

DATE: 2023.06.13

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.06.13 Council Meeting

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.05.23 Regular and the 2023.05.30 Committee of the Whole Council Meetings.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

5.2 Committee Minutes

5.2.1 2023.04.17 Liquid Waste Monitoring Committee meeting recommendations

5.3 Staff Reports

5.4 Correspondence

- 5.4.1 Minister Kang 2023.05.24
- 5.4.2 Ministry of Municipal Affairs 2023.05.24
- 5.4.3 Office of the Premier 2023.05.24
- 5.4.4 2024 Budget Consultation MLA Anderson

5.5 2023.06.13 Circulation Package

6. Question Period

7. Business

7.1 Bylaw 1293 Reserve Amendment

To give three readings to a bylaw that amends Consolidated Reserve Fund bylaw 1159 to add a separate reserve for the Growing Communities Fund grant monies.

7.2 Bylaw 1294 Municipal Ticketing Information

To introduce an updated Municipal Ticketing bylaw.

7.3 CBC Lease Authorization

To authorize renewal of the lease of municipal lands to CBC.

7.4 Pride – Kaslo and Area Youth

To consider requests regarding to the 2023 Pride Celebration event.

- 7.4.1 **Pride Presentation**
- 7.4.2 Street Closure Request

7.5 **Neighbourhood Small Grants – Osprey Community Foundation** *To seek Council approval to provide municipal assistance for delivery of the Neighbourhood Small Grant Program.*

7.6 **Public Wharf Repair**

To consider authorizing repairs to the public wharf.

- 7.7 North Kootenay Lake Arts & Heritage Committee Banners To consider a request from the North Kootenay Lake Arts & Heritage Council for continuation of the Front Street Banner Project.
- 8. Late Items
- 9. In Camera Meeting
- 10. Raised from In Camera Meeting
- 11. Adjournment





REGULAR MEETING OF COUNCIL MINUTES

DATE: 2023.05.23 LOCATION: Council Chambers – City Hall TIME: 6:00 p.m. 413 Fourth Street, Kaslo PRESENT: Chair: Mayor Hewat Councillors: Bird, Brown, Lang, Leathwood

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:02 p.m.

2. Adoption of the Agenda

2.1. Adoption of the Agenda for the 2023.05.23 Council Meeting

CO Allaway

3

169/2023 Moved, seconded and CARRIED

Staff:

Public:

THAT the Agenda for the 2023.05.23 Regular Meeting of Council be adopted as presented.

3. Adoption of the Minutes

- 3.1. Adoption of the Minutes of the 2023.05.09 Council Meeting
- 170/2023 Moved, seconded and CARRIED THAT the Minutes for the 2023.05.09 Regular Meeting of Council be adopted as presented.
- 171/2023 Moved, seconded and CARRIED THAT Council dissolve into Committee of the Whole to receive information items and questions from the public.

4. Delegations

Nil

5. Information Items

- 5.1. Council Reports
 - 5.1.1 Mayor Hewat answered questions regarding her written report.
 - 5.1.2 **Councillor Lang** reported on May Days events and praised the work of organizers and volunteers.
- 5.2. Committee Minutes
 - 5.2.1 2023.05.15 Health Advisory Committee meeting minutes DRAFT
- 5.3. Staff Reports

- 5.3.1 Acting CAO Allaway provided a verbal report regarding recent activities and updates on active projects.
- 5.4. Correspondence
 - 5.4.1 Kaslo Senior Citizens' Association 50th Anniversary
- 5.5. 2023.05.23 Circulation Package
- 172/2023Moved, seconded and CARRIEDTHAT Council rise without reporting from Committee of the Whole.
 - 6. <u>Question Period</u> Nil
 - 7. Business
 - 7.1. Request for Funding Hospital Expansion
- 173/2023Moved, seconded and CARRIEDTHAT the recommendation from the Health Advisory Committee regarding allocation
of the Growing Communities Fund be received for information but not acted upon.
- 174/2023Moved, seconded and CARRIEDTHAT the development of blueprints for expansion of Kaslo's Victorian Community
Health Centre be referred to strategic planning.
- 175/2023 Moved, seconded and CARRIED THAT the creation of blueprints for expansion of Kaslo's Victorian Community Health Centre be forwarded to the West Kootenay Boundary Regional Hospital District for consideration.

Councillor Bird declared a conflict of interest in item 7.2 and absented herself from the meeting at 6:25 p.m. because she is the applicant.

7.2. Noise Variance Application – Kaslo Housing Society

176/2023 Moved, seconded and CARRIED THAT an exemption from the Noise Bylaw be granted to the Kaslo Housing Society for their June 8th event.

Councillor Bird returned to the meeting at 6:27 p.m.

- 7.3. Request for Grant-in-Aid Kaslo Shakespeare Festival
- 177/2023Moved, seconded and CARRIEDTHAT the Kaslo Shakespeare Festival's request for a grant-in-aid to offset Front StreetPark stage rental costs be denied.



- 7.4. Rent Relief Request Kootenay Lake Innovation Centre
 178/2023 Moved, seconded and CARRIED
 THAT the request for rent relief from the Kootenay Lake Innovation Centre be denied.
- 179/2023Moved, seconded and CARRIEDTHAT staff is directed to seek other means by which the Village of Kaslo could support
the Kootenay Lake Innovation Centre.
 - 7.5. Beer Garden Request Kaslo Slo-Pitch Tournament
- **180/2023** Moved, seconded and CARRIED THAT a Beer Garden Licence be granted to Kaslo Slo-Pitch for July 14-16, 2023, subject to compliance with all government requirements and washroom use arrangements acceptable to the campground operator.
 - 7.6. Noise Variance Application Langham Cultural Society
- 181/2023Moved, seconded and CARRIEDTHAT an exemption from the Noise Bylaw be granted to the Langham Cultural Society
for their 2023 Summer Music Series.
 - 7.7. Road Closure Request Kaslo Jazz Etc. Society
- 182/2023Moved, seconded and CARRIEDTHAT portions of Kaslo Bay Road be closed to non-festival traffic from Wednesday,
August 2, 2023 through Monday, August 7, 2023.
 - 7.8. Sewer Specified Area Bylaw 1289, 2023
- 183/2023Moved, seconded and CARRIEDTHAT Sewer Service Area Bylaw No. 1289, 2023 be adopted.
 - 8. <u>Late Items</u> Nil
 - 9. In Camera Meeting
- 184/2023 Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under Section 90(1) (d) of the Community Charter.

The open meeting recessed at 6:40 p.m. The open meeting reconvened at 7:12 p.m.

10. Raised from In Camera Meeting

IC60/2023 Moved, seconded and CARRIED



THAT notice be given of the Village's intent to lease municipal lands legally described as Lots 19, 20, 29 & 30, Block 28, Plan 393, District Lot 208, Kootenay Land District (100 block of E Ave) Kaslo, BC to CBC for a 5 year term starting February 1, 2023 and ending January 31, 2028, at a cost of \$1000/year for 2023, with 2% annual increases in each subsequent year of the term.

11. Adjournment

The meeting was adjourned at 7:13 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat





COMMITTEE OF THE WHOLE MINUTES

DATE: 2023.05.30			LOCATION:	Council Chambers – City Hall
TIME: 6:00 p.m.				413 Fourth Street, Kaslo
PRESENT:	Chair: Councillors: Regrets: Staff: Public:	Mayor Hewat Bird, Brown, Lang Councillor Leathwood CAO Dunlop, CO Allaway 6		

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:02 p.m.

2. Adoption of the Agenda

2.1. Adoption of the Agenda for the 2023.05.30 Committee of the Whole Meeting Moved, seconded and CARRIED

THAT the Agenda for the 2023.05.30 Committee of the Whole Meeting of Council be adopted as presented.

3. Business

3.1. Noise Bylaw

3.1.1 Review of current regulations CAO Dunlop presented information regarding the current noise abatement regulations.

3.1.2 Discussion regarding possible changes Council members shared their thoughts about possible changes to the noise regulations.

3.1.3 Public questions & comments 2 members of the public shared comments regarding possible changes to the noise bylaw

3.1.4 Recommendations, if any *Nil*

3.2. Food Trucks

- 3.2.1 Review of current regulations CAO Dunlop presented information regarding the current regulations around mobile vendors including food trucks.
- 3.2.2 Discussion regarding possible changes Council members shared their thoughts about possible changes to the regulations for mobile vendors.
- 3.2.3 Public questions & comments 5 members of the public shared comments regarding possible changes to the noise bylaw.
- 3.2.4 Recommendations, if any Nil
- 4. Late Items

Nil

5. <u>Adjournment</u>

The meeting was adjourned at 7:27 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat





REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer DATE:

DATE: June 11, 2023

SUBJECT: 2023.04.17 Liquid Waste Monitoring Committee Recommendations

PURPOSE: To consider recommendations made by the Liquid Waste Monitoring Committee at their 2023.04.17 meeting.

RECOMMENDATIONS:

(i) COMMITTEE RECOMMENDATION:

THAT the Liquid Waste Monitoring Committee recommends to Council that staff report back on the Village's ability to regulate discharge from industrial users including the Angry Hen Brewery.

RECOMMENDATION FROM STAFF:

THAT staff report to the Liquid Waste Monitoring Committee regarding the Village's ability to regulate discharge from high-volume users.

(ii) COMMITTEE RECOMMENDATION:

THAT the Liquid Waste Monitoring Committee recommends to Council that staff investigate increasing the minimum taxable frontage to 40 (or 50) feet, increasing the minimum taxable frontage for strata properties and reviewing the maximum parcel tax frontage.

RECOMMENDATION FROM STAFF:

THAT staff report to the Liquid Waste Monitoring Committee regarding increasing the minimum taxable frontage to 40 (or 50) feet, increasing the minimum taxable frontage for strata properties and reviewing the maximum parcel tax frontage.

(iii) COMMITTEE RECOMMENDATION:

THAT the Liquid Waste Monitoring Committee recommends to Council that staff investigate the feasibility of a parcel tax for future sewer expansion areas as well as other community-wide taxation options to fund sewer capital improvements.

RECOMMENDATION FROM STAFF:

That no further action on this matter be taken until there are plans for expansion. (No resolution required)

(iv) COMMITTEE RECOMMENDATION:

THAT the Liquid Waste Monitoring Committee recommends to Council that Council provide opportunity for LWMC to be involved in any liquid waste studies, engineering projects or internal workshops to allow them to participate in the conceptual design of future projects.

RECOMMENDATION FROM STAFF:

That no action is required as this is already covered by the Terms of Reference for the Liquid Waste Monitoring Committee. (No resolution required)

ANALYSIS:

- A. **Background**: At their 2023.04.17 meeting, the Liquid Waste Monitoring Committee made the recommendations above to Council. They have been reviewed by staff, and Council must consider whether to take the actions recommended by the Committee.
- B. **Discussion**: Staff recommends that Council endorse recommendations (i) and (ii) made by the committee, in principle. The first recommendation has been modified slightly to be more general in nature, without changing the overall intent. These reports can be presented at the next Liquid Waste Monitoring Committee meeting, scheduled for November 6, 2023.

Staff does not recommend that Council endorse recommendations (iii) and (iv) at this time. Once there are plans for sewer expansion, staff will explore the options for funding the planned improvements. Recommendation (iv) is not required as the Committee's involvement in "incremental expansion of the system and service areas" has been confirmed by the Terms of Reference for the committee.

C. Attachments:

- 2023.04.17 Liquid Waste Monitoring Committee minutes DRAFT
- Liquid Waste Monitoring Committee Terms of Reference
- D. **Financial Implications**: Preparing the requested reports will require staff time but will not incur additional hard costs. Financial analysis of subject matter will be included in the reports.
- E. **Corporate Priority**: Expansion of the sewer system and review of the sewer regulation bylaw were identified as priorities in the Village's 2021 Strategic Plan.
- F. Environmental Implications: Nil
- G. **Communication Strategy**: Council's decisions will be communicated to members of the Liquid Waste Monitoring Committee.

CAO Approval: [Date approved by CAO]



LIQUID WASTE MONITORING COMMITTEE MINUTES

DATE: 2023.	04.17	LOCATION: Council Chambers – City Hall	
TIME: 11:00 a.m.		413 Fourth Street, Kaslo	
PRESENT:	Chair	Mayor Hewat	
	Members	nbers Councillor Lang, David Russell, Lynn Van Duersen, Anne Malik, Don Scarlett	
	Regrets	Nil	
	Staff	CAO Dunlop, CO Allaway, Foreman Scott	
	Public	Nil	

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 11:00 a.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.04.17 Liquid Waste Monitoring Committee Meeting

Moved, seconded and CARRIED

THAT the agenda for the 2023.04.17 Liquid Waste Monitoring Committee meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2021.11.30 Liquid Waste Monitoring Committee Meeting

Moved, seconded and CARRIED

THAT the minutes of the 2021.11.30 Liquid Waste Monitoring Committee meeting be adopted as presented.

4. Information Items

- 4.1 Committee Terms of Reference
- 4.2 2022 Daily Flows
- 4.3 Sewer Expansion Update
- 4.4 Sewer Operations

Moved, seconded and CARRIED

THAT the Liquid Waste Monitoring Committee recommends to Council that staff report back on the Village's ability to regulate discharge from industrial users including the Angry Hen Brewery.

4.5 Sewer Asset Management

- 4.6 Correspondence
 - 4.6.1 2021.12.01 from D. Russell
 - 4.6.2 2023.04.04 from A. Malik
- 5. Question Period

Nil

6. Business

6.1 Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023 Moved, seconded and CARRIED

THAT the Liquid Waste Monitoring Committee recommends to Council that staff investigate increasing the minimum taxable frontage to 40 (or 50) feet, increasing the minimum taxable frontage for strata properties and reviewing the maximum parcel tax frontage.

6.2 Sewer Specified Area Amendment Bylaw DRAFT

Moved, seconded and CARRIED

THAT the Liquid Waste Monitoring Committee recommends to Council that staff investigate the feasibility of a parcel tax for future sewer expansion areas as well as other community-wide taxation options to fund sewer capital improvements.

6.3 Sewer Expansion Update

Moved, seconded and CARRIED

THAT the Liquid Waste Monitoring Committee recommends to Council that Council provide opportunity for LWMC to be involved in any liquid waste studies, engineering projects or internal workshops to allow them to participate in the conceptual design of future projects.

7. Late Items

Nil

8. Next Meeting

The next meeting will be held at 11:00 on Monday, November 6, 2023.

9. Adjournment

The meeting was adjourned at 12:17 p.m.

CERTIFIED CORRECT:

Corporate Officer

Chair



Village of Kaslo

TERMS OF REFERENCE

LIQUID WASTE MONITORING COMMITTEE

EFFECTIVE DATE: January 10, 2023

RESOLUTION #: 13/2023

PURPOSE: The Liquid Waste Monitoring Committee (LWMC) is required by the Village of Kaslo's Liquid Waste Management Plan (LWMP).

Mandate

The role of the LWMC is to ensure that the commitments of the LWMP are carried out in accordance with the Implementation Schedule (Section 7.1 of the LWMP), which include:

- Advancing long term community goals
- Project cost recovery
- Monitoring & sampling of the receiving environment
- Monitoring & documentation of private septic system performance
- Incremental expansion of the system and service areas
- Assisting with public initiatives and public education

Reporting

The committee will report to Council at least annually.

Schedule

The committee will meet at least annually each November or at the call of the Chair

MEMBERSHIP: All appointments to voting positions must be made by resolution of Council.

<u>Term</u>

Appointments shall be for a 4 year term. Appointments may be rescinded at any time by Council and vacancies may be filled by Council resolution.

Composition

The voting members of the Committee shall be:

- The Mayor of Kaslo or their designate
- 1 additional member of Council
- 5 members of the public, 2 of whom must own property within the sewer service area

Staff may attend meetings at the discretion of the CAO, to provide procedural or subject matter advice, but will not have voting rights.

Quorum

Quorum shall be 4 voting members of the Committee.

RESOURCING:

The Corporate Officer or their designate will ensure that meeting notices are posted, agenda packages are distributed, minutes are recorded, and meeting materials are available for public inspection.

With the approval of the CAO, municipal staff will prepare reports and analysis as requested by the committee.

PROCEDURE:

The Mayor shall act as Chair of the committee. If the Mayor is not present, staff will call for a chair to be selected by the members present at the meeting.

The following non-voting members may have privilege of the floor on any matter before the committee:

- The CAO and Foreman or their designates
- A representative of IHA
- A representative of the RDCK
- A representative of the Ministry of Environment



Regular Meeting of Council

Chief Administrative Officer's REPORT

REPORT TO: FROM:	Mayor & Council Chief Administrative Officer	DATE: June 13, 2023
SUBJECT:	CAO Report for June 13, 2023, Regular Meeting of Council	

Good evening, Mayor Hewat and Members of Council,

This report provides an update on current Village projects and initiatives that staff are working on or involved with since the last Council meeting. I am happy to answer any questions you have, or to follow up with further information on any of these matters.

CAO Activities

- CRI, WRR and FireSmart Project
 - Working with funder, UBCM, to finalize reporting on 2020 and 2021 grants and submission of 2023 grant.
 - Youth FireSmart initiative will involve debris clearing on Village property along Rainbow Drive. The activity is being coordinated with JVH school outdoor education. Youth participating will be covered by their insurance and following WorkSafeBC procedures.
 - Interim reporting for CBT WRR project grant is being prepared by Kenya Blouin, Youth FireSmart Coordinator, whose P/T contract is funded through the grant.
- Arena Project
 - Awaiting final completion confirmation from engineer on Fire Alarm system.
 - Project final report and signage will be prepared following this.
- Kaslo River Dike & Bank Project
 - Final report for Phase 1 (sections 1 and 2, upstream of Unity Bridge) is being prepared for the funder, UBCM Structural Flood Mitigation program.
 - Engineering and environmental reports for Phase 1 and Phase 2 work received from the consultants.
 - Extensions to environmental permits being sought to complete Phase 2 (section 3, south side of river downstream of Unity Bridge) late fall 2023.
- A Avenue Watermain Project
 - Drainage improvements to the parking area behind the Legion are complete. This included reconstruction of a dry well to manage runoff from the Legion building. Note that the land behind the Legion is part of the Village's road allowance for A Ave, not owned by the Legion.
 - Paving of the sidewalk and old school entrance was completed, to manage surface water run-off into a new culvert and swale.
 - \circ Sidewalk and fence repairs at intersection of 6^{th} St and A Ave completed.

- Kemball Building Renovations
 - Draft report received from engineer on the mechanical and electrical systems including recommendations for plumbing, heating, ventilation and lighting systems.
 - Energy engineer will be on site on July 14 to assess energy efficiency of the building and its systems and make recommendations.
- Planning & Development
 - New high-resolution mapping and aerial imagery was commissioned for the Kaslo South lands and Waterfront planning project. The data has been integrated with our GIS mapping and will be made available to future consultants. The approximately \$8,000 cost was covered by the Rural Dividend and Rural Resident Attraction grants.
 - Rezoning application received for communication tower near Kaslo Golf Club. Further information at the next Council meeting.
- Finance
 - Annual financial reporting for 2022 was submitted through the Local Government Information System.
 - 2022 Financial Statements reviewed and signed. The statements will be included in the Annual Report and Statement of Financial Information.
 - Adjusting entries for 2022 entered into our finance software system.
 - Working on purchasing/disposition and Social Procurement policies, which will be forthcoming to Council.
 - o 2023 property tax notices sent out.
 - Submitted Canada Community Building Fund (formerly "gas tax") annual report to UBCM. The fund provided \$464,994.14 for the Village to use towards the A Avenue watermain replacement and LED street light retrofit projects in 2022.
- Liquid Waste Monitoring Committee
 - Reviewed parcel tax and specified area bylaw amendments.
- Asset Management
 - Next AM Committee meeting is June 19.
 - Asset Management field work and research continues.
 - Consultant LandInfoTech is assisting with data organization, mapping, mobile data collection technology. Funding for project through UBCM and FCM.
- Corporate
 - CO Allaway handled Acting CAO and CFO duties while CAO Dunlop was on vacation.
 - CO attended the West Kootenay-Boundary LGMA Joint Chapter Conference in Kimberly on May 18-19.
 - Cybersecurity training for staff is being completed and councillors are invited to participate in the free training offered through MIABC and CIRA to improve our cybersecurity awareness score, which can help reduce our risks and insurance.
 - Working on finalizing agreements with CBC, Model RC Club, Front Street banners.
 - Bylaw and records management review.
 - Assisting in preparation of RFPs for planning projects and gravel pit.
- Public Works
 - Line painting and signs ordered.
 - Wastewater plant:

- sludge pressing later this week (monthly activity in summer)
- high grease content of incoming effluent, requires daily clean-out
- waiting for parts to repair backup generator transfer switch, currently requires manual operation if there is a power failure
- Water treatment plant:
 - RFP needed to procure engineering services for the UV upgrades project
 - Replacement of pneumatic actuators will be a priority
 - Water volume have increased with seasonal rise in irrigation and domestic water use
 - Stage 1 water conservation advisory is in place
- Work is progressing by our crew on the footings for the new equipment shelter. Timber frame components are in the yard.
- Spring tree planting complete.
- Other activities:
 - o Attended Kaslo Senior Citizens opening of renovated Seniors Hall, June 2.
 - o Attended Penny Lane Apartments opening, June 8th
 - Attended Columbia Basin Trust Symposia with Mayor Hewat in Trail, June 9-10.
 - Virtual attendance of Kootenay Lake Partnership meeting on June 5. Discussed updating the Shoreline Guidance Document, integrating with development permit process, and increasing public awareness.

CAO Schedule

- June 13 Regular Council Meeting
- June 14 Engineering consultant at Kemball Building
- June 15 Asset Retirement Obligations Workshop (remote)
- June 19 Asset Management Committee Meeting
- June 20 UBCM Member Visit
- June 26 Disability Alliance BC Virtual Accessibility Workshop
- June 27 Regular Council Meeting
- July 3 Office Closed in observance of Canada Day
- July 6-10 Days off family visiting
- July 11 Regular Council Meeting



May 24, 2023

Ref: 272632

Dear Mayors and Regional District Chairs:

It is my pleasure to write to you as the Minister of Municipal Affairs regarding the process for requesting a meeting with me, or provincial staff, during the upcoming 2023 UBCM Convention taking place from September 18–22, 2023 in Vancouver, B.C.

You will receive a separate letter from the Honourable David Eby, Premier, containing information about the online process for requesting a meeting with the Premier or other Cabinet Ministers.

If you would like to meet with me, please complete the online request form at MUNI Minister's Meeting and submit it to the Ministry of Municipal Affairs by <u>June 30, 2023</u>. Meeting dates and times will be confirmed in late August. I will do my best to accommodate as many meeting requests as possible. If I am unable to meet with you, arrangements may be made for a meeting post-Convention.

To get the most out of your delegation's meeting with me, it continues to be helpful for you to provide as much detail as possible in the online form on topics you wish to discuss. Providing this information in advance gives me a better understanding of your delegation's interests and our discussion can be more productive.

Ministry staff will email you shortly with the Provincial Appointment Book. This document lists all ministry, agency, commission, and corporation (MACC) staff available to meet with delegates at Convention, as well as details on how to submit an online staff meeting request.

While this will be my first UBCM Convention as Minister responsible for local government, my background has focused on community, as a three-term Burnaby City Councillor and a teacher in the Burnaby school system. I understand the importance of these opportunities to connect in person and have enjoyed meeting with many communities during my first six months in this portfolio to hear more about challenges and accomplishments. I look forward to continuing these meetings this summer and at Convention. As partners, we can build vibrant and healthy communities.

Sincerely,

Anne Kang Minister

pc:

Honourable David Eby, Premier Jen Ford, President, Union of BC Municipalities

Ministry of Municipal Affairs

Office of the Minister

 Mailing Address:

 PO Box 9056 Stn Prov Govt

 Victoria BC V8W 9E2

 Phone:
 250 387-2283

 Fax:
 250 387-4312

Location: Parliament Buildings Victoria BC V8V 1X4

http://www.gov.bc.ca/muni

Subject: 2023 UBCM Convention – Provincial Appointment Book & MACC Staff Meeting Request Process

Importance: High

From: MUNI UBCM Meeting Requests MUNI:EX <MUNI.UBCM.MeetingRequests@gov.bc.ca>
Sent: Wednesday, May 24, 2023 1:43 PM
To: MUNI UBCM Meeting Requests MUNI:EX <MUNI.UBCM.MeetingRequests@gov.bc.ca>
Subject: 2023 UBCM Convention – Provincial Appointment Book & MACC Staff Meeting Request Process
Importance: High

2023 UBCM Convention - Provincial Appointment Book and Meeting Request Process for Meetings with MACC staff

This message is being sent to all UBCM Member Municipalities, Regional Districts, and First Nations on behalf of the Ministry of Municipal Affairs.

Subject:	2023 UBCM Convention - Provincial Appointment Book and Meeting Request Process for Meetings with Provincial Ministries, Agencies, Commissions, and Corporations (MACC) staff
Intended Recipient(s):	Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: General Email and Administrative Support staff Chiefs and Chief Councillors and cc: Administrative Support staff and Alternates
Attachments:	One (1) plus message below

If you have received this message in error, we ask that you please forward it to the appropriate person in your office.

MESSAGE:

2023 UBCM Convention: September 18 – 22, 2023, Vancouver, B.C.

Further to the May 24, 2023 letter from the Honourable Anne Kang, Minister of Municipal Affairs regarding the 2023 UBCM Convention, I am pleased to attach the **2023 Provincial Appointment Book** for your use in requesting meetings with provincial ministries, agencies, commissions, and corporations (MACC) staff available to meet with delegates at Convention.

To request a meeting with MACC staff, please complete the form located at: <u>https://www.civicinfo.bc.ca/UBCMMeetingRequest/Staff</u>.

The deadline to submit online meeting requests is **Wednesday**, **August 30**, **2023**. Meeting confirmation details will be sent to the contact(s) identified on your meeting request form.

Requests for meetings with MACC staff can also be made on site at the Provincial Appointment Desk, during Convention at the following locations:

Monday, September 18 & Tuesday, September 19, 2023

Vancouver Convention Centre, East Building - Lobby 8:30 am – 4:00 pm

Wednesday, September 20 & Thursday, September 21, 2023

Vancouver Convention Centre, East Building – Exhibition Hall C 8:30 am – 4:00 pm

We encourage you to submit your meeting requests through the online request form by **August 30, 2023,** as MACC staff availability may be limited on site.

If you have any questions, please contact the MACC Staff Meeting Coordinator, Sarah Staszkiel, by phone at: 778 405-1784, or the Assistant MACC Staff Meeting Coordinator, Casey Cathcart, by phone at: 778 405-3140. You may also reach out via email at: <u>MUNI.UBCM.MeetingRequests@gov.bc.ca</u>.

Thank you.

Regards,

Birgit Schmidt, Director, Operations and Client Relations MUNI-UBCM Convention Coordinator Local Government Division | Ministry of Municipal Affairs Phone: 778-698-3260 | Email: <u>Birgit.Schmidt@gov.bc.ca</u>



May 24, 2023

Dear Mayors and Regional District Chairs:

The 2023 Union of British Columbia Municipalities (UBCM) Convention will be held in Vancouver from September 18-22. As we prepare for the upcoming convention, my caucus colleagues and I are looking forward to meeting and working with you to continue building strong, sustainable and vibrant communities throughout our province.

We all have a role to play in finding ways to ensure our communities thrive, and UBCM provides a wonderful opportunity to listen to one another, share ideas and find new approaches. With local, provincial, federal and First Nations governments working together, we can continue to build a better BC and ensure high-quality and affordable housing for all.

If you would like to request a meeting with me or one of my Cabinet colleagues, please register online at <u>https://ubcmreg.gov.bc.ca/</u> (live, as of today). Please note that this year's invitation code is **a meeting meeting** and it is case sensitive. The deadline to submit your meeting requests is June 30, 2023. If you have any questions, please contact <u>UBCM.Meetings@gov.bc.ca</u> or phone 250-213-3856.

I look forward to once again being part of your convention, meeting with many of you and exploring ways that we can partner together to address the urgent need for housing and other common issues.

Sincerely,

David Eby, KC Premier

Office of the Premier Web Site: www.gov.bc.ca Mailing Address: PO Box 9041 Stn Prov Govt Victoria BC V8W 9E1

Location: Parliament Buildings Victoria



Dear Community Member,

I am writing to inform you that the Select Standing Committee on Finance and Government Services is currently holding a public consultation on the next provincial budget. As one of ten permanent parliamentary committees of the Legislative Assembly, this committee invites British Columbians to share their priorities for Budget 2024.

You can participate by providing written input using the submission form on the Budget 2024 Consultation website by 2:00 p.m. (Pacific) on Friday, June 16. The submission form is available in English, Punjabi, and Traditional and Simplified Chinese. The input collected will inform the Committee's recommendations to the Legislative Assembly for next year's provincial budget.

Please note that public hearings are full, and a waitlist has been established.

For more information on the consultation, visit the <u>Budget 2024 Consultation</u> <u>website</u> or contact the Parliamentary Committees Office by email at <u>FinanceCommittee@leg.bc.ca</u> or by phone at 250-356-2933 or 1-877-428-8337 (toll-free in BC).

I encourage you to participate in this important consultation and share your priorities for the next provincial budget. Your input will help inform the Committee's recommendations and ensure that the budget reflects the needs and priorities of our community.

Thank you for your continued engagement and participation in our democracy. In your service,

Brittny Anderson

Your MLA for Nelson–Creston Parliamentary Secretary for Tourism Premier's Special Advisor on Youth

Helpful resources:

• Find mental health and substance-use supports: wellbeing.gov.bc.ca

Subject: Kootenay-Boundary Regional Drought Level Update - June 8, 2023

Good day,

Today the <u>BC Drought Information Portal</u> updated drought levels across the region. Levels will continue to be updated on a weekly basis throughout the year, and this email serves to provide notice and context to the updates for the Kootenay-Boundary Region.

The June 1 snow and water survey bulletin emphasizes the likelihood of severe drought conditions this year due to the "lingering/recurrent effects of drought conditions in summer and fall", "unusually dry and hot conditions through much of winter 2022-23 and spring 2023", "exceptionally rapid and early snowmelt", and "seasonal forecasts from Environment and Climate Change Canada [indicating] a very high likelihood of above normal temperatures this summer (June-July-August)."

With regards to conditions within the Kootenay-Boundary Region, streamflow is abnormally low across the region *for this time of year*. However, water availability remains high relative to the low flows typically experienced later in summer and throughout the fall. Snowpack has largely disappeared throughout the region, meaning streamflows will continue to decline in the absence of substantial rainfall.

A drought level 2 has been set across our region, indicating the need to prepare for the transition to drier conditions. Requests for voluntary reductions are not being made due to water availability remaining high in an absolute sense, and a lack of adverse impacts at this point in time.

Drought Basin	Drought Level	Conservation Action	
Upper Columbia	2		
East Kootenay	2		
West Kootenay	2		
-Creston Water Management Precinct stream watch basin	2		
Lower Columbia	2	Use normal seasonal conservation	
Kettle	2	measures	
- West Kettle River stream watch basin	2		
-Upper Kettle River stream watch basin	2		
-Granby River stream watch basin	2		
-Middle Kettle River stream watch basin	2		
-Lower Kettle River stream watch basin	2		

Updated regional drought levels and supporting information can be found on the <u>BC Drought Information Portal</u> and <u>Stream Watch Tab</u>. This six level drought scale and associated indicator thresholds, as well as other provincial drought response information can be found in the <u>BC Drought and Water Scarcity Response Plan</u>.

I am sending this email to:

- Make you aware of current conditions
- Establish lines of communication
- Provide you with information on where to direct public inquiries which may be outside of your scope
- Provide you with resources with drought information

I am NOT sending this email to:

- Request a reduction in water usage
- Request you to elevate your water use restriction levels

Local water user restrictions should be made based on your own supply and demand situation.
 Municipal or community water conservation levels do not need to match the provincial drought levels

The drought levels updated on the <u>BC Drought Information Portal</u> may be picked up by local media. Note that the public may confuse provincial drought level with municipal or community water restrictions. If you are approached by members of the public with questions related to the provincial drought level which are outside of your scope, you can direct them to FrontCounter BC at 1-877-855-3222. Additional information can be found on the Provincial <u>Drought</u> <u>Information</u> webpage.

If any water systems in your community are at risk due to drought conditions through the season, please let me know. I would be happy to answer questions you may have about how the province manages hydrological drought.

Please distribute this information as you see fit and please help me update my contact list if these emails should be directed to someone else, or if you no longer wish to receive these updates.

Regards,



Taylor Josephy (he/him) Water Authorizations Specialist Water Stewardship Division Kootenay Boundary Mail: 333 Victoria St., Nelson BC, VIL 4K3 Phone: 778-671-9224 Email: <u>Taylor.Josephy@gov.bc.ca</u> Ministry of Forests



BC E-Bike Rebate Program

Funded by the Ministry of Transporation & Infrastructure, the BC E-Bike Rebate Program provides income-qualified rebates towards the purchase of electric bikes from BC retailers, all adults aged 19 years or older qualify.

\$1,400, \$1,000 or \$350 rebates are available

Visit our website for details

bcebikerebates.ca





Subject: FV

FW: BC E-Bike Rebate Program

From: Transportation, Active TRAN:EX <ActiveTransportation@gov.bc.ca>
Sent: Tuesday, May 30, 2023 4:33 PM
To: Transportation, Active TRAN:EX <ActiveTransportation@gov.bc.ca>
Subject: BC E-Bike Rebate Program

Hello,

We are excited to share that the province <u>announced</u> a new e-bike incentive program. The <u>BC E-Bike Rebate Program</u> launches on June 1, 2023. The program provides income-tiered rebates (\$350-1,400) for all B.C. residents. There is \$6 million in funding available. Please consider promoting the program to your residents to provide affordable and accessible transportation options. Contact us at <u>ActiveTransportation@gov.bc.ca</u> to request a media kit.

Complementary <u>safety education</u> is being provided through HUB Cycling. This includes free on-line courses and free/low cost in-person options in many communities across B.C. (with more locations coming soon).

There is also an option for Indigenous and local governments to provide supplemental funding through the Program for rebates reserved for your local residents. Please contact <u>ActiveTransportation@gov.bc.ca</u> if you are interested in learning more.

Thank you for your continued support for active transportation. These new e-bike rebates help more people access the active transportation facilities your communities are building.

Thank you,

Active Transportation Team

Ministry of Transportation and Infrastructure



RDCK OPEN HOUSE for Contractors • Homeowners • Tenants

at Kaslo Ace Building Supplies 6521 Hwy 31 Tuesday, June 13 | 8:30 - 11:00am

Learn about the updated energy step code requirements for new buildings, energy efficiency retrofit programs, rebates and incentives, and training opportunities.

Bring your questions for the RDCK building official, energy specialist and community ambassador.

Come by for coffee, tea and snacks.



rdck.ca/building



May 17, 2023

Ref: 118763

Kaslo 413 Fourth Street Kaslo, BC V0G 1M0

Dear Ian Dunlop:

On behalf of the Ministry of Energy, Mines, and Low Carbon Innovation (Ministry), I am writing to invite you to participate in a province-wide engagement with municipalities and regional districts to inform the development of a policy governing the connection of cryptocurrency mining projects to electricity systems in B.C. The Ministry is also engaging with First Nations, industry, and utilities on this issue.

Cryptocurrency mining in B.C.

Cryptocurrency mining is the process where specialized computers that are connected to the internet solve complex mathematical problems for a specific cryptocurrency (e.g., Bitcoin) and receive payment in the form of that cryptocurrency. Cryptocurrency mining projects typically consume electricity to power these specialized computers and can range in size from a few megawatts connected to the electricity distribution system to much larger facilities connected to the electricity transmission system.

B.C.'s clean, affordable electricity has attracted unprecedented interest from cryptocurrency miners. While BC Hydro welcomes new load and has available energy to use strategically for electric vehicles, heat pumps, clean technology, and industry, the unchecked growth of cryptocurrency mining operations in B.C. could make it more difficult to meet electrification goals in support of CleanBC and keep rates low for customers. To preserve B.C.'s electricity supply, while giving government and BC Hydro sufficient time to engage with stakeholders and First Nations to develop a permanent framework for any future cryptocurrency mining operations, a temporary suspension of new cryptocurrency mining connections to BC Hydro's grid was implemented.

Ministry of Energy, Mines and Low Carbon Innovation Assistant Deputy Minister Electricity and Alternative Energy Division Mailing Address: PO Box 9314, Stn Prov Govt Victoria, BC V8W 9N1 Location: 3rd Floor 1810 Blanshard Street Victoria, BC In December 2022, a temporary (18-month) suspension on BC Hydro connecting new cryptocurrency mining operations to the electricity grid was put in place to provide time for the development of a permanent policy that balances First Nations' and the public's interests with the commercial interests of BC Hydro and cryptocurrency mining operations. The temporary suspension does not affect cryptocurrency mining projects that are already connected, or projects that are very close to connecting (signed Facilities Study Agreement). No new cryptocurrency projects may enter the queue or initiate the process of connection with BC Hydro during the suspension period.

Development of a policy framework for cryptocurrency mining connections in B.C.

The development of a policy governing the connection of cryptocurrency mining projects to electricity systems in B.C. is likely to influence the conditions under which future cryptocurrency mining projects could be permitted to connect to electricity systems in B.C.

Although the temporary suspension on BC Hydro connecting new cryptocurrency mining operations did not apply to utilities other than BC Hydro, a permanent policy may extend to all utilities within B.C.

The Ministry is committed to engaging with municipalities and regional districts to seek feedback on the development of a permanent policy regarding cryptocurrency mining connections to the electricity system. The Ministry is interested in information on potential opportunities or impacts a permanent policy governing the connection of cryptocurrency mining operations could pose to your municipality. The feedback gathered will be used to inform Provincial decisionmakers' future deliberations on this policy.

The engagement process

The engagement will be conducted through virtual or in-person workshops and held in two stages:

- 1. An initial discussion in which we share information about cryptocurrency mining in B.C. and our preliminary thinking about policy options, and ask for your early comments on potential opportunities and impacts of these; and
- 2. A second discussion in which we share refined policy options, informed by the first discussion, and ask for your feedback on these options.

The Ministry will be seeking feedback from municipalities and regional districts at both stages of the engagement through open discussion in the workshops and written submissions.

All information provided by stakeholders through this engagement process will be treated in accordance with the *Freedom of Information and Protection of Privacy Act*.

Based on your interest in further engagement, the follow-up e-mails will provide more information about the process and how you can participate.

Ministry of Energy, Mines and Low Carbon Innovation Assistant Deputy Minister Electricity and Alternative Energy Division Mailing Address: PO Box 9314, Stn Prov Govt Victoria, BC V8W 9N1 Location: 3rd Floor 1810 Blanshard Street Victoria, BC We invite you to participate in an engagement process for municipalities and regional districts on a permanent policy framework for cryptocurrency mining. If you would like to participate, please indicate this interest by sending an email to <u>electricity.policy@gov.bc.ca</u> by June 7, 2023.

Thank you, and we look forward to our dialogue.

Les MacLaren Assistant Deputy Minister

Ministry of Energy, Mines and Low Carbon Innovation

Assistant Deputy Minister Electricity and Alternative Energy Division Mailing Address: PO Box 9314, Stn Prov Govt Victoria, BC V8W 9N1 Location: 3rd Floor 1810 Blanshard Street Victoria, BC

Subject: Bulletin 23-05: Extension to direct delivery from off-site storage

From: LCRB Liquor Policy LCRB:EX <LCRBLiquorPolicy@gov.bc.ca> Sent: Tuesday, May 30, 2023 12:01 PM Subject: Bulletin 23-05: Extension to direct delivery from off-site storage

Hello,

This email is to inform you that the Liquor and Cannabis Regulation Branch amended the Manufacturer licence terms and conditions to extend the authorization for B.C. manufacturers to deliver directly to retail customers from their on-site store or registered off-site storage facilities up to and including **June 30, 2025.**

You can read about the change on our website in <u>Bulletin 23-05: Extension to direct delivery from off-site</u> <u>storage</u>.

If you have any questions about this policy, please email <u>LCRBLiquorPolicy@gov.bc.ca</u>.

Sincerely,

Liquor Policy and Communications Liquor and Cannabis Regulation Branch www.gov.bc.ca/lcrb

Please consider the environment before printing this email.

To protect your privacy, Liquor and Cannabis Regulation Branch will not accept emailed applications containing credit card information.

This communication (both the message and any attachments) may be confidential and protected by privilege. It is intended only for the use of the person(s) to whom it is addressed.

Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this email in error, please destroy the email and any attachments immediately and notify me by email.

Subject:

Bulletin 23-04: Repeal of cannabis visibility rules

Importance: High

From: LCRB Cannabis Regulation and Policy LCRB:EX <cannabisregs@gov.bc.ca>
Sent: Friday, May 19, 2023 2:51 PM
Subject: Bulletin 23-04: Repeal of cannabis visibility rules
Importance: High

Hello,

This email is to inform you of changes to the visibility requirements for Production Retail Stores (PRS) and Cannabis Retail Stores (CRS).

The Liquor and Cannabis Regulation Branch (LCRB) is repealing the visibility requirements from the provincial Cannabis Licensing Regulation (CLR). Removing the requirement in s. 5(1)(p.1) of the CLR will improve the visibility into cannabis stores and increase safety for store operators, staff and patrons.

Display rules in the federal *Cannabis Act* are still in place. The LCRB will instead have a term and condition (T&C) prohibiting window displays of cannabis and cannabis accessories to people outside the store.

The T&C can be found in the Cannabis Retail Store and Producer Retail Store licence handbooks.

You can read about the change in Bulletin 23-04: <u>Repeal of cannabis visibility rules</u>.

For any questions, please email <u>CannabisRegs@gov.bc.ca</u>.

Sincerely,

Cannabis Policy and Communications Liquor and Cannabis Regulation Branch www.gov.bc.ca/lcrb

Subject: Urgent - UBCM Child Care Resolution

From: Sharon Gregson <sharongregson4@gmail.com>
Sent: Saturday, June 3, 2023 8:02 PM
To: Karissa Stroshein <admin@kaslo.ca>; Mayor Hewat <mayor@kaslo.ca>
Subject: Urgent - UBCM Child Care Resolution

Sharon Gregson Coalition of Child Care Advocates of BC 2772 East Broadway Vancouver, BC V5M 1Y8

Mayor Suzan Hewat The Village of Kaslo 413 Fourth Street Kaslo, BC V0G 1M0

Subject: Urgent - UBCM Child Care Resolution

To Honourable Mayor Suzan Hewat and Council,

The Coalition of Child Care Advocates of BC is a longstanding, non-profit organization dedicated to the creation of a high-quality, affordable, accessible child care system in BC. We appreciate that your Council shares this vision to support families with young children, and the local economy in your community.

In recent years there has been measurable progress toward a quality child care system in BC with historic provincial and federal investments. New publicly-funded affordability measures for families including \$10aDay sites, wage enhancements for educators, and more licensed programs are making a positive difference.

However, local and Indigenous governments and nonprofit organizations across BC are still facing significant child care challenges, with demand for licensed child care outstripping supply, and a severe shortage of early childhood educators.

One of the major obstacles facing local governments when they want to expand child care in their communities is the grant-based application process required to access provincial capital funding. The current process places a major burden on applicants, usually local government staff working with non-profit agencies, requiring them to coordinate all aspects of design, development, and implementation. Significant technical expertise and organizational capacity are also necessary to complete the online applications, which often does not exist at the local level or pulls resources away from other municipal duties.

To address this urgent issue, we request that your Council adopt the resolution shared below, as originally supported by the Regional District of Nanaimo, or a similar resolution. Once adopted we hope the resolution will be forwarded to your local area association and on to the 2023 UBCM Convention.

This resolution urges the Ministry of Education and Child Care to provide multi-year funding to local and Indigenous governments and non-profit organizations to enhance their organizational capacity to coordinate the current grant applications process.

The resolution further requests the Ministry of Education and Child Care to replace the current grant-based application process with a systematic expansion of universal child care that upholds UNDRIP obligations and supports the involvement of, but does not rely on, local and Indigenous governments and nonprofit organizations to coordinate design and implementation.

Evidence-based research makes clear that such a systemic approach will lead to a more equitable and accessible child care system across British Columbia.

Thank you for your attention to this matter, and for recognizing that child care is a priority for healthy communities. Please reach out should any clarification be required.

Yours sincerely,

Sprepa

Sample Resolution

WHEREAS the Ministry of Education and Child Care is responsible for B.C.'s \$10/day child care program, and ChildCareBC's growing system of universal child care has been life-changing for families, with demand far outstripping supply; AND WHEREAS the current grant-based process to expand universal child care relies on grant applicants to coordinate all aspects of design and implementation, and local and Indigenous governments and nonprofit organizations often lack the resources to successfully manage this process in accordance with UBCM-funded child care needs assessments and action plans:

THEREFORE BE IT RESOLVED that while the Province continues to rely on individual grant applicants to plan and develop child care expansion, that instead, the Province provide multi-year funding to local and Indigenous governments and nonprofit organizations to support resources to coordinate this process:

AND BE IT FURTHER RESOLVED that UBCM urge the Ministry of Education and Child Care to replace the current grant-based application process with a systematic expansion of universal child care that upholds UNDRIP obligations and supports the involvement of, but does not rely on, local and Indigenous governments and nonprofit organizations to coordinate design and implementation.

Subject:

Wildfire Smoke and Your Health: A message from Health Canada / La fumée des feux de forêt et votre santé : Un message de Santé Canada

From: Communications-BC / Communications–CB (HC/SC) <BC-CB.communications@hc-sc.gc.ca> Sent: Thursday, May 18, 2023 4:12 PM Subject: Wildfire Smoke and Your Health: A message from Health Canada / La fumée des feux de forêt et votre santé : Un message de Santé Canada

Version française ci-dessous

Health Santé Canada Canada

As summer begins, it's important for us all to prepare for wildfire smoke. Wildfires produce thick smoke that can be a big source of poisonous air pollutants. This pollution contains gases and fine specks (not visible to the human eye) that enter our lungs and bloodstream, sometimes leading to serious health issues.

Smoke can carry hundreds or thousands of kilometres from the fire zone. There is no safe level of exposure for most of these pollutants. This means that smoke can damage your health even at very low levels. Air quality may go down even if you can't see or smell smoke.

Everyone is at risk from wildfire smoke but especially small children, pregnant people, elderly people, people with existing lung or heart conditions and people involved in outdoor work or sports.

You can help raise awareness about this important subject. Please pass this information on to your organization's members or post on your website, share through social media, or on bulletin boards.

What you can do:

- 1. Visit Canada.ca for resources such as our fact sheet <u>Wildfire smoke 101: How to prepare for wildfire smoke</u>, and our video <u>Wildfire smoke and your health</u>.
- 2. Speak with a health care provider about making a plan for wildfire smoke events if you or your family are in



at-risk groups.

3. Learn how to use recirculation settings on your HVAC system to prevent smoke from entering your home.

4. Buy a clean, good quality air filter (for example, HEPA filter) for your ventilation system or <u>portable air purifier</u>.

5. Make sure you have at least one working <u>carbon monoxide</u> alarm in your home.

6. If you can't keep the air clean inside your home during a wildfire smoke event, look for places in your community where you can find clean air. Libraries, shopping malls and community centres often have filters and air conditioning that make them safe places to take a break from the smoke.

7. <u>Download the WeatherCAN app</u>, available on iOS and Android devices, to get free notifications about weather events, extreme heat and special air quality statements.
- 8. Learn how to use the <u>air quality health index (AQHI)</u> to check air quality conditions in your community.
- 9. If you are responsible for creating or managing community-based cleaner air spaces for wildfire smoke events, find advice and a checklist within the <u>Cleaner Air Spaces Guidance</u>.

Thank you for helping us to spread the word!

To unsubscribe from this mailing list, simply reply to this email with "Unsubscribe" in the subject line.



Avec le début de l'été, il est important pour nous tous de nous préparer à la fumée des feux de forêt. Les feux de forêts produisent une fumée dense qui peut être une source grande de polluants atmosphériques toxiques. Cette pollution contient des gaz et des particules fines (non visible à l'œil humain) qui pénètrent dans nos poumons et notre système sanguin, ce qui entraîne parfois de graves problèmes de santé.

La fumée peut se trouver à des centaines ou des milliers de kilomètres de la zone de feu. Il n'y a pas de niveau d'exposition sécuritaire pour la plupart de ces polluants. Cela signifie que la fumée peut nuire à votre santé, même à de très faibles niveaux. La qualité de l'air peut baisser même si vous ne pouvez pas voir ou sentir la fumée.

Tout le monde est à risque à cause de la fumée des feux de forêt, en particulier les jeunes enfants, les personnes enceintes, les personnes âgées, les personnes atteintes de maladies pulmonaires ou cardiaques et les personnes qui font du travail ou du sport en plein air.

Vous pouvez contribuer à sensibiliser la population à ce sujet important. Veuillez transmettre cette information aux membres de votre organisation ou n'hésitez pas à l'afficher sur votre site Web, sur les médias sociaux ou sur les babillards.

Ce que vous pouvez faire :

1. Visitez Canada.ca pour obtenir nos ressources, tel que notre feuille d'informations <u>Fumée des feux de forêt</u>



<u>101 : Comment se préparer à la fumée des feux de forêt</u> et notre vidéo <u>La fumée des</u> <u>feux de forêt et votre santé</u>.

2. Parlez avec un professionnel de soins de la santé de l'élaboration d'un plan pour les épisodes de fumée des feux de forêt si vous, ou votre famille faites partis d'un groupe à risque.

3. Apprenez à utiliser les paramètres de recirculation de votre système de CVCA pour empêcher la fumée d'entrer dans votre maison.

4. Achetez un filtre à air propre et de bonne qualité (un filtre HEPA, par exemple) pour votre système de ventilation ou un <u>purificateur d'air</u> portatif.

5. Assurez-vous d'avoir au moins un <u>avertisseur de monoxyde de carbone</u> fonctionnel dans votre maison.

6. Si vous ne pouvez pas maintenir l'air pur à l'intérieur de votre maison pendant un incendie de forêt, cherchez des endroits où vous pouvez trouver de l'air pur. Les

bibliothèques, les centres commerciaux et les centres communautaires sont généralement dotés de filtres et d'un système de climatisation qui évitent aux personnes qui s'y trouvent d'être exposées à la fumée.

- 7. <u>Téléchargez l'application MétéoCAN</u>, disponible sur les appareils iOS et Android, et recevez gratuitement des avis sur les événements météorologiques, les périodes de chaleur accablante et les bulletins spéciaux sur la qualité de l'air.
- 8. Apprenez à utiliser la <u>Cote air santé</u> pour vérifier les conditions de qualité de l'air dans votre collectivité.
- Si vous êtes responsable de créer ou de gérer des espaces d'air plus propre dans la collectivité pour les feux de forêt, trouver des conseils et une liste de vérifications simples dans les <u>Lignes directrices relatives aux</u> <u>espaces antifumée pendant les épisodes de fumée de feux de forêt</u>.

Merci de nous aider à passer le mot!

Si vous désirez vous désabonner de la liste de distribution, veuillez simplement répondre à ce courriel et inscrire la mention « Désinscription » dans l'objet du message.

Communications and Public Affairs Branch Health Canada – Western Region / Government of Canada

Direction générale des communications et des affaires publiques Santé Canada - Région de l'Ouest / Gouvernement du Canada

BC-CB.communications@hc-sc.gc.ca



Karissa Stroshein

Subject:

Upcoming Volunteer Opportunities with CKISS! 🛠

From: CKISS <info@ckiss.ca>
Sent: Thursday, May 25, 2023 4:02 PM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Upcoming Volunteer Opportunities with CKISS!

Come get your hands dirty with CKISS in June and July!

View this email in your browser



Volunteer with CKISS



THE CENTRAL KOOTENAY INVASIVE SPECIES SOCIETY & SLOCAN LAKE STEWARDSHIP SOCIETY PRESENTS

SLOCAN VALLEY COMMUNITY WEEDPULL

HUNTER SIDING WETLAND HILLS, BC

VOLUNTEERS WANTED JUNE 9, 2023 10 AM - 1 PM

SIGN UP AT: CKISS.CA/EVENTS



Click here to Register

CKISS is teaming up with the <u>Slocan Lake Stewardship Society</u> (SLSS) to run a Community Weed Pull event in the Slocan Valley. The weed pull will take place at the Hunter Siding wetland just north of Hills BC. This site is part of SLSS' Bonanza Biodiversity Corridor Project which

contributes significantly to the functioning of the Slocan Lake Watershed.

We need your help cutting invasive bull thistle at Hunter Siding! Thistle outcompetes native plant species and ultimately disrupts an area's ecosystem complexity. These disturbances result in reduced habitat suitability and support for wildlife.

Details

Date: Friday June 9, 2023

Time: 10:00 AM - 1:00 PM

Location: Hunter Siding Wetland (<u>see map</u>) – please meet at the Hill Fire station on Hwy 6 and we will carpool to the site.

*Note: Participants will receive more detailed instructions about the event once they have registered.

What you will be doing: Using hand tools you will help us CUT and properly dispose of invasive thistle.

Upcoming Volunteer Opportunities



NAKUSP WATERFRONT COMMUNITY WEED PULL



JUNE 20th 2023

STAY TUNED TO CKISS.CA FOR DETAILS



Copyright © *2023* *CKISS*, All rights reserved.

Our mailing address is: Suite 19-622 Front St, Nelson BC, V1L 4B7 1-844-352-1160 <u>info@ckiss.ca</u> This email was sent to admin@kaslo.ca

why did I get this? unsubscribe from this list update subscription preferences Central Kootenay Invasive Species Society · Suite 19, 622 Front Street · Nelson, British Columbia V1L 4B7 · Canada



Karissa Stroshein

Subject:

CKISS is Hiring!

From: CKISS <info@ckiss.ca> Sent: Thursday, June 1, 2023 4:30 PM To: Karissa Stroshein <admin@kaslo.ca> Subject: CKISS is Hiring!

CKISS is hiring a Program Assistant!

View this email in your browser



Join our Team!

Are you passionate about our local environment? Do you want to join a dedicated and dynamic team to help protect the Central Kootenay region from the impact of invasive species?

This is an exciting opportunity for someone with strong organizational skills who is looking for meaningful work with an established non-profit organization.

Overview

- Title: Program Assistant
- Term: Permanent position
- Hours: 0.8 FTE
- Location: Nelson, BC

Please submit your resume and cover letter as one single PDF file to

<u>hr@ckiss.ca</u>

The deadline for all applications is 5:00 pm June 21, 2023.

We encourage you to apply early!

Applications will be reviewed as they're received and positions may be

filled prior to the deadline if an appropriate candidate is found.

Click here to see Job Postings

f Share	Forward	💟 Tweet		

Copyright © *2020* *CKISS*, All rights reserved.

Our mailing address is: Suite 19-622 Front St, Nelson BC, V1L 4B7 1-844-352-1160 <u>info@ckiss.ca</u>

unsubscribe from this list update subscription preferences

This email was sent to <u>admin@kaslo.ca</u>

why did I get this? unsubscribe from this list update subscription preferences

Central Kootenay Invasive Species Society · Suite 19, 622 Front Street · Nelson, British Columbia V1L 4B7 · Canada





June 8, 2023

Announcement from the Office of the Fire Commissioner – 2022 Annual Report

The Office of the Fire Commissioner (OFC) has released the <u>2022 Annual Report</u>. Under the *Fire Services Act*, the fire commissioner must submit to the minister a report describing the fire commissioner's administration from the preceding year. The annual report informs the OFC's focus and direction for the coming year and advises fire services of the previous year's statistics and current trends.

As with the 2021 report, this year's report includes some very concerning trends that are also being reported in Ontario. In 2022, there were 86 fire-related deaths – a 46 percent increase from 2021. Between 2019 and 2020, fire-related deaths in British Columbia rose from 28 to 56 – a 100 percent increase. Between 2018 and 2022, there was a **207 percent increase in fire-related deaths.** The leading causes for structure fires continue to be smoker's materials (match, lighter, candle, etc.), cooking equipment, electrical, heating, smoking, and appliances. Most fire-related deaths and injuries occur in people's homes.

The number of fires where there was no working smoke alarm continues to be concerning. In 2022, only 45 percent of residential structure fires had a working smoke alarm. Working smoke alarms remain the most effective measure for preventing fire-related injuries and deaths. The Province has provided \$1.6 million to the BC Research and Injury Prevention Unit for a new campaign to help educate people on proper smoke alarm use and reducing fire risks.

Working together, I am confident that we will reduce the number of fire-related injuries and deaths. It is imperative that fire services continue to increase fire prevention public education efforts, particularly home fire safety programs for the older adults who are an over-represented population in the categories of fire-related injuries and deaths.

The information in the annual report will guide our continued efforts to keep the people in British Columbia safe from fire.

Brian Godlonton Fire Commissioner

Ministry of Public Safety and Solicitor General

Office of the Fire Commissioner

Mailing Address: PO Box 9201 STN PROV GOVT Victoria BC V8W 9J1 Location: Block A – Suite 200 2261 Keating Cross Road Saanichton, BC Telephone: 1-888-988-9488 Facsimile: 250-952-4888 See you at the FCM 2023 conference, if you're going!

If you're not, please see our engineered wetland information below.

Contact me to explore how an engineered wetland can satisfy your wastewater treatment application.



FCM 2023 Tradeshow – Come See Us in Booth 120!

We offer studies on your potential application, design of systems, and the installation and operation of engineered wetlands for your wastewater treatment needs.

SPECIAL for the show - all our studies are 50% off.

Engineered wetlands are a low capital, low operating cost, green alternative for stormwater, sewage, sludge, and landfill leachate treatment.

LEARN ABOUT OUR ZERO COST TO OPERATE OPTIONS. From our unique ability to generating Carbon Offsets and with our sales, we can make your system ZERO COST to OPERATE.

While at the booth enter to win your municipality a 200 tonne Carbon Offset prize of \$5000 value!



Knowing if this technology is the best solution for your Town starts with a conversation.

Talk to us about our FCM Award winning design work in the municipal sector.

We can add on to any existing system to bring it into compliance, we can even put our wetland into your last lagoon cell significantly saving costs.

Matthew Mahon, BSc. Wetland Treatment Solutions Ltd. www.wetlandtreatment.ca www.sharpmgmt.ca 709-793-7333

Award Winning Wetland Treatment Designs 105 Old Mill Rd, Goobies, NL, Canada, AOB 1NO http://wetlandtreatment.ca 709-793-73333

Hope to see you at FCM 2023!

Matthew Mahon, BSc

Wetland Treatment Solutions Ltd. http://wetlandtreatment.ca 709-793-7333



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate OfficerDATE: June 6, 2023SUBJECT: Consolidated Reserve Fund Amendment Bylaw 1293, 2023 (Growing Communities Fund)

PURPOSE: To give three readings to a bylaw that amends Consolidated Reserve Fund bylaw 1159 to add a separate reserve for the Growing Communities Fund grant monies.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- 1. Give three readings. The bylaw will be placed on the 2023.06.27 agenda for adoption.
- 2. Give one or two readings to the bylaw. Adoption will be delayed until July.
- 3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Consolidated Reserve Fund Amendment Bylaw 1293, 2023 be read three times.

ANALYSIS:

- A. **Background**: In March of this year the Province of BC awarded a one-time grant of \$919,000.00 to the Village of Kaslo under the Growing Communities Fund (GCF) grant program. As a condition of receiving the grant, the Province requires that the GCF amounts be kept in a separate reserve fund. Reserve funds are generally established by bylaw.
- B. Discussion: The Village of Kaslo's Consolidated Reserve Fund bylaw (1159, 2014) establishes several municipal reserve funds. Bylaws 1184, 1217, 1257 and 1285 have amended the original bylaw to add new reserve funds or change the terms for existing reserve funds. Bylaw 1293 adds Schedule "O" to bylaw 1159 this schedule outlines the rules for adding to or withdrawing from the GCF reserve fund, and reflects the eligible expenditure categories specified by the Province.

C. Attachments:

- Consolidated Reserve Fund Amendment Bylaw 1293, 2023
- Consolidated Reserve Fund Bylaw 1159, as amended
- D. **Financial Implications**: There are no costs beyond staff time associated with establishing the reserve fund. The funds from the GCF reserve can be used for planning or capital projects relating to municipally owned infrastructure.
- E. **Corporate Priority**: The CGF funding will assist the Village in working towards a variety of strategic goals and projects.
- F. Environmental Implications: Nil
- G. Communication Strategy: Nil

VILLAGE OF KASLO

BYLAW NO. 1293

A BYLAW TO AMEND CONSOLIDATED RESERVE FUNDS BYLAW No. 1159

WHEREAS pursuant to the requirements of the *Community Charter*, the Council of the Village of Kaslo adopted Bylaw 1159, the "Consolidated Reserve Funds Bylaw" to establish and maintain various reserve funds for the Village of Kaslo;

AND WHEREAS Council desires to amend Bylaw No. 1159 to establish a new reserve,

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Consolidated Reserve Funds Amendment Bylaw No. 1293, 2023".

2. Substantive Provisions

- 2.1. Consolidated Reserve Funds Bylaw 1159, 2014, as amended, is hereby amended by removing items 17 and 18 and replacing them with the following:
 - A Growing Communities Fund Capital Reserve is hereby established. The terms of reference governing the administration of this Reserve Fund are established in Schedule 'O' attached to and forming part of this bylaw.
 - 18. If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
 - 19. This Bylaw shall come into full force and effect upon adoption.
- 2.2. Consolidated Reserve Funds Bylaw 1159, 2014, as amended, is hereby amended by adding the following, attached to and forming part of this bylaw:

Bylaw 1159 – Schedule 'O'

3. Effective Date

This bylaw shall take effect upon adoption.

READ A FIRST TIME this _____ day of _____, 202_.

READ A SECOND TIME this _____ day of _____, 202_.

READ A THIRD TIME this _____ day of _____, 202_.

RECONSIDERED AND ADOPTED this _____ day of _____, 202_.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "Consolidated Reserve Funds Amendment Bylaw No. 1293, 2023"

CORPORATE OFFICER

Bylaw 1159 – Schedule 'O'

Growing Communities Fund (GCF) Reserve Fund

PURPOSE

- 1. Purpose: to hold Growing Communities Fund grant monies, which can be used for purposes including:
 - a) Eligible capital expenditures related to infrastructure owned by the Village of Kaslo,
 - b) Eligible engineering or planning studies related to infrastructure owned by the Village of Kaslo
 - c) Any other eligible expenses authorized by the Province of British Columbia.

FUNDING

- 1. The Growing Communities Fund grant monies awarded to the Village of Kaslo by the Province of British Columbia shall be contributed to the Growing Communities Fund Reserve.
- 2. The cash balance of this fund shall be established as a separate, interest-earning account.
- 3. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

- 1. Money in a reserve fund, and interest earned on it, must only be used for the purpose for which the fund was established. Guidelines for how the money is spent are published by the Province of British Columbia.
- 2. All draws from the Growing Communities Fund (GCF) Reserve shall be subject to approval by Council resolution.
- 3. Council may not authorize a transfer from this reserve fund to another reserve fund or into general surplus.

2023

Village of Kaslo

February 6, 2023

[VILLAGE OF KASLO CONSOLIDATED RESERVES BYLAW 1159]

Consolidated Bylaw prepared for Convenience Purposes Only

TABLE OF AMENDMENTS TO BYLAW 1159

		-	ENDIVIENTS TO BILAVV 1159	
Bylaw	Amendment #	Date Adopted	Comments	Consolidation Update
1184	Schedule B	February 9 th 2016	Schedule B to Bylaw 1159 is rescinded and replaced by Schedule B, "Sewer Reserve Fund" as attached hereto and forming part of this bylaw.	Updated February 17, 2016
1184	Schedule L	February 9 th 2016	A Kaslo and Area D Arena Property Reserve Fund is hereby established. The terms of reference governing the administration of this Reserve Fund are established in Schedule 'L' attached to and forming part of this bylaw.	Updated February 17, 2016
1184	Schedule M	February 9 th 2016	A Kaslo Public Arts Reserve is hereby established. The terms of reference governing the administration of this Reserve Fund are established in Schedule 'M' attached to and forming part of this bylaw.	Updated February 17, 2016
1217	Schedule K	March 13, 2018	Schedule K to Bylaw 1159 is rescinded and replaced by Schedule K, "Contingency Reserve Fund" as attached hereto and forming part of this bylaw.	Updated November 18, 2020
1257	Schedule N	December 8, 2020	To establish the Library Capital Reserve Fund	Updated February 6, 2023

VILLAGE OF KASLO BYLAW NO.1159

A BYLAW TO ESTABLISH MUNICIPAL RESERVES

WHEREAS Section 188 of the Community Charter authorizes Council to establish reserve funds for specified purposes, and

WHEREAS Council deems it to be in the best interest of the municipality's financial stability to establish multiple reserve funds,

BE IT THEREFORE RESOLVED that the Council of the Village of Kaslo, in open meeting assembled, enacts as follows

The Council of the Village of Kaslo, in open meeting assembled, enacts as follows:

- 1. This Bylaw may be cited as the "CONSOLIDATED RESERVE FUNDS BYLAW."
- 2. The purpose of this bylaw is to establish a source of funding to cover future capital expenditures that will benefit the Village of Kaslo.
- 3. A **Capital Water Infrastructure Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'A' attached to and forming part of this Bylaw.
- 4. A **Capital Sewer Infrastructure Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'B' attached to and forming part of this Bylaw.
- 5. A **Capital Transportation Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'C' attached to and forming part of this Bylaw.
- 6. A **Capital Buildings, Machinery, Vehicles and Equipment Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'D' attached to and forming part of this Bylaw.
- 7. A **City Hall National Historic Site Reserve Fund** is hereby established. The terms of reference governing the administration of this Reserve Fund are established in Schedule 'E' attached to and forming part of this bylaw.
- 8. A **Recreation, Parks and Open Spaces Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'F' attached to and forming part of this Bylaw.

- 9. A **Capital Municipal Aerodrome Reserve** Fund is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'G' attached to and forming part of this Bylaw.
- 10. A **Community Works Fund Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'H' attached to and forming part of this Bylaw.
- 11. A **Sick Leave Bank and Settlement Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'I' attached to and forming part of this Bylaw.
- 12. A **Kemball Memorial Centre Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'J' attached to and forming part of this Bylaw.
- 13. A **Contingency Reserve Fund** is hereby established. The Terms of Reference governing the administration of this Reserve Fund are established in Schedule 'K' attached to and forming part of this Bylaw.
- 14. A **Kaslo and Area D Arena Property Reserve Fund** is hereby established. The terms of reference governing the administration of this Reserve Fund are established in Schedule 'L' attached to and forming part of this bylaw. [*Added by Bylaw 1184*]
- 15. A **Kaslo Public Arts Reserve** is hereby established. The terms of reference governing the administration of this Reserve Fund are established in Schedule 'M' attached to and forming part of this bylaw. [*Added by Bylaw 1184*]
- 16. A **Library Capital Reserve** is hereby established. The terms of reference governing the administration of this Reserve Fund are established in Schedule 'N' attached to and forming part of this bylaw. [*Added by Bylaw* 1257]
- 17. If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- 18. This Bylaw shall come into full force and effect on the adoption thereof.

READ A FIRST TIME the 8th July, 2014.

READ A SECOND TIME the 8th of July, 2014.

READ A THIRD TIME the 8th of July, 2014.

RECONSIDERED AND ADOPTED ON THE 22nd day of July, 2014.

XXXXXXXXXXXXXXXXXXXX

Acting Mayor

Chief Administrative Officer

CERTIFIED CORRECT:

XXXXXXXXXXXXXXXXXXXX

Corporate Officer

Bylaw 1159 - Schedule 'A'

Capital Water Infrastructure Reserve Fund

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

a) The future replacing or upgrading to any water infrastructure owned by the Village of Kaslo,

b) The conducting of engineering studies related to any water infrastructure owned by the Village of Kaslo,

c) The redemption of any debentures issued in respect to any water infrastructure owned by the Village of Kaslo.

FUNDING

1. The Capital Water Infrastructure Reserve shall be a cash reserve established in the Water Capital Funds balance sheet of the Village of Kaslo.

2. Council may, by resolution, make contributions to the Capital Water Infrastructure Reserve Fund through surplus monies of the annual water operating fund, at any time.

3. Council may, by resolution, make contributions to the Capital Water Infrastructure Reserve Fund through surplus monies of the annual general operating fund, at any time.

4. Council may, by resolution, make contributions to the Capital Water Infrastructure Reserve Fund through the transfer of monies from another reserve fund that has been established for a capital purpose, at any time.

5. Council may, by resolution, make contributions to the Capital Water Infrastructure Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.

6. The cash balance of this fund shall be established as a separate, interest-earning account.

7. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

1. Funds drawn from the Capital Water Infrastructure Reserve may be used to finance projects identified above in any given annual budget.

2. All draws from the Capital Water Infrastructure Reserve shall be subject to approval by Council resolution.

3. Council may, by resolution, authorize a transfer from this reserve fund to another reserve fund that has been established for a capital purpose.

Sewer Reserve Fund

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

a. The future replacing or upgrading to any sewer infrastructure owned by the Village of Kaslo,

b. The conducting of engineering studies related to any sewer infrastructure owned by the Village of Kaslo,

c. The redemption of any debentures issued in respect to any sewer infrastructure owned by the Village of Kaslo.

d. General debt retirement associated with sewer infrastructure owned by the Village of Kaslo.

FUNDING

1. The Sewer Reserve Fund shall be a cash reserve established in the Sewer Capital Funds balance sheet of the Village of Kaslo.

2. Council may, by resolution, make contributions to the Sewer Reserve Fund through surplus monies of the annual sewer operating fund, at any time.

3. Council may, by resolution, make contributions to the Sewer Reserve Fund through surplus monies of the annual general operating fund, at any time.

4. Council may, by resolution, make contributions to the Sewer Reserve Fund through the transfer of monies from another reserve fund that has been established for a capital purpose, at any time.

5. Council may, by resolution, make contributions to the Sewer Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.

6. The cash balance of this fund shall be established as a separate, interest-earning account.

7. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

1. Funds drawn from the Sewer Reserve Fund may be used to finance projects identified above in any given annual budget.

2. All draws from the Sewer Reserve Fund shall be subject to approval by Council resolution.

3. Council may, by resolution, borrow funds from this reserve fund and transfer them to another reserve fund that has been established for a capital purpose.

4. Funds drawn from this reserve may be used to finance debt servicing or general debt retirement identified above as authorized by Council resolution.

Bylaw 1159 - Schedule 'C'

Capital Transportation Infrastructure Reserve Fund

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

a. The future replacing or upgrading to any roadway, path or trail system owned by the Village of Kaslo,

b. The conducting of engineering studies related to any roadway infrastructure owned by the Village of Kaslo,

c. The conducting of feasibility studies related to any path or trail system owned by the Village of Kaslo,

d. The redemption of any debentures issued in respect to any roadway, path or trail system owned by the Village of Kaslo.

FUNDING

1. The Capital Transportation Infrastructure Reserve shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.

2. Council may, by resolution, make contributions to the Capital Transportation Infrastructure Reserve Fund through surplus monies of the annual general operating fund, at any time.

3. Council may, by resolution, make contributions to the Capital Transportation Infrastructure Reserve Fund through the transfer of monies from another reserve fund that has been established for a capital purpose, at any time.

4. Council may, by resolution, make contributions to the Capital Transportation Infrastructure Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.

5. The cash balance of this fund shall be established as a separate interest-earning account.

6. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

1. Funds drawn from the Capital Transportation Infrastructure Reserve may be used to finance projects identified above in any given annual budget.

2. All draws from the Capital Transportation Infrastructure Reserve shall be subject to approval by Council resolution.

3. Council may, by resolution, authorize a transfer from this reserve fund to another reserve fund that has been established for a capital purpose.

Capital Buildings, Machinery, Vehicles and Equipment Reserve Fund

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

a. The replacing or upgrading of any buildings, machinery, vehicles or equipment owned by the Village of Kaslo; b. The conducting of engineering and/or feasibility and/or assessment studies related to any building, machinery, vehicle or equipment owned by the Village;

c. The redemption of any debentures issued in respect to any building, machinery, vehicle or equipment owned by the Village of Kaslo.

FUNDING

1. The Capital Building, Machinery, Vehicles and Equipment Reserve shall be a cash reserve established in the General Capital Fund balance sheet of the Village of Kaslo.

2. Council may, by resolution, make contributions to the Capital Building, Machinery, Vehicles and Equipment Reserve Fund through surplus monies of the annual general operating fund, at any time.

3. Council may, by resolution, make contributions to the Capital Building, Machinery, Vehicles and Equipment Reserve Fund through the transfer of monies from another reserve fund that has been established for a capital purpose, at any time.

4. Council may, by resolution, make contributions to the Capital Building, Machinery, Vehicles and Equipment Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.

5. The cash balance of this fund shall be established as a separate interest-earning account.

6. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

1. Funds drawn from the Capital Building, Machinery, Vehicles and Equipment Reserve may be used to finance up to 50 per cent of the replacement or upgrade costs of any buildings, machinery, vehicles or equipment required principally by the water or sewer utilities.

2. All draws from the Capital Building, Machinery, Vehicles and Equipment Reserve shall be subject to approval by Council resolution.

3. Council may, by resolution, authorize a transfer from this reserve fund to another reserve fund that has been established for a capital purpose.

Bylaw 1159 - Schedule 'E'

City Hall National Historic Site Reserve Fund

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

a. The future restoration, maintenance or upgrading of Kaslo City Hall National Historic Site;

b. The purchase of items related to beautification efforts of Kaslo City Hall National Historic Site;

c. The conducting of feasibility studies related to any aspect of the Kaslo City Hall National Historic Site;

d. The conducting of joint-feasibility studies with other government bodies and agencies in relation to any shared service that requires the use or lease of Kaslo City Hall National Historic Site;

e. The redemption of any debentures issued in respect to Kaslo City Hall National Historic Site.

FUNDING

1. The City Hall National Historic Site Reserve Fund shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.

2. Council may, by resolution, make contributions to the City Hall National Historic Site Reserve Fund through surplus monies of the annual general operating fund, at any time.

3. Council may, by resolution, make contributions to the City Hall National Historic Site Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.

4. Donations by members of the public may be received and transferred to the City Hall National Historic Site Reserve Fund at any time.

5. The Regional District of Central Kootenay may make contributions to the City Hall National Historic Site Reserve Fund on behalf of the Kaslo and Area 'D' District library service or other requisition services at any time.

6. The cash balance of this fund shall be established as a separate interest-earning account.

7. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

1. Funds drawn from the City Hall National Historic Site Reserve Fund may be used to finance projects identified above in any given annual budget.

2. All draws from the City Hall National Historic Site Reserve Fund shall be subject to approval by Council resolution.

Bylaw 1159 - Schedule 'F'

Recreation, Parks and Open Spaces Reserve Fund

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

- a. The future replacing or upgrading of recreation facilities or equipment owned by the Village of Kaslo;
- b. The purchase of items related to beautification efforts of recreation facilities, parks and open spaces;
- c. The conducting of feasibility studies related to any recreation facility, park or open space owned by the Village of Kaslo;
- d. The conducting of joint-feasibility studies with area local governments in relation to any recreation, park or open space initiative;
- e. The redemption of any debentures issued in respect to any recreation, park and open space venture owned by the Village of Kaslo.

FUNDING

- 1. The Recreation, Parks and Open Spaces Reserve shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.
- 2. Council may, by resolution, make contributions to the Recreation, Parks and Open Spaces Reserve Fund through surplus monies of the annual general operating fund, at any time.
- 3. Council may, by resolution, make contributions to the Recreation, Parks and Open Spaces Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.
- 4. The cash balance of this fund shall be established as a separate interest-earning account.
- 5. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

- 1. Funds drawn from the Recreation, Parks and Open Spaces Reserve may be used to finance projects identified above in any given annual budget.
- 2. All draws from the Recreation, Parks and Open Spaces Reserve shall be subject to approval by Council resolution.

Bylaw 1159 - Schedule 'G'

Capital Municipal Aerodrome Reserve

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

a. The future restoration, maintenance or upgrading of Kaslo Municipal Aerodrome;

b. The conducting of feasibility studies related to infrastructure or risk management aspects of the Kaslo Municipal Aerodrome;

c. The conducting of joint-feasibility studies with other government bodies and agencies in relation to any shared service that requires the use or lease of Kaslo Municipal Aerodrome;

d. The redemption of any debentures issued in respect to Kaslo Municipal Aerodrome.

FUNDING

1. The Capital Municipal Aerodrome Reserve Fund shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.

2. Council may, by resolution, make contributions to the Capital Municipal Aerodrome Reserve Fund through surplus monies of the annual general operating fund, at any time.

3. Council may, by resolution, make contributions to the Capital Municipal Aerodrome Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.

4. Donations by members of the public may be received and transferred to the Capital Municipal Aerodrome Reserve Fund at any time.

5. The Regional District of Central Kootenay may make contributions to the Capital Municipal Aerodrome Reserve Fund on behalf of a relevant requisition service or fund at any time.

6. Third parties may contribute the Capital Municipal Aerodrome Reserve Fund to in exchange for access, leases or easements across the aerodrome properties that are approved by Council.

7. The cash balance of this fund shall be established as a separate interest-earning account.

8. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

1. Funds drawn from the Capital Municipal Aerodrome Reserve Fund may be used to finance projects identified above in any given annual budget.

2. All draws from the Capital Municipal Aerodrome Reserve Fund shall be subject to approval by Council resolution.

3. The Capital Municipal Aerodrome Reserve may not drop below \$50,000 at any time unless funds are being drawn to re-surface or repair the runway.

Community Works Reserve Fund

PURPOSE

- 1. The purpose of this reserve is to hold funds designated by Council for:
 - a. Eligible projects as outlined in the agreement on the transfer of Federal Gas Tax Revenues under the New Deal for Cities & Communities between the Village of Kaslo and the Union of British Columbia Municipalities;
 - b. The redemption of any debentures issued in respect to any projects undertaken by the Village of Kaslo that fall within the parameters of the above eligible projects.

FUNDING

- 1. The Community Works Fund Reserve shall be deferred revenue cash reserve established in the General Capital Fund balance sheet of the Village of Kaslo.
- 2. Council may, by resolution, make contributions to the Community Works Fund Reserve Fund through the transfer of unused Federal Gas Tax Revenues, at any time.
- 3. The cash balance of this fund shall be established as a separate interest-earning account.
- 4. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund

DRAWS

- 1. Funds drawn from the Community Works Fund Reserve may be used to finance projects as per the transfer of Federal Gas Tax Revenues under the New Deal for Cities & Communities between the Village of Kaslo and the Union of British Columbia Municipalities.
- 2. All draws from the Community Works Fund Reserve shall be subject to approval by Council resolution and to eligibility requirements as outlined in the Federal Gas Tax Agreement.
- 3. Any draws that are made to fund eligible projects for third party organisations and non-municipal infrastructure or property can only be authorized if:
 - a. A corresponding amount of funding from taxation requisition is raised and committed to other capital infrastructure reserves described in this bylaw in the same financial year, by resolution.

Bylaw 1159 – Schedule 'I' Sick Leave Bank and Settlement Reserve Fund

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

a. The future costs associated with payouts to Village employees in respect to Sick Leave, Dismissal and Retirement.

FUNDING

1. The Sick Leave Bank and Settlement Reserve Fund shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.

2. Council may, by resolution, make contributions to the Sick Leave Bank and Settlement Reserve Fund through surplus monies of the annual general operating fund, at any time.

3. Contributions for employees, as per the current Collective Agreement with the employees' union, will be made to the reserve incrementally over the financial year.

4. Council may, by resolution, make contributions to the Sick Leave Bank and Settlement Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.

5. The cash balance of this fund shall be established as a separate interest-earning account.

6. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

- 1. Funds drawn from the Sick Leave Bank and Settlement Reserve Fund may be used to finance projects identified above in any given annual budget.
 - 2. All draws from the Sick Leave Bank and Settlement Reserve Fund shall be subject to approval by Council resolution.

Bylaw 1159 – Schedule 'J'

Kemball Memorial Centre Reserve Fund

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

a. The future restoration, maintenance or upgrading of Kemball Memorial Centre ;

b. The purchase of items related to beautification efforts of the Kemball Memorial Centre

c. The conducting of feasibility studies related to any aspect of the Kemball Memorial Centre;

d. The conducting of joint-feasibility studies with other government bodies and agencies in relation to any shared service that requires the use or lease of the Kemball Memorial Centre;

e. The redemption of any debentures issued in respect to the Kemball Memorial Centre.

FUNDING

1. The Kemball Memorial Centre Reserve Fund shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.

2. Council may, by resolution, make contributions to the Kemball Memorial Centre Reserve Fund through surplus monies of the annual general operating fund, at any time.

3. Council may, by resolution, make contributions to the Kemball Memorial Centre Reserve Fund through the transfer of monies from other municipal bank accounts of the Village, at any time.

4. Donations by members of the public may be received and transferred to the Kemball Memorial Centre Reserve Fund at any time.

5. The Regional District of Central Kootenay may make contributions to the Kemball Memorial Centre Reserve Fund on behalf of any local requisition services at any time.

6. The cash balance of this fund shall be established as a separate interest-earning account.

7. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

1. Funds drawn from the Kemball Memorial Centre Reserve Fund may be used to finance projects identified above in any given annual budget.

2. All draws from the Kemball Memorial Centre Reserve Fund shall be subject to approval by Council resolution.

Contingency Reserve Fund

[The original schedule was rescinded and replaced by this schedule by Bylaw 1217]

PURPOSE

1. The purpose of this reserve is to hold funds designated by Council for:

- a. covering the deductible share relating to a municipal liability or property loss insurance claim.b. cover unbudgeted legal or surveying costs of a critical or time-sensitive nature.
- c. cover occasional cemetery capital and maintenance costs outside the scope of the Care Fund.
- d. capital or land acquisitions that are considered in the corporation's interests.

FUNDING

- 1. The Contingency Reserve Fund shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.
- 2. The initial funding for the Contingency Reserve Fund shall be ten thousand dollars (\$10,000), to be drawn from the Village accumulated surplus at year end.
- 3. When the balance in this reserve fund at year end in any year is less than ten thousand dollars (\$10,000), provisions shall be included in the following financial year to restore the fund to its minimum level of ten thousand dollars (\$10,000).
- 4. Council may, by resolution, make additional contributions to the Contingency Reserve Fund at any time.
- 5. Council may, by resolution, make additional contributions to the Contingency Reserve Fund at any time of a portion of surplus cemetery user fee revenue not allocated to the Care Fund.
- 6. Proceeds from the sale of municipal land.
- 7. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

DRAWS

1. Funds drawn from the Contingency Reserve Fund may be used to fund the precise amounts deducted by the insurer from liability or property loss claims.

2. Funds drawn from the Contingency Reserve Fund may be used, by resolution of Council, to fund legal or surveying costs that exceed the amount budgeted for those expenditures in the Financial Plan Bylaw in a given financial year.

3. Funds drawn from the Contingency Reserve Fund may be used, by resolution of Council, to fund cemetery capital and maintenance costs as identified and approved in the Financial Plan Bylaw in a given financial year.

4. Funds drawn from the Contingency Reserve Fund may be used, by resolution of Council, to fund capital or land acquisition approved by Council.

Bylaw 1159 - Schedule 'L'

Kaslo and Area D Arena Property Reserve Fund

[Added by Bylaw 1184]

PURPOSE

1. The purpose of this reserve is to hold capital funds designated by Council for the following legally described property owned by the Village:

Parcel Identifier 013-140-825, Lot 22, District Lot 209A Kootenay District Plan 9499 except Plan EPP32990

- 2. The funds are designated for the following purposes:
 - a. The future replacing or upgrading of recreation facilities or equipment leased or used by Kaslo and District Arena Association; Kaslo Curling Club; Kaslo Tennis Club;
 - b. The conducting of costed engineering designs or studies for the construction, upgrade or replacement of recreation facilities or equipment on the property;
 - d. The conducting of joint-feasibility studies with area local governments in relation to any capital initiative relating to the property and its existing uses;
 - e. The redemption of any debentures issued in respect to capital improvements on the property owned by the Village of Kaslo.

FUNDING

- 1. The Kaslo and Area D Arena Property Reserve Fund shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.
- 2. The Regional District of Central Kootenay Community Facility Recreation & Parks Service (Kaslo and Area D) shall contribute to the Kaslo and Area D Arena Property Reserve Fund through a contribution grant identified in its annual service budget.
- 3. Council may, by resolution, make contributions to the Kaslo and Area D Arena Property Reserve Fund, through surplus monies of the annual general operating fund, at any time.
- 4. Kaslo and District Arena Association, Kaslo Curling Club and Kaslo Tennis Club may make contributions to the reserve at any time.
- 5. Official donations by members of the public may be received and transferred to the Kaslo and Area D Arena Property Reserve Fund at any time.
- 4. The cash balance of this fund shall be established as a separate interest-earning account.
- 5. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.
- 6. From 2020, when the balance in this reserve fund at year end is less than fifty thousand dollars (\$50,000), no funds can be subsequently drawn until the reserve has been restored to a minimum contingency level of fifty thousand dollars (\$50,000).

DRAWS

1. Funds drawn from the Kaslo and Area D Arena Property Reserve Fund may be used to finance projects identified above in any given annual budget.

- 2. All draws from the Kaslo and Area D Arena Property Reserve Fund shall be subject to approval by Council resolution and the written consent of the Electoral Area 'D' Director.
- 3. Kaslo and District Arena Association, Kaslo Curling Club or Kaslo Tennis Club must provide adequate notice of their need to access the Kaslo and Area D Arena Property Reserve Fund in any given year before adoption of the annual municipal budget.

Bylaw 1159 - Schedule 'M'

Kaslo Public Arts Reserve

[Added by Bylaw 1184]

PURPOSE

1. The purpose of this reserve is to hold capital funds designated by Council for the purpose of designing and acquiring works of Public Art within the Village of Kaslo.

SOURCE OF FUNDS

- 2. Money from the following sources may be deposited into a cash reserve in the Capital Reserve Funds established under this bylaw:
 - (a) Funds appropriated from capital budgets on new capital facilities projects as authorized by the Village's annual budget; and
 - (b) Cash contributions or donations by developers and members of the public for the express purpose of funding Public Art capital projects and programs.

DEPOSIT AND INVESTMENT OF FUNDS

3. Money paid into the reserve, together with interest earned on it, may only be invested or re-invested in accordance with requirements of the Community Charter for the investment of municipal funds.

USE OF FUNDS

4. Money deposited in the reserve, together with interest on it, can be used for the purposes of paying the design and capital costs, including debt servicing, of acquiring Public Art.

5. Money deposited in the reserve, together with interest on it, can be used for the purposes of maintenance, protection or restoration of public art acquired by the Village.
Bylaw 1159 – Schedule 'N' Library Capital Reserve Fund [Added by Bylaw 1257]

PURPOSE

- 1. The purpose of this reserve is to hold capital funds towards land acquisition, planning, design, construction, and future improvement of a new Library within the Village of Kaslo.
- 2. The funds are designated for any of the following purposes:
 - a. Land acquisition, site preparation, and servicing costs of the site for the Library, including the repayment of funds borrowed from other reserves or loans.
 - b. The commissioning of engineering, architectural designs, feasibility, or other professional studies for the planning, construction, upgrade or replacement of the Library;
 - c. The construction of a new building for the Library.
 - d. Other future capital costs related to the Library.

FUNDING

- 1. This reserve shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.
- 2. Council may, by resolution, make contributions to this reserve through surplus monies of the general operating fund.
- 3. Council may allocate a contribution to this reserve in the annual financial plan bylaw.
- 4. The Regional District of Central Kootenay (Kaslo and Area D) may contribute to this reserve through a contribution grant identified in its annual service budget.
- 5. The Kaslo and District Public Library may contribute funds to this reserve at any time.
- 6. Grants or donations by any person towards the Library shall be received by the Village and transferred to this reserve.
- 7. If the Village disposes of the land that was acquired for the Library, the funds that were drawn from this reserve for acquiring that land shall be repaid to this reserve from the proceeds of the disposition.
- 8. The cash balance of this reserve shall be maintained as a separate interest-earning account.
- 9. The interest earned by this reserve shall accrue to this reserve.

DRAWS

- 1. Funds drawn from this reserve shall only be used for a stated purpose of this reserve.
- 2. All draws from this reserve, other than repayment of funds borrowed from other reserves or loans for the Library, shall require approval of Council by resolution and the written consent or request of the Kaslo and District Public Library Board.
- 3. Kaslo and District Public Library shall provide adequate notice of their need to access funds in this reserve in any given year before adoption of the annual financial plan bylaw.



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer SUBJECT: Municipal Ticketing Bylaw 1294, 2023 DATE: June 9, 2023

PURPOSE: To introduce an updated Municipal Ticketing bylaw

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- 1. Give the bylaw 3 readings. Adoption will be scheduled for the 2023.06.27 Council Meeting.
- 2. Give the bylaw 2 readings and refer to COW. A COW meeting will be scheduled to discuss details of the bylaw.
- 3. Do not introduce the proposed bylaw. *Enforcement authority will be limited*.
- 4. Refer back to staff for further review and report.

RECOMMENDATION:

That Municipal Ticket Information Bylaw 1294, 2023 be given first and second reading, and referred to the Committee of the Whole meeting scheduled for 6:00 p.m. on [DATE].

ANALYSIS:

- A. Background: Under the authority of the Community Charter, the Village of Kaslo has the authority to issue fines in the form of municipal tickets, as a means of bylaw enforcement. The municipal ticketing scheme must be established by bylaw, and tickets must conform to the format specified in provincial legislation. The Village's current ticketing bylaw was adopted in 2006 requires updating.
- B. Discussion: The Village of Kaslo is currently able to issue tickets for violations of several regulatory bylaws. However, many of the regulatory bylaws referenced in the ticketing bylaw have been amended or replaced since the original ticketing bylaw was adopted in 2006 and without the correct references in the ticketing bylaw, violations of regulatory bylaws are unenforceable. The proposed bylaw includes updated references to those regulatory bylaws originally subject to ticketing and adds the Prevention of Public Nuisances bylaw that Council adopted in 2017.

The following regulatory bylaws are referenced in the ticketing bylaw and copies are available on the Village website:

Bylaw No.	Name
1147	Village of Kaslo Dog Control
	Bylaw No. 1147, 2013
1079	Village of Kaslo Noise Abatement Bylaw No. 1079, 2008, as amended
1260	Village of Kaslo Business Licence Bylaw No. 1260, 2021, as amended
1119	Solid Waste Management Bylaw 1119, 2012, as amended

1155	Village of Kaslo Animal Attractants Regulation Bylaw No.1155, 2014 as amended
1120	Village of Kaslo Street & Traffic Bylaw No. 1120, 2012, as amended
1130	Village of Kaslo Land Use Bylaw No. 1130, 2013, as amended
1175	Village of Kaslo Public Dock Regulation and Fee Bylaw No. 1175, 2015, as amended
1162	Kaslo Parks Regulation Bylaw No. 1162, 2014
RDCK	The Regional District of Central Kootenay BUILDING BYLAW No. 2200, 2010, as amended
1213	Village of Kaslo Outdoor Burning Regulation Bylaw No. 1213, 2018, as amended
1209	Village of Kaslo Prevention of Public Nuisances Bylaw No. 1209, 2017, as amended

Council will need to consider whether there are any other ticketable offenses that should be added and who should be empowered to issue tickets (the proposed bylaw adds ticketing authority for the CAO). A review of the applicable fine amounts for all violations is also recommended. These discussions are best suited to a Committee of the Whole meeting, which can be scheduled at Council's convenience.

C. Attachments:

- Municipal Ticket Information Bylaw 1294, 2023 (proposed)
- Village of Kaslo Bylaw Enforcement Ticket Information Bylaw, No. 1037, 2006 (current)
- D. **Financial Implications**: Municipal Ticketing can generate revenues for the municipality, but the cost of enforcement is significant. A thorough review of the fines that correspond to specific infractions is strongly recommended as part of the proposed Committee of the Whole discussion. The maximum fine that can be imposed for a single violation is \$1,000 (there is no minimum). Ongoing violations can incur daily fines, which are cumulative.
- E. **Corporate Priority**: The 2021 Corporate Strategic Plan calls for establishing a bylaw enforcement policy to set appropriate expectations for enforcement and compliance considering limited capacity. The objectives of such a policy can be discussed at the Committee of the Whole.
- F. **Communication Strategy**: Public notice will be given once the Committee of the Whole meeting is scheduled.

CAO Approval: 2023.06.09

BYLAW NO. 1294

A BYLAW TO IMPLEMENT A MUNICIPAL TICKETING SYSTEM

THE Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Municipal Ticketing Bylaw No. 1294, 2023".

2. Designation of Bylaws to be Enforced by Ticket

The bylaws listed in Column I of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed by regulation under the *Community Charter*.

3. Designation of Bylaw Enforcement Officers

The persons who act in the job positions or titles listed in Column II of Schedule 1 to this bylaw are designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column I of Schedule 1 opposite the respective positions.

4. Designation of Offences

The words or expressions set forth in Column I of Schedules 2 to 13 to this bylaw designate the offence committed under the bylaw section number appearing in Column II opposite the respective words or expressions.

5. Designation of Fines

The amounts appearing in Column III of Schedules 2 to 13 to this bylaw are the fines set for the corresponding offences designated in Column I

6. Schedules

For the purposes of this bylaw, Schedules 1 to 13 are attached to and form part of this bylaw.

7. Severability Clause

If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

8. Repeal

Village of Kaslo Bylaw Enforcement Ticket Information Bylaw, No. 1037, 2006 and all amendments thereto are hereby repealed.

VILLAGE OF KASLO BYLAW NO. 1294, 2023

9. Effective Date

This bylaw shall take effect _____, 202_.

READ A FIRST TIME this _____ day of _____, 202_.

READ A SECOND TIME this _____ day of _____, 202_.

READ A THIRD TIME this _____ day of _____, 202_.

RECONSIDERED AND ADOPTED this _____ day of _____, 202_.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "Municipal Ticketing Bylaw No. 1294, 2023"

CORPORATE OFFICER

	COLUMN I	COLUMN II
SCHEDULE	Designated Bylaws	Designated Bylaw
		Enforcement Officers
2	Village of Kaslo Dog Control	Bylaw Enforcement Officers
	Bylaw No. 1147, 2013	Animal Control Officer
		Royal Canadian Mounted Police Chief Administrative Officer
3	Village of Kasle Naise Abstement Bylow No	Bylaw Enforcement Officers
5	Village of Kaslo Noise Abatement Bylaw No.	Royal Canadian Mounted Police
	1079, 2008	Chief Administrative Officer
4	Village of Kaslo Business Licence Bylaw No.	Bylaw Enforcement Officers
-	1260, 2021	License Inspector
	1200, 2021	Royal Canadian Mounted Police
		Chief Administrative Officer
5	Solid Waste Management Bylaw 1119, 2012	Bylaw Enforcement Officers
		Chief Administrative Officer
6	Village of Kaslo Animal Attractants Regulation	Bylaw Enforcement Officers
	Bylaw No.1155	Royal Canadian Mounted Police
		BC Conservation Officer Service
		Animal Control Officer
		Chief Administrative Officer
7	Village of Kaslo Street & Traffic Bylaw No.	Royal Canadian Mounted Police
	1120, 2012	Bylaw Enforcement Officers Fire Chief (RDCK)
		Chief Administrative Officer
8	Village of Kaslo Land Use Bylaw No. 1130,	Bylaw Enforcement Officers
0	2013	Building Official
	2015	Chief Administrative Officer
9	Village of Kaslo Public Dock Regulation and	Royal Canadian Mounted Police
	Fee Bylaw No. 1175, 2015	Bylaw Enforcement Officers
		Chief Administrative Officer
10	Kaslo Parks Regulation Bylaw No. 1162, 2014	Bylaw Enforcement Officers
		Royal Canadian Mounted Police
		Municipal Campground
		Operator
		Chief Administrative Officer
11	The Regional District of Central Kootenay	Bylaw Enforcement Officers Building Official
	Building Bylaw No. 2200, 2010	Chief Administrative Officer
12	Village of Kaslo Outdoor Burning Regulation	Royal Canadian Mounted Police
14	Bylaw No. 1213, 2018	Bylaw Enforcement Officers
	Dylaw 140. 1213, 2010	Fire Chief (RDCK)
		Deputy Fire Chief (RDCK)
		Chief Administrative Officer
13	Village of Kaslo Prevention of Public	Bylaw Enforcement Officers
	Nuisances Bylaw No. 1209, 2017	Building Official
		Chief Administrative Officer
		Royal Canadian Mounted Police

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Dog Control Bylaw No. 1147, 2013	Section of Bylaw 1147	Amount of Fine/Penalty
Dog at Large	6.1(a)	\$100.00
Dog Attack	6.1(b)	\$1,000.00
Dog barking excessively	6.1(c)	\$25.00
Fail to restrain Dog in Heat	6.3	\$100.00
Vicious Dog improperly in a public place	7.2(a)	\$500.00
Vicious Dog on private property without consent of occupier	7.2(b)	\$250.00
Vicious Dog not in building or Enclosure	7.2(c)	\$250.00
Fail to erect Vicious Dog sign	7.3(a)	\$100.00
Fail to advise of Vicious Dog's new Owner	7.3(b)	\$100.00
Fail to advise of Death of Vicious Dog	7.3(c)	\$25.00
Fail to advise of Vicious Dog Attack	7.3(d)	\$750.00
Deface or remove Vicious Dog sign	7.4	\$100.00

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Noise Abatement Bylaw No. 1079, 2018	Section of Bylaw 1079	Amount of Fine/Penalty
Make/cause noise disturbance	1	\$100.00
Prohibited audio device noise	2(a)	\$100.00
Prohibited animal noise	2(b)	\$100.00
Prohibited vehicle noise	2(c)	\$100.00
Prohibited exhaust noise	2(d)	\$100.00
Prohibited excessive street noise	2(g)	\$100.00
Prohibited night time noise	2(i)	\$100.00
Prohibited unloading/ loading noise	2(h)	\$100.00
Prohibited construction noise	2(j)	\$100.00

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Business License Bylaw No. 1260, 2021	Section of Bylaw 1260	Amount of Fine/Penalty
Resident business operating without a Business Licence	3.1	\$1000.00
Non-resident business operating without a Business Licence	3.3	\$1000.00
Failure to provide access	9.1	\$1000.00
Mobile Vendor without a Business Licence	3.2	\$1000.00
Cannabis Related Business Violation	14.1	\$1000.00
Commercial Landlord Violation	10.1	\$1000.00

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Solid Waste Bylaw No. 1119, 2012	Section of Bylaw 1119	Amount of Fine/Penalty
Failure to properly dispose of household or industrial waste	3(1); 3(2)	\$250.00
Unsecured container	6	\$30.00
Unsecured vehicle carrying waste	26	\$30.00
Unsecured plastic bags containing waste	12	\$30.00
Interference with a container or stand	24	\$30.00

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Animal Attractant Bylaw No. 1155, 2014	Section of Bylaw 1155	Amount of Fine/Penalty
Storing animal attractant or waste in manner that is accessible to animals.	3	\$100.00
Unsecured container of animal attractant materials.	5(b)	\$100.00
Failure to repair a damaged container that regularly contains animal attractant materials.	5(c)	\$30.00
Failure to collect fallen fruit from property.	7	\$30.00
Failure to secure livestock or beehives from animals by use of electric fencing.	10	\$100.00

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Animal Attractant Bylaw No. 1155, 2014	Section of Bylaw 1155	Amount of Fine/Penalty
Storing animal attractant or waste in manner that is accessible to animals.	3	\$100.00
Unsecured container of animal attractant materials.	5(b)	\$100.00
Failure to repair a damaged container that regularly contains animal attractant materials.	5(c)	\$30.00
Failure to collect fallen fruit from property.	7	\$30.00
Failure to secure livestock or beehives from animals by use of electric fencing.	10	\$100.00

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Land Use Bylaw Bylaw No. 1130, 2013	Section of Bylaw 1130	Amount of Fine/Penalty
Contrary to permitted use	2.2	\$250.00
Unlawful construction	2.3	\$250.00
Noxious or offensive home occupation	2.8(g)	\$100.00
Unlawful second dwelling unit	2.13	\$100.00

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Public Dock Regulation and Fee Bylaw No. 1175, 2015	Section of Bylaw 1175	Amount of Fine/Penalty
Mooring exceeding 48 hours	4(a)	\$100.00
Obstruction or damage to facilities	4(b),(d),(g)	\$300.00
Seasonal mooring violations	4 (h), (i)	\$200.00

COLUMN I	COLUMN II	COLUMN III
Kaslo Parks Regulation Bylaw No. 1162, 2014	Section of Bylaw 1162	Amount of Fine/Penalty
Unauthorized camping in Municipal Parks	3	\$200.00
Deface, remove, destroy or injure any Park Property or Natural Feature	4(a),(b), (c),(d)	\$200.00
Deposit any refuse anywhere in a Park except in a receptacle designated for that purpose	4(e)	\$200.00
Foul or pollute or introduce any Refuse into a Park or any body of water in a Park	4(f)	\$300.00
Defecate or urinate in any Park except in facilities designated for that purpose by Posted Notice	4(h)	\$300.00
Unauthorized or unattended fire	7(a),(b)	\$300.00
Unauthorized activities and Special Events	8, 9	\$300.00

COLUMN I	COLUMN II	COLUMN III
THE REGIONAL DISTRICT OF CENTRAL KOOTENAY BUILDING BYLA No. 2200, 2010	W Section of Bylaw 2200	Amount of Fine/Penalty
Failure to obtain building or plumbing permit	6.1	
1 st and 2 nd offen 3 rd and subseque		\$200 \$400
Occupy without an occupancy permit 1st and 2nd offer 3rd and subseque		\$200 \$400
Tamper with notice	6.4	
1st and 2nd offen 3rd and subseque		\$200 \$400
Doing construction that is at variance with permit	6.5	
1st and 2nd offen 3rd and subseque		\$200 \$400
Obstruct entry of building inspector	6.6	
1st and 2nd offen 3rd and subseque		\$200 \$400
Fail to obtain inspection and receive acceptance prior to concealin		
1st and 2nd offen 3rd and subseque		\$200 \$400
Fail to provide proper fencing around swimming pool	20.2	
1st and 2nd offen 3rd and subseque		\$200 \$400
Fail to obey Stop Work order	22.5	
1st and 2nd offer 3rd and subseque		\$200 \$400
Fail to comply with a Do Not Occupy notice 1st and 2nd offen 3rd and subseque		\$200 \$400

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Outdoor Burning Regulation Bylaw No. 1213	Section of Bylaw 1213	Amount of Fine/Penalty
Outdoor burning contrary to Bylaw/Provincial bans	3	\$1,000.00
Selling of Fireworks within Village limits	14(a)	\$500.00
Possession or use of fireworks by a minor	14(b)	\$500.00
Unauthorized/unqualified use of High Hazard Fireworks	14(c)	\$1000.00
Use of Consumer Fireworks resulting in a public hazard or nuisance	14(d)	\$1,000.00
Use of any Fireworks when applicable Provincial bans are in effect	14(e)	\$1,000.00

COLUMN I	COLUMN II	
Village of Kaslo Prevention of Public Nuisances Bylaw No. 1209, 2017	Section of Bylaw 1209	Amount of Fine/Penalty
Unauthorized graffiti, Failure to control rubbish and litter Failure to control noxious weeds	2(a), (b), (c)	\$500.00
Failure to maintain exterior premises	3 (a), (b)	\$500.00
Failure to remove noxious weeds	4	\$500.00
Failure to remove roof snow removal adjacent to any highway	5	\$500.00
Failure to maintain fences adjacent to any highway	6 (a),(b),(c)	\$500.00
Failure to maintain boulevards/sidewalks adjacent to any highway or public right of way	7 (a), (b), (c), (d)	\$500.00
Obstructing vision clearance at any intersection by way of tree, shrub, plant, fence, or other structure	8	\$500.00
Unauthorized removal of street signs	9	\$500.00
Failure to maintain hazardous trees and shrubs on any real property	10 (a)(i),(ii),(iii)	\$500.00
Failure to not display a house number	11	\$500.00
Failure to maintain and control the safety of a demolition site	12 (a), (b)	\$500.00
Failure to control animal attractants	13 (a), (b), (c)	\$500.00

2018

Village of Kaslo

December 12th 2018

[ENFORCEMENT TICKET INFORMATION BYLAW 1037]

Consolidated Bylaw prepared for Convenience Purposes Only



Bylaw	Amendment #	Date Adopted	Comments	Consolidation Update
1148	1	December 10 th 2013	Schedule 2 change	Created December 12 th 2018
1161	5	11 th October 2014	Sections 3, 5, 6,7,8	Created December 12 th 2018
1176	2	2015	Sections 2 and 10	Created December 12 th 2018
1186	2	3 rd March 2016	Section amendments and additions	Created December 12 th 2018
1208/1 213	2	August 22 th 2017	Amend Sections 4, 5, 6. Replace Schedule 1 and add Schedule 11	Created December 12 th 2018
1231	1	December 11 th 2018	Schedule 4 replaced (Business Regulation)	Created December 12 th 2018

TABLE OF AMENDMENTS TO BYLAW 1037

VILLAGE OF KASLO

CONSOLIDATED BYLAW NO. 1037, AS AMENDED

A BYLAW TO IMPLEMENT A BYLAW ENFORCEMENT TICKET INFORMATION BYLAW

A. WHEREAS by Section 260 and Division 3 of Part 8 of the *Community Charter* the Council is authorized by bylaw to:

- (a) designate a bylaw for the purpose of this section, other than a bylaw in relation to a matter prescribed by regulation;
- (b) designate as a Bylaw Enforcement Officer, a person who comes within a class of persons prescribed by regulation; and
- (c) authorize the use of any word or expression on a ticket to designate an offence against a bylaw.

B. NOW THEREFORE, the Council of The Corporation of the Village of Kaslo in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be known and cited as the "Village of Kaslo Bylaw Enforcement Ticket Information Bylaw, No. 1037, 2006".

2. Designation of Bylaws to be Enforced by Ticket

The bylaws listed in Column I of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of Section 264 of the *Community Charter*.

3. Designation of Bylaw Enforcement Officers

The persons appointed to the job positions or titles listed in Column II of Schedule 1 to this bylaw are designated as Bylaw Enforcement Officers pursuant to Section 264 of the *Community Charter* for the purpose of enforcing the bylaws listed in Column I of Schedule 1 opposite the respective job positions.

4. Designation of Offences

The words or expressions set forth in Column I of Schedules 2 to 12 to this bylaw designate the offence committed under the bylaw section number appearing in Column II opposite the respective words or expressions.

5. Designation of Fines

The amounts appearing in Column III of Schedules 2 to 12 to this bylaw are the fines set for the corresponding offences designated in Column I.

6. Schedules

For the purposes of this bylaw, Schedules 1 to 12 are attached to and form part of this bylaw.

7. Effective Date

This bylaw shall take effect upon the date of its adoption.

Chief Administrative Officer

Mayor

CERTIFIED CORRECT:

Chief Administrative Officer

SCHEDULE	COLUMN I Designated Bylaws	COLUMN II Designated Bylaw Enforcement Officers
2	Village of Kaslo Dog Control Bylaw No. 1147, 2013, as amended	Bylaw Enforcement Officers Animal Control Officer Royal Canadian Mounted Police
3	Village of Kaslo Noise Abatement Bylaw No. 1079, 2008, as amended	Bylaw Enforcement Officers Royal Canadian Mounted Police
4	Village of Kaslo Business Licence Bylaw No. 1179, 2015, as amended	Bylaw Enforcement Officers License Inspector Royal Canadian Mounted Police
5	Solid Waste Management Bylaw 1119, 2012, as amended	Bylaw Enforcement Officers Chief Administrative Officer
6	Village of Kaslo Animal Attractants Regulation Bylaw No.1153, 2014 as amended	Bylaw Enforcement Officers Royal Canadian Mounted Police BC Conservation Officer Service Animal Control Officer
7	Village of Kaslo Street & Traffic Bylaw No. 1120, 2012, as amended	Royal Canadian Mounted Police Bylaw Enforcement Officers Fire Chief (RDCK) Chief Administrative Officer
8	Village of Kaslo Land Use Bylaw No. 1130, 2013, as amended	Bylaw Enforcement Officers Building Official Chief Administrative Officer
9	Village of Kaslo Public Dock Regulation and Fee Bylaw No. 1175, 2015, as amended	Royal Canadian Mounted Police Bylaw Enforcement Officers Chief Administrative Officer
10	Kaslo Parks Regulation Bylaw No. 1162, 2014	Bylaw Enforcement Officers Royal Canadian Mounted Police Municipal Campground Operator
11	THE REGIONAL DISTRICT OF CENTRAL KOOTENAY BUILDING BYLAW No. 2200, 2010, as amended	Bylaw Enforcement Officers Building Official Chief Administrative Officer
12	Village of Kaslo Outdoor Burning Regulation Bylaw No. 1213, 2018, as amended	Royal Canadian Mounted Police Bylaw Enforcement Officers Fire Chief (RDCK) Deputy Fire Chief (RDCK) Chief Administrative Officer

SCHEDULE 2 (2013)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Dog Control Bylaw No. 1147	Section No. of Bylaw 1147	Amount of Fine/Penalty
Unsecured container of animal attractant materials.	5(b)	\$30.00
Fail to repair a damaged container that regularly contains animal attractant materials.	5(c)	\$30.00
Fail to collect fallen fruit from property	7	\$30.00
Failure to secure livestock or beehives	10	\$75.00
from animals by use of electric fencing.		
Fail to replace License Tag	5.5	\$25.00
Fail to advise of change of address	5.6	\$25.00
Dog at Large	6.1(a)	\$100.00
Dog Attack	6.1(b)	\$1,000.00
Dog barking excessively	6.1(c)	\$25.00
Fail to restrain Dog in Heat	6.3	\$100.00
Vicious Dog improperly in a public place	7.2(a)	\$500.00
Vicious Dog on private property without	7.2(b)	\$250.00
consent of occupier		
Vicious Dog not in building or Enclosure	7.2(c)	\$250.00
Fail to erect Vicious Dog sign	7.3(a)	\$100.00
Fail to advise of Vicious Dog's new Owner	7.3(b)	\$100.00
Fail to advise of Death of Vicious Dog	7.3(c)	\$25.00
Fail to advise of Vicious Dog Attack	7.3(d)	\$750.00
Deface or remove Vicious Dog sign	7.4	\$100.00

SCHEDULE 3 (2014)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Noise Abatement Bylaw No. 1079	Section No. of Bylaw 1079	Amount of Fine/Penalty
Make/cause noise disturbance	1	\$100.00
Prohibited audio device noise	2(a)	\$100.00
Prohibited animal noise	2(b)	\$100.00
Prohibited vehicle noise	2(c)	\$100.00
Prohibited exhaust noise	2(d)	\$100.00
Prohibited excessive street noise	2(g)	\$100.00
Prohibited night time noise	2(i)	\$100.00
Prohibited unloading/ loading noise	2(h)	\$100.00
Prohibited construction noise	2(j)	\$100.00

SCHEDULE 4 (2018)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Business License Bylaw No. 1179, 2015, as amended	Section No. of Bylaw 1179	Amount of Fine/Penalty
Resident business operating without a Business License	6.2	\$1000.00
Non-resident business operating without a Business License	6.3	\$1000.00
Failure to provide access	7.1	\$1000.00
Mobile Vendor without a Business License	14.3(d)	\$1000.00
Cannabis Related Business Violation Commercial Landlord Violation	27 28	\$1000.00 \$1000.00

SCHEDULE 5 (2014)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Solid Waste Bylaw No. 1119	Section No. of Bylaw 1119	Amount of Fine/Penalty
Failure to properly dispose of household or industrial waste	3(1); 3(2)	\$250.00
Unsecured container	6	\$30.00
Unsecured vehicle carrying waste	26	\$30.00
Unsecured plastic bags containing waste	12	\$30.00
Interference with a container or stand	24	\$30.00

SCHEDULE 6 (2014)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Animal Attractant Bylaw No. 1155	Section No. of Bylaw 1155	Amount of Fine/Penalty
Storing animal attractant or waste in manner that is accessible to animals.	3	\$100.00
Unsecured container of animal attractant materials.	5(b)	\$100.00
Failure to repair a damaged container that regularly contains animal attractant materials.	5(c)	\$30.00
Failure to collect fallen fruit from property	7	\$30.00
Failure to secure livestock or beehives from animals by use of electric fencing.	10	\$100.00

SCHEDULE 7 (2014)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Street & Traffic Bylaw No. 1120	Section No. of Bylaw 1120	Amount of Fine/Penalty
Obstruction of use of private curb or driveway	13	\$50.00
Parking on Highway in the Business District in excess of 2 consecutive hours.	22	\$50.00
Vehicle parked adjacent to a yellow- painted curb.	25	\$30.00
Overnight occupation of camper, trailer, recreational vehicle or mobile unit in the	27	\$100.00
Highway. Derelict vehicle left in Highway in excess of 72 hours.	36	\$100.00

SCHEDULE 8 (2014)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Land Use Bylaw	Section No. of	Amount of
Bylaw No. 1130	Bylaw 1130	Fine/Penalty
Contrary to permitted use	2.2	\$250.00
Unlawful construction	2.3	\$250.00
Noxious or offensive home occupation	2.8(g)	\$100.00
Unlawful second dwelling unit	2.13	\$100.00

SCHEDULE 9 (2015)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Public Dock Regulation and Fee Bylaw No. 1175, 2015, as amended	Section No. of Bylaw 1175	Amount of Fine/Penalty
Mooring exceeding 48 hours	4(a)	\$100.00
Obstruction or damage to facilities	4(b),(d),(g)	\$300.00
Seasonal mooring violations	4 (h), (i)	\$200.00

SCHEDULE 10 (2015)

COLUMN I	COLUMN II	COLUMN III
Kaslo Parks Regulation Bylaw No. 1162, 2014	Section No. of Bylaw 1162	Amount of Fine/Penalty
Unauthorized camping in Municipal Parks Deface, remove, destroy or injure any Park Property or Natural Feature	3 4(a),(b), (c),(d)	\$200.00 \$200.00
Deposit any refuse anywhere in a Park except in a receptacle designated for that purpose	4(e)	\$200.00
Foul or pollute or introduce any Refuse into a Park or any body of water in a Park	4(f)	\$300.00
Defecate or urinate in any Park except in facilities designated for that purpose by Posted Notice	4(h)	\$300.00
Unauthorized or unattended fire	7(a),(b)	\$300.00
Unauthorized activities and Special Events	8,9	\$300.00

SCHEDULE 11 (2016)

OLUMN I	COLUMN II	COLUMN III
THE REGIONAL DISTRICT OF CENTRAL KOOTENAY BUILDING BYLAW No. 2200, 2010, as amended	Section No. of Bylaw 2200	Amount of Fine/Penalty
Failure to obtain building or plumbing	6.1	
permit		
1 st and 2 nd offence		\$200
3 rd and subsequent		\$400
Occupy without an occupancy permit	6.2	
1st and 2nd offence		\$200
3rd and subsequent		\$400
Tamper with notice	6.4	
1st and 2nd offence		\$200
3rd and subsequent		\$400
Doing construction that is at variance with permit	6.5	
1st and 2nd offence		\$200
3rd and subsequent		\$400
Obstruct entry of building inspector	6.6	
1st and 2nd offence		\$200
3rd and subsequent		\$400
Fail to obtain inspection and receive	18.4	
acceptance prior to concealing		
1st and 2nd offence		\$200
3rd and subsequent		\$400
Fail to provide proper fencing around	20.2	
swimming pool		
1st and 2nd offence		\$200
3rd and subsequent		\$400
Fail to obey Stop Work order	22.5	
1st and 2nd offence		\$200
3rd and subsequent		\$400
Fail to comply with a Do Not Occupy	22.7	
notice		
1st and 2nd offence		\$200
3rd and subsequent		\$400

¹ Building offences within the Village of Kaslo are regulated by RDCK Bylaw No. 2200, but RDCK designated bylaw enforcement officers may not enforce bylaw enforcement and dispute adjudication pursuant to RDCK Bylaw No.2441 within the Village of Kaslo. Ticket information enforcement is instead authorized pursuant to this bylaw

SCHEDULE 12 (2018)

COLUMN I	COLUMN II	COLUMN III
Village of Kaslo Outdoor Burning Regulation Bylaw No. 1213, 2018, as amended	Section No. of Bylaw 1213	Amount of Fine/Penalty
Outdoor burning contrary to Bylaw/Provincial bans	3	\$1,000.00
Selling of Fireworks within Village limits	14(a)	\$500.00
Possession or use of fireworks by a minor	14(b)	\$500.00
Unauthorized/unqualified use of High Hazard Fireworks	14(c)	\$1000.00
Use of Consumer Fireworks resulting in a public hazard or nuisance	14(d)	\$1,000.00
Use of any Fireworks when applicable Provincial bans are in effect	14(e)	\$1,000.00



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate OfficerDATE: June 8, 2023SUBJECT: Lease Renewal – Canadian Broadcasting Corporation (CBC)

PURPOSE: To authorize renewal of the lease of municipal lands to CBC

RECOMMENDATION:

THAT the Village of Kaslo lease municipal lands legally described as Lots 19, 20, 29 & 30, Block 28, Plan 393, District Lot 208, Kootenay Land District (100 block of E Ave) Kaslo BC to CBC for a 5 year term starting February 1, 2023 and ending January 31, 2028, at a cost of \$1000/year for 2023, with 2% annual increases in each subsequent year of the term.

ALTERNATIVES & IMPLICATIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- 1. Authorize the lease. The agreement will be executed and CBC will be invoiced for costs.
- 2. Do not proceed with lease renewal. CBC will be advised of Council's decision.
- 3. Refer back to staff for further review and report.

ANALYSIS:

A. Background: Since 2003, the Village has leased land in the 100 Block of E Ave to CBC for the purpose of operating a low power FM transmitter. The current lease agreement expired on January 31, 2023. In late 2022, staff prepared a draft lease agreement, presented it to Council and obtained authorization to advertise. Unfortunately, there were errors in the legal description, and CBC requested changes to the agreement so it wasn't executed. Following extensive negotiations, a revised document that meets the requirements of both parties is now available.

The Village has provided public notice, in accordance with the *Community Charter*, of its intention to lease the subject lands. A Council resolution is required to authorize signing the lease.

B. **Discussion**: A draft lease agreement has been prepared, for a 5 year term with provisions for a further 5 year renewal. Leases for a term of more than 10 years (including any possible renewals) trigger additional administrative requirements.

The revised lease agreement corrects the legal description of the property, removes CBC's liability for pre-existing contaminants and for maintenance work performed by the Village, and clarifies that any taxation resulting from CBC's use of the land will be paid by CBC, as well as other minor changes. CBC has agreed that the document can be made public, to support transparency in local government operations.

C. Attachments:

- Draft 2023-2027 lease agreement
- Public notice

- D. Financial Implications: The lease agreement stipulates a rental cost of \$1,000.00 a year with annual 2% increases in each subsequent year of the term (and the renewal), generating \$5,204.04 in revenue for the Village in the initial 5 year term. An additional \$500.00 annual maintenance fee is paid to the Village to perform landscape maintenance. The agreement requires CBC to cover the cost of advertising.
- E. Corporate Priority: Nil
- F. Environmental Considerations: Nil
- G. **Communication Strategy**: Public notice of the intent to lease the subject land was placed on the Village's website, on the Public Notice Boards at City Hall, and published in the Valley Voice.

CAO Approval: 2023.08.09


NOTICE OF INTENTION TO LEASE PROPERTY

The Village of Kaslo intends to lease space legally described as *Lots 19, 20, 29 & 30, Block 28, Plan 393, District Lot 208, Kootenay Land District* to the Canadian Broadcasting Corporation for the operation of a low power FM transmitter, associated tower, transmitter cabinet and antenna. The proposed lease is for a 5-year term beginning 1 February 2023 and ending 31 January 2028 for a fee of one thousand dollars (\$1000.00) plus applicable taxes in the first year and 2% increases in each subsequent year of the term, plus advertising costs in the first year and an additional annual rent of five hundred dollars (\$500.00) plus applicable taxes for landscape maintenance services provided by the Village.



The lease may be viewed at the Village Office in City Hall, 413 Fourth Street, Kaslo, BC on regular working days between the hours of 10 am - 3 pm. Any individual that believes their interests will be affected by this proposed disposition are asked to submit comments to the Village no later than 12 noon on Thursday, June 8, 2023.

Have questions? Call 250-353-2311 or Email admin@kaslo.ca

Visit <u>www.kaslo.ca</u> for more information about the Village of Kaslo.



THIS LEASE made the _____ day of _____, 20___, with an effective date of February 1st, 2023 (the "Effective Date").

UNDER THE LAND TRANSFER FORM ACT, PART 2

BETWEEN:

VILLAGE OF KASLO

413 Fourth Street

PO Box 576, Kaslo, BC. V0G 1M0

(the "Landlord")

OF THE FIRST PART

AND:

CANADIAN BROADCASTING CORPORATION

Attn: CBC/Radio- Canada Transmission, Real Estate Transactions

250 Front Street West

P.O. Box 500, Station "A"

Toronto, ON M5W 1E6

(the "Tenant")

OF THE SECOND PART

WHEREAS the Landlord is the owner of the land herein;

AND WHEREAS the Tenant has requested, and the Landlord has agreed to grant a lease in the following terms (the "Lease");

WHEREAS the Landlord and the Tenant have agreed to enter into the present Agreement as of the Effective Date.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the rents, covenants and agreements of the Tenant and the Landlord in this Lease, the Tenant and

the Landlord agree as follows:

1.0 Land

1.1 The Landlord leases to the Tenant the land described in Schedule "A" annexed to this Lease (the "Land") situated in Kaslo, British Columbia.

2.0 Term

2.1 For the term of 5 years commencing on the 1st day of February 2023 and ending on the 31st day of January 2028 (the "**Term**").

3.0 Use

3.1 The Tenant shall use the Land for the purpose of a communications tower and other related transmission activities and for no other purpose without the prior written consent of the Landlord. Conditions of use are listed in Schedule "B".

4.0 Rent

- 4.1 The Tenant shall pay to the Landlord a rent of One Thousand Dollars (\$1000.00) **plus applicable taxes** in the first year and 2% increases in each subsequent year of the Term, due and payable on the first day of each year during the Term.
- 4.2 Additional annual Rent the Tenant shall pay to the Landlord shall be Five Hundred dollars (\$500.00) Canadian **plus applicable taxes** to perform landscape maintenance services upon the Premises.

Year	Base rent	Maintenance Fees
2023	\$1000.00	\$500.00
2024	\$1020.00	\$500.00
2025	\$1040.40	\$500.00
2026	\$1061.21	\$500.00
2027	\$1082.43	\$500.00

4.3 In the first year of the lease the Tenant shall also pay the costs of advertising the disposition of land in accordance with the provisions of the *Community*

Charter.

4.4 The Tenant shall pay all rents and additional rents reserved under this Lease. Notwithstanding anything contained in the present Section 4.0, the Landlord acknowledges and accepts that any sum or installment of Rent, Additional annual Rent or any other payment due by the Tenant on the date of execution of this Lease shall be paid by Tenant within forty-five (45) days following execution of the present Lease by all parties.

5.0 Taxes

5.1 The Tenant shall pay all taxes, rates, duties, and assessments whatsoever, whether municipal, provincial, federal, or otherwise, now charged or hereafter to be charged upon the Land, or upon the Tenant, as a result of the Tenant's occupation and/or use of the Land, except such taxes, rates, duties, and assessments which the Tenant is by law exempted from.

6.0 Utilities

6.1 The Tenant shall pay as they become due all charges for utilities used by the Tenant the Land, including without limitation charges for all gas, oil, telephone, electricity and internet used by the Tenant on the Land.

7.0 Construction

- 7.1 The Tenant shall not construct, place or alter any buildings or structures on the Land, or any signs visible from the exterior of any building on the Land unless, prior to any construction or alteration, having first obtained the written consent of the Landlord, and any permits and inspections required by law. For clarity, the Landlord acknowledges that, as the execution of the present Agreement, the installations and equipment described in section A of Schedule B are already erected on the Land.
- 7.2 Any construction, placement or alteration of buildings or structures on the Land shall be carried out at the cost of the Tenant.

8.0 Repair and Maintenance

- 8.1 The Tenant shall give prompt notice to the Landlord of any defect in any water, gas and electrical fixtures, glass, pipes, faucets, locks, fastenings, hinges, heating and cooling apparatus in, on or attached to the Land and any buildings and structures on the Land;
- 8.2 The Tenant shall repair and shall keep and leave whole and in good repair all water, gas and electrical fixtures, glass, pipes, faucets, locks, fastenings, hinges, heating and cooling apparatus in, on or attached to the Land and any buildings and structures on the Land;

- 8.3 The Landlord may at all reasonable times without prior notice enter and view the state of repair of the Land and any buildings and structures on the Land and the Tenant will repair within thirty (30) days of receiving written notice any defect in water, gas and electrical fixtures, glass, pipes, faucets, locks, fastenings, hinges, heating and cooling apparatus in, on or attached to the Land and any buildings and structures on the Land;
- 8.4 Sections 8.2 and 8.3 shall not apply to reasonable wear and tear, or damage by any peril the risk of which has been insured against pursuant to section 12.2.
- 8.5 The Tenant shall maintain all its structures on the Land, in a good and safe state of repair and in a clean and orderly condition. Landlord's maintenance arrangements are detailed in Schedule C.

9.0 Assign or Sublet

- 9.1 The Tenant shall not assign nor sublet, licence, sub-licence or grant any other right or interest in the Land without prior written consent of the Landlord, which shall not be unreasonably withheld or delayed.
- 9.2 The Landlord's consent to subletting shall not release or relieve the Tenant from its obligations to perform all the terms, covenants and conditions that this Lease requires the Tenant to perform, and the Tenant shall pay the Landlord's reasonable costs incurred in connection with the Tenant's request for consent.

10.0 Nuisance

- 10.1 The Tenant shall not carry on or do or allow to be carried on or done on the Land anything that:
- (a) may be or become a nuisance to the Landlord or the public;
- (b) increases the hazard of fire or liability of any kind;
- (c) increases the premium rate of insurance against loss by fire or liability upon the Land or any building or structure on the Land;
- (d) invalidates any policy of insurance for the Land or any building or structure on the Land; or
- (e) directly or indirectly causes damage to the Land or any building or structure on the Land.

11.0 Regulations

11.1 The Tenant shall comply promptly at its own expense with all statutes. regulations, bylaws and other legal requirements (collectively, "Laws") of all federal, provincial or local authorities, and all notices issued under them that are served upon the Landlord or the Tenant.

12.0 Insurance

- 12.1 The Tenant shall take out and maintain during the Term a policy of commercial general liability insurance against claims for bodily injury, death or property damage arising out of the use and occupancy of the Land by the Tenant in the amount of not less than Five Million Dollars (\$5,000,000.00) per single occurrence naming the Landlord as an additional insured party thereto, and shall provide the Landlord with a certified copy of such policy or policies.
- 12.2 The Tenant shall take out and maintain during the Term a policy of insurance, in a form acceptable to the Landlord, insuring all buildings and structures on the Land thereof against risk of loss or damage caused by or resulting from fire, flood, lightning, explosion, tempest, earthquake, tsunami or any additional peril against which a prudent Landlord normally insures.
- 12.3 The commercial general liability insurance required by this Lease shall contain a waiver of subrogation clause in favour of the Landlord and shall also contain a clause requiring the insurer not to cancel the insurance without first giving the Landlord thirty (30) days prior written notice.
- 12.4 If the Tenant does not provide or maintain in force the insurance required by this Lease, the Landlord may take out the necessary insurance and pay the premium for periods of one year at a time, and the Tenant shall pay to the Landlord as additional rent the amount of the premium immediately on demand.
- 12.5 If both the Landlord and the Tenant have claims to be indemnified under any insurance required by this Lease, the indemnity shall be applied first to the settlement of the claim of the Landlord and the balance, if any, to the settlement of the claim of the Tenant.

13.0 Indemnification

13.1 The Tenant shall indemnify the Landlord from and against all damages, losses, costs or expenses actually incurred by the Landlord by reason of the use or occupation of the Land by the Tenant or the carrying on upon the Land of any activity in relation to the Tenant's use or occupation of the Land, and in respect of any loss, damage or injury sustained by the Tenant, or by any person while on the Land for the purpose of doing business with the

Tenant or otherwise dealing with the Tenant, or by reason of noncompliance by the Tenant with Laws or defect in the Land, but in all aforementioned cases, solely to the extent same is caused by the Tenant's breach, negligence or willful misconduct, during the Term, including all reasonable legal costs, (on a solicitor and client basis), and this indemnity, in respect to disbursements actually incurred in any such claim occurring during the Term, shall survive the expiry or sooner termination of this Lease. The Indemnified party shall take all reasonable steps to mitigate any loss upon becoming aware of any event or circumstance that would reasonably give rise thereto. For clarity, in no event will the Tenant be liable to the Landlord for loss of profits, business, or revenue or for any special, exemplary, indirect, incidental, consequential, or punitive damages of any kind or nature whatsoever.

13.2 For the purposes of section 13.1, "Tenant" includes any assignee, subtenant, licensee or sub-licensee of the Tenant.

14.0 Builders Liens

14.1 The Tenant will not suffer or permit any liens under the Builders Liens Act to be registered against the title to the Land by reason or labour, services or material supplied to the Tenant. In the event any lien is so filed, the Tenant will take immediate action to cause same to be removed. The Landlord shall be at liberty to file a notice of interest against title to the Land pursuant to the *Builders Lien Act*.

15.0 Possession

15.1 The Tenant shall upon the expiration or earlier termination of this Lease peaceably surrender and give up possession of the Land without notice from the Landlord, any right to notice to quit or vacate being hereby expressly waived by the Tenant, despite any law or custom to the contrary.

16.0 Condition of Premises

16.1 To the best of the Tenant's knowledge, the state of the Land is suitable for the Tenant's contemplated purposes and use.

17.0 Environmental Matters

17.1 Definitions

For the purposes of this section 17.0:

(a) "Contaminants" means any pollutants, contaminants, deleterious substances, underground or above-ground tanks, lead, asbestos, asbestos-containing materials, hazardous, corrosive, or toxic substances, hazardous

waste, waste, polychlorinated biphenyls ("PCBs"), PCB-containing equipment or materials, pesticides, defoliants, fungi, including mould and spores arising from fungi, or any other solid, liquid, gas, vapour, odour, heat, sound, vibration, radiation, or combination of any of them, which is now or hereafter prohibited, controlled, or regulated under Environmental Laws; and

- (b) "Environmental Laws" means any statutes, laws, regulations, orders, bylaws, standards, guidelines, protocols, criteria, permits, code of practice, and other lawful requirements of any government authority having jurisdiction over the Land now or hereafter in force relating in any way to the environment, environmental assessment, health, occupational health and safety, protection of any form of plant or animal life or transportation of dangerous goods, including the principles of common law and equity.
- 17.2 Tenant's Covenants and Indemnity

The Tenant covenants and agrees as follows:

- (a) not to use or permit to be used all or any part of the Land for the sale, storage, manufacture, handling, disposal, use, or any other dealing with any Contaminants, without the prior written consent of the Landlord;
- (b) to strictly comply, and cause any person for whom it is in law responsible to comply, with all Environmental Laws regarding the use and occupancy of the Land;
- (c) to promptly provide to the Landlord a copy of any environmental site investigation, assessment, audit, report or test results relating to the Land conducted by or for the Tenant at any time (at its sole discretion);
- (d) to waive the requirement, if any, for the Landlord to provide a site profile for the Land under the *Environmental Management Act* or any regulations under that Act;
- (e) to maintain all environmental site investigations, assessments, audits, reports, and test results relating to the Land in strict confidence except as required by law, or to the Tenant's professional advisers and lenders on a need-to-know basis, or with the prior written consent of the Landlord, which consent may not be unreasonably withheld;
- (f) to promptly notify the Landlord (subject to and as soon as it is made aware of it) in writing of any release of a Contaminant or any other occurrence or condition at the Land or any adjacent property that could contaminate the Land or subject the Landlord or the Tenant to any fines, penalties, orders, investigations, or proceedings under Environmental Laws;

- on the expiry or earlier termination of this Lease, or at any time if requested (g) by the Landlord or required by any government authority under Environmental Laws, to remove from the Land all Contaminants, and to remediate by removal any contamination of the Land or any adjacent property resulting from Contaminants, in either case, brought onto, used at, or released from the Land by the Tenant or any person for whom it is in law responsible, during the Term. The Tenant will perform these obligations promptly at its own cost and in accordance with Environmental Laws. The Tenant will provide to the Landlord full information with respect to any remedial work performed under this sub-clause and will comply with the Landlord's requirements with respect to such work. The Tenant will use a qualified environmental consultant approved by the Landlord, acting reasonably, to perform the remediation and will obtain the written agreement of the consultant to the Landlord relying on its report. The Tenant will, at its own cost, obtain such approvals and certificates from the BC Ministry of Environment and other applicable government authorities in respect of the remediation as are required under Environmental Laws or by the Landlord, including without limitation, a certificate of compliance evidencing completion of the remediation satisfactory to the Ministry and the Landlord. All such Contaminants will remain the property of the Tenant, notwithstanding any rule of law or other provision of this Lease to the contrary and notwithstanding the degree of their affixation to the Premises; and
- (h) to indemnify the Landlord and its shareholders, directors, officers, employees, agents, successors, and assigns from any and all liabilities, actions, damages, claims, remediation cost recovery claims, losses, costs, orders, fines, penalties and expenses whatsoever, (including any and all environmental or statutory liability for remediation, all reasonable legal and consultants' fees and expenses and the cost of remediation of the Land and any adjacent property) directly arising from:
 - (i) any breach of or non-compliance with the provisions of this section 17.0 by the Tenant; or
 - (ii) the release of any Contaminants at or from the Land directly caused by the Tenant's use and occupation of the Land or directly resulting from any act or omission of the Tenant or any person for whom it is in law responsible.

Notwithstanding anything contained in this section 17.0 or in this Agreement, the Tenant shall not be responsible for any damages, costs and expenses resulting directly or indirectly from Contaminants present at the commencement of the Term, and/or stored, introduced at any time by any third party occupants or tenants and/or by the Landlord. In no event will the

Tenant be liable for loss of profits, business, or revenue or for any special, exemplary, indirect, incidental, consequential or punitive damages of any kind or nature whatsoever.

The obligations of the Tenant under this section 17.0 will survive the expiry or earlier termination of this Lease, for any generating event occurring during the Term.

18.0 Quiet Enjoyment

18.1 The Landlord covenants with the Tenant for quiet enjoyment.

19.0 Termination and Re-entry

- 19.1 If the Tenant defaults in the payment of rent, or the payment of any other sum payable under this Lease, or fails to perform any covenant under this Lease and if such default shall continue for thirty (30) days after the giving of written notice by the Landlord to the Tenant, then the Landlord may terminate this Lease and may re-enter the Land and the rights of the Tenant with respect to the Land shall lapse and be absolutely forfeited.
- 19.2 The Tenant and the Landlord shall have the option to terminate this Agreement at any time during the Term or any extension or renewal thereof, provided one (1) year advance written notice is delivered to the other party, exercising such option.

20.0 Forfeiture

20.1 The Landlord, by waiving or neglecting to enforce the right to termination and forfeiture of this Lease or the right of re-entry upon breach of any covenant, condition or agreement in it, does not waive the Landlord's rights upon any subsequent breach of the same or any other covenant, condition or agreement in this Lease.

21.0 Destruction

- 21.1 If the Land or any building or structure on the Land or any part of them are at any time during the Term burned down or damaged by fire, flood, lightning, explosion, tempest, earthquake or tsunami:
- (a) the rent or a proportionate part of it according to the nature and extent of the damage sustained shall be suspended and abated until the Land or any building or structure on the Land has been rebuilt or made fit for the purpose of the Tenant; or
- (b) if the Tenant elects not to undertake restoration, repair or replacement this Lease shall terminate and, for the purpose of this subparagraph (b), if the

Tenant does not advise the Landlord concerning the Tenant's intention within thirty (30) days of the damage occurring, the Tenant shall be deemed to have elected not to undertake restoration, repair and replacement.

21.2 If the Tenant elects to undertake restoration, repair or replacement of damage referred to in section 22.1, the Tenant shall complete such restoration, repair or replacement within twelve (12) months of the damage occurring.

22.0 Fixtures

22.1 Unless the Tenant, upon notice from the Landlord, removes them, all buildings, structures or improvements constructed, placed or installed on the Land by the Tenant, save and except for moveable business fixtures of the Tenant, shall, at the termination or expiry of this Lease, become the sole property of the Landlord at no cost to the Landlord.

23.0 Holding Over

23.1 If the Tenant holds over following the Term and the Landlord accepts rent, this Lease becomes a tenancy from month to month subject to those conditions in this Lease applicable to a tenancy from month to month.

24.0 Landlord's Payments

24.1 If the Landlord incurs any damage, loss or expense or makes any payment for which the Tenant is liable or responsible under this Lease, then the Landlord may add the cost or amount of the damage, loss, expense or payment to the rent and may recover the cost or amount as additional rent.

25.0 Landlord's Repairs

- 25.1 If the Tenant fails to repair or maintain the Land or any building or structure on the Land in accordance with this Lease, the Landlord, its agents, employees or contractors may, upon ninety-six (96) hours notice, or without notice in the event of an emergency, enter the Land and any building or structure on the Land and make the required repairs or do the required maintenance, subject however to consulting with the Tenant as to the schedule and nature of the work to be completed, and recover the cost from the Tenant.
- 25.2 In making the repairs or doing the maintenance under section 25.1, the Landlord may bring and leave upon the Land and any building or structure on the Land all necessary materials, tools and equipment, and the Landlord will not be liable to the Tenant for any inconvenience, annoyance, loss of business or injury, *unless caused by the Landlord's negligence or misconduct,* suffered by the Tenant by reason of the Landlord effecting the

repairs or maintenance.

26.0 Insolvency

26.1 If

- (a) the Term or any of the goods or chattels on the Land are at any time seized or taken in execution or attachment by any creditor of the Tenant;
- (b) a writ of execution issues against the goods or chattels of the Tenant;
- (c) the Tenant makes any assignment for the benefit of creditors;
- (d) the Tenant becomes insolvent;
- (e) the Tenant is an incorporated company or society and proceedings are begun to wind up the company or society; or
- (f) the Land or any part of it becomes vacant and unoccupied for a period of thirty (30) days or is used by any other person or persons for any purpose other than permitted in this Lease without the written consent of the Landlord;

the Term shall, at the option of the Landlord, immediately become forfeited and the then current month's rent for the three months next following shall immediately become due and payable as liquidated damages to the Landlord, and the Landlord may re-enter and repossess the Land despite any other provision of this Lease.

26.2 If the Tenant becomes bankrupt this Lease shall terminate immediately without any further act or notice of the Landlord.

27.0 Renewal

- 27.1 Prior to the expiration of the Term the parties may mutually agree to renew this agreement for a further period of five (5) years on the same terms and conditions, including rent, which shall commence at \$1104.03 per year with 2% increases annually for the balance of the renewed term.
- 27.2 Notice of the intention to renew must be delivered by the Tenant to the Landlord at least six (6) months prior to expiry of the initial Term.
- 27.3 The Tenant shall be responsible for all required advertising costs associated with the renewal.

28.0 Time

28.1 Time is of the essence of this Lease.

Notices

- 28.2 Any notice required to be given under this Lease shall be deemed to be sufficiently given:
- (a) if delivered, at the time of delivery, and
- (b) if mailed from any government post office in the Province of British Columbia by prepaid, registered mail addressed as follows:

If to the Landlord:

Village of Kaslo 413 Fourth Street PO Box 576 Kaslo, BC V0G 1M0

If to the Tenant:

Canadian Broadcasting Corporation Attn: CBC/Radio-Canada Transmission Real Estate Transactions 250 Front Street West P.O. Box 500, Station A Toronto, ON M5W 1E6

or at the address a party may from time to time designate, then the notice shall be deemed to have been received forty-eight (48) hours after the time and date of mailing. If, at the time of the mailing the notice, the delivery of mail in the Province of British Columbia has been interrupted in whole or in part by reason of a strike, slow-down, lock-out or other labour dispute then the notice may only be given by actual delivery of it.

(c) If sent by electronic mail:

to the Landlord:

admin@kaslo.ca

to the Tenant:

cbc.colocation@cbc.ca

29.0 Fitness of Premises

29.1 The Landlord has made no representation or warranties as to the condition, fitness or nature of the Land and by executing this Lease, the Tenant releases the Landlord from any and all claims which the Tenant now has or may in future have in that respect.

30.0 Net Lease

30.1 This Lease shall be a complete carefree net lease to the Landlord as applicable to the Land and the Landlord shall not be responsible during the Term for any cost, charges, expenses or outlays of any nature whatsoever in respect of the Land or any building or structure on the Land or the contents thereof except those mentioned in this Lease.

31.0 Binding Effect

31.1 This Lease shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, administrators and permitted assignees.

32.0 Amendment

32.1 The parties hereto may by agreement amend the terms of this Lease, such amendment to be evidenced in writing and executed by both parties.

33.0 Law Applicable

33.1 This Lease shall be construed in accordance with and governed by the laws applicable in the Province of British Columbia.

34.0 Registration

34.1 Despite section 5 of the *Property Law Act*, the Landlord is not obligated to deliver this Lease to the Tenant in registrable form. The Tenant may, at its own expense, present to the Landlord for execution an instrument rendering this Lease registrable and register the same.

35.0 Interpretation

- 35.1 When the singular or neuter are used in this Lease they include the plural or the feminine or the masculine or the body politic or corporate where the context or the parties require.
- 35.2 All provisions of this Lease are to be construed as covenants and agreements as though the words importing covenants and agreements were used in each separate paragraph.

- 35.3 The headings to the clauses in this Lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this Lease or any provision of it.
- 35.4 Unless expressly stated otherwise, any reference in this Lease to a requirement for the consent or permission of the Landlord is deemed to be a reference to the consent or permission of the Landlord granted or withheld in the Landlord's sole, arbitrary and unfettered discretion.

35.5 Subject to the provisions of the Access to information Act, both parties shall ensure that non-public information owned by the other party and disclosed to a party, in any manner, in the course of the negotiation of this Agreement and/or contained within such Agreement shall remain confidential and not be disclosed to any third party excepting its solicitors, advisors or agents or others for the purposes of interpreting or carrying out obligations under this Agreement or assessing the value of this Agreement, unless required by law in the case of a voluntary disclosure the party which discloses the information to a third party shall remain responsible for any breach to this confidentiality provision or privacy provision by such third party. This provision shall remain five (5) years from the expiration of this Agreement.

35.6 The Tenant is subject to the Access to Information Act (Canada, R.S. 1985, c. A-1). As a consequence, records held by the Canadian Broadcasting Corporation may be subject to a request for access and be disclosed if no exclusion or exemption provided in the Act applies.

IN WITNESS WHEREOF the parties have executed this Lease on the _____ day of _____, 20____.

VILLAGE OF KASLO

by its authorized signatories

Name:	Name:
Title:	Title:
CANADIAN BROADCASTING CORPORATION by its authorized signatories	
Name:	Name:
Title:	Title:

SCHEDULE A

LEGAL DESCRIPTION

Lots 19 and 20, 29 and 30 Block 28 Plan 393, District lot 208, Kootenay District, Province of British Columbia



SCHEDULE B

CONDITIONS OF USE

- A. The Tenant shall use the Land for the purpose of installing therein and operating repeater equipment, including the towers, the transmitter cabinet, and the antenna, and for no other purpose without the prior written consent of the Landlord.
- B. The Tenant has obtained a broadcasting certificate from Industry Canada and/or a broadcasting license from the Canadian Radio-Television and Telecommunications Commission for the operation of a low power FM transmitter associated towers, transmitter cabinet and antenna.

SCHEDULE C

MAINTENANCE REQUIREMENTS

A. Subject to Tenant's compliance with the terms of the Lease and the provisions herein, the Landlord hereby agrees to perform landscape maintenance activities on the Premises for an annual fee of \$500 plus applicable taxes.

18 OF 18



REQUEST FOR COUNCIL DECISION

PREPARED BY: Stephanie Patience, Deputy Clerk Treasurer DATE: June 6, 2023 SUBJECT: 2023 Pride Event – Temporary Road Closure

PURPOSE: To seek Council authorization for the 2023 Pride Celebrations and crosswalk painting

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- 1. Approve the requests. Event preparations will proceed as presented.
- 2. Approve some but not all of the requests. *Alternate arrangements will be required. Some elements may not proceed as planned.*
- 3. Do not approve the requests. *The event organizers will be advised.*
- 4. Refer back to staff for further review and report.

RECOMMENDATION:

See recommendations for individual items below

ANALYSIS:

A. Background: Since the inception of Kaslo Pride in 2020, youth continue to express an interest in painting the crosswalk and planning a simple Pride celebration. The event will involve local youth and will include painting a rainbow crosswalk on the south side of Front Street at the intersection with Fourth Street (between the Kaslo Community Pharmacy and the Bluebelle Bistro), entertainment and a parade to Legacy Park, a flag raising and official proclamation. Fewer than 100 participants are expected, so Large Event Fees won't apply.

B. Discussion:

Crosswalk Painting

Recommendation: THAT the Kaslo and Area Youth Network be granted permission to paint a rainbow crosswalk on the south side of Front Street at the intersection with Fourth Avenue. Discussion: Members of the Kaslo and Up the Lake Youth Network have volunteered to paint the rainbow crosswalk. The proposed crosswalk design will include white lines for safety. The Village will supply some high visibility vests for workers and will install barricades to ensure the safety of the volunteers.

Road Closure

Recommendation: THAT Fourth Street be temporarily closed between Penny Lane and Front Street to permit painting of the rainbow crosswalk and the 2023 Pride Celebration, from 3:30 pm Friday, June23 to 9:00 am Saturday, June 24, 2023.

Discussion: A temporary road closure is required to ensure the safety of volunteers painting the crosswalk, to allow the paint to dry overnight, and to create a safe space for the start of the 2023 Pride Celebration. The road closure will be done at 3:30, so the Public Works crew can place barricades during their regular shift. The painting of the crosswalk will be done on

Friday after 4:00 pm and the road will remain closed overnight to allow paint to dry and through the celebrations planned for Saturday morning.

By limiting the road closure to a portion of the block, inconvenience to downtown businesses and local residents will be minimized. Businesses along Front Street were notified of the proposed closure.

The portion of Fourth Avenue between A Avenue and B Avenue is designated as a provincial highway under the jurisdiction of the Ministry of Transportation and Infrastructure and closure can't be authorized by Council. The parade will be confined to the sidewalk where the road is not closed temporarily. Participants must observe normal traffic rules and caution.

Grant-in-aid

Recommendation: THAT the Village provide a grant-in-aid to the North Kootenay Lake Community Services Society to offset the costs of renting Legacy Park and securing a Street Closure Permit for the 2023 Pride Celebration on June 24, 2023.

Discussion: Fees established by bylaw must apply to all organizations and cannot be waived by resolution. Council can however provide a grant-in-aid to the organizer to cover the cost of renting the park and closing the street, thereby supporting these activities through in-kind contributions. The organizers will still be required to comply with other rental requirements including insurance and damage deposit. The estimated number of participants is fewer than 100, so no Large Event Fee will apply.

Proclamation

Recommendation: THAT the Mayor deliver the 2023 Pride Proclamation on behalf of the Village of Kaslo at the 2023 Pride Celebration.

Discussion: The draft proclamation has been provided by the event organizers, which has been used in previous years.

Flag

Recommendation: THAT the Village of Kaslo raise the Progressive Pride flag at City Hall during the 2023 Pride Celebrations until the end of June.

Discussion: The Village of Kaslo has a Pride flag available for this purpose. Staff recommends that the request be made on an annual basis, as part of the preparations for the Pride Celebrations. This will ensure that the timing of the flag raising is synchronized with the event.

C. Attachments:

- Pride 2023 Event presentation
- Request for Street Closure
- Street Closure Notice
- Proclamation

D. Financial Implications:

The recommended grant-in-aid will have a no net impact on municipal finances since it will be returned to the Village in the form of rental fees.

E. **Corporate Priority**: Support of Kaslo Pride aligns with the Official Community Plan Vision: "Kaslo is a diverse, inclusive, and welcoming community that aspires to be a model for small, mountain communities across British Columbia and around the world."

F. Environmental Considerations: Nil

G. **Communication Strategy**: Advertising will be the responsibility of the organizers.

CAO Approval: 2023.06.08

KASLO PRIDE 2023 PRESENTED TO YOU BY THE KASLO PRIDE COMMITTEE

HISTORY OF PROJECT IDEA

Many years ago, Tatum Hearne approached me about installing a Pride Crosswalk in Kaslo. I let Tatum know, I fully supported her idea and would find the funds to make it happen!

2019

We received funds in 2021 from CFNKL to purchase crosswalk painting supplies. Unfortunately due to COVID regulations – we cancelled Pride 2021.

2021

Since the inception of Kaslo Pride 2020 – youth continue to express an interest in painting the crosswalk and planning a simple Pride celebration.

2020

It's 2022 and we're ready to get things going again. We have a handful of youth committed to this year's Pride Celebration

2022

REQUEST FOR APPROVAL & SUPPORT

In a nutshell we request your support for the following :

- Approval to install 1 pride crosswalk
 Blue Belle Bistro & Kaslo Community Pharmacy
- Provide assistance with setting up detours and providing high visible vests for youth volunteers while installing the crosswalks starting June 23rd Friday 5:30pm to Saturday June 24th 10:30am.
- ✓ To write a proclamation supporting 2SLGBTQ+ citizens and to share the proclamation at the celebration on Saturday June 24th 2023
- ✓ To provide the rental of Legacy Park in-kind so we can host the Kaslo Pride Celebration 2023 on Saturday June 24th from 10:30am – 11:00 am
- To raise the Progressive Pride Flag at City Hall on June 24thth for the month of June, and to raise the flag on an annual basis for the month of June.

PRIDE CROSSWALK & CELEBRATION







WHAT YOU ARE RESPONSIBLE FOR

- To clean the area and ensure safety while we install the pride crosswalk and to set up detours to protect the pride crosswalk.
- To write and announce a proclamation acknowledging your support for the 2SLGBTIQ+ community living in Kaslo and the surrounding area.
- To raise the Progressive Pride Flag at City Hall on June 24th of 2023 and ever year after that during the month of June.
- To provide the in-kind rental of Legacy Park Kaslo Pride Celebration 2023.

WHAT THE KASLO PRIDE COMMITTEE IS RESPONSIBLE FOR

Coordinating the Kaslo Pride Celebration 2023

10am – Pride Cross Walk – with Family Friendly Drag Performance (5min)
10:30am Mini Parade (sidewalk) to Legacy Park for the Pride Celebration
10:30 – 11:00am Land Acknowledgement – Pride Proclamation – Speech – Raise Flag

Installing the Pride Crosswalks

We will purchase the paint, sealer and materials We will organise the volunteers You will set up traffic detours and ensure safety while installing crosswalks

BUDGET TO CONSIDER

L SP

Cost of Road Safety & Detour & Street Cleaning Rental Cost of Legacy Park Cost of Labour



VILLAGE OF KASLO NOTICE TEMPORARY STREET CLOSURE

WHEN: **3:30 pm Friday, June 23 – 9:00 am Saturday, June 24** WHERE: see blue shaded area on map below



The Village of Kaslo has received a request from North Kootenay Lake Community Services Society to close Fourth Street between Penny Lane and Front Street, as shown on the map above. The event is scheduled for June 23-24, 2023 from 3:30 p.m. on Friday, through 9:00 a.m. on Saturday.

The proposed closure will enable volunteers to safely paint a rainbow crosswalk on the south side of Front Street at the intersection with Fourth Street.

This form may be returned to City Hall at 413 Fourth Street Kaslo BC or emailed to <u>admin@kaslo.ca</u> prior to <u>12 Noon on Thursday June 8th</u>,2023, with any comments you may have regarding the proposed closure. Council will be considering this request at the Regular Meeting scheduled to be held <u>Tuesday</u>, June 13, 2023 at 6:00 p.m.

COMMENTS:__



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer DATE: June 8, 2023 SUBJECT: Osprey Community Foundation – Neighbourhood Small Grant Program Administration

PURPOSE: To seek Council approval to provide municipal assistance in the delivery of the Neighbourhood Small Grant Program.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- 1. Administer the grant program. The Village will issue the approved grants.
- 2. Do not administer the grant program. *The Osprey Community Foundation will be advised of Council's decision.*
- 3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Village of Kaslo disburse the Neighbourhood Small Grants in collaboration with the Osprey Foundation.

ANALYSIS:

- A. Background: In partnership with the Vancouver Foundation, the Nelson-based Osprey Community Foundation delivers the Neighbourhood Small Grants program in the Kaslo region. The grant program awards funding of up to \$500 for projects that connect people socially or involve sharing skills or talents, to build community strength and resilience, foster community creativity and wellbeing and tackle social isolation. Due to their charitable status, the Osprey Community Foundation is unable to award grants directly to individuals and is seeking a local government partner to issue grants to successful applicants from the North Kootenay Lake region. In accordance with the Village's Third Party Grant Administration policy, a Council resolution is required to authorize any flow-through grant arrangements.
- B. **Discussion**: The Neighbourhood Small Grants program differs from existing Village of Kaslo grant programs because it awards funds to individuals or informal groups rather than formal organizations. The application process is not onerous and aims to be accessible to a wide range of individuals. There is a clear interest in the program locally, as evidenced by the number of successful applications in the North Kootenay Lake region.

The Village of Kaslo's Third Party Grant Administration policy states that the Village will retain a 10% administrative fee, in cases where the grant funds amount to more than \$15,000. In this case, the total amount involved falls below this threshold, and the Village is being offered \$275 to cover their costs. The Village will not be responsible for following up with applicants to ensure the necessary reporting as the Osprey Community Foundation will take responsibility for that work.

C. Attachments:

- 2023.05.16 from T. Choi, Osprey Community Foundation
- Village of Kaslo Third Party Grant Administration policy
- D. Financial Implications: The Village is being asked to issue 11 cheques totalling \$4,427 and will receive \$275 (\$25/cheque) for this service. This is less than the 10% required by policy for larger grants, but the amount of work required by the Village is minimal, as the Osprey Community Foundation commits to handling followup activities.
- E. **Corporate Priority**: The stated goals of the Neighbourhood Small Grants program to build community strength and resilience, foster community creativity and wellbeing and tackle social isolation aligns with the community-wide goals articulated in the Village's 2021 Strategic Plan.
- F. Environmental Implications: Nil
- G. **Communication Strategy**: Staff will work with the Osprey Community Foundation to promote future grant intakes locally.

CAO Approval: 2023.06.09

From: Tina Choi <<u>ed@ospreycommunityfoundation.ca</u>>
Sent: Tuesday, May 16, 2023 11:22 AM
To: Karissa Stroshein <<u>admin@kaslo.ca</u>>
Cc: Rachel Nissenbaum <<u>admin@ospreycommunityfoundation.ca</u>>
Subject: Neighbourhood Small Grants

Hello,

Honora Cooper from the Community Fund of North Kootenay Lake Society passed along your contact information.

I have a question for you about the Neighbourhood Small Grants that Osprey Community Foundation coordinates in partnership with Vancouver Foundation. I'm not sure if you've heard about them but these are small grants of up to \$500 for individuals to build community. These grants are very unique in that they are awarded directly to individuals of all ages and abilities to strengthen relationships in their neighbourhoods.

Over the last few years Osprey has awarded these grants to residents in Nelson and RDCK Area E and F and last year we expanded the program to the North Kootenay Lake, Slocan and Salmo Valley. It's been wonderful to support projects carried out by individuals who might otherwise not get involved in granting programs or community projects. In the past we've had seniors providing a big Christmas dinner to impoverished residents at a local inn, Christmas gift bags were passed out to homeless residents in need and a young teen provide free bike repairs clinics to his rural neighbours.

As per CRA regulations, as a charitable foundation, Osprey can't grant directly to individuals so we've partnered with the City of Nelson, WE Graham Community Services and Salmo Community Services. We provide the funds and list of successful applicants and they write and send the cheques to the individuals. We only had one project in the North Kootenay Lake last year so we had the City of Nelson process that grant.

This year we have 11 projects in the North Kootenay Lake for a total of \$4227. I'm hoping that the Village would consider becoming our North Kootenay Lake partner. This role has a low administrative burden. All the of the granting oversight lies with Osprey Community Foundation and we would do all the follow up with the applicants. We recognize that while low, partners do still incur administrative costs to participate and we would be happy to provide the Village a \$25 honorarium per issued cheque towards these costs for a total of \$275. We are looking to have the cheques issued by the end of June.

Here's a link for more information about the program https://neighbourhoodsmallgrants.ca/

Please let me know if the Village might be available to help us provide these grants to the community. Thanks!

Tina Choi Executive Director Osprey Community Foundation B8-625 Front Street Nelson, BC V1L 4B6 Phone 250-352-3643 Fax 250-352-3653 ED@ospreycommunityfoundation.ca www.ospreycommunityfoundation.ca



THE VILLAGE OF KASLO Resolution 35/2018

POLICY TITLE: Third Party/ Flow through grant administration

POLICY STATEMENT:

From time to time, the Village will apply for grant aid on behalf of other governments and the local not-for-profit sector; holding, disbursing and claiming those grants if successful. Administration of some of these grants can involve some staff time and administrative costs, including audit, that should be reimbursed wherever possible.

DEFINITIONS:

FLOW-THROUGH GRANT: For the purposes of this policy, a flow through grant is defined as an external grant or revenue source that is desired by a third party, but is only accessible through the Village of Kaslo as an eligible municipal recipient of the grant aid revenue. It will be considered a municipal revenue and expense (as the Village is the legal recipient) unless the Village is advised to the contrary by its accountant.

FLOW THROUGH REVENUE: Is revenue being held and disbursed for a non-municipal purpose that is not considered part of the financial revenues and expenditures of the Corporation identified by bylaw. It is not addressed in this policy. Funds donated or received for municipal assets, services or reserves are not considered "flow through revenue" and are subject to applicable policies and bylaws under the control of Council.

PROCEDURE FOR GRANTS:

1. That a ten (10) per cent administrative fee is retained for "flow-through" grants in excess of \$15,000 or any that are estimated or found to involve more than 4 hours' of staff time for submission, administration and reporting by the CAO or designate.

2. The administrative fee retention is waived for "flow through" grants of any size that are applied for on behalf of any Regional District of Central Kootenay service in which the Village is a participant and benefitting directly.

3. Village staff will not provide final grant reporting services for "flow through" recipients but will submit prepared reports and financial information to granting agencies if required at no charge.

4. Any "flow through" grant arrangement must be approved by Council resolution and assessed for potential municipal liability associated with receiving and disbursing the funds.

5. Any "flow through" grant funding agreement of significant size or potential liability should be handled through a basic service agreement or contract with the third party to reduce risk to the Corporation. The recipient must draft and submit a service agreement for consideration at their own expense if one is deemed necessary by the CAO or designate.

THIS POLICY WAS CONSIDERED AND ADOPTED BY COUNCIL ON FEBRUARY 13th 2018.

RESOLUTION 35/2018

SUPERCEDES: 126/2016 Flow through administration fees



REQUEST FOR COUNCIL DECISION

PREPARED BY: Stephanie Patience, Deputy Clerk Treasurer DATE: 08.06.2023 SUBJECT: Unbudgeted Capital Expense- Kaslo Bay

PURPOSE: The day use wharf ramp requires replacement. The 2023 budget allocation for boat launch/ public wharf maintenance is \$500.00. The new structure will cost \$6,384.00. Funds can be transferred from the COVID-19 Safe Restart Grant. This is an unbudgeted capital expenditure and therefore staff seeks Council approval for the purchase.

SUMMARY: In early April, a member of the public reported that boat wharf ramp had broken apart at the connection to the wharf. Public Works did a temporary fix until the replacement could be sourced out and quoted on.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- **1.** That a maximum of \$6,400.00 be withdrawn from the COVID-19 Safe Restart Grant to facilitate the purchase of a boat wharf ramp.
- 2. To not withdraw the funds from the grant.
- 3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT a maximum of \$6,400.00 be withdrawn from the COVID-19 Safe Restart Grant to facilitate the purchase of a boat wharf ramp.

ANALYSIS:

- A. Background: A repair was done in April to ensure the overall safety of the area and signage was posted about an additional step down to the wharf. The new structure will make a more seamless transition, tie in with the existing composite decking system and be added to the Village's asset inventory.
- B. Attachments:
 - Pictures of the damaged wharf
 - Quote from Nelco Marine
- C. **Financial Implications**: Quote attached.
- D. Corporate Priority: Public Safety
- E. **Environmental Implications**: Nelco Marine is an established marine supplier for Kootenay Lake and builds to an environmental standard.
- A. **Communication Strategy**: In line with the Village's strategic plan for Kaslo Bay and waterfront access, boating, recreation and connectivity.

CAO Approval: 2023.06.09



Nelco Marine & Build-A-Dock

Highest Quality Dock Building, Boat Lift Products & Accessories

PO Box 39, Nelson, BC V1L 5P7 Phone 250.354.9011 Nelcomarine@gmail.com

Village of Kaslo

Kaslo BC VOG 1M0

C/o Stephanie Patience PO Box 576, 413 Fourth Street

то

ESTIMATE #20238916 DATE: JUNE 9, 2023

EXPIRATION DATE: 15 DAYS PRICE SUBJECT TO CHANGE WITHOUT NOTICE DUE TO MARKET SUPPLY OF PRODUCTS AND CDN DOLLAR NOTE: PRICES INCLUDE INSURANCES,WCB,FUEL, VEHICLES, TRAILERS, EQUIPMENT, ACCOUNTING, BUILDING, UTILITIES,TAXES AND WAGES ETC......

Payment Method: By Cheque

(250) 353-2311 EXT 102			
SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Gordie Burns	Nelco Timber Frame Dock System 8' x 12	50% At time of order	Balance Due Upon Delivery of Materials to My Yard

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Nelco Timber Frame Dock System		
8'x 12' Nelco Timber Frame Dock System	 Build Nelco's 8' x 12' - 24" O/C Timber Frame C/w 2 x 6 x 8 Doug Fir SFS Decking Premium #2 Lumber 4" x 6" Framing Timbers and 2" x 6" Stringers Galvanized Hot Dipped ¼" Connecting Dock Hardware, Galvanized ½" x 3", 5" Carriage Bolts C/w ½" Flat Washer, Lock Washer and Nut Fasteners 100% Heavy Duty 1.15" x 3.40" Rub Rail and Corner Bumpers (Black) #12 Stainless Steel Screws and SS Finish Washers 16" ACE Roto Mold - 15 year warranty #1 Float in the Marine Industry 	Lot	\$5,700.00
	Aluminum Residential Gangway		
Optional	3' x 20' Aluminum Residential Gangway C/w Welded Aluminum Male Tabs - (Shore End), Rollers, 3' Transition Plate - Dock End End	Optional ADD \$5,400.00	<mark>\$</mark>
Optional	Delivery and Installation	Budget ADD \$1,600.00	<mark>\$</mark>
		SUB TOTAL	<mark>\$5,700.00</mark>
GST			<mark>\$285.00</mark>



PST \$399.00 TOTAL \$6,384.00

Docks - Nelco Timber Frame Docks

NOTE: Payment by EFT and or Credit Card NOTE: Payment be EFT to nelcomarine@gmail.com NOTE: Credit Cards will be assessed a 3% processing fee

NOTE: Shipping PP & ADD - Subject rates in effect at time of shipment - Freight costs are only an estimate. We do not and cannot guarantee final costs of freight, especially due to new trucking regulations. Final freight costs are only determined by the freight carrier. We give estimated freight quote and arrange freight as a no cost courtesy to you our valued customer.

NOTE: PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE DUE TO MARKET SUPPLY AND OR MANUFACTURER PRICE INCREASES

NOTE: Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any

future epidemic, and Buyer shall not be entitled to any damages resulting thereof.

* Due to COVID disruptions to Worldwide steel supply, pricing on steel components is on a spot basis and final pricing will be confirmed at time of order. This will remain in effect until steel markets are able to resume normal operation.

Prices and availability will be reconfirmed with suppliers after order is received, due to potential supply chain issues and if stock is on hand.

Terms: Deposit of 50% at time of acceptance of proposal; 25% due upon delivery of materials to my yard and Balance Due prior to Installation.

Total amounts are due as per terms. Interest on overdue payments will be charged at a rate of 2% per month (26.82%) per annum. All materials remain the property of Nelco Marine until paid in full.

Authorization to proceed with works please sign, date and return with a 50% deposit of \$3,192.00 payable to Nelco Marine

Sign:__

Date____

THANK YOU FOR YOUR BUSINESS!





REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: June 5, 2023

SUBJECT: Front Street Banners

PURPOSE: To consider a request from the North Kootenay Lake Arts & Heritage Council for continuation of the Front Street Banner Project.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

- 1. Agree to continuing to install and remove the banners. *Current practices will be confirmed.*
- 2. Do not agree to installing banners in future years. *Requests to install the banners must be made annually.*
- 3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Village of Kaslo agrees to seasonally install and remove banners provided by the North Kootenay Lake Arts Council on Front Street; AND THAT the Corporate Officer is authorized to sign an agreement to this effect.

ANALYSIS:

A. Background: At the 2023.04.11 the following resolution was adopted by Council:

THAT the Village of Kaslo install decorative banners provided by the North Kootenay Lake Arts & Heritage Council on utility poles along Front Street for the 2023 summer season.

The group is looking for confirmation of the Village's intent to continue this arrangement beyond 2023 as they prepare to invest in additional banner material. A draft agreement to this effect has been prepared and a Council resolution is required to authorize signing.

B. Discussion: The Front Street Banner Project beautifies the downtown core during the summer tourist season and has not generated any complaints. Municipal permission, as well as municipal staff time and equipment, is required to install the banners on the light poles. Confirming the Village's intent to continue to support the project will provide reduce risk for the North Kootenay Lake Arts & Heritage Council as they invest in continuing this project. The proposed agreement outlines the requirements that must be met. It can be terminated by the Village at any time.

C. Attachments:

- 2023.05.12 email from H. Armstrong, North Kootenay Lake Art & Heritage Council
- DRAFT agreement between Village of Kaslo & North Kootenay Lake Art & Heritage Council

- D. **Financial Implications**: Approximately ½ day of public works employee time is required to install and remove the banners along with maintenance of the banner holders on the light fixtures.
- E. **Corporate Priority**: Supporting public art is identified under the theme of Arts, Culture, Heritage in the strategic plan. The Official Community Plan calls for encouraging public art that enhances and fits in with the natural landscape.
- F. Environmental Implications: n/a
- G. Communication Strategy: Nil

CAO Approval: 2023.06.08

Karissa Stroshein

Subject: Front St. Banners

-----Original Message-----From: Harvey Sent: Friday, May 12, 2023 11:50 AM To: Karissa Stroshein <admin@kaslo.ca> Cc: Harvey Armstrong; Lynn Van Deursen; Mike Young; NKL Arts Council <nklarts@kaslo.org>; Angel Audrey; Kevin John; Yvonne Boyd; Kentree Spiers Subject: Front St. Banners

Hi - This email is a follow-up to our conversation this morning in reference to the banners. The North Kootenay Lake Arts Council, in cooperation with the Village, began this public art project in 2012, I believe. We supplied the painted banners and the Village supplied the supports for them, and hung them on the light poles along Front Street, from the Moyie to 5th Street.

Due to the epidemic there was a three year hiatus but we had hoped to re-start the project this year, using what banners we still had.

Unfortunately, some of the supports for the banners went missing, and between 4th and 5th Street there are five light poles with no banners.

At this point. its important to get back the banners which were not hung. Some of them were on loan from board members, and I need to keep track of them. Our next NKLAC meeting is May 29 ... it would be good to have them back by then. My phone number is 353-7655.

Planning for next year: we would like to continue this project; it has been well received and gives the Village a festive look for summer visitors and local residents alike. I have been negotiating with SpeedPro in Nelson to have them made up for us; we would like to have a fresh set of banners for next year. They are expensive, though. and before ordering them we need a firm commitment from the Village that they will continue to support this public art project.

What that would come down to is purchasing five or six pair of support arms to replace the ones lost, and having the public works crew hang them before May Days. I understand that your budget is tight, and we may be able to help with the cost of the new support arms. The Village, of course, would have to do the installation and the removal at the end of summer. NKLAC will take possession of the banners at the end of summer.

Can the Village give us a commitment to continuing support for this project? An answer would be much appreciated before our next meeting on May 29.

Thanks, Harvey Armstrong

Treasurer, North Kootenay Lake Arts Council