



## REGULAR MEETING OF COUNCIL AGENDA

DATE: 2023.10.24

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

### 1. Call to Order

### 2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.10.24 Council Meeting

### 3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.10.10 Council Meeting

### 4. Delegations

4.1 RCMP

4.2 Request for reconsideration – T. Bella

### 5. Information Items

5.1 Council Reports

5.2 Committee Minutes

5.2.1 2323.10.19 Recreation Grant Committee Meeting Minutes DRAFT

5.3 Staff Reports

5.4 Correspondence

5.4.1 COVID-19 Restart Funds

5.4.2 RCMP Q3 Report

5.5 **2023.10.24 Circulation Package**

### 6. Question Period

### 7. Business

7.1 **2023-2026 5-Year Financial Plan Amendment Bylaw 1296**

*To consider amending the current 5-year financial plan to reflect the anticipated 2023 revenue and expenditures.*

7.2 **Bylaw 1297 – Floodplain Amendment Bylaw**

*To consider adoption of the amendment to update flood construction level mapping.*

7.3 **Zoning Amendment Bylaw No. 1298, 2023 (QP Developments)**

*To consider first reading of an amendment to Land Use Bylaw No. 1130 for lands along the Kootenay Lake shoreline south of the Kaslo River to change the use from industrial to a mix of residential, RV park, and parkland uses.*

**7.4 Rural Economic Diversification and Infrastructure Program (REDIP) Application**

*To consider submitting a REDIP grant application for completion of the Kaslo Rural Innovation Centre Project, and reallocation of Community Economic Recovery Infrastructure Program funds.*

**7.5 Community Development Grant Application – Kaslo Community Services**

*To consider an application for Community Development funding from Kaslo Community Services for their food hamper program.*

**7.6 AKBLG Convention April 19<sup>th</sup> – 21<sup>st</sup>, 2024**

*To authorize attendance at the 2024 AKBLG Convention, with expenses paid.*

**7.7 Sinixt Confederacy Office Opening**

*To authorize attendance at the opening of the Sinixt Confederacy's office in Nelson, with expenses paid.*

**7.8 Fall Recreation Grants**

*To consider the recommendation from the Recreation Grants Committee and authorize the award of Fall Recreation Grants.*

**7.9 North Kootenay Lake Arts & Heritage Council Banners**

*To consider allowing decorative banners on 4<sup>th</sup> Street and 5<sup>th</sup> Street, between A Avenue and Front Street.*

**8. Late Items**

**9. In Camera Meeting**

**10. Raised from In Camera Meeting**

**11. Adjournment**



DATE: 2023.10.10

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

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PRESENT:	Chair:	Mayor Hewat
	Councillors:	Bird, Brown, Lang, Leathwood
	Staff:	CAO Dunlop, CO Allaway
	Public:	14

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**1. Call to Order**

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 6:02 p.m.*

**2. Adoption of the Agenda**

2.1 Adoption of the Agenda for the 2023.10.10 Council Meeting

266/2023 Moved, seconded and CARRIED

***THAT the Agenda for the 2023.10.10 Regular Meeting of Council be adopted as amended with the addition of the late items.***

**3. Adoption of the Minutes**

3.1 Adoption of the Minutes of the 2023.09.12 Council Meeting

267/2023 Moved, seconded and CARRIED

***THAT the Minutes for the 2023.09.12 Regular Meeting of Council be adopted as presented.***

268/2023 Moved, seconded and CARRIED

***THAT Council dissolve into Committee of the Whole to receive information and questions from the public.***

**4. Delegations – Nil****5. Information Items****5.1 Council Reports**

5.1.1. Mayor Hewat provided a written report summarizing her recent activities.

5.1.2. Councillor Bird provided a written report covering her recent activities.

5.1.3. Councillor Brown provided a written report covering his recent activities.

5.1.4. Councillor Lang provided a written report as well as a verbal report.

**5.2 Committee Minutes**

5.2.1. 2023.09.26 Health Advisory Committee Minutes DRAFT

5.2.2. 2023.09.27 Kaslo Accessibility Committee Minutes DRAFT

### 5.3 Staff Report

- 5.3.1. CAO Report – CAO Dunlop provided a written report as well as a verbal report summarizing his recent activities on behalf of the municipality.
- 5.3.2. Q3 Financial Report
- 5.3.3. Community Garden Update

### 5.4 Correspondence

- 5.4.1. Ministry of Housing – Re: Land Inventory
- 5.4.2. UBCM – Completion of 2021 Asset Management Planning Program
- 5.4.3. Request for Flag Raising
- 5.4.4. Thank you – Kaslo Raquet Club

### 5.5 2023.10.10 Circulation Package

## 6. Question Period – Nil

**269/2023** Moved, seconded and CARRIED  
***THAT Council rise without reporting from Committee of the Whole.***

## 7. Business

### 7.1 Development Variance Permit Application DVP 2023-08 Edwards

**270/2023** Moved, seconded and CARRIED  
***THAT Development Variance Permit 2023-08 be approved to allow for the relaxation of the front lot line setback from 7.5 metres to 3 metres.***

### 7.2 Temporary Use Permit TUP 2023-03 Crookshanks

**271/2023** Moved, seconded and CARRIED  
***THAT the Village of Kaslo issue a Temporary Use Permit for 418 North Marine Drive, (Lots 2 & 3, District Lot 208, Kootenay District Plan 9523), authorizing the property owner to reside on site in a recreational vehicle while constructing their residence.***

### 7.3 Kaslo & District Public Library Lease

**272/2023** Moved, seconded and CARRIED  
***THAT the Village lease improvements known as the Kaslo Public Library, located at 413 4th Street, to the Kaslo and District Public Library Association for the purpose of operating a public library, for a 5-year term ending December 31, 2028, at a cost of \$6,368.50/year in 2024 with 2% increases in each subsequent year.***

### 7.4 2023-2026 Strategic Plan

**273/2023** Moved, seconded and CARRIED  
***THAT the Village of Kaslo's 2023-2026 Strategic Plan be adopted as presented.***





**7.5 Community Heritage Register – Masonic Hall**

**274/2023**

Moved, seconded and CARRIED

***THAT the Kaslo Masonic Hall at 301 A Avenue be added to Kaslo's Community Heritage Register.***

**7.6 Nelson Dialysis Service**

**275/2023**

Moved, seconded and CARRIED

***THAT the Village of Kaslo write to the West Kootenay Boundary Regional Hospital District Board explaining the need for dialysis service in Nelson, with copies to Interior Health Authority, area municipalities and rural directors.***

**7.7 Downtown Parking Signs**

**276/2023**

Moved, seconded and CARRIED

***THAT parking regulation signage in the downtown core be reviewed and adjustments made to improve visibility for approaching vehicles.***

**7.8 Floodplain Amendment Bylaw 1297, 2023**

**277/2023**

Moved, seconded and CARRIED

***THAT Floodplain Amendment Bylaw No. 1297, 2023 be given first, second, and third reading.***

**7.9 Zoning Amendment Bylaw No. 1298, 2023 (QP Developments)**

**278/2023**

Moved, seconded and CARRIED

***THAT the Village of Kaslo consider QP Development's application to amend the Zoning Bylaw without holding a public hearing.***

**7.10 Zoning Amendment Bylaw No. 1295, 2023 (Rogers Tower)**

**279/2023**

Moved, seconded and CARRIED

***THAT Rogers Communications be advised that they must hold a Public Information Session pursuant to section 9.4 of Development Procedures Bylaw 1283, 2022, prior to third reading of Zoning Amendment Bylaw 1295, 2023.***

**7.11 Housing Accelerator Fund**

**280/2023**

Moved, seconded and CARRIED

***THAT Council approves the application to the Canada Mortgage and Housing Corporation's Housing Accelerator Fund program.***

**8. Late Items**

**8.1 Kootenay Lake Independent School Society (KLISS) – Periwinkle Open House**

**281/2023**

Moved, seconded and CARRIED

***THAT the invitation from the Periwinkle Children's Centre be received for information.***



**9. In Camera Meeting**

**282/2023**

Moved, seconded and CARRIED

**THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (b), (c), (d), (e) and (j) of the Community Charter.**

The open meeting recessed at 6:47 p.m.

The open meeting reconvened at 8:28 p.m.

**10. Raised from In Camera Meeting**

**11. Adjournment**

The meeting was adjourned at 8:28 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat





## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: October 20, 2023

SUBJECT: Delegation – Request for reconsideration – T. Bella

**PURPOSE:** To consider a request to appear as a delegation to Council

**SUMMARY:** Tamara Bella submitted a request to appear as a delegation to Council. Upon review of the application and an in-person meeting with Ms. Bella, the Corporate Officer determined that the subject matter of Ms. Bella's proposed delegation did not fall within Council's jurisdiction. Ms. Bella wishes to exercise her right to Council reconsideration of the Corporate Officer's decision and has provided the rationale for her request as required.

The relevant section of Council Procedures Bylaw 1279, 2022 reads as follows:

- 18.5. The Corporate Officer may refuse to place a delegation on the agenda if the issue is not considered to fall within the jurisdiction of Council. If the delegation wishes to appeal the Corporate Officer's decision, the information must be distributed under separate cover to Council for their consideration.

Council must choose whether or not to hear Ms. Bella's delegation. A Council resolution is required to confirm the decision.

### OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

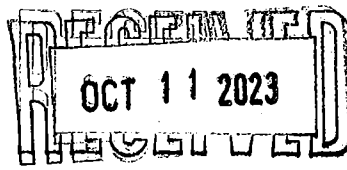
1. Allow Ms. Bella to appear as a delegation. ***Ms. Bella will be added as a delegation at a future meeting.***
2. Deny Ms. Bella's request to appear as a delegation. ***Ms. Bella will be advised of Council's decision.***
3. Refer back to staff for further review and report.

### RECOMMENDATION:

THAT Tamara Bella's request to appear as a delegation to Council be [approved/denied].

### ATTACHMENTS:

- 2023.10.11 Request for reconsideration from T. Bella
- 2023.09.13 letter from T. Bella
- Delegation request form – T. Bella



Oct 11/23

Dear Kaslo Council and ~~Mayor~~

my name is Tamara Patricia Balla and I am a victim of the most extreme type of violence that exists on our planet. I have come to a place now in my education on this type of violence where I can speak not only about its impact to all life on the planet but also about how it affects every system in the local government, provincial and federal government. From environmental studies, to science studies and social studies can all benefit from educating oneself about this type of violence, to looking for how it presents currently in our artwork and reporting in news is essential. It is a violence that one needs look for in order to understand it or otherwise experience it. I teach about spiritual violence and about the division in knowledge between the two spiritually different parties. And so both spiritually non violent persons or people (snup) and spiritually violent people (sup) can benefit from this type of education.

Continued

OCT 11/23

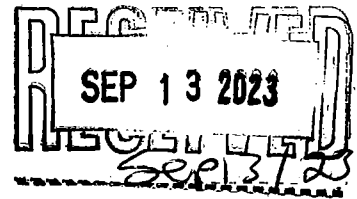
Continued...

ON Aug 30/23 I spoke at length with the Corporate officer Catherine regarding my application to present a delegation, a sample lecture - about this type of violence in hopes to provide a workshop. Catherine suggested I go to the provincial government Authority and on Sep 6/23 I submitted my request to speak with an MLA Brittany Anderson. However, there is a wait list and this will likely not occur until the New Year.

Because what I wish to present information that affects every government and every life form on our planet I would like to submit an appeal under Bilaw # 1279, 2022 under section 18.5 to appeal the decision not to hear my delegation. On Oct 10/23 I spoke with Ian Dunlop and Catherine just before the Council meeting and the suggestion was made to give further explanation and so here it is. Thank you

Items included:

- Middle Men in nature and climate change
- It's Greek to me
- Vintag's style comics and a look at the Bible as a reference
- Card excerpt.



Dear Catherine and Council

On Aug 30/23 I spoke at length with Catherine the Corporate officer regarding my application to present a delegation. Catherine suggested that I go to the Provincial government since any authority on the level I require needs their authority as well. I went to the MLA's office on Sep 6/23 and left an application to speak with Brittney Anderson. However, the wait list is such that it will likely not take place until the new year.

Because my information affects every spiritually non-violent person and every spiritually violent person. I feel that an introduction to my material would be useful at any level of government. Therefore under section 18.5 of the Billore Bill Number 1279, 2022 I would like to appeal the decision not to hear my delegation.

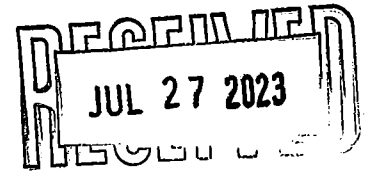
Thank you



over fairer bills.



## DELEGATION REQUEST FORM



We are collecting your personal information under section 26(c) of the Freedom of Information and Protection of Privacy Act for the purpose of processing your request to appear as a delegation at a Council Meeting. If you have questions about our collection of your information, please contact the Privacy Officer at [corporate@kaslo.ca](mailto:corporate@kaslo.ca) or 250-353-2311 x105.

Name of Applicant:

Tamara Patricia Bell

On behalf of:

Tamara Hotel Patrick Corel

Mailing Address:

[REDACTED] Kaslo VOG 1M0

Local Street Address:

[REDACTED]

Phone:

[REDACTED]

Email:

none

Please describe the issue that you would like to address:

I would like to introduce a topic that  
is affecting every aspect of our lives.  
A Pitch to Book a workshop - Book "Miklmanin  
Nahne"

Preferred appearance date:

Aug 8<sup>th</sup>, Aug 22<sup>nd</sup>, or Sep 12<sup>th</sup>

Please note:

- All requests must be received no later than noon on the Tuesday preceding the meeting date.
- All supporting materials that will be presented to Council must be submitted with the Delegation Request Form.
- Delegations will have 10 minutes to present information to Council. Council may ask questions after the presentation.
- If you have any questions about appearing as a delegation, or about the Council Meeting process generally, please contact staff for assistance.

SIGNATURE

DATE





## Mayors Report on FCM and UBCM Conferences

### Regular Council Meeting

Tuesday, October 24, 2023

#### Federation of Canadian Municipalities (FCM) Meetings

The meetings this year were held over a 2-week period. Originally there was to be one week of virtual committee meetings followed by one week of in person meetings in Yellowknife, NWT.

FCM staff and executive had to make the difficult decision to move the meetings to a virtual format for the 2<sup>nd</sup> week as well.

Below is the listing of meetings that I participated in.

#### September 5<sup>th</sup>

##### FCM BC Regional Caucus virtual

- This was the first meeting after the elections at the AGM in Toronto, so caucus members introduced themselves.
- Chair Leah Main provided an update and discussed Board of Directors meetings and Advocacy Days which are scheduled for November in Ottawa.
- Caucus members were given the opportunity to raise regional issues and to discuss them with fellow directors.
- FCM reports were provided by staff and UBCM President Jen Ford provided a report.
- 

#### September 6<sup>th</sup>

##### FCM Environmental Issues and Sustainable Development committee

- The Chair provided a report on the work of the committee for new and returning members.
- The list of active, expiring and new resolutions was reviewed and discussed.
- An update was provided on GMF (Green Municipal Fund).

#### September 7<sup>th</sup>

##### FCM Social Economic Development committee

- The Chair provided a report on the work of the committee for new and returning members.
- The list of active, expiring and new resolutions was reviewed and discussed.
- Discussion was held regarding Budget 2024 Advocacy on Housing and Homelessness.
- There was a presentation from CMHC regarding the current National Housing Strategy Programs.

#### September 12<sup>th</sup>

##### FCM – Rural Forum

- CEO Carol Saab and the Chair of the Committee provided reports.
- There were reports provided and discussion regarding current Policy and Advocacy items.
- There was discussion regarding the Municipal Growth Framework and Rural Priorities.
- The Election of the Chair and Vice Chair elections were held. Silverton Councillor Leah Main was elected as one of the Vice Chairs of the Rural Forum.





## Mayors Report on FCM and UBCM Conferences

September 13<sup>th</sup>

FCM – Committee of the Whole

- There was extensive discussion regarding the Municipal Growth Framework including reports from the Standing Committee on Municipal Finance, Infrastructure and Transportation as well as from staff members.

September 14<sup>th</sup>

FCM Board meeting

- There was ratification of new board members added since the AGM in May
- FCM President Scott Pearce provided a report as did CEO Carol Saab.
- Reports were provided by each of the standing committee chairs and Regional Caucus Chairs.

### Union of British Columbia Municipalities

Even though it has increased the length of my report, I have copied the descriptions of the sessions that I attended during the week for the benefit of the members of the public who may read my report.

September 18<sup>th</sup>

For today, I had originally signed up for the Agricultural Study tour for this day but a week before departure, FCM, BC Caucus members received notification that FCM President Scott Pearce would be attending the UBCM conference. FCM staff arranged for Caucus members to have lunch with President Pearce. I contacted Christine Hopkyns and she able to have my registration amended so I was also able to take in other sessions offered during the day.

Study Sessions:

Shared Path of Reconciliation: Treaty Updates and Opportunities for Local Governments

**Presenters:**

**Celeste Haldene**, Chief Commissioner, BC Treaty Commission

**Coral MacKay**, Councillor, K'omoks First Nation

**Wilfred Cootes**, Executive Member of Lands and Natural Resources, Uchucklesaht Tribe

**Tom McCarthy**, Deputy Minister, Ministry of Indigenous Relations and Reconciliation

Modern treaties, and treaty and tripartite reconciliation negotiations are providing pathways to building resilient communities in partnership between First Nations, Canada, BC, and local and regional governments. There has been significant progress and positive policy changes since the achievement of the Tla'amin Treaty in 2016, including the *United Nations Declaration on the Rights of Indigenous Peoples* legislations, and the Rights Recognition Policy. Currently, there are four First Nations working to conclude negotiations and preparing for ratification of modern treaties. In this session, the BC Treaty Commission will bring together speakers to provide valuable insight on: negotiations status updates, policy changes, operationalizing UNDRIP through modern treaties, and ways for local governments to learn more and prepare for post-treaty opportunities for shared reconciliation.





## Mayors Report on FCM and UBCM Conferences

Implementing UNDRIP: Guidance for Local Governments

### Presenters:

**Katisha Paul**, Youth Representative, Union of British Columbia Indian Chiefs

**Marilyn Slett**, Chief, Halzaq Nation

**Lenora Joe**, hiwus (Chief), shishálh Nation

**Elisa Penn**, Associate, Mandell Pinder LLP

**Charlene Aleck**, Councillor, Tsleil-Waututh Nation

Following the release of the Truth and Reconciliation Commission's Calls to Action, both Canada and BC have committed to fully adopt and apply the UN Declaration on the Rights of Indigenous Peoples, taking steps to acknowledge and recognize its legally binding nature through the enactment of the *Declaration on the Rights of Indigenous Peoples Act*, and the federal *United Nations Declaration on the Rights of Indigenous Peoples Act*. In this session, the Union of BC Indian Chiefs will convene a discussion exploring local government obligations under UNDRIP and highlighting how local governments can work towards implementation, addressing roles and responsibilities, good practices, and more.

FCM BC Caucus members lunch with FCM President Scott Pearce.

### Study Session: Tools for Mindfulness and Stress Reduction

#### Presenter:

**Patricia Galaczy**, Director, The Art of Dialogue

Serving our communities as a local government elected official is a rewarding experience, but the role can also bring stress and challenges. As members of the community, council members and EA representatives are well-known and accessible more than any other government representatives. Members know what it's like to be stopped at the grocery store with questions about local projects, or unfortunately to be personally criticized in local social media. UBCM wants to offer our members tools to help handle these stressors and to improve resilience and well-being to thrive in their roles. This two-hour workshop will cover methods to manage the demands of being an elected official through techniques such as mindfulness, meditation, and self-compassion with the goal of strengthening mental wellness.

### Study Session: Beyond Balance – Bypassing Barriers

#### Presenter:

**Tracey Lorensen**, Facilitator, CivicExcellence

BC has a rich history of successful women\* elected leaders. In this facilitated interactive session we will discuss what's unique about the experience of women in local government, successes in the sector, and systemic and structural changes to continue this momentum.

We will build on the work that others have done and explore options for "made in BC" solutions to support women in elected office and encourage the next generation of women leaders.

Whether you are a first-term councillor, long-serving mayor or returning electoral area director, we encourage you to attend and join the conversation. Come share your experiences and best practices, and build your network of mentors and contacts that can support you as you continue on your journey in elected office.





## Mayors Report on FCM and UBCM Conferences

**September 19<sup>th</sup>**

Clinic – Strengthening Democracy: Balancing Partisanship

**Presenters:**

**Graham Bruce**, Former MLA and Cabinet Minister, Strengthening Democracy

**Mike Harcourt**, Former Premier of British Columbia, Strengthening Democracy

**Details:** Once standing two sword lengths apart in the BC Legislature, former NDP Premier Mike Harcourt and former Socred & BCLiberal Minister Graham Bruce, are now working together to highlight concerns and misperceptions about our democracy and how we might strengthen democracy as elected persons. As mayors, (Mike – Vancouver and Graham – North Cowichan), both speakers have experienced the front-line issues and pressures of local government. Is there a real threat to Democracy worldwide and what role can Mayors & Councilors play in ‘Strengthening Democracy’.

**Small Talk Forum**

This forum was made up of topics that were submitted by local government representatives across the province. It is an opportunity to discuss shared challenges as well as share successes.

Session topics: Extreme Heat Planning, Responsible Conduct, Local Outdoor Recreation Initiatives, ‘A Safer Place to Be’ Project, Borrowing to Replace Fire Apparatus and Infrastructure Replacement and Funding.

There were also 4 discussion topics: Food Security Initiatives, RCMP Funding Framework, Human Resource Challenges and Affordable Housing.

**Plenary: Exploring the Health Impacts of Wildfires**

**Presenters:**

**Jen Ford**, President, Union of B.C. Municipalities

**Adrian Dix**, Minister of Health, Province of B.C.

**Armel Castellan**, Warning Preparedness Meteorologist, Meteorological Service of Canada, Environment of Climate Change Canada

**Dr. Angela Yao**, Senior Scientist, Environment Health Services, B.C. Centre for Disease Control

The 2023 B.C. wildfire season has been declared the most destructive ever recorded based on square kilometers burned. That declaration was made in mid-June, not even halfway through the wildfire season. In the months since that declaration the wildfires have not relented, and have continued to ravage communities, putting lives at risk and creating a host of negative health impacts. This year’s plenary session will explore these health impacts, both physical and mental, and discuss some of the ongoing research, as well as strategies to help protect our communities.

**Address by FCM President Scott Pearce**

It has been a pleasure to be able to work with Scott over the past 4 ½ years. As the Mayor of a rural community, he understands the unique challenges that are faced by small local governments.

**Municipal Insurance Association AGM**

I attended this meeting as the voting representative for the Village of Kaslo.

The meeting began with an address by the Minister of Municipal Affairs, the Honorable Anne Kang.

There were several resolutions voted on which I will summarize below.





## **Mayors Report on FCM and UBCM Conferences**

1. The deadline for submitting expressions of interest to serve on the MIABC Board was changed from March 31<sup>st</sup> to April 30<sup>th</sup> and that the Board be allowed to appoint qualified candidates to fill any vacancies.
2. There were several amendments to the Liability Protection Agreement and the Property Insurance Agreement some of which were housekeeping amendments, and some were to restore language that was inadvertently deleted during previous amendments.

There was an election for the representatives in Groups A, B, C, D and the Regional District Representative. There were no nominees for Group A (Members with a population up to 2,000) so I was not required to vote. There were elections in each of the other groups, except Regional District, which CAO Stuart Horn was acclaimed to.

The 2024 AGM will be held in Vancouver next September in conjunction with UBCM.

### **Municipal Finance Authority Semi-Annual Meeting**

I was asked by Director Newell to attend this meeting on his behalf as the alternate director.

During the meeting, the fall requests for financing were reviewed and approved.

The section on voting was amended to only allow members who are physically present to be eligible to cast votes for the election of the Chair, Trustees or Vice Chair. Nominations of Members to serve may be done virtually.

### **September 20<sup>th</sup>**

WKBRHD meeting with Premier Eby, Minister of Housing, Ravi Kahlon and representatives from BC Housing.

Members of the Executive Committee met with them along with RDCK CAO Stuart Horn and MLA Brittny Anderson. We thanked the government for providing the housing in Nelson and requested that they now give consideration to providing housing in the rural areas across the province. I was allowed to speak about projects that would be possible in Kaslo if there were funding available. I spoke about the additional 10 beds that had been proposed at the Victorian Community Health Centre and Kaslo & District Senior Citizen's Shelter Society (Abbey Manor).

Due to the above meeting, I was unable to attend the Convention Opening.

Annual meeting including the nominating committee report and the resolutions session.

### **Keynote Address by John Herdman**

John Herdman is an English professional football manager who is the head coach of the Toronto FC in Major League Soccer. He previously served as the head coach of the Canada men's national soccer team.

Address by the Leader of the Green Party

AKBLG (Association of Kootenay Boundary Local Governments) Lunch

The afternoon program included an address by the Minister of Municipal Affairs and candidate speeches.





## Mayors Report on FCM and UBCM Conferences

Cabinet Town Hall: Emergency Preparedness

**Honourable Bowinn Ma**, Minister of Emergency Management and Climate Readiness

**Honourable Bruce Ralston**, Minister of Forests

**Honourable Nathan Cullen**, Minister of Water, Land, and Resource Stewardship

**Honourable Pam Alexis**, Minister of Agriculture

As leaders in your communities, the work you do every day is critical to supporting resilient communities in an ever-changing world, and the Government of B.C. is here to help. This year's fire season was the worst in B.C.'s history. It took all of us working together to keep people safe and it's going to take us all working together to rebuild. The ministers participating in this session will speak to resiliency and emergency preparedness – improving wildfire and flood preparedness, improving roads and infrastructure to withstand extreme weather, and learning how to adapt to climate change. The Province wants to know what you need to help them make better decisions and help your communities prepare for emergency situations. This is your opportunity to meet the ministers who can support you.

Trade show reception, BC Government reception and other networking events.

### September 21<sup>st</sup>

The morning program included continuing the resolutions and election of table officers as well as an address by the Leader of the Opposition.

Vancouver Fraser Port Authority Harbour Tour

### September 22<sup>nd</sup>

A report was given on resolutions received after the deadline followed by the last of the resolutions. This was the first conference that I recall being able to go through all of the resolutions.

Installation of President Elect Trish Mandewo.

The last item on the agenda was an address by Premier Eby.

I am very appreciative that I was able to attend the UBCM conference. It afforded many opportunities for networking with local government members from across the province.

Respectfully submitted,  
Mayor Suzan Hewat







## Mayors Report

### Regular Council Meeting

Tuesday, October 24, 2023

The following is a summary of the meetings and/or events that I have participated in since my last written report as well as a list of upcoming meetings.

October 10<sup>th</sup> – Regular Meeting of Council

October 11<sup>th</sup>

Interior Health Authority & Regional Hospital District Chairs meeting – I was asked to attend this meeting by the Chair who was unable to attend.

SS Moyie 125<sup>th</sup> Anniversary Committee meeting – the committee worked on fine tuning the plans for the Anniversary Gala which will be held on Sunday, October 22<sup>nd</sup> at the Royal Canadian Legion.

October 12<sup>th</sup> – Langham 50<sup>th</sup> Anniversary Gala planning committee meeting – we discussed what form the event(s) will take.

October 13<sup>th</sup> – Celgar Stakeholders meeting in Castlegar – I have provided a copy of the slide deck from the meeting.

October 15<sup>th</sup> – Kaslo & District Public Library Author Reading Fundraising Event at the Langham  
This was a very enjoyable event. Deryn Collier gave a very entertaining performance outlining the inspiration for her newest novel.

October 16<sup>th</sup> – Kaslo & Area D Economic Development Commission

October 17<sup>th</sup>

RDCK Workshop: Orientation on Planning & Development Law

- This was a very informative session. I think it would be highly beneficial for Council to have a similar workshop. I know that we have received some training since our election last fall, but this was more in depth and provides valuable insights regarding planning matters and what the role of Council is in these items.

RDCK Community Sustainable Living Advisory Committee

- There was a delegation from Kate Mizenka from Elk Root Conservation Farm Society which is located in Vallican. She was presenting on their Regenerative Educational Community Food Gardens. She is hoping to receive funding from CSLAC for the organization going forward.
- Paris Marshall Smith walked the committee through the list of projects that staff is currently working on and the time being on spent on each of the activities.
- There were reports provided on the projects that are seeking funding through the Committee in 2024:





## Mayors Report

Elk Root Conservation Regenerative Educational Community Food Gardens: Living Lakes Ground Water Monitoring: Friends of Kootenay Lake: Kootenay Lake Watershed Monitoring Program. Each of them are seeking \$10,000 in funding, totalling \$30,000. The committee only has \$25,000 available so the committee will be discussing these items during budgeting.

- The draft 2023 Financial Statement was received for information and staff asked questions regarding variances.

### October 18<sup>th</sup>

RDCK Joint Resource Recovery Committee – any resolutions made at this meeting appear on the board agenda. The first business item on the agenda resulted in over 2 hours of discussion.

### Periwinkle Children's Centre Open House

The newly renovated facility looks wonderful. There were approximately 20 people in attendance, ranging from Board Members, parents, funders, the constructions team and community members. This has provided additional childcare spaces which are greatly needed in our area.

Recreation Grant Committee Meeting – the minutes are part of the agenda for tonight.

## Upcoming Meetings and Events

### October 19<sup>th</sup>

RDCK Board Meeting

October 20<sup>th</sup> – Town Hall with Premier Eby and MLA Roly Russell – Rural Vision

October 22<sup>nd</sup> – SS Moyie 125<sup>th</sup> Anniversary Gala at the Royal Canadian Legion

October 23<sup>rd</sup> – North Kootenay Lake Services Committee – cancelled

October 24<sup>th</sup> - Regular Meeting of Council

### October 25<sup>th</sup>

Sinixt Office Opening Event in Nelson

West Kootenay-Boundary Regional Hospital District Meeting (Virtual)

### November 1<sup>st</sup>

1<sup>st</sup> Poppy of 2023 Presentation

Langham 50<sup>th</sup> Anniversary Meeting

November 8<sup>th</sup> – RDCK Strategic Planning Workshop

November 14<sup>th</sup> - Regular Meeting of Council

November 15<sup>th</sup> - RDCK Joint Resource Recovery Committee







## Mayors Report

November 16<sup>th</sup> - RDCK Board Meeting

November 19<sup>th</sup> – 25<sup>th</sup> – Federation of Canadian Municipalities Advocacy Days in Ottawa

November 27<sup>th</sup> – RDCK All Recreation Commission Meeting

November 28<sup>th</sup> - Regular Meeting of Council

November 29<sup>th</sup> – RDCK Central Resource Recovery Budget Meeting

Respectfully submitted,  
Mayor Suzan Hewat





## RECREATION GRANTS COMMITTEE MINUTES

DATE: 2023.10.19

LOCATION: Council Chambers – City Hall

TIME: 7:00 p.m.

413 Fourth Street, Kaslo

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PRESENT:	Chair:	Mayor Hewat
	Members:	Erika Bird, Joy Lukacs
	Regrets:	Ken Butt, Lynn Goldsborough
	Staff:	CO Allaway
	Public:	0

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### 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 7:06 p.m.*

### 2. Adoption of the Agenda

2.1. Adoption of the Agenda for the 2023.10.19 Recreation Grant Committee Meeting  
Moved, seconded and CARRIED

***THAT the Agenda for the 2023.10.19 Recreation Grant Committee Meeting be adopted as presented.***

### 3. Adoption of the Minutes

3.1. Adoption of the Minutes of the 2023.03.23 Recreation Grant Committee Meeting  
Moved, seconded and CARRIED

***THAT the Minutes for the 2023.03.23 Recreation Grant Committee Meeting be adopted as presented.***

### 4. Information Items

4.1. Reporting on Prior Grants

*The committee received the reports on prior grant intakes.*

### 5. Question Period

*Nil*

### 6. Business

6.1. 2023 Fall Recreation Grants

Moved, seconded and CARRIED

***THAT the Recreation Grant Committee recommends to Council that the 2023 Fall Recreation Grants be awarded as follows:***

- Kaslo and District Arena Society - \$500.00

- JB Fletcher Restoration Society - \$480.00
- Kaslo & Area Youth Council - \$500.00
- Kaslo Outdoor Recreation and Trails Society - \$500.00
- Kaslo Racquet Club - \$500.00
- North Kootenay Lake Art & Heritage Council - \$500.00
- Kaslo Minor Hockey - \$500.00
- Kaslo & District Public Library Association - \$500.00
- Kootenay Lake Independent School Society - \$450.00

7. **Late Items** – Nil

8. **Next Meeting**

*The next meeting will be held at the call of the chair.*

9. **Adjournment**

The meeting was adjourned at 7:15 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Chair Hewat

**Recommendations to Council**

***THAT the Recreation Grant Committee recommends to Council that the 2023 Fall Recreation Grants be awarded as follows:***

- Kaslo and District Arena Society - \$500.00
- JB Fletcher Restoration Society - \$480.00
- Kaslo & Area Youth Council - \$500.00
- Kaslo Outdoor Recreation and Trails Society - \$500.00
- Kaslo Racquet Club - \$500.00
- North Kootenay Lake Art & Heritage Council - \$500.00
- Kaslo Minor Hockey - \$500.00
- Kaslo & District Public Library Association - \$500.00
- Kootenay Lake Independent School Society - \$450.00





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Circular No. 23:14

October 11, 2023

To: Municipal Chief Financial Officers

Re: **Current Balance of COVID-19 Restart Funds**

The Ministry of Municipal Affairs recently completed a review COVID-19 Restart spending from the 2022 audited financial statements of local governments. While over 80% of the total COVID-19 Restart funding to local governments (from November 2020) was expended by the end of 2022, the spending varied considerably between local governments.

Some local governments have fully spent their funds, while other have only spent a small fraction of their COVID-19 Restart allocation. As the acute stage of COVID-19 now appears to be well behind us, the Ministry is strongly encouraging local governments to expend the remainder of their unused funds.

The funding, as outlined on the [COVID-19 webpage](#) may be used for a variety of capital, operating, and planning costs, including facility costs, protective services (fire, police, and bylaw enforcement), information systems, emergency planning, and services for vulnerable populations.

With recent flooding and fires, emergency management is becoming a critical priority of the Province, local governments, and First Nations. Thus, we strongly encourage you consider prioritizing your unused COVID-19 Restart funding towards emergency management planning and implementation. For more information on these plans, please see the Province's "Local Government Emergency Management Resources" at: <https://www2.gov.bc.ca/gov/content/safety/emergency-management/local-emergency-programs>. That said, the prioritization remains with local governments and the funding can be used for other eligible costs.

If the remainder of the COVID-19 Restart funds have been spent since the end of 2022, no action is required other than to complete the reporting requirement for the use of funds during 2023. Should you have further questions on the use of COVID-19 Restart funds, please feel free to contact ministry staff at [LGIF@gov.bc.ca](mailto:LGIF@gov.bc.ca).

Joshua Craig, CPA  
Director  
Local Government Finance Unit



**KASLO**  
**MAYOR'S REPORT**  
**QUARTER 3, 2023**

**Kaslo RCMP Detachment**

335 A Avenue

PO Box 632

Kaslo, BC V0G 1M0

Telephone (250) 353-2225 Fax (250) 353-2226

**Village of Kaslo**

Box 576

312 4th Street

Kaslo, BC V0G 1M0

October 3, 2023

Dear Mayor Hewat:

**RE: Quarterly Crime Statistics - July/ August / September**

CRIME CATEGORIES	TOTAL Q3 2022	KASLO Q3 2023	South of Kaslo to Balfour Q3 2023	North of Kaslo Q3 2023
Homicide / Attempted Homicide	0	0	0	0
Assaults	3	0	1	0
Sexual Offences	0	2	0	0
Robbery	0	0	0	0
Auto Theft	0	1	0	0
Break and Enters	0	0	1	0
Theft From Motor Vehicle	4	0	0	0
Drug Investigations	0	1	0	0
Motor Vehicle Collisions	10	1	2	1
Motor Vehicle Collisions W Fatality	0	0	0	0
Impaired Driving - CC	2	0	0	0
Impaired Driving - MVA (IRPs)	2	1	1	0
TOTAL PERSONS/VIOLENT CC	8	3	3	0
TOTAL PROPERTY CC	26	7	7	1
TOTAL OTHER CC	28	18	9	0
TOTAL CRIMINAL CODE (CC)	62	28	19	1
TOTAL CALLS FOR SERVICE	230	96	82	36

COMMUNITY	TOTAL Q3 2022	KASLO Q3 2023	South Q3 2023	North Q3 2023
Files with youth negative contacts	0	0	0	0
Mental Health Related Calls	15	8	11	2
Files involving Alcohol / Drugs	12	14	12	2
Domestic Violence Files	0	1	0	0

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-353-2225.

Yours truly,

Harland Venema, Cpl., NCO I/C  
Kaslo RCMP Detachment

**From:** Kaslo & Area Chamber <thekaslochamber@gmail.com>

**Sent:** Friday, October 13, 2023 12:19 PM

**Subject:** Chamber News

Hello Members - our latest edition of Chamber News is here, please click on any image to view in your browser. If you have any upcoming news you'd like to share please don't hesitate to reach out.

One item I wanted to draw your attention to is our upcoming Christmas Party on Friday, December 8th. We're asking members to share their successes both small and large so we can come together and celebrate the year in business with fun, food, music and drinks. Please email me with any photos or stories you have from throughout the year and also to purchase your tickets.

OCTOBER 13, 2023

VOL. 04

# CHAMBER NEWS

*The official newsletter of The Kaslo & Area Chamber of Commerce*



## IN THIS ISSUE

**GREAT GIFT GIVEAWAY**

**EXPORT NAVIGATOR  
PRESENTATION**

**DISASTER RESILIENCE**

**ADDRESSING THE  
LABOUR MARKET GAP  
SURVEY RESULTS**

**CHRISTMAS PARTY**

## Small Business Week

October 16 - 20, 2023 - The BC Chamber of Commerce Small Business Week Summit celebrates B.C.'s small & medium sized businesses and allows you to engage directly with subject matter experts on topics that are current, relevant and practical. A curated program of four virtual sessions are available at no cost via [bcchamber.org](https://bcchamber.org)

- Oct 16 - 0800 - 0930 - Making Sense of Today's Economy: How Businesses Can Navigate Uncertainty & Find Opportunity
- Oct 18 - 0800 - 0930 - Transform your Organization with Artificial Intelligence
- October 19 - 0800 - 0915 - Business and Reconcili-ACTION
- October 20 - 0800 - 0930 - Business as an Engine for Good: Growth, Resilience, Impact

## Great Gift Give-Away 2023!

It's back! The annual Great Gift Giveaway will be happening from November 24th through December 16th. Watch for your invitation to participate with all the details coming soon. All members who sign up by November 17th will be included in the advertising and promotion of the event.



## Reach New Markets with Export Navigator

Did you know that many businesses successfully export from British Columbia? New markets can make your business more successful in the long run. Export Navigator is a free government-funded program that helps your B.C.-based business by matching you with a dedicated Export Advisor for one-on-one guidance and support.

Advisors are located throughout B.C. and will help you through each step of the process in a way that is easy to understand and applicable to your business, free of charge. Your advisor will provide the following:

- An assessment of your export readiness
- Hours of free export advice
- Step-by-step guidance at your pace
- Business growth strategy and planning assistance
- Connections and information specific to your market and industry
- Access to the most up-to-date resources for interprovincial and international exporting

**If you're interested in learning more the Kaslo Chamber will be hosting a virtual information session October 24th - various times have been scheduled for flexibility.**

**Please RSVP [here](#) or contact [thekaslochamber@gmail.com](mailto:thekaslochamber@gmail.com)**



## Disaster Resilience for Business with Dr. Lynn Migdal

The Kaslo & Area Chamber of Commerce is welcoming Dr. Lynn Migdal to our next board meeting on October 17th, 6:30 pm in the Kaslo Arena boardroom. Dr Migdal will be advising us on how to prepare our businesses and staff for the next crisis/disaster by raising our neurological fitness. She experienced incredible loss

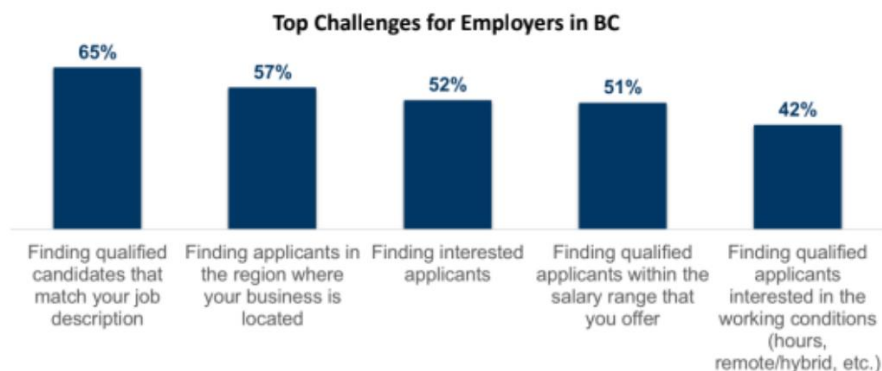
when her family was killed in the Johnsons Landing slide and she now shares her story internationally to help others. Members are always welcome to attend board meetings which happen on the third Tuesday of every month at 6:30 pm. If you'd like to present to the board please don't hesitate to reach out.



## Addressing the Labour Market Gap Survey Insights

The Addressing the Labour Market Gap Survey collected the views of 812 employers and 1,225 job seekers between February 7 and March 3, 2023. Responses from the Kootenays made up 11% of employer responses and 6% of job seekers. The full insights are available via this [link](#) and a report focused on the Kootenay Region is expected shortly.

Both employers and job seekers are having a harder time finding each other, with over 60% of employers saying it is harder to find qualified candidates now compared to before the pandemic. The report breaks down the responses into a variety of categories, and some significant differences were noted.





## Chamber Christmas Party!

Our celebration has been moved to Friday, December 8th, 7 pm at the Kaslo Arena Mezzanine. We'd love for our members to celebrate all our achievements together. Did you have an employee reach a milestone? Move into a new space? Manage to clear your inbox one day? Launch a new product? Solve a technical issue? Complete a to-do list? We want to hear about it and celebrate it! Please send me an email and we'll share in all our successes at the Christmas Party. Be sure to check out the [invitation](#) for all the details.



## Member Benefit Spotlight - Constant Contact: Online Marketing Tools



From email marketing to event management, to social sharing and more, members save up to 25% off these easy-to-use marketing tools from [Constant Contact](#). Whether you're just starting out or you're opening your newest location, they have the tools to help you attract new customers and grow your business.

**Your membership with the Kaslo & Area Chamber of Commerce comes with a wide variety of benefits including the Member Advantage Program which gives your business access to a suite of savings! Download the full list of programs and services [here](#).**

## Kaslo ArtScape

Artist Tyler Toews of Canadian Murals has completed his painting of the new mural located on the side of the pharmacy building in Kaslo. Many thanks go out to the ArtScape committee for their dedication to this impressive project that will bring beauty and history to the community for years to come!



## Light Up! 2023

We've had a few people reach out to confirm Light Up! will be happening on Saturday, December 2nd and wanted to let everyone know yes it will. We look forward to working with all the volunteers who make the event one to look forward to every year! Please reach out if you'd like to get involved.



All the best!  
Alana Jenkins  
Administration Manager  
250-354-9792  
**Kaslo & Area Chamber of Commerce**  
[www.kaslochamber.com](http://www.kaslochamber.com)  
<https://www.facebook.com/kaslochamber>







# **PRESENTATION TO VILLAGES- RDCK BUILDING DEPARTMENT – SUMMARY OF PROPOSED PHASE 1 UPDATES TO RDCK BUILDING BYLAW 2200, 2010 – FEES & FORMS**

**Presented by:** Chris Gainham – Building Manager

**Date:** September 28, 2023

**rdck.ca**



## Outline/Meeting Agenda

- 1** Brief Review of the Service and Building Bylaw 2200, 2010
- 2** Background Review and Gap Analysis
- 3** Phase 1 Updates – Construction Cost Valuation, Fees and Forms
- 4** Proposed Future Phase 2 Bylaw Updates
- 5** Open Discussion/Questions and Answers



- RDCK regulates building activity in the region and provides inspection services to the Villages of Kaslo, Nakusp, New Denver, Silverton, Slocan, Salmo, regulated by the RDCK Building Bylaw 2200, 2010 and the BC Building Code
- Review, comment and Issue Permits - Work with Owners regarding their proposed building projects, applicable regulations and requirements, fees, engineering requirements and sequence of inspections
- Enforcement activities including Stop Work, Do Not Occupy, Notice on Title



## Opportunities:

- Approved staffing enhancements (~300K for 3 FTE) to meet demand and address “pinch points” in the process (“front-end” service)
- Project - Development of new Building Bylaw (Update RDCK Bylaw 2200) and Fee Schedule
- Project - Digitization of Historic Building Permits – ease of access for records
- Project – Building Department Policy Review
- Stakeholder Engagement Ongoing – (i.e. Step Code Tailgate Sessions, Bulletins)



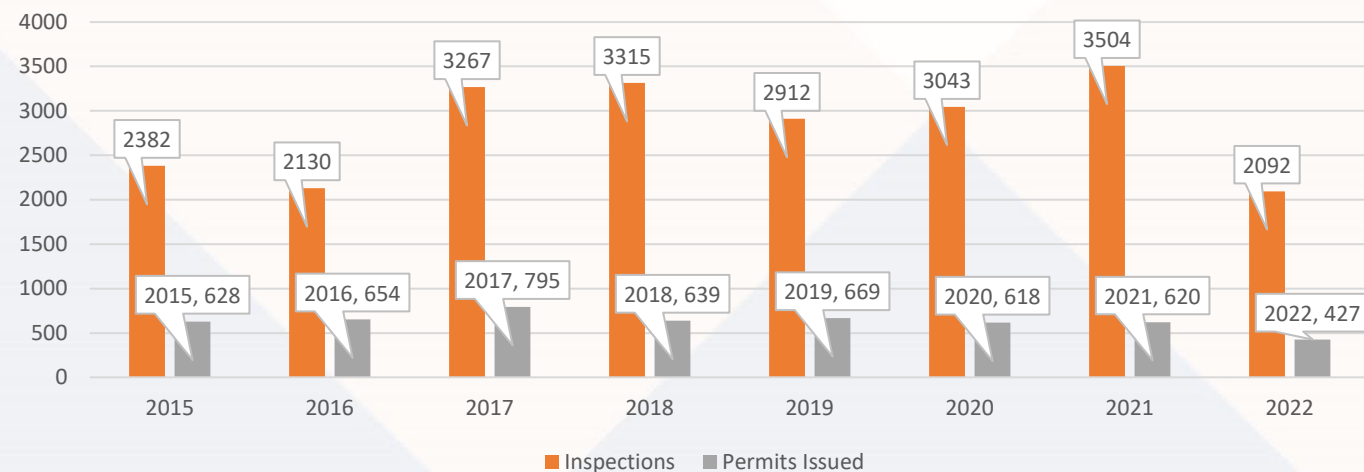
## Challenges:

- Recruitment of Building Officials and other technical staff (Province Wide Challenge)
- Increasingly complex Building Regulatory Regime – New BCBC in 2023. Step Code 3 Mandatory
- Non-Compliance is an ongoing and time consuming aspect of our work
- Large Service Area - Drive Times
- Construction is getting more complex (inspections take longer)
- Complexity of builds, hazard areas and new materials and methods of construction increasingly require Professional Engineering



## Building Department – Historic Permit Statistics

Annual # of Inspections Completed and Permits Issued - 2015-2022(October)



- Permits issued and construction values up ~10% over same time 2022
- Annual average ~620 Permits Issued
- Annual Revenue ~\$900,000 - \$1M annually
- Staffing challenges (recruitment of Building Officials)

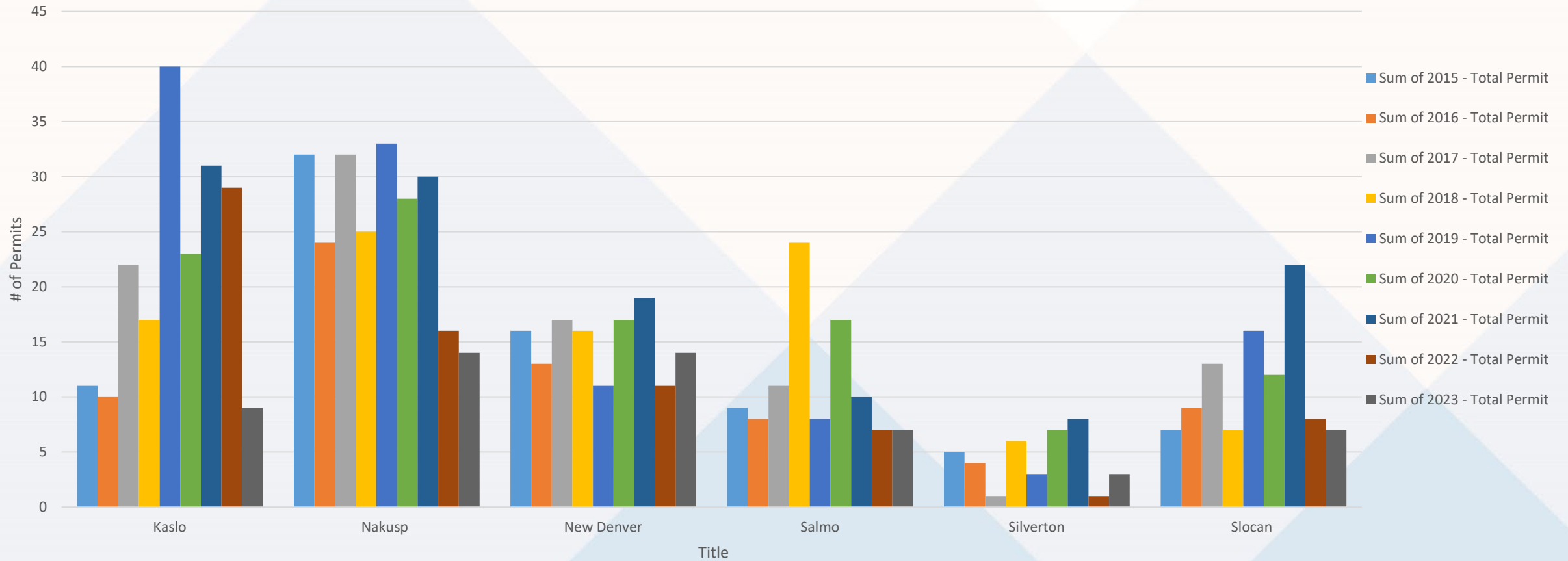




NAKUSP



Total Village Permits by Year: 2015-2023





Village of Kaslo

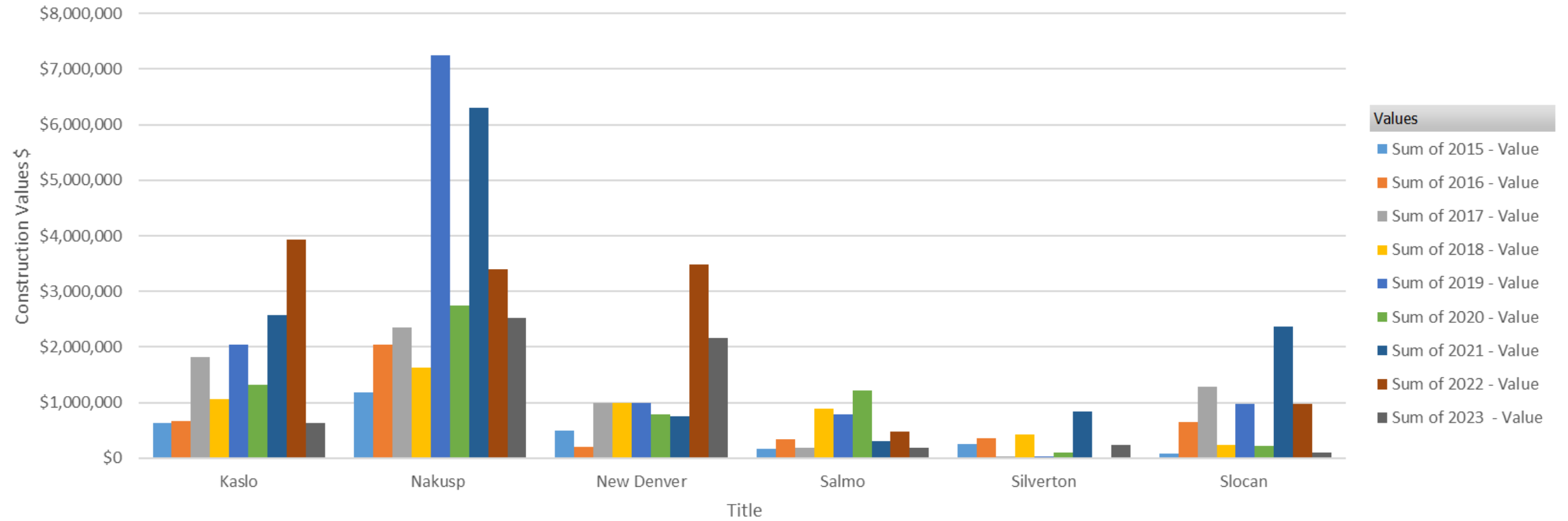


N A K U S P



Sum of 2015 - Value	Sum of 2016 - Value	Sum of 2017 - Value	Sum of 2018 - Value	Sum of 2019 - Value	Sum of 2020 - Value	Sum of 2021 - Value	Sum of 2022 - Value	Sum of 2023 - Value
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Total Village Permit Construction Values (\$) by Year: 2015-2023



Muni-Area ▼

At the February 27, 2023 Special (Budget) Open Board Meeting, the Board approved a new Building Department staffing positions with costs to be recovered through a projected increase in Building Permit Fee revenue as a result of a **review of the structure and proposed increased fees**.

**To address this, the Building Bylaw update is being rolled out in 2 phases:**

- Phase 1 (Current)– Fees and Forms
- Phase 2 (Future – 2024) – Updates to the body of the bylaw and harmonization with MIABC Model Bylaw

**Three Reports to the Board in 2023:**

- March 16th, 2023 Board Meeting – Board Report – Building Permit Fee Review and Update
- April 20, 2023 – Board Report – Building Department Fee Review Progress Update – Information Report
- July 20, 2023 – Building Amendment Bylaw 2908, 2023

- Fees charged don't necessarily align with the department costs to provide the service
- Calculation of construction costs and application of fees is not fair and consistent (inherent variability in the value of work declared by Owners)
- Opportunity to leverage industry experts to determine value of construction for Complex Buildings

### **Forms:**

- The current Building Bylaw 2200, 2020 includes the following forms:
  - A) Building permit application*
  - B) Owner's acknowledgement of responsibility and undertakings*
  - C) Building Permit*
  - D) Occupancy permit*
  - E) Stop Work notice*
  - F) Do Not Occupy notice*
- Inclusion of the application form in the Bylaw doesn't allow for the necessary flexibility to update and keep current
- Forms are "living documents" requiring changes from time to time to address advances in code and customer/staff feedback.



## Fees:

- Determination of value of construction and permit fees should be straightforward, consistent, fair and leverage industry best practices
- Update of “flat” fees with consideration of administrative costs to deliver service and an industry scan of other AHJ comparators



## Forms:

- Provide updated forms that improve the intake process
- Consolidate forms as appropriate (i.e. new building permit application and Owner’s acknowledgement of responsibility and undertakings become one document)
- Better leverage digital permitting software (Tempest-Prospero) for forms.
- Consideration of FOIPPA in design of new forms

Boundary, Regional District of East Kootenay, Thompson Nicola Regional District, Cariboo Regional District, Fraser Valley Regional District, Columbia Shuswap Regional District) fees as contained in their respective Building Bylaws.

- Update of construction cost valuation process for Complex Buildings: cost threshold and engagement of Professional Quantity Surveyor/submission of valuation report by Owner
- Update of construction cost valuation process for Standard Buildings required a much more detailed approach and methodology

standard buildings comprise 75-85% of the annual department permit volume and revenue.

- Primary issue with the current process is not with base fees charged (the calculation of the permit fee of 1.05% of construction costs remains unchanged) but with how representative our estimates of construction value are.
- Use of a Third Party Valuation Service - Marshall® Swift industry best practice to assess if the declared value is reasonable - Municipal Insurance Authority of British Columbia (MIABC) even includes explicit reference to Marshall® Swift in their Model Building Bylaws.
- Industry scan - dozens of AHJ's quote the use of Marshall® Swift in their building bylaws.
- Additionally, review of an auditor's report of building permit fee calculations for the City of Vancouver supports and strongly promotes the use of the Marshall® Swift method to reduce uncertainty



- Select a sample set of submitted building permits (we used 30 permits issued in 2022/2023) representing a range of styles of single family dwellings.

- Classify into 3 distinct based on style, size, features and quality that are representative of most Standard Buildings.

- ☐ Category 1 – “Basic”
- ☐ Category 2 – “Market”
- ☐ Category 3 – “Custom”

- Using Marshall® Swift, we then determine the value of construction and resulting permit fees, compare this value against the declared values, and values determined using Schedule A of the RDCK Building Bylaw, and the resulting fees. This analysis is then used to check the accuracy of declared and Schedule A costs against the reasonable range of estimates using Marshall Swift.



quality construction. The range of building size analyzed in category is 638 – 2080 sq ft.

this



*Example of a Basic Home*

#### ❖ **Category 2 – “Market”**

The sample “Market” homes we used in the analysis are on average 2260 sq ft in area, typically two stories (though single and 3 storey samples were included in the analysis), may include an attached garage or carport, basement or crawlspace, and are of good quality construction. The range of building size analyzed in this category is 1540 - 3119 sq ft.



*Example of a Market Home*

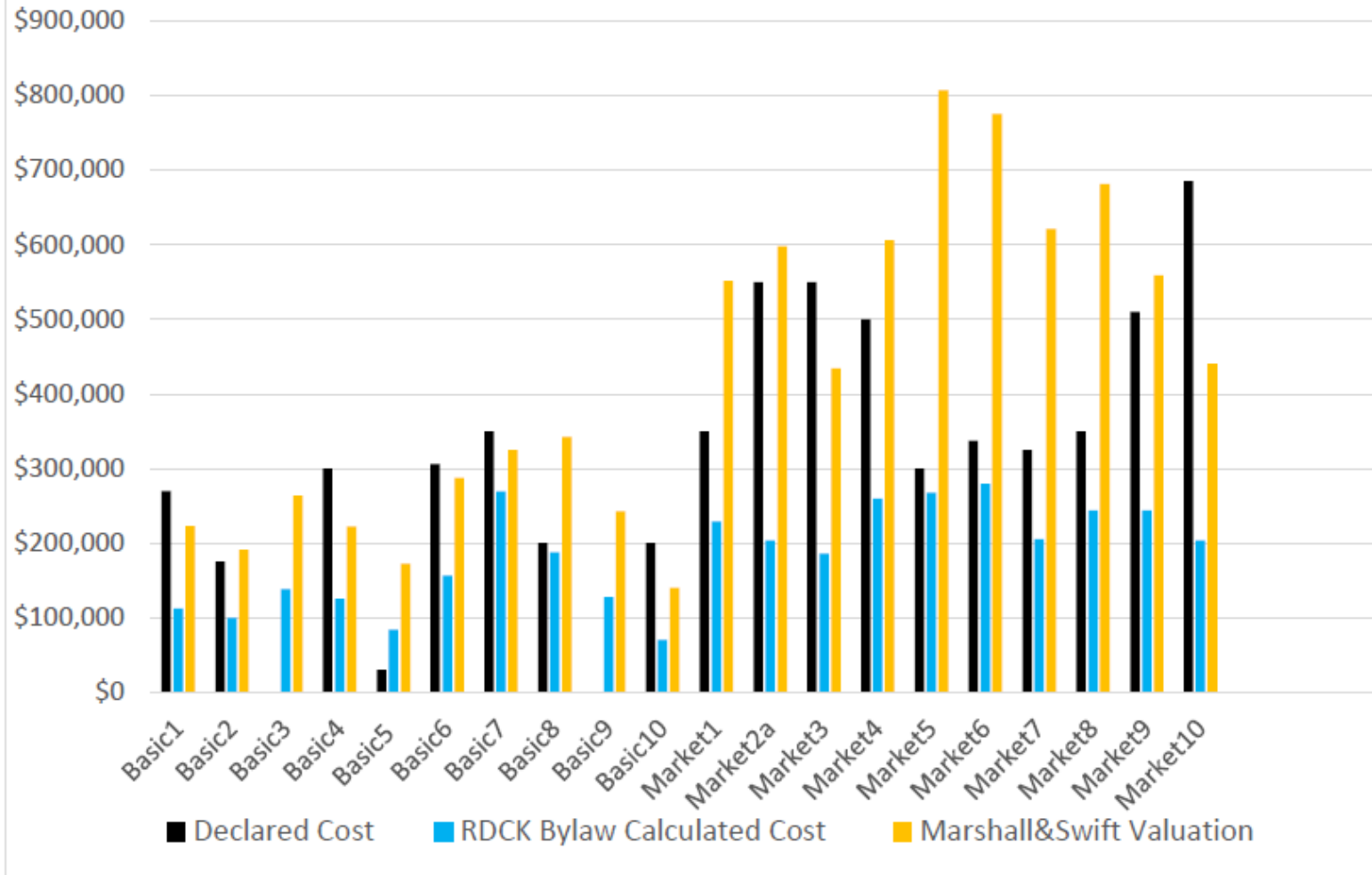
#### ❖ **Category 3 – “Custom”**

We analyzed 3 sample “Custom” homes in the analysis are on average 4060 sq ft in area (range from 3300 to 4800 sq ft), typically 2-3 storeys, with a basement and attached garage, and are of excellent construction quality. We did not proceed with further analysis as it became apparent that valuation of these homes is best completed via a valuation calculation on a case-by-case basis.



*Example of a Custom Home*

Comparison of Construction Costs - Declared, RDCK Bylaw and Marshall & Swift



(Note: no declared value was provided for two of the Basic homes)

cases except 1

In 8 cases (5 Basic, 2 Market, 1 Custom) declared value was higher than Marshall Swift

For remaining 15 cases, Marshall Swift valuation was highest

- Base Fee for construction values between \$1.00 - \$1,000 increased from \$50 to \$100, while the fee of \$10.50 per \$1,000 or portion thereof remains unchanged from 2010.
- The average value for Basic category buildings is \$195.00 psf and replaces the current bylaw values of \$100.00 to \$150.00 psf that is currently applied to “low quality” to “fair/average quality” buildings.
- The “low quality” category is removed from the updated Schedule A as it is not representative of applications received or modern code compliant buildings.
- The average per square foot (p.s.f.) values determined from our analysis for Market category buildings is \$280.00 p.s.f. and this value replaces the current bylaw value of \$150.00 p.s.f.
- “Custom” homes - valuation of these homes is best completed via a valuation calculation on a case-by-case basis.

- Where the estimated or assumed value of construction exceeds \$1 million, the Owner would be required to engage a Professional Quantity Surveyor (PQS) to submit a sealed Initial Budget Review, and this value used to determine the permit fee.
- PQS are qualified and certified by the Canadian Institute of Quantity Surveyors: represents the best available cost estimate for large projects that building department staff can use to determine applicable permit fees. This approach provides a level playing field so that permit fees are applied fairly and consistently for large Complex Building projects.
- Professionals involved in the construction of Complex Buildings are familiar with Professional Quantity Surveyors and Initial Budget Review submission requirements since lenders require this as part of most financing contracts where financing exceeds \$1M (typical minimum PQS professional fees for preparation of an Initial Budget Review start at ~\$3,500).

adequately reflect the technical requirements before issuing a building permit.

➤ Building Bylaw No. 2200, 2010 includes the following FORMS:

- Building permit application
- Owner's acknowledgement of responsibility and undertakings
- Building Permit
- Occupancy permit
- Stop Work notice
- Do Not Occupy notice

The updated bylaw delegates the responsibility for these forms to the Building Manager (now a defined term in the bylaw)

## Building Permit Application

Village of Kaslo

### RDCK OFFICES

**Nelson**  
Box 590, 202 Lakeside Drive  
Nelson, BC V1L 5R4  
Phone: 250-352-8155  
Toll Free: 1-800-268-7325  
[buildingdepartment@rdck.bc.ca](mailto:buildingdepartment@rdck.bc.ca)

**Creston**  
Box 5318, 16 Avenue South  
Creston, BC V0B 1G0  
Phone: 250-428-4717  
Toll Free: 1-833-223-2661  
[crestonbuilding@rdck.bc.ca](mailto:crestonbuilding@rdck.bc.ca)

**Nakusp**  
Box 358, 204 6th Avenue NW  
Nakusp, BC V0G 1R0  
Phone: 250-265-4111  
Toll Free: 1-844-817-9096  
[nakuspbuilding@rdck.bc.ca](mailto:nakuspbuilding@rdck.bc.ca)

### BUILDING TYPE

- |  |  |
|--|--|
| <input type="checkbox"/> Single Family Dwelling                                | <input type="checkbox"/> Demolition or Decommission                      |
| <input type="checkbox"/> Multi Family Dwelling (Duplex or Multi-Residential)   | <input type="checkbox"/> Replacement (for expired permit)                |
| <input type="checkbox"/> Secondary Suite                                       | <input type="checkbox"/> Retaining Wall (1.5m / 5' or greater in height) |
| <input type="checkbox"/> Manufactured Home <sup>1</sup> (CSA Z240)             | <input type="checkbox"/> Farm Building <sup>2</sup>                      |
| <input type="checkbox"/> Modular Home (CSA A277)                               | <input type="checkbox"/> Commercial                                      |
| <input type="checkbox"/> Accessory Building (Carport, Garage, Shed, Shop etc.) | <input type="checkbox"/> Industrial                                      |
| <input type="checkbox"/> Plumbing only   | <input type="checkbox"/> Institutional                                   |
| <input type="checkbox"/> Deck  | <input type="checkbox"/> Occupant Load Calculation                       |
| <input type="checkbox"/> Pool (Fencing only)                                   | Other <sup>3</sup> : _____   |

See the related **BUILDING TYPE CHECKLIST** for required documents to submit with your application.

### SCOPE

- ☐ New construction      ☐ Addition      ☐ Alteration/Renovation

Describe the intended use of proposed construction (Ex.: 1500 sq ft building for my woodworking business):

\_\_\_\_\_

Total cost of proposed construction at current market rates (includes all labour, material, trades and design fees):  
\$ \_\_\_\_\_

*For RDCK staff use.*

RDCK Building permit number (once assigned): \_\_\_\_\_

<sup>1</sup> Be sure to meet all the criteria listed on the RDCK Manufactured Home Checklist.

<sup>2</sup> Provide proof that the subject property has been granted farm class by BC Assessment.

<sup>3</sup> Mixed Use, Move any Building, Special Structures.

Form Created: June 29, 2023

[rdck.ca](http://rdck.ca)

358

## (New, Renovation and/or Addition)

### Building Type Checklist

Owner Name: \_\_\_\_\_

### TYPE

- ☐ Single Family Dwelling      ☐ Modular Home (CSA A277)

All documentation is required at the time of permit application unless otherwise specified.

Please refer to the **Regional District Official Community Plan and Zoning Bylaws and Floodplain Management Bylaw** for development restrictions related to your building permit application. If an application is non-compliant with applicable bylaws, it will increase processing time. Please check the Bylaws at <https://www.rdck.ca/EN/main/government/bylaws.html> or call 250-352-8176.

### SCOPE

- ☐ New      ☐ Renovation (Reno)  
☐ Addition (Add)      Other: \_\_\_\_\_

NEW	RENO	ADDITION	RDCK	DOCUMENT TO PROVIDE	ADDITIONAL INFORMATION
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Permit Application	<input type="checkbox"/> Include signatures of <b>ALL</b> registered Owners <input type="checkbox"/> Include <b>Owner(s) Representative Form</b> if applicable
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Title Certificate	<a href="http://ltsa.ca">ltsa.ca</a> (BC Land Title & Survey) <b>877.577.5872</b> Provide a copy of the property title issued within 30 days from the Land Title Survey Authority, or RDCK can obtain for a fee of \$17 at time of submission.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Covenants, Easements and Right-of-Ways	Provide a copy of all Covenants, Easements and Right-of-Ways <b>LISTED ON PROPERTY TITLE</b> , or RDCK can obtain copies of each document from LTSA at total cost incurred.

For more information

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)

Form Created: Jul 05, 2023

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[rdck.ca](http://rdck.ca)



## Building/Plumbing Permit No. BP027713

Date Printed: Jun 27, 2023

Pursuant to the bylaws applicable to the Regional District of Central Kootenay, the scope of the work permitted is:  
To construct an addition to a single family dwelling as defined by the accompanying reviewed plans.

## Registered Owner:

SMITHER, EDWARD L

## Contractor:

590590 BC LTD WEILAND CONSTRUCTION  
PO BOX 221 NELSON BC V1L 5P9

## Property Information:

Location: 335 MOUNTAINVIEW DR  
Folio: 707.08265.919  
Legal Desc.: LT 26/ PL NES3151/ DL 6498/ KOOTENAY

Electoral Area: E  
Zoning: UNZONED  
P.I.D. 028-340-744

## Plumbing Fixtures

Water Closets:	0	Baths/Shower:	0	Wash Basins:	0
Sinks:	0	Wash Tubs:	0	Perimeter Drains:	0
Urinals:	0	Auto Washers:	0	Hot Water Tanks:	0
Hose Bibs:	0	Floor Drains:	0	Dishwashers:	0

## Permit Valuation and Fees

Construction Value: 50,000.00

Plumbing Fixtures: 0

Description	Quantity	Amount	Description	Quantity	Amount
Bld Permit Fee	50,000.00	564.50	Cert Of Title	1.00	17.00
				<b>Total:</b>	<b>\$581.50</b>

## Permit Issued Conditional To:

- \* All construction shall conform to the current B.C. Building Code and Building By-law.
- \* All concrete in contact with soils must be sulphate resisting as specified in Section 9.3.1.3 and must conform to Section 16 of CAN/CSA-A23.1. In addition, all plumbing material in contact with soils must be corrosive resistant.
- \* Safety measures at demolition sites shall conform to Part 8 of the B.C. Building Code.
- \* A final inspection must be requested prior to occupancy or use of this building.
- \* Engineered floor joist/beam and roof truss spec's must be submitted prior to framing inspection.
- \* Minimum footing depth for frost protection is 24" in sandy-gravelly soils or 36" in clay.
- \* By accepting this permit and proceeding with the intended construction, you are accepting full responsibility and all liability associated with requesting all required inspections.
- \* Property pins must be exposed and line strung between pins to establish and affirm required setbacks. If this cannot be done, a Surveyor's Certificate must be submitted to confirm same.

## It Is The Applicant's Responsibility To Request Each Of The Following Inspections

- \* SITING & FOOTINGS
- \* DAMP-PROOFING & DRAINTILE
- \* SLAB PREP AND RADON PIPE

368

# (New, Renovation and/or Addition)

## Building Type Checklist

Owner Name: \_\_\_\_\_

## TYPE

☐ Single Family Dwelling☐ Modular Home (CSA A277)

All documentation is required at the time of permit application unless otherwise specified.

Please refer to the Regional District Official Community Plan and Zoning Bylaws and Floodplain Management Bylaw for development restrictions related to your building permit application. If an application is non-compliant with applicable bylaws, it will increase processing time. Please check the Bylaws at <https://www.rdck.ca/EN/main/government/bylaws.html> or call 250-352-8176.

## SCOPE

☐ New☐ Renovation (Reno)☐ Addition (Add)

Other: \_\_\_\_\_

NEW	RENO	ADDITION	RD CK	DOCUMENT TO PROVIDE	ADDITIONAL INFORMATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building Permit Application	<input type="checkbox"/> Include signatures of <b>ALL</b> registered Owners <input type="checkbox"/> Include <b>Owner(s) Representative Form</b> if applicable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Title Certificate	<a href="https://www.ltsa.ca">ltsa.ca</a> (BC Land Title & Survey) <b>877.577.5872</b> Provide a copy of the property title issued within 30 days from the Land Title Survey Authority, or RDCK can obtain for a fee of \$17 at time of submission.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Covenants, Easements and Right-of-Ways	Provide a copy of all Covenants, Easements and Right-of-Ways <b>LISTED ON PROPERTY TITLE</b> , or RDCK can obtain copies of each document from LTSA at total cost incurred.

For more information

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Form Created: Jul 05, 2023

364

- Scope includes full review of the bylaw to be completed in 2024
- Harmonization with MIABC Model Building Bylaw (Lidstone draft)
- Review of other recent bylaw updates from other AHJ's
- Consultation with Villages and stakeholders





Thank you  
Questions?

[rdck.ca](http://rdck.ca)





Environnement et  
Changement climatique Canada

Environment and  
Climate Change Canada

Hello,

I am writing on behalf of the New Substances program to express our sincere gratitude for your invaluable participation in last year's pre-consultation on the *New Substances Notification Regulations (Organisms)*. Your thoughtful feedback has played a crucial role in shaping our understanding of the ongoing review and modernization process. Because of your participation in the pre-consultation process that was launched October 2022, I would like to inform you that the New Substances program has [published a "What We Heard" report](#) summarizing the feedback that we received over the course of the pre-consultation that was launched October 2022.

Your contributions will continue to be instrumental in driving positive change in the regulation of animate products of biotechnology, and we truly appreciate your continued dedication in shaping the *New Substances Notification Regulations (Organisms)*.

If you have any questions or you are interested in participating in a future information session, please contact us at [substances@ec.gc.ca](mailto:substances@ec.gc.ca).

Kind regards,

Michel Lortie  
Acting Director  
Environment and Climate Change Canada



Government  
of Canada

Gouvernement  
du Canada

Canada



Environment and  
Climate Change Canada

Environnement et  
Changement climatique Canada

Bonjour,

Je vous écris de la part du programme des substances nouvelles (SN) pour exprimer notre gratitude sincère pour votre participation inestimable dans la pré-consultation de l'année dernière sur le *Règlement concernant les substances nouvelles (organismes)*. Votre rétroaction réfléchie a joué un rôle crucial dans le façonnement de notre compréhension de la révision en cours et du processus de modernisation. J'aimerais vous informer que le programme des substances nouvelles a [publié un rapport « Ce que nous avons entendu »](#) qui résume la rétroaction que nous avons reçue au cours de la pré-consultation qui a été lancé en octobre 2022.

Vos contributions continueront de jouer un rôle déterminant dans l'évolution positive du règlement sur les substances de biotechnologie animées et nous apprécions réellement votre dévouement constant pour le façonnement du *Règlement sur les renseignements concernant les substances nouvelles (organismes)*.

Si vous avez des questions ou vous êtes intéressé à participer à une prochaine session d'information, s.v.p contactez-nous au [substances@ec.gc.ca](mailto:substances@ec.gc.ca).

Cordialement,

Michel Lortie  
Directeur Intérimaire  
Environnement et Changement Climatique Canada



Government  
of Canada

Gouvernement  
du Canada

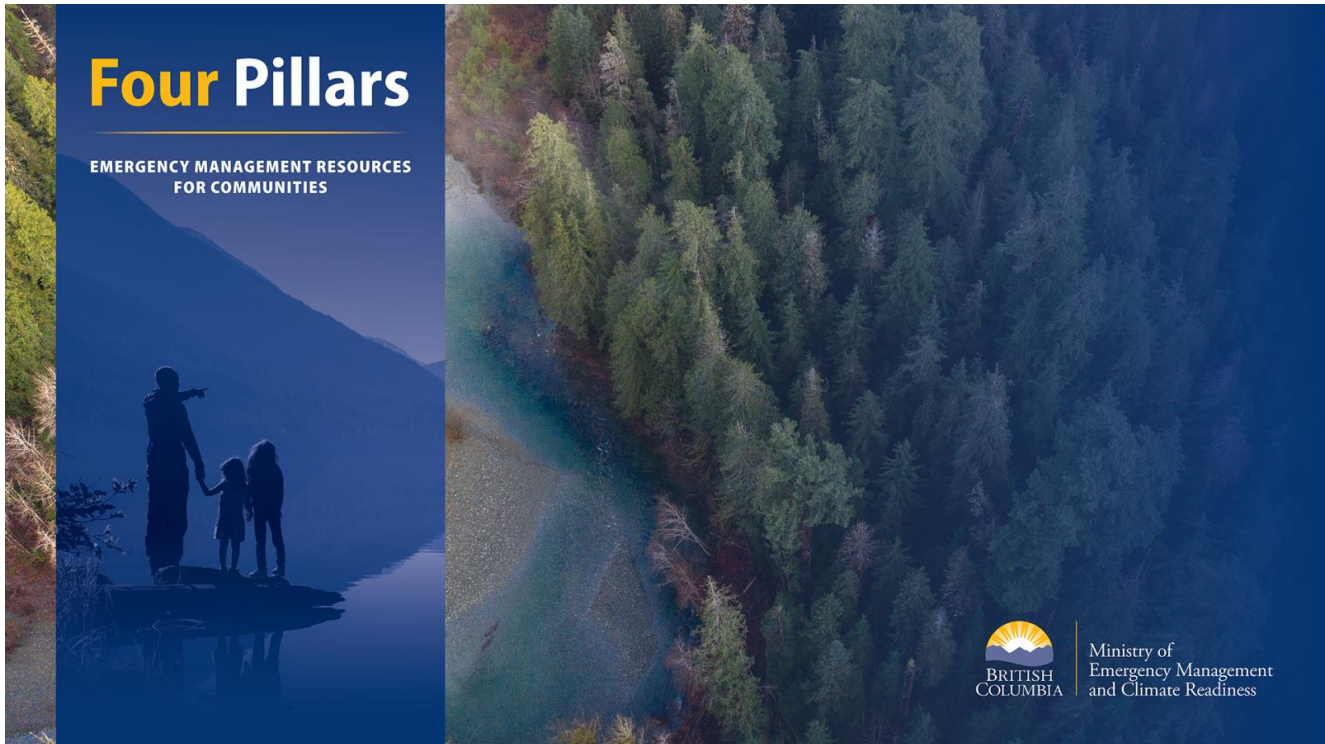
Canada

**From:** EMCR Communications <emcr.communications@gov.bc.ca>

**Sent:** Wednesday, October 18, 2023 9:36 AM

**To:** Karissa Stroshein <admin@kaslo.ca>

**Subject:** New emergency management legislation introduced



We've got a new look and name! What has not changed is our commitment to provide updates and resources to support your community every month.

**Contact us** if there is something you would like to see included.



## New emergency management legislation introduced

On October 3, 2023, the Province [introduced Bill 31 the Emergency and Disaster Management Act](#), which will replace the Emergency Program Act.

**Why it matters:** The updated legislation reflects the realities of climate change, global pandemics and security threats – and formally recognizes First Nations' inherent right of self-government in relation to emergency management. It also incorporates the four pillars of emergency management: mitigation, preparedness, response and recovery.

**Provide feedback:** Implementation of the *Emergency and Disaster Management Act* will be phased in over time, [Provide your feedback](#) on the development of the emergency management regulations, including [feedback on post-emergency financial assistance](#) for people and communities recovering from a disaster.

[Visit the project webpage](#)



### New task force to pave way for resilience

A recently appointed [task force on emergencies](#), made up of 14 experts in emergency and wildfire management, will engage with front-line workers, First Nations, local governments and key industries, to provide recommendations on enhancing emergency preparedness and response in advance of the 2024 wildfire season.



### Connecting with wildfire resiliency centres

Resiliency centres in [Central Okanagan](#) and [Shuswap](#) have been opened by local authorities to help people as they transition to recovery following this season's devastating wildfires.

Information is available from government and non-government agencies, including ministry services, Service BC, Work BC,

provincial and municipal building permit advisory support and community case workers.



## Get ready to Shake Out on October 19

[Join the drill](#) tomorrow, Thursday October 19 at 10:19 a.m. and practice how to “Drop, Cover and Hold on” during the Great British Columbia ShakeOut.

This is also a great time for communities to review and update emergency preparedness plans and supplies, and to secure spaces in order to prevent damage and injuries.



## Local fire department funding available

Apply by October 20, 2023 for the [Volunteer and Composite Fire Departments Equipment and Training](#) grant.

Open to both First Nations and local governments, this funding stream supports enhanced training, more equipment and education campaigns all aimed to improve preparedness and emergency response.



## Funding for cultural safety training available

November 3, 2023 is the deadline for First Nations and local governments to [apply for funding](#) to support cultural safety and humility through training in local emergency management mitigation, preparedness response and recovery activities.

For more information contact [Emergency Management and Climate Readiness](#).





## New Fund to help agricultural emergencies

A [new fund](#) is available to help increase planning and preparation for agricultural emergencies, while strengthening food security for British Columbians.

Applications are being accepted until December 19, 2023 from local government, First Nations, industry associations and other service providers who have a direct role in preparing and responding to agriculture emergencies. Register now for [webinar information session](#).



## Financial assistance for communities

[Disaster Financial Assistance](#) (DFA) is available for local governments and First Nations in regions that have been adversely affected by wildfires this season.

Communities have until January 7, 2024 to apply for financial assistance for disaster-related losses that are not covered by insurance, such as wildfire damage to infrastructure – including roads, bridges and other publicly-owned infrastructure.



## Funding deadlines

- **October 20:** [Volunteer and Composite Fire Departments](#)
- **November 3:** [Indigenous Cultural Safety and Humility](#)
- **December 19:** [Food Security Emergency Planning & Prep.](#)
- **December 31:** [FireSmart](#)
- **January 7, 2024:** [Wildfire Disaster Financial Assistance](#)

**Note: Community Emergency Preparedness Fund grants are available to all local governments and First Nations.**



## Tools and resources

- Visit [ClimateReadyBC](#) for tools, resources and funding opportunities related to understanding and reducing disaster and climate risks.



## Connect with us

- [B.C. Cabinet & First Nations Leader's Gathering 2023](#)  
Thursday November 2 - Friday November 3 | Vancouver
- Check for upcoming [Emergency Management Regulations engagement sessions in your area](#)

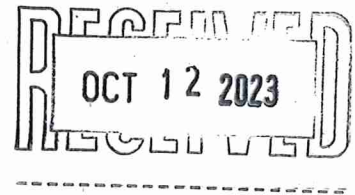
If you have received this by way of forward, **subscribe here.**

We acknowledge with respect that Emergency Management and Climate Readiness operates throughout British Columbia on the traditional territories of Indigenous Peoples. We invite you to learn which territories you work/live on and how to respectfully acknowledge the land.

## SHARE THIS EMAIL & FOLLOW US



[Unsubscribe from future communications](#)



September 25, 2023

Village of Kaslo  
Box 576 - 312 4th St  
Kaslo, BC V0G 1M0

TAB1021

Each year we distribute *Our Trust* magazine which celebrates community-led projects supported by the Trust. It tells stories of people and places in the Columbia Basin and highlights all aspects of Basin life.

I hope that you see your community and ideas represented between these pages. I also want to take the time to reflect on and celebrate the work and achievements of Basin residents, organizations and businesses.

I have enclosed some additional copies for you to put on display and share at your business and/or organization.

*Our Trust* can also be found online, along with all the previous editions, at [ourtrust.org/magazine](http://ourtrust.org/magazine). If you have any questions about the magazine, contact me at [communications@ourtrust.org](mailto:communications@ourtrust.org).

If you would like more information about the Trust, visit [ourtrust.org](http://ourtrust.org).

Sincerely,

Emily Gilmar  
Manager, Communications



**From:** BC Ombudsperson <info@bcombudsperson.ca>

**Sent:** Wednesday, October 11, 2023 3:28 PM

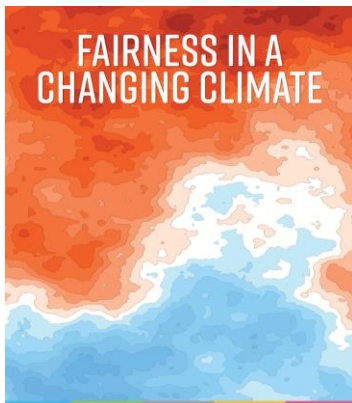
**To:** Karissa Stroshein <admin@kaslo.ca>

**Subject:** Reminder: Join us for a webinar



**OMBUDSPERSON**  
BRITISH COLUMBIA

## JOIN US FOR A WEBINAR



Public Report No. 55  
October 2023

On **Thursday, October 26th at 10:30am**, the Ombudsperson and investigative staff will be holding a one-hour online presentation via Zoom highlighting key findings and recommendations from our latest report: [Fairness in a Changing Climate](#).

The report is a case study of government's response to the 2021 fires and floods that displaced thousands of people from their homes and communities, some to this day. While volunteers and communities came together to help evacuees, the government's one-size-fits-all approach unfairly creates barriers and its existing programs do not sufficiently support people displaced from their homes after a disaster.

There will be time for Q&As at the end of the webinar.

**[Register now](#)**

The BC Ombudsperson is an oversight office that has a statutory mandate to receive and investigate complaints from the public when they feel they have been treated unfairly. The office also investigates allegations of wrongdoing in the workplace from current and former public service employees and works proactively by providing training and consultation services to support fairness in the public sector.



Email sent to: [admin@kaslo.ca](mailto:admin@kaslo.ca)

BC Ombudsperson

PO Box 9039 Stn Prov Govt

Victoria, British Columbia | V8W 9A5 | Canada

Toll Free: 1.800.567.3247 | [info@bcombudsperson.ca](mailto:info@bcombudsperson.ca)

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**For Immediate Release | Oct. 16, 2023**

## **Calling young artists to join tobacco and vaping poster contest**

**IH WIDE** – Interior Health is asking young artists to share their thoughts and experience in Interior Health's second Tobacco and Vaping Poster Contest for a chance to win \$150.

Young people are the experts when it comes to understanding why youth use tobacco and vape, and how smoking/tobacco and vaping impacts them and their friends, family, school and community – it's important to hear their voices and views.

### **Contest Details:**

Youth in Grades 8 to 12 living in the Interior Health region are invited to participate in the Take a Breath: Teen Voices on Tobacco and Vaping poster contest. Aspiring artists may create and submit an original artwork that shares a message about the impact of youth tobacco use, smoking and vaping in one of five contest themes:

- The importance of ceremonial tobacco for Indigenous traditions, and how it differs from everyday (commercial) tobacco use (open to Indigenous youth only)
- Important facts about smoking/tobacco, cannabis and vaping products
- Tobacco and vaping companies' strategies to promote use
- Impact of smoking/tobacco, cannabis and vaping on my life
- Environmental impact of smoking/tobacco and vaping

A winning poster will be chosen for each of the five themes. The successful artists will be awarded \$150 in the form of an appropriate gift card of the winner's choosing. The winning posters will be professionally printed and displayed in Interior Health hospitals and health-care centres, as well as on social media and the IH website.

The contest is underway now, with entries due by 11:59 p.m. on Dec. 1 2023. The winners will be announced during the week of Jan. 15, 2023 – National Non-Smoking Week.

For more information about the contest and how to enter, visit [interiorhealth.ca/takeabreath](https://interiorhealth.ca/takeabreath).

- 30 -

# Short-Term Rental Accommodations Act

## Technical Briefing

Oct 16, 2023

# What we will cover today

- The short-term rental situation – why action is needed.
- How other jurisdictions are taking action towards a growing global housing concern.
- Upcoming changes to short-term rentals:
  - Three key elements of the changes
  - Where elements will apply
  - Timelines



# Building from a strong foundation

- Government has taken strong action since 2017 to deliver more homes for people, including:
  - Tackling vacant homes by introducing the Speculation and Vacancy Tax
  - Taking historic action to deliver new homes
- In the spring, the Government introduced the ***Homes for People Action Plan*** designed to double-down on historic investments in housing and introduce new ways of creating more homes for people, faster.
- B.C. has made real progress. To date, nearly **77,000 homes are open or on the way**, and **tens of thousands more to come**.
- Progress includes:
  - Continuing to take substantial action to increase supply and deliver homes that people can afford to rent or buy. (Nearly 77,000 homes open or underway).
  - Working with municipalities to introduce housing targets to deliver more homes in communities with the greatest housing need.
  - Introducing and expanding the Speculation and Vacancy Tax to deliver more homes for people.
  - Freezing rent increases during the pandemic and capping increases over the last two years at well below the rate of inflation.
  - Banning illegal renovictions and strengthening the financial penalties for landlords who evict tenants in bad faith.
  - Adding more resources and staff at the Residential Tenancy Branch to provide faster resolutions to renter/landlord disputes.
  - Giving extra support to renters with low and moderate incomes through the new \$400 income-tested Renter's Tax Credit.

# The Challenge

- We have made real progress over the past years to deliver housing for people in B.C., but the pandemic, inflation, rising interest rates, growing population and a global labour shortage have added new challenges.
- These housing challenges have been highlighted by low vacancy rates and a lack of long-term rentals in B.C.
- Many communities throughout B.C. are facing rental vacancy rates well below 1.5%. (*Provincial Vacancy Rate is 1.3%*). The CHMC defines a healthy vacancy rate between 3-5%.
- As a result of low long-term rental stock, the cost of rent has climbed in most B.C. communities causing financial stress for many working families.
- This rental crisis is impacting local economies, contributing to more worker shortages in an already tight labour market and impacting the delivery of key services that people count on (health care, education, early childhood education).
- We're in a housing crisis – we must look at new ways to turn housing units in B.C. into long-term homes for people.





# The Short-Term Rental Situation

- Finding an affordable place to live is already a big challenge, and short-term rentals (STRs) are making the problem even worse.
- Short-term rental (STR) listings on online platforms (which may include, for example, Airbnb, VRBO, Expedia, FlipKey) have expanded rapidly over recent years, and data tells us it continues to surge since the pandemic.
- There are currently approximately 28,000 STR listings in B.C (an increase of 20% from a year ago).
- Research from [McGill University](#) specifically on the B.C. market indicates that more than **16,000 “entire homes”** have been pulled out of the housing market and are being used as short-term rentals. Entire homes are units listed for the majority of the year, booked for more than 90 nights during a calendar year.
- Various studies and research show:
  - The STR market in BC is dominated by a small segment of profit-driven operators (mini-hotel operators).
  - The top 10% of hosts earned 48.8% of all revenue, and nearly half of all operators have multiple listings.
  - Website [Inside Air bnb Vancouver](#) also looks at STR data in Vancouver and shows 12 operators in Vancouver have 30 listings or more, with one operator hosting 123 separate listings.
  - Based on sample data from 15 municipalities with local bylaws in place, the Province estimates the percentage of non-compliant short-term rental listings in 2023 is about 40-50%.



In summary, research studies and ministry data show that STRs are diverting thousands of long-term rental homes onto the short-term market, taking away homes people need, and in many communities, adding to the challenge of finding an affordable place to rent.



# Growing global problem

- Globally, studies show there are more than 6 million homes rented on Airbnb alone, in 100,000 cities.
- Short-term rentals are increasingly seen as contributing to global housing challenges.
- In response, jurisdictions around the world are increasingly trying to regulate, restrict or ban short-term rental of units that could otherwise be used for long-term housing.
  - **Quebec**
    - Requires hosts to register with the Province and display a registration number issued by the Province on their listing.
    - Fines of up to \$100,000 per illegal listing.
    - STR platforms may only permit listings with a registration number to be posted online.
  - **New York City**
    - Hosts must demonstrate that they will be physically present during their guests' stay, and that no more than two paying guests will stay at one time.
  - **San Francisco**
    - STRs are limited to principal residences with a maximum of 90 days rented out when a host is not living at the home.
  - **Spain**
    - Has had regulations on STRs for many years. Each autonomous community has its own regulations, but most require business licenses and limit STRs.
  - **European Union**
    - Requires host registration and countries have tools to ensure safe and compliant data-sharing.

# What is currently being done in B.C.?

- To manage the growing need for regulation of STRs, municipal bylaws or license fees are currently in place in approximately 30 municipalities across B.C.
- These bylaws range in levels of restrictions and rules towards hosting STRs and demonstrate the need for a whole of province approach.
  - **Vancouver**
    - Principal residence requirement
    - Individuals can only have one license – licensed only to the person that resides in the property
    - Operators must have a business license and include their license number in all online listings
  - **Victoria**
    - Principal residence requirement
    - Must have a business license
  - **Tofino**
    - Principal residence requirement plus one secondary suite on property
    - Must have a business license
    - Maximum of six guests and 3 bedrooms per listing
  - **Cumberland**
    - Principal residence requirement
    - One listing on a property
    - Maximum of six guests and 3 bedrooms per listing
  - **Revelstoke**
    - Principal residence requirement and rules around secondary suites in certain zones of community
    - Must have a business license
    - Maximum of six guests and 3 bedrooms per listing



# Short-term rental impact in B.C.

- Some local bylaws in B.C have been effective in creating more long-term rentals for people. In Vancouver, city data says 800 STRs have been converted to long-term rentals as a result.
- **But municipalities are facing challenges in the face of a STR market that is growing quickly and taking homes off the long-term rental market.**
- **In Vancouver**, city data shows more than 30% of hosts are operating illegally.
- **In Victoria**, approx. 1,600 hosts are operating under the legal non-conforming clause, which prohibits city bylaws from applying to certain buildings and homes. City records also show that 42% of STR licenses are held by operators who live out-of-town.
- **In the District of Squamish**, [city reports](#) show STR units have increased 38% from 2021 to 2022 and less than half of listings are compliant with regulations.
- Municipalities, [including UBCM recommendations](#), are asking the Province for support in addressing short-term rentals through more oversight and stronger tools to address this growing issue (including a central database and more data sharing).



# Action on Short-Term Rentals

Turning more short-term rentals back into homes for people through 3 key responses:



## Increasing fines and strengthening tools for local governments

- Increasing fines for operators breaking local rules
- Requiring short-term rental platforms to share data to improve local enforcement
- Increasing platform accountability to make sure local rules are followed
- Providing regional districts with more tools



## Returning more short-term rentals into long-term homes for people

- Limiting short-term rentals in B.C. to principal residences only - plus one additional unit on that property - for B.C. municipalities with more than 10k people
- Removing legal non-confirming rules being taken advantage of by investors



## Establishing provincial rules and enforcement

- Requiring all STR hosts to join a provincial registry
- Launching a provincial Short-Term Rental Compliance and Enforcement Unit to make sure rules are being followed

# Increased fines and strengthening tools for local governments



- **Increasing fines for operators breaking local rules**
  - Through regulations, fines will increase for hosts breaking local municipal by-law rules from **\$1000 to \$3000** per infraction, per day.
  - The proposed rules allows regional districts to set the same maximum penalty of \$50,000 for severe contraventions (like municipalities).
- **Requiring short-term rental platforms to share data with municipalities to improve local enforcement**
  - A key request from municipalities, this will help bylaw officers and city staff crack down on hosts breaking local rules.
  - The proposed rules would make it mandatory for STR platforms to share information with the Province, including information about STR hosts. The Province can then share that information with local governments to support a more integrated approach to regulation and enforcing provincial rules.
  - No private information about hosts will be released publicly.
- **Increasing STR platform accountability to make sure local rules are followed**
  - Requiring short-term rental platforms to include businesses license and registration numbers on listings where they are required by a local government, and to remove listings without them quickly.
- **Providing regional districts with more tools**
  - Currently, regional districts do not have business regulation and licensing powers. Proposed action will grant all regional districts broad business regulation and licensing powers. Regional districts will then be able to require businesses, including short-term rental businesses, to obtain and maintain a business license to operate.
  - This will help regional districts gain a better understanding of the number and type of short-term rentals operating in their communities.
  - The business regulation and licensing powers provided to regional districts will parallel those of municipalities.

**Note: Short term rental accommodation service refers to a period of less than 90 days.**

# Providing more homes for people in communities with greatest housing needs



- **Principal residence requirement (+1 secondary suite)**

- Principal residence is defined as a place in which an individual lives for a longer period in a calendar year than any other place.
- Short-term rentals in non-principal residences across the province are taking away homes for people in B.C. Entire homes are being used as short-term rentals when they could be put on the long-term rental market or sold. Other jurisdictions have brought in principal residence requirements – including several communities in B.C.

- B.C.'s principal residence requirement will:

- **Require short-term rentals to be only in the principal residence\* of a host in municipalities with a population of 10,000 people or more (\*principal residence plus one secondary suite or laneway home/garden suite on property allowed).**

- Through forthcoming regulations, it is intended that 14 [resort municipalities](#), mountain resort areas, electoral areas (incl. Gulf Islands), and most municipalities with a population under 10,000 people (except those adjacent to larger municipalities, e.g. Highlands, Belcarra) will initially be **exempt from the principal residence requirement** but can opt in if the local government decides to.
- Communities adjacent to larger municipalities are defined as smaller communities less than 15 KM away from a larger community with the Principal Residence requirement. They are listed on the following slide.

**Note: PR requirement applies to homeowners and renters**

# List of Communities

- The B.C. municipalities with a population over 10,000 people are listed below by population size descending from highest to lowest.
- For reference, an \* has been added on communities that currently have a vacancy rate above 3 percent (2023 CMHC Data).
- When regulations are released, it is intended that communities over a 3 percent vacancy rate (using the most current data available) may request an exemption from the principal residence requirement.
- The provincial principal residence requirement will function as province-wide floor for communities with populations over 10,000 people **but local governments will still be able to use existing bylaws and introduce additional bylaws that are more restrictive for STRs.**

- |              |                    |                  |                    |                  |
|--------------|--------------------|------------------|--------------------|------------------|
| • Vancouver  | • Kamloops         | • Vernon         | • Fort. St. John*  | • Parksville     |
| • Surrey     | • Chilliwack       | • West Vancouver | • Cranbrook        | • Dawson Creek*  |
| • Burnaby    | • Victoria         | • Mission*       | • Salmon Arm       | • Sidney         |
| • Richmond   | • Maple Ridge      | • Penticton      | • Pitt Meadows     | • Prince Rupert* |
| • Abbotsford | • North Vancouver  | • West Kelowna*  | • Colwood          | • North Saanich  |
| • Coquitlam  | (district)         | • Campbell River | • Port Alberni     | • Summerland     |
| • Kelowna    | • New Westminister | • Port Moody     | • Oak Bay          | • Terrace        |
| • Langley    | • Prince George*   | • North Cowichan | • Esquimalt        | • View Royal     |
| (township)   | • Port Coquitlam   | • Langley (city) | • Central Saanich* | • Coldstream     |
| • Saanich    | • North Vancouver  | • Courtenay      | • Lake Country     | • Nelson         |
| • Delta      | (city)             | • Squamish       | • Sooke            | • Williams Lake* |
| • Nanaimo    | • Langford         | • White Rock     | • Comox            | • Sechelt        |
|              |                    |                  | • Powell River     |                  |

## Adjacent Communities

- Qualicum Beach
- Metchosin
- Duncan
- Cumberland
- Highlands
- Anmore
- Pouce Coupe\*
- Belcarra




# Providing more homes for people in communities with greatest housing needs



- **Removing legacy rules being taken advantage of by investors**
  - Currently, 'legal non-conforming use principle' allows hosts to operate despite local bylaws in place (under a land use bylaw). This is because short-term rentals were allowed in a building or structure prior to the bylaw being put in place.
  - These legacy authorities are in place in Victoria, Kelowna and several other communities.
  - For example, in Victoria, according to the City, there are approx. 1,600 units the City cannot regulate due to this “legacy” law whereby short-term rentals were zoned as an allowable prior to their STR bylaw being put in place.
  - **We will remove STRs from legal non-confirming use so that all operators will need to follow local government rules.**
  - The provision would apply to only the use of land for STR accommodation services, or similar services, and not to any other uses permitted by a local government land use bylaw.



# More details on actions to rein in STRs

- The principal residence requirement is designed to make sure that many accommodation buildings and operations that have operated in communities for a long period of time can continue to provide stays for visitors – including in tourism driven communities.
  - This will **not apply to hotels and motels**, as these types of buildings were never intended as long-term housing.
  - Future regulations will enable the Province to exempt additional types of properties, for example: strata hotels, timeshares and fishing lodges, which are not intended to be included.
  - Communities on First Nations reserve land will be exempt. Modern treaty nations will also be exempt but will be able to opt in, if desired.
- 
- Requirements to share data with the Province to improve enforcement efforts and the requirement to remove listings not following local and provincial rules will only apply to online platforms that book and receive payments for a short-term stay.
  - To ensure STR hosts are following rules, the requirement to register listings and the principal residence requirement will apply to all advertised short-term rental listings.



# Establishing provincial rules and enforcement

- **Require all STR hosts to register with a provincial registry**
  - The Province will establish a **short-term rental registry** that will require all hosts and platforms to register with the Province.
  - Hosts will be required to include a valid provincial registration number on their listing, in addition to a business license number, where required.
  - Platforms will be required to only advertise listings that are compliant as indicated by a provincial host registration number. Platforms will be required to validate host's registration numbers with the Province.
  - Once the registry is active (late 2024), platforms will have 3 months to register their companies and hosts will have 6 months to register their units.
- **Launch Provincial Short-Term Rental Compliance and Enforcement Unit to make sure rules are being followed**
  - We expect that hosts, platforms and other will do their best to comply and the need for the enforcement will be relatively rare.
  - In those rare cases, the Provincial Unit will:
    - Track compliance
    - Issue orders
    - Administer penalties for violations

# What does this mean for:

## STR Hosts

- ❖ Can still rent out home when they are away, or a secondary/ laneway suite if permitted by local bylaws
- ❖ Can still rent out vacation property if in areas exempt from principal residence requirement
- ❖ Can turn STR into long-term rental home
  - ❖ Must register with provincial registry (when active)

## STR Platforms

- ❖ Must share data with Province to help enforce rules
- ❖ Must remove listings not playing by the rules and validate registration numbers
- ❖ Must register with provincial registry (when active)

## People living in B.C.

- ❖ More rental options in communities with low vacancy rates and high housing needs.
- ❖ Can still use STR listings for B.C. vacations/trips

# Timelines

Changes to be brought in through a phased-in approach:

## Immediately on Royal Assent

- Increase fines for municipal bylaw infractions
- Regional district business licencing

## May 1, 2024

- Principal Residence Requirement
- Removing legal non-conforming use clause
- Require business licenses to be displayed on platforms

## Summer 2024

- Data sharing from STR platforms

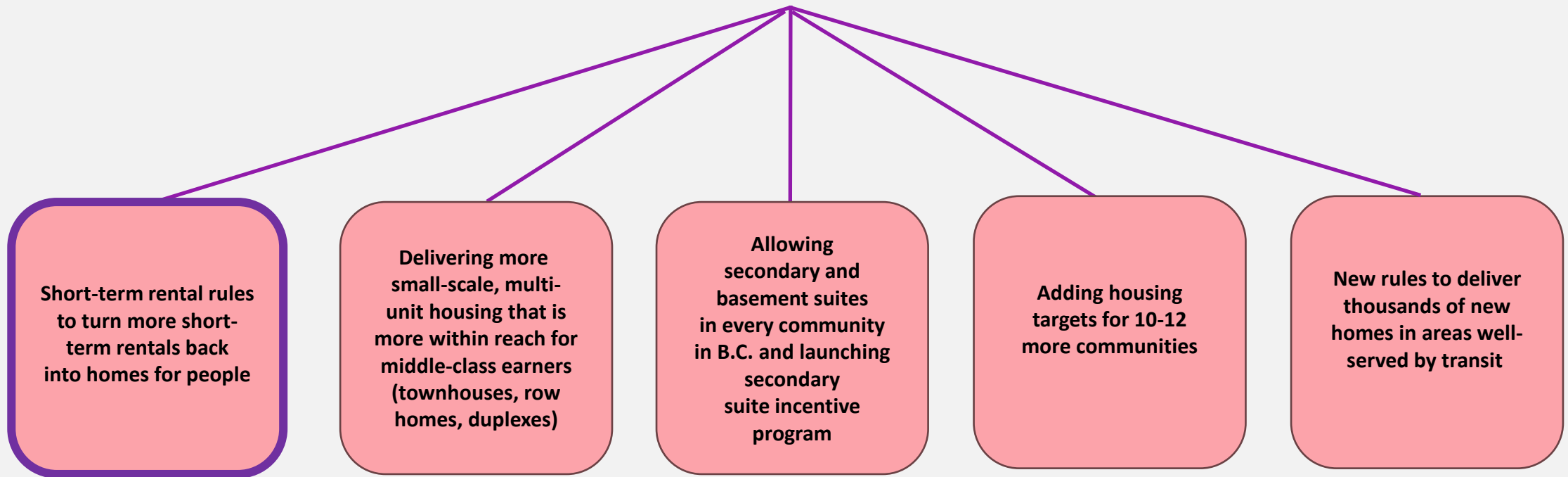
## Late 2024

- Provincial registry

# Further housing actions this fall

Several more housing bills and actions will to be introduced in the fall as part of the Province's Homes for People Action Plan.

This includes:



These strong actions are necessary in the face of high interest rates, inflation and a growing global housing affordability crisis.

# In Summary

- People are calling on all levels of government to work together to address the housing crisis and deliver more homes that are within reach.
- That's why we are taking strong action to rein in a fast-expanding short-term rental market, where operators with multiple listing are taking homes off the long-term market to make big profits – while people pay the price.
- People using STR platforms to book vacation rentals will not be subject to fines under new rules – it's up to hosts and platforms to ensure they are following the rules.
- Provincial principal residence requirement will function as province-wide floor for communities with population over 10,000 people - local governments will still be able to restrict STRs further through their own bylaws.
- The approach is comprehensive and designed to target areas with high-housing needs, while making sure smaller communities and communities that are dependent on short-term rentals for tourism have more tools to regulate STRs at a local level, or opt-in to the principal residence requirement if they choose.
- It's strong action and a thoughtful, phased in approach to tackle the short-term rental challenge and deliver more homes for people.





**From:** Heritage BC <info@heritagebc.ca>  
**Sent:** Wednesday, October 11, 2023 12:15 PM  
**To:** Karissa Stroshein <admin@kaslo.ca>  
**Subject:** The Heritage BC Update

[View this email in your browser](#)

# The Heritage BC UPDATE



## Don't Forget: Submissions for the 2024 Conference, Prioritizing People is open!

Types of submissions we are accepting:

- A topic, idea or challenge we are facing in the sector that you believe should be addressed during the conference.
- A proposal for a conference presentation where you would be a speaker.

Proposals should focus on examples of putting people first in your work. Learn more about the [conference](#) or [submit a proposal](#) on our website. **The deadline for submissions is November 6th, 2023.**



## Complimentary Streaming Passes Available for the National Trust for Canada Annual Conference!

Can't attend the National Trust 50th Anniversary Conference, **October 26-28, 2023** in Ottawa in person? The National Streaming Sponsor for the 2023 Conference, Equitable Real Estate Investment Corp., has generously provided funding for complimentary virtual passes for those who may require financial support to attend the streaming portion of the conference, including some seats set aside for BC attendees.

Don't Miss Out! Connect Virtually to the National Trust for Canada Annual Conference! If you are interested or require this access, please contact [kevenden@nationaltrustcanada.ca](mailto:kevenden@nationaltrustcanada.ca) as soon as possible to secure your spot.

For more information on the conference or sessions, visit the National Trust for Canada's [Conference Website](#).



### **The District of West Vancouver is recruiting volunteers for their Heritage Advisory Committee**

Read the [Terms of Reference](#) for all desired experience and qualifications. For more information on the committee, visit [District of West Vancouver](#).

Submit an application with your resume by **4:30 PM on October 31, 2023**. For more information on how to apply visit their [website](#).



### **Check out this article we find interesting!**

The Squamish Chief - [Nch'kay: Squamish council expresses resounding support for proposed Mount Garibaldi name change](#)

Connect with us on social media



### **BECOME A MEMBER**

Heritage BC is a member-based non-profit organization that supports the heritage sector across British Columbia through education, training and skills development, capacity building in heritage planning and funding through the Heritage Legacy Fund.

A strong membership is vital to our work. Support Heritage BC by becoming a member today. Membership fees start as low as \$35.

[Become a member today!](#)

Statement of Acknowledgement

*As an organization of provincial scope, Heritage BC recognizes that its members, and the local history and heritage they seek to preserve, occupy the lands and territories of B.C.'s Indigenous peoples. Heritage BC asks its members and all people to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage. [Learn more about whose land you live on.](#)*



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Thank you for receiving The Heritage Update.

Our mailing address is:  
Heritage BC  
PO Box 846  
Ladysmith, BC V9G 16A  
Canada

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## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: October 20, 2023

SUBJECT: Request for Community Development Funding – Kaslo Community Services

**PURPOSE:** To consider an application for Community Development funding from Kaslo Community Services for their holiday hamper program.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize the application. *Funding will be awarded to the group for their project.***
2. Do not authorize the application. *The group will be advised of Council's decision.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT Council approves the Kaslo Community Services application for \$3,500 in funding from the Community Development Grant program for holiday hampers.

**ANALYSIS:**

- A. **Background:** Kaslo Community Services wishes to access \$3,500 from the Village of Kaslo's Community Development Grant funds to help deliver holiday hampers to locals in need. The Community Development Program (CDP) is administered by the RDCK and funded through grants in lieu of taxes from entities such as BC Hydro. The program supports initiatives that further the social, economic and/or environmental wellbeing of residents or organizations and can be accessed by societies, organizations, municipalities or RDCK services. A Council resolution is required for the RDCK to process the grant application.
- B. **Discussion:** The proposal from Kaslo Community Services meets the CDP eligibility criteria and will provide assistance to residents with demonstrated need. The requested contribution from the Village of Kaslo is being matched by the RDCK Area D Director.
- C. **Attachments:**
- 2023.11.10 letter from Jane Ballantyne, Kaslo Community Services Co-Executive Director
  - CDP Grant Application – Kaslo Community Services
- D. **Financial Implications:** The \$3,500 contribution requested from the Village of Kaslo represents 28% of the total project budget of \$12,500.

The Village of Kaslo's CDP balance is currently \$101,248.69 with recent activity shown below:

<b>KASLO</b>	2022 carry forward			\$	94,113.45
	Kootenay Lake Historical Society	16-Mar-23	6,500.00		
	Village of Kaslo	16-Mar-23	5,000.00		
	2023 Budget Allocation	31-Mar-23			22,625.00
	Village of Kaslo	18-May-23	19,640.50		
	2023 Allocation Increase	4-Jul-23			15,650.74
	Total grants issued to date		31,140.50		
	<b>Total Available Funds</b>			<b>\$</b>	<b>101,248.69</b>

E. **Corporate Priority:** Nil

F. **Environmental Impact:** Nil

G. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]





Box 546, 336 'B' Avenue, Kaslo V0G 1M0  
Tel: 250 353 7691 • Fax: 250 353 7694  
office@kaslo.services • www.kaslo.services

*Serving the communities of  
North and Central Kootenay Lake and the Lardeau Valley*

Oct 11, 2023

Village of Kaslo

413 Fourth Street,

Kaslo, BC V0G 1M0

Dear Mayor and Council,

I am writing to ask for assistance with our Holiday Hamper program for December 2023. Kaslo Community Services has been running this program since 2010, providing Holiday Hampers to families and individuals in need, living in Kaslo and RDCK Area D.

In 2022, we provided 101 hampers at a total cost of \$11,000 cash plus generous donations of food and gifts from local businesses and individuals. As you can well imagine, in this current climate of increasing cost of food, both need and costs are increasing, so I am hoping that the Village of Kaslo will be able to help out this year.

RDCK Area D has committed \$3,500 towards our estimated budget of \$12,500 for the 2023 Holiday Hamper program. I would like to request that Village of Kaslo match that contribution of \$3,500. We will be seeking an additional grant of \$2,000 from Columbia Power as well as asking for donations. With the generous help of JVH students, we have consistently been able to raise \$3,500 in donations from local groups and individuals.

I have submitted a formal request for a Village of Kaslo Community Development grant in the amount of \$3,500 through the RDCK website.

Thank you for your consideration,



Sincerely,

Jane Ballantyne

Co-Executive Director



# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-\_\_\_\_\_

### Contact Information:


<b>Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.</b>	
<b>Organization/Society Name:</b> Kaslo Community Services Society	<b>Date of Application:</b> 10/11/2023
<b>Contact Name:</b> Jane Ballantyne	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Kaslo
<b>Mailing Address:</b> 336 B Avenue PO Box 546 Kaslo BC V0G1M0	<b>Payment Type:</b> <input checked="" type="radio"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
<b>Phone #:</b> (250) 353-7691	<b>Email:</b> janeballantyne@kaslo.services

### Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)  
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)*

Kaslo Community Services will provide Holiday Hampers to families and individuals in need living in Kaslo and RDCK Area D. Hampers will be distributed through the Kaslo Food Hub in late December 2023. Each hamper will include food for a holiday meal, appropriate to the size of the family, plus gifts for children. The project is overseen by KCS staff. Volunteers help to pack and distribute the hampers. In 2022, 101 hampers were provided to local residents. With the rising cost of groceries, we are estimating 110 hampers for 2023. Funds will be used for staff wages, food and toys.

### Grant Application:

<b>Total Grant Requested:</b> \$ 3500	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
<b>Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:</b> Regional District of Central Kootenay Area D - \$3,500 - confirmed Columbia Power - \$2,000 - pending...	
<b>Previous Community Development Grants Received – Year and Amount:</b> Kaslo - \$0 / RDCK D - 2023 - \$4,000	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
 Signed at: 2023-10-11 11:50:38	Jane Ballantyne
Signature	Print Name

### Authorization

Signature of Area Director	Total Grant Approved \$
Board Approved Date:	Resolution #



# **COMMUNITY DEVELOPMENT PROGRAM**

## **REGIONAL DISTRICT OF CENTRAL KOOTENAY**

### **COMMUNITY DEVELOPMENT GRANT**

### **RECIPIENT OBLIGATIONS**

The Recipient shall:

- (a) Use the funding received from the RDCK substantively in accordance with the purposes, methodologies and timeframes described in the funding application. Significant changes to project scope or budget require RDCK approval.
- (b) Comply with all applicable laws and adhere to good business practices in delivering the project or service funded through the community development program grants.
- (c) Unless agreed otherwise by the RDCK, retain ownership to all assets acquired or intangible property created with the funding provided by the RDCK.
- (d) When requested, co-operate with the RDCK in making public announcements regarding the projects or services funded by the RDCK.
- (e) Use the RDCK 's logo in any communications acknowledging the financial contribution of the RDCK and comply with the graphic standards and any conditions communicated by the RDCK.
- (f) Acknowledge that the Recipient and the RDCK are independent contractors, and nothing in the provision of the grant funding by the RDCK is intended to create any joint venture or agency relationship between the two parties. Neither party may purport to create or assume any obligation on behalf of the other.
- (g) Indemnify and save harmless the RDCK , its employees and agents, from and against any and all losses, claims, damages, actions, causes of action, cost and expenses that the RDCK may sustain, incur, suffer or be put to at any time either before or after the projects or services funded by the RDCK are complete, if the same or any of them are based on, arise out of or occur, directly or indirectly, by reason of any act or omission of the Recipient, or of any agent, employee, officer, director or sub-contractor of the Recipient pursuant to this Agreement, excepting always liability arising out of the independent negligent acts of the RDCK.
- (h) Within one year of grant award, submit a report to the RDCK which details how the funds were expended. Loss of eligibility for future Community Development grants may result from failure to submit required reports.
- (i) Where the grant award exceeds \$5,000 in total value, enter into a formal Funding Agreement with the RDCK.



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: October 20, 2023

SUBJECT: 2024 AKBLG Convention

**PURPOSE:** *To authorize attendance at the 2024 Association of Kootenay Boundary Local Governments Convention, with expenses paid.*

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize attendance. Registrations will proceed.**
2. Do not authorize attendance. *No registrations will occur.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT CAO Dunlop, Mayor Hewat and Councillors \_\_\_\_\_ be authorized to attend the Association of Kootenay Boundary Local Governments Convention in Radium Hot Springs from April 19-21, with expenses paid.

**ANALYSIS:**

- A. **Background:** The annual AKBLG (Association of Kootenay Boundary Local Governments) convention is being held in Radium Hot Springs from Friday, April 19 through Sunday, April 21, 2024. A Council resolution is required to authorize expense reimbursement.
- B. **Discussion:** Attendance is encouraged. The annual AKBLG Convention is an important event on the local government calendar. Rotating between different host communities provides an opportunity for elected officials to engage in learning opportunities, network with their peers, and collaborate to raise regional concerns to the provincial level at the UBCM Convention. Confirming attendees early will allow staff to secure accommodation.
- C. **Attachments:** email dated 2023.10.18 from Linda Tynan, Executive Director AKBLG
- D. **Financial Implications:** Registration details are not yet available. Staff will work to secure preferred rates for accommodation. Council members are eligible for reimbursement of transportation, accommodation and meal costs and can receive a Per Diem allowance of \$75/day, as per Remuneration & Expense Bylaw 1199 (as amended).
- E. **Corporate Priority:** Nil
- F. **Environmental Impact:** Nil
- G. **Communication Strategy:** Nil

## Karissa Stroshein

---

**Subject:** Updates: 2024 Convention accommodation & LMGLA CivX event

---

**From:** AKBLG Admin Coordinator <[admin@akblg.ca](mailto:admin@akblg.ca)>

**Sent:** Wednesday, October 18, 2023 2:00 PM

**To:** [admin@akblg.ca](mailto:admin@akblg.ca)

**Cc:** 'Andrea Tubbs' <[conventioncoord@akblg.ca](mailto:conventioncoord@akblg.ca)>

**Subject:** Updates: 2024 Convention accommodation & LMGLA CivX event

Hello AKBLG members!!

A couple of updates for you:

### 1. **Annual Convention and AGM**

2024 Convention and AGM planning is underway. As you all should know by now, the 2024 Convention will be held in the **Village of Radium Hot Springs on April 19<sup>th</sup>-21<sup>st</sup>, 2024**. We have already been receiving inquiries regarding the convention venue and accommodation. It should be noted that there is no accommodation directly linked to the convention venue so we will be providing shuttle services to get delegates to the venue in the mornings and back to their accommodation in the evenings. Please note the following information:

**The daytime portion of the convention will be held at the Radium Hot Springs Centre (4863 Stanley St) which only has 25 parking spots\*.**

Within the Village of Radium Hot Springs, there are many options for accommodation, many of which are within walking distance of the Centre. To best facilitate a shuttling schedule to and from the Centre, as well as the reception and banquet, the following accommodation locations have been designated as official shuttle stops:

#### **Bighorn Meadows Resort** (100+ rooms), 10 mins walk (700m)

To book a room at Bighorn Meadows Resort, call 250-347-2323 ext. 0 and refer to the group code 'AKBLG' for best pricing.

#### **Prestige Resort Radium** (80+ rooms), 9 mins walk (650m)

To book a room at the Prestige Resort Radium, call 250-347-2300 and ask for the 'Government rate' for best pricing.

#### **Crystal Springs Motel** (approx. 25 rooms), 3 mins walk (260m)

To book a room at Crystal Springs Motel, [go online with this link](#) or from [www.crystalspringslodge.ca](http://www.crystalspringslodge.ca), use the code 'b554441'.

**Delegates who are not staying at one of these three locations should contact the Convention Coordinator, Andrea Tubbs, [conventioncoord@akblg.ca](mailto:conventioncoord@akblg.ca) to see if alternate transportation/shuttle arrangements are possible.**

\*Accessible parking is available. We ask all delegates to please consider the needs of others when deciding whether to drive to and park at the Centre.



**2. LMGLA Annual CivX Event – invite to attend**

The Lower Mainland Local Government Association (LMLGA) in partnership with CivicInfoBC will be hosting the 2023 CivX event online in November. This event is open to all local government officials throughout the province and there is no charge to attend (virtually). Please see the attachment to this email for more information about this event.

If you have any questions, please do not hesitate to contact me at [Ltynan@akblg.ca](mailto:Ltynan@akblg.ca).

Regards, Linda

Linda Tynan  
Executive Director  
AKBLG



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: October 20, 2023

SUBJECT: Sinixt Confederacy Office Opening

**PURPOSE:** To authorize attendance at the opening of the Sinixt Confederacy's office in Nelson, with expenses paid.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize attendance. *Related expenses will be covered by the Village.***
2. Do not authorize attendance. *No expenses will be paid.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT Mayor Hewat, CAO Dunlop and Councillor(s) \_\_\_\_\_ be authorized to attend the grand opening of the Sinixt Confederacy office in Nelson on October 25, 2023, with expenses paid.

**ANALYSIS:**

- A. **Background:** The Sinixt Confederacy is hosting a grand opening at their office in Nelson, on October 25<sup>th</sup>. Mayor Hewat has received an invitation to attend the event. A Council resolution is required to authorize reimbursement of travel costs.
- B. **Discussion:** The event will run from 11:00 AM until 2:00 PM and includes presentations at the Nelson Museum, light refreshments and a visit to the Sinixt Confederacy's office. Elected officials are encouraged to participate in this opportunity to connect with local First Nations representatives.
- C. **Attachments:** Invitation to Sinixt Confederacy Office Opening
- D. **Financial Implications:** The cost of reimbursing mileage for a round trip to Nelson is \$79.10.
- E. **Corporate Priority:** Indigenous reconciliation and relationship-building is identified as a Council priority in the 2023-2026 Strategic Plan.
- F. **Environmental Impact:** When possible, carpooling is encouraged to reduce energy use.
- G. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]



The Confederated Tribes of  
the Colville Reservation

cc: Colville Business Council, Jeannette Finley, James Baxter

### *About the Colville Tribes:*

Today, more than 9,460 descendants of 12 Indigenous tribes of Indians are enrolled in the Confederated Tribes of the Colville. The twelve tribes which compose the Confederated Tribes of the Colville Reservation include: ščə́lám̓xəxʷ (deep water) or Chelan; wal̓wáma (Wallowa people) or Chief Joseph Band of Nez Perce; s̓x̓w̓y̓ł̓p (sharp pointed trees) or Colville; šnt̓iyátk̓wəxʷ (grass in the water) or Entiat; sn̓ʔayckstx (speckled fish) or Arrow Lakes; mətx̓w̓u (blunt hills around a valley) or Methow; škwáxčənəxʷ (people living on the bank) or Moses-Columbia; nspilm (prairie) or Nespelem; uknaqin (seeing over the top) or Okanogan; palúšpam (people from Palouse) or Palus; sənp̓ʔw̓ilx (grey mist as far as one can see) or San Poil, and šnp̓əšq̓áwsəxʷ (people in between) or Wenatchi.

### *About the Sinixt Confederacy:*

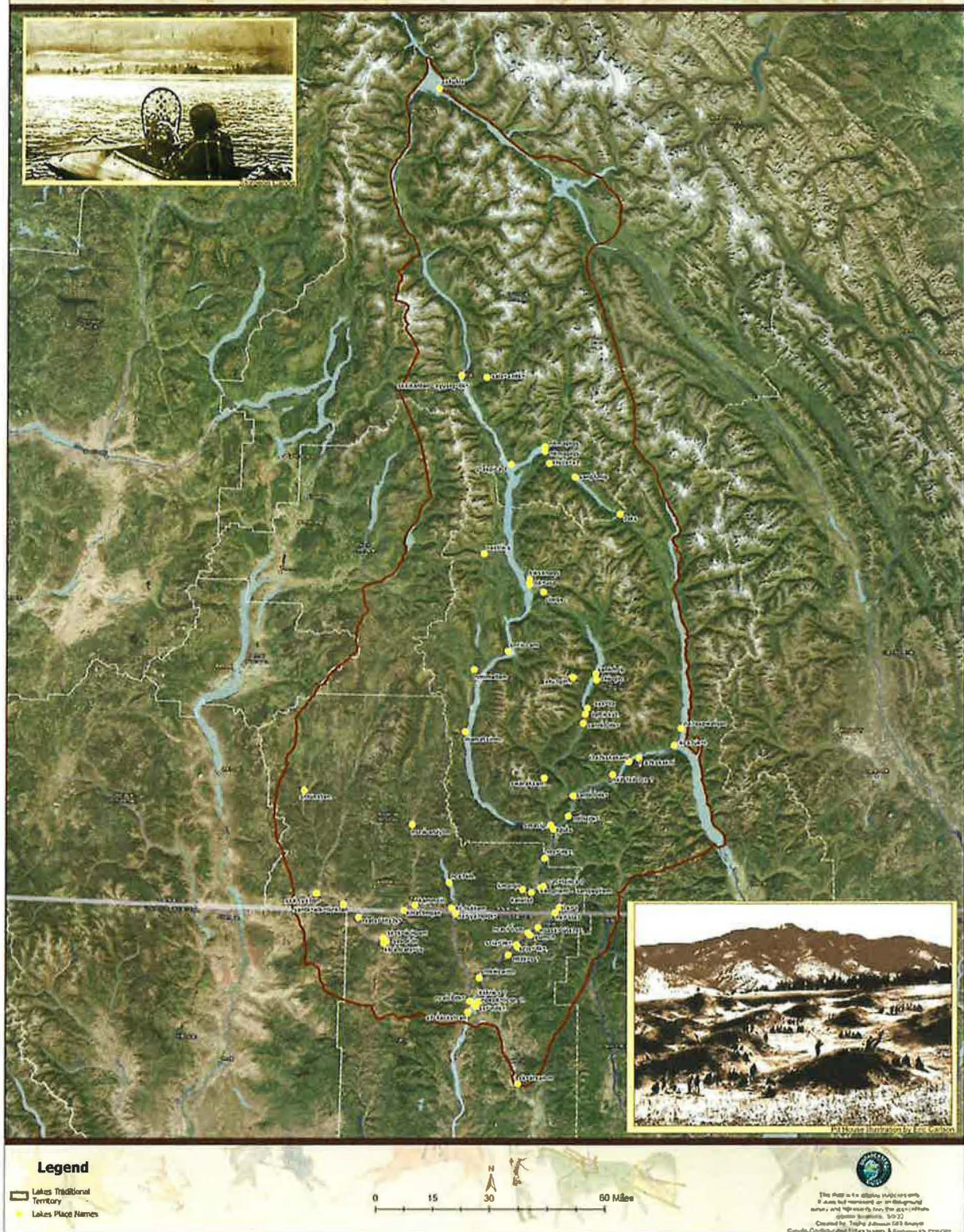
On April 23, 2021, the Supreme Court of Canada handed down its landmark decision in *R v. Desautel*, recognizing the Sn̓ʔayckstx (Sinixt/Arrow Lakes) as an Aboriginal Peoples of Canada with a constitutionally protected right to hunt in their traditional territory in British Columbia. As the Supreme Court specifically confirmed, that territory “ran as far south as an island just above Kettle Falls, in what is now Washington State, and as far north as the Big Bend of the Columbia River, north of Revelstoke in what is now British Columbia” (for visual depictions of Sinixt territory, see our place names map, along with a map prepared by provincial experts in 1956 depicting Indigenous territories in 1850, and an Indigenous lodge use map prepared by noted anthropologist Verne Ray). The Court also recognized the Arrow Lakes tribe, one of the twelve constituent tribes of the CTRC with approximately 3,500 members, as a successor group to the Sinixt.

CTRC has formed the Sinixt Confederacy, formerly known as the Arrow Lakes Aboriginal Society, to represent Sinixt people on both sides of the international border, regardless of tribal or band affiliation, in a manner consistent with Indigenous law and traditions.

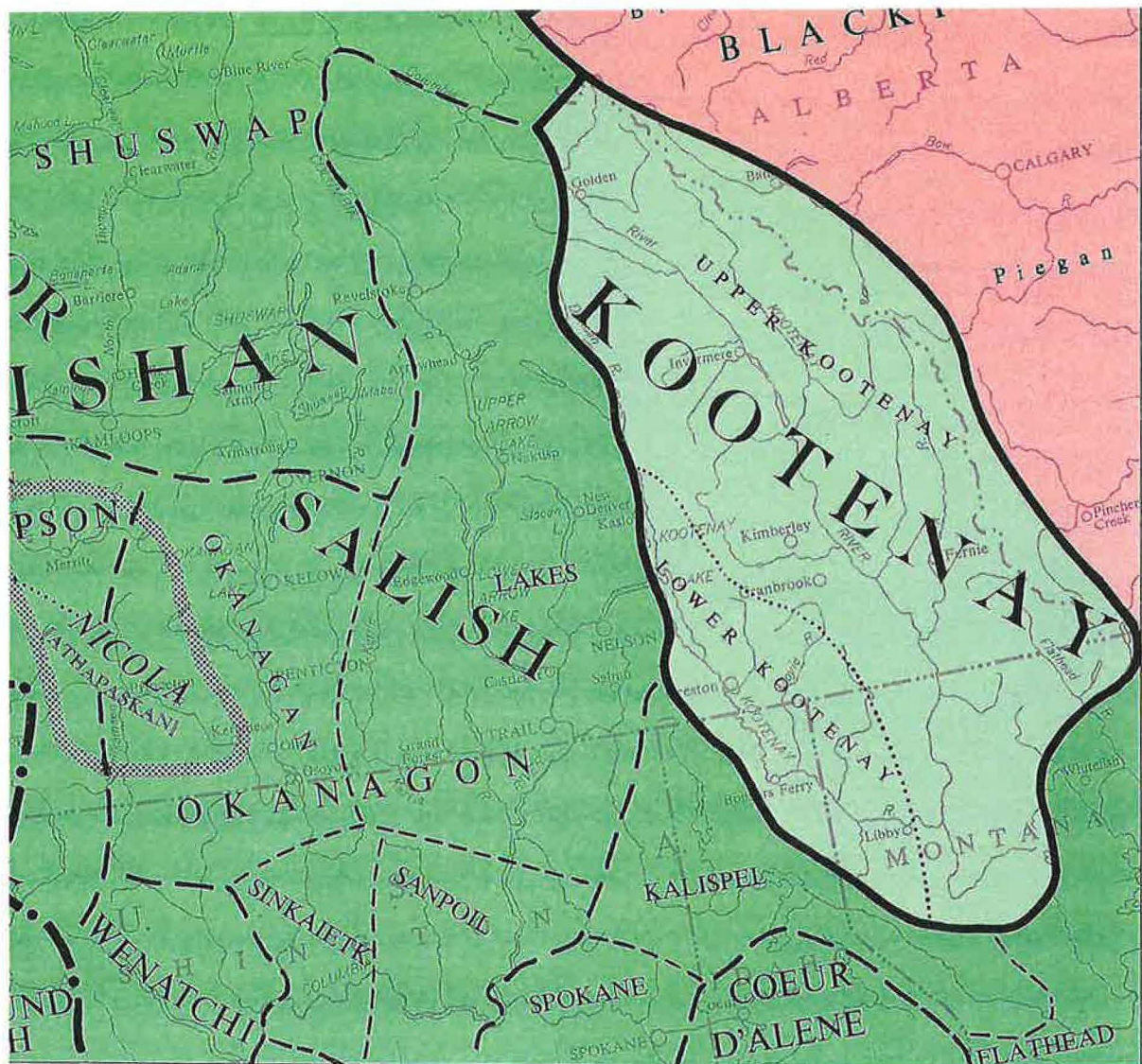


## Sinixt Territory Maps

*Colville Confederated Tribes  
sn̓ayckstx (Lakes) Traditional Territory & Place Names*

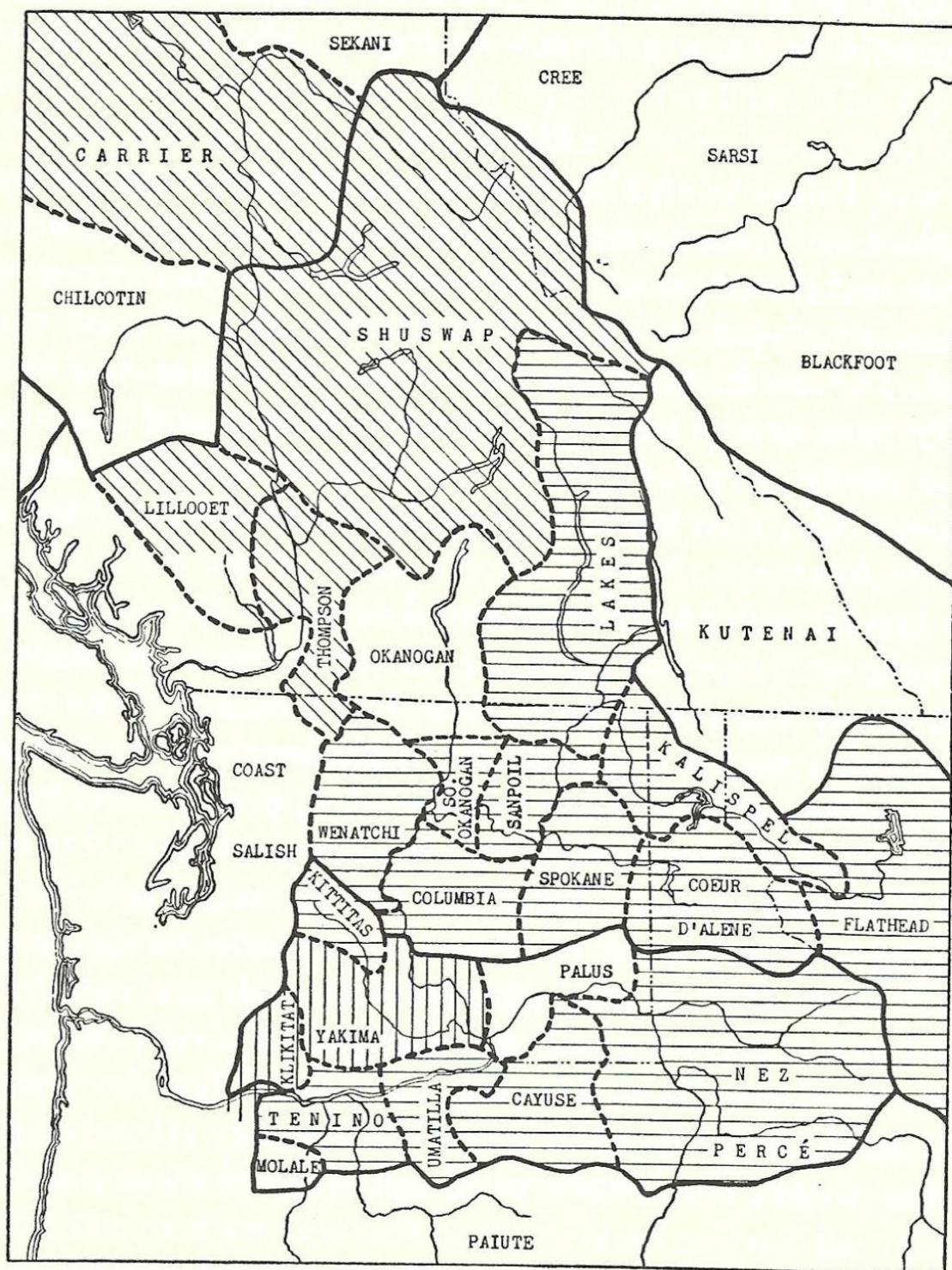






Map detail from: British Columbia Natural Resources Conference. *Transactions of the Ninth British Columbia Natural Resources Conference*: Victoria, B.C.; 1956, unnumbered introductory pages.





MAP. 19. Mat lodges. *Diagonal hatching*: inverted-V section, rectangular plan; *horizontal hatching*: inverted-V section, plan with parallel sides and rounded ends; *vertical hatching*: vertical walls, gable roof

PREPARED BY: Recreation Grants Committee

DATE: October 19, 2023

SUBJECT: 2023 Fall Recreation Grants

**SUMMARY:** The Recreation Grants Committee met on 2023.10.19 to consider the applications submitted for funding in the Fall Recreation Grant intake and make recommendations regarding the allocation of grant funds.

**RECOMMENDATION:**

THAT the Recreation Grant Committee recommends to Council that the 2023 Spring Recreation Grants be awarded as follows:

- Kaslo and District Arena Society - \$500.00
- JB Fletcher Restoration Society - \$480.00
- Kaslo & Area Youth Council - \$500.00
- Kaslo Outdoor Recreation and Trails Society - \$500.00
- Kaslo Racquet Club - \$500.00
- North Kootenay Lake Art & Heritage Council - \$500.00
- Kaslo Minor Hockey - \$500.00
- Kaslo & District Public Library Association- \$500.00
- Kootenay Lake Independent School Society - \$450.00

**DISCUSSION:**

There is \$10,000 available annually for Kaslo & Area D Recreation Grants. This amount is provided to the Village by the RDCK and includes contributions from both the Village and Area D. Typically \$5,000 is used for the spring intake and the remaining \$5,000 is available for the fall intake. There is currently \$15,240.75 available for 2023 Fall Recreation Grants as the unallocated amounts from prior grant intakes are carried forward.

The members of the Recreation Grants Committee recommend awarding \$4,430.00 at this time. They recommend that all 9 applications submitted receive full funding, as the proposed activities are eligible and all reporting requirements have been met.

VILLAGE OF KASLO		2023 FALL RECREATION GRANT			
<u>Request From:</u>	<u>Request</u>	<u>Purpose</u>	<u>Financial</u>	<u>Report</u>	<b><u>Last Application</u></b>
Kaslo Arena	500.00	Hockey Uniforms	Y	Y	Spring 2021
JB Fletcher	480.00	Support Tea & Textiles monthly events	Y	n/a	Never
Kaslo & Area Youth Council	500.00	Santa's Workshop & Winter in the Forest	Y	Y	Spring 2023
Kaslo Outdoor Recreation & Trails Society	500.00	Spring 2024 trail maps	Y	Y	Spring 2023
Kaslo Raquet Club	500.00	Protective tents for over the courts	Y	Y	Spring 2023
North Kootenay Lake Arts Council	500.00	Banner Replacement Project	Y	Y	Spring 2019
Minor Hockey	500.00	ice rink divider to split ice for hockey practices	Y	Y	Spring 2020
Kaslo and District Public Library	500.00	Adult and Teen Maker program	Y	n/a	Spring 2023
Kootenay Lake Independent School Society (Periwinkle)	450.00	Kids rain pants for outdoor play	Y	Y	Spring 2023
<b>Total</b>	<b>\$ 4,430.00</b>				

Summary	
2023 Fall Budget	\$ 5,000.00
<b>Unspent Funds Carried Forward</b>	<b><u>\$ 10,240.75</u></b>
<b>Total Available Budget</b>	<b>\$ 15,240.75</b>



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: October 20, 2023

SUBJECT: North Kootenay Lake Arts & Heritage Council Banners

**PURPOSE:** To consider allowing decorative banners on 4<sup>th</sup> Street and 5<sup>th</sup> Street, between A Avenue and Front Street.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Amend the agreement. *Banners can be installed on 4<sup>th</sup> Street and 5<sup>th</sup> Street.***
2. Do not make changes to the agreement. *Banners will only be installed on Front Street.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT the agreement between the Village of Kaslo and the North Kootenay Lake Arts and Heritage Council be amended to cover the installation and removal of banners throughout the downtown core.

**ANALYSIS:**

- A. **Background:** The Village has agreed to install and remove decorative banners provided by the North Kootenay Lake Arts & Heritage Council on utility poles in the 300-400 block of Front Street on a seasonal basis. The group would like to extend the arrangement to cover the blocks of 4<sup>th</sup> Street and 5<sup>th</sup> Street between Front Street and A Avenue. A Council resolution is required to authorize the change.
- B. **Discussion:** The Front Street Banner Project beautifies the downtown core during the summer tourist season and has not generated any complaints. Municipal permission, as well as municipal staff time and equipment, is required to install the banners on the light poles.
- C. **Attachments:**
  - 2023.09.20 email from H. Armstrong, North Kootenay Lake Art & Heritage Council
  - Current agreement with North Kootenay Lake Art & Heritage Council
- D. **Financial Implications:** It was originally estimated that approximately ½ day of public works employee time is required to install and remove the banners along with maintenance of the banner holders on the light fixtures. Increasing the number of banners will result in increased costs.
- E. **Corporate Priority:** Nil
- F. **Environmental Impact:** n/a
- G. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]

## Karissa Stroshein

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**Subject:** Extension of our Agreement

-----Original Message-----

From: Harvey

Sent: Wednesday, September 20, 2023 10:04 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Extension of our Agreement

We would like to add the block of 5th street between Front St. and A Ave. and the block of 4th St. between Front St. and A Avenue, to the 300 and 400 blocks of Front street for the banners. As agreed before, we will supply the banners and support arms.

When the banners are taken down, please contact me at [REDACTED] and I will pick them up and store them.

Thank you for your co-operation in supporting public art!

Harvey Armstrong, Treasurer

North Kootenay Lake Arts and Heritage Council



# AGREEMENT

**BETWEEN:**

**Village of Kaslo**  
413 Fourth Street  
PO Box 576  
KASLO, B.C. V0G 1M0

**AND:**

**North Kootenay Lake Arts and Heritage Council**  
PO Box 1045  
KASLO, B.C. V0G 1M0

The Village of Kaslo agrees to seasonally install and remove banners provided by the North Kootenay Lake Arts and Heritage Council on Front Street in accordance with the requirements of Schedule A (Conditions of Use).

**IN WITNESS** the parties have signed and sealed this Agreement on the \_\_\_\_ day of July 2023.

**VILLAGE OF KASLO**

by its authorized signatories

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

**North Kootenay Lake Arts and  
Heritage Council**

by its authorized signatories

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:



**Schedule A**  
**Conditions of Use**

- Prior to installation each year the banners are to be inspected by both parties to ensure their viability to withstand the weather conditions.
- All replacement banners must be approved by Village staff prior to being installed.
- The Village will not be held responsible of any loss, theft, or the security of the banners. It is the responsibility of the North Kootenay Lake Arts and Heritage Council to ensure proper insurance is in place if they deem the banners to be of value.
- Banners will be installed along the 300 and 400 Block of Front Street, Kaslo BC.
- The Village will endeavour to install the banners prior to the May long weekend and remove them after Labour Day, depending on staff capacity.
- The Village retains the right to cancel this agreement at any time.