web Page Expense	495.58
6090 · Postage	30.51
6095 · Membership	25.00
6130 · Advertising	577.69
6135 · Insurance	401.00
Total Expense	<u>3,989.53</u>
Net Ordinary Income	410.47
Other Income/Expense	
Other Income	
7000 · Interest Income	3.51
Total Other Income	<u>3.51</u>
Net Other Income	3.51
Net Income	<u><u>413.98</u></u>

VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo Cougars

Mailing Address: Po box [redacted], Kaslo, BC, V0G1M0

Executive: President Kimberly Sellwood

Vice Pres Shannon Isaac

Secretary Mare Savage

Treasurer Audrey S. Galvo

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING

FUNDING: Kaslo Cougars team would like to purchase merchandise like hoodies and hats to help fundraise money for the team. By doing so, we will promote women hockey in the Kaslo community town. Our goal is to make it affordable for the following hockey season.

OTHER SOURCES OF

REVENUE: (see attached Income statement)

LOCATION OF ACTIVITIES: Kaslo

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES NO


WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Kaslo community

CURRENT BANK BALANCE: \$ 1600

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:
 YES NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Audrey Salazar Carvo

Phone number:  Date: Feb 7, 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED NOT REQUIRED

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

Quote #20067

QUOTE

24-0124 Hoodies and Toques

Thank you for your business!



VH Sport
 1005 Commercial Way
 Box 340
 Genelle, British Columbia V0G 1G0
 +12506932326
<http://www.vhsport.ca>
 ben@vhsport.ca

Created January 24, 2024
Customer Due Date February 07, 2024
Total \$759.36
Outstanding \$759.36

Customer Billing
 Kaslo Cougars
 Chase Sellwood

Customer Shipping
 Kaslo Cougars
 Chase Sellwood

Category	Item #	Color	Description	S	M	L	XL	2XL	Qty	Items	Price	Total
Hoodies & Sweatshirts	18500	Black	Gildan - Heavy Blend™ Hooded Sweatshirt - 18500						12	12	\$25.00	\$300.00
DTF (Direct To Film Digital Transfers)			Center Front Print						12	12	\$10.00	\$120.00
Category	Item #	Color	Description	S	M	L	XL	2XL	Qty	Items	Price	Total
Toques	SP12	Black	Sportsman - 12" Solid Cuffed Beanie - SP12						12	12	\$7.00	\$84.00
Embroidery			Center Front Embroidered Logo						12	12	\$9.50	\$114.00
Setup Fee	Digitize		Setup Fee - Digitize New Embroidery Design File						1	1	\$60.00	\$60.00

Fee	Description	Qty	Amount	Total
GST	GST	1	\$33.90	\$33.90
PST	PST	1	\$47.46	\$47.46

Item Total \$678.00
Fees Total \$81.36
Sub Total \$759.36
Tax \$0.00
Total Due \$759.36
Paid \$0.00
Outstanding \$759.36

726185929RT0001

Income Statement

Name

Kaslo Cougars

Time Period

October 1, 2023 to February 1, 2024

Revenue

Donations	845	
Drop in fee	190	
Season pass	5600	
50/50 draw	205	
Jersey money	5220	
Less: Sales Returns and Allowances		
Net Sales		12060

Expenses

Jersey's	5220	
Refreshment	60	
Referee Fee	80	
icetime	4400	
Hockey Tournament deposits	700	
Total Expenses		10460
Net Operating Income		10460
Net Income (Loss)		1600

VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo & AREA Youth Council

Mailing Address: PO Box [REDACTED] Kaslo BC V0G 1M0

Executive: President Suzan Clancy

Vice Pres KARISSA Scott

Secretary Joy Lukacs

Treasurer Joy Lukacs

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING
FUNDING:

We would like to request funds
for painting supplies for our
Annual Kaslo Pride Celebration.

We would be purchasing paint-
rollers, trays, drop sheets, SCRAPERS,
TAPE.

ACE Quote attached

OTHER SOURCES OF
REVENUE: \$ 150.00 from

KCSS - KULYN to go towards
Food for volunteers.

LOCATION OF ACTIVITIES: PRIDE Front St. crosswalk

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Kaslo AREA youth & families will benefit from KAYC Programs & Events

CURRENT BANK BALANCE: \$ Gaming #18.16 Main

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct to the best of my knowledge:

Authorized Signatory: [Redacted]

Print Name: Shannon Isaac

Phone number: [Redacted] Date: Feb 8. 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED NOT REQUIRED

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



QUOTATION

Sold to

KASLO YOUTH COUNCIL (KASYOU),
 KASLO YOUTH COUNCIL

BOX [REDACTED]

KASLO

V0G 1M0 [REDACTED]

Ship to

KASLO YOUTH COUNCIL (KASYOU),
 KASLO YOUTH COUNCIL

BOX [REDACTED]

KASLO

CANADA

V0G 1M0 [REDACTED]

Date		
02/13/2024 01:16:42 PM		
Order	0011693	
Salesperson	Bob C.	Page 1

Customer	[REDACTED]
Reference	paint
Purchaser	Shannon

Item	Description	Quantity	U/M	Unit price	Amount
F4032X001	REGAL EXT SOFT GLOSS BASE2 3.78L	10.000	EA	94.990	949.90 FP
BC100	ECOFEE \$1.00	10.000		1.000	10.00
SXA11009F	PRIMER STIX ACR BOND WHITE 3.78L	3.000	EA	89.990	269.97 FP
BC100	ECOFEE \$1.00	3.000		1.000	3.00
003507976	ROLLER REF.MICRO.(3)240MM-15MM	7.000	EA	20.390	142.73 FP
000421317	TAPE MASKING GN 55MX36MM 30936	6.000	EA	5.990	35.94 FP
003508811	CLEANER P.BRUSH/ROLL.PLAST.YW	2.000	EA	8.990	17.98 FP
000347134	FRAME ROLLER CAGE 240MM	4.000	EA	5.490	21.96 FP
828-6569	TRAY PAINT PLASTIC 2LITER	10.000	EA	8.690	86.90 FP
828-6635	LINER TRAY PAINT FOR T180	15.000	EA	1.990	29.85 FP

I agree to pay a 2 % monthly late fees on every past due account. Any purchased merchandise remains the property of the retailer until it is paid in full.

Any claim should be done within 30 days of the purchase. Returned special orders are subject to acceptance by the store and to returning fees

	Sub total	1568.23
(122373905)	G.S.T. 5%	77.76
(122373905)	P.S.T. 7%	108.87
	Total	1754.86



Thank you for visiting our store!

We look forward to serve you soon!

QUOTATION

KASLO AREA YOUTH COUNCIL

Profit & Loss by Class

January through December 2023

	Core Program Costs (Gaming)	Dungeons & Dragons (Gaming)	Friday Night Drop In (Gaming)	Self Identified Girls Drop in (Gaming)	Total Gaming	Main
Ordinary Income/Expense						
Income						
Bank Interest	1.69	0.00	0.00	0.00	1.69	3.34
Bottles - Fundraising	0.00	0.00	0.00	0.00	0.00	160.00
Cotton Candy Youth Booth MD (May Days Annual Fundrai...	0.00	0.00	0.00	0.00	0.00	1,795.00
Donations	0.00	0.00	0.00	0.00	0.00	2,545.00
Grants	0.00	0.00	0.00	0.00	0.00	0.00
Grants CBT - Regional	0.00	0.00	0.00	0.00	0.00	0.00
Grants Gaming Comm - Provincial	0.00	0.00	0.00	0.00	0.00	0.00
Grants Village - Municipal	15,200.00	0.00	0.00	0.00	15,200.00	0.00
Fall Recreation Grant	0.00	0.00	0.00	0.00	0.00	0.00
Spring Recreation	0.00	0.00	0.00	0.00	0.00	0.00
Grants Village - Municipal - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total Grants Village - Municipal	0.00	0.00	0.00	0.00	0.00	0.00
Membership - Youth Centre	0.00	0.00	0.00	0.00	0.00	60.00
RDCK CIP Grants	0.00	0.00	0.00	0.00	0.00	0.00
Reimbursement	0.00	0.00	0.00	0.00	0.00	75.00
Rental Youth Centre	0.00	0.00	0.00	0.00	0.00	200.00
School Works Program - Wage Sub	0.00	0.00	0.00	0.00	0.00	0.00
Use of YC - Freedom Quest	0.00	0.00	0.00	0.00	0.00	2,400.00
Total Income	15,201.69	0.00	0.00	0.00	15,201.69	7,238.34
Gross Profit	15,201.69	0.00	0.00	0.00	15,201.69	7,238.34
Expense						
Admin & Operations	0.00	0.00	0.00	0.00	0.00	1,500.00
Advertising - Other	0.00	0.00	0.00	0.00	0.00	113.32
Bank Charges	10.00	0.00	0.00	0.00	10.00	0.75
Capital Costs	0.00	0.00	0.00	0.00	0.00	638.90
CIP Grant	0.00	0.00	0.00	0.00	0.00	0.00
Cotton Candy Youth Booth drop in programs ()	0.00	0.00	0.00	0.00	0.00	271.26
Food Drop in Program	0.00	201.49	1,170.29	1,376.36	2,748.14	2,300.32
Supplies - Drop In Prog	605.73	181.62	0.00	0.00	787.35	0.00
Total drop in programs ()	605.73	383.11	1,170.29	1,376.36	3,535.49	2,300.32
Hydro	461.22	0.00	0.00	0.00	461.22	553.08
Insurance	2,204.00	0.00	0.00	0.00	2,204.00	0.00
Lease/Rent for KAYC Space	2,745.00	0.00	0.00	0.00	2,745.00	915.00
May Days Sk& Jam	0.00	0.00	0.00	0.00	0.00	0.00
Office	0.00	0.00	0.00	0.00	0.00	163.65
Payroll - Remittance	0.00	0.00	0.00	0.00	0.00	677.22
Payroll Expenses (Payroll expenses)	0.00	0.00	0.00	0.00	0.00	0.00
Santa's Workshop Expenses	0.00	108.46	147.46	28.91	284.83	0.00
School Works Program	0.00	0.00	0.00	0.00	0.00	0.00
Shipping Costs	0.00	0.00	0.00	0.00	0.00	0.00
Society & AGM Costs	0.00	19.01	0.00	0.00	19.01	0.00
Staff Appreciation	0.00	0.00	0.00	0.00	0.00	40.00
Staff Wages	0.00	0.00	0.00	0.00	0.00	242.85
Subscription/Membership	0.00	1,263.50	2,696.11	1,908.00	5,867.61	596.62
Supplies - Other	0.00	0.00	0.00	0.00	0.00	75.00
Telephone & Internet	0.00	0.00	0.00	0.00	0.00	885.26
Upgrades & Renovations	525.00	0.00	0.00	0.00	525.00	359.30
Vilg of Kaslo Grants	0.00	0.00	0.00	0.00	0.00	0.00
						171.32

	Core Program Costs (Gaming)	Dungeons & Dragons (Gaming)	Friday Night Drop In (Gaming)	Self Identified Girls Drop in (Gaming)	Total Gaming	Main
Volunteer Appreciation	0.00	0.00	0.00	0.00	0.00	144.00
WCB	0.00	0.00	0.00	0.00	0.00	165.22
Total Expense	6,550.95	1,774.08	4,013.86	3,313.27	15,652.16	9,813.07
Net Ordinary Income	8,650.74	-1,774.08	-4,013.86	-3,313.27	-450.47	-2,574.73
Net Income	8,650.74	-1,774.08	-4,013.86	-3,313.27	-450.47	-2,574.73

KASLO AREA YOUTH COUNCIL

Profit & Loss by Class

January through December 2023

Accrual Basis

	ReDi	School Works Program	Tech	Art Drop In (VFRR)	Training & Professional D... (VFRR)	Youth Assistant (VFRR)
Ordinary Income/Expense						
Income						
Bank Interest						
Bottles - Fundraising	0.00	0.00				
Cotton Candy Youth Booth MD (May Days Annual Fundrai...	0.00	0.00			0.00	0.00
Donations	0.00	0.00			0.00	0.00
Grants	0.00	0.00			0.00	0.00
Grants CBT - Regional	0.00	0.00			0.00	0.00
Grants Gaming Comm - Provincial	0.00	0.00	1,300.00		0.00	0.00
Grants Village - Municipal	0.00	0.00	0.00		0.00	0.00
Fall Recreation Grant					0.00	0.00
Spring Recreation	0.00	0.00	0.00	0.00		
Grants Village - Municipal - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total Grants Village - Municipal						
Membership - Youth Centre		0.00		0.00	0.00	0.00
RDCK CIP Grants	0.00	0.00	0.00			
Reimbursement	700.00	0.00	0.00	0.00	0.00	0.00
Rental Youth Centre	0.00	0.00	0.00	0.00	0.00	0.00
School Works Program - Wage Sub	0.00	0.00	0.00	0.00	0.00	0.00
Use of YC - Freedom Quest	0.00	1,677.76	0.00	0.00	0.00	0.00
Total Income						
	700.00	1,677.76	1,300.00	0.00	0.00	0.00
Gross Profit						
	700.00	1,677.76	1,300.00	0.00	0.00	0.00
Expense						
Admin & Operations						
Advertising - Other	0.00	0.00	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00
Capital Costs	0.00	0.00	0.00	0.00	0.00	0.00
CIP Grant	0.00	0.00	0.00	0.00	0.00	0.00
Cotton Candy Youth Booth drop in programs ()	0.00	0.00	0.00	0.00	0.00	0.00
Food Drop in Program						
Supplies - Drop In Prog	0.00	0.00	0.00	45.33	0.00	0.00
Total drop in programs ()						
	0.00	0.00	0.00	1,587.31	0.00	0.00
Hydro				1,632.64	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00
Lease/Rent for KAYC Space	0.00	0.00	0.00	0.00	0.00	0.00
May Days Sk& Jam	0.00	0.00	0.00	0.00	0.00	0.00
Office	0.00	0.00	0.00	0.00	0.00	0.00
Payroll - Remittance	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Expenses (Payroll expenses)	0.00	0.00	0.00	0.00	0.00	0.00
Santa's Workshop Expenses	0.00	0.00	0.00	70.40	3.04	149.24
School Works Program				0.00	0.00	0.00
Shipping Costs	0.00	2,549.45	0.00	0.00	0.00	0.00
Society & AGM Costs	0.00	0.00	0.00	0.00	0.00	0.00
Staff Appreciation	0.00	0.00	0.00	0.00	0.00	0.00
Staff Wages	0.00	0.00	0.00	0.00	0.00	0.00
Subscription/Membership	0.00	0.00	0.00	896.50	44.00	2,341.75
Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00
Telephone & Internet	0.00	0.00	1,378.00	0.00	0.00	0.00
Upgrades & Renovations	0.00	0.00	0.00	0.00	0.00	0.00
Vllg of Kaslo Grants	0.00	0.00	0.00	0.00	0.00	0.00

KASLO AREA YOUTH COUNCIL

Profit & Loss by Class

January through December 2023

	ReDi	School Works Program	Tech	Art Drop In (VFRR)	Training & Professional D... (VFRR)	Youth Assistant (VFRR)
Volunteer Appreciation	0.00	0.00	0.00	0.00	0.00	0.00
WCB	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	0.00	2,549.45	1,378.00	2,599.54	47.04	2,490.99
Net Ordinary Income	700.00	-871.69	-78.00	-2,599.54	-47.04	-2,490.99
Net Income	700.00	-871.69	-78.00	-2,599.54	-47.04	-2,490.99

KASLO AREA YOUTH COUNCIL

Profit & Loss by Class

January through December 2023

	VFRR - Other (VFRR)	Total VFRR	VoK Fall Rec 2023	VoK Municipal Grant 2023	VoK Spring Rec Grant 2023	TOTAL
Ordinary Income/Expense						
Income						
Bank Interest	2.64	2.64	0.00	0.00	0.00	7.67
Bottles - Fundraising	0.00	0.00	0.00	0.00	0.00	160.00
Cotton Candy Youth Booth MD (May Days Annual Fundrai...	0.00	0.00	0.00	0.00	0.00	1,795.00
Donations	0.00	0.00	0.00	0.00	0.00	2,545.00
Grants	72,000.00	72,000.00	0.00	0.00	0.00	72,000.00
Grants CBT - Regional	0.00	0.00	0.00	0.00	0.00	1,300.00
Grants Gaming Comm - Provincial	0.00	0.00	0.00	0.00	0.00	15,200.00
Grants Village - Municipal						
Fall Recreation Grant	0.00	0.00	500.00	0.00	0.00	500.00
Spring Recreation	0.00	0.00	0.00	0.00	250.00	250.00
Grants Village - Municipal - Other	0.00	0.00	0.00	500.00	0.00	500.00
Total Grants Village - Municipal	0.00	0.00	500.00	500.00	250.00	1,250.00
Membership - Youth Centre	0.00	0.00	0.00	0.00	0.00	60.00
RDCK CIP Grants	0.00	0.00	0.00	0.00	0.00	700.00
Reimbursement	0.00	0.00	0.00	0.00	0.00	75.00
Rental Youth Centre	0.00	0.00	0.00	0.00	0.00	200.00
School Works Program - Wage Sub	0.00	0.00	0.00	0.00	0.00	1,677.76
Use of YC - Freedom Quest	0.00	0.00	0.00	0.00	0.00	2,400.00
Total Income	72,002.64	72,002.64	500.00	500.00	250.00	99,370.43
Gross Profit	72,002.64	72,002.64	500.00	500.00	250.00	99,370.43
Expense						
Admin & Operations	0.00	0.00	0.00	0.00	0.00	1,500.00
Advertising - Other	0.00	0.00	0.00	0.00	0.00	113.32
Bank Charges	0.00	0.00	0.00	0.00	0.00	10.75
Capital Costs	5,957.08	5,957.08	0.00	0.00	0.00	5,957.08
CIP Grant	0.00	0.00	0.00	0.00	0.00	638.90
Cotton Candy Youth Booth	0.00	0.00	0.00	197.50	250.00	718.76
drop in programs ()						
Food Drop in Program	0.00	45.33	0.00	0.00	0.00	5,093.79
Supplies - Drop In Prog	0.00	1,587.31	0.00	0.00	0.00	2,374.66
Total drop in programs ()	0.00	1,632.64	0.00	0.00	0.00	7,468.45
Hydro	0.00	0.00	0.00	0.00	0.00	1,014.30
Insurance	0.00	0.00	0.00	0.00	0.00	2,204.00
Lease/Rent for KAYC Space	0.00	0.00	0.00	0.00	0.00	3,660.00
May Days Sk8 Jam	0.00	0.00	0.00	302.50	0.00	302.50
Office	0.00	0.00	0.00	0.00	0.00	163.65
Payroll - Remittance	0.00	0.00	0.00	0.00	0.00	677.22
Payroll Expenses (Payroll expenses)	891.74	1,114.42	0.00	0.00	0.00	1,399.25
Santa's Workshop Expenses	0.00	0.00	205.04	0.00	0.00	205.04
School Works Program	0.00	0.00	0.00	0.00	0.00	2,549.45
Shipping Costs	200.00	200.00	0.00	0.00	0.00	219.01
Society & AGM Costs	0.00	0.00	0.00	0.00	0.00	40.00
Staff Appreciation	213.95	213.95	0.00	0.00	0.00	456.80
Staff Wages	5,680.00	8,962.25	0.00	0.00	0.00	15,426.48
Subscription/Membership	0.00	0.00	0.00	0.00	0.00	75.00
Supplies - Other	0.00	0.00	0.00	0.00	0.00	2,263.26
Telephone & Internet	0.00	0.00	0.00	0.00	0.00	884.30
Upgrades & Renovations	364.00	364.00	0.00	0.00	0.00	364.00
Vilg of Kaslo Grants	0.00	0.00	0.00	0.00	0.00	171.32

	VFRR - Other (VFRR)	Total VFRR	VoK Fall Rec 2023	VoK Municipal Grant 2023	VoK Spring Rec Grant 2023	TOTAL
Volunteer Appreciation	0.00	0.00	0.00	0.00	0.00	144.00
WCB	0.00	0.00	0.00	0.00	0.00	165.22
Total Expense	13,306.77	18,444.34	205.04	500.00	250.00	48,792.06
Net Ordinary Income	58,695.87	53,558.30	294.96	0.00	0.00	50,578.37
Net Income	58,695.87	53,558.30	294.96	0.00	0.00	50,578.37

**VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kaslo Baseball and Softball Association

Mailing Address :PO Box [REDACTED], Kaslo, BC V0G1M0 _____

Executive: President: Jo Davie

Vice Pres: Josh Noble

Secretary: Alicia Jones

Treasurer: Breanna Tate

AMOUNT REQUESTED: \$500

REASON FOR REQUESTING FUNDING:

To fund line chalk for game preparations for the adult and youth league.

OTHER SOURCES OF REVENUE:

Registration fees, donations, and grants

LOCATION OF ACTIVITIES: Murray Pearson Memorial Field, Kaslo BC

WILL YOUR EVENT/PROGRAM/ ACTIVITY BE ABLE TO GO FORWARD
IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?

YES **NO**

WHO WILL BENEFIT FROM THIS
EVENT/PROGRAM?

Kaslo citizens who participate in adult or youth ball (nearly 200 players yearly)

CURRENT BANK BALANCE: \$29,353

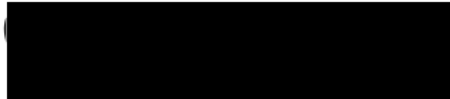
MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES **NO**

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A
MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: Matthew Brown



PrintName: Matthew Brown

Phone number:



Date: Feb. 19, 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW
FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE
APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED** **NOT REQUIRED**

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

Cash Flow

Kaslo Baseball and Softball Association

Date Range: Jan 01, 2023 to Dec 31, 2023

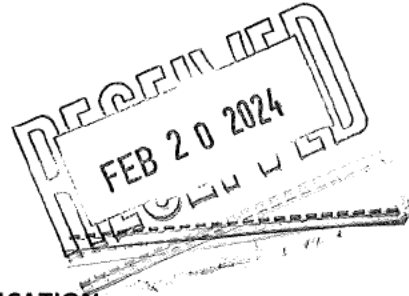
CASH INFLOW AND OUTFLOW		Jan 01, 2023 to Dec 31, 2023
Operating Activities		
Sales		\$51,402.92
Purchases		-\$24,865.38
Net Cash from Operating Activities		\$26,537.54
Investing Activities		
Net Cash from Investing Activities		\$0.00
Financing Activities		
Net Cash from Financing Activities		\$0.00
OVERVIEW		
Starting Balance		\$2,019.62 As of 2023-01-01
Gross Cash Inflow		\$51,402.92
Gross Cash Outflow		\$24,865.38
Net Cash Change		\$26,537.54
Ending Balance		\$28,557.16 As of 2023-12-31

Profit and Loss

Kaslo Baseball and Softball Association

Date Range: Jan 01, 2023 to Dec 31, 2023

ACCOUNTS	Jan 01, 2023 to Dec 31, 2023
Income	\$51,402.92
Cost of Goods Sold	\$0.00
Gross Profit As a percentage of Total Income	\$51,402.92 100.00%
Operating Expenses	\$24,865.38
Net Profit As a percentage of Total Income	\$26,537.54 51.63%



VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo Community Acupuncture Society

Mailing Address: Box [redacted], Kaslo, B.C. V0G 1M0

Executive: ^{Chair} President Laura Douglas

Vice Pres _____

Secretary Victoria McAllister

Treasurer Dawn Precious

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING FUNDING: _____

We would like support to pay for the clinic supplies needed to run our bi-weekly community clinics.

OTHER SOURCES OF REVENUE: Kootenay Savings Community Grant, BC Gaming Grant, Kootenay Coop Grant, Re-di Grants (RDAK), Patient Donations, Community Fund of North Kootenay Lake.

LOCATION OF ACTIVITIES: Heritage Hall

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: All residents of the Village of Kaslo

in RDCK Area D are welcome to attend our acupuncture clinic

CURRENT BANK BALANCE: \$ 11,614.46

Currently we have approx. 245 patients.

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: [REDACTED]

Print Name: [REDACTED]

Phone number: [REDACTED] Date: Feb. 18, 2023

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED NOT REQUIRED

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

Kaslo Community Acupuncture Society

Balance Sheet

As of December 31, 2023

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	\$12,452.74
Total Current Assets	\$12,452.74
Total Assets	\$12,452.74
Liabilities and Equity	
Liabilities	
Current Liabilities	
GST/HST Payable	-128.45
Total Current Liabilities	\$ -128.45
Total Liabilities	\$ -128.45
Equity	
Opening Balance Equity	11,506.35
Retained Earnings	0.00
Profit for the year	1,074.84
Total Equity	\$12,581.19
Total Liabilities and Equity	\$12,452.74

Kaslo Community Acupuncture Society

Profit and Loss

January - December 2023

	TOTAL
INCOME	
Clinic Donations (Not Receipted)	8,870.00
Donations (Receipted)	200.00
Fundraiser Donations (Not Receipted)	2,045.20
Fundraiser Donations (Receipted)	2,375.00
Grants	17,690.00
Memberships	40.00
MSP Deposits	529.00
Treatment Fees	94.50
Total Income	\$31,843.70
GROSS PROFIT	\$31,843.70
EXPENSES	
Accounting and Legal	1,100.00
Administration and Bookkeeping	476.35
Administrator Fees	4,890.00
Advertising/Promotional	56.69
Bank charges	80.80
Cleaning and Laundry Services	820.00
Clinic Supplies	447.09
Event Fundraising Expenses	3,561.18
Gifts	152.17
Insurance	775.00
Licenses, Dues and Fees	87.93
Office Supplies	216.03
Practitioner Fees	15,085.51
Rental Expenses	3,037.14
Repair and maintenance	4.79
Uncategorized Expense	40.00
Total Expenses	\$30,830.68
OTHER INCOME	
Interest earned	61.84
Total Other Income	\$61.84
OTHER EXPENSES	
Miscellaneous Expenses	0.02
Total Other Expenses	\$0.02
PROFIT	\$1,074.84

VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: The Kaslo Community GARDEN Society

Mailing Address: P.O. Box [REDACTED] KASLO BC VOG 1M0

Executive: President ANNE HEARD

Vice Pres _____

Secretary Catherine McCormick

Treasurer DONNA BUTT

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING
FUNDING:

The Kaslo Community GARDEN
WOULD LIKE TO Purchase hoses, tools, and soil
amendments (straw & Manure) for the 2024 gardening
Season. It looks as though all 25 allotments
will be rented this year and we are short of
hoses and tools for the number of gardeners.
STRAW and manure are purchased annually
and the cost will be about \$800

OTHER SOURCES OF
REVENUE:

CFNKLS GRANT (for a different project)
Membership fees (day-to-day expenses)

LOCATION OF ACTIVITIES: Community GARDEN - Corner of A Avenue and Washington Street

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM:

The Community of Kaslo - Gardeners, The Food Hub through donations, Students participating in the garden

CURRENT BANK BALANCE: \$ \$1,274⁷⁷

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: [Redacted]

Print Name: DONNA BUTT

Phone number: [Redacted] Date: JAN. 31, 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED NOT REQUIRED

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

KCGS Financial Statement

January 1, 2023 – January 30, 2024

Opening Balance – January 1, 2023 **\$1,292.62**

Income

Grants	\$1,200.00	
Membership Fees	762.00	
Plant Sale	1,045.00	
Donations	110.20	
Bank Interest	<u>0.21</u>	
Total Income		\$3,117.41

Expenses

Tools & Supplies	\$603.74	
Misc. Fees	191.88	
Water	149.44	
Insurance	500.00	
Advertising	25.26	
Website	240.00	
Sign Project	557.44	
Miscellaneous	40.00 - society fees	
Soil & Amendments	780.00 - straw & manure	
Rent	40.00 - U.C. Hall for AGM	
Transfer Station	<u>7.50</u>	
Total Expenses		\$3,135.26

Closing Balance – January 30, 2024 **\$1,274.77**

VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo Community Services Society

Mailing Address: PO Box 546, Kaslo, BC V0G 1M0

Executive: President: Janet Mayfield

Vice Pres: Derek Apple

Secretary: Kimberley Lafortune

Treasurer: David McCormick

AMOUNT REQUESTED: \$500

REASON FOR REQUESTING FUNDING: **Nobody's Perfect Program - Kaslo**

'Nobody's Perfect' is a support program for parents and caregivers of young children aged 0-6. The program runs for 6 weeks at the Kaslo Family Centre at JV Humphries School in Kaslo. Parents come together to learn about child development, safety, health, and behavior; and to share questions, concerns, and ideas about parenting. The program is led by 2 trained facilitators. Free childcare is offered, and healthy snacks are provided for both parents and children. The program aims to build skills and confidence for parents and also to build a supportive community of parents in Kaslo.

\$500 from the Village of Kaslo demonstrates local support and would be a significant help in providing this valuable program for the young parents of Kaslo.

Past participants have had the following comments:

"This has been a safe, non-judgmental place to share. It is great to be in a group where everyone wants to be a good parent."

"Every week there was another big juicy topic. I got so many parenting ideas from everyone that I thought about over the course of the week. I'm trying new stuff with my child because of it."

OTHER SOURCES OF REVENUE:

- Kootenay Boundary Community Services Cooperative \$5,110
- BC Council for Families \$926.83

LOCATION OF ACTIVITIES: Kaslo Family Centre, JVH School, Kaslo

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?

X YES NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Parents and caregivers of children aged 0-6 living in Kaslo will be the primary beneficiaries. However, when parents and young children of a community are supported, we all benefit.

CURRENT BANK BALANCE: \$926.83 (Kaslo NBP Program)

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED

X YES NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct to the best of my knowledge:

Authorised Signatory  _____

Print Name: ___ Jane Ballantyne, Co-Executive Director _____

Phone Number: 250-353-7691

Date: February 7, 2024

.....
OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR

SUBSTANTIATION OF EXPENSES REQUIRED NOT REQUIRED



Financial Statements

Kaslo Community Services Society

(Previously North Kootenay Lake Community Services)

March 31, 2023

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Independent Practitioner's Review Engagement Report

To the Members of
Kaslo Community Services Society

We have reviewed the accompanying financial statements of Kaslo Community Services Society that comprise the statement of financial position as at March 31, 2023 and the statements of operations, changes in net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for private enterprises, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Kaslo Community Services Society as at March 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for private enterprises.

Nelson, Canada
July 10, 2023



Chartered Professional Accountants

Kaslo Community Services Society
(Previously North Kootenay Lake Community Services)
Statement of Financial Position

March 31

2023

2022

Assets

Current

Cash	\$ 345,703	\$ 405,506
Term deposits (Note 3)	832,590	819,366
Accounts receivable	40,445	23,102
Prepaid expenses	-	4,200

1,218,738 1,252,174

Tangible capital assets (Note 4)

208,087 216,372

\$ 1,426,825 \$ 1,468,546

Liabilities

Current

Accounts payable and accrued liabilities	\$ 11,009	\$ 8,100
Government remittances payable	-	19,048
Wages payable	20,274	10,129
Deferred contributions (Note 5)	719,521	832,650

750,804 869,927

Deferred capital contributions (Note 6)

65,596 66,866

816,400 936,793

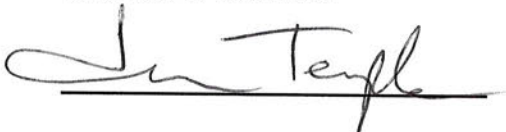
Net Assets

Unrestricted	101,197	99,057
Internally restricted (Note 7)	366,737	283,192
Invested in tangible capital assets (Note 8)	142,491	149,504

610,425 531,753

\$ 1,426,825 \$ 1,468,546

On behalf of the Board





Kaslo Community Services Society
(Previously North Kootenay Lake Community Services)
Statement of Operations

Year ended March 31	2023	2022
Revenue		
Columbia Basin Trust	\$ 227,355	\$ 197,460
Charities and foundations	218,441	88,220
Ministry of Public Safety and Solicitor General	175,083	169,368
Ministry of Children & Family Development	172,548	143,499
Interior Health Authority	143,058	111,324
United Way	138,688	142,514
Donations	84,082	32,441
BC Housing	49,742	52,071
Community Gaming grant	42,979	39,351
Community Living BC	29,548	16,881
BC Association of Farmers Markets	24,934	16,131
School District No.8 (Kootenay Lake)	23,028	36,074
Other government grants	19,530	17,229
Interest and sundry	18,819	6,204
Client contributions	15,356	17,858
Amortization of deferred capital contributions	8,468	10,294
	<u>1,391,659</u>	<u>1,096,919</u>
Expenses		
Advertising	1,181	2,508
Amortization of tangible capital assets	24,368	24,612
Bank charges	362	339
Computer expense	4,831	-
Insurance and memberships	20,891	19,114
Office supplies	7,374	7,570
Professional fees	9,208	8,839
Program expenses	259,732	176,944
Rent	26,205	21,772
Repairs and maintenance	18,544	13,507
Salaries and employee benefits	948,292	725,045
Telephone	3,077	4,993
Utilities	4,591	4,147
	<u>1,328,656</u>	<u>1,009,390</u>
Excess of revenue over expenses before other income	63,003	87,529
Other income		
Gain on sale of tangible capital assets	15,669	-
Excess of revenue over expenses	<u>\$ 78,672</u>	<u>\$ 87,529</u>

Kaslo Community Services Society
(Previously North Kootenay Lake Community Services)
Statement of Changes in Net Assets

Year ended March 31

	Internally restricted net assets (Note 7)	Unrestricted	Invested in tangible capital assets (Note 8)	Total 2023	Total 2022
Balance, beginning of year	\$ 283,190	\$ 99,057	\$ 149,506	\$ 531,753	\$ 444,224
Excess (deficiency) of revenue over expenses	-	94,572	(15,900)	78,672	87,529
Tangible capital assets additions	-	(41,567)	41,567	-	-
Tangible capital asset disposals	-	25,484	(25,484)	-	-
Deferred capital contributions	-	7,198	(7,198)	-	-
Transfers	<u>83,547</u>	<u>(83,547)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ 366,737</u>	<u>\$ 101,197</u>	<u>\$ 142,491</u>	<u>\$ 610,425</u>	<u>\$ 531,753</u>

Kaslo Community Services Society
(Previously North Kootenay Lake Community Services)
Statement of Cash Flows

Year ended March 31

2023

2022

Increase (decrease) in cash

Operating

Excess of revenue over expenses	\$ 78,672	\$ 87,529
Items not affecting cash		
Amortization of tangible capital assets	24,368	24,612
Amortization of deferred capital contributions	(8,468)	(10,294)
Gain on sale of tangible capital assets	(15,669)	-
	78,903	101,847
Change in non-cash working capital items		
Accounts receivable	(17,343)	(11,701)
Prepaid expenses	4,200	6,409
Accounts payable and accrued liabilities	2,909	2,225
Government remittances	(19,048)	(299)
Wages payable	10,145	(26,174)
Deferred contributions	(113,129)	179,366
	(53,363)	251,673

Investing

Investment in term deposits	-	(560,000)
Purchase of tangible capital assets	(41,567)	(75,831)
Proceeds on disposal of tangible capital assets	12,500	-
Deferred capital contributions additions	35,851	17,400
Reinvestment in term deposits	(13,224)	(2,315)
	(6,440)	(620,746)

Decrease in cash **(59,803)** (369,073)

Cash

Beginning of year	405,506	774,579
End of year	\$ 345,703	\$ 405,506

Kaslo Community Services Society

(Previously North Kootenay Lake Community Services)

Notes to the Financial Statements

March 31, 2023

1. Nature of operations

Kaslo Community Services Society (the "Society") is a non-profit, multi-service organization. The Society's mission is to develop and provide services and programs which contribute to a thriving community and enhance the quality of life for North Kootenay Lake residents. The population served will include seniors, adults, families, adolescents, and children living in North Kootenay Lake communities including Ainsworth, Mirror Lake, Kaslo, Lardeau, Cooper Creek, Meadow Creek, Howser, Argenta, Johnson's Landing, and their surrounding rural areas and the Crawford Bay, Riondel, and Gray Creek areas. Unique programs may be offered to residents of a wider geographic base encompassing areas where similar services are not available. The operations of the Society are to be chiefly carried on in the area known as Kaslo and District in the Province of British Columbia. Kaslo Community Services Society is incorporated under the Society Act of British Columbia and is a registered charity under the Income Tax Act.

On September 28, 2022, North Kootenay Lake Community Services Society changed their operating name to Kaslo Community Services Society.

2. Significant accounting policies

Basis of presentation

The following is a summary of the significant accounting policies of the Society.

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Revenue recognition

The Kaslo Community Services Society follows the deferral method of accounting for contributions. Externally restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue at a rate corresponding with the amortization rate for the related capital assets. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Cost allocation

Costs are allocated to programs based on management's estimate of the program's proportionate share of the actual expenditure.

Tangible capital assets

Tangible capital assets are recorded at cost. Contributed tangible capital assets are recorded at fair value at the date of contribution. Amortization is provided, on a straight-line basis, as follows:

Kaslo Community Services Society

Notes to the Financial Statements

March 31, 2023

2. Significant accounting policies (continued)

Tangible capital assets (continued)

Building	2%
Office equipment	10%
Counselling library	10%
Medic alert units	10%
Computers	20%
Leasehold improvements	20%
Vehicles	7 years

Term deposits

The Society classifies non-redeemable term deposits that mature within 12 months and all redeemable term deposits as current assets.

Financial instruments

The Society considers any contract creating a financial asset, liability or equity instrument as a financial instrument, except in certain limited circumstances. The Society accounts for the following as financial instruments:

- cash
- term deposits
- accounts receivable
- accounts payable and accrued liabilities
- wages payable

A financial asset or liability is recognized when the Society becomes party to contractual provisions of the instrument.

Financial assets or liabilities obtained in arm's length transactions are initially measured at their fair value. In the case of a financial asset or liability not being subsequently measured at fair value, the initial fair value will be adjusted for financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Financing fees and transaction cost on financial instruments subsequently measured at fair value are expensed as incurred.

The entity subsequently measures all of its financial assets and financial liabilities at cost or amortized cost less any reduction for impairment, except for investments in equity instruments that are quoted in an active market, which are measured at fair value; derivative contracts, which are measured at fair value; and certain financial assets and financial liabilities which the Society has elected to measure at fair value. Changes in fair value are recognized in net income.

The Society removes financial liabilities, or a portion of, when the obligation is discharged, cancelled or expires.

Financial assets measured at cost or amortized cost less any reduction for impairment include cash, term deposits, and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, and wages payable.

Kaslo Community Services Society

Notes to the Financial Statements

March 31, 2023

2. Significant accounting policies (continued)

Financial instruments (continued)

Financial instruments in related party transactions

Financial assets and financial liabilities in related party transactions are initially measured at cost, with the exception of certain instruments which are initially measured at fair value. The Society does not have any financial assets or financial liabilities in related party transactions which are initially measured at fair value.

Gains or losses arising on initial measurement differences are generally recognized in net income when the transaction is in the normal course of operations, and in equity when the transaction is not in the normal course of operations, subject to certain exceptions.

Financial assets and financial liabilities recognized in related party transactions are subsequently measured based on how the Society initially measured the instrument. Financial instruments initially measured at cost are subsequently measured at cost, less any impairment for financial assets. Financial instruments initially measured at fair value, of which the Society has none, would be subsequently measured at amortized cost or fair value based on certain conditions.

Use of estimates

In preparing the Society's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and reported amounts of revenue and expenses during the period. Actual results could differ from these estimates. The Society's most significant estimates include the useful lives of tangible capital assets for amortization.

Contributed services and goods

Contributed services, goods, and volunteer hours are not recognized in the Society's financial statements due to the difficulty in determining the fair value of contributions.

3. Term deposits

The term deposits bear interest from 3.22% to 3.78% (2022 - 0.58% to 3.28%) and mature between January 20, 2024 and September 29, 2027 (2022 - September 29, 2022 and October 18, 2024).

Kaslo Community Services Society

Notes to the Financial Statements

March 31, 2023

4. Tangible capital assets

			<u>2023</u>	<u>2022</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Land	\$ 6,375	\$ -	\$ 6,375	\$ 6,375
Building	162,739	66,675	96,064	99,319
Office equipment	146,237	70,178	76,059	78,904
Counselling library	971	971	-	-
Medic alert units	9,536	6,866	2,670	3,310
Computers	50,839	26,032	24,807	24,944
Leasehold improvements	11,001	11,001	-	-
Vehicles	9,855	7,743	2,112	3,520
	<u>\$ 397,553</u>	<u>\$ 189,466</u>	<u>\$ 208,087</u>	<u>\$ 216,372</u>

5. Deferred contributions

	<u>Balance, beginning of year</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance, end of year</u>
Ministry of Children and Family Development	\$ 66,712	\$ 174,333	\$ (172,548)	\$ 68,497
Interior Health Authority	176,137	60,294	(143,058)	93,373
Ministry of Public and Solicitor General	36,730	162,000	(175,083)	23,647
Donations - Food Cupboard	71,702	27,886	(38,217)	61,371
Food Hub	22,785	5,852	(6,068)	22,569
Community Living BC	15,029	27,869	(29,547)	13,351
Columbia Basin Trust	247,168	147,277	(247,236)	147,209
Society miscellaneous	3,564	(3,564)	-	-
BC Housing	10,947	49,831	(49,742)	11,036
Family Resource Centre - Bequest	10,000	(2,579)	-	7,421
School District 8	11,306	20,628	(23,028)	8,906
Community Gaming Grant	42,881	51,515	(42,979)	51,417
Regional District of Central Kootenay	4,606	3,400	(3,392)	4,614
Women's Shelters Canada	15,652	214,064	(110,873)	118,843
Food Banks BC	34,838	25,001	(20,951)	38,888
United Way	40,381	108,768	(146,870)	2,279
Community Fund of North Kootenay Lake Society	1,572	5,705	(7,203)	74
Other small grants	20,640	67,151	(41,765)	46,026
	<u>\$ 832,650</u>	<u>\$ 1,145,431</u>	<u>\$ (1,258,560)</u>	<u>\$ 719,521</u>

Kaslo Community Services Society

Notes to the Financial Statements

March 31, 2023

6. Deferred capital contributions

	<u>2023</u>	<u>2022</u>
Balance, beginning of year	\$ 66,866	\$ 59,760
Additional contributions received	35,851	17,400
Less: Amounts amortized to revenue	(8,468)	(10,294)
Less: Disposal of tangible capital assets	<u>(28,653)</u>	<u>-</u>
Balance, end of year	<u>\$ 65,596</u>	<u>\$ 66,866</u>

7. Internally restricted net assets

During the year, the Board of Directors internally restricted a net amount of \$83,547 (2022 - \$17,771) of unrestricted net assets. The total internal restrictions of net assets at the end of the year are as follows:

	<u>2023</u>	<u>2022</u>
Building Maintenance	\$ 7,396	\$ 6,196
Office Equipment Replacement	11,348	6,761
Professional Development	18,750	19,023
Baby-Needs Cupboard	1,505	1,570
Contingency Fund	82,906	82,906
Building Expansion Fund	167,992	146,532
Youth Fund	832	5,410
Staff Emergency Overnight Fund	1,000	1,000
Legal Contingency Fund	15,808	13,792
Co-Leadership Project	<u>59,200</u>	<u>-</u>
	<u>\$ 366,737</u>	<u>\$ 283,190</u>

These internally restricted amounts are not available for other purposes without approval of the Board of Directors.

Kaslo Community Services Society

Notes to the Financial Statements

March 31, 2023

8. Invested in tangible capital assets

The investment in tangible capital assets is calculated as follows:

	<u>2023</u>	<u>2022</u>
Tangible capital assets	\$ 208,087	\$ 216,372
Less: Amounts financed by deferred capital contributions	<u>(65,596)</u>	<u>(66,866)</u>
	<u>\$ 142,491</u>	<u>\$ 149,506</u>

Changes in net assets invested in tangible capital assets are calculated as follows:

	<u>2023</u>	<u>2022</u>
Balance, beginning of year	\$ 149,506	\$ 105,393
Purchase of tangible capital assets	41,567	75,831
Amounts funded by deferred capital contributions	(35,851)	(17,400)
Amortization of tangible capital assets	(24,368)	(24,612)
Amortization of deferred capital contributions	8,468	10,294
Disposal through deferred capital contributions	28,653	-
Disposal of tangible capital assets	<u>(25,484)</u>	<u>-</u>
Balance, end of year	<u>\$ 142,491</u>	<u>\$ 149,506</u>

9. Financial instruments

The following represents the Society's exposure to risks through its financial instruments.

Credit Risk

Credit risk is the risk that a counterparty to a financial instrument will fail to discharge an obligation or commitment. The Society is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable. The Society does not obtain collateral or other security to support the accounts receivable subject to credit risk but mitigates this risk by dealing only with what management believes to be financially sound counterparties and, accordingly, does not anticipate significant loss for non-performance.

Liquidity Risk

Liquidity risk is the risk that the Society will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to liquidity risk arising primarily from the accounts payable. The Society's ability to meet obligations depends on the receipt of funds from its operations and other related sources, whether in the form of revenue or grants.

Kaslo Community Services Society

Notes to the Financial Statements

March 31, 2023

10. Remuneration of directors, employees, and contractors

The Societies Act of British Columbia requires the Society to disclose the remuneration paid to directors during the year and the remuneration paid to all employees and contractors whose remuneration during the year was at least \$75,000. The Society had no employees or contractors meeting this criteria.

The Society paid \$nil (2022 - \$400) in honoraria to one director for attending various Society events as an Indigenous Elder.

Statement of Operations

Kootenay Lake Independent School Society

For the year ending August 31, 2023

Revenues	2023	2022
Daycare	118,342	113,400
Daycare Drop-In / Late	0	40
Daycare Operations Provincial Funding	20,021	16,368 ²
Donations	668	845
Emergency Rent Subsidy	0	(23)
Grants for Operating ¹	8,455	12,661
Interest Income	1,498	953
Other Income	237	337
Wage Subsidies	31,508	16,995 ³
Year-end Cleaning	480	560
Total Revenues	181,210	162,136
Expenses	2023	2022
Advertising	184	330
Bank Charges	3	0
Building Supplies	1,331	782
Depreciation	1,400	2,239
Food	1,723	770
Fundraising Expenses	0	190
Health Care	2,931	3,298
Insurance	1,945	1,758
Licence and Memberships	175	263
Office	3,524	1,272
Outstanding Fee Coverage	1,071	0
Professional Development	853	1,487
Program Supplies & Activities	1,510	2,823
Rent	1,792	1,827
Repair and Maintenance	373	2,673
Toys	732	828
Utilities	4,461	3,382
Wages and Payroll	143,480	132,681
WCB	951	715
Total Expenses	168,440	157,317
Revenues less Expenses before Capital Grants	12,770	4,819
Capital Grants	274,690	0
Transfer to Invested in Capital Assets – Grants	(274,690)	0
Revenues less Expenses	12,770	4,819

Notes

- 1 Operating grant revenues are recognized in the same period as corresponding expenses
- 2 CCOF Operating Subsidy and CCFRI Administrative Top Up lines in 2022 combined
- 3 CBT Wage Enhancement, ECE Wage Enhancement and Emergency Wage Subsidy lines in 2022 combined

Statement of Financial Position

Kootenay Lake Independent School Society

At August 31, 2023

Assets	2023	2022
<i>Current Assets</i>		
Cash In Bank	187,519	227,221
Accounts Receivable	8,145	2,041
Grant Holdbacks Receivable	29,008	118,679
Prepaid Expenses	3,311	2,435
<i>Capital Assets</i>		
Property & Equipment	23,638	20,439
Accumulated Depreciation	(1,400)	(2,239)
Construction In Progress ¹	270,175	52,734
Capital Grants	0	(40,180) ⁸
Total Assets	520,396	381,130
Liabilities and Fund Balances	2023	2022
<i>Current Liabilities</i>		
Accounts Payable	4,239	1,955
Source Deductions Payable	4,724	2,667
Unearned Revenues ²	2,185	10,608
Deferred Revenues – Expansion Project ³	90,656	271,951
Deferred Revenues – Multi-Sensory Station ⁴	33,019	0
Deferred Revenues – Shed ⁵	4,420	0
<i>Fund Balances</i>		
Externally Restricted ⁶	3,482	3,737
Internally Restricted ⁷	12,776	12,776
Invested in Capital Assets	17,724	30,754
Invested in Capital Assets – Grants ⁸	274,690	0
Unrestricted	72,481	46,681
Total Liabilities and Fund Balances	520,396	381,130

NOTES

- 1 Cubby/expansion project scheduled for completion Nov 2023
- 2 Unearned Revenues are daycare revenues received in advance of services
- 3 Deferred Revenues – Expansion Project are externally restricted capital grants for the expansion project, completion by Nov 2023
- 4 Deferred Revenues – Multi-Sensory Station are externally restricted grants for a multi-sensory station, completion by Mar 2025
- 5 Deferred Revenues – Shed are externally restricted grants for construction of a shed, completion by Jun 2024
- 6 Operating grants (municipal and provincial)
- 7 Internally restricted by Board motion on August 1, 2023 for expansion project, completion by Nov 2023
- 8 Capital Grants moved from contra asset in 2022 to Invested in Capital Assets – Grants in 2023

**VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: **Kootenay Lake Independent School Society (KLISS)**

Mailing Address: PO Box [REDACTED] Kaslo BC, V0G 1M0

Executive: President Chantal Gainer

Vice Pres N/A

Secretary Audrey Salazar Calvo

Treasurer Amy LeBlanc

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING
FUNDING: **Periwinkle Children's Centre Hot Water Tank Replacement**

KLISS dba Periwinkle Children's Centre is the only licensed daycare serving Kaslo / RDCK Area D.

Periwinkle needs to replace its hot water tank, mixing valve, and add a water filtration system

at an estimated cost of about \$3,000.

OTHER SOURCES OF
REVENUE: Daycare fees

LOCATION OF ACTIVITIES: 503 First St, Kaslo BC (beside Vimy Park)

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES **NO**

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: _____

Kaslo and RDCK Area D children aged 30 months to school age and their families

CURRENT BANK BALANCE: \$ 140, 886 as of January 31, 2024, of which \$61,414 is externally restricted

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES **NO**

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized 



Phone number:  Date: Feb 18, 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED** **NOT REQUIRED**

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

Statement of Operations

Kootenay Lake Independent School Society

For the year ending August 31, 2023

Revenues	2023	2022
Daycare	118,342	113,400
Daycare Drop-In / Late	0	40
Daycare Operations Provincial Funding	20,021	16,368 ²
Donations	668	845
Emergency Rent Subsidy	0	(23)
Grants for Operating ¹	8,455	12,661
Interest Income	1,498	953
Other Income	237	337
Wage Subsidies	31,508	16,995 ³
Year-end Cleaning	480	560
Total Revenues	181,210	162,136
Expenses	2023	2022
Advertising	184	330
Bank Charges	3	0
Building Supplies	1,331	782
Depreciation	1,400	2,239
Food	1,723	770
Fundraising Expenses	0	190
Health Care	2,931	3,298
Insurance	1,945	1,758
Licence and Memberships	175	263
Office	3,524	1,272
Outstanding Fee Coverage	1,071	0
Professional Development	853	1,487
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Rent	1,792	1,827
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Statement of Financial Position

Kootenay Lake Independent School Society

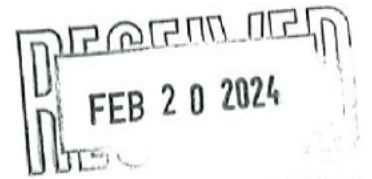
At August 31, 2023

Assets	2023	2022
<i>Current Assets</i>		
Cash In Bank	187,519	227,221
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- 8 Capital Grants moved from contra asset in 2022 to Invested in Capital Assets – Grants in 2023

VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo Racquet Club

Mailing Address: P.O. Box [REDACTED]

Executive: President Mabel Russell

Vice Pres Doug Ye

Secretary Maurice Broadfoot

Treasurer Dean Leach

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING
FUNDING:

To cover annual insurance costs which currently total \$1700. It is difficult to fundraise for insurance. In addition the club's cost will be increased as we will be incurring cleaning costs for using the arena washrooms (on a trial basis)

OTHER SOURCES OF
REVENUE:

member fees + guest drop in fees (\$65 per year plus \$100 initiation fee)

LOCATION OF ACTIVITIES: Arena Avenue (JVHo Legion)

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: 55 regular Players

+ many guest players including tourists

CURRENT BANK BALANCE: \$ 8 1711.62

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Maurice Broadbent

Phone number:  Date: Feb 21/2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED NOT REQUIRED

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



Account Activity

Member Name Kaslo Racquet Club

Member Number [REDACTED]

Account Name MASTERPLAN COMMUNITY PLUS 1

Current Balance \$1,711.62

Current Interest Rate 0.020%

[More Details](#)

Account Number [REDACTED]

Interest Earned YTD \$0.02

Interest Earned Last Year \$26.11

50 most recent transactions in the last 15 days

February 12, 2024

MASTERPLAN COMMUNITY PLUS 1

Date	Description	Amount	Balance
31-Jan-2024	System Generated Entry CAD Interest Amount \$0.02	\$0.02	\$1,711.62

**VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kaslo Search and Rescue

Mailing Address: PO Box [REDACTED] Kaslo, BC V0G 1M0

Executive: President Stefan Lettrari

Vice Pres Glen Skobalski

Secretary Jana Poborilova

Treasurer Franz Kocher

AMOUNT REQUESTED: \$ 499

REASON FOR REQUESTING
FUNDING: _____

We are requesting funding to put towards high angle rope rescue training.

Kaslo SAR would like to hold a Rope Rescue Technician 1 and 2 course to provide

our team with additional certified technicians ensuring we meet the

competencies required to maintain our rope rescue capability with EMCR and

enhancing community safety by having additional highly trained professional volunteers.

OTHER SOURCES OF
REVENUE: _____

ReDi Grant (unconfirmed)

Kaslo SAR

LOCATION OF ACTIVITIES: Kaslo & North Kootenay Lake Area

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: The entire community benefits from this project, including residents, outdoor enthusiasts, and visitors who may find themselves in distress.

CURRENT BANK BALANCE: \$ 30,597.37

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:
 YES NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: ██████████ | ██████████

Phone number: ██████████ Date: February 12, 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES REQUIRED NOT REQUIRED

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



SENT VIA EMAIL ON JAN 10, 2024 VR2

Miriam.halliday@kaslosar.com

COMPANY: Kaslo Search and Rescue

ADDRESS: 529 Arena Ave, Kaslo,
BC

ATTENTION: Miriam Halliday, Training Officer

RE: Training Proposal: EMCR Wildland Rope Rescue Program

1. INTRODUCTION

Ronin Safety and Rescue Inc. (Ronin) is pleased to present our proposal for the provision of training services for Kaslo SAR (CLIENT) at a location located in Kaslo, BC, in response to a request from Miriam Halliday.

Ronin Safety and Rescue, Canada's premier safety and rescue company is headquartered in Coquitlam, British Columbia, Canada, and is currently operating worldwide.

Ronin has a proven approach to quality assurance and client satisfaction. Our OHS/HSE client list includes Governments, Heavy Industry, Regional Authorities and Emergency Services.

Our team consists of professionals with extensive backgrounds in their fields. Our specialists identify and develop strategies in partnership with our clients for workplace safety, training, equipment, and rescue with a focus on providing customized solutions.

Our team has global experience having operated in the Middle East, Arabian Gulf, Southeast Asia, the Caribbean, Europe, Africa, and Canada – including the arctic region of Canada.

2. BACKGROUND & PURPOSE

Ronin understands that Kaslo SAR would like to be instructed in the competencies as presented in the Provincial Operating Guidelines (POGs) 3.02a BC SAR Wildland Rope Rescue Competency Matrix. Ronin Rescue has been requested to provide a proposal for a simultaneous Rope Rescue Technician 1 and 2 training for the team. This will require two instructors (one for each level).

3. SCOPE OF SERVICE

Based on information provided by the CLIENT, Ronin proposes to provide a 6 day, 44-hour program that includes the elements listed below. The first weekend will be the delivery of the training content to the students and the second weekend will be the evaluation for the students.

Ronin Safety & Rescue conducts all our Rope Rescue Training Courses to EMCR standards, and we strictly follow the Provincial Operating Guidelines (POGs) 3.02a BC SAR Wildland Rope Rescue Competency Matrix.

ROPE RESCUE TECHNICIAN 1 (RRT1)

Course Duration: 6 days

Course Format: Classroom and practical exercises; evaluation

Certification: Certificate of Attendance upon successful completion

Pre-requisites: Online Test

This course is delivered over 3 days spanning across a weekend, with a Friday evening/Saturday all-day/Sunday all-day format. If the CLIENT would like to do a custom schedule, please consult with Ronin for a revised proposal. This course is intended for Ground Search and Rescue Technicians that may be working as, with, or around Rope Rescue Technicians. This training will meet and exceed the minimum competencies set by EMCR, with an emphasis on strong personal skills and working cohesively as a team on SAR missions. The course consists of classroom lectures, hands-on training, practical scenarios, and an evaluation.

The instruction course is to be completed over a minimum of 24 hours. Evaluation is 20 hours.

Topics covered, in accordance with the competency matrix:

Chapter 2.1 – Introduction to Rope Rescue

Chapter 2.2 – Knots, Bends & Hitches

Chapter 2.3 – The Mechanics (Physics) of Rope Rescue

Chapter 2.4 – Anchor Systems

Chapter 2.5 – Communication

Chapter 2.6 – Dual Capability Two Tensioned Rope Systems

Chapter 2.7 – Edge Management

Chapter 2.8 – Stretcher and Attendant Rigging

Chapter 2.9 – Subject Packaging and Securement

Chapter 2.10 – Slope Rescue

Online Test

Please be advised, pre-reading and a successful attempt at the online quiz will be required before a member may participate in the training. Students may have two attempts.

There is also an online exam we require students to complete before the Assessment Weekend. We can certainly make this test available as well. Students may have two attempts

ROPE RESCUE TECHNICIAN 2 (RRT2)

Course Duration: 6 days

Course Format: Classroom and practical exercises; evaluation

Certification: Certificate of Attendance upon successful completion

Pre-requisites: Online Test

This course is delivered over 6 days spanning across 2 weekends, with a Friday evening/Saturday all-day/Sunday all-day format. If the CLIENT would like to do a custom schedule, please consult with Ronin for a revised proposal. This course is intended for Ground Search and Rescue Technicians that may have completed a the Rope Rescue 1 Program. This training will meet and exceed the minimum competencies set by EMCR, with an emphasis on strong personal skills and working cohesively as a team on SAR missions. The course consists of classroom lectures, hands-on training, practical scenarios, and an evaluation.

The instruction course is to be completed over a minimum of 18 hours, while the RRT2 evaluation will be completed over a minimum of 18 hours.

Online Test

Please be advised, pre-reading and a successful attempt at the online quiz will be required before a member may participate in the training. Students may have two attempts.

There will also be an online exam before the Assessment Weekend. Students may have two attempts.

Ronin will work with the Kaslo SAR Team to ensure that the specific teaching practices, techniques, and methodology pertaining to Technical Rescue remain consistent with those already established by the CLIENT and EMCR.

Each participant will receive a digital copy of the workbook, access to the online tests, and a certificate, upon successful completion.

Exams will be administered by Ronin before the training session and evaluation. Students can have two attempts and the highest score is kept. Each test has a time limit. The exam before the assessment weekend is worth 20% towards final grades.

4. PROJECT TEAM

The primary Project Manager for this project will be Mark Pfeifer, Ronin Safety and Rescue Inc.

To ensure standards of quality, safety and consistency of program delivery, Ronin has developed strict standards for instructor selection, orientation, training, and oversight. All of Ronin's instructors must be third party certified as instructors and participate in Ronin's two-day instructor training program as a first step. Upon completion of the instructor-training program, the potential instructor must attend as a student and co-teach every course he/she would like to instruct – while being monitored, assessed, and mentored by the Ronin Chief Instructor. Once cleared by the Chief Instructor (Ronin's Chief Instructor has over one thousand hours of instruction time) after co-teaching, the potential instructor must pass Ronin's "competent person" test for the particular topic. Once the test is complete the instructor is audited within one of their first five classes and again once a year in accordance with our quality assurance procedures.

Ronin recruits its instructors from the ranks of professional organizations such as OHS professionals, public safety professionals or the military. Any potential instructors must have a background in adult education as well as verifiable hours in multiple training environments.

Ronin may utilize other instructors as required to fulfill its contract commitments. Ronin will ensure any unlisted instructors possess similar skills to any staff listed above.

5. SCHEDULE

Training will be delivered on dates required by the CLIENT. Project logistics and requirements, including the training schedule, will be confirmed with the CLIENT to ensure required resources have been allocated for successful training completion. Ronin is open to working with Kaslo SAR re dates.

A minimum of ten (10) business days' notice will be given to either party prior to any required deadlines, including transmission or transfer of any information related to this proposal. Ronin reserves the right to re-negotiate deadlines or schedule, and charge accrued project costs (including disbursements), due to scheduling conflicts due to unforeseen circumstances, delays, or any cancellations by the CLIENT.

Course participant numbers must be finalized and confirmed with Ronin at least ten (10) business days in advance of the training date for administrative preparation. Minimum number of participants will be 4 people, with the maximum determined by how many instructors are on site (EMCR requires a 6 student to 1 instructor ratio). If attendee numbers or list revisions are not provided to Ronin at least ten (10) business days prior, disbursements will be fully charged to the CLIENT regardless of the number of participants (i.e. less than 4). As this is a RRT 1 and 2 program, Ronin will need 2 instructors. Each instructor can accommodate 6 students.

6. PROJECT RESOURCES

Training resources will be required for successful completion. The CLIENT agrees to provide:

- Student Personal Rescue Personal Protective Equipment (harnesses, helmets, gloves etc.)
- Locations suitable for classroom and scenario training, this may include but not be limited to buildings and austere environments etc.

Ronin will provide:

- 2 Instructors with personal protective equipment and personal rescue equipment
- Team rescue gear in accordance with the EMCR Rope Rescue Kit Manifest (ropes, rigging equipment, patient packaging devices, other rescue equipment).
- Online testing platform

Advanced notice will be given to the CLIENT should other resources be required to complete the training. If the CLIENT is unable to provide all the items listed above, a request to provide equipment will be provided to Ronin at least five (5) days in advance. Additional fees may apply.

7. DELIVERABLES

Upon completion of the training, Ronin will provide the following document deliverables:

- Student roster
- Report of results (Pass/Fail)
- Certificates of Attendance

Certificates will be sent to the CLIENT within seven (7) to ten (10) business days after the last training session. Electronic copies of the course/instructor evaluations may be provided upon request.

8. PROJECT FEES/INVOICING

Ronin offers to provide the above services as per the cost breakdown below (including GST):

44-HOUR RRT1 & 2 TRAINING & EVALUATION (Both programs over 2 weekends, 6 Students Max per group, 1 INSTRUCTOR PER GROUP – 1 instructor for RRT1 and 1 instructor for RRT2):	\$15,500
DIGITAL WORKBOOKS AND ONLINE TESTS:	INCLUDED
TOTAL	\$15,500

Terms

This proposal is valid for 30 days from date on document. Due to travel and accommodation costs, if the booking date is over 30 days from proposal date, Ronin reserves the right to resubmit proposal based on current market pricing.

Upon acceptance of this proposal, an invoice will be submitted for payment. Booking of training is only considered finalized on payment of invoice or provision of a PO. All funds are payable in Canadian currency.

9. PRIVACY, CONFIDENTIALITY, AND INSURANCE

The Ronin offices maintain a strict policy and set of procedures regarding visitor access, data security (paper and digital), and privacy. All staff and associates have signed confidentiality agreements, and all working files are kept securely under lock and key.

Ronin is fully and currently insured for: commercial comprehensive general liability (\$5,000,000), cross liability and errors and omissions (\$5,000,000). We will fully maintain all this insurance for the duration of this project. Details of insurance and registration can be supplied on request.

We are fully registered with WorkSafe BC and have a positive safety record.

10. QUALITY ASSURANCE

At Ronin, we firmly believe that customer service and the consistent, reliable delivery of quality services and products are the foundation of sound business practices. To further enhance and formalize our corporate approach to quality assurance Ronin has a formalized quality management system.

Of interest to our clients, our quality management system formalizes, documents, and tracks our approach to:

- Customer needs and our approach to meeting those needs
- Design, development and assessment of our services and products
- Customer and student confidentiality
- Care, control and protection of customer data, resources, and equipment
- Measurement, analysis and improvement of our services and products
- Prevention of, and response to, issues of non-conformity of services and products, and concerns raised by customers and students

At Ronin, we are serious about our commitment to consistently provide quality services to each client. In those rare instances where there is a concern raised by a client or a student, Ronin follows a standard documented and proven process to identify the problem, respond to the client needs, and take steps to ensure the problem does not occur again. Specifically, we:

1. Work with those involved to clearly identify the problem, its root causes, client concerns, and impact on those involved
2. Check with the client and those involved to ensure we have clearly identified the points in number one above
3. Identify and implement an immediate and remedial plan of action that best meets the needs of the client
4. Follow-up with the client, and those involved, immediately afterwards to ensure the steps taken have appropriately addressed the initial concerns
5. Follow-up once more, later, with the client and those involved to ensure the original response is working and still appropriate
6. Debrief those staff involved, identify, and implement a plan to ensure the original issue or concern does not occur again.

As a part of our quality management system, when a concern is raised, either by a client, student, supplier, or one of our own staff, we immediately begin tracking the concern and our response to it through the use of our "Action Report".

We believe that this approach meets the needs of our clients and learners, prevents further similar concerns, and ensures lasting and positive relationships with all our clients.

11. PROPOSAL ACCEPTANCE

Training details and fees outlined in this proposal is based on the Scope of Training previously defined. Should the CLIENT request or require changes to the scope of Ronin's involvement other than explicitly stated in this proposal, Ronin reserves all rights to re-negotiate the above terms, including the schedule, project fees etc.

Please indicate the CLIENT's acceptance of this proposal and the outlined terms and conditions by emailing to mark@roninrescue.com a written authorization to proceed or purchase order as soon as conveniently possible.

Ronin thanks you for this opportunity and your consideration. Should you have any questions, need further clarification, or require additional information regarding this proposal, please do not hesitate to contact us.

Thank you,

Mark Pfeifer

CEO

RONIN SAFETY & RESCUE INC.

C: 604.313.2845

mark@roninrescue.com

Kaslo Search and Rescue Comparative Balance Sheet

ASSET	<u>As at 12/31/2022</u>	<u>As at 12/31/2023</u>	
Current Assets			
RBC Charity account	20,023.44	13,605.82	
KSCU Maximizer Chequing	610.68	610.79	
KSCU Shares	25.00	25.00	
Petty Cash	0.00	0.00	
KSCU Summit 0	2,576.20	2,585.24	
RBC Gaming Account	1,614.41	10,000.00	
RBC GIC Credit Card	2,020.00	2,020.00	
RBC GIC Investment Account	4,500.00	4,500.00	
RBC Savings - Internally Restricted	166,027.69	200,408.44	
RBC Operating Account	<u>30,597.37</u>	<u>69,441.59</u>	
Total Cash	227,994.79		303,196.88
Accounts Receivable	0.00	0.00	
Allowance for Doubtful Accounts	0.00	0.00	
Advances & Loans	<u>0.00</u>	<u>0.00</u>	
Total Receivable	0.00		0.00
Purchase Prepayments	0.00		0.00
Prepaid Expenses	<u>0.00</u>		<u>0.00</u>
Total Current Assets	<u>227,994.79</u>		<u>303,196.88</u>
Capital Assets			
Marine Slip	20,747.50	20,747.50	
Accum Amort - Marine Slip	<u>-5,877.47</u>	<u>-6,660.11</u>	
Net - Marine Slip	14,870.03		14,087.39
Boathouse	54,863.46	54,863.46	
Accum. Amort. - Boathouse	<u>-22,263.11</u>	<u>-25,885.31</u>	
Net - Boathouse	32,600.35		28,978.15
Command Trailer #1 & Equipment	5,825.92	5,825.92	
Accum. Amort. CMD Trailer 1 & Equip	<u>-4,733.27</u>	<u>-5,201.63</u>	
Net - CMD Trailer 1 & Equipment	1,092.65		624.29
Command Trailer #2 & Equip	105,186.17	105,186.17	
Accum Amort CMD Trailer 2 & Epuip	<u>-58,340.78</u>	<u>-78,417.38</u>	
Net - CMD Trailer 2 & Equip	46,845.39		26,768.79
Off-Road Vehicle	95,661.59	95,661.59	

Accum. Amort. - Off-Road Vehicle	<u>-69,402.97</u>		<u>-80,656.69</u>	
Net - Off-Road Vehicle		26,258.62		15,004.90
Climbing Wall	6,753.08		6,753.08	
Accum. Amort. - Climbing Wall	<u>-4,761.50</u>		<u>-5,259.38</u>	
Net - Climbing Wall		1,991.58		1,493.70
Rescue Equipment	64,498.25		64,498.25	
Accum. Amort - Rescue Equipment	<u>-44,551.95</u>		<u>-49,538.55</u>	
Net - Rescue Equipment		19,946.30		14,959.70
Office Furniture & Equipment	0.00		0.00	
Accum. Amort. -Furn. & Equip.	<u>0.00</u>		<u>0.00</u>	
Net - Furniture & Equipment		0.00		0.00
Vehicle #1 - 2000 Ford F450	10,000.00		10,000.00	
Vehicle #2 - 2018 Dodge RAM	77,497.35		77,497.35	
Vehicle #3 Unit 503	124,706.92		124,706.92	
Accum. Amort. -Vehicle	<u>-71,728.76</u>		<u>-98,528.84</u>	
Net - Vehicle		140,475.51		113,675.43
Rescue Boat	177,569.27		177,569.27	
Accum. Amort. - Rescue Boat	<u>-115,621.85</u>		<u>-126,553.73</u>	
Net - Rescue Boat		61,947.42		51,015.54
Swiftwater Rafts	10,851.70		10,851.70	
Accum Amort - Swiftwater Rafts	<u>-3,599.35</u>		<u>-4,879.15</u>	
Net - Swiftwater Rafts		7,252.35		5,972.55
Total Capital Assets		<u>353,280.20</u>		<u>272,580.44</u>
Other Non-Current Assets				
Computer Software		0.00		0.00
Goodwill		0.00		0.00
Incorporation Cost		0.00		0.00
Total Other Non-Current Assets		<u>0.00</u>		<u>0.00</u>
TOTAL ASSET		<u>581,274.99</u>		<u>575,777.32</u>

LIABILITY

Current Liabilities

Accounts Payable		0.00		224.00
Bank Loan - Current Portion		0.00		0.00
Bank Advances		0.00		0.00
Visa - Audrey Calvo	<u>0.00</u>		<u>0.00</u>	
Total Credit Card Payables		0.00		0.00

Corporate Taxes payable	0.00	0.00
WCB Payable	0.00	0.00
GST/HST Paid on Purchases	<u>-4,329.45</u>	<u>-2,140.66</u>
GST/HST Owing (Refund)	-4,329.45	-2,140.66
Prepaid Sales/Deposits	<u>0.00</u>	<u>0.00</u>
Total Current Liabilities	<u>-4,329.45</u>	<u>-1,916.66</u>
Long Term Liabilities		
Bank Loans	0.00	0.00
Mortgage Payable	0.00	0.00
Loans from Owners	<u>0.00</u>	<u>0.00</u>
Total Long Term Liabilities	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITY	<u>-4,329.45</u>	<u>-1,916.66</u>
EQUITY		
Owners Equity		
Owners Contribution	0.00	0.00
Owners Withdrawals	0.00	0.00
Retained Earnings - Previous Year	627,995.98	585,604.44
Current Earnings	<u>-42,391.54</u>	<u>-7,910.46</u>
Total Owners Equity	<u>585,604.44</u>	<u>577,693.98</u>
TOTAL EQUITY	<u>585,604.44</u>	<u>577,693.98</u>
LIABILITIES AND EQUITY	<u><u>581,274.99</u></u>	<u><u>575,777.32</u></u>

Generated On: 01/08/2024

**VILLAGE OF KASLO
MUNICIPAL GRANT FUNDING APPLICATION
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Langham Cultural Society

Mailing Address: PO Box 1000, Kaslo BC V0G1M0

Executive: President Marianne Hobden

Vice Pres Coletter Fay Enns

Secretary Leah Honkanen

Treasurer Harel Challmie

AMOUNT REQUESTED: \$ 400

REASON FOR REQUESTING

FUNDING: Langham 50th Anniversary Celebrations

2024 marks the 50th year of The Langham Cultural Society. We are excited to be planning 50th-anniversary celebrations set to captivate the community with a dynamic series of special events including live shows, special exhibits, and a celebratory gala weekend.

We will be highlighting the performing arts through a line-up up special theatrical events and are seeking to host a special exhibit in the loki room expanding outside our

usual gallery space. The pinicale of this celebration is a gala weekend in June with

festivities featuring curated performances, a mini festival, interactive experiences, and a

joyful gathering of community members. Through these celebrations we seek to commemorate

50 years of cultural vibrancy, community engagement, and local history.

OTHER SOURCES OF

REVENUE:

Columbia Power Sponsorship, Columbia Trust Redi Grant & Dedicated Langham

Revenues.

LOCATION OF ACTIVITIES: The Langham - 447 A Ave, Kaslo

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?¹

YES **NO**

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: Residents of Kaslo. A 50th-anniversary celebration is not just a milestone for an organization;

it's a momentous occasion that ripples through the community.

CURRENT BANK BALANCE: \$ 51,640.64

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES **NO**

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: [REDACTED]

Print Name: Charissa Hoppenbrouwers

Phone number: [REDACTED] Date: Feb. 14, 2024

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED** **NOT REQUIRED**

¹ With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

LANGHAM CULTURAL SOCIETY

FINANCIAL STATEMENTS

(Unaudited - See Compilation Engagement Report)

DECEMBER 31, 2022



Minichiello & Company

CPA CHARTERED
PROFESSIONAL
ACCOUNTANT



COMPILATION ENGAGEMENT REPORT

To the Members
Langham Cultural Society

On the basis of information provided by management, I have compiled the balance sheet of Langham Cultural Society as at December 31, 2022 and the statement of income and retained earnings for the year then ended and note 1, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which required me to comply with the relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I did not perform an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Kaslo, BC
June 22, 2023

CHARTERED PROFESSIONAL ACCOUNTANT

LANGHAM CULTURAL SOCIETY

STATEMENT OF FINANCIAL POSITION



(Unaudited - See Compilation Engagement Report)

AS AT DECEMBER 31, 2022

	2022	2021
ASSETS		
Current		
Cash and investments	\$ 89,630	\$ 94,448
Accounts receivable	2,844	904
Prepaid expenses	2,808	1,608
	95,282	96,960
Property, Plant and Equipment, note 3	277,282	284,000
	\$ 372,564	\$ 380,960
LIABILITIES		
Current		
Accounts payable	\$ 11,282	\$ 8,045
Deferred revenue	36,983	45,593
	48,265	53,638
NET ASSETS		
Equity in Property, Plant and Equipment	277,282	284,000
Unrestricted	47,017	43,322
	324,299	327,322
	\$ 372,564	\$ 380,960

See accompanying notes to the financial statements.

APPROVED ON BEHALF OF THE BOARD:

 President
 Secretary
 Treasurer



Minichiello & Company

CPA CHARTERED
PROFESSIONAL
ACCOUNTANT

LANGHAM CULTURAL SOCIETY
STATEMENT OF REVENUE, EXPENDITURE AND NET ASSETS
(Unaudited - See Compilation Engagement Report)

FOR THE YEAR ENDED DECEMBER 31, 2022

	2022	2021
REVENUE		
Art sales	\$ 35	\$ 2,090
Concession income	146	-
Corporate sponsors	12,150	12,320
Donations	5,919	5,525
Fundraising income	2,661	5,572
Gift Shop income	1,202	292
Grants, note 4	116,761	102,105
Interest and other income	569	304
Membership dues	390	600
Rentals	36,471	34,115
Ticket admission income	5,145	3,017
Tour income	298	-
	181,747	165,940
EXPENDITURE		
Accounting and legal	1,948	1,948
Advertising	9,831	7,091
Amortization	7,624	7,617
Art sales to artists	277	1,330
Artists fees and show expenses	9,468	12,583
Bank charges and interest	253	154
Fundraising expense	1,908	1,389
Gift shop expenses	440	272
Guest curator	200	200
Insurance	2,500	2,375
Membership and dues expenses	714	915
Office, telephone and miscellaneous	4,964	5,730
Property and parcel taxes	110	-
Repairs and maintenance	8,170	12,368
Special projects - expenses	57,791	38,280
Staff compensation and honoraria	62,614	59,771
Theatre and performance expenses	7,645	8,352
Training and professional development	170	170
Travel	-	472
Utilities	8,143	6,988
	184,770	168,005
SURPLUS (DEFICIENCY) FOR THE YEAR	(3,023)	(2,065)
Net Assets, beginning of year	327,322	329,387
NET ASSETS, end of year	\$ 324,299	\$ 327,322

See accompanying notes to the financial statements.



Minichiello & Company

CPA CHARTERED PROFESSIONAL ACCOUNTANT

LANGHAM CULTURAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

(Unaudited - See Compilation Engagement Report)

DECEMBER 31, 2022

The Langham Cultural Society is a registered society and charitable organization. The Society's stated purpose is the operation of a community art gallery, a community theatre, a Japanese Canadian Museum and to ensure the preservation of the Langham Hotel. The society is a non-taxable entity.

These notes to the financial statements are not necessarily in full accordance with Canadian generally accepted accounting principles.

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the balance sheet of Langham Cultural Society as at December 31, 2022 and the income statement for the year then ended, reflects cash transactions with the addition of:

- amounts receivable
- equipment amortized over their useful life
- accounts payable, accrued liabilities and deferred revenue

2. PERMISSIVE TAX EXEMPTION

The Society wishes to recognize the Permissive Tax Exemption granted to them by the Village of Kaslo which thereby reduces the total property/parcel taxes payable for 447 A Avenue from \$6,852 to \$110.

3. PROPERTY, PLANT AND EQUIPMENT

As at December 31, 2022

	Cost	Accumulated Amortization	Net Book Value
Land	\$ 1,000	\$ -	\$ 1,000
Building and improvements	378,261	108,177	270,084
Furniture & Fixtures	55,268	50,341	4,927
Computer	3,434	2,163	1,271
	\$ 437,963	\$ 160,681	\$ 277,282

As at December 31, 2021

	Cost	Accumulated Amortization	Net Book Value 2021
Land	\$ 1,000	\$ -	\$ 1,000
Building and improvements	378,261	102,665	275,596
Furniture & Fixtures	55,268	49,110	6,158
Computer	2,529	1,283	1,246
	\$ 437,058	\$ 153,058	\$ 284,000



Minichiello & Company



LANGHAM CULTURAL SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

(Unaudited - See Compilation Engagement Report)

DECEMBER 31, 2022

3. GRANT REVENUE

	2022	2021
British Columbia Arts Council	\$ 54,165	\$ 55,207
British Columbia Touring Council	6,175	8,133
Canadian Heritage & Parks Canada Agency	20,321	3,512
Columbia Basin Trust	1,500	1,500
Columbia Kootenay Cultural Alliance	7,250	9,450
Columbia Power Corporation	800	800
Creative BC	3,000	-
Nelson Kootenay Lake Tourism	2,500	-
Music BC Industry Association	-	5,000
Osprey Foundation (CFNKL)	4,250	3,250
Province of BC Gaming Commission	14,000	14,000
Regional District of Central Kootenay	2,800	253
SOCAN	-	1,000
	<hr/>	<hr/>
	\$ 116,761	\$ 102,105



Minichiello & Company

 **CPA** CHARTERED
PROFESSIONAL
ACCOUNTANT



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 23, 2024

SUBJECT: Arena Improvement Project

PURPOSE: To consider authorizing staff to proceed with the arena improvement project, following approval of grant funding.

RECOMMENDATION:

THAT staff is directed to proceed with the Kaslo & District Arena Resiliency Upgrades, as outlined in the funding agreement with the Columbia Basin Trust, in collaboration with the Kaslo & District Arena Society, the Kaslo Curling Club and Area D Director Watson; and further,

THAT staff be directed to prepare an amendment to the Five Year Financial Plan Bylaw to include the grant revenue and project expenditures.

ATTACHMENTS:

- Schedules A & B of funding agreement between CBT and Village of Kaslo
- Village of Kaslo Purchasing Policy

BACKGROUND: The Kaslo & District Arena is owned by the Village, leased to the Kaslo & District Arena Society (which sublets to the Kaslo Curling Club) and partially funded through the Kaslo & Area D Recreation Service of the RDCK. The Village has been awarded a grant of \$128,000 from the Columbia Basin Trust to upgrade the facility's resiliency, by installing a heat pump, backup generator and air filtration system, and planning for a commercial kitchen and accessibility improvements. The Village must contribute at least 20% of project costs (\$32,000) from alternate sources – several are available and the actual source of matching funds will be determined during 2024 budget deliberations. The revenues and expenses associated with this project are not currently included in the Village's Five Year Financial Plan, but staff is ready to start work on the project. A Council resolution is required to authorize staff to proceed.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize proceeding with the project. Staff will meet with stakeholders to evaluate needs and then procure the required equipment and expertise to complete the proposed scope of work. This includes selecting electrical consultants, mechanical consultants, architects and kitchen designers/suppliers, in accordance with municipal purchasing policies.**
2. Do not authorize proceeding with the project. *The project will not proceed at this time. Continued delays may prevent project timelines from being met.*
3. Refer back to staff for further review and report.

CAO Approval:


February 23, 2024

SCHEDULE A

Project: Kaslo & District Arena Resiliency Upgrades

A. Project Description

The purpose of the Project is in furtherance of the public purpose of the Trust and is specifically to support The Village of Kaslo to purchase and install a back-up generator, heat pumps & air filtration, conduct an accessibility assessment, and prepare designs for a kitchen redevelopment in the Kaslo Arena. The Arena serves as the community's Emergency Reception Centre.

B. Duties and Deliverables

The Recipient will be responsible for all aspects of the supervision and administration of the Project, including:

1. carrying out the Project in accordance with the Project application dated August 17, 2023 and subsequently approved by the Trust, as well as the budget shown in Schedule B of this Agreement, including:
 - a. purchase and installation of a generator;
 - b. purchase and installation of a heat pump and filtration equipment;
 - c. commercial kitchen assessment; and
 - d. accessibility assessment and implementation;
2. retaining ownership of the capital (e.g. equipment or improvements) purchased with the Grant for a least ten years or until the end of its useful life;
3. ensuring all necessary regulatory permits and approvals are acquired for the Project and adhered to; and
4. paying for a minimum of 20% of the final Project costs using funding sources other than the Grant.

C. Reporting Schedule

The Recipient will provide a Final Report to the Trust on or before December 31, 2024, which must include, but is not limited to, a completed Final Report on the template provided by the Trust.

D. Payment Schedule

The Trust will pay the Recipient as follows:

1. \$115,000 within 20 business days upon receipt of this fully signed Agreement; and
2. \$13,000 by February 28, 2025.

SCHEDULE B

Project: Kaslo & District Arena Resiliency Upgrades

Project Budget

Revenue:

Trust contribution (80% of Project Revenues)	\$128,000
Recipient contribution (20% of Project Revenues)	\$32,000
Total Revenue:	<u>\$160,000</u>

Expenses:

Generator	\$45,000
Heat pump and air filtration	\$45,000
Commercial Kitchen Assessment	\$50,000
Accessibility assessment and implementation	\$20,000
Total Expenses:	<u>\$160,000</u>

THE VILLAGE OF KASLO
Resolution 92/2017

POLICY TITLE: Purchasing and Surplus Equipment Disposal Policy

POLICY STATEMENT:

- 1) It is the policy of the Village to purchase quality goods and services at competitive prices, and to ensure that as many suppliers as practical are given the opportunity to quote.
- 2) Local suppliers, if any, shall be given the opportunity to quote on all tender calls or requests for quotations, either by notice of tender published in the newspaper or by direct invitation, or both.
- 3) The primary criteria for selecting suppliers shall be competitive pricing, quality and availability of the product or service, and after-sale servicing. Where it is practical and legal to do so, preference shall be given to local suppliers, and consideration will be given to the purchase of goods manufactured:
 - (a) in British Columbia
 - (b) elsewhere in Canada, and
 - (c) outside of Canada, in that order.
- 4) The Village will not place local supply or sub-contract sourcing requirements upon successful prime contractors as such conditions could adversely impact costs and contractual conditions post-award, but does expect bidders or proponents to have assessed if competitive pricing, quality and product are available locally during the bid or proposal process.
- 5) The Village shall not be obligated to accept the lowest or any proposal, tender or quotation, whether local or otherwise.
- 6) The person submitting a tender or proposal is responsible for proving:
 - (a) that the business is currently licenced, if required, under the Business Licence Bylaw or West Kootenay Inter-Community Business License scheme;
 - (b) it holds appropriate WorkSafe BC registration for employees/workers;
 - (c) it holds appropriate general liability insurance policies for the provision of particular services.
- 7) All dollar amounts referred to in this directive are exclusive of all taxes and freight or delivery charges.
- 8) The Chief Administrative Officer (CAO) may sell surplus equipment and assets; up to \$100,000 in value for any one item belonging to the Village of Kaslo that, in his or her opinion, is obsolete, unsuitable for use, surplus to the Village requirements, or is no longer needed by the Village, and may delegate this authority to employees of the Village.
- 9) The Accounts Clerk shall keep appropriate records of all items sold.

- 10) This policy does not apply to the disposal of real property and improvements.

PURCHASE ORDERS:

- 1) Effective **January 1st 2018**, except in the case of an emergency, the purchase of goods or services costing more than \$1,000 shall be authorized in advance by a purchase order.
- 2) The purchase of goods and services valued at more than \$10,000.00 shall be authorized by Council resolution, and the covering purchase order shall be signed by the Chief Administrative Officer (CAO).
- 3) Purchase orders for amounts up to \$10,000.00 for goods or services specifically identified in an approved Village budget may be authorized by the CAO.
- 4) Purchase orders for amounts up to \$10,000.00 for goods or services specifically identified in an approved utility or Public Works budget may be authorized by the Village Foreman.
- 5) In the absence of the CAO in an emergency situation, the Deputy Clerk temporarily has the same purchasing authorization as the CAO. The covering purchase order shall be reviewed and countersigned by the CAO upon return.
- 6) A signed purchase order with agreed specs/details appended is an acceptable alternative to a formal contract for goods and services valued up to \$50,000.

BUDGET APPROVAL AND CONTRACTS:

- 1) Every proposed purchase of goods or services not provided for in the Village's current operating or capital budget shall be referred to the CAO for prior approval. Where in the opinion of the CAO it is appropriate to do so, the proposed purchase shall be referred to Council for approval or a Financial Plan Amendment Bylaw recommendation.
- 2) The person authorizing every purchase of goods or services shall be responsible for ensuring that funds are available prior to signing the purchase order.
- 3) The CAO shall be authorized to increase a contract in respect of Capital Works by way of a change order provided that it does not exceed 10 per cent of overall contract value and funds are available.

TENDERS AND PROPOSALS:

- 1) A formal public tender or RFP is not required for the purchase of goods and services estimated to cost \$10,000.00 or less, however such purchases shall be based on a firm quote obtained prior to the purchase and, where the estimated cost is in excess of \$1000.00 the quote shall be in writing. Where practical a minimum of 3 quotes shall be obtained.
- 2) All purchases of goods or services estimated to cost more than \$ 10,000.00 shall be by public tender or RFP except:
 - (a) in an emergency or time sensitive situation related to a grant aid expenditure

deadline,

(b) in the case of specialized items or services where a limited number of suppliers is known (sole supplier procurement);

(c) where Council, by special resolution, makes a direct award valued up to \$75,000 (\$200,000 for construction) that does not need to be posted on BC Bid.

- 3) Wherever necessary and applicable, tender or proposal documents shall provide for:
 - (a) a minimum 10% hold back on a contract; and
 - (b) a hold back of the value of any goods in dispute.

- 4) In the case of formal public tenders or proposals, submissions shall be:
 - (a) in writing and in a sealed envelope clearly marked as directed in the tender call and addressed to the Chief Administrative Officer (tenders):

 - (b) E-mailed and received before posted deadline to a specified e-mail address in a complete package in PDF file format (RFPs/REOIs).

- 5) The CAO or front counter staff shall receive submissions until the deadline, if any, specified in the request or tender. Sealed bids shall be opened at the passing of the deadline in the presence of the CAO and one other member of staff in Council Chambers, who shall initial and date each envelope.

- 6) Written record of all submissions received shall be prepared by front counter staff immediately after deadline and produced in the form of a summary memo for Council and the public record.

- 7) Acceptance of tenders shall be:
 - (a) by Council resolution where the value is more than \$10,000.00; and
 - (b) by the CAO where the value is \$10,000.00 or less.

- 9) All public tenders and RFPs shall be advertised in either the Valley Voice or Pennywise newspapers, with circulation of the opportunity to municipal committee chairs and the Chamber of Commerce.

SURPLUS EQUIPMENT DISPOSAL:

- 1) Each year, staff will forward to the CAO a list of surplus equipment, complete with a description of each item and a minimum bid if applicable;
- 2) In the case of vehicles and equipment, Public Works must remove all corporate logos and decals. Keys and registration must be provided to the Accounts Clerk prior to Disposal;
- 3) For IT equipment and telecommunications:

- a) All IT equipment must be sent to the IT contractor prior to disposal.
- b) All telecommunications equipment (i.e. cell phones, personal data devices) must be void of confidential and personal information prior to disposal. It is the employee's responsibility to erase such information.
- 4) Surplus vehicles, equipment, and furniture may be advertised on BC Bid and/or local papers for sale on an "as is where is" basis without warranty. Public sale process, if selected, is by sealed bid or auction process as deemed appropriate by the CAO.
- 5) Payment must be rendered prior to the purchaser taking possession. Failure to render payment with 10 business days will result in sale termination and other bidders being contacted/ the asset being re-advertised or withdrawn from sale.
- 6) Surplus vehicles or equipment may be used for trade-in value with respect to the purchase of new vehicles and equipment.
- 7) Items considered to be potential 'heritage' or antique assets must first be referred to Council for direction on both appraisal and retention.
- 8) Private approaches to purchase surplus vehicles or equipment can be approved by either the Public Works Foreman or CAO if the agreed value and sale price is \$5,000 or less. Proposals of a greater value must be considered and approved by Council.
- 9) Sale proceeds revenue is automatically transferred to the Building, Equipment and Vehicle Reserve before year end.

THIS POLICY WAS CONSIDERED AND ADOPTED BY COUNCIL ON April 25th 2017.
RESOLUTION 92/2017

SUPERCEDES: Policy Directives 1992.04.28; 2009.05.26; 2011.08.09



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 23, 2024

SUBJECT: Letter of Support – Langham Cultural Society/Japanese Canadian Legacies Society

PURPOSE: To consider confirming the Village's support for a proposal submitted to the Japanese Canadian Legacies Society.

RECOMMENDATION:

THAT Council supports the proposed redevelopment of exhibits at the Langham Cultural Centre recognizing the history of Japanese Canadians in Kaslo.

ATTACHMENTS:

- 2024.02.06 email from Langham Cultural Society – C Hoppenbrouwers, Executive Director
- Statement of Significance - Langham Cultural Centre (Village of Kaslo Community Heritage Register)

BACKGROUND:

At the 2024.01.23 meeting, Council received a delegation from the Langham Cultural Society and the Japanese Canadian Legacies Society (JCLS). The Langham has applied for funding from the JCLS to update and improve exhibits relating to the wartime Japanese Canadian internment experience in Kaslo. Prior to making a final decision about awarding funds for the project the JCLS is requesting a resolution from Council, as evidence of community support for the proposal.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Confirm support for the project. A letter of support and a copy of the resolution will be forwarded to the Langham and JCLS. Evaluation of the application will continue and an award decision will be made soon.**
2. Do not confirm support for the project. *Council's decision will be communicated to the Langham. The JCLS may decline to fund the project.*
3. Refer back to staff for further review and report.

CAO Approval:


February 23, 2024

From: langham@netidea.com
To: [Catherine Allaway](#)
Cc: [REDACTED]
Subject: RE: Delegation to Council
Date: February 6, 2024 2:43:07 PM
Attachments: [image001.png](#)
[Support template.docx](#)

Hello Catherine,

I am following up about our previous delegation to Council on January 23rd where Susanne Tabata from Japanese Canadian Legacies Society (JCLS) made a request to Council that they provide documented support of the upcoming renovation and museum update at The Langham. The funder JCLS is requiring this documentation from municipalities in order to provide evidentiary support that the local community through its elected representatives is in support of the projects they are funding.

What we require in order to be able to confirm this project is for Council to pass a motion that is documented in their minutes that the Village of Kaslo supports the Langham Cultural Society's project of interior renovations and museum exhibit updating. We will then need a resolution letter that includes the language of the motion passed. JCLS has provided the attached document as a template of the documentation they have received from other municipalities to meet this criteria.

We are embarking upon this project in pursuit of our mission to support, advocate for and present arts, culture and heritage in Kaslo and the West Kootenay region, centered in the Langham building, Kaslo. Kaslo has a long history of recognizing and advocating for the recognition of the Japanese Canadian community and what they experienced during the internment era. We would be very grateful for any support the Village may provide in helping us to continue this legacy as we work towards this important project.

If you can provide any further instructions regarding who to contact or what we may need to do to request this motion and supporting document please let me know.

Thank you in advance for your consideration,

Charissa Hoppenbrouwers, Executive Director

Please note regular office hours are:

Tues: 9 am – 3 pm

Wed: 9 am – 3 pm

Thurs: 9 am – 3 pm

The Langham Cultural Society,

Kaslo 1-250-353-2661

executivedirector@thelangham.ca

<https://thelangham.ca/>

[Facebook Page](#)

Canada's Historic Places listing – Langham Cultural Centre

<https://www.historicplaces.ca/en/rep-reg/place-lieu.aspx?id=19033>

447 A Avenue, Kaslo, British Columbia, Canada

Formally Recognized: 1977/06/30

		
front view, 2012	front view, archival image	side view, 2012

Other Name(s)

Langham Cultural Centre

Langham Hotel

The Langham

Langham Cultural Society

Links and documents

[BC Archives image of the Langham Cultural Centre, Kaslo, 1979](#)

[BC Archives image of the Langham Cultural Centre, Kaslo, front view, 1979](#)

[BC Archives image of Langham Cultural Centre, Kaslo, 1974](#)

[Langham Cultural Centre website](#)

Construction Date(s)

1896/01/01

Listed on the Canadian Register: 2012/08/31

Statement of Significance

Description of Historic Place

The Langham Cultural Centre is a three-story Victorian style wooden building with ten dormer windows located on a corner lot on the major thoroughfare of downtown Kaslo, British Columbia.

Heritage Value

The value of this historic place lies in the continuous and integral role it has played in the cultural and social development of the community. The building has continuously evolved to meet the needs of the community, originally as a boarding house, then as a bank, a bottling works, and a lumber office, among other uses. Currently it is a cultural centre and museum.

This historic place is valued because it is the only hotel erected during the mining boom and bust era in Kaslo that still exists in its original form. It exemplifies the Victorian style of architecture at the time of its construction in 1896.

The Langham Cultural Centre stands as a monument to the Japanese Canadian internment that occurred between 1942 and 1946 in Kaslo. The Japanese Canadian Museum, located in the building, illustrates the significant social impact of the internment on the Village of Kaslo, the Kootenays and the Japanese Canadian (Nikkei) community during that time.

The Langham Cultural Centre also symbolizes the important historical and cultural values prevalent in Kaslo. In the early 1970s it was scheduled to be demolished, but a group of local citizens formed the Langham Cultural Society and restored the building. Today, the Langham Cultural Centre is also valued as a multimedia outlet for artists and performers.

Source: Village of Kaslo

Character-Defining Elements

Key elements that define the heritage character of the Langham Cultural Centre include:

- all historic materials dating to the time of construction, such as the original stained glass windows on the front and rear of building, the original central staircase, and the original interior door and window trim throughout the building
- all elements of the Victorian style of architecture, such as the ten dormer windows, the parapet front, rooftop cornice and gable-end detail
- three-story scale and massing
- presence of the Japanese Canadian Museum focusing on the Nikkei internees, including the room dedicated to the Konno family, a sleeping room replicating its condition circa 1941

-continuing display of documentation about the redress agreement that was signed by Prime Minister Brian Mulroney and National Association of Japanese Canadians president Art Miki on September 22, 1988

-use as a cultural centre

Recognition

Jurisdiction

British Columbia

Recognition Authority

Province of British Columbia

Recognition Statute

Heritage Conservation Act, s.9, s.13(1)(a)

Recognition Type

Provincial Heritage Site (Designated)

Recognition Date

1977/06/30

Historical Information

Additional Information



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 23, 2024

SUBJECT: Invitation to Joint Province of BC/Sinixt Confederacy Training

PURPOSE: To consider authorizing attendance at an event in Nelson on April 26th, with expenses paid.

RECOMMENDATION:

THAT _____ be authorized to attend the joint Province of BC/Sinixt Confederacy/Colville Confederated Tribes training opportunity in Nelson on April 26, 2024, with expenses paid pursuant to municipal policy.

ATTACHMENTS:

- 2024.02.21 invitation from James Baxter, Sinixt Confederacy/Confederated Tribes of the Colville Reservation
- Council remuneration policy

BACKGROUND: Staff and elected official representatives from local government and industry have been invited to a training opportunity in Nelson on April 26th to learn more about the Sinixt Confederacy. A maximum of 100 attendees are permitted. The all-day event runs from 9am-4:30pm and a Council resolution is required to reimburse travel expenses for attendees. Return travel mileage costs are estimated at under \$100/person.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize attendance. Staff will RSVP to the event organizers and mileage claim forms will be provided to designated attendees. The Village of Kaslo will have an opportunity to learn about the indigenous residents of the area and understand their perspective on current issues.**
2. Do not authorize attendance. *The Village of Kaslo will not be represented at the event.*
3. Refer back to staff for further review and report.

CAO Approval:


February 23, 2024

From: James Baxter <james.baxter.fnw@colvilletribes.com>

Sent: Wednesday, February 21, 2024 10:29 AM

Subject: Invitation to Joint Province of BC/Sinixt Confederacy Training April 26

Hello all,

The Sinixt Confederacy and Confederated Tribes of the Colville Reservation will be conducting joint training sessions with the Province of BC in late April concerning the Sinixt ethnohistorical report found here [[Ethnohistorical Report - Sinixt](#)], as well as the implementation of the Desautel decision. Sinixt Confederacy staff will also be outlining their priorities for the upcoming year. If you have any questions in advance please feel free to reach out to myself (contact info below) or provincial representative Wayne Giles (Regional Director, Ministry of Indigenous Relations and Reconciliation - wayne.giles@gov.bc.ca or 250-420-6465).

The goals of this training are to provide a background on Sinixt traditional territory in British Columbia, engagement/consultation with the Sinixt Confederacy moving forward following the Desautel decision, and allow a forum for discussion.


We would like to invite members of your organization to attend a full day session (lunch provided) at Selkirk College-Mary Hall (820 Tenth Street is street address but Mary Hall is the large building behind the college; see location map below) in Nelson on Friday April 26 for key stakeholders operating in Sinixt traditional territory, including regional governments, municipalities, and industry. Please see the draft itinerary below.

We would appreciate hearing from you as to how many people will be attending from your organization, and whether anyone attending has dietary restrictions. We plan to limit capacity to 100 people. If this request should be forwarded to someone else in your organization, please do so.

We look forward to seeing you in April.

James

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James Baxter, M.Sc., RPBio.
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Sinixt Confederacy
Confederated Tribes of the Colville Reservation
Nelson, BC
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[Sn̓caḡckstx Confederacy - Sinixt](#)
[Ethnohistorical Report - Sinixt](#)

Draft Itinerary

9am – Introductions and Opening

9:45 - EH Report overview (15 min break)

12:00 – Hot Lunch

13:00 - Debrief/questions on morning presentations

14:30 – Implementation of Desautel, Consultation with the Sinixt, Confederacy Priorities

15:45 - Debrief, questions

16:30 - Closing

