



REGULAR MEETING OF COUNCIL AGENDA

DATE: 2024.07.09

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

2. Adoption of the Agenda

2.1 Addition of any late items

2.2 Adoption of the agenda

RECOMMENDATION:

THAT the Agenda for the 2024.07.09 Council Meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Corrections to the minutes

3.2 Adoption of the minutes

RECOMMENDATION:

THAT the Minutes of the 2024.06.25 Council Meeting be adopted as presented.

THAT the Minutes of the 2024.07.04 Special Council Meeting be adopted as presented.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

5.1.1 Mayor's Report

5.2 Committee Minutes

5.3 Staff Reports

5.3.1 CAO Report

5.3.2 Kaslo 2024 Community Structure Protection Plan (BC Wildfire Service)

5.4 Correspondence

5.4.1 2024.06.21 MIABC Voting Delegate

5.4.2 2024.06.21 from Liquid Waste Monitoring Committee members

5.4.3 2024.06.24 from Kaslo and Area Senior Citizens Association

5.4.4 2024.06.27 from Kaslo Masonic Lodge No. 25

5.4.5 2024.06.25 Letter of Support for Rural Community Immigration Pilot

5.5 **2024.07.09 Circulation Package**

6. Question Period

An opportunity for members of the public to ask questions or make comments regarding items on the agenda.

7. Business

7.1 Beer Garden Regulation Amendment Bylaw No. 1305, 2024

To consider amendments to the current Beer Garden Regulation bylaw.

RECOMMENDATION:

THAT Beer Garden Regulation Amendment Bylaw No. 1305, 2024 be adopted.

7.2 Kaslo Baseball & Softball Association Beer Garden Request

To consider an application from the Kaslo Baseball and Softball Association for a Beer Garden Licence for their end of season celebration.

RECOMMENDATION:

THAT a Beer Garden Licence be granted to the Kaslo Baseball and Softball Association for their end of season celebration on July 11, 2024.

7.3 Request for use of Library Lot – Kaslo Community Services

To consider a request from Kaslo Community Services to use the vacant library lot on Front Street to accommodate additional Saturday market vendors on the August long weekend.

RECOMMENDATION:

THAT a Temporary Licence of Occupation for a one day term be issued to Kaslo Community Services at a cost of \$50 to permit use of Parcel C (XK24209), Block 9, District Lot 208, Kootenay Land District Plan NEP393 to accommodate additional Saturday market vendors on August 3, 2024, provided that space is available at no cost for FireSmart and WildSafe BC.

7.4 2024 UBCM Convention

To authorize attendance at the 2024 UBCM Convention in Vancouver.

RECOMMENDATION:

THAT Councillors Bird, Brown, and Lang, and CAO Baker, be authorized to attend the 2024 UBCM convention with expenses paid pursuant to municipal policy.

7.5 Library Building Committee Appointment

To update the membership of the Library Building Committee to include current library trustees.

RECOMMENDATION:

THAT Anne Heard be thanked for her service on the Library Building Committee and that Trish Feeney be appointed to the vacancy for a library trustee on the Library Building Committee.

7.6 Kootenay Lake Partnership Appointment



To appoint a Village of Kaslo representative to the Kootenay Lake Partnership.
RECOMMENDATION:

THAT CAO Baker be appointed to represent the Village of Kaslo on the Kootenay Lake Partnership.

8. Late Items

9. Adjournment





REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.06.25

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Brown, Lang, Leathwood
Staff: CAO Baker, CO Allaway
Public: 4

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Adoption of the Agenda

- 2.1 Addition of any late items
 - 2.1.1 Kaslo Baseball Beer Garden Application
- 2.2 Adoption of the agenda

137/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.06.25 Council Meeting be adopted as amended with the addition of the following late item:

8.1 Kaslo Baseball Beer Garden

3. Adoption of the Minutes

- 3.1 Corrections to the minutes
- 3.2 Adoption of the minutes

138/2024 Moved, seconded and CARRIED

THAT the Minutes of the 2024.06.11 Council Meeting be adopted as presented.

4. Delegations

- 4.1 MLA Brittny Anderson
MLA Anderson provided information about current provincial priorities and programs and answered questions from Council.

5. Information Items

5.1 Council Reports

- 5.1.1 Mayor's Report summarized her verbal report and answered questions from Council.
- 5.1.2 Councillor Leathwood provided a written report regarding her attendance at FCM.
- 5.1.3 Councillor Bird reported on her efforts to promote FireSmart actions in the downtown core.

5.2 Committee Minutes

- 5.2.1 2024.05.13 Health Advisory Committee Minutes DRAFT

5.3 Staff Reports

5.3.1 CAO Report – CAO Baker provided a verbal update on municipal operations.

5.3.2 DP Report – Thrift Store

5.4 Correspondence

5.4.1 2024.06.04 from KBRH Health Foundation re ReDi Grant

5.4.2 2024.06.05 UBCM Call for Nominations

5.4.3 North Kootenay Lake Art Council Banner Project

5.5 2024.06.25 Circulation Package

6. Question Period – Nil

7. Business

7.1 2023 Annual Report

139/2024

Moved, seconded and CARRIED

THAT the 2023 Annual Report be adopted as presented.

7.2 Zoning Amendment Bylaw 1304, 2024

140/2024

Moved, seconded and CARRIED

THAT Zoning Amendment Bylaw 1304, 2024 be adopted.

7.3 Development Permit DP 2024-06

141/2024

Moved, seconded and CARRIED

THAT Heritage and Commercial Core Development Permit application DP 2024-06 for the property located at 403 Front Street (PID 012-865-885), be approved as presented, subject to the execution of an encroachment agreement; AND FURTHER,

THAT the Corporate Officer is authorized to sign an encroachment agreement between the Village of Kaslo and the owners of 403 Front Street, to allow building elements to project over the municipal sidewalk.

Mayor Hewat declared a conflict of interest with respect to DVP 2024-05 and absented herself from the meeting at 6:39 p.m. as she is an employee of the applicant.

Acting Mayor Lang assumed the role of Chair.

7.4 Development Variance Permit DVP 2024-05

142/2024

Moved, seconded and CARRIED

THAT Development Variance Permit application DVP 2024-05 for Parcel A (see XF8818), District Lot 208 Kootenay District Plan 9248 (PID 017-753-104) be approved to vary section 3.2.2 of Schedule "A" of Subdivision Servicing Bylaw No. 1039, 2006, as amended to allow a 100mm diameter watermain instead of a 150mm diameter watermain along the west side of North Marine Drive and Boundary Avenue.



Mayor Hewat returned to the meeting at 6:49 p.m. and resumed the role of Chair.

7.5 Health Advisory Committee Recommendation – IHA RE: Dialysis Service

- 143/2024** Moved, seconded and CARRIED
THAT a follow up letter be sent to Interior Health Authority requesting an update about potential dialysis services in Nelson.

7.6 Statement of Financial Information

- 144/2024** Moved, seconded and CARRIED
THAT Council approve the 2023 Statement of Financial Information as presented.

7.7 Regional Housing Needs Report

- 145/2024** Moved, seconded and CARRIED
THAT the Village of Kaslo participate in the Regional District of Central Kootenay's 2024 Regional Housing Needs Report project.

8. Late Items

Councillor Brown declared a conflict of interest with respect to item 8.1 and absented himself from the meeting at 7:03 p.m. as he is a Kaslo Baseball and Softball Association organizer

8.1 Kaslo Baseball and Softball Association Beer Garden Application

- 146/2024** Moved, seconded and CARRIED
THAT staff be directed to prepare amendments to the Beer Garden bylaw for Council's consideration.

Councillor Brown returned to the meeting at 7:10 p.m.

9. In Camera Meeting

- 147/2024** Moved, seconded and CARRIED
THAT Council now recess and reconvene in-camera with the public excluded under Section 90(1) (e) and (k) of the Community Charter to consider matters relating to land disposition and the proposed provision of a municipal service.

10. Raised from In Camera Meeting

- IC36/2024** Moved, seconded and CARRIED, Councillor Brown recorded as opposed.
THAT staff is directed to draft an agreement with QP Developments that would allow the RV Park proposal to proceed, for Council's consideration.

11. Late Items



11.1 Special Meeting

148/2024

Moved, seconded and CARRIED

THAT a Special Meeting of Council be held at 9:00 a.m. on Thursday, July 4, 2024 to consider amendments to Village of Kaslo Beer Garden Regulation Bylaw 1052, 2007.

12. Adjournment

The meeting was adjourned at 8:53 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

DRAFT





SPECIAL MEETING OF COUNCIL AGENDA

DATE: 2024.07.04

LOCATION:

Council Chambers – City Hall

TIME: 9:00 a.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Brown, Lang, Leathwood
Staff: CAO Baker, CO Allaway
Public: 0

1. Call to Order

The meeting was called to order at 9:01 a.m.

2. Adoption of the Agenda

2.1 Addition of any late items

2.2 Adoption of the agenda

149/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.07.04 Special Council Meeting be adopted as presented.

3. Question Period – Nil

4. Business

4.1 **Beer Garden Regulation Amendment Bylaw No. 1305, 2024**

To consider amendments to the current Beer Garden Regulation bylaw.

150/2024 Moved, seconded and CARRIED

THAT Beer Garden Regulation Amendment Bylaw No. 1305, 2024 be read a first, second and third time.

151/2024 Moved, seconded and CARRIED

THAT the Beer Garden Policy be adopted as presented.

5. Late Items – Nil

6. Adjournment

The meeting was adjourned at 9:08 a.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat



Mayors Report

Regular Council Meeting

Tuesday, July 9, 2024

The following is a summary of the meetings and/or events that I have participated in since my last written report as well as a list of upcoming meetings and events.

Please note that for Regional District meetings, I will only be reporting on items that have a direct impact on the Village of Kaslo.

The balance of Community Development Funds currently available after the award to Kaslo Baseball and Softball Association is \$108,373.69.

June 18

RDCK Community Sustainable Living Advisory Committee

- The committee received updates on the status of the Sustainable Service Projects and areas of activity.

West Transit Services Committee

- Tom Dool, Research Analyst presented The Three-Year Transit Improvement Proposal and 2024 Changes to Operations.
 - o Nelson Transit took over operations of the Kootenay West Para Operating area as of April 1st.
 - o Ridership complaints regarding on time service delivery have almost ceased. The complaints received were most often addressed through an explanation of the transit schedule.
 - o Electronic fares have been introduced and went live on June 5th. The traditional fare products will continue to be sold.
 - o Not all requests for service expansion were successful in receiving funding so some have been deferred to 2025/2026 and 2026/2027.
- Watt Consulting gave a presentation on the RDCK Transit Values Project.
- There was a discussion regarding combining the 3 transit services in order to realize cost savings primarily through a decrease in the staff time required to present the same information to all 3 Services.

June 22

JV Humphries School Graduation Ceremony

- I attended the graduation ceremony to provide a message on behalf of the Village as well as to present the bursaries for both the Village and Columbia Basin Trust.

June 25 Regular Meeting of Council

June 26

RDCK All Recreation Committee

- We received a report on the Parks, Trails and Water Access Strategy as well as a progress update on Recreation Asset Management.





Mayors Report

West Kootenay Boundary Regional Hospital District Board Meeting

- 5.1 Todd Mastel, Interim Corporate Director, Financial Services gave a presentation on the funding request for the MRI Expansion Project at Kootenay Boundary Regional District Hospital (KBRH).
- 5.2 Lannon De Best, Executive Director, Clinical Operations provided a verbal update regarding clinical operations.
- 6.1 The staff report regarding the meeting format for the year was presented. Meetings will continue to be in a hybrid format with the in-person location in Nelson.
- 7.2 2024 UBCM Meeting Priority Topics
 1. Recruitment and retention of healthcare workers - the retention of qualified workers is a key struggle in the rural areas.
 2. Mental health and addiction supports. Many of the issues our communities are dealing with are a direct result of mental health and addiction, and increased supports around these issues is critically required.
 3. Access to health care services is limited by transit accessibility in rural areas. This issue presents itself not only for services in larger centres (Kelowna) but also locally (i.e. Kaslo to Trail).
- 7.3 Capital Funding Request for KBRH MRI Expansion Project
Motion Passed
 - o THAT staff prepare an expenditure bylaw for the Kootenay Boundary Regional Hospital (KBRH) Magnetic Resonance Imaging (MRI) expansion project and a financial plan amending bylaw to the West Kootenay-Boundary Regional Hospital District Bylaw No. 420, 2024 for Board consideration.

Upcoming Meetings

- July 3 Interior Health/Regional Hospital District Chairs meeting in Kelowna
- July 4 Special Meeting of Council
FCM 101 – overview of the Board meeting
- July 8 Kaslo Library Building Committee
Asset Management Committee
- July 9 Regular Meeting of Council
- July 15 Health Advisory Committee





Mayors Report

- July 17 Joint Resource Recovery Committee
- July 18 RDCK Board meeting
CBT Broadband and CRT Information Session - Nakusp
- July 19 CBT DOB Orientation – Nakusp
CBT Board Meeting – New Denver & Silverton
- July 20 CBT Board Meeting – New Denver & Silverton
- July 23 Regular Meeting of Council

Respectfully submitted,
Mayor Suzan Hewat



DATE: June 27, 2024

FILE NUMBER: 7130-03-02

TO: Council

FROM: Jessie Lay, FireSmart Coordinator

SUBJECT: BC Wildfire Service - Community Structure Protection Plan – Kaslo 2024

1.0 PURPOSE

To provide Council with the Community Structure Protection Plan (CSPP) for Kaslo and surrounding Fire Service Area.

2.0 RECOMMENDATION

THAT the Community Structure Protection Plan be received.

3.0 BACKGROUND

In 2024, the Village's FireSmart Coordinator contacted the BC Wildfire Service to discuss the Wildland Urban Interface (WUI) of Kaslo with hopes of reducing losses and impacts related to wildfires that threaten critical, residential, and commercial infrastructure. Although the Community Wildfire Resiliency Plan references structure protection and planning, it does not provide specific operational information that BC Wildfire Services can use when they are called into action to protect Kaslo. Through discussion, it was identified that there was a need for a tool that could be used by BC Wildfire Services to enhance their response should a wildfire event threaten the Wildland Urban Environment (WUE). As a result, a Community Structure Protection Plan (CSPP) was developed.

4.0 DISCUSSION

The goal of the CSPP is to provide responding agencies with a strategic framework to use for the protection of improved properties or other values at risk in the event of a significant wildfire. The plan is separated into two parts; the first includes general information intended for use prior to an incident. The second is intended to provide an incoming Incident Management Team or SPS with accurate predetermined structural and cultural priorities requiring protection as well as to identify tactical and operational information. This plan recognizes the capability of the Kaslo Volunteer Fire Department and the contributions that can be made by local, regional and provincial fire service resources. The CSPP:

- Gathers local information in a central location for quick and easy dissemination
- Explicitly identifies local priorities
- Provides awareness to first responders who may not have local knowledge
- Identifies local resources and technologies available

The Village's FireSmart Coordinator and the Kaslo Volunteer Fire Department Chief have been oriented to the CSPP and were part of the assessment performed by BC Wildfire Service. This relationship is critical

for community preparedness. The area of interest extends from Loki Lots in the South to Schroder Creek in the North, including the municipality of Kaslo. During the assessment, the SPS identified possible safe zones, access and egress, and tender fill sites to help inform response tactics in a wildland urban fire incident.

The purpose of providing the CSPP to Council is to demonstrate the efforts being made to protect our community and the value that collaboration between FireSmart, the Kaslo Volunteer Fire Department, and BC Wildfire Service brings.

5.0 OPTIONS

[Recommendation is indicated in **bold**. Implications are in *italics*.]

1. **The CSPP be received as information. *Staff will file the CSPP.***

6.0 FINANCIAL CONSIDERATIONS

The cost of developing the CSPP was borne by the BC Wildfire Service.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

None to report.

8.0 STRATEGIC PRIORITIES

Parks & Natural Areas

- FireSmart, Community Resiliency Investment and other wildfire risk reduction programs.
- Support inter-agency FireSmart collaboration and emergency preparedness.

9.0 OTHER CONSIDERATIONS

None to report.

RESPECTFULLY SUBMITTED



Jessie Lay, FireSmart Coordinator

ATTACHMENTS: Community Structure Protection Plan - Kaslo, May 2024

CAO COMMENTS:

The Community Structure Protection Plan is intended to provide operational information specific to Kaslo and Electoral Area D that is readily available to an Incident Management Team and/or Structure Protection Specialist in the event of an emergency. This initiative is aligned with the Village's strategic priorities, and no action is required of Council other than to be aware such planning has occurred.

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

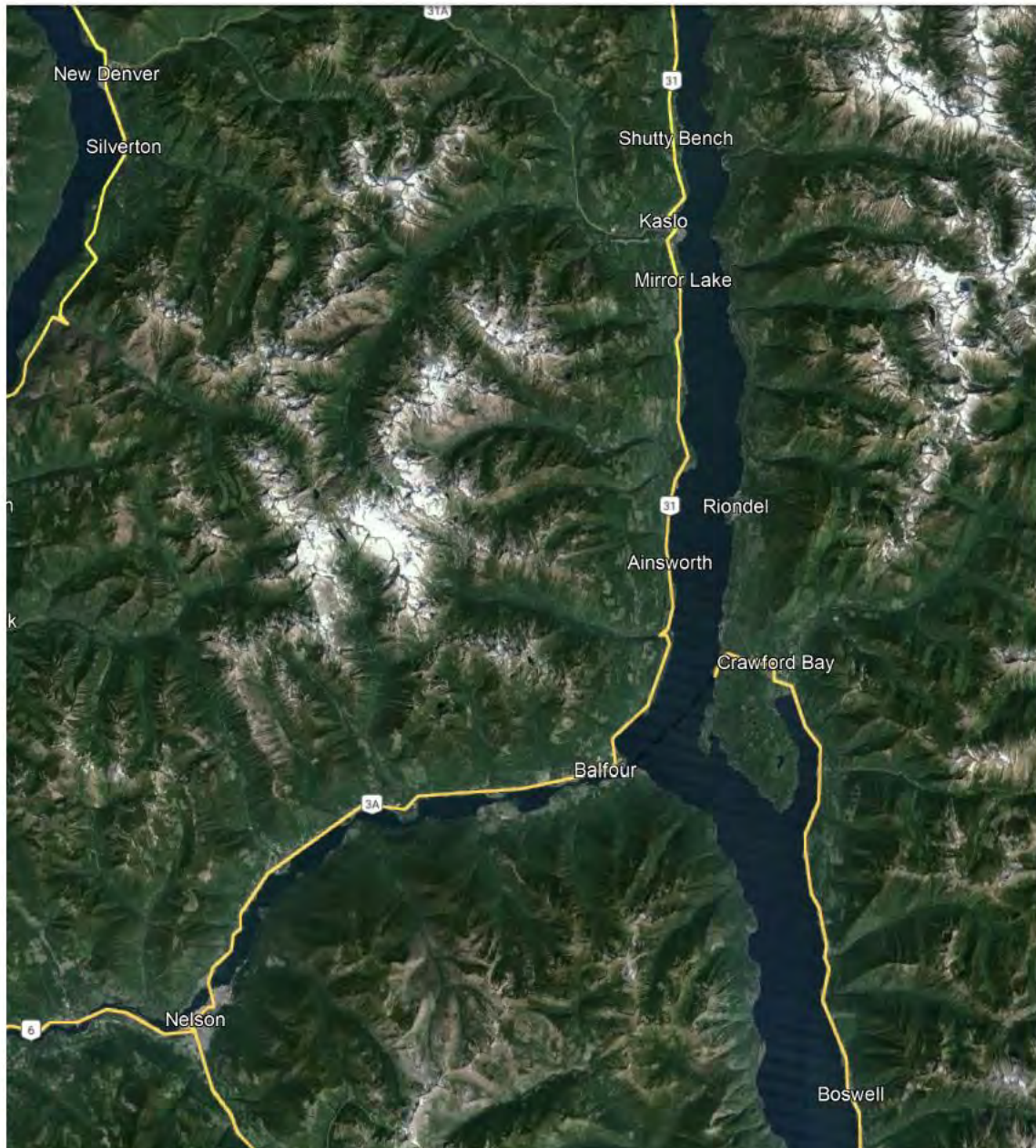
June 27, 2024

Date



Kaslo, BC

49.911°N – 116.910°W



- Kaslo is 70 kms north of Nelson on HWY 31

May 2024

Community Structure Protection Plan

Building Fire Safe communities through education, planning and emergency response



Kaslo

COMMUNITY STRUCTURE PROTECTION PLAN

PURPOSE

To create a Pre-plan management template for use by the BCWS Structure Protection Specialist (SPS) that enhances response assessment to Wildland Urban Environment (WUE) events affecting small communities including First Nations by:

- (1) Soliciting local information through a timely and simple process in a widely accessible medium.
- (2) Explicitly including the priorities of local communities.
- (3) Providing a means to Pre-plan and share situational awareness in response planning with convergent first responders who arrive at WUE events with limited understanding of local geographic, economic, environmental, and social/cultural issues.
- (4) Leveraging available technologies to achieve objectives 1-3 above.

The intention of developing this plan is twofold. Part I is general information intended for review and implementation during non-emergency periods by local communities. Part II is a more detailed section intended to provide an incoming Incident Management Team or SPS with accurate predetermined structural and cultural priorities requiring protection as well as to identify tactical and operational information as necessary.

DISCLAIMER

The recommendations made in this plan are based on fire probabilities for the conditions observed at the time of the survey in May of 2024. **It must be understood that all fire scenarios cannot be addressed and that this plan is not an absolute.** This plan should be used as a guide and implemented in part or in whole as circumstances dictate. The key to continued credibility of this plan is the time and accuracy employed to maintain the information provided here. This document should be reviewed by community officials or their designate, and up-dated on an annual basis prior to wildfire season.



INTRODUCTION

The goal of this plan is to provide response agencies with a strategic framework to use for the protection of improved properties or other values at risk in the event of a significant wildfire. This plan is separated into two parts; the first includes general information intended for use prior to an incident. The second is more specific information about each of the identified critical infrastructures. This plan recognizes the capability of the local fire department and the contributions that can be made by local, regional and provincial fire service resources.

The information contained in this plan was developed for use with wildfire operations however, an incident management team may find this a valuable tool in any disaster situation. Experience has proven that many homeowners will be reluctant to leave their home and belongings when an evacuation is ordered. Fire officials do not have the authority to force anyone to leave, nor do they have the time to educate evacuees after an order is issued. Preplanning and education of the community prior to an incident is imperative for a successful operation. Local authorities and community leaders are encouraged to inform their residents on evacuation processes and procedures.

RESPONSE PRIORITY

This Response Structure Protection Triage Pre-Plan is subject to ongoing review and may be improved based on feedback following exercising and/or use at actual Wildland Urban Environment events in the upcoming wildfire season. Input from community officials is imperative for local knowledge and to help prioritize integral infrastructure, properties and areas for protection. The loss of commercial and industrial properties is associated with unemployment and economic impacts that can seriously affect the viability of communities, particularly those with smaller populations. Community members are forced to relocate to urban areas for school and employment.

Part I is general information intended for review and implementation during non-emergency periods by local communities and partners. **Part II** is a more detailed section intended to provide an incoming Structure Protection Team with accurate and valuable information to help reduce the time required to establish an evacuation plan and protect the structural assets within the identified area.

The British Columbia Wildfire Service (BCWS) is committed to understanding the values and priorities of Communities. Through a consultation process facilitated by the BCWS staff, the authority having jurisdiction (Municipality, Regional District, or First Nations Bands), have identified community priorities in their developed and natural environments. These priorities are included in this Structure Protection Pre-Plan Triage assessment.



COMMUNITY OVERVIEW

The Village of Kaslo has a population of 1100 with another 200 residents within the fire service area. The village is relatively flat/ mild slope terrain however much of the surround response area along HWY 31 is steep terrain rising west from the highway and dropping off to Kootenay Lake to the east. The Village of Kaslo has a robust hydrant system however, there are several private rural water systems in the outer neighborhoods that are designed to provide domestic service. Volume and pressures are varied and limited.

Kaslo Fire Department: 529 Arena Avenue 250-353-2314

Fire Chief: Eric Graham 250-505-8175

Asst. Chief: Doug Yee 778-205-7570

Emergency Coordinator: Tanya Pauls 250-354-8106

Public Works Coordinator: Geoff Scott 250-353-1770

Roads and Drains Geoff Scott 250-353-1770

Highways YRB Jeff Williams 250-505-2804

Water & Sewer Geoff Scott 250-353-1770

Power: Fortis BC 866-436-7847

Natural Gas: NONE

Medical Center/ Hospital: 673 A Avenue 250-353-2291

Fire Department Staff: 15 members trained to the exterior level and WFF1

Mutual Aid: with Balfour-Harrop Fire Department (37 kms south)

Estimated Population: ~ 1300

Toporama Map: 082F15 Kaslo

Estimated number of Private Dwellings: 500

Campgrounds: 3 (municipal, Schroeder and Mirror Lake)

May 2024

Community Structure Protection Plan

Building Fire Safe communities through education, planning and emergency response



Kaslo Fire Department Response area



May 2024

Community Structure Protection Plan

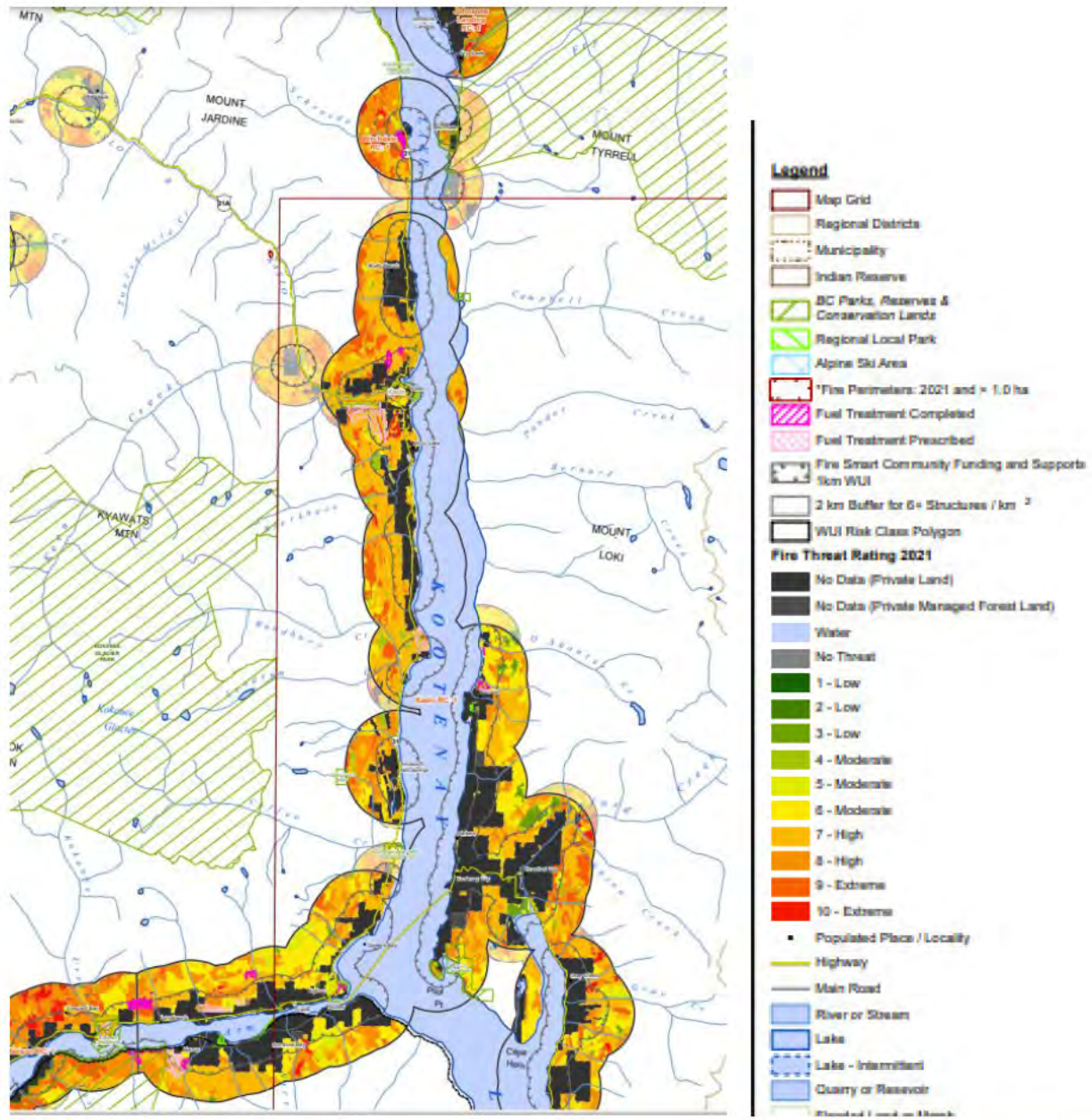
Building Fire Safe communities through education, planning and emergency response



RDCK mapping with more detail for the Village of Kaslo and the entire Kaslo Fire Department response can be found at:

<https://gis.rdck.bc.ca/portal/apps/webappviewer/index.html?id=e15a66aba317469481f584a71350f2ad>

Wildfire Risk Assessment Map for Kaslo and Area



May 2024

Community Structure Protection Plan

Building Fire Safe communities through education, planning and emergency response



Wildland urban interface risk class maps

The Abbott-Chapman report on the 2017 wildfire and freshet seasons (Addressing the New Normal: 21st Century Disaster Management in British Columbia) recommended that the provincial government identify risk management strategies to guide and prioritize funding for wildfire mitigation activities, based on risks to communities (Recommendation #81).

In 2018, the BC Wildfire Service developed the Wildland Urban Interface (WUI) Risk Class Framework to support initiatives related to wildfire risk reduction. This process was updated in 2021.

Wildfire risk framework

A risk-based framework considers the likelihood of an unwanted wildfire event and the consequences for communities and high-value resources and assets, as a measure of risk, as follows:

- **Likelihood** is the probability of the unwanted wildfire event occurring.
- **Consequence** is the amount of damage occurring as a result.
- **Risk** is measured as the product of likelihood and consequence. Multiple inputs are required to effectively quantify risk (including severity, type of value, and vulnerability to wildfire)

By identifying risk levels, wildfire threat mitigation priorities and opportunities to increase community resiliency are both enhanced.

Differing risk levels require tailored risk management to minimize the negative impacts of wildfires on communities and high-value resources and assets (HVRAs). The intent is to enable the development of cost-effective wildfire risk reduction strategies for communities and HVRAs at two different scales – local and provincial.

WUI risk class assessment and maps

In British Columbia, structure density (the number of buildings located within a given area) is used to define the boundaries of the WUI for the purposes of wildfire and risk management planning purposes. It also identifies transition zones between unoccupied land and human development. A two-kilometre-wide buffer zone was applied to the edge of structures located in the WUI to indicate the distance that embers from a wildfire could reasonably be expected to be carried by the wind and possibly ignite a structure.

The data that is currently available in B.C. only supports a fire threat analysis for provincial Crown land, so there are large tracts of private land within the WUI for which limited data is available. Since it's important to consider how much private land is present in the WUI when completing a risk analysis, the buffer zone was expanded to 2.75 kilometres for structure classes with a density of more than 25 structures per hectare.

The spatial WUI attributes were combined with the PSTA wildfire threat layer (for Crown land) to identify at-risk areas at a strategic scale. The level of risk ("risk class") reflects the analysis of weighted PSTA threat



components within the individual WUI risk class polygons. Five risk class ratings were applied to the WUI polygons, with “1” being a higher relative risk and “5” being the lowest relative risk. The application of relative risk does not imply “no risk” since the goal is to identify areas where there is higher risk.

The WUI risk class assessment was revised in 2021 to reflect updates to the 2021 Provincial Strategic Threat Analysis and the 2020 wildland urban interface structure density data and mapping. A number of WUI risk class ratings were modified based on changes to underlying fuel types related to land-based activities (for example wildfires, harvesting, fuel treatments, development), updated vegetation resources inventory or changes to fire weather inputs (such as increases in threat levels due to shifts in the weather data).

The resulting WUI risk class map highlights patterns and trends in the WUI in a format that is easy to understand. WUI risk class polygon ratings represent structures on the landbase, not administrative boundaries. This means that a WUI area may include multiple jurisdictions (e.g. regional district, municipality, Treaty Settlement lands and/or First Nations reserves). This high-level analysis supports the initial identification of at-risk areas (around communities, for example).

In addition, to support planning fuel management treatment data polygons (from 2012 to current) are added to the WUI risk class maps. This information will help determine the most effective risk control options, including the development or updating of a community wildfire resiliency plan or Crown Land Wildfire Risk Reduction fuel management tactical plan that includes an assessment of local threat conditions and wildfire risk reduction priorities.

COMMUNITY DESIGN (note: some scores have been averaged)	Rating	
ACCESS		
Two or more primary roads in and out. One primary and one secondary access. One road in and out (entrance and exit are the same).	0 3 5	0
BRIDGES (Please note construction type and GVW)		
No bridges or bridges with no weight and/or width restrictions. Low weight bridges restricting emergency vehicle access.	0 5	0
PRIMARY ROAD WIDTH (main access/egress routes)		
At least 7m wide. Less than 7m wide.	0 4	1
SECONDARY ROAD CHARACTERISTICS		
Majority of structures on primary access road. Majority of structures on secondary access roads with some primary road access. Majority of structures on secondary roads. Majority of structures located on secondary roads with some dead-end roads. Dead end road systems that limit emergency crews to remain in the area under certain fire conditions due to lack of egress.	0 1 2 4 5	4



EVACUATION PLAN		
Updated plan in place, community is aware (evacuation alert, order, shelter in place) Plan in place not implemented community unaware. No plan.	0 3 5	3
FIRE DEPARTMENT		
Volunteer FD more than 25 members. Volunteer FD more than 20 less than 25. Volunteer FD less than 20.	1 3 5	5
FIRE SMART		
Community has a FireSmart certified representative, and strategies are in place. Community has started a FireSmart program, strategies not in place. Community presently has no FireSmart initiatives.	0 3 5	0A
MUTUAL AID/AUTOMATIC AID		
Fire Department has a mutual aid/auto aid agreement in place. Fire Department has no aid agreements.	0 5	0
TOTAL COMMUNITY DESIGN RATING		8
The overall rating is based on the community's ability to withstand fire front contact to critical infrastructure.		Rating
COMMUNITY CHALLENGES		
UTILITIES		
All utilities are underground. Some utilities are underground. No utilities are underground.	0 3 5	5
ACCESS TO CRITICAL INFRASTRUCTURE (example: Pump house and reservoir)		
Access more than 4m wide with hammerhead turnaround and access for fire apparatus. Driveway less than 4m wide no turnaround has access for fire apparatus. No access for fire apparatus.	0 3 5	0
No obstructions or overhead branches below 5m. Obstructions or overhead branches below 5m.	0 5	0
No bridges or bridges with no weight and/or width restrictions. Low weight bridges restricting emergency vehicle access.	0 5	0
Driveway slope less than 10%. Driveway slope greater than 10% present.	0 5	1
No gate/non-locking gate. Locked gate/restricted access.	0 5	0
Most Addresses clearly visible from road. Most Addresses not visible from road.	0 5	0



DOMINANT TREES (take an average of what's around the community)		
Deciduous (Hardwoods). Mixed (Hardwoods and Conifers) 50/50. Conifers (Pine and/or Fir).	1 5 10	5
HOME IGNITION ZONES (take an average of what's around the community)		
30% of structures are in the interface with very light conifer fuel loads. 70% of structures are in the interface with moderate conifer fuel loads. 30% of structures in the interface abut with conifer/ deciduous.	0 3	4
20% of structures are in the intermix with light conifer fuel loads. 80% of structures are in the intermix with moderate conifer fuel loads and brush.	3 5	
LADDER FUELS (take an average of what's around the community)		
No conifers or conifer branches pruned up at least 2.5m. Conifer branches close to ground.	0 5	2
TYPE OF GROUND COVER (Majority or Type surrounding the community)		
Grass up to 15cm tall, pine needles, hardwood leaves. Tall grass, 15-30 cm. Grass more than 30cm tall. Shrubs with leaves. Wild grass, shrubs with needles. Moderate to heavy slash.	3 5 8 8 10 15	5
SLOPE OF COMMUNITY		
Much of the community is flat (0-5%) Most of the community is on a moderate slope (6-20%). Community is located on a steep slope not accessible to fire apparatus. (more than 20%).	0 2 4	1
FUEL STORAGE (includes propane tanks, firewood, elevated tidy tanks)		
None. Located more than 10m from structure and has a proper fuel break established. Located 1.5-10m from structure and has a partial fuel break established. Located less than 1.5 m from structure no fuel break established.	0 1 3 5	3
CRITICAL INFRASTRUCTURE RESPONSE PLAN (wildfire mitigative tactics)		
Community has a critical infrastructure response plan in place. Community has no critical infrastructure response plan in place.	0 3	0
FIRE DEPARTMENT TRAINING		
FD members trained to Playbook Exterior + S-100-S185 or WSPP-115 & WFF 1. FD members trained to Playbook Exterior with some wildfire training/ knowledge. FD members trained to Playbook Exterior. FD members not trained to Playbook no wildfire knowledge.	0 1 3 5	0



FIRE DEPARTMENT ENGINE/TENDER		
Fire Department has minimum 1 engine and 1 tender with wildland equipment.	0	0
Fire Department has minimum 1 engine and 1 tender.	3	
Fire Department has no tender and no wildland equipment.	5	
FIRE CONTROL WATER SUPPLY		
Pressurized hydrants with minimum 1800 lpm spaced less than 300m apart.	0	3
Pressurized hydrants with less than 1800 lpm or more than 300m apart.	2	
Hydrants fed by a generating system (requires power).	3	
Dry hydrant/standpipe available.	5	
River/Creeks/Cisterns that are accessible for drafting.	7	
No water sources.	15	
HELICOPTER DIP SITES (min 1.5 m water depth year-round 45' obstruction clear)		
Under 2-minute turnaround (< 1 kilometer).	0	2
Within 4-minute turnaround (1-3 Kilometers).	2	
Within 6-minute turnaround (3-6 Kilometers).	3	
Beyond 6-minute turnaround (greater then 6 k) or unavailable.	5	
COMMUNITY MAPS		
There are updated maps available.	0	0
There are no maps available.	5	
COMMUNITY POPULATION (summer seasonal including visitor estimate)		
Less than 1000 summer residents	3	4
1000 to 5000 summer residents	4	
5000 to 10000 summer residents	5	
10,000 to 20,000 summer residents	6	
Greater than 20,000 summer population	7	
COMMUNITY VALUES AT RISK (besides critical infrastructure)		
Civic properties (sports complexes, urban wildland parks/ nature preserves)	3	4
Private or Co-op residential: predominantly single-family dwellings	4	
Private or Co-op residential: mixed single- family and multi- family dwellings	5	
Private or Co-op residential: predominantly multi family residential	6	
COMMUNITY'S ECONOMIC IMPACT		
Diverse economic community (community focused multiple employers, businesses, industry)	3	5
Single primary economic industry (lumber mill, mine, ski resort, tourism driven, industrial)	5	
TOTAL COMMUNITY CHALLENGES		44



CALCULATING YOUR WILDFIRE HAZARD RATING

COMMUNITY DESIGN RATING	COMMUNITY CHALLENGES RATING	TOTAL
8	44	52

Low Fire Risk:

Overall Wildfire Hazard Rating = 0-25 points

The chances of your community's critical infrastructure surviving a wildfire are GOOD. Little is needed to improve your situation. Keep up the good work!

Moderate Fire Risk:

Overall Wildfire Hazard Rating = 26-59 points

The chances of your community's critical infrastructure surviving wildfire are FAIR. Some minor improvements will make the identified structures more fire resistant. Check the categories on the form where you scored poorly.

High Fire Risk:

Overall Wildfire Hazard Rating = 60-119 points

The chances of your community's critical infrastructure surviving a wildfire are NOT GOOD. Improvements in structure and site hazards are necessary.

Extreme Fire Risk:

Overall Wildfire Hazard Rating = 120 or more points

Your community's critical infrastructure MAY NOT SURVIVE if a wildfire passes through the area. Take a serious look at your community and make improvements. If you don't, you could be facing disaster. You'll find that even small changes could make the difference between losing or saving your home.



RECOMMENDATIONS AND NOTES FROM ASSESSMENT SCORES:

- A- The Community FireSmart Coordinator is well engaged with the community and property owners with education and site visit consultations and is encouraged to promote education on available grant availability for homeowners and the community to continue FireSmart initiatives. The FireSmart Coordinator is encouraged to look for relevant village owned properties/ structures to use as FireSmart examples with signage to show work that has been done to harden the structure against wildfire threat.
- B- The fire department is encouraged to collaborate with the FireSmart Coordinator on a holistic approach to educating school children on fire safety in and around the home.
- C- Preseason interaction with firefighting partners is of great benefit to all. The fire department FireSmart Coordinator are encouraged to look for opportunities to cross train with BCWS in the early spring prior to wildfire season. This may include a weekend hosting BCWS and other regional fire departments on basic “boots on the ground” type tactics and fuel management in the Wildland Urban Environment.
- D- The Village of Kaslo is encouraged to support the FireSmart Coordinator and fire department with continued education with opportunity to attend such events as the annual BC Wildfire Resiliency and Training Summit.
- E- The fire department is encouraged to grow their members familiarity with and practice with the numerous private water systems in their response area. Through practice they will learn more about the dependability of the water system capabilities.
- F- The fire department is encouraged to add the ability to share mapping information with incoming fire resources by coding QR codes to existing response maps.
- G- The fire department is encouraged to engage the local Search and Rescue (SAR) agency to explore opportunities to incorporate the SAR boat for firefighting/ water delivery along the lake shore.

STRUCTURE TRIAGE CATAGORIES

Structures identified in this report were deemed to be priorities in the community’s resilience to continue servicing local residents in the aftermath of a wildfire event, or they were identified as “historically/culturally significant” in the identity of the community or area. The categories listed below provide a baseline in determining if the structure(s) are Defensible or Non-Defensible. Certain initiatives could change a structure from Non-Defensible to Defensible i.e. FireSmart

1. Defensible – Prep and Hold

- **Determining factor:** *Safety Zone present.*
- **Size up:** Structure has some tactical challenges.
- **Tactics:** Firefighters needed onsite to implement structure protection tactics during fire front contact.



2. Defensible – Standalone

- **Determining factor:** *Safety Zone present.*
- **Size up:** Structure has very few tactical challenges.
- **Tactics:** Firefighters may not need to be directly assigned to protect structure as it is not likely to ignite during initial fire front contact. However, no structure in the path of a wildfire is completely without need of protection. Patrol following the passage of the fire front will be needed to protect the structure.

3. Non-Defensible – Prep and Go

- **Determining Factor:** *NO Safety Zone present.*
- **Size up:** Structure has some tactical challenges.
- **Tactics:** Firefighters not able to commit to stay and protect structure. If time allows, rapid mitigation measures may be performed. Set trigger points for safe retreat. *Remember, pre-incident preparation is the responsibility of the homeowner.* Patrol following the passage of the fire front will be needed to protect the structure.

4. Non-Defensible – Rescue Drive-by

- **Determining factor:** *NO Safety Zone present.*
- **Size up:** Structure has significant tactical challenges.
- **Tactics:** Firefighters not able to commit to stay and protect structure. If time allows, ensure people are not present in the threatened structure (especially children, elderly, and invalid). Set trigger point for safe retreat. Patrol following the passage of the fire front will be needed to protect the structure.

STRUCTURE DEFENSE PLAN

When a community or fire protection area is overwhelmed in its ability to defend itself from wildfire, a request for additional firefighting resources may be submitted by the BCWS representative onsite to the Provincial Wildland Coordination Center. The management of the Provincial resources are detailed in the Inter-Agency Agreement between the Fire Chiefs Association of BC and BCWS.

The Structure Defense Plan (SDP) that follows was created by a Structure Protection Specialist for this community. The SDP is a foundation of planning for what Fire Defense resources may be required during a wildfire event. During an actual event the plan will be reviewed with the BCWS



Incident Command Team and local authorities to determine what will be requested through the BCWS Provincial Wildland Coordination Center.

A general guideline for the number and types of fire apparatus required for an SDP is as follows:

- (1) Type 3 Engine per home within the intermix
- (1) Type 1 Engine per 2-3 homes within the interface when hydrants are present and working
- (1) Type 1 Tender to support 3 water bladders or 2 Engines
- (1) Type 2 Tender to support 2 Engines in areas without hydrants
- Type 4-6 Engines (Bush Truck) as required to support tactical patrols in the Incident Action Plan

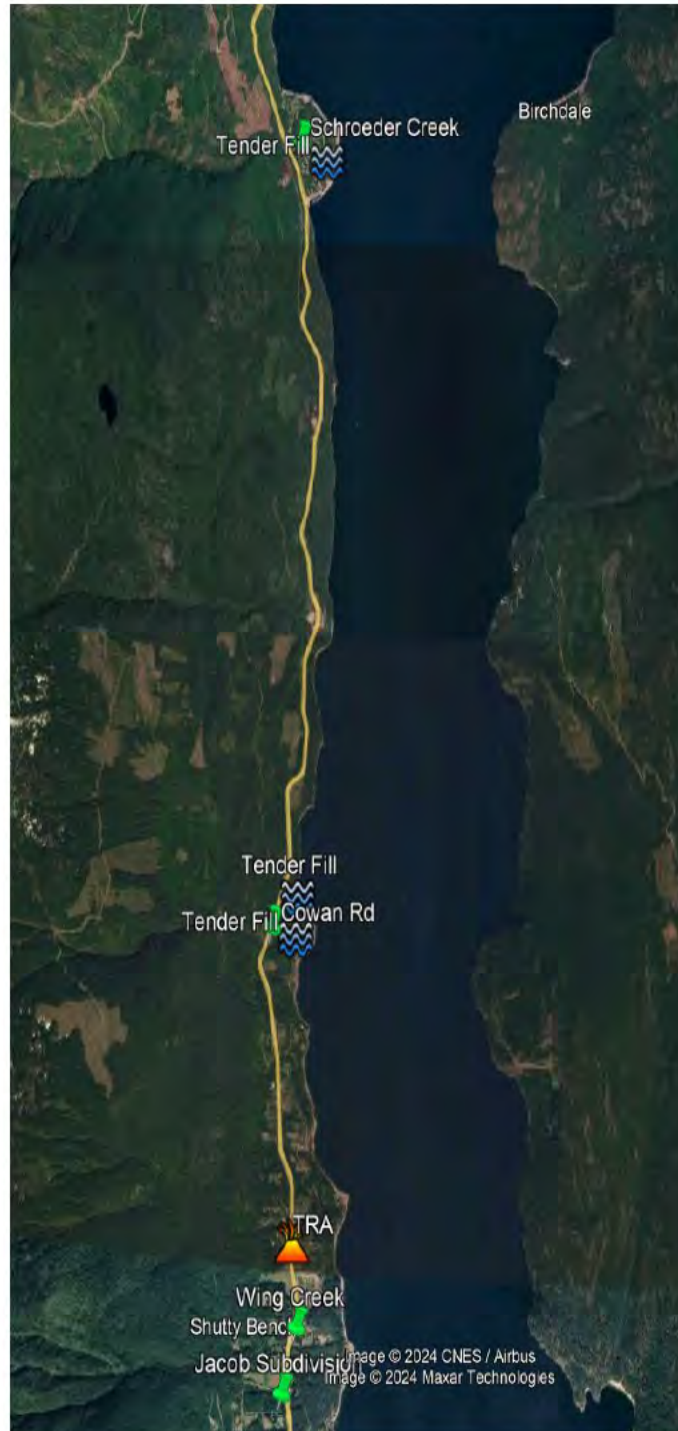
With due respect to the general guidelines above, there are several other factors that must be considered when drafting an SDP for an area under threat of wildfire. These factors will vary as much as the communities that require defending. These factors may include but not limited to the following:

- Expected fire behavior and weather forecast.
- Type, volume, distribution, and proximity of natural fuels surrounding the improved areas and local infrastructure.
- Availability of outside resources.
- Access and egress in and around properties in the interface and intermix areas.
- Volume and distribution of properties and improved values in the area.
- Water Sources.
- Availability of Safe Zones.
- Time required to deploy provincial resources.



Kaslo Fire Response Area:

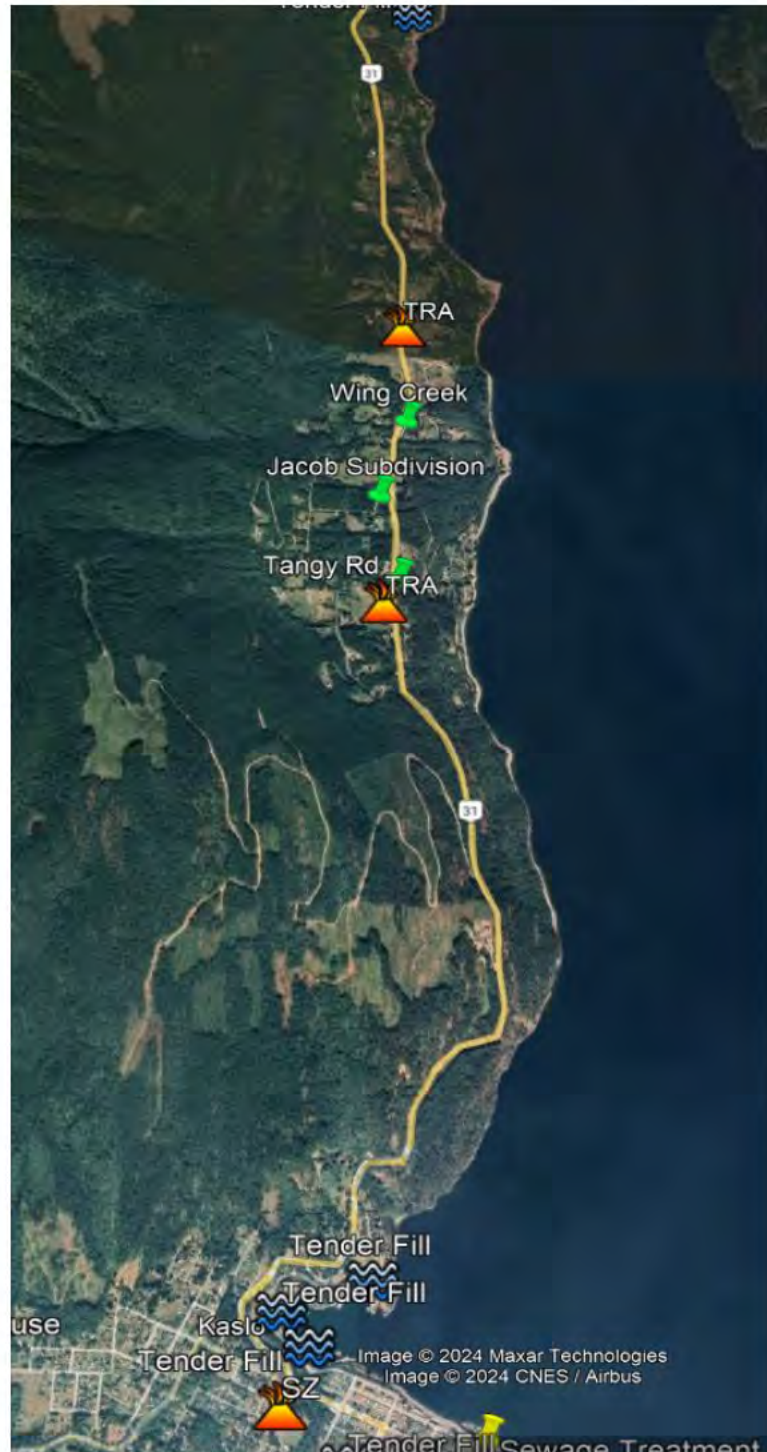
North of Village of Kaslo: Schroeder Creek, Cowan Rd, Wing Creek, Jacob Subdivision, Tangy



May 2024

Community Structure Protection Plan

Building Fire Safe communities through education, planning and emergency response



All areas north of Kaslo are **Non-Defensible** as there is no adequate Safe Zone for multiple resources.

May 2024

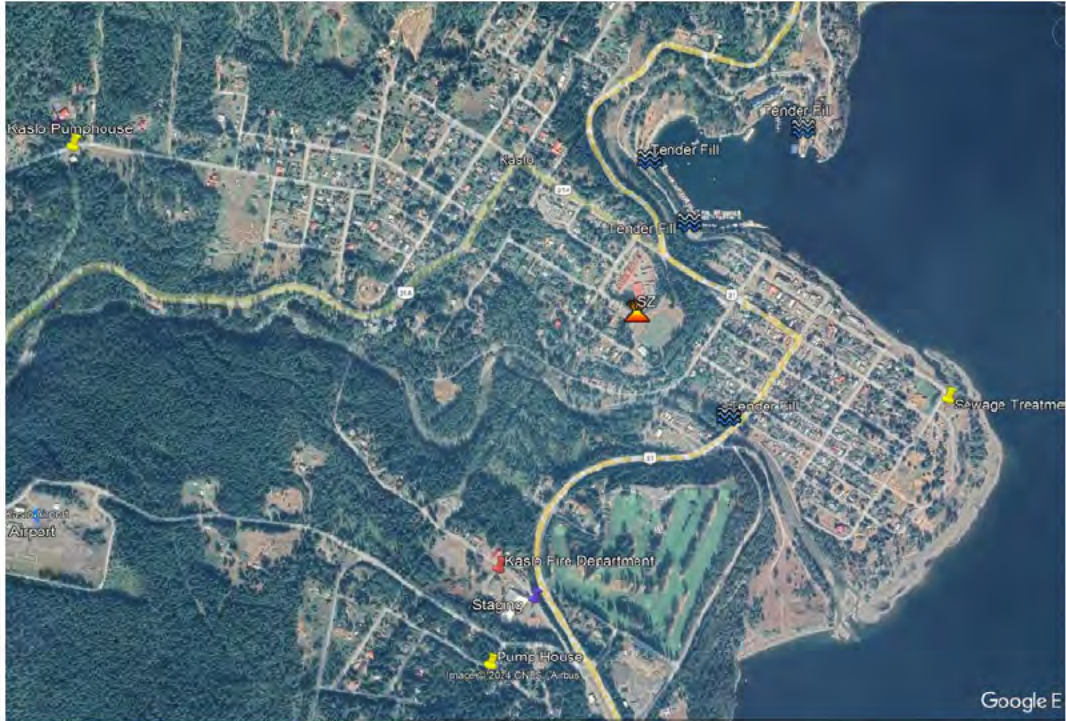
Community Structure Protection Plan

Building Fire Safe communities through education, planning and emergency response



Village of Kaslo:

Upper Kaslo, Lower Kaslo, Allen Subdivision, Hale Subdivision, Kaslo South Fork



The Village of Kaslo is Defensible with hydrant water throughout most areas.

May 2024

Community Structure Protection Plan

Building Fire Safe communities through education, planning and emergency response



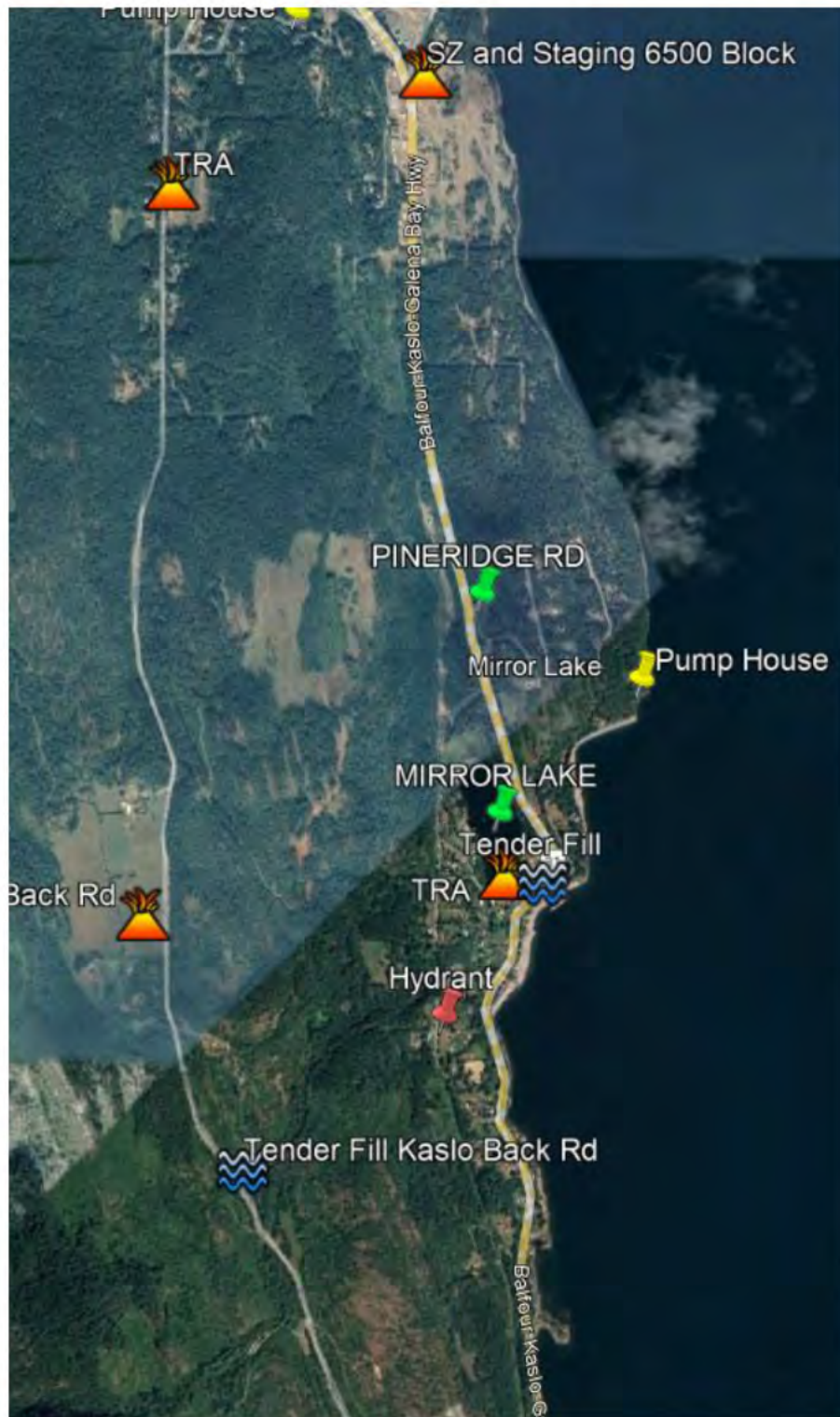
Kaslo South Fork



Make note of the NO GO Further on Zwicky Rd. west of the Kaslo main pump house.



South of Village of Kaslo: Pineridge, Mirror Lake, Fletcher Creek, Amundsen Rd



May 2024

Community Structure Protection Plan

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All areas north of Kaslo are **Non-Defensible** as there is no adequate Safe Zone for multiple resources.

May 2024

Community Structure Protection Plan

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May 2024

Community Structure Protection Plan

Building Fire Safe communities through education, planning and emergency response



STRUCTURE DEFENSE/ PROTECTION PLAN. Note: the inventory of resources is a guide of what could be required during a wildfire incident. When resources are available, it is most realistic to inventory enough resources to address 2-3 neighbourhoods/ areas.

Fire Centre	South East
Area / Community	Kaslo Fire Response Area
Additional Resources not noted below	BCWS Trident Large Water System, BCWS Urban Trailer 3 Large capacity water tanks (Contractor)

Primary Value RES. COM. OTHER (# structures of primary risk)	Location: Street / Unit #	Intermix Interface	Triage Category: Defensible: 1 Stand alone, 2. Prep and Defend Non defensible: 3. Prep & Go 4. Rescue Drive-by	Tactical Actions (SPU/ENG)	Resources le: 3E = Type 3 Engine 2T = Type 2 Tender	Water Source	Comments
Kaslo Village including Allen and Hale subdivision (~500)		Interface	Defensible	Prep and Defend Bump and Run Anchor and Hold	1Ex 12 5Ex 7 1TTx 5 1SPUx 1 SPCx3 TFLx 4 SPS 2 1SPUx 1 SPCx 2	Hydrants Lake River	The Kaslo village is defensible with relatively sparse deciduous canopy fuels. There is a robust hydranted water system throughout the community with 160,000 gallon reservoir with 900 gpm refill rate. 4 tender fill sites available as per map.
Schroeder Creek (~25)		Intermix	Non Defensible	Prep and GO Fire Front Follow	1Ex 5 5Ex 5 1TTx 3 TFLx2 SPS x2 2SPUx 1	Lake Standpipes	No viable Safe Zone. Residences are on private wells and standpipes are available. Campground at this site.



Cowan Rd (<10)		Intermix	Non Defensible	Prep and GO Fire Front Follow	5Ex 3 2STx1 1TTx 1 TFLx 1 SPSx1	Lake	No viable Safe Zone. 2 Drafting sites available
Wing Creek (~20)		Intermix	Non Defensible	Prep and GO Fire Front Follow	5Ex 5 2TTx 2 1STx 3 TFLx 1 2SPUx 1	Bladders	No viable Safe Zone. Properties are on individual wells. Water must be trucked in. Refer to local knowledge for private owned water sources (Jacobs Subdivision)
Jacob Subdivision Tangy Rd (~40)		Intermix	Non Defensible	Prep and GO Fire Front Follow	1Ex 5 5Ex 5 1TTx 5 2STx 3 TFLx 3 SPSx 2 2SPUx 2	Bladders	No viable Safe Zone but a TRA is present at Tangy and HWY 31. Drafting available from the lake however Koehle Rd. must be evaluated for access and turn around for larger apparatus.
Pineridge (~15)		Intermix	Non Defensible	Prep and GO	1Ex 2 5Ex 5 2SPUx 1	Hydrants	No viable Safe Zones. Nearest Safe Zone 2 kms to the north. 35,000 gallon reservoir with 11 hydrants.
Mirror Lake (~50)		Intermix	Non Defensible	Prep and GO Fire Front Follow	1Ex 5 5Ex 5 1TTx 3 2STx 4 2SPUx 2 TFLx 3 SPSx2	Bladders Lake	No viable Safe Zone but a TRA is present at the south end of Mirror Lake. Safe Zone 3.5 kms south at Thompson Rd. One 300 gpm gravity fed hydrant at the end of Birch Hill Lane.



Fletcher Creek (~40)		Intermix	Defensible but most Non Defensible		1Ex 5 5Ex 5 1TTx 5 1STx 4 2SPUx 2 TFLx 4 SPS x2	Bladders Lake	Safe Zone is 1.5kms north to Thompson Rd. 1 hydrant on Osprey Dr. Tender Fill at boat launch on Twin Bays Rd.
Amundsen Rd (~25)		Intermix	Non Defensible		5Ex 3 2TTx 2 TFLx 1 SPSx 1 2SPUx 1	Bladders Lake	The road is narrow with some areas one lane. Minimal flow standpipes.



May 2024

Community Structure Protection Plan

Building Fire Safe communities through education, planning and emergency response

From: Claudia Chan <cchan@miabc.org>
Sent: Friday, June 21, 2024 3:57 PM
To: Robert Baker (CAO Kaslo) <cao@kaslo.ca>
Subject: MIABC Voting Delegate

Hi Robert,

The Municipal Insurance Association of BC's (MIABC's) 37th Annual General Meeting (AGM) is scheduled to take place on Tuesday, September 17th in Vancouver in conjunction with the UBCM Convention. Each member's council (or board as the case may be) decides who will act as the voting delegate on behalf of the member at the AGM. At the AGM, voting delegates will:

- Hear reports from the MIABC Board Chair and Committee Chairs
- Vote on resolutions
- Elect Board Directors

In accordance with Article 6.13 of the Reciprocal Insurance Exchange Agreement (RIEA), the following voting delegate and two alternates have been registered with the MIABC to vote your interests at this year's AGM. If you would like to change the delegate and/or alternates, please forward a resolution of your Council/Board directing these changes to miunes@miabc.org no later than Monday, August 2, 2024. The voting delegate's duties include:

- Reviewing resolutions
- Gathering feedback from their council or board
- Attending the AGM

Every year, several weeks before the MIABC's Annual General Meeting (AGM), we send voting delegates a copy of the AGM booklet. This booklet provides background information and details on the resolutions to be voted on at the meeting. The resolutions concern the terms of our property and liability insurance programs and our governing document, the Reciprocal Insurance Exchange Agreement. This year the AGM Booklet with future voting information will be distributed on Tuesday, August 16th, 2024.

Voting Delegate: Mayor Suzan Hewat
Email address: mayor@kaslo.ca

Alternate #1: Councillor Rob Lang
Email address: lang@kaslo.ca

Alternate #2:
Email address:

Best Regards,



Claudia Chan (She/Her/Hers)
Manager of Digital Strategy and Technology
Tel: 604.449.6345 | Fax: 604.683.6244 | cchan@miabc.org
Municipal Insurance Association of B.C.
200 - 429 West 2nd Ave.
Vancouver, BC V5Y 1E3
www.miabc.org



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June 21, 2024

Attention: Mayor Suzan Hewat, LWMC Chair

Council moved, seconded and carried five (5) Liquid Waste Monitoring Committee (LWMC) recommendations at their November 14, 2023 meeting. We are aware that one (1) has been implemented. Furthermore, we are not aware of any project tracking system which would keep everyone's eye "on the ball" to meeting our LWMP commitments for the required 2025 Ministerial report.

The public members of the LWMC ask that a LWMC meeting be scheduled at your earliest convenience. We believe that the public members of the committee could actually move some of these commitments along and would like to discuss any impediments to doing this.

We look forward to meeting CAO Baker and discussing LWMC priorities.

Anne Malik Dave Russell Don Scarlett Lynn van Deursen



Kaslo And Area Senior Citizens' Society
Box 925, 304 – 4th Street
Kaslo, BC V0G 1M0

Mayor Suzan Hewat and Council Members
The Village of Kaslo
Box 576, 312 Fourth Street
Kaslo, BC V0G 1M0

June 24, 2024

Re: "2024 Village of Kaslo Tax Notice – Permissive Tax Exemption"
FOILIO: 00059.050 **PROPERTY ADDRESS: 304 4TH STREET**

Dear Mayor Hewat and Council,


Kaslo And Area Senior Citizens' Society wishes to acknowledge that The Village of Kaslo granted our organization a **Permissive Tax Exemption of \$1,771.46**. Due to this exemption our resulting 2024 Tax Notice total payable is **\$79.20**.

Our organization currently has 86 members from Kaslo and Area D. We have had a productive spring this year and have provided our membership with a variety of activities, including our weekly Friday Morning Coffee Get-togethers, monthly meeting with lunches. We have also had a member of our organization who has her Doctorate in Geology conduct a beach walk, where we identified rocks found on our beaches and had an informative talk and refreshments afterwards. We have had fun bingos, where for \$5.00 members received their cards & dabbers, refreshments and cake and prizes. We also had RCMP Corp. Douglas Wilson lead us in a session about How Scammers Target Seniors – via telephone and through the internet and social media. He gave us valuable tips about how to protect yourself by not volunteering personal information. He noted that scams have significantly increased over the past year. Our choice of activities is member-driven, which has resulted in meaningful events.

The support of the Village of Kaslo has enabled us to keep our membership fees at \$15.00 a year – this amount has not increased over the past eight years that I have been president. We encourage guests to drop by and we are happy that the residents from the Victoria Community Health Centre like to join us whenever possible for our Friday morning coffee sessions. Our membership is open to anyone wishing to join us, regardless of age.,

We acknowledge your donation on our financial statements, at our meetings, on social media and through word of mouth and know that our members appreciate the support that the Village provides us. As senior citizens we strive to use our funds wisely and to manage our finances in a fiscally responsible manner.

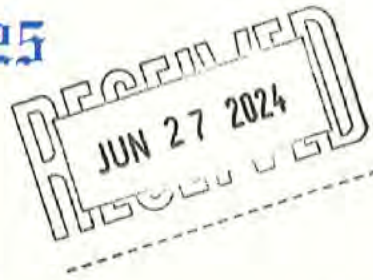
Sincerely,


Louise M. De Pape, President
Kaslo And Area Senior Citizens' Society

Kaslo Lodge No. 25



G. R. B. C., A. F. & A. M.
Office of the Secretary



June 27, 2024

Kaslo, B. C.

To: Mayor, Council and Staff, Village of Kaslo.

Re: 2025 Permissive Tax exemptions

Firstly, thank you very much for giving us the permissive tax exemptions for the past several years. This has enabled us to donate more funds to good causes in the community and to other charities. For the past two years we have not had to put funds into our annual bursary for a JVH grad student, because of unclaimed bursaries from previous years, but we usually do \$1000 each year.

As you know, our building was built in 1894 and in 1897 the 2nd story was added and furnished as a Masonic Lodge room. It has been in use ever since for the monthly meetings of Kaslo Lodge No. 25.

We have no income, save interest received on investments from an endowment from a deceased member. (Paul Bagger, who was an alderman in Kaslo a few decades ago) – before this endowment, we were struggling to pay the expenses and keep the building maintained.

I have provided the profit and loss statement of both the Lodge and the Holding Society. The Lodge receives dues from members, most of which go to the BC & Yukon Grand Lodge and a provincial charity called the Masonic Community Charities Fund. This has been used for a cancer car program but is being re-evaluated. It may go to support ALS or Hope air (that was our Lodge's input)

We will be doing a bit of work over the next few years to keep the building maintained. Minor renovations in the interior. We see ourselves as the caretakers of this piece of history so it can be preserved for future generations. It is very cool that some features have not changed since the 1890s.

We open the Lodge building to the public at least once per year, on BC Heritage week. We have discussed partnering with the Kootenay Lake historical society for future walking tours of Kaslo's historic building to take place at a different time of the year, since Heritage week takes place in February.

Our organisation is open to join for any man over the age of 21 who believes in a supreme being. So that's roughly half of the local adult population.

The building was donated to the Brethren of the Lodge in the 1930s by H. Giegerich – prominent local businessman from the early days of Kaslo. The Holding Society was formed in 1964.

I am available to answer any questions. Please use Lodge25@kaslo.org for any correspondence.

Tyler Dobie, Secretary

Kaslo Masonic Holding Society,
PO Box 921, 301 A Ave. Kaslo BC V0G 1M0



2024.06.25

To Whom it May Concern,

RE: Community Futures Central Kootenay's Application to Deliver Rural Community Immigration Pilot

On behalf of the Village of Kaslo I am writing to express our strong support for Community Futures Central Kootenay's Expression of Interest to deliver the new Rural Community Immigration Pilot, the next phase of the Rural and Northern Immigration Pilot (RNIP), on behalf of the West Kootenay region.

As a representative of the Village of Kaslo, I have witnessed firsthand the positive impact of the West Kootenay RNIP on our region. This pilot helped address workforce shortages, attracted and retained skilled individuals, and fostered sustainable economic growth in the West Kootenay area. We are grateful for the opportunity to continue this work through the Rural Community Immigration Pilot, which will build on the successes of the RNIP.

In conclusion, we are pleased to support the continuation of the RNIP through the Rural Community Immigration Pilot. We are confident that extending this program will bring ongoing benefits to our region.

Sincerely,

Suzan Hewat
Mayor

PO Box 576, Kaslo, BC V0G 1M0
Tel. 250-353-2311 Fax. 250-353-7767
E-mail: admin@kaslo.ca
<http://www.kaslo.ca>

From: Andrea Wilkey <awilkey@futures.bc.ca>

Sent: Wednesday, June 19, 2024 2:25 PM

To: cbarlow@castlegar.ca <cbarlow@castlegar.ca>; mayor_distribution_group@castlegar.ca <mayor_distribution_group@castlegar.ca>; kcormack@nelson.ca <kcormack@nelson.ca>; MayorMorrison@nelson.ca <MayorMorrison@nelson.ca>; mike.moore@creston.ca <mike.moore@creston.ca>; Arnold.DeBoon@creston.ca <Arnold.DeBoon@creston.ca>; Robert Baker (CAO Kaslo) <cao@kaslo.ca>; Mayor Hewat <mayor@kaslo.ca>; tzeleznik@nakusp.com <tzeleznik@nakusp.com>; cao@nakusp.com <cao@nakusp.com>; amclarencaux@rdck.bc.ca <amclarencaux@rdck.bc.ca>; cao@newdenver.ca <cao@newdenver.ca>; office@newdenver.ca <office@newdenver.ca>; mayor@newdenver.ca <mayor@newdenver.ca>; cao@salmo.ca <cao@salmo.ca>; mayor.lockwood@salmo.ca <mayor.lockwood@salmo.ca>; colin.ferguson@silverton.ca <colin.ferguson@silverton.ca>; cao@silverton.ca <cao@silverton.ca>; lmain@rdck.bc.ca <lmain@rdck.bc.ca>; mayor@villageofslocan.ca <mayor@villageofslocan.ca>; cao@villageofslocan.ca <cao@villageofslocan.ca>

Cc: Erin Rooney <erooney@futures.bc.ca>; Alison MacDonald <amacdonald@futures.bc.ca>

Subject: Request for Letter of Support to deliver the Rural Community Immigration Pilot

Hello Mayors & CAO's of Central Kootenay,

I am reaching out to request that you provide (yet another) letter of support for the West Kootenay region to be part of the next iteration of RNIP which is called RCIP. Immigration, Refugees & Citizenship Canada has issued an invitation for Expressions of Interest which is due July 2, 2024.

As such, I'm asking if you're able to **sign the attached and return to me by next Wednesday, June 26** to demonstrate that your municipality is supportive of Community Futures submitting this Expression of Interest on behalf of the West Kootenay region and that you see the pilot as a valuable economic development tool.

If you have any questions please feel free to reach out to me or Erin Rooney directly.

Best,

Andrea

Andrea Wilkey
Executive Director
Community Futures Central Kootenay
awilkey@futures.bc.ca



201-514 Vernon St. Nelson BC V1L 4E7 T 250 352 1933 x103

F 250 352 5926 www.futures.bc.ca

Growing communities one idea at a time 

Kaslo & District Arena Association

Board Meeting Agenda Date: Thursday June 20th, 2024

Present to the meeting: Molly, Josh (Director), Jo, Blair, Nate, Rogan, Craig and Jessie

1. **Call to order** – 6:15 pm

2. **Adoption of the Agenda**

THAT the agenda for the 2024.06.20 KDAA Board Meeting be approved as presented

Carried

3. **Adoption of the Minutes**

THAT the minutes of the 2024.04.20 KDAA Board Meeting be approved as presented

Carried

4. **Unfinished Business**

- Beer gardens raised \$7000.00. \$1000.00 goes to the cougars who helped for 1 day.
- Next years user price is raising to \$15.00 per skater
- Public skating to \$5.00 per skater
- Depending on Minor hockey tournaments or extra ice time may cause the beer league users to start later.
- Inventory for the upcoming season. White paint, lines or goalie creases, blades. Check to see if there is a requirement for length of blades and if you can reuse them.
- Check what parts needs to get fixed on the compressor fitting that broke.
- Cleaning the water off the slab with leaf blowers soon.
- Do we have a policy handbook that we can use / or make a new one for the employees.
- Staffing scenarios- 2/3 employees working same wage, split the duties down the middle. Or have a manager that takes on extra role i.e. orders parts and schedule bookings/rentals.
- Apply a bookkeeper app that allows to track labour hours.

5. **Treasurer's Report**

Receive financials

Carried

6. **Next Meeting** - Monday Aug. 19th , 2024

7. **Adjourn-** 6:50 pm

From: CKISS <info@ckiss.ca>

Sent: Friday, June 21, 2024 9:39 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: 🍉 CKISS n' Tell Summer 2024 Edition 😊

CKISS Newsletter Highlights:

[View this email in your browser](#)

- **New Invasive Species Alert:** Black henbane (*Hyoscyamus niger*) confirmed in Nelson. Be vigilant and report sightings.
- **Get Involved:** Become a Kootenay Broom Buster to help manage invasive species.
- **Clean Drain Dry Reminder:** Protect water bodies from aquatic invasive species this boating season.
- **CKISS Volunteer Awards:** Celebrate our outstanding volunteers' contributions.
- **Upcoming Events:**
 - CKISS outreach booth summer schedule
 - Edible & Medicinal Invasive Plant Workshop
 - Volunteer opportunities in Blewett, Castlegar, and Slocan Valley at Communities Pulling Together events
- **Meet Our Summer Staff:** Learn about the dedicated individuals working with CKISS this summer.



CKISS n'Tell

Summer 2024 Edition



Summer is finally here in all it's glory and CKISS staff have hit the ground running.

Keep reading to see all the action.

We have been enjoying summer in our backyard, especially my attempts at creating a pollinator lawn. Bee lawns (West Coast Seeds) don't just attract bees, they also attract teenagers and bunny Magnus. He loves the yarrow! FYI he is neutered- [Don't Let it Loose!](#) You can have attract pollinators too, to learn how check out our [Eco Garden project](#). I hope everyone is feeling the warmth of the sun and taking the opportunity to appreciate our beautiful outdoors. Take a moment next time you are on a trail to see where the invasive plants are and know that our small [Play Clean Go](#) actions do make a large impact.

Yours truly,
Laurie Carr, Executive Director

CKISS NEWS

INVASIVE PLANT ALERT



Black henbane found in Nelson!
Report ALL sightings

REPORT INVASIVES APP



INVASIVE.PLANTS@GOV.BC.CA

PHOTO: MATT LAVINE

For the first time, there has been a confirmed sighting of black henbane (*Hyoscyamus niger*) in Nelson. CKISS urges the public to be on the lookout for this invasive species and report all sightings.

[For more information please click here.](#)

[Report a black henbane sighting by clicking here](#)



Kootenay Broom Busters Program

Sign up!

We proudly announces the launch of the Kootenay Broom Busters Program, a pilot program aimed at harnessing community engagement to combat the spread of invasive Scotch broom in the Kootenays.

The Broom Busters Program is a community-driven initiative facilitated by CKISS, aimed at engaging Kootenay residents in hands-on action to mitigate the impacts of invasive Scotch broom on local ecosystems and wildfire risks.

Ready to make a difference? Join a growing community that is building climate resilience- be a volunteer, an ambassador or report scotch broom.

🔗 Why should you be a BroomBuster?

- Protect Native Habitats - Enhance Wildlife Habitats - Reduce Fire Risk
- Get outside- Reduce stress- Learn from each other - Make a Tangible Impact

- Build community - Meet people- Neighbours helping Neighbours

If you are interested in becoming a Kootenay Broom Buster please click the "Expression of Interest" button below.

[To read the full story click here.](#)

This program is supported by the Regional District of Central Kootenay (RDCK) Local Conservation Fund. Additional support from the Columbia Basin Trust and the Government of BC.

[Kootenay Broom Busters - Expression of Interest Form](#)



Meet the Summer 2024 Team



Welcome to our Summer staff!

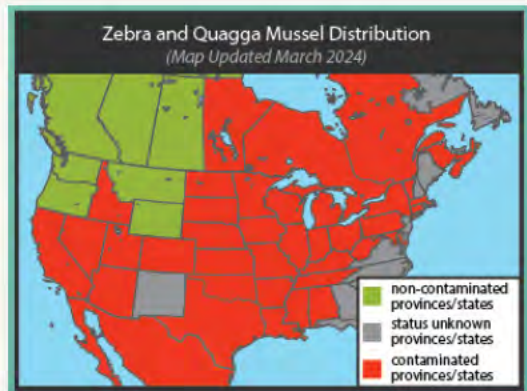
We are thrilled to have Kylie Skibeness, Jessy Bokser and Emily Spiler join our team this past May. Their skills and enthusiasm are a boost to our programs. We also welcome returning staff James Schafers and Eric Waldie. You can read more about our summer staff in this [blog](#).



CKISS 2024 Volunteer Awards!

We are thrilled to announce the recipients of the 2024 CKISS Volunteer awards to two deserving Kootenay residents who are making a positive difference in their communities!

- **Dan Domanski**– Thanks to your BroomBuster efforts the community at 5 mile has significantly less scotch broom.
- **Michael Wicks**– An exceptional Community Pulling Together leader. Thank you for taking care of the Blewett community.



Keep Our Waters Safe This Boating Season: Clean, Drain, Dry!

Summer is here, and it's time to hit the water! Whether kayaking, fishing, or paddleboarding, remember to follow the Clean, Drain, Dry protocol to protect our water bodies from aquatic invasive species (AIS). This simple routine helps prevent the spread of harmful organisms and keeps your watercraft in top shape.

If you've visited infested areas recently (see map above), call 1-877-952-7277 for decontamination procedures. Remember, it's illegal to transport invasive species in B.C.!

Thank you to FortisBC for supporting Clean, Drain, Dry education in our region. Their contributions help ensure that our waterways remain safe and enjoyable for everyone. [#CleanDrainDry](#) [#ProtectOurWaters](#)

[Click here to learn the simple Clean Drain Dry steps!](#)

UPCOMING EVENTS



CKISS Outreach Booth Summer 2024 Schedule

- July 9th – Fruitvale Farmer's Market
 - July 10th – Nelson Farmer's Market
 - July 20 – Harmony Festival – Slocan City
 - July 27 – Kaslo Farmers Market
 - July 30 & 31 – Toadfest – Summit Lake
 - August 10 – Creston Farmers Market
 - August 15 – Music in the Park – Trail
 - August 21 – Kokanee Creek Nature Centre
 - August 23 – New Denver Friday Market
 - August 24 – Trail IncrEDIBLE Farmers Market
-

Communities Pulling Together & Medicinal and Edible Invasive Plant Workshop



**Creston BC
July 14, 2024
9:30 am - 12:30 pm**

Join CKISS and Tilia Botanicals for an exciting event where you'll help remove invasive plants and learn how to responsibly harvest and re-purpose them!

FREE Event!
Only 20 spots!
Registration Required:
ckiss.ca/events

Edible & Medicinal Invasive Plant Workshop

July 14 , 2024 – Creston BC.

Join CKISS and [Tilia Botanicals](#) for an engaging workshop in Creston, focusing on the fascinating world of medicinal and edible invasive plants. Discover how these plants, that pose significant threats to native ecosystems , can be transformed into valuable resources while helping to protect our local natural environment.

Event Details:

- **Date:** Sunday, July 14, 2024
- **Time:** 9:30 AM – 1:30 PM
- **Location:** Creston Area (Exact location to be emailed upon registration)
- **Cost:** Free (Pre-registration required, only 20 spots available)

[To find out more and sign up click here!](#)

VOLUNTEER OPPORTUNITIES



July 3
2024
6:00pm-
8:00pm

4100
Block
Kays
Road

Blewett Communities Pulling Together Event

Join CKISS and like minded volunteers: Connect, Protect, and Make a Difference by Removing Invasive Plants!

Blewett Communities Pulling Together Event

- July 3, 2024 6:00pm-8:00 pm
- 4100 Block of Kays Rd in Blewett BC

Join CKISS and like minded volunteers: connect, protect and make a difference by removing invasive plants! PRe-registration is not required – simply show up!



**KOOTENAY
GALLERY
COMMUNITIES
PULLING
TOGETHER**

**JULY 6 2024
KOOTENAY GALLERY
CASTLEGAR BC
10:00AM – 12:00PM**

**Unite Against Invasives: Join CKISS & West Kootenay
Naturalist in Castlegar and help pull invasive plants!**

WWW.CKISS.CA/EVENTS

Kootenay Gallery Pulling Together Event

- July 6, 2024 10:00am-12:00 pm
- Kootenay Gallery, 120 Heritage Way, Castlegar. Meet at the Kootenay Gallery Roundabout.

Join CKISS & West Kootenay Naturalist and seize the opportunity to make an impact while enjoying the outdoors with people who share your interests! [You can sign up by clicking here](#) or just show up!

SNK'MIP MARSH SANCTUARY COMMUNITIES PULLING TOGETHER EVENT

Sunday July 7 2024
10 am - 12 pm

Join CKISS and the Valhalla Foundation for Ecology for a few hours of invasive plant removal in a little slice of paradise in the Slokan Valley.

ckiss.ca/events



Snk'mip Marsh Sanctuary Communities Pulling Together Event

- July 7, 2024 10:00 am – 12:00 pm
- Slokan Valley: Hills BC. Meet in Hills BC (just north of New Denver) at the pull out located at Bonanza Rd and Hwy 6

CKISS is partnering with the Valhalla Foundation for Ecology to tackle invasive plants that are found at the Sanctuary. These efforts will improve the health of this important wetland! [To sign up you can click here](#) or just show up!

SPECIES PROFILE:

Black henbane (*Hyoscyamus niger*)



Caution: All parts of this plant are poisonous.

REPORT ALL SIGHTINGS HERE!

Description:

- Flowers are yellow-green with purple veins and centers, approximately two inches in diameter
- Base of flowers is urn-shaped
- Flowers and leaves have a strong smell, therefore this plant is sometimes called “stinking nightshade.”
- Stems, leaves, and bases of flowers are hairy
- Leaves are alternately arranged on the stem, up to eight inches long, lance-shaped, and have shallow lobes
- Grows in well-drained soils in full sun
- Stems are thick and sturdy
- Plants grow up to three feet tall

Introduction and Spread:

- Native to Europe.
- Historically used in herbal medicine (although it is very poisonous), so it may have been brought to North America for this purpose as well as for ornamental use in gardens.
- It is now present across the United States, and has limited distribution in Canada.

Status in the CKISS region:

- Black henbane is currently classified as **Eradicate**
- This species is also classified as **Provincial EDRR** by the provincial government, and is managed by the Province. Please [report any sightings immediately to the Province](#).
- Recently spotted in Nelson: likely introduced through contaminated soil.

Consequences of Invasion:

- This plant is toxic to both humans and animals.
- This species is not an aggressive competitor, so it does not commonly invade areas with well-established, healthy vegetation.
- However, disturbed areas and agricultural areas are vulnerable to infestation with this plant.
- Once established, this plant can be difficult to eradicate.
- The tall, dense growth of this plant, and large volumes of leaf litter that it generates, can create shade which prevents native plants from germinating and growing.
- While livestock will generally avoid this plant on rangeland, if it contaminates dried hay it can poison livestock.

How to control:

Prevention

- Maintaining healthy vegetation can prevent this plant from invading.
- Do not purchase or share this plant for ornamental use. Use one of the many other [PlantWise](#) options instead.

Mechanical treatment

- This plant can be mowed or cut before flowering, although it does have a thick, tough stem.
- Small infestations can be pulled by hand. Use personal protective equipment to minimize skin exposure.
- Take care not to spread the seeds of this plant (best to treat before it has produced seed), and be sure to securely dispose of all plant parts.

- All landfills within the RDCK and RDKB accept invasive plant species for free. Ensure your material is bagged in clear plastic bags and notify the attendant that you have invasive plant species. **Plants must be identifiable through the bag.**

For more details on the black henbane, including its impact and control measures, [click here to read the full profile on our website.](#)



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Our mailing address is:

Suite 19-622 Front St, Nelson BC, V1L 4B7
1-844-352-1160
info@ckiss.ca

[unsubscribe from this list](#) [update subscription preferences](#)

This email was sent to admin@kaslo.ca

[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)

Central Kootenay Invasive Species Society - Suite 19, 622 Front Street - Nelson, British Columbia V1L 4B7 - Canada



DATE: July 2, 2024

FILE NUMBER: 3900

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Beer Garden Regulation Amendment Bylaw 1305, 2024

1.0 PURPOSE

To consider amendments to the current Beer Garden Regulation bylaw.

2.0 RECOMMENDATION

THAT Beer Garden Regulation Amendment Bylaw 1305, 2024 be given first, second and third reading.

THAT the Beer Garden Policy be adopted as presented.

3.0 BACKGROUND

The Village of Kaslo has regulated beer gardens since 1989 and the current Beer Garden Regulation bylaw was adopted in 2007. The provisions of the current bylaw include timelines that are a barrier to the Kaslo Baseball and Softball Association's desire to obtain a beer garden licence for their end-of-season celebration. As the provisions have been established by bylaw, they cannot be varied by Council resolution. At the 2024.06.25 Council meeting, in response to a late agenda item, Council adopted a resolution directing staff to prepare an amending bylaw to remove the constraint and allow Council to make decisions with less lead time.

4.0 DISCUSSION

The proposed bylaw removes the content of Schedule "A" and Schedule "B" from Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007. This allows the application form and the reporting form to be updated more readily. The regulations that had been listed in Appendix "A" remain part of the application form with the following changes:

- The requirement that a completed application be submitted 30 days prior to the event has been removed.
- The use of stainless-steel reusable cups has been authorized (this has been a regular request from the Kaslo Jazz Fest organizers that has always been approved by Council).

The regulations have been presented in the form of a policy, which can be adopted by Council and updated or varied by Council resolution on an as-needed basis. A Committee of the Whole meeting can be scheduled at Council's convenience to discuss additional changes to the bylaw or the policy.

5.0 OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Give three readings to the bylaw and adopt the policy.** *The policy will take effect and the new application form will be put into use immediately. The bylaw will be placed on the agenda for adoption at the 2024.07.09 regular meeting and a Beer Garden Licence can then be granted to the Kaslo Baseball and Softball Association (KBSA).*
2. Give three readings to the bylaw but do not adopt the policy. *The bylaw will be placed on the agenda for adoption at the 2024.07.09 regular meeting and a Beer Garden Licence can then be granted to the Kaslo Baseball and Softball Association (KBSA). The authority for the additional regulations listed in the application form is uncertain.*
3. Give one or two readings to the bylaw. *Changes can be made to the bylaw prior to adoption, but the process will not be completed in time for the July 11th end-of-season event planned by the KBSA.*
4. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

There are currently no fees that apply for Beer Garden Licences issued by the Village of Kaslo.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

The current bylaw (Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007) will be amended and a new Beer Garden Policy will be adopted. A consolidated version of the bylaw will be created for public convenience. The updated application form meets the requirements for collection of personal information imposed by the Freedom of Information and Protection of Privacy Act.

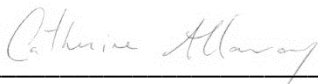
8.0 STRATEGIC PRIORITIES

Updating of the Beer Garden Regulation bylaw was included on the tentative 2024 Corporate Services workplan.

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007 (current)
- Beer Garden Regulation Amendment Bylaw No. 1305, 2024 (proposed)
- Beer Garden Policy (proposed)
- Beer Garden Licence Application Form (proposed)

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date

VILLAGE OF KASLO

BYLAW NO. 1305

A BYLAW TO AMEND BEER GARDEN REGULATIONS

WHEREAS Council desires to amend Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007,

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Beer Garden Regulation Amendment Bylaw No. 1305, 2024".

2. Provisions

2.1. Section 3 of Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007 is deleted and replaced with the following:

3. An application for a Beer Garden Licence shall be required in the form specified by the municipality.

2.2. Section 6 of Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007 is deleted and replaced with the following:

6. A financial statement is to be submitted to the Village of Kaslo no more than sixty (60) days after the close of the beer garden, in the form specified by the municipality.

2.3. Schedule "A" and Schedule "B" of Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007 are hereby deleted.

3. Severability Clause

3.1. If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

4. Effective Date

This bylaw shall take effect upon adoption.

READ A FIRST TIME this ____ day of _____, 2024.

READ A SECOND TIME this ____ day of _____, 2024.

READ A THIRD TIME this ____ day of _____, 2024.

VILLAGE OF KASLO
BYLAW NO. 1305, 2024

RECONSIDERED AND ADOPTED this ____ day of _____, 2024.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "Beer Garden Regulation Amendment Bylaw No. 1305, 2024"

CORPORATE OFFICER

DATE: July 5, 2024

FILE NUMBER: 3020-50

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Kaslo Baseball and Softball Association Beer Garden

1.0 PURPOSE

To consider an application from the Kaslo Baseball and Softball Association for a Beer Garden Licence for their end of season celebration.

2.0 RECOMMENDATION

THAT a Beer Garden Licence be granted to the Kaslo Baseball and Softball Association for their end of season celebration on July 12-14, 2024.

3.0 BACKGROUND

The Kaslo Baseball and Softball Association (KBSA) wishes to hold a Beer Garden in Vimy Park/Murray Pearson Ball Field during their end of season tournament scheduled for July 12-14, 2024. Their application for a Beer Garden licence was submitted without enough lead time, according to the Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007. At the 2024.06.25 Council meeting, staff was directed to prepare amendments to that bylaw, to remove the timeline details from the bylaw. A Special Meeting was held on 2024.07.04 and three readings were given to Beer Garden Regulation Amendment Bylaw 1305, 2024. This bylaw will take effect upon adoption, at which time Council can consider issuing a Beer Garden Licence.

4.0 DISCUSSION

A Beer Garden Licence may only be issued if the amending bylaw is adopted and the KBSA agrees to comply with the current Beer Garden Policy requirements. Past practice has been for Beer Garden Licence requests to be forwarded to Council for their consideration. However, licences are generally issued at the staff level, upon review to ensure that applications conform to the requirements set by Council. Council's preferences regarding review of future applications can be clarified in the Beer Garden Policy.

5.0 OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve the licence.** *A licence will be issued and the reporting form will be forwarded to the KBSA.*
2. Do not approve the licence. *The KBSA will be advised that they are not permitted to hold a Beer Garden in conjunction with their event.*
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

There are no fees associated with a Beer Garden Licence. With 250 attendees expected

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

The KBSA will be required to comply with the current Beer Garden Policy, as adopted at the 2204.07.04 Special Meeting. A Special Event Permit is required, as the

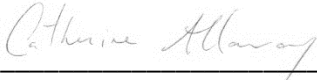
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- KBSA Beer Garden Application
- Beer Garden Policy 2024

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date

SCHEDULE "A"
To Bylaw 1052

VILLAGE OF KASLO
BEER GARDEN LICENCE APPLICATION

NAME OF ORGANIZATION: Kaslo baseball and softball Ass.

NAME OF APPLICANT: Nathan Thomson

OFFICIAL POSITION: KBSA board member

HOME ADDRESS:  Kaslo BC V0G1M0

TELEPHONE: ~~HOME~~: _____ ~~WORK~~: _____ CELL 

APPROXIMATE NUMBER OF PEOPLE ATTENDING: 200

COMMUNITY PROJECT OR CHARITABLE AGENCY TO RECEIVE NET PROCEEDS:

NAME OF EVENT: Kaslo Slopitch playoffs

TIME & DATE(S) OF EVENT: July 12, 13, 14 2024

LOCATION OF EVENT: Murray Pearson Ball Park (Uimy park)

CIVIC ADDRESS: D Ave, Kaslo, BC.

NAMES OF CONTROLLERS: Nathan Thomson

PROOF OF LIABILITY INSURANCE ATTACHED coming

SKETCH OF SITE (on reverse side of this form)


APPLICANT'S SIGNATURE

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED



Present
Children's
Playground

Proposed
Beer
Garden

17 ft. from the
gate into the
B-Diamond

Food/
Concession

Dug Out

Proposed Site of Beer Garden for 100 people

Gate into the B-Diamond

Food + Concession

2nd Street

Present Fencing

Dug Out



VILLAGE OF KASLO

BYLAW 1052, 2007

BEING A BYLAW FOR REGULATION OF BEER GARDENS WITHIN THE VILLAGE OF KASLO

WHEREAS it is deemed necessary and expedient to regulate the operation of beer gardens within the boundaries of the Village of Kaslo;
AND WHEREAS the Council of the Village of Kaslo deems it to be in the best interest of the general public to be fully cognizant of the responsibilities as a licence holder for a beer garden;
NOW THEREFORE the Council of the Village of Kaslo, in open meeting assembled, enacts as follows:

1. A maximum of ten (10) Beer Garden Licences may be issued by the Village of Kaslo between January and December in any one year.
2. Bona fide organizations may obtain a Beer Garden Licence to cover the sale of beer and wine at community and public celebrations during the calendar year, up to a maximum of three (3) days in any one year.
3. An application for a Beer Garden Licence shall be required in the form as set out in Schedule "A" attached hereto and forming part of this bylaw.
4. A Beer Garden Licence issued under this bylaw shall be from 11:00 a.m. until dusk, seven (7) days a week.
5. There shall be no refrigeration vehicle operated beyond one hour of the close of sales for a beer garden within 300 feet of any R-1 or RM-1 zone.
6. A financial statement is to be submitted to the Village of Kaslo within sixty (60) days after the close of the beer garden, as set out in Schedule "B" attached hereto and forming part of this bylaw.
7. Bylaw 1022, 2005 is hereby repealed.
8. This bylaw comes into full force and effect on the 1st day of January 2008.
9. This bylaw may be cited as "Village of Kaslo Beer Garden Regulation Bylaw No. 1052, 2007".

READ A FIRST TIME this 23rd day of October 2007.

READ A SECOND TIME this 23rd day of October 2007.

READ A THIRD TIME this 23rd day of October 2007.

RECONSIDERED AND ADOPTED this 13th day of November 2007.

Mayor

Chief Administrative Officer

Certified Correct:

Chief Administrative Officer



POLICY TITLE: Beer Garden Policy

EFFECTIVE DATE: 2024.07.04

RESOLUTION #:151/2024

POLICY STATEMENT: Beer Garden licencing is for use by leagues, groups, organizations or societies who wish to use municipal or private facilities, or areas not enclosed, for the purpose of selling beer and wine for public functions.

POLICY SCOPE: This policy applies to all Beer Gardens within the Village of Kaslo

POLICY PURPOSE: The purpose of this policy is to establish minimum standards for the operation of Beer Gardens within the Village of Kaslo.

POLICY:

1. Proceeds from the function should be for charitable or public purposes only. Any profit accrued shall not be used by the organization to improve its own well being.
2. All applicants must comply with the rules and regulations set forth by the Province of British Columbia and the Village of Kaslo. A Special Event Permit from the Liquor and Cannabis Regulation Branch is required in addition to the Beer Garden licence.
3. All Beer Gardens must be approved by the Kaslo Detachment RCMP prior to opening.
4. Adequate fencing (as determined by the RCMP) at least 5 feet high must separate the Beer Garden from other spaces.
5. Entry and exit points must be controlled during hours of operation by a responsible adult representing the holder of the licence, to ensure that beer and wine are not taken out of the Beer Garden or passed over the fence.
6. The sponsoring organization will ensure that no minors are permitted entry to the Beer Garden. The identification of persons of questionable age must be checked and if proof of age is not provided entry must be denied.
7. The sponsoring organization will supply sufficient personnel to provide adequate security (as determined by the RCMP) for the event.
8. Beer and wine are to be served in disposable plastic or paper containers, or reusable metal cups.
9. Food must be available at all times.
10. Suitable washroom and/or any other related facilities requested by the Village must be provided. A letter or other evidence indicating that this requirement has been satisfied may be required.
11. A site plan of the designated Beer Garden area must be included with the application form.
12. Proof of adequate liability insurance, as determined by the Village, must be included with the application form.
13. If the event is cancelled for any reason, the licenced dates must be returned to the Village of Kaslo for redistribution.

DATE: July 4, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Request for Temporary Use of Library Lot

1.0 PURPOSE

To consider a request from Kaslo Community Services to use the vacant library lot on Front Street to accommodate additional Saturday market vendors on the August long weekend.

2.0 RECOMMENDATION

THAT a Temporary Licence of Occupation for a one day term be issued to Kaslo Community Services at a cost of \$50 to permit use of Parcel C (XK24209), Block 9, District Lot 208, Kootenay Land District Plan NEP393 to accommodate additional Saturday market vendors on August 3, 2024, provided that space is available at no cost for FireSmart and WildSafe BC.

3.0 BACKGROUND

Kaslo Community Services rents Front Street Park every Saturday during the summer season and hosts a Farmer's Market on the grounds. With additional visitors expected on the August long weekend (which coincides with the 2024 Kaslo Jazz Fest event) the organizers are seeking more space to accommodate additional vendors. They would like to use the vacant Village-owned parcel on Front Street that is intended for future library construction for this purpose on Saturday, August 3, 2024. As the subject lands aren't a designated park, Council approval is required.

4.0 DISCUSSION

The future home of the library is located at the western end of Front Street, across from Front Street Park. The subject lands are shown in orange on the map below:



Because it is not a park, the Kaslo Parks Regulation Bylaw No. 1162, 2014 (as amended) does not apply and there are no rental fees established in Schedule B of Fees & Charges Bylaw No. 1300, 2024 (as amended). If Council wishes to authorize the use of the subject lands by the Saturday Market organizers, this can be done through a Temporary Licence of Occupation (TLO). The TLO could be issued for a single day, and the applicable fee could reflect the cost of renting Front Street Park. Insurance requirements would apply, as they do for park rentals.

A TLO does not grant exclusive rights to use of the subject lands. In the past, municipal partners such as FireSmart and WildSafe BC have used this space over the August long weekend as a site for their display booths. The high traffic volumes mean that it is an excellent location for public education activities. A TLO granted to Kaslo Community Services for Saturday Market can include the condition that space must be made available for these groups.

5.0 OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Allow one-time use of the space.** *A TLO will be issued to Kaslo Community Services to allow overflow market vendors to set up in the vacant lot on Saturday, August 3rd. Booth space(s) will be available for municipal partners, if required.*
2. Do not allow one-time use of the space. *Kaslo Community Services will be advised of Council's decision. Municipal partners will still be able to use the space if needed.*
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

The cost of renting Front Street Park (without the stage) for a day is \$50+GST and this increases to \$100/day (+GST) if the stage is included. A \$50 fee is proposed for the TLO, in line with the cost of renting Front Street Park (no stage) for a day.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Kaslo Community Services will be required to provide proof of liability insurance coverage as a condition of the TLO.

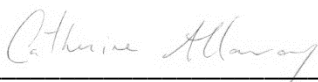
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- 2024.06.16 letter from Kaslo Community Services

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date



Box 546, 336 'B' Avenue, Kaslo, BC, V0G 1M0
Tel: 250 353 7691 • Fax: 250 353 7694
office@kaslo.services • www.kaslo.services

*Serving the communities of
North and Central Kootenay Lake and the Lardeau Valley*

June 16, 2024

Dear Village Council,

I am the Manager of the Kaslo Saturday Market and would like to use the vacant lot across from Front Street Park for vendor overflow on Saturday, August 3 between 7 AM and 2 PM. We have a long waitlist and would like to accommodate up to 6 keen vendors. The set up would be much the same as in the Front Street Park. Each vendor in the lot will have a tent and chairs and we would have Kaslo Saturday Market sandwich board set up on site. No other infrastructure will be needed. We have confirmed with our insurance provider that we would be covered for both sites.

Thanks for your consideration,

Kathy Allaire
Kaslo Saturday Market Manager
Kaslo Community Services Society
kaslosaturdaymarket@kaslo.services

DATE: July 5, 2024

FILE NUMBER: 0390

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: 2023 Union of BC Municipalities Convention

1.0 PURPOSE

To authorize attendance at the 2024 UBCM Convention in Vancouver.

2.0 RECOMMENDATION

THAT Councillors Bird, Brown, and Lang, and CAO Baker, be authorized to attend the 2024 UBCM convention with expenses paid pursuant to municipal policy.

3.0 BACKGROUND

The 2024 UBCM convention will take place September 16 – 20 in Vancouver, BC at the Vancouver Convention Centre East, Fairmont Waterfront Hotel, and Pan Pacific Hotel. A Council resolution is required to authorize attendance and reimbursement of expenses. Meetings can be booked without a Council resolution.

4.0 DISCUSSION

Councillors Bird, Brown and Lang wish to attend the 2024 event. Mayor Hewat's attendance is arranged and paid for by the RDCK. Registration has opened and early-bird pricing is available before August 1st.

Meetings with provincial representatives will occur during the convention. The deadline for submitting requests for meetings with the Premier, Cabinet and Minister of Municipal Affairs has passed but meetings with provincial staff can be requested until mid-August.

5.0 OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve attendance with expenses paid.** *Staff will register attendees.*
2. Do not authorize attendance. *No registrations will occur. Note that existing hotel reservations are non-refundable.*
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

Early bird registration fees are \$600 per person, increasing to \$780 per person after August 1, 2024. Convention attendance costs have been included in the budget for 2024.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

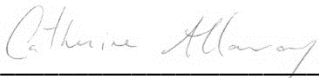
Remuneration and Expense Bylaw No. 1199, 2017 outlines the conditions for Council expense reimbursement.

8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

Nil

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date

DATE: July 5, 2024

FILE NUMBER: 0540

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Library Building Committee Appointment

1.0 PURPOSE

To update the membership of the Library Building Committee to include current library trustees.

2.0 RECOMMENDATION

THAT Anne Heard be thanked for her service on the Library Building Committee and that Trish Feeney be appointed to the vacancy for a library trustee on the Library Building Committee, for a term ending December 31, 2026.

3.0 BACKGROUND

The Library Building Committee advises Council on the development of a new library in Kaslo. The committee is composed of the Mayor, a Councillor and 2 Kaslo & District Public Library (KDPL) Trustees. There is currently a vacant seat for a KDPL Trustee and a Council resolution is required to make the appointment.

4.0 DISCUSSION

At the recent KDPL annual general meeting, Trish Feeney was appointed as a trustee, to replace Anne Heard who stepped down after serving the maximum term. The KDPL recommends appointing Trish Feeney to replace Anne Heard on the Library Building Committee.

5.0 OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Appoint Ms. Feeney to the committee.** *She will participate in future meetings.*
2. Do not make an appointment at this time. *The committee can continue to function as quorum can be achieved with existing members.*
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

Nil

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

The Terms of Reference for the Library Building Committee were adopted by Council at the 2023.01.24 Council Meeting.

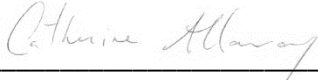
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- 2024.07.04 email from KDPL
- Library Building Committee Terms of Reference

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer


Date

Trish Feeney appointed to KLBC

Eva Kelemen <ekelemen@kaslo.bclibrary.ca>

Thu 2024 07 04 3:07 PM

To:Catherine Allaway <allaway@kaslo.ca>

 1 attachments (368 KB)

2024.04.18 APR Minutes.pdf;

Hi Catherine,

Trish Feeney was appointed by our board to the KLBC committee at a regular board meeting on April 18, 2024 (see attached minutes section 9-a). I was unaware at the time that Village Council would need to make the official appointment. Could you please include this item at the earliest possible Council meeting so that we again have 2 voting members on KLBC?

Also, Anne Heard is no longer on our board. She has served the 8 year maximum per the Library Act. She will need to be removed from the KLBC member list.

Thank you,

Eva

--

Eva Kelemen

Library Director

Kaslo & District Public Library

Box 760, Kaslo, BC, V0G 1M0

250-353-2942

<http://kaslo.bc.libraries.coop/>

Acknowledging the traditional territory of the Ktunaxa, Sinixt, and the Syilx peoples and home to the Métis.

DATE: July 5, 2024

FILE NUMBER: 0400

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Kootenay Lake Partnership Appointment

1.0 PURPOSE

To appoint a Village of Kaslo representative to the Kootenay Lake Partnership.

2.0 RECOMMENDATION

THAT CAO Baker be appointed to represent the Village of Kaslo on the Kootenay Lake Partnership.

3.0 BACKGROUND

Since the departure of former CAO Ian Dunlop who was appointed as the Village's representative in January 2023, the Village has not participated in the Kootenay Lake Partnership. A Council resolution is required to appoint a new Village of Kaslo representative.

4.0 DISCUSSION

The Kootenay Lake Partnership was formed in 2010 as a multi-agency initiative to support management approaches for a productive and healthy Kootenay Lake ecosystem. More information is available here:

<https://www.rdck.ca/EN/main/services/sustainability-environmental-initiatives/kootenay-lake-partnership.html> and here: <http://kootenaylakepartnership.com/>.

5.0 OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Make the appointment.** *CAO Baker will participate in future meetings.*
2. Do not make an appointment at this time. *The Village of Kaslo will not be represented.*
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

Nil

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Nil

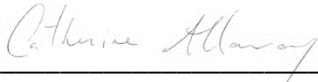
8.0 STRATEGIC PRIORITIES

Continued involvement in the Kootenay Lake Partnership was identified as a priority in the Village's 2023-2026 Strategic Plan.

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

Nil

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date