



LIBRARY BUILDING COMMITTEE AGENDA

DATE: 2024.07.08

LOCATION: Council Chambers – City Hall

TIME: 1:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.07.08 Library Building Committee Meeting

RECOMMENDATION:

THAT the agenda for the 2024.07.08 Library Building Committee Meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Adoption of the Minutes for the 2023.01.16 Library Building Committee Meeting

RECOMMENDATION:

THAT the minutes of the 2023.01.16 Library Building Committee Meeting be adopted as presented.

4. Information Items

4.1 Review Committee Terms of Reference

4.2 Member Reports

4.3 Correspondence

4.3.1 Letter from Kaslo Housing Society

5. Question Period

An opportunity for members of the public to ask questions or make comments relating to items on the agenda.

6. Business

6.1 Partnership Discussion

To discuss possible partnerships involving the future library.

RECOMMENDATION:

THAT the Library Building Committee recommend to Council that a draft Expression of Interest for potential partners in the new library building project be prepared for the Committee's consideration.

6.2 Committee Terms of Reference

To consider amendments to the Terms of Reference for the Library Building Committee.

RECOMMENDATION:

THAT the Library Building Committee recommend to Council that the Terms of Reference for the Library Building Committee be amended to increase the number of members that constitute quorum from 2 to 3.

7. Late Items

8. Next Meeting

Unless otherwise specified the next meeting will be held at the call of the Chair.

9. Adjournment





Date: 2023.01.16
Time: 4:00 p.m.

Location: Council Chambers
413 Fourth Street, Kaslo

Present: CHAIR: Mayor Hewat
Members: Councillor Leathwood, Margaret Wanke, Anne Heard
Staff: CAO Dunlop, Eva Kelemen
Regrets: Councillor Leathwood
Public: 0

1. Call to Order

The meeting was called to order at 4:07 p.m.

2. Delegations

Nil

3. Addition of Late Items

Nil

4. Adoption of the Agenda

a. 2023.01.16 Kaslo Library Building Committee

Moved and CARRIED

THAT the Agenda for the January 16, 2023 Kaslo Library Building Committee (KLBC) meeting be adopted.

5. Adoption of the Minutes

a. 2022.03.21 Kaslo Library Building Committee

Moved and CARRIED

THAT the Minutes for the March 21, 2022 Kaslo Library Building Committee meeting be adopted as presented.

6. Unfinished Business

a. Library Capital Reserve Fund Bylaw – tabled.

7. Correspondence

Nil

8. Reports

a. Fundraising Report

\$677,000 raised to date. Of this, \$360,000 can be applied towards the GICB grant.

Moved and CARRIED

THAT the Kaslo Library Building Committee receive the reports.

9. **New Business**

a. Committee appointment from Village

To be discussed at the January 24th Council meeting.

b. GICB grant application – Council resolution

Moved and CARRIED

THAT a library delegation will present project budget and plans to Council on January 24.

c. Funding opportunities through Village

Moved and CARRIED

THAT the delegation formally requests the Village to put aside \$50,000 of Canada Community Building Fund for the 2024 fiscal year to match RDCK grant.

10. **Late Items**

Nil

11. **Public Question Period**

Nil

12. **Closed (in-Camera) Meeting**

Nil

13. **Matters Arising from Closed Meeting**

Nil

14. **Next Meeting**

At the call of the Chair.

15. **Adjourn**

The meeting was adjourned at 5:20 p.m.

CERTIFIED CORRECT:

KLBC Chair

Corporate Officer

Recommendations to Council

THAT the delegation formally requests the Village to put aside \$50,000 of Canada Community Building Fund for the 2024 fiscal year to match RDCK grant.



LIBRARY BUILDING COMMITTEE

EFFECTIVE DATE: January 24, 2023

RESOLUTION #: 26/2023

PURPOSE: The Library Building Committee will provide advice to Council on the development of a new library in Kaslo.

Mandate

The committee will review, provide advice and make recommendations on:

- Developing terms of reference for the Village and Library to work together on the project, including an ownership model and operating framework;
- Land acquisition, site planning & design;
- Identifying grant, partnership and fundraising opportunities;
- Communications;
- Public consultation;
- Financial planning, asset management and long-term sustainability of the project.

Reporting

The committee will report to Council at least annually.

Schedule

Meetings shall be held at the call of the Chair.

MEMBERSHIP: All appointments to voting positions must be made by resolution of Council.

Term

Appointments shall be for a 4 year term. Appointments may be rescinded at any time by Council and vacancies may be filled by Council resolution.

Composition

The voting members of the Committee shall be:

- The Mayor of Kaslo or their designate
- One member of Council
- 2 Kaslo & District Public Library trustees

Staff may attend meetings at the discretion of the CAO, to provide procedural or subject matter advice, but will not have voting rights.

Quorum

Quorum shall be 2 voting members (one must be from Council, one must be from the Library) of the Committee.

RESOURCING:

The Corporate Officer or their designate will ensure that meeting notices are posted, agenda packages are distributed, minutes are recorded, and meeting materials are available for public inspection.

The Executive Director of the Kaslo & District Public Library shall act as the recording secretary for the committee.

PROCEDURE:

The Mayor shall act as Chair of the committee. If the Mayor is not present, staff will call for a chair to be selected by the members present at the meeting.

Council may refer specific matters to the Committee at any time.

The provisions in the Council Procedures Bylaw regarding Committees will apply.

To Mayor and Council of the Village of Kaslo
June 5th, 2024

Regarding an expression of interest from the Kaslo Housing Society in adding housing to the new Kaslo Public Library development.

The Kaslo Housing Society wishes to submit the following statement of interest in collaborating with the Library to add housing to the new Library building development. We would like to make the Village council aware of our interest in exploring the potential for collaboration.

The Kaslo Housing Society recognizes that the Library is an essential resource for the community, and is very supportive of the construction of a new Library facility in Kaslo. KHS understands that preserving the vision and autonomy of the Library development is essential, and are committed to exploring how this vision might be assisted by the addition of a housing component.

We see the Village of Kaslo being an integral player in any possible success and we look forward to any direction the Village has to offer.

Sincerely,



On behalf of the Kaslo Housing Society