



REGULAR MEETING OF COUNCIL AGENDA

DATE: 2024.04.23

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at ____ p.m.

2. Adoption of the Agenda

2.1 Addition of late items, if any

2.2 Adoption of the agenda

RECOMMENDATION:

THAT the Agenda for the 2024.04.23 Council Meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Corrections to the minutes, if any

3.2 Adoption of the minutes

RECOMMENDATION:

THAT the Minutes of the 2024.04.09 Council Meeting be adopted as presented.

THAT the Minutes of the 2024.04.10 Committee of the Whole Meeting be adopted as presented.

THAT the Minutes of the 2024.04.17 Committee of the Whole Meeting be adopted as presented.

4. Delegations

4.1 Auditor's Report

5. Information Items

5.1 Council Reports

5.1.1 Mayor's Report

5.2 Committee Minutes

5.3 Staff Reports

5.3.1 CAO Report

5.3.2 Front Street Park Design

5.4 Correspondence

5.4.1 2024.04.08 Ministry of Housing re Bill 16

5.4.2 2024.04.16 Schuks re: Ballfield

5.5 2024.04.23 Circulation Package

6. Question Period

An opportunity for members of the public to ask questions or make comments regarding items on the agenda.

7. Business

7.1 Road Closure Request – Langham Block Party

To consider a request from the Langham Cultural Centre for a temporary closure of a portion of 5th Street on Saturday, June 8, 2024, for their 50th Anniversary block party.

RECOMMENDATION:

THAT the portion of 5th Street south of A Avenue, between the Langham and the Legion, be temporarily closed to traffic from 11:30 – 4:30 on Saturday, June 8, 2024 for the Langham Cultural Centre’s 50th Anniversary block party.

7.2 Banner Agreement – Request for Amendment

To consider a request from the North Kootenay Lake Arts and Heritage Council to add a decorative banner to the light standard beside City Hall.

RECOMMENDATION:

THAT the agreement with the North Kootenay Lake Arts and Heritage Council be amended to include installation of a banner beside City Hall.

7.3 Signing Authority Updates

To add Robert Baker as a signing authority with the Village’s financial institutions.

RECOMMENDATION:

THAT CAO Robert Baker be added as an authorized signatory for the Village of Kaslo at the Kootenay Savings Credit Union, Central 1 Credit Union, the Royal Bank and the Municipal Finance Authority.

7.4 Kaslo Jazz Etc Society – South Beach Temporary Use Permit

To seek Council direction regarding an application for a Temporary Use Permit

RECOMMENDATION:

THAT the Village of Kaslo give notice of its intention to issue a Temporary Use Permit for Blocks 32, 33, 35 & 36 of DL209, KLD Plan NEP393, authorizing the operation of a campground from August 1-5, 2024 in conjunction with the 2024 Jazz Fest event.

7.5 Arena Reserve Withdrawal

To consider a request from the Kaslo & District Arena Association for withdrawal from the Arena Reserve Fund.

RECOMMENDATION:

THAT \$2,181.96 be withdrawn from the Kaslo and Area D Arena Property Reserve Fund to cover the cost of repairs to the ice surfacer.



7.6 Five Year Financial Plan Bylaw

To consider giving first and second reading to the Five Year Financial Plan Bylaw.

RECOMMENDATION:

THAT 2024-2028 Five Year Financial Plan Bylaw No. 1302, 2024 be given first and second reading.

8. Late Items

9. In Camera Meeting

10. Raised from In Camera Meeting

11. Adjournment

The meeting was adjourned at _____ p.m.





REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.04.09

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Brown, Lang, Leathwood
Staff: CAO Baker, CO Allaway
Public:

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:02 p.m.

2. Adoption of the Agenda

76/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.04.09 Council Meeting be adopted as presented

3. Adoption of the Minutes

77/2024 Moved, seconded and CARRIED

THAT the Minutes of the 2024.03.26 Council Meeting be adopted as presented.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

5.1.1 Councillor Leathwood reported on the recent meeting of the Events Committee.

5.1.2 Mayor Hewat provided a verbal update about RDCK budget deliberations, the ReDi grants meeting, and her attendance at the CBT Board meeting.

5.2 Committee Minutes

5.2.1 2024.03.25 Recreation Grant Committee Minutes DRAFT

5.2.2 2024.04.02 Events Committee Minutes DRAFT

5.3 Staff Reports

5.3.1 CAO Report

5.4 Correspondence

5.4.1 2024.03.22 from KERPA

5.5 2024.04.09 Circulation Package

6. Question Period

A member of the public spoke about the South Beach proposal.

7. Business

7.1 2024 Spring Recreation Grants

78/2024

Moved, seconded and CARRIED

THAT 2024 Spring Recreation Grants be awarded as follows:

- Hospice Society - \$125
- iDIDaRide - \$325
- Kaslo & District Public Library - \$350
- Kaslo Baseball & Softball - \$400
- Kaslo Community Services - \$350
- Kaslo Cougars - \$400
- Kaslo Disc Golf - \$400
- Kaslo Logger Sports - \$350
- Kaslo Outdoor Recreation & Trails - \$400
- Kaslo Racquet Club - \$400
- Kaslo Riding Club - \$400
- Kaslo Rugby - \$300
- Kootenay Lake Independent School - \$375
- Kootenay Lake Innovation Center - \$250
- Kaslo Remote Control Club - \$175

7.2 Columbia Basin Trust Sponsorship Request

79/2024

Moved, seconded and CARRIED

THAT staff request sponsorship of Kaslo's 131st birthday celebration from the Columbia Basin Trust.

7.3 Parcel Tax Roll Review Panel Appointments

80/2024

Moved, seconded and CARRIED

THAT Mayor Hewat, Councillors Leathwood and Bird be appointed to the 2024 Parcel Tax Roll Review Panel, with Councillor Brown appointed as an alternate.

7.4 Recreation Grant Committee Appointment

81/2024

Moved, seconded and CARRIED

THAT Derek Apple be appointed to the Recreation Grant Committee, for a term ending December 31, 2026.

7.5 Logger Sports Beer Garden

82/2024

Moved, seconded and CARRIED

THAT a Beer Garden Licence be granted to the Kaslo Logger Sports for May 18-19, 2024, subject to compliance with all government requirements.

7.6 May Days Requests



83/2024

Moved, seconded and CARRIED

THAT a grant-in-aid be provided to the Chamber of Commerce for rental of Vimy Park, the Logger Sports Grounds, Murray Pearson Ball Park and Front Street Park for May Days 2024, AND

THAT the road closures requested by the Chamber of Commerce be approved, AND

THAT the Village provide gate keys, recycling containers, and garbage bags for bear-proof bins to the Chamber of Commerce, AND

THAT the May Days banners be installed by Village staff as an in-kind service.

7.7 Special Council Meeting

84/2024

Moved, seconded and CARRIED

THAT a Special Meeting of Council be scheduled for 6:00 p.m. on Thursday, May 9, 2024, in Council Chambers, to consider the 2024 Five Year Financial Plan and Tax Rate Bylaws.

8. Late Items – Nil

9. In Camera Meeting – Nil

10. Raised from In Camera Meeting – Nil

11. Adjournment

The meeting was adjourned at 6:27 p.m.





COMMITTEE OF THE WHOLE MINUTES

DATE: 2024.04.10

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Lang, Leathwood
Regrets: Councillor Brown
Staff: CAO Baker, CFO Tynan, CO Allaway
Public: 3

1. Call to Order

The meeting was called to order at 6:01 p.m.

2. Adoption of the Agenda

85/2024

Moved, seconded and CARRIED

THAT the Agenda for the 2024.04.10 Committee of the Whole Meeting be adopted as presented.

3. Discussion

3.1 Budget Review and Discussion

CFO Tynan provided an overview of the proposed budget for 2024 and answered questions from Council.

Council recessed at 7:01 p.m.

Council reconvened at 7:10 p.m.

4. Question Period

A member of the public asked a question about provincial funding to support implementation of Bill 44 and related legislation.

5. Late Items – Nil

6. Adjournment

The meeting was adjourned at 7:55 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

DATE: 2024.04.17

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Brown, Lang, Leathwood
Staff: CAO Baker, CFO Tynan, CO Allaway
Public: 1

1. Call to Order

The meeting was called to order at 6:05 p.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.04.17 Committee of the Whole Meeting

85/2024

Moved, seconded and CARRIED

THAT the agenda for the 2024.04.17 Committee of the Whole meeting be adopted as presented.

3. Discussion

3.1 Budget Review and discussion

CFO Tynan provided an overview of the reserve balances, 2024 operating and capital budgets and the taxation implications.

4. Late Items - Nil

5. Adjournment

The meeting was adjourned at 8:08 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat



Mayors Report

Regular Council Meeting

Tuesday, April 23, 2024

The following is a summary of the meetings and/or events that I have participated in since my last written report as well as a list of upcoming meetings and events.

Please note that for Regional District meetings, I will only be reporting on items that have a direct impact on the Village of Kaslo.

Kaslo's Community Development balance has been listed at the bottom of this report.

I have included 2 additional reports.

1. FCM Report to Council
2. CBT: Trust Board Highlights

March 21 RDCK Board meeting.

The board received a delegation from the Kootenay Mountaineering Club who gave a presentation to the Board regarding the Bonnington Huts Renewal Program.

The following are some of the resolutions that were passed at the meeting.

Bylaw 2952: Financial Plan (2024-2028)

- That the Regional District of Central Kootenay Five-Year Financial Plan Bylaw No. 2952, 2024 be read a FIRST and, SECOND time by content.

This was followed by many Area Specific budget changes.

As a member of one of the two Sub-regional service (North Kootenay Lake Services Committee), any changes that were made by Director Watson and I affecting our shared services were previously communicated to staff and therefore already included.

- That the Regional District of Central Kootenay Five-Year Financial Plan Bylaw No. 2952, 2024 be read a THIRD time as amended.
- That the Regional District of Central Kootenay Five-Year Financial Plan Bylaw No. 2952, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Agreement: Regional Invasive Species Working Group

- That the recommendation BE REFERRED to the May 16, 2024 Board meeting:
That the Board direct staff to extend the agreement with Central Kootenay Invasive Species Society to continue improving regional capacity for a total not to exceed \$15,000 + GST from April 2024 to April 2025; AND FURTHER, that the costs be included in in the 2024-2028 Financial Plan for General Administration Service S100.





Mayors Report

UBCM Disaster Risk Reduction-Climate Adaptation - Community Emergency Preparedness Fund: RDCK Emergency Flood Response Plan

- That the Board direct staff to apply for the March 28, 2024 intake of the UBCM Community Emergency Preparedness Fund Disaster Risk Reduction-Climate Adaptation Grant for up to \$150,000, for the development of RDCK Flood Response Plans, including full cost recovery of RDCK staff time, and that if successful, grants funds be allocated to the A101 Emergency Consolidated Service.

Policy No. 100-01-21: Recording Meetings

- That the Board adopt Policy Number 100-01-21 Recording Meetings as amended, effective immediately, and that, the transitory recorded meetings be retained for a three (3) year period, subject to this policy being revisited by the Board prior to the end of the initial three (3) year period

Staffing Request: Development and Community Sustainability - Emergency Program Coordinator - Nelson

- That the Board approve the hiring of a second full-time, permanent Emergency Program Coordinator based in Nelson at an annual amount not to exceed \$103,625.00 in salary and benefits, plus approximately \$7,000 for position-related expenses (IT, education and training, PPE, phone, etc.), and that this will be prorated in 2024 based on the expected April 1 hiring date to \$77,718.78 salary and benefits, and approximately \$5,250 for position-related expenses; AND FURTHER, that staff include 50% of the related expenses to fund the position in the 2024 A101 Emergency Program budget and request that the other 50% be funded from the Ministry of Emergency Management and Climate Readiness.

Director Hewat: Federation of Canadian Municipalities

- WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction; WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and WHEREAS FCM's Annual Conference and Trade Show will be held June 6 to 9, 2024, during which time the Annual General Meeting will be held, followed by the election of FCM's Board of Directors; BE IT RESOLVED that Board of the Regional District of Central Kootenay (RDCK) endorse Suzan Hewat to stand for election on FCM's Board of Directors for the period starting in June 2024 and ending June 2025; and BE IT FURTHER RESOLVED Board assumes all costs not covered by the UBCM Small Communities reimbursement fund for Suzan Hewat attending FCM's Board of Directors meetings.
- That the Board recommend Debra Hamilton as a representative to the Nelson Kootenay Lake Tourism (NKLT) Board.

March 25

Recreation Grant committee meeting. The minutes and recommendation were included in the April 9th Regular Council meeting package.





Mayors Report

March 26 Regular Meeting of Council.

March 27 RDCK All Recreation Committee meeting.
There was only one motion that affected Kaslo.

Regional Parks, Trails and Water Access Strategy (PTWAS) Start Up

- That the All-Recreation Committee appoints Director Tierny, Director Lockwood, and Director Hanegraaf, to the Regional Parks, Trails and Water Access Strategy (PTWAS) Work Group.

This working group was formed to begin work on a strategy for Regional Parks. There are 2 regional parks funded by Kaslo and Area D – Glacier Creek and Lardeau Park.

West Kootenay-Boundary Regional Hospital District meeting.

- Todd Mastel, Corporate Director, Business Operations, Financial Services made a presentation regarding the - Under \$100K Equipment Global Grant Initial listing for 2024/25.
- Lannon DeBest provided a verbal update regarding clinical operations.
- The board reviewed the Interior Health Capital Funding Request for the 2024/2025 Fiscal Year and passed the associated bylaws.
- The amount of the contribution to reserve was discussed as well as the tax rate bylaw.
- There was also discussion regarding meeting format and location for the in-person meetings.

March 28 Mayors Virtual Gathering

April 3 FireSmart Open House

There were several members of the public in attendance at the meeting. Councillors Bird and Brown and I attended the open house.

We had some great presentations by Jessie Lay, John Cathro and Jeff Reyden regarding FireSmart. There was time for questions from the public.

April 4 to 6 CBT Orientation in Cranbrook
CBT Board Information Session and tour of funded projects in Elkford
CBT Board Meeting in Sparwood

April 8 Kaslo and Area D Re-Di grants public meeting.

There were 43 members of Kaslo & Area D in attendance to listen to presentations from applicants followed by balloting. The results of the vote will be collated and submitted to the May RDCK Board meeting for approval.

April 9 Regular Meeting of Council.

April 10 Committee of the Whole Budget meeting.

April 11 Langham 50th Anniversary meeting.





Mayors Report

Upcoming Meetings

- April 16 RDCK Community Sustainable Advisory Committee
Kaslo and Area Chamber of Commerce
- April 17 Joint Resource Recovery
Committee of the Whole Budget meeting.
- April 18 RDCK Board Meeting
- April 19 to 21 AKBLG Conference in Radium.
- April 23 Regular Meeting of Council.
- April 25 Kaslo & District Community Forest Society AGM.
- April 26 Joint Province of BC/Sinixt Confederacy Training in Nelson

Respectfully submitted,
Mayor Suzan Hewat

KASLO	2023 carry forward		\$	97,748.69
	2024 Budget Allocation	21-Mar-24		22,625.00
	Total grants issued to date		0.00	
	Total Available Funds		\$	120,373.69



FCM's March 2024 Board of Directors meeting: Report to council

Context and highlights

- The FCM Board of Directors' latest meeting took place in Prince George, BC on **March 7, 2024**.
- This board meeting took place after a series of virtual meetings that ran from Tuesday February 20 to Friday March 1st, as well as series in-person meetings in Prince George that ran from March 5-7. This two-week period encompassed official meetings of FCM's various forums, regional caucuses and standing committees.
- FCM's March Board of Directors meeting took place during the important pre-federal budget period. It featured a Committee of the Whole meeting and presentations from FCM's executive, senior management and staff, outlining the current state of FCM's engagement with our strategic priorities. This includes our concerted push for better federal infrastructure in the context of Canada's record growth, and the need to move towards the adoption of a Municipal Growth Framework.
- During the Board of Directors meeting, a number of resolutions were adopted. These include resolutions on immediate federal government support for asylum claimants in municipalities, support for Ukrainian refugees and populations fleeing conflicts, and pipeline spill reporting guidelines. The texts of these resolutions can be viewed by referring to the links in the 'Resolutions' section of this document, or by visiting our online [resolutions database](#).
- FCM's Committee of the Whole and Board of Directors received exceptional hospitality from Mayor Simon Yu and the City of Prince George, including an evening reception on Wednesday, March 6. The city also facilitated several stimulating study tours, including meeting with the organizing committee of the 2024 Para Biathlon World Championships which were being held at the same time, along with a guided tour of the Two Rivers Gallery and an insightful Low-Carbon Leadership tour.
- FCM's Board of Directors wrapped up this March meeting with clear sense of our pre-budget priorities and current advocacy goals. FCM and the FCM Board of Directors are now fully prepared to engage with our priorities in the run-up to our Annual Conference and Trade Show in Calgary in June 2024.

Committee Summaries

FCM's Board of Directors oversees various committees and forums that provide direction and insight on a wide range of issues and priorities. A summary of each committee and forum meeting held during February and March 2024 is provided below.

Core committees:

Finance and Audit Committee

The committee approved the budget for 2024-2025 for both the Federation of Canadian Municipalities (FCM) and the Green Municipal Fund (GMF). The financial results, including detailed balance sheet variances year over year, for both FCM and GMF up to December 31, 2023, were received. The Municipal Asset Management Program (MAMP) quarterly results were presented, as the program prepares to come to an end in October. The meeting culminated in a recommendation related to the GMF investment committee and the revised Credit Risk Policy.

Governance Committee

The committee received a staff update on the new board portal platform, which is expected to launch in spring 2024. The committee then discussed in some depth the issue of moving from the current 1-year board term, to a 2-year board term, and the various implications of different paths towards this end, including the need for bylaw changes. The 2-year term would not apply to Table Officers. The Committee recommended to the board to adopt, in principle, a move towards a 2-year term.

Human Resources Committee

The committee received the report on Human Resources at FCM. This report included updates on the Senior Leadership Team, current staff data, staff salary increase for FY 2024/2025. A progress report on key projects was also included. The 2024/2024 objectives and key result areas for the human resources function were shared.

Standing policy committees

Anti-Racism, Equity and Inclusion

The committee chair reflected on challenges encountered since its merger and emphasized the need for systemic change, proposing an educational shift towards intersectional anti-racism competencies. The outcomes of the Canadian Women in Local Leadership (CanWILL) program were then presented, focusing on the importance of campaign schools and partnerships in enhancing minority participation in elections. An assessment of FCM's AREI practices were also presented, identifying strengths and areas for improvement. An update was provided on the development of the UNDRIP Policy Guide. The meeting concluded with a rapid-fire discussion on local reconciliation and AREI initiatives, aiming to gather insights for future meetings.

Community Safety and Crime Prevention

Committee members were briefed by staff regarding the progress of Public Safety Canada's assessment of the RCMP Contract Policing Program, along with updates on the recent enactment of two significant pieces of

federal legislation concerning firearms and bail reform. The committee considered a new resolution on *Strengthening RCMP Recruitment and Retention* and recommended to the board that it be forwarded for consideration at FCM's 2024 Annual Conference. The committee approved recommendations for a new FCM policy position on Auto Theft in response to the recent alarming rise in vehicle thefts across the country linked to organized crime. The committee received a presentation from the Toronto Community Crisis Service, showcasing it example of an innovative service delivery model for responding to mental health crises as an alternative to police-led approaches.

Environmental Issues and Sustainable Development

The committee received the chair's report which included updates on 2024 Budget Advocacy, Canada Community Building Fund Negotiations, Canada's Biodiversity Commitments, and staff engagement in events including COP28. The committee then recommended the board adopt policy on increasing pipeline spill reporting regulations and the creation of a biodiversity protection and restoration fund for municipalities. Afterwards, the committee then received presentations from Paul McLaughlin, President of Rural Municipalities of Alberta, on nature-based solutions and multi-solving, and Antoine Tardif, Mayor of Victoriaville on Victoriaville's protected lands initiative. The committee then received a presentation from Chris Boivin, Chief Development Officer for the Green Municipal Fund (GMF), on two new GMF programs launching this year: Local Leadership in Climate Adaptation (LLCA) and Growing Canada's Community Canopies (GCCC). The committee then entered breakout groups, where they held discussions on natural infrastructure and nature-based solutions in their communities.

Municipal Finance, Infrastructure and Transportation

Committee members received staff updates on the Municipal Growth Framework discussion paper, the Canada Community Building Fund (CCBF) negotiations, and the Permanent Public Transit Fund (PPTF). The committee recommended the board adopt a policy for action on the impacts of inflation on infrastructure projects and deferred another proposed policy on indoor air quality back to staff for further consideration. The committee also recommended the board incorporate into standing policy one expiring resolution on federal support for inter-community passenger bus service. The committee heard a presentation from Statistics Canada on municipal data projects. Statistics Canada is seeking municipal input on a new feasibility study on the performance of municipal drinking water assets.

Social Economic Development

The committee received updates from the chair on FCM's Budget 2024 advocacy regarding housing and homelessness, as well as updates on the 2023 Fall Economic Statement, immigration, and reconciliation. The committee then recommended the board incorporate into standing policy one expiring resolution on expanding the rural and remote stream of the Reaching Home program. The Committee considered four new resolutions. Resolutions on immediate federal support for asylum claimants, support for Ukrainian refugees and other populations fleeing conflict as well as federal support for foodbanks were recommended to be adopted as FCM policy. The last resolution on a federal Guaranteed Livable Basic Income program was recommended to not be adopted as FCM policy. Next, the committee head a presentation from the Y-Foundation in Finland on a "Housing First Approach to Homelessness." Finally, the Committee heard an update from FCM staff on FCM's Municipal Growth Framework with a focus on its recommendations on ending chronic homelessness through a Housing First approach.

Other committees

Elections Committee

The committee reviewed the newly developed Board Director Elections Policy, including some changes taking effect with this new policy. These include allowing for more opportunities for candidates to distribute campaign materials; reversing the previous practice of sharing only the names of winning candidates, sharing the vote results for each candidate; and no longer accepting candidates from the floor of the AGM. The committee also recommended its new Terms of Reference for approval to the Executive Committee.

Elections Readiness Working Group

The Working Group received staff updates on the current political context including an expected tight federal budget for 2024. The group also discussed how federal parties receive FCM's advocacy - both publicly and in behind-the-scenes conversations. FCM members discussed the importance of engaging their local MPs throughout the year as well as the toolkit for the new FCM campaign on infrastructure and the Municipal Growth Framework. The group also raised the lack of knowledge of how municipalities function as regards facilitating the housing supply and that local governments are inaccurately blamed for problems outside of their scope of responsibilities. FCM staff noted that there are infographics and data in the works to counter this narrative using concrete examples from our members. Members were encouraged to share local examples they might have to support this work, such as data on permits issued relative to builds completed.

Forums and Caucuses

Northern and Remote Forum

Speakers from Gwich'in Council International and Parks Canada presented on emergency management in Canada's north. Forum members voted to defer a decision on provincial north representation to the fall meeting. Members voted to support a change to by-law 6.04 and their Forum Terms of Reference that states the Forum Chair and Vice-Chairs will rotate on an annual basis among the three Territorial Association Presidents following FCM's Annual General Meeting. Forum members recommended the board adopt a new policy through an addition to the Northern and Remote Social and Economic Development policy statement: to support a robust northern healthcare workforce. The forum supported a ministerial letter to be sent on this issue as well. The vice-chair posed a question regarding property taxes and expressed interest in FCM staff following-up.

Réseau francophone

Members of the Réseau francophone received a presentation from the Montréal Newcomer Office (BINAM) on the Montréal Inclusive at Work strategy, which prioritizes the economic integration of immigrants. The Réseau's members also had the opportunity to hear about Montréal's policy on access to city services without fear of consequences for persons without legal status. Following the resignation of the Mayor of Gatineau, the members discussed the numerous resignations that have occurred in Quebec and questioned if this wave of resignations among municipal officials is Canada-wide, or whether the problem is unique to Quebec, and expressed a desire for FCM to gather statistics on this.

Rural Forum

Forum members recommended the board adopt a new policy through an addition to the Rural Economic Development policy statement: supporting transportation connectivity under the rural lens policy statement. Following a discussion, members adopted a revised election procedures that would allow for the forum to vote electronically for the Chair and Vice-Chairs following FCM's Annual General Meeting. There was a discussion on the Canada Community-Building Fund changes and the importance of a dedicated "State of Rural and Northern Canada" paper that would complement FCM's MGF paper. Finally, the Rural Development Network presented on rural homelessness and sustainable housing.

Resolutions

FCM members submit resolutions for the board's consideration on subjects of national municipal interest. The following resolutions were adopted by FCM's Board of Director during this meeting.

1. Immediate Federal Government Support Required for Asylum Claimants in Municipalities

Please read the text in full here

2. Support for Ukrainian Refugees and Populations Fleeing Conflict

Please read the text in full here:

3. Pipeline Spill Reporting Regulations:

Please read the text in full here:

FCM resolutions database:

fcm.ca/en/about-fcm/corporate-resources/fcm-resolutions

These board highlights provide a general overview of discussion items and major decisions made at the Board of Directors meeting on **April 5/6, 2024**, which was held in Elkford and Sparwood, BC. It excludes confidential information such as business negotiations, personnel issues and legal matters.

- The Board participated in a professional development session focused on British Columbia's energy sector, and future trends in power generation and consumption.
- The Board approved the reappointment of Directors Jocelyn Carver, Krista Turcasso and Bill van Yzerloo as Trust appointees to the Board of Directors of the four Trust/Columbia Power jointly owned power subsidiary corporations with terms effective July 1, 2024 to June 30, 2025.

See all director appointments and committee memberships at ourtrust.org/board.

- The Board held its regular review and approval of the Board Governance Policies and Guidelines. Governance is the set of principles and processes that direct and control the Trust.

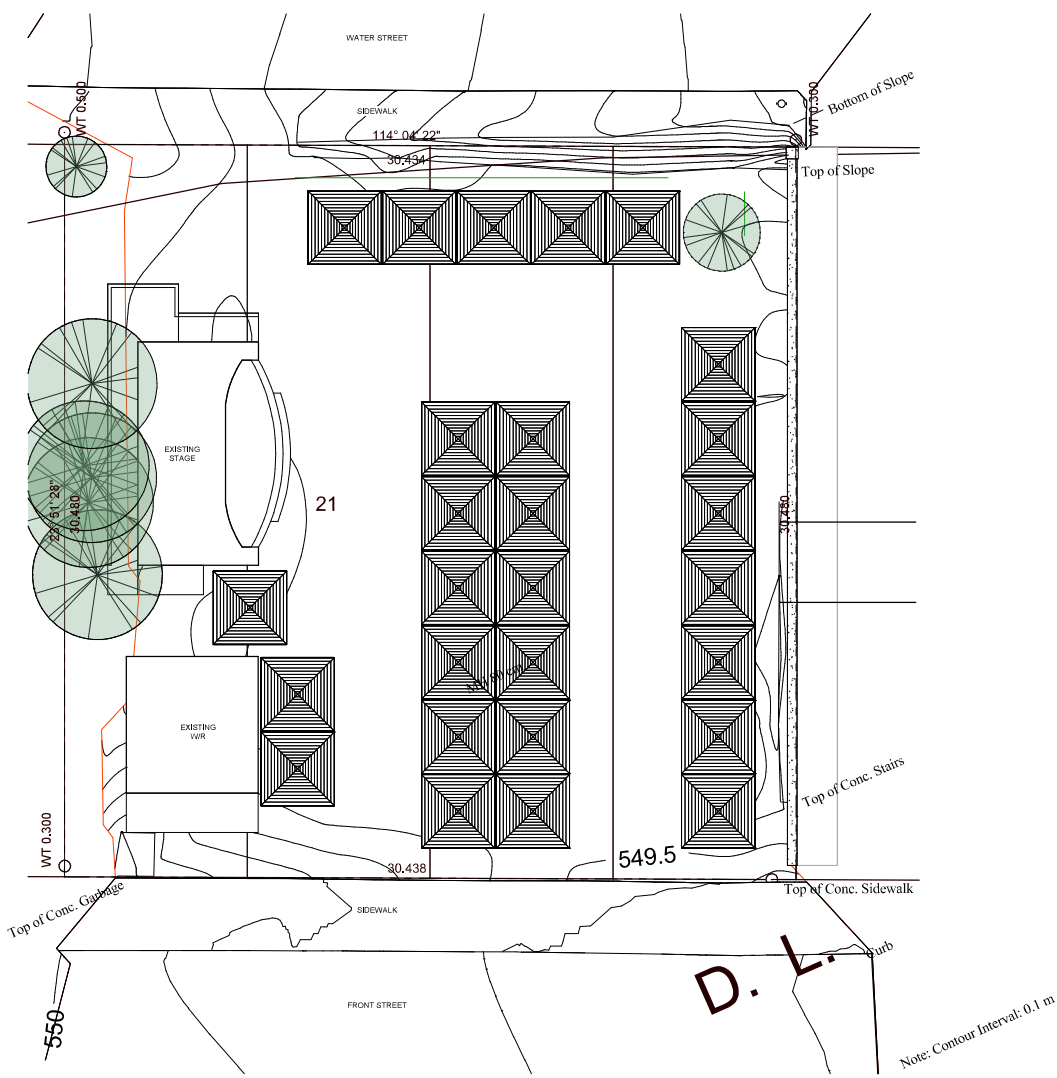
View the guidelines and policies at ourtrust.org/Policies and Processes.

- The following is the 2024 meeting schedule for the Trust Board of Directors:
 - May 24/25 Golden
 - July 19/20 New Denver
 - September 27/28 ?aq'am/Cranbrook (AGM)
 - November 22/23 Creston
- Board meeting minutes are posted to the Trust website after they have been approved by the Board at the following meeting. View minutes here: ourtrust.org/publications.

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C:\Users\Jordan\OneDrive - Town Architecture Inc\2_ Projects\24001 - Front St Park\2_ Drawings\1_ PreDesign\Schematic\1.1_Dwg\2404-18 Front Street Park.rvt

2024-04-18 10:30:54 AM



① SITE PLAN - EXISTING
1/8" = 1'-0"

GENERAL NOTES

- 1.

CITY APPROVAL
STAMP

LEGEND

- EXISTING WALL TO REMAIN
- NEW WALL
- EXISTING DOOR TO REMAIN
- NEW DOOR
- EXISTING WINDOW TO REMAIN
- NEW WINDOW

KEYNOTE



24001
KASLO PARK
IMPROVEMENTS

PID:
031-348-661

CLIENT
VILLAGE OF
KASLO



#	DESCRIPTION	DATE
1	ISSUED FOR REVIEW	2403-12

PROFESSIONAL OF
RECORD STAMP

SITE PLAN -
EXISTING

A101

SCALE As indicated

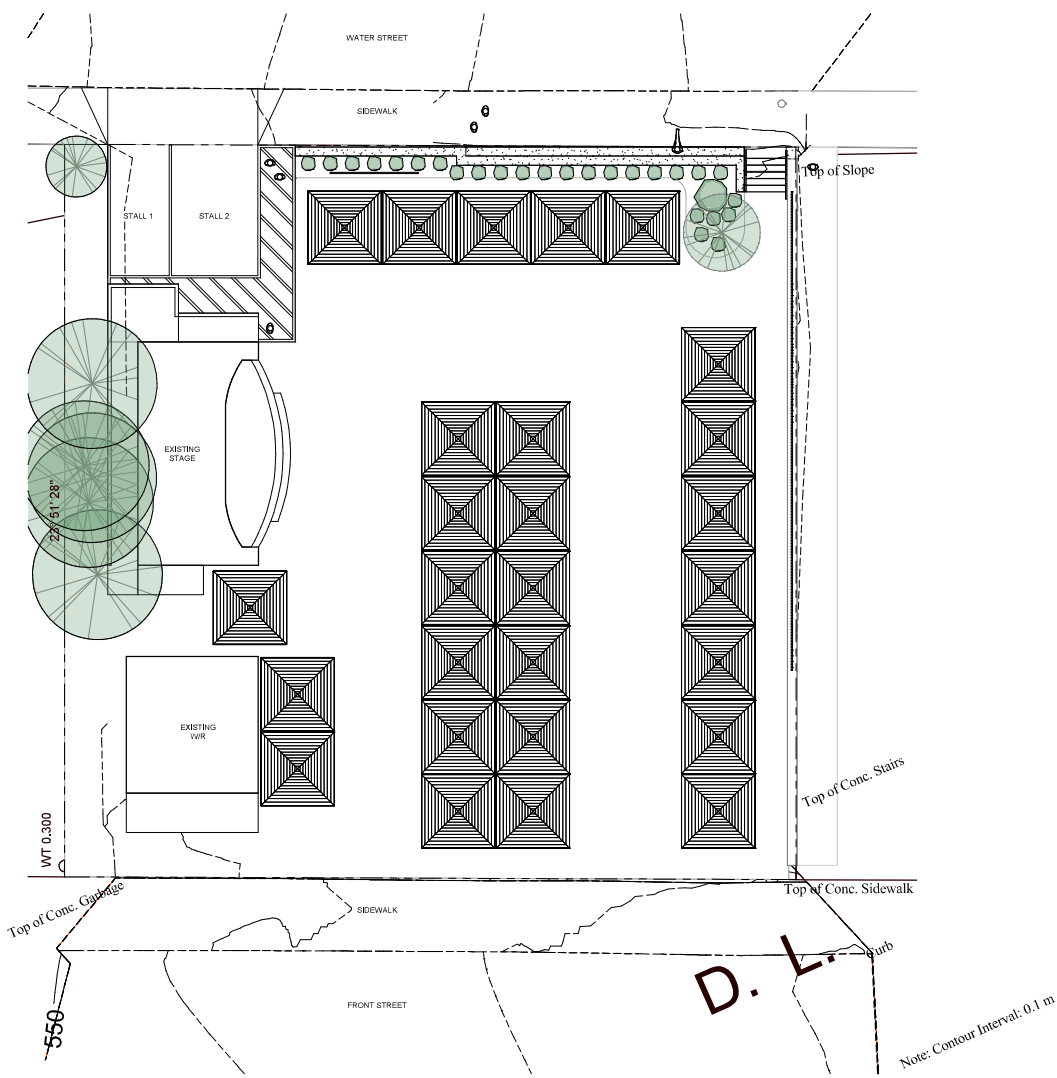


D.L.

Note: Contour Interval: 0.1 m

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2024-04-18 10:30:55 AM



① SITE PLAN - RETAINING, STAIR & BENCH
1/8" = 1'-0"

GENERAL NOTES

-

CITY APPROVAL
STAMP

LEGEND

- EXISTING WALL TO REMAIN
 - NEW WALL
 - EXISTING DOOR TO REMAIN
 - NEW DOOR
 - EXISTING WINDOW TO REMAIN
 - NEW WINDOW
- KEYNOTE



24001
KASLO PARK
IMPROVEMENTS

PID:
031-348-661

CLIENT
VILLAGE OF
KASLO



#	DESCRIPTION	DATE
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PROFESSIONAL OF
RECORD STAMP

SITE PLAN -
PROPOSED

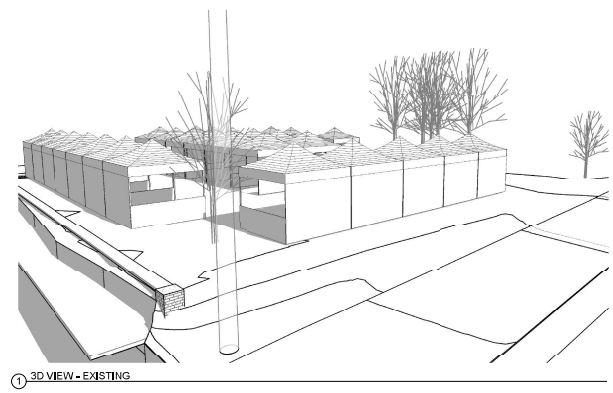
A102

SCALE As indicated

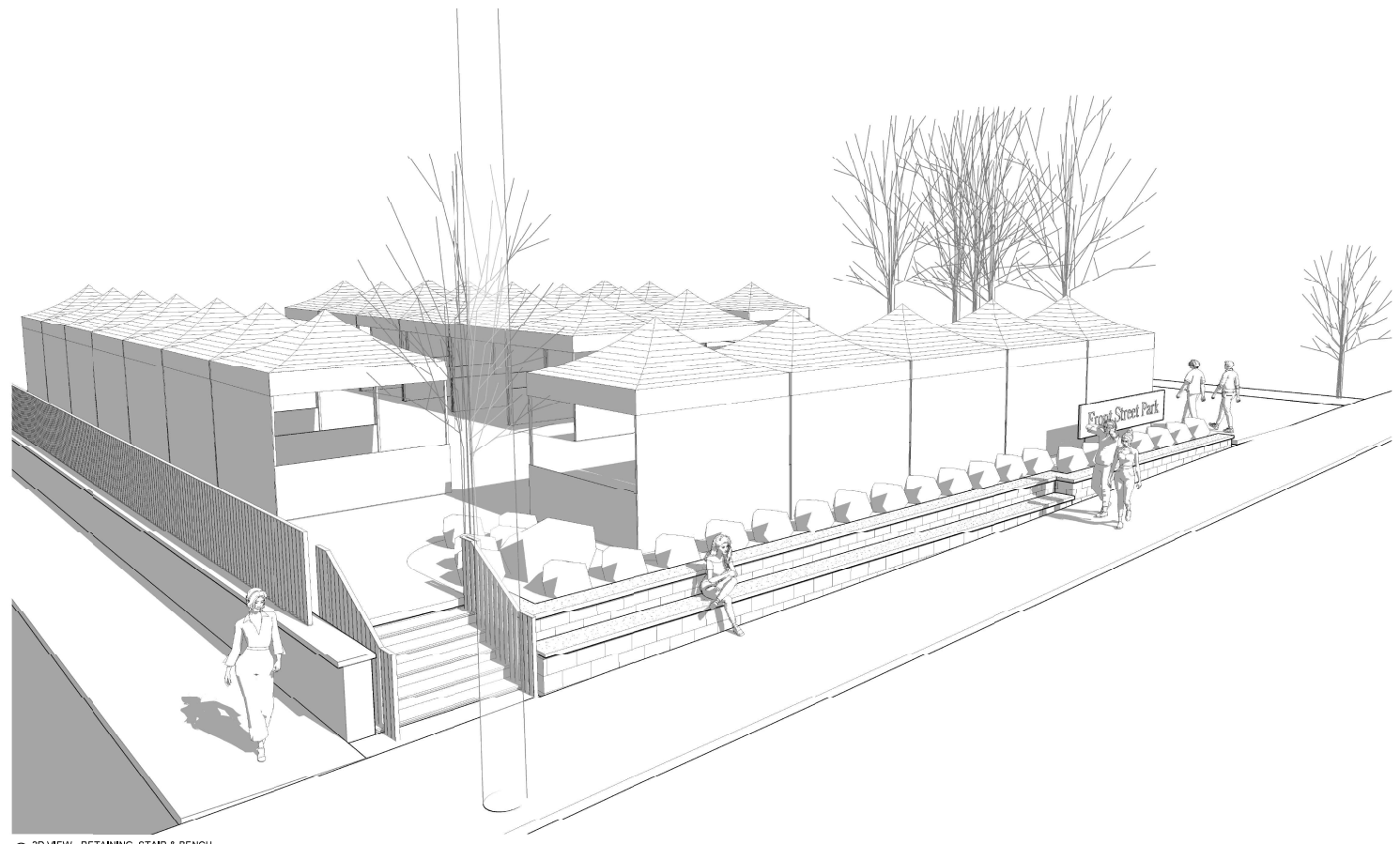


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C:\Users\Jordan\OneDrive - Town Architecture Inc\2. Projects\24001 - Front St Park\2. Drawings\1. Pre-Design\Schematic\1.1. Dwg\24-04-18 Front Street Park.rvt



1 3D VIEW - EXISTING



4 3D VIEW - RETAINING STAIR & BENCH

CITY APPROVAL
STAMP



24001
KASLO PARK
IMPROVEMENTS

PID:
031-348-661

CLIENT
VILLAGE OF
KASLO



#	DESCRIPTION	DATE
1	ISSUED FOR REVIEW	2403-12

PROFESSIONAL OF
RECORD STAMP

EXTERIOR
VIEWS

A800

SCALE

1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9

Karissa Stroshein

Subject: Murray Pearson Park safety concerns

From: Janice Schuks

Sent: Tuesday, April 16, 2024 7:30 AM

To: Karissa Stroshein <admin@kaslo.ca>; Erika Bird <bird@kaslo.ca>; Matthew Brown <brown@kaslo.ca>; Rob Lang <lang@kaslo.ca>; Molly Leathwood <leathwood@kaslo.ca>; Mayor Hewat <mayor@kaslo.ca>

Subject: Murray Pearson Park safety concerns

April 15, 2024

Dear Members of Kaslo Council:

Although there has been communication regarding safety at the Murray Pearson Field in relation to baseball play, we the undersigned feel the need to express safety concerns in the hope that this issue can be addressed for this and future playing seasons.

That Kaslo has committed to providing a park that is a natural asset the community can be proud of is truly commendable. Sports venues, particularly those which offer low cost sports for the community as a whole, are key elements for growing healthy communities. The fact that this field is multipurpose is also admirable.

As you know, a meeting was held with Matt Brown in December 2023 to discuss changes to the ball field. This meeting was initiated by residents Janice Apple, Derek Apple and Sana Shanti. These residents left this meeting feeling that concerns had been heard and with the understanding that the proposed changes to accommodate primarily minor ball expansion including safety netting would not be implemented until next season's play and in conjunction with the decommissioning of D Ave in this area. The emphasis on safety and the acknowledgement that this is truly a multipurpose park were notable. Kudos to the Minor Association for taking the time for this consultation and emphasizing safety.

Given the fact that requests have been made to Council for expanded use for 2024 (13 to 31 weeks and from 5 to 7 days/week), we ask that safety measures be put in place for this year, in particular netting which will serve as protection for person and property for the addresses and recreational areas adjacent to the field. As considerable town time and resources are already dedicated to the upkeep and quality of the field we think this request to be reasonable as well as prudent as it puts safety and issues of liability at the fore.

Already this year many balls have come over the fence. Recently, two balls came over (the impact of one ball was heard over 100 yards away) nearly missing a resident and a pedestrian on the footpath. The fact that someone was not hurt in this incident was fortunate.

When discussing what had happened with a couple of the players it was mentioned to residents "We said heads up and you weren't paying attention"; and, "You bought by a ball field so what do you

expect?" This last comment does not acknowledge that the Village created / sanctioned residential lots along D Ave adjacent to the current ball park, and that those residential lots and some of the houses predate the ball park's current usage level. This has the potential to put the Village in the position of liability should there be damage to property, or worse, injury to people.

Furthermore, it was mentioned that the object of the game is to hit the ball over the fence, it being one's right to do so. These comments are of concern as (a) the residents in this area are primarily seniors not all of whom can hear a "heads up"; (b) the statements suggest that the properties are a de facto extension of the field and it is one's right to hit in to the adjacent properties; and, (c) the right to and expectation of safety of residents and users of adjacent land is a secondary concern, one trumped by the right to play. Implied was that from the period of April until the fall the onus is on citizens to be on guard and that for the residents of D. Ave the right to enjoy their yards while play is occurring, is in effect compromised. Also when balls come over the fence, players almost always simply come onto private property, without the owners permission, to retrieve their balls, in effect trespassing. Of note is that similar safety incidents also happen along 2nd St. adjacent to the ball field and in the area east of the park, the latter area seeing near misses especially during peak times such as May Days.

We hope that an approach which emphasizes a win-win solution can be found for this year's play and beyond, one that allows for the enjoyment and benefits of baseball play while at the same time acknowledging and addressing the safety concerns of those who live in the immediate vicinity, use the park for recreation, and those who use the public pathway. Safety has been addressed at the north end of the field for errant balls, we now ask that it be considered for areas vulnerable to fly balls which carry a higher degree of risk for person and property.

Thank you for your consideration,

Derek Apple
Janice Apple
Rob McClure
Sharman Naicker
Theshini Naicker
Sana Shanti
Shelagh Smith







CKISS n'Tell

Earth Day 2024



CKISS Earth Day Social Media Contest: Celebrating B.C.'s Native Species!

-  To enter, share your favourite B.C. native plant or animal on the CKISS Facebook and Instagram post!
-  Contest open April 5-22, 2024
-  Win a CKISS prize package!
-  Stay tuned to your inbox to see if you're the lucky winner!



CKISS Earth Day Social Media Contest: Celebrating B.C.'s Native Species!

Join our Earth Day Social Media Contest for a chance to win a CKISS prize pack! Did you know that British Columbia is home to a remarkable diversity of native plant and animal species? With 1,130 vertebrate species and over 1500 native plant species, B.C. boasts an incredible array of biodiversity that supports life on earth. To celebrate Earth Day (April 22), we're saluting this diversity and want to hear from you: What is your favorite B.C. native plant or animal?


To enter:

1. Visit our [Facebook page](#) or [Instagram](#) page between April 5–22, 2024.
2. Find the CKISS Earth Day Contest post and use the comment button to share your favorite B.C. native plant or animal.
3. Limit one entry per person per platform.

Stay tuned to your Facebook Messenger and Instagram inbox during the last week of April to see if you're the lucky winner! The prize pack includes a CKISS T-shirt, a CKISS hat, a Kinseed gift certificate, and stickers.

Don't miss out on this opportunity to celebrate Earth Day and win some fantastic prizes! Check out the full terms and conditions on our [page](#) below.

[Earth Day Giveaway Terms & Conditions](#)



CKISS LAND MANAGERS MEETING

APRIL 17, 2024
9:30-12:00 PST
VIRTUAL EVENT

We are holding our annual Land Managers meeting on April 17th at 9:30am – 12:00 pm PST. The event will be held virtually this year. The purpose of the meeting is to share work plans relating to invasive plant management for the coming season and any invasive plant issues of note from last year, and then review the Central Kootenay Invasive Plant Priority List with a focus on high priority species.

If you are a land manager in the Central Kootenays and are interested in attending but have not received an invitation, please get in touch with us. Send your request to our Executive Director, Laurie Carr, at lcarr@ckiss.ca



CKISS Presents a FREE

PLANTWISE GARDENING *Workshop*

Cultivating Eco-Friendly Gardens
and Keeping Them Invasive-Free

**APRIL 13, 2024
2:00- 2:30
SPRING & GARDEN MARKET
WANETA PLAZA, TRAIL BC**

Visit the CKISS outreach booth at the
market from 11am - 4 pm!

April 13, 2024: FREE PlantWise

Gardening Workshop presented by CKISS

Join the Central Kootenay Invasive Species Society (CKISS) at the Spring & Garden Market hosted by the [Trail's IncEDIBLE Farmers Market](#) for an engaging mini-workshop on PlantWise and Eco Friendly Gardening. In this 20-minute session, we'll explore how simple it is to adopt eco-friendly practices in your garden while showcasing the CKISS PlantWise & Eco Garden Projects. Learn how to cultivate a garden that not only thrives but also remains free from invasive species. Whether you're a seasoned gardener or just starting out, discover how to make mindful choices that benefit both your garden and the environment. Don't miss this opportunity to learn sustainable gardening techniques, gather free resources and

contribute to a greener future.

Additionally, the CKISS outreach booth will be present at the inaugural Spring & Garden Market, running from 11 am to 4 pm. Swing by to inquire about invasive plants and grab complimentary PlantWise and EcoGarden resources.



SAVE *the* DATE

—
**CKISS YEAR IN REVIEW & AGM
MAY 13 2024, 10:00 AM
VIRTUAL EVENT**

**STAY TUNED FOR MORE DETAILS ON
HOW TO REGISTER**

SAVE THE DATE



MAY 30 2024

Pulpit Rock Communities
Pulling Together Event

[Keen to Volunteer for this event? Click here fore more details.](#)



Seeking Volunteers!

For a Communities Pulling Together Event @
Hunter Siding Wetland just north of New Denver

May 24, 2024
10 am - 1 pm

Stay tuned for more details on how to sign up!

Attention!

Anglers



Do YOUR part to prevent whirling disease from entering Kootenay waterbodies

URGENT: CKISS Urges Anglers to Prevent Whirling Disease Introduction in Central Kootenay Region

We are issuing a critical alert to all anglers in the region, urging vigilance to prevent the introduction of whirling disease into waterbodies across the Central Kootenay Region. This urgent call comes in response to Parks Canada's decision to close all bodies of water in British Columbia's Kootenay and Yoho National Parks, with restrictions on watercraft in Alberta's Waterton Lakes National Park until at least March next year. The closures are aimed at slowing the spread of invasive species.

Whirling disease, caused by a microscopic parasite, poses a severe threat to fish populations, particularly trout, salmon, and whitefish. The disease leads to skeletal deformities, resulting in a tail-chasing behavior that can be fatal, potentially

affecting up to 90% of juvenile fish.

[To learn what YOU can do to prevent the spread of whirling disease click here.](#)

SPECIES PROFILE:

Butterfly Bush (*Buddleja davidii*)



Description:

- Can grow up to 5 m tall with very long, opposite, green-silver leaves
- Showy long, spiky, light-dark purple bunches of tiny flowers
- The center of each tiny flower is typically bright orange
- Young stems appear green but with maturity will develop into a grey-brown
- Establish in sunny, well-drained sites

Introduction and Spread:

- Native to central China
- It is a popular ornamental flower that gardeners have planted, and now it has jumped the garden fence.
- Excels at seed production and dispersal. A single flower spike can produce over 40,000 seeds
- Seeds can remain viable for up to 5 years in soil
- Cut stems can sprout again
- Very invasive on the West Coast of BC

Consequences of Invasion:

- Outcompetes native shrubs and plants, which are essential food sources for caterpillars.
- Can clog river systems.
- May alter soil nutrients

How to control:

Prevention

- Be [PlantWise](#) and use the [Grow Me Instead](#) resource to avoid planting or buying butterfly bush.
- Remove flowerheads in the fall before seed dispersal.
- [Dispose invasive species properly](#) at designated disposal sites.

Mechanical

- Seeds and roots can be manually removed. Make sure to extract all the stump and roots, minimize soil disturbance, and prevent seed spread.
- Areas around the removal site should be planted with a native ground cover to prevent future seedling germination

Biological

- No biocontrol currently available in BC.

Chemical

- It may be an option and is best after cutting the trunk off at the base. Contact a professional to see if it's right for your area.

Cultural

- Goats can be a helpful control method as they will graze on butterfly bush, however they will not completely kill the plant.

For more details on the Butterfly Bush, including its impact and control measures, [click here to read the full profile on our website.](#)

Photo Credit: J. Maughn



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Our mailing address is:

Suite 19-622 Front St, Nelson BC, V1L 4B7

1-844-352-1160

info@ckiss.ca

[unsubscribe from this list](#) [update subscription preferences](#)

From: EMCR Community Newsletter <emcr.communications@news.emcr.gov.bc.ca>

Sent: Thursday, April 11, 2024 3:00 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: April 2024 Four Pillars Newsletter – Preparing for hazard season



[View online](#)

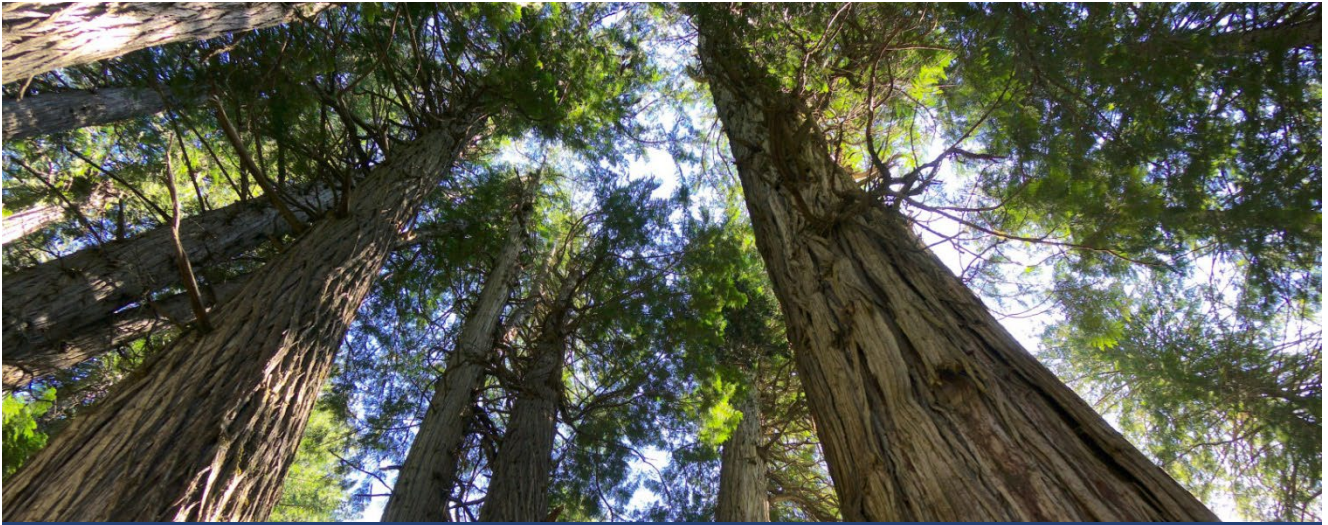
Four Pillars: information from the [Ministry of Emergency Management and Climate Readiness](#). Read on for important updates, funding information, resources, and ways to connect with staff.

Potential for active spring wildfire season

Due to persistent drought conditions, B.C. may experience an active spring wildfire season.

Minister Bowinn Ma and other recently provided an update on seasonal preparedness for the upcoming wildfire and hazard season. [You can watch the full briefing on YouTube.](#)

Seasonal hazard preparation sessions for First Nations and local governments are happening in April and May. [Contact your regional office](#) for more information.



Preparing for hazard season

The [Premier's Expert Task Force on Emergencies](#) recently announced **31 recommendations** to be implemented before and during the upcoming season, with many of those actions already underway.

This includes having more [Emergency Support Services \(ESS\)](#) responders trained and ready to provide support to evacuees during emergencies under a new **one-day training model**. This will help build the pool of responders across British Columbia and allow communities to train volunteers quickly when they are needed most.

The Province is also supporting communities expand their capacity to provide ESS through volunteer recruitment, retention and training, and the purchase of equipment with \$3.3 million through the [Community Emergency Preparedness Fund \(CEPF\)](#).

More information about ESS modernization will be shared at the upcoming [Network of Emergency Support Services Teams Conference](#) in April. Contact essmodernization@gov.bc.ca for more information.

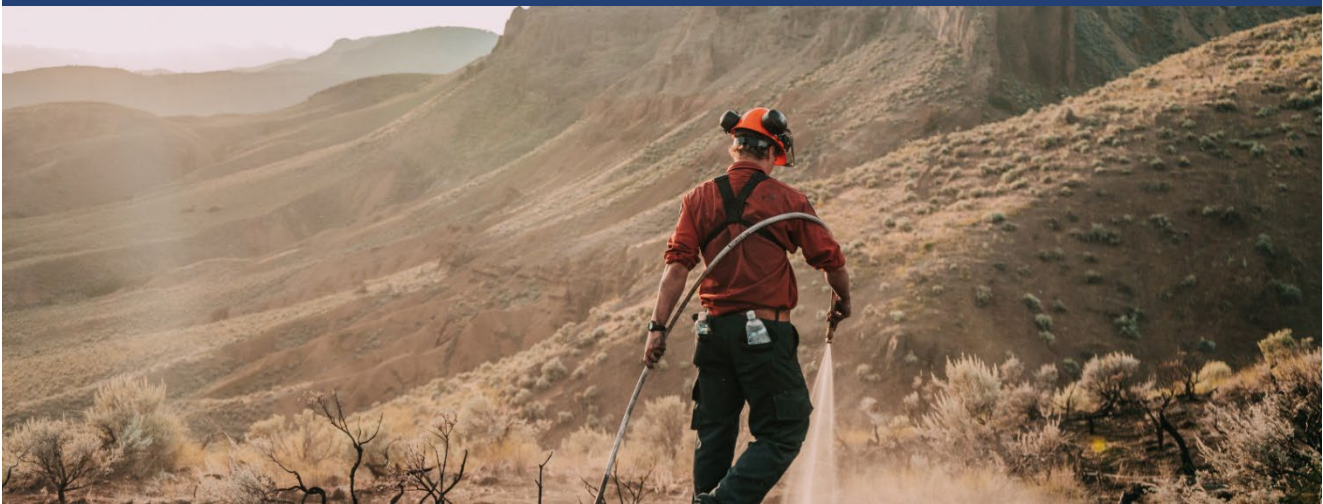


Enhanced wildfire support

Also stemming from the [Premier's Expert Task Force on Emergencies](#), the Province has enhanced wildfire preparedness by incorporating advanced wildfire predictive technologies and expanding the number of firefighting tools available to BC Wildfire Service (BCWS) crews.

BCWS has also improved the hiring process by creating pathways for participation in wildfire response, specifically for applicants in rural and remote communities.

A [new dedicated wildfire training and education centre](#) at Thompson Rivers University will transition wildfire training into degree programs and research. This will offer comprehensive wildfire training and education programs that progress from basic skills training and learning in the wildfire field, to the future development of wildfire academic diploma and degree programs in wildfire and emergency management disciplines



Drought preparedness for B.C. farmers

B.C. farmers can prepare for drought with financial support to help manage, collect and store water for crops and livestock.

Funding is available through the [Agriculture Water Infrastructure Program](#) to make irrigation more efficient, or to build infrastructure to improve water availability and storage. These actions will benefit stream flows, fish populations and support more sustainable food production.



Tsunami Preparedness Week

Tsunami Preparedness Week is April 14-20, and hosting a [High Ground Hike](#) in your coastal community is a great way to educate people about tsunamis and how to prepare for them.

Learn more at PreparedBC.ca/HighGroundHike or get in touch at PreparedBC@gov.bc.ca.

New flood strategy supports communities

A new **comprehensive flood strategy** will better prepare communities for future flood events and strengthen their ability to respond to flood emergencies.

In addition, more than 50 local disaster-risk reduction and climate-adaptation projects are being funded through the **Community Emergency Preparedness Fund (CEPF)**. This funding will be used by First Nations and local governments to make necessary changes, such as small-scale structural flood projects and improvements to community flood-mitigation strategies, including more accurate flood mapping.

Watch these videos for community reflections on the B.C. Flood Strategy:

- [Stó:lo Tribal Council](#)
- [City of Merritt](#)

Emergency Preparedness Week

Emergency Preparedness Week is May 5 to 11. Technology plays a part in all our lives, which is why this year's theme for Emergency Preparedness Week is "Using technology before, during and after emergencies." Check out PreparedBC's [Emergency Preparedness Week webpage](#) for some preparedness "tech tips."



Canadian Earthquake Early Warning system

We can't predict earthquakes, but we can detect them. Once Natural Resources Canada launches the [Canadian Earthquake Early Warning system](#) this spring, it will provide an alert up to tens-of-seconds before the strong shaking of an earthquake starts. If you receive an alert — whether on your phone, TV or radio — take immediate protective action, and Drop, Cover and Hold On.

Learn about [earthquake preparedness](#) and what to do to protect yourself in different situations.



Understand disaster risk with ClimateReadyBC

[ClimateReadyBC](#) is an online tool to help communities understand and reduce disaster and climate risk by providing information including hazard data and maps, resources, and funding information. [Visit the website](#) today to learn more about tools and resources that can help your community gain insights and plan for the future.

Connect with us

Ministry staff look forward to connecting with you at these upcoming events:

Seasonal hazard preparation sessions are happening April and May. [Contact your regional office](#) for more information.

Network of Emergency Support Services Teams Conference

Friday, April 12 – Sunday April 14

Kamloops / virtual

[Register to attend](#)

Wildfire Resiliency and Training Summit

Hosted by FireSmartBC

Saturday, April 20 – Wednesday, April 24

Prince George

[Register to attend](#)

Disaster Risk Reduction Workshops

First Nations and local governments are invited to participate in workshops in April and May to inform projects including the [Comprehensive Emergency Management Plan's](#) All Hazards Framework, a future Disaster and Climate Risk Reduction Plan and the development of a long-term emergency strategy for food security. Contact ClimateReadyBC@gov.bc.ca for more information.

Funding deadlines

Friday, April 26

[Public Notification and Evacuation Route Planning](#)
(Community Emergency Preparedness Fund)

The [Community Emergency Preparedness Fund](#) helps communities to better prepare for and mitigate the impacts of climate-related emergencies by funding local projects and initiatives. It is administered by the Union of British Columbia Municipalities (UBCM) on behalf of the Province.

If you have received this as a forward, [subscribe here](#).

We acknowledge with respect that Emergency Management and Climate Readiness operates throughout British Columbia on the traditional territories of Indigenous Peoples.

We invite you to learn which territories you work/live on and how to respectfully [acknowledge the land](#).

SHARE THIS EMAIL & FOLLOW US



From: Heritage BC <info@heritagebc.ca>
Sent: Wednesday, April 10, 2024 11:15 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: The Heritage BC Update

[View this email in your browser](#)

The Heritage BC UPDATE



April is Sikh Heritage Month, a time dedicated to celebrating and honoring the rich history and contributions of Sikhs in British Columbia and across Canada. It's an opportunity to showcase their economic, social, and cultural impact, with many events happening throughout the month. Sikh Heritage Society BC, a volunteer-driven organization, leads [Sikh Heritage Month BC](#), and this year they celebrate "Chardi Kala," a concept embodying resilience and optimism deeply rooted in Sikh teachings. Join them in embracing Chardi Kala as we all navigate life's journey, choosing hope and resilience. Explore events and learn more at [Sikh Heritage BC](#).

A dark grey rectangular box with white text that reads "Call to Action: Support Heritage Legislation Bill C-23". The box is overlaid on a photograph of a large, ornate Gothic-style building with a prominent green roof and spires, likely the Parliament Buildings in Ottawa.

Call to Action:
Support Heritage
Legislation Bill C-23

Call to Action: Support Heritage Legislation Bill C-23

Heritage BC urgently calls upon all members and subscribers to advocate for the advancement of [Bill C-23, the Historic Places Act](#), which remains stalled in the House of Commons without debate for over twelve months. We urge you to reach out to Parliamentarians, reminding them of the importance of this legislation. Along with the National Trust of Canada, we emphasize the crucial role this bill plays in providing protection and conservation of

the heritage value of federally owned or regulated heritage places. Failure to advance this bill beyond second reading before the next federal election will erase years of progress. Write your MP now, to help ensure the protection of our heritage for generations to come. For information on Bill C-23 including email templates and speaking notes visit [National Trust of Canada](#).

Registration for Conference Closes Soon!



Join us in Nelson, BC from May 1st to 3rd, 2024 to explore the benefits of prioritizing people in heritage work. Discover the power of collaboration, inclusive conservation, and community-centered approaches for a sustainable heritage legacy. Connect with advocates and learn how to make heritage truly inclusive and community-driven. **Registration closes on April 15th! Don't miss out!**

[Register Today](#)

Sponsor Spotlight: Equitable Real Estate



Established in 1950, Equitable Real Estate manages four downtown office buildings and twenty-nine apartment buildings, many of which are listed on the Vancouver Heritage Register. They have twice received City of Vancouver Heritage Awards, one for “their pride and commitment to heritage buildings in downtown Vancouver” and another for the preservation of the Vancouver Block’s façade and restoration of its original lobby finishes. Preservation and conservation work is ongoing at its signature properties.

Learn more at their [website](#).

We're also grateful to Equitable Real Estate for sponsoring the evening **Awards Reception and Ceremony** at the Capitol Theatre in Nelson May 2nd and the session, **“Managing Heritage Sites: Getting Creative about Maintenance, Staffing, and More”** on May 3rd.

Sponsor Spotlight: Columbia Power



Columbia Power co-owns four hydroelectric facilities in the West Kootenay with Columbia Basin Trust (Trust) and manages operations of the facilities on behalf of the partnership.

Beginning in 1995, Columbia Power has worked closely with Indigenous and local communities to plan, construct, operate and maintain the Brilliant Dam and Generating Station, Arrow Lakes Generating Station, Brilliant Expansion Generating Station and the Waneta Expansion Generating Station. Columbia Power is committed to translating hydropower facility investments into benefits for communities with revenues earned from power generation supporting the Trust to deliver social, economic and environmental benefits to Columbia Basin residents while a combined capacity of 780 megawatts of energy helps power homes across BC.

Learn more at their [website](#).

We're also grateful to Columbia Power for sponsoring the **Columbia Waterways Bus Tour** field trip on May 1st.

Thank you to all of our 2024 conference sponsors



Columbia Basin **trust**



University of Victoria | Cultural Resource Management Programs
Division of Continuing Studies

TRAIL MUSEUM & ARCHIVES

BCAHP
BC ASSOCIATION OF
HERITAGE PROFESSIONALS

BRITISH COLUMBIA | Heritage Branch



IREDALE ARCHITECTURE

our reflections. our connections.

story

City of Nelson



COLUMBIA POWER

Reminder: Heritage BC is Seeking 2 New Board Members



Our AGM will take place virtually on Wednesday, May 22, 2024 at 12:00 PM (PST).

Interested in joining Heritage BC's Board of Directors? We're seeking passionate individuals to contribute their expertise and help shape our organization's future. Directors play a crucial role in overseeing financial stability and strategic planning. We currently have two vacancies.

Submit your expression of interest via [email](#) to Kirstin Clausen, Executive Director, by April 12, 2024. Explore our [current Board Directors](#) and find more information in this [document](#).

RENEW YOUR MEMBERSHIP

Now is also the perfect time to join or renew your membership with us at Heritage BC!

As a member-based non profit organization your support means a lot to us. [Join or Renew](#) today!

Check out these articles, blogs, & resources we find interesting!



221A (YouTube) - [Can We Solve B.C.'s Art Space Crisis?](#)

Global News - [Celebrating Sikh Heritage Month in B.C.](#)

Globe & Mail (Podcast) - [Can Chinatown, Vancouver, survive the neighbourhood's revitalization?](#)

Connect with us on social media 



BECOME A MEMBER

Heritage BC is a member-based non-profit organization that supports the heritage sector across British Columbia through education, training and skills development, capacity building in heritage planning and funding through the Heritage Legacy Fund.

A strong membership is vital to our work.

[Become a member today!](#)

Statement of Acknowledgement

As an organization of provincial scope, Heritage BC recognizes that its members, and the local history and heritage they seek to preserve, occupy the lands and territories of B.C.'s Indigenous peoples. Heritage BC asks its members and all people to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage. [Learn more about whose land you live on.](#)

HeritageBC



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Thank you for receiving The Heritage Update.

Our mailing address is:

Heritage BC

PO Box 846

Ladysmith, BC V9G 16A

Canada

[Add us to your address book](#)

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You can [update your preferences](#) or [unsubscribe](#)

From: Comer, Jen JEDI:EX <Jen.Comer@gov.bc.ca>
Sent: Friday, April 12, 2024 3:08 PM
To: Comer, Jen JEDI:EX <Jen.Comer@gov.bc.ca>
Subject: April Funding Summary

Hello Kootenay Community Development Champions,

I hope you're all doing fantastic and gearing up for a fabulous spring! For those of you about to hit the road for all the spring conferences, travel safe and enjoy yourselves. Take advantage of the networking opportunities to share your successes and challenges, build connections with each other to help as we build thriving rural communities.

Attached you'll find the latest round-up of funding opportunities to help achieve your community economic development priorities. Whether you're looking at improving community infrastructure, planning for alternative transportation solutions, or expanding agricultural opportunities, there might be a fit to turn your vision into reality. Check out the attachment for more details and links to the funding opportunities.

As always, if you need any help or just want to bounce ideas around, our Regional Economic Operations team is here for you. Don't hesitate to reach out – I love seeing your passion and creativity in action.

Let's keep building stronger, more vibrant communities together!

All the best,
Jen

Jen Comer (she/her)
Regional Economic Operations Branch – Regional Manager Central Kootenay / Revelstoke
Ministry of Jobs, Economic Development and Innovation
Email: Jen.Comer@gov.bc.ca | O: 778-405-5013 | C: 250-402-8757

New Funding Opportunities Update, April, 2024

This shortlist of funding programs contains only new programs. For a deeper dive of all programs we have, please contact Peggy Grant. Searches can be done by Sector, Audience, and a variety of other filters.

Program: [Infrastructure Planning Grant](#)

Details: Municipalities and regional districts can apply for grants that support projects related to the development of sustainable community infrastructure through the Infrastructure Planning Grant Program. The program is open for applications year-round with regular processing deadlines.

Eligibility: Grants of up to \$10,000 are available to help local governments develop or improve long-term comprehensive plans including, and not limited to: Asset management plans, Integrated stormwater management plans, Water master plans, Liquid waste management plans

Grants can be used for a range of activities related to assessing the technical, environmental and/or economic feasibility of local government infrastructure projects.

Open/Closed: Open

Funding: \$10,000.00

Deadline: 12-June-2024

Program: [2024 FireSmart Community Funding & Supports](#)

Details: The FireSmart Community Funding and Supports program provides funding to local governments and First Nations in BC to increase community resiliency by undertaking community based FireSmart planning and activities that reduce the community's risk from wildfire.

Eligibility: All First Nations (bands, Treaty First Nations, and Indigenous National Governments with authority for lands and resources) and local governments (municipalities and regional districts) in BC are eligible to apply.

Open/Closed: Open

Funding: Varies. See the website for more details.

Deadline: 30-Sept-2024

Program: [First Citizens Fund](#)

Details: Programs and Services: Business Loan Program; Business Advisory Centers; Friendship centers Program; Student Bursary Program; Elders Transportation Program; First Peoples' Heritage, Language and Culture Program

Eligibility: Indigenous Governments

Open/Closed: Open

Funding: Varies

Deadline: Ongoing

Program: [Rural Transit Solutions Fund - Planning and Design](#)

Details: Fund provides federal funding to support the development of locally- driven transit solutions that will help people living in rural areas access work, school, appointments and loved ones.

Eligibility: Municipalities, Indigenous Governments

Open/Closed: Open

Funding: Up to \$50,000

Deadline: Ongoing

Program: [Canada Community Building Fund](#)

Details: The Canada Community-Building Fund (CCBF) is a permanent source of funding provided up front, twice-a-year, to provinces and territories, who in turn flow this funding to their municipalities to support local infrastructure priorities. Municipalities can pool, bank and borrow against this funding, providing significant financial flexibility.

Eligibility: Municipalities, Indigenous Governments

Open/Closed: Open

Funding: Varies

Deadline: Ongoing

Program: [First Nation Infrastructure Fund](#)

Details: The FNIF supports a wide range of infrastructure projects on reserves, Crown land or land set aside for the use and benefit of First Nations. The FNIF targets infrastructure categories with long-standing community needs.

Eligibility: Indigenous Governments

Open/Closed: Open

Funding: \$2 billion per year

Deadline: Ongoing

Program: [Perennial Crop Renew Program](#)

Details: The Perennial Crop Renewal Program supports producers to remove unproductive, diseased, or unmarketable cultivars and to adopt growing systems that are better suited to environmental conditions and market demands.

Eligibility: Businesses, Indigenous Organizations

Open/Closed: Open

Funding: Cost-shared funding for plant material up to 50% of plant costs.

Deadline: Ongoing until funding fully committed.

Program: [Sustainable Jobs Training Fund](#)

Details: This funding opportunity aims to support a series of training projects that will help workers upgrade or gain new skills for jobs in the low-carbon economy. The fund will focus on low-carbon energy and carbon management, green buildings and retrofits, as well as electric vehicle maintenance and charging infrastructure.

Eligibility: Not for Profit Organizations, For Profit Organizations, Indigenous organizations, and provincial and territorial governments

Open/Closed: Open

Funding: \$8,000,000 to \$15,000,000 per project

Deadline: 15-May-2024

Program: [Clean Energy for Rural and Remote Communities Program](#)

Details: The Clean Energy for Rural and Remote Communities (CERRC) program provides funding for renewable energy and capacity building projects and related energy efficiency measures in Indigenous, rural and remote communities across Canada.

Eligibility: Municipalities, Indigenous Governments

Open/Closed: Open

Funding: Various

Deadline: Ongoing

Program: [Wine Sector Support Program](#)

Details: The program aims to provide short-term financial support to licensed Canadian wineries as they transition and adapt to ongoing and emerging challenges impacting the financial resilience and competitiveness of the wine industry.

Eligibility: Businesses, Individuals, Indigenous Organizations

Open/Closed: Open

Funding: Up to \$25M

Deadline: 24-May-2024

Program: [AgriMarketing Program](#)

Details: Agriculture and Agri-Food Canada's AgriMarketing Program is a \$129.97 million program aimed at increasing and diversifying exports to markets where Canada has free trade agreements in place. The program seeks to:

- support national agricultural sectors to increase and diversify exports to international markets and seize domestic market opportunities, and
- grow the economy by increasing and diversifying Canadian exports of agriculture, agri-food, agri-based products, including fish and seafood, by increasing the visibility of Canadian products and increasing the capacity of exporting producers to identify and seize market development opportunities in targeted markets.

Eligibility: Not for Profit, demonstrate the ability to deliver a national and/or agriculture and agri-food sector-wide project, member of the [Canada Brand](#), legal entity capable of entering into legal binding agreements

Open/Closed: March 6, 2023

Funding: \$2 million per year.

Deadline: September 30, 2027

Program: [Sustainable Manufacturing Challenge](#)

Details: Next Generation Manufacturing Canada (NGen) has announced the Sustainable Manufacturing Challenge, which is seeking projects that will support Canada's path to net-zero greenhouse gas emissions and target challenges like emissions reduction. These projects will aim to accelerate the application of Canadian cleantech and other advanced technologies to improve the environmental sustainability of Canadian manufacturing. Projects must be collaborative and transformative, promising to push the boundaries of advanced manufacturing technology and world-class cleantech.

Eligibility: Any NGen member company may apply for project funding or apply to be considered as a partner or c-investor in NGen-Funded projects. It's free to become a member. Please register at <https://www.ngen.ca/membership>

Open/Closed: March 25, 2024

Funding: NGen will invest up to \$35 million of Global Innovation Cluster funding and is seeking more than \$65 million from industry to launch over \$100 million in new collaborative projects. [Visit the NGen website or more information](#) about focus areas, eligibility, and key dates and deadlines.

Deadline: September 18, 2024

Program: [Environmental Damages Fund \(EDF\)](#)

Details: The Environmental Damages Fund (EDF) invests in environmental solutions when individuals or companies intentionally or unintentionally harm the environment. The EDF receives money from fines, penalties, court orders, and voluntary payments as a result of environmental violations and uses them to fund priority projects that will benefit Canada's natural environment.

Eligibility: The EDF generally distributes funds through a competitive process for projects that are carried out by not-for-profit organizations across Canada, including: environmental community groups, universities and academic institutions, Indigenous organizations, and provincial, territorial, and municipal governments. Visit the [EDF website](#) for detailed information on eligibility, Fund Use Requirements, and how to apply for funding.

Open: For Call for Proposals

Funding: Varies.

Deadline: For the Spring 2024 CFP **15:00:00 PM Eastern Daylight Time (EDT), on May 30, 2024.**

Other Information: Please be advised, that the West & North Regions Office's continues to co-develop the approach for the Teck Coal Ltd. penalty and it **will not be made available** for applications in this current Call for Proposals.

Inquiries: For the Spring 2024 CFP may be forwarded to an EDF office in your region at: fdeouestnord-edfwestnorth@ec.gc.ca.

From: Andy Thomsen <andersethomsen@gmail.com>

Sent: Saturday, April 13, 2024 9:14 AM

To: Karissa Stroshein <admin@kaslo.ca>

Subject:

Dear Mayor and Councillors.

As a former municipal councillor in Fruitvale, B. C., I am very concerned the general public is being denied input into resolving what has become ridiculous claims for lands, resources, and compensations for Indigenous people.

Land acknowledgements have become common in Canada, and have become the single biggest obstruction to ever realizing Reconciliation.

They were adopted because politicians were confused about the interpretation of ceded and unceded lands versus title fee simple and adopted them as disclaimers. They must be rescinded because they do nothing but obfuscate the issue of ownership, at a time we desperately need clarity.

While we readily acknowledge the presence of the earlier arrivals in Canada, and commonly refer to them as Indigenous, we fail to recognise the later arrivals have the same rights to occupy and use the same lands in their search for more sustainable life styles. The land was never stolen by anybody. It was and still is, occupied and used by everybody.

It is also important to be reminded anybody born in Canada, whose parents were Canadian citizens at the time of their birth, are bona fide Canadian citizens.

About 27 million people or 75% of all Canadians are Canadian born, and nobody could possibly have more rights than them.

To add to the confusion, we have two title systems. Occupy and use with restrictions, and fee simple with no restrictions, but every square inch of Canada is Crown land. The Crown is the people, and the people collectively own the land.

Today about 65% of Canadians live in owner-occupied homes, valued at about 6.1 trillion dollars, virtually all on fee simple titled land.

The purpose of the treaties was to help the earlier arrivals transition from their migrant hunter-gather lifestyle into our more stable farming and industrial lifestyles, producing the foods and supplies we need to sustain our forever changing lifestyle. It's called evolution.

Indigenous people are adapting, and enjoying the freedoms and opportunities we all take for granted, except ownership of land.

According to tribal laws, Indigenous people are not allowed to buy, own, and or sell tribal municipal lands they occupy.

Prime Minister Justin Trudeau and BC Premier Eby's attempt to defy the spirit and intent of the UNDRIP protocols to segregate Indigenous people to award them special rights and VETO powers over the occupancy and use of Crown land has also been a huge obstruction to reconciliation.

The BC legislature is currently entertaining legislation to change that. Then there will be only one title system.

We can only hope common sense will prevail, and with the support of the opposition parties, put an end to that nonsense.

The land acknowledgements are insinuating title fee simple is no longer valid, and that we are all trespassing, when nothing could be further from the truth. They have paralyzed the reconciliation process, and must be rescinded.

Thank you for reading this.

Andy Thomsen
404 - 2075 Benvoulin Crt
Kelowna BC
V1W 0A8
andersethomsen@gmail.com

From: LCRB Liquor Policy LCRB:EX <LCRBLiquorPolicy@gov.bc.ca>
Sent: Friday, April 5, 2024 10:55 AM
Subject: Bulletin 24 - 02, 03, 04: Improved visitor experience at manufacturing sites

Hello,

This email is to inform you of policy changes that affect the following licence type:

- Manufacturer

In response to industry feedback, the Liquor and Cannabis Regulation Branch has amended the Liquor Control and Licensing Regulation and manufacturer licence policies to improve the visitor experience at manufacturing sites. The changes bring increased flexibility for packaged liquor sales, tasting experiences, and consumption options.

Please review the changes on our website in:

- [Bulletin 24-02: Sales in a picnic area](#)
- [Bulletin 24-03: Mobile sales from an on-site store](#)
- [Bulletin 24-04: Guided tours and sampling changes](#)

To read all the rules about the policy changes, please reference the:

- [Manufacturer Licence Terms and Conditions Handbook \(PDF, 593KB\)](#)
- [Liquor Policy Manual \(PDF, 1,7KB\)](#)

LCRB bulletins are sent to local government, First Nation and police partners. If you have questions about the policy, why you are receiving this information or to update your communications preferences, please contact LCRBLiquorPolicy@gov.bc.ca.

Kind regards,

Liquor Policy and Communications
Liquor and Cannabis Regulation Branch
www.gov.bc.ca/lcrb

Please consider the environment before printing this email.

To protect your privacy, Liquor and Cannabis Regulation Branch will not accept emailed applications containing credit card information.

This communication (both the message and any attachments) may be confidential and protected by privilege. It is intended only for the use of the person(s) to whom it is addressed.

Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this email in error, please destroy the email and any attachments immediately and notify me by email.

From: Public Interest Bonding Strategy ENV:EX <PIBS@gov.bc.ca>
Sent: Thursday, April 11, 2024 1:19 PM
Subject: 2024-04-11 Public Interest Bonding Strategy Intentions Paper

Good afternoon:

The Ministry of Environment and Climate Change Strategy (the ministry) is writing to notify you that an intentions paper on the Public Interest Bonding Strategy is posted and broad engagement on policy intentions is commencing.

The ministry intends to introduce a new regulatory framework under the *Environmental Management Act* to ensure high-risk industrial projects, not British Columbians, plan and pay for decommissioning and closure of their sites, even if abandoned.

The ministry's proposed policy is outlined in the intentions paper, which summarizes potential areas for regulatory and policy changes. Consultation with First Nations and Indigenous organizations, industry partners, local governments, members of the public, non-governmental organizations and other interested parties will help shape the approach going forward.

The intentions paper is available on the B.C. Government engagement website:
<https://engage.gov.bc.ca/govtogetherbc/engagement/public-interest-bonding-strategy/>.

With the release of the intentions paper, the ministry will seek your input through several upcoming engagement opportunities. The ministry is holding engagement sessions with the public and sessions for First Nations and Indigenous organizations. The sessions will provide an overview of the intentions paper and offer an opportunity to ask questions. You can provide feedback on the intentions paper through an online feedback form on the [engagement website](#).

Please visit the [website](#) to review the intentions paper, register for webinar sessions and submit comments and feedback. Information gathered during this engagement initiative will be summarized in "What we heard" reports and will be available to the public after the engagement period.

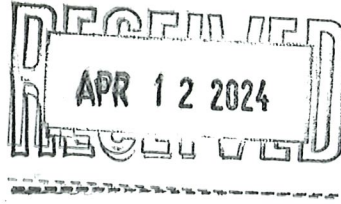
If you are receiving this communication as an association contact, please distribute this to your members as appropriate. Additional questions or comments about the Public Interest Bonding Strategy, can be submitted to PIBS@gov.bc.ca.

Thank you for your time and consideration – we look forward to receiving your comments.

Sincerely,

Christa Zacharias-Homer
Director, Clean Air, Integrated Pest Management, and Bonding at Christa.ZachariasHomer@gov.bc.ca, 778 698-4911

March 25, 2024



Suzan Hewat
Mayor of Kaslo
PO Box 576, Kaslo, BC VOG 1M0

Dear Mayor Hewat,

I hope this letter finds you in good health. At University Canada West (UCW), we recognize the importance of fostering collaboration between local government and educational institutions. Such partnerships hold immense potential for shaping a brighter future for our communities.

With this vision in mind, UCW is offering professional development opportunities through the delivery of free short courses for local councils and their staff across British Columbia.

Our short courses cover a diverse range of disciplines, equipping participants with practical skills and up-to-date knowledge of trends and industry best practices. These valuable insights empower our learners to excel in their respective fields and contribute effectively to their organizations. Please note that our courses would be complimentary for your staff.

Additionally, we offer access to our talented graduates' diverse skill sets that could actively contribute to the growth and prosperity of your office and community. Their fresh perspectives can contribute to positive change within your administration and lead to meaningful employment.

Enclosed, you will find a detailed list of the roles our graduates are prepared to fulfil. These roles span various fields, including in-demand aspects of business, commerce and technology, reflecting the breadth of expertise our graduates possess.

I welcome a conversation with you to advance a potential partnership with the Village of Kaslo.

Best wishes,



Dr. Bashir Makhoul
President & Vice-Chancellor
University Canada West

Jobs University Canada West graduates are prepared for:

1. Marketing Manager
2. Financial Analyst
3. Human Resources Manager
4. Management Consultant
5. Information Technology Manager
6. Supply Chain Manager
7. Business Development Manager
8. Project Manager
9. Investment Analyst
10. Operations Manager
11. Corporate Trainer
12. E-commerce Manager
13. Financial Manager
14. Management Accountant
15. Public Relations Manager
16. Risk Analyst
17. International Business Development Manager
18. Sustainability Manager
19. Financial Controller
20. Brand Manager
21. Corporate Strategist
22. Retail Operations Manager
23. Market Research Analyst
24. Product Manager
25. Quality Assurance Manager
26. Real Estate Development Manager
27. Hospital Administrator
28. Business Intelligence Analyst
29. Operations Research Analyst
30. Chief Financial Officer (CFO)
31. Hospitality and Tourism Manager
32. Government Relations Manager
33. Social Media Strategist
34. Retail Merchandising Manager
35. Environmental, Social, and Governance (ESG) Analyst
36. Healthcare Consultant
37. Information Systems Manager
38. Logistics Manager
39. Public Policy Analyst
40. Corporate Social Responsibility (CSR) Manager
41. Corporate Governance Specialist
42. Investor Relations Manager
43. Corporate Communications Manager
44. Merger and Acquisition (M&A) Analyst
45. Market Expansion Strategist
46. Sports Marketing Manager
47. Strategic Planning Analyst
48. Financial Planner
49. Sales Operations Manager
50. Compliance Manager
51. Investment Banking Analyst
52. Digital Transformation Manager
53. Government Policy Advisor
54. Retail Buying Manager
55. Non-profit Program Manager
56. Financial Controller
57. Marketing Analytics Manager
58. Corporate Trainer
59. Chief Information Officer (CIO)
60. International Trade Analyst
61. Regulatory Affairs Manager
62. International Development Consultant
63. Sales and Business Development Director
64. Management Information Systems (MIS) Manager
65. Talent Acquisition Manager
66. Corporate Sustainability Analyst
67. Digital Marketing Manager
68. Customer Experience Manager
69. Real Estate Investment Analyst
70. Global Operations Manager
71. Business Process Analyst
72. Social Impact Investment Analyst
73. Corporate Finance Manager
74. Strategy and Innovation Manager
75. Online Retail Manager
76. Investment Portfolio Manager
77. Retail Category Manager
78. Chief Marketing Officer (CMO)
79. Strategic Account Manager
80. Corporate Development Manager
81. Hospitality Operations Manager
82. International Operations Manager
83. Digital Product Manager
84. Sustainability Program Manager



DATE: April 5, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Road Closure Request – Langham Block Party

1.0 PURPOSE

To consider a request from the Langham Cultural Centre for a temporary closure of a portion of 5th Street on Saturday, June 8, 2024, for their 50th Anniversary block party.

2.0 RECOMMENDATION

THAT the portion of 5th Street south of A Avenue, between the Langham and the Legion, be temporarily closed to traffic from 11:30 – 4:30 on Saturday, June 8, 2024 for the Langham Cultural Centre's 50th Anniversary block party.

3.0 BACKGROUND

The Langham wishes to hold a block party in conjunction with its 50th anniversary celebrations, planned for Saturday, June 8, 2024. They have requested that the portion of 5th Avenue between A Avenue and the laneway in Block 10 be closed from 11:30 a.m. to 4:30 p.m. A Council resolution is required to authorize the closure.

4.0 DISCUSSION

The proposed temporary closure is requested to ensure the safety of participants before, during and after the event. The closure will affect access to the parking lot of the Royal Canadian Legion, but they are in support of the application. The alleyway will remain open to traffic, so emergency vehicle access and access to other surrounding properties will be maintained. Because the event will take place on municipal land, the organizers must provide proof of insurance listing the Village of Kaslo as an additional insured.



5.0 OPTIONS

1. Approve the proposed closure. The event will take place as planned.

2. Do not approve the proposed closure. Council may impose conditions (for example to specify alternate hours) or prohibit the closure altogether. The event will need to be modified or an alternate location secured.
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

A street closure fee of \$30 applies.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Village of Kaslo Street & Traffic Bylaw No. 1120, 2012 and the Temporary Street Closure policy adopted 2012.04.24 outline the process for obtaining a Street Closure Permit. Closures of commercial streets require approval from Council and notification must be delivered to affected property owners. Temporary Street Closure notices will be posted on the Village’s website and bulletin boards, and delivered to the Langham and the Legion.

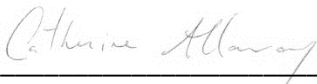
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

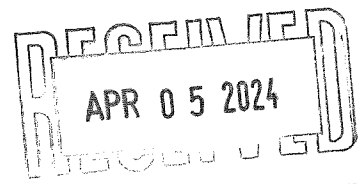
- Temporary Street Closure Policy
- Street Closure Application from the Langham Cultural Society

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date



TEMPORARY STREET CLOSURES

Commercial:

All requests for closures of commercial streets to vehicular traffic must be submitted in writing to the Village of Kaslo 30 days in advance of the event. All applications will be reviewed by all property owners or tenants affected by the closure, and closures must be approved in advance by Council.

Residential:

All requests for closure of residential streets to vehicular traffic must be made to the municipal office at least 96 hours in advance of any event and may be approved or rejected by Administration.

General:

All applicants are responsible for adequate traffic control, notifying the RCMP of any closure once approved and for maintaining emergency vehicle access at all times during a street closure.

Under no circumstances will the Village of Kaslo issue approval for the Provincial highway to be closed.

2012.04.24

VILLAGE OF KASLO
NOTICE
TEMPORARY STREET CLOSURE

The Village of Kaslo has received a request from:

Langham Cultural Society

(name of organization)

to close a street or streets pursuant to the map (see over) on: 5th Street beside Langham

DATE(S) June 8th, 2024

BETWEEN THE HOURS OF 11 am - 4:30 pm

FOR THE PURPOSE OF Hosting a Langham 50th anniversary block party for the community

This form may EITHER be returned to the person delivering it OR returned to the Village office by the person who completes the form.

Please return this form to the Village Office at 413 Fourth Street Kaslo B.C. prior to 12 Noon on Wednesday _____ with any comments may you have regarding the proposed closure. Council will be reconsidering this proposal for closure at its regular meeting scheduled to be held _____.

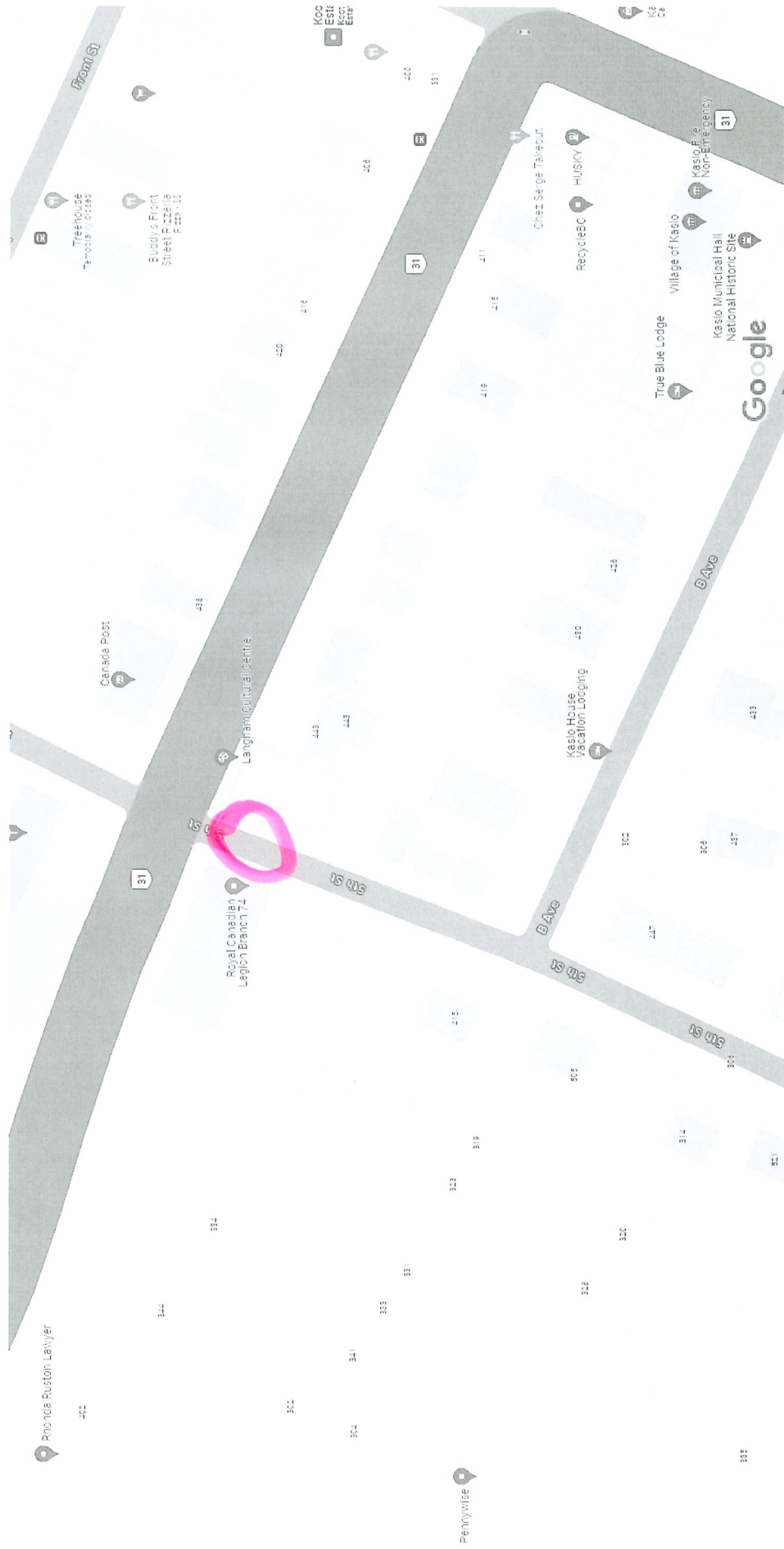
COMMENTS: We hope to hold a block party/small street festival on June 8th
In celebration of The Langham Cultural Society's 50th anniversary. This celebration
is to include vendors, artists & artisans, hoop dancers, ballon artists, face painting,
a food truck and more to create a family fun event with additional activities occurring
silmontaneously in the Lnagham galleries & theatre. We have communicated with
the Kaslo saturday market coordinator who is suporrtive of the concept and looking
forward to collaborating with us to encourage the flow of their customers over to the
event during their first market of the season. The goal is to create a family orientated
event on the street between the Legion and the Langham offering a vibrant community
based activity. The Langham will be holding a dance in the Legion the night of June 8th
to wrap up our celebrations.

Charissa Hoppenbrouwers
NAME (printed)


SIGNATURE:

April 5th, 2024
DATE

Google Maps Kaslo



*5th street between the Langham
and the Legion*

DATE: April 5, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT:

1.0 PURPOSE

To consider a request from the North Kootenay Lake Arts and Heritage Council to add a decorative banner to the light standard beside City Hall.

2.0 RECOMMENDATION

THAT the agreement with the North Kootenay Lake Arts and Heritage Council be amended to include installation of a banner beside City Hall.

3.0 BACKGROUND

The Village agreed to install and remove decorative banners provided by the North Kootenay Lake Arts & Heritage Council on utility poles in the 300-400 block of Front Street on a seasonal basis. In the fall of 2023, the arrangement was extended to cover the blocks of 4th Street and 5th Street between Front Street and A Avenue. The group has now requested the addition of the light standard on the north west corner of B Ave and Fifty Street, beside City Hall. A Council resolution is required to authorize the change.

4.0 DISCUSSION

The Banner Project beautifies the downtown core during the summer tourist season and has not generated any complaints. Municipal permission, as well as municipal staff time and equipment, is required to install the banners on the light poles. Public works has indicated that there are no issues with the new location, shown in the photo at right.



5.0 OPTIONS

1. Approve the request. An additional banner will be installed beside City Hall.
2. Do not approve the request. No additional banner will be installed beside City Hall.
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

It was originally estimated that approximately ½ day of public works employee time is required to install and remove the banners along with maintenance of the banner holders on the light fixtures. This was increased in the fall but will still be less than a full day of work. One more banner will not add significantly to the amount of crew time required.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Nil

8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- Original agreement with North Kootenay Lake Art & Heritage Council
- Amendment to the agreement with North Kootenay Lake Art & Heritage Council
- 2023.03.27 Email from H. Armstrong

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date

From: [Harvey](#)
To: [Catherine Allaway](#)
Subject: Re: Banner Project Update
Date: March 27, 2024 6:11:26 PM

Yes.

On 2024-03-27 5:47 p.m., Catherine Allaway wrote:

> Hello Harvey,
> The agreement that was signed last year and updated in November of 2023 (copies attached for your reference) does not include the location in front of City Hall. Permission to add a banner at that location would require the approval of Council. Would you like this request to be considered at an upcoming Council meeting?
> Please let me know.
> Kind regards,
> Catherine
>
>
> Catherine Allaway
> Corporate Officer
> Village of Kaslo
> 250-353-2311 x105

> -----Original Message-----

> From: Harvey [REDACTED] >
> Sent: Tuesday, March 26, 2024 1:34 PM
> To: Karissa Stroshein <admin@kaslo.ca>
> Cc: [REDACTED]

> Subject: Banner Project Update

>
> So far we have 22 individual artists who have agreed to paint a banner for us. Today I noticed another one of the old fashioned looking light standards right in front of the Village Hall, and would like permission to add that one to our list (the corner of 4th street and B avenue).

>
> Our plan now is to hang a colourful banner on each of the light standards mentioned above. We have additional support brackets as needed to complete the project.

>
> Thanks, North Kootenay Lake Arts Council

>



AGREEMENT AMENDMENT

BETWEEN: **Village of Kaslo**
413 Fourth Street
PO Box 576
KASLO, B.C. V0G 1M0

AND: **North Kootenay Lake Arts and Heritage Council**
PO Box 1045
KASLO, B.C. V0G 1M0

The parties have previously entered into an agreement, dated July 31, 2023, confirming that the Village of Kaslo will seasonally install and remove banners provided by the North Kootenay Lake Arts and Heritage Council on Front Street.

The parties further agree that, as per Council Resolution 295/2023, adopted at the 2023.10.24 Council Meeting, the existing agreement is extended to apply to those portions of 4th Street and 5th Street located between A Avenue and Front Street.

IN WITNESS the parties have signed and sealed this Agreement Amendment on the ____ day of November 2023.

VILLAGE OF KASLO
by its authorized signatories

Name:

Title:

Name:

Title:

North Kootenay Lake Arts and Heritage Council
by its authorized signatories

Name:

Title:

Name:

Title:



AGREEMENT

BETWEEN: **Village of Kaslo**
413 Fourth Street
PO Box 576
KASLO, B.C. V0G 1M0

AND: **North Kootenay Lake Arts and Heritage Council**
PO Box 1045
KASLO, B.C. V0G 1M0

The Village of Kaslo agrees to seasonally install and remove banners provided by the North Kootenay Lake Arts and Heritage Council on Front Street in accordance with the requirements of Schedule A (Conditions of Use).

IN WITNESS the parties have signed and sealed this Agreement on the _____ day of July 2023.

VILLAGE OF KASLO
by its authorized signatories

Name:

Title:

Name:

Title:

North Kootenay Lake Arts and Heritage Council
by its authorized signatories

Name:

Title:

Name:

Title:

Schedule A
Conditions of Use

- Prior to installation each year the banners are to be inspected by both parties to ensure their viability to withstand the weather conditions.
- All replacement banners must be approved by Village staff prior to being installed.
- The Village will not be held responsible of any loss, theft, or the security of the banners. It is the responsibility of the North Kootenay Lake Arts and Heritage Council to ensure proper insurance is in place if they deem the banners to be of value.
- Banners will be installed along the 300 and 400 Block of Front Street, Kaslo BC.
- The Village will endeavour to install the banners prior to the May long weekend and remove them after Labour Day, depending on staff capacity.
- The Village retains the right to cancel this agreement at any time.

DATE: April 5, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Signing Authority Updates

1.0 PURPOSE

To update the Village's signing authorities, including those at the Kootenay Savings Credit Union, Central 1 Credit Union, the Royal Bank and the Municipal Finance Authority.

2.0 RECOMMENDATION

THAT CAO Robert Baker be added as an authorized signatory for the Village of Kaslo at the Kootenay Savings Credit Union, Central 1 Credit Union, the Royal Bank and the Municipal Finance Authority.
--

3.0 BACKGROUND

Signing authorities must be updated following staff changes. Some financial institutions require a Council resolution to update signing authority.

4.0 DISCUSSION

The resolution above will allow the CAO to act on behalf of the Village at the listed financial institutions. As part of the process, all existing signing authorities, including members of Council, will need to update their information at KSCU.

5.0 OPTIONS

1. Add the CAO as a signing authority on the Village's accounts.
2. Do not add the CAO as a signing authority on the Village's accounts.
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

Nil

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Nil

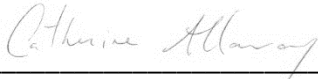
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

Nil

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date

DATE: April 5, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Kaslo Jazz Etc Society – South Beach Temporary Use Permit

1.0 PURPOSE To seek Council direction regarding an application for a Temporary Use Permit

2.0 RECOMMENDATION

THAT the Village of Kaslo give notice of its intention to issue a Temporary Use Permit for Blocks 32, 33, 35 & 36 of DL209, KLD Plan NEP393, authorizing the operation of a campground from August 1-5, 2024 in conjunction with the 2024 Jazz Fest event.

3.0 BACKGROUND

The Kaslo Jazz Etc. Society (KJES) wishes to operate a campground on the lands known as South Beach, located south of the mouth of the Kaslo River, during the 2024 Jazz Fest event. As outlined in the Official Community Plan (OCP) a Temporary Use Permit (TUP) is required to authorize the specified use of the lands. KJES has obtained the consent of the property owner, submitted an application for a TUP and paid the required fee. The TUP application is presented to Council for initial consideration, and to identify any conditions that will be imposed. If Council chooses to proceed, public notice must be given, then the TUP will be placed on a future agenda for decision. A TUP is issued by Council resolution.



4.0 DISCUSSION

Historically, camping has occurred on the site during the Jazz Fest long weekend. Providing options for organized camping is likely to reduce the amount of illegal camping during the event and improve public safety. The subject lands are privately owned and are currently zoned M-1, General Industrial. Camping is not a Permitted Use there, according to the zoning bylaw, so a TUP is required to authorize the proposed use of the lands.

In order to safeguard taxpayer interests and mitigate risk to the municipality, several conditions should be imposed on the permit. These include the need for a significant security deposit (\$5,000) and a commitment that the subject lands will be returned to their pre-event condition no later than 14 days after the end of the event. Because the proposed campground will include municipal road allowances between the subject lands, proof of insurance listing the Village as an additional insured will be required. Council can choose whether a Temporary Licence of Occupation (TLO) should be issued to authorize use of these publicly-owned lands for temporary use as a revenue-generating campground, and if so, what fees would apply.

5.0 OPTIONS

1. Approve in principle (with any specified conditions). *Required notices will be circulated and a decision to issue the permit can be made at the 2024.05.14 meeting.*
2. Do not give approval in principle. *No camping will be permitted at South Beach during Jazz Fest. No reconsideration of the decision within 6 months without a 2/3 majority of Council.*
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

KJES has paid the \$500 non-refundable application fee. Requiring a \$5,000 security deposit will ensure that if any remedial action is required, the costs will not be borne by the taxpayers. Council can choose to set a fee for a TLO, in addition to the above.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

A TUP must be issued in accordance with the *Local Government Act*, the Village's Official Community Plan Bylaw 1280 and Development Procedures Bylaw 1283

Public Notice is required by *Local Government Act* prior to issuance of a TUP. The notice must indicate:

- in general terms, the purpose of the proposed permit,
- the land or lands that are the subject of the proposed permit,
- the place where and the times and dates when copies of the proposed permit may be inspected,
- the time and date when and, if applicable, the place where the resolution will be considered,
- and if the meeting at which the resolution will be considered is conducted by means of electronic or other communication facilities, the way in which the meeting is to be conducted by those means.

Public Notices will be placed on the Village's website, on the Public Notice Boards at City Hall, and published in the Pennywise or Valley Voice. Notices will also be delivered to property owners and known occupiers of property within 60m of the subject lands.

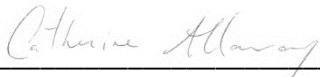
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Temporary use of the site for camping has not presented negative environmental impacts in the past because wastewater is hauled away and the operator is required to restore the site after the event.

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- KJES TUP application
- TUP excerpts from Zoning Bylaw

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

April 18, 2024

Date

Temporary Uses

2.11 Temporary Uses, Buildings and Structures

- a. Temporary Buildings and Temporary Shelters used for construction-related purposes connected to an active Regional District of Central Kootenay Building permit may be placed in all zones provided that:
 - i) The Temporary Building meets all applicable building and fire regulation codes;
 - ii) The Temporary Building or Shelter is located on the lot for which the Building Permit was issued;
 - iii) The Temporary Building and/or Temporary Shelter is removed within 30 days of completion of the permanent facility or 12 months after the Temporary Building and/ or Temporary Shelter is erected or installed, whichever is the lesser period;
 - iv) The Temporary Building or Shelter is not being used for the purpose of habitation.

- b. Temporary Use Permits, pursuant to the *Local Government Act*, may be issued by Council with conditions, including a financial security, for the following uses:
 - i) Special events of a commercial nature which are of limited duration and which will not preclude or compromise future permitted uses on the proposed site of the temporary use (all designations);
 - ii) Short term industrial activity such as portable asphalt plants, portable sawmills, heavy equipment storage and construction yards related to specific industrial projects of limited duration (M-1 or CDA only);
 - iii) Transitional industrial or commercial uses which comply with the area designation policies of the Official Community Plan but where zoning does not presently allow for such uses. To provide for temporary approval of transitional uses or uses where uncertainty exists as to their appropriateness or viability and where it is premature to decide upon rezoning and long-term land use rights, a Temporary Commercial and Industrial Use Permit may be issued for a limited period pursuant to the Local Government Act;(all designations);
 - iv) Temporary use of a recreational vehicle, travel trailer, or camper by an owner-builder or contractor employed on the development of a lot for a permitted use under an active and valid building permit (R1, RM1, C1, C2, C3 only).

- c. Financial securities for Temporary Use Permits, required to ensure the removal of the temporary use and other permit compliance, shall be calculated on the following basis;
 - i) Temporary Use that involves construction related to a Building Permit: 2.5 per cent of estimated construction costs;
 - ii) All other uses: security range of \$1,000-\$5,000 at the discretion of Council.

KASLO JAZZ ETC. SOCIETY



info@kaslojazzfest.com

PO Box 1293, Kaslo, B.C.
Canada, V0G 1M0
kaslojazzfest.com

#S-30170

March 28th 2024,

Re: South Beach Campground August 1 – 5, 2024

To Council, Mayor, CAO and staff at the Village of Kaslo

We are writing to apply for a Temporary Usage Permit for a campground on the land known as South Beach on G Ave from August 1 – 5, 2024. Please see the attached application form to this letter.

As we did in 2023, and for the 4 festivals from 2016 – 2019, Kaslo Jazz Etc Society (KJES) operated South Beach campground with no significant issues or concerns being raised during that time. We have had up to 1200 people camped at South Beach in one single year and have always managed to operate it in a safe and successful manner. We are once again looking to operate South Beach as a festival campground from August 1 – 5, 2024 for the 31st Annual Kaslo Jazz Etc Festival.

We have an agreement with the land owner to use South Beach as a campground during Jazz Fest weekend, and will operate very similarly as in 2023. We have hired 24hr security and will have guards on-site from 12pm on Thursday Aug 1 until 12pm on Monday Aug 5. They will enforce all necessary requirements such as noise, partying, admission, open fires, and the various rules we have in place which can be found on our website here:

<https://kaslojazzfest.com/campinginfo/>

We have also hired an independent contractor “Interior Medical Transport” to provide 24hr first aid at both South Beach and the festival site from August 1 – 5. IMT will provide an ambulance, paramedics and medical personnel, all supplies and resources, and are licensed for a variety of medical treatments. This will help take the pressure off local medical services and BCAS both during the festival hours, and when most people are at the campground.

We spoke with the local RCMP officers, as well as the local Fire Chief and BCAS after the 2023 festival and all organizations were in support of KJES managing South Beach. We understand there is occasionally an issue with the potable water on those lands, and as such have made arrangements to purchase a large potable water tank which will be outfitted with valves and filled every day so patrons will have clean drinking water, if required.

Once the campground has been confirmed, we will again attempt to coordinate with Wildsafe BC to our own internal Zero Waste team to make sure all waste is handled in a responsible way and that patrons are informed of how to camp without attracting or endangering wildlife. We will

absolutely leave the grounds cleaner than we found them and take pride in being responsible stewards for our environment, as we have done in previous years.

We want to appease the community who have questions about camping in Kaslo during Jazz Fest weekend, as well as provide our patrons with the service they require to make their plans for this year's festival. As such, we respectfully request this application be considered as quickly as possible to allow for the announcement of the campground. I am happy to meet and discuss anytime, as well as pay the fee and deposit as soon as it is requested.

We appreciate the continued support of Council, the Mayor and Village for the Kaslo Jazz Etc Festival!



Paul Hinrichs
Executive Director
Kaslo Jazz Etc Society

Proud organizers of the Kaslo Jazz Etc. Summer Music Festival, held every August Long Weekend



VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

(for use with Bylaw 1283)

TYPE OF APPLICATION

- | | | | |
|-------------------------------------|-----------------------------------|--------------------------|----------------------------|
| <input type="checkbox"/> | Rezoning/Land Use Bylaw Amendment | <input type="checkbox"/> | Type of Development Permit |
| <input type="checkbox"/> | Official Community Plan Amendment | <input type="checkbox"/> | Heritage & Commercial Core |
| <input type="checkbox"/> | Development Permit _____ | <input type="checkbox"/> | Lakefront Protection |
| <input type="checkbox"/> | Development Variance Permit | <input type="checkbox"/> | Stream Protection |
| <input checked="" type="checkbox"/> | Temporary Use Permit | <input type="checkbox"/> | Wildfire |

Refer to the current Fees and Charges Bylaw for current application fees.
Do not use this form for Building Permit or Subdivision applications.

DESCRIPTION OF PROPERTY

Civic Address: G Ave (South Beach) PID 012-900-991

Legal Description (from title document):

Industrial (Vacant)

CONTACTS

Applicant:

Name Paul Hinrichs		Company Kaslo Jazz Etc Society	
Address PO Box 1293		City Kaslo	
Email info@kaslojazzfest.com		Postal Code V0G1M0	
Phone	Cell [REDACTED]	Fax	
Signature of Applicant		Date March 28 2024	

Owner, if the Applicant is not the Owner:

Name Dale Unruh		Company Quality Property Developments Inc	
Address [REDACTED]		City Edmonton	
Email d.unruh@qualityprop.ca		Postal Code T6G1E9	
Phone [REDACTED]	Cell	Fax	

The "Authorization of Owner" form signed by the owner(s) is also required.

OFFICE USE ONLY

[REDACTED]



VILLAGE OF KASLO
DEVELOPMENT APPLICATION FORM

Authorization of Owner to make an Application

Re: Civic Address G Ave (South Beach)

I/We Dale Unruh / Quality Property Developments Inc

are the registered owner(s) of (legal description) Lot 1, Block 33, Plan NEP393, District Lot 209 + others

I/We hereby authorize Paul Hinrichs / Kaslo Jazz Etc Society
(please print name)

to apply for the following:

- Rezoning/Land Use Bylaw Amendment
- Official Community Plan Amendment
- Development Permit
- Development Variance Permit
- Temporary Use Permit

and to be my/our representative in this matter.

[Redacted Signature]

Signature of Owner

Dale Unruh

Name of Owner (print)

Address

March 28, 2024

Date

Phone

Signature of Witness

Name of Witness

Signature of Witness

Signature of Owner

Date

Signature of Witness

Name of Owner (print)

Name of Witness

Address

Phone

Signature of Witness

This form must be signed by all persons named on the title certificate.



VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

A complete application for Rezoning and or Development Permit contains:

- Fully completed application form
- Letter explaining details of the proposal, rationale, and justification (see attached "Rationale for your proposal" sheet for guidance)
- Copy of current Certificate of Title, no older than 30 days, including any title restrictions e.g. restrictive covenants, easements, rights of way.
- Site, Servicing and Landscape Plans (see attached "Plan Submission Details" sheet for guidance)
- Plan of survey or BC Land Surveyors Certificate (BCLS) confirming current parcel size, location of existing and proposed buildings and if subdivision is proposed, the lot layout and sizes
- Plans and elevations of proposed construction.
- One complete sets of the above plans in hardcopy form printed at a clearly legible size
- One complete set of the above plans in electronic PDF document format.
- Application Fees (the appropriate fees must be submitted at the time of application although additional fees or securities may be assessed later and must be submitted prior to issuance of a permit)

Village staff can assist you with obtaining a certificate of title and plan documents, photocopying, and scanning documents to PDF for set fees. Depending on the nature of your application, a hand-drawn sketch may be accepted in some cases, or we may require drawings professionally prepared by a surveyor, architect, or engineer. An application is not considered complete until all of the documents necessary to review the application are submitted.

Supplementary Information (to be determined based on the development size and permit type)

- Archaeological Impact Assessment
- Environmental Impact Assessment
- Geotechnical Engineering Report
- Infrastructure Impact Study (i.e. transportation, parking, water, sewer, drainage)
- Contaminated Sites Information if required under the Environmental Management Act
- Three-Dimensional scale renderings showing the massing and siting of the proposed development in relation to neighbouring buildings
- FireSmart Assessment
- Other information specified in the Official Community Plan guidelines for specific permit areas.



VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

Plan Submission Details *(all plans must be submitted in metric)*

- owner/applicant's name,
- civic and legal address,
- project description,
- site area and site coverage (net after dedication of road and park),
- total floor area ratio (FAR/FSR),
- all setbacks,
- number of units by type and size,
- parking requirements and calculations,
- height of building,
- total impervious surface area (building footprints, paved and covered areas),
- ratio of open space to total site area; and
- notation of any requested variances

- North arrow and scale
- Dimensions of property lines, rights of way, easements
- Dimensions and setbacks of proposed and existing buildings and structures; separation to all buildings on and off site
- Projections/overhands into setback areas
- Location of existing and proposed access, sidewalks, curbs, boulevards, edge of pavement and transit stops at grade
- Location, numbering and dimensions of all vehicle and bicycle parking, disabled persons' parking, maneuvering aisles, vehicle stops and loading at grade
- Natural and finished grades of site at buildings and retaining walls (indicate source of grade data)
- Existing and proposed contour intervals of 0.5 m
- Elevations at parcel corners and spot elevations along property lines, at curb, at building corners and other key locations
- Locate all existing water lines, wells, septic fields, sanitary sewer and storm drain facilities, including sizes
- Location and dimensions of all free-standing signs
- Dimensions of area meeting Open Space requirement
- Existing and proposed covenant/easement areas
- Conceptual servicing both on and off-site (water, sewer, storm drains, hydro, telephone, cable, gas, including water flows according to Fire Underwriters Survey)
- All site and boulevard trees within the area to be developed with numbers referencing numbered metal tree tags affixed to trees; show protected root zone or critical root zone

- Uses of spaces and building dimensions
- Building finishes, materials and colours (including product numbers and sample colour chips of exterior finishes)
- Natural, average and finished grades; elevations of finished floor(s), roof & building height
- Locations and sizes of roof mechanical equipment, stairwells and elevator shafts that protrude above the roof line
- Building sign details (location, type, dimension, illumination)
- Minimum of 2 sections of site and building (from curb/property line to curb, as applicable); in perpendicular directions (e.g. N-S, E-W)
- Sections to include portions of building dedicated to vertical circulation of people and vehicles



VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

(e.g. stairwells, ramps etc.)

- Location of sections to be shown on the Site and Servicing Plan

- Conceptual Landscape plan showing location, size, species of proposed plantings and trees, and existing vegetation to be retained; installation as per BCLNA/BCSLA standards noted on plans
- Major topographical features (e.g. watercourse, outcrops)
- Surface storm water management features (rain gardens, swales, permeable paving)
- Rare or endangered species or habitats
- Existing and proposed covenant areas
- All screening (garbage/refuse collection), paving, retaining walls, fencing and other details
- Cost estimate for hard and soft landscaping
- Contour intervals of 0.5 m
- Elevations at parcel corners and spot elevations along property lines, at curb, at building corners and other key locations
- Extent of underground structures in dashed line

Contaminated Sites Information

Under section 40 of the *Environmental Management Act*, an applicant for some matters referred to in this Bylaw must submit to the municipality a Site Profile in respect of properties that are or were used for commercial or industrial purposes, as defined in the *Environmental Management Act* and the Contaminated Sites Regulation, Schedule 2 - Activities. For specific requirements see the Act and Regulation.

Site profile and other forms are available at:

<http://www.env.gov.bc.ca/epd/remediation/forms/index.htm>

More information is available at <http://www.env.gov.bc.ca/epd/remediation/cs101.htm>

Please indicate if the subject property qualifies for any of the exemptions from requiring a Site Profile under section 4 of that Regulation and state your reasons:



Date

3/28/24



VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

Rationale for Your Proposal

A complete application includes a letter addressed to Mayor and Council, or a report, explaining details of the proposal that also provides a rationale and justification for the application. This information is required to assist Council, staff, and the community in the review of your proposal. The following questions are provided to guide you in the preparation of your letter and application (some or all may be applicable):

- Does the proposal conform to the recommendations of the Official Community Plan and any other relevant municipal policies?
- What are the economic, environmental and social/cultural benefits of your proposal e.g. increased tax base, number of jobs, housing affordability etc.?
- What is the demonstrated public need or demand for the proposal? Does the location meet a demand or need which is not met in this location?
- Is the public infrastructure (e.g. sewer, storm sewer, water, roads, sidewalks, parks etc.) adequate in this area to meet your proposal? If not how does your proposal address infrastructure and service requirements?
- Does your proposal complement or improve conditions existing in the surrounding area? What other effects would this proposal have on the immediate neighbours? Consider traffic, noise, activity levels, odours, removal of natural landscape and trees, privacy, views etc?
- How well does the proposed development relate to the community? Is the design in keeping with existing or anticipated development in the community? Consider building height, massing, orientation, setbacks and streetscape. Consider also historical and heritage features in the area and whether they are addressed in Kaslo's Official Community Plan.
- How does your proposed development consider energy efficiency, the use of fire-resistive building materials and landscape practices so it is less susceptible to environmental hazards and the impacts of climate change.
- If you are applying for a Development Variance Permit, why is it not possible or practical for your proposed development to conform with the bylaw requirements? Have you considered alternatives that would reduce the variances needed?
- If you are applying for a Heritage and Commercial Core Development Permit, please indicate the Heritage Design Guidelines and Colours applicable to your development or why it is not possible or practical to comply with certain guidelines.

DATE: April 5, 2024

FILE NUMBER:

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Arena Reserve Withdrawal

1.0 PURPOSE

To consider a request from the Kaslo & District Arena Association for withdrawal from the Arena Reserve Fund.

2.0 RECOMMENDATION

THAT \$2,181.96 be withdrawn from the Kaslo and Area D Arena Property Reserve Fund to cover the cost of repairs to the ice surfer.

3.0 BACKGROUND

The Kaslo & District Arena Association (KDAA) received a donation of \$100,000 from the Pearson family in memory of Murray Pearson. These funds are held by the Village of Kaslo in the Kaslo and Area D Arena Property Reserve Fund. The KDAA has incurred expenses for equipment repairs and would like to access the donated funds to cover the cost. A Council resolution is required to authorize a withdrawal from the reserve.

4.0 DISCUSSION

The KDAA is seeking reimbursement of \$2,181.96 to cover the cost of repairs to the Olympia ice surfer. These funds are available in the Kaslo and Area D Arena Property Reserve Fund and the expenses meet the eligibility requirements specified in the reserve fund bylaw.

5.0 OPTIONS

1. Authorize the withdrawal of funds and reimbursement of the expenses incurred by the KDAA.
2. Do not authorize the withdrawal of funds and reimbursement of the expenses incurred by the KDAA.
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

The KDAA has provided receipts to support their claim for reimbursement. Because they are requesting reimbursement from contributions made by members of the public there is no requirement to obtain the consent of the Area D Director. The proposed withdrawal will not result in a reserve fund balance of less than \$50,000.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Schedule L of the Consolidated Reserve Fund Bylaw 1159 outlines the process for withdrawing and using funds from the Kaslo and Area D Arena Property Reserve Fund.

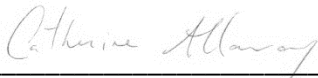
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- 2024.04.15 Reimbursement request from KDAA
- Invoices for repair of ice surfacer
- Schedule L of Bylaw 1159 (Kaslo and Area D Arena Property Reserve Fund)

CAO COMMENTS:

APPROVED FOR SUBMISSION TO COUNCIL:

Robert Baker, Chief Administrative Officer

Date

KDAA
Box 543
Kaslo, B.C.
V0G 1M0

Village of Kaslo

RE: Reimbursement from Murray Pearson donation

At our March KDAA meeting we passed the following resolution:

Resolution

Kaslo and District Arena Association requests reimbursement from the Pearson Donation in the amount of \$2181.96. These are the costs for retrofitting the Olympia.

Carried

When we sent our Olympia down for a diagnostic these items were part of that overhaul. We are requesting a reimbursement to the arena from the Pearson donation.

I have enclosed the invoices for these items.

Thank you
Maureen Leathwood, KDAA



Big Hill Services Ltd.

Box 1167
 41080 Cook Road
 Cochrane, AB T4C 1B2
 1-888-932-2728/(403) 932-3598

INVOICE

Invoice No.: 33071
 Date: Feb 01, 2024
 Ship Date:
 Page: 1
 Re: Order No.

Sold to:

Kaslo and District Arena Assoc.
 Box 543
 Kaslo, BC V0G 1M0

Ship to:

Kaslo and District Arena Assoc.
 Damon May: 250-353-8996
 517 Arena Avenue
 Kaslo, BC V0G 1M0

Business No.: 870651015

Quantity	Unit	Description	Tax	Unit Price	Amount
1	ea	35-17360 - Board Brush	G	103.08	103.08
4	ea	225/75/R16 Cooper S/T Maxx Discoverer - Studded Tires	G	391.40	1,565.60
		Shipping: Hi-Way9	G	193.96	193.96
		Call Notification: 2 Hrs Prior To Delivery No Tailgate Needed			
		G - GST 5.00%			
		GST			93.13
Big Hill Services Ltd. GST: #870651015					
Shipped By: Tracking Number:					
Terms: Net 30. Due Mar 02, 2024.					
Comment: 2% Int/Month on Accts over 30 Days. 3% Admin Fee on Orders over \$1,000 Pd by Credit Card.				Total Amount	1,955.77
Sold By:					

Kaslo Mechanical Inc.

6336 Hwy 31 P.O. Box 1060

Kaslo, BC. V0G 1M0

Phone: 250-353-7409 Fax: 000- -

INVOICE

9654

GST

INVOICE

Printed Date: 04/03/2024

Work Completed: 04/03/2024

kaslo Arena - Brendon

1985 Chevrolet - Pickup K10 -

Lic # :

Odometer In : 5654

Home 403-370-0267

VIN # :

Part Description	Number	Qty	Sale	Ext	Labor Description	Hours	Ext
OIL FILTER 51061		1.00	15.68	15.68	Install new tires. Mounted 4 tires (supplied)	0.80	104.00
Filter enviro fee 51061		1.00	0.55	0.55	Service job. LOF complete	0.30	39.00
Phillips 66 Synthetic Blend Engine Oil 5w30		4.75	7.99	37.95	-50C. Batt 100%		
Enviro Fee 5w30		4.75	0.17	0.81	Air filter OK Tires 50 psi		
Shop Supplies				3.96	All fluid levels OK.		
Taxes							
GST							10.10
PST							14.14

Org. Estimate 226.19 Revisions 0.00 Current Estimate 226.19

Labor:	143.00
Parts:	58.95
SubTotal:	201.95
Tax:	24.24
Total:	226.19
Bal Due:	\$226.19

[Payments -]

Thank you we appreciate your business!

Vehicle Received: 4/3/2024

Customer Number : 1702

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and 90 day labor is one year whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

!! IF WHEELS REMOVED LUG NUTS MUST BE RE-TORQUED AT 100 KILOMETERS !!

Signature _____ Date _____

Visit us on the web: www.kaslomechanicalinc.com

Email Address: kaslomechanicalinc@gmail.com

Service Advisor : Dewar, Derek, Tech : Halliday, Geoffrey

Bylaw 1159 – Schedule ‘L’
Kaslo and Area D Arena Property Reserve Fund
[Added by Bylaw 1184, amended by Bylaw 1299]

PURPOSE

1. The purpose of this reserve is to hold capital funds designated by Council for the following legally described property owned by the Village:
Parcel Identifier 013-140-825, Lot 22, District Lot 209A Kootenay District Plan 9499 except Plan EPP32990
2. The funds are designated for the following purposes:
 - a. The future replacing or upgrading of recreation facilities or equipment leased or used by Kaslo and District Arena Association; Kaslo Curling Club; Kaslo Racquet Club and successor organizations (the lessees).
 - b. Professional design, costing or assessment for the construction, upgrade or replacement of recreation facilities or equipment on the property;
 - c. Conducting joint-feasibility studies with area local governments in relation to any capital initiative relating to the property and its existing uses;
 - d. The redemption of any debentures issued in respect to capital improvements on the property owned by the Village of Kaslo.

FUNDING

3. The Kaslo and Area D Arena Property Reserve Fund shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.
4. The Regional District of Central Kootenay Community Facility Recreation & Parks Service (Kaslo and Area D) shall contribute to the Kaslo and Area D Arena Property Reserve Fund through a contribution grant identified in its annual service budget.
5. Council may, by resolution, make contributions to the Kaslo and Area D Arena Property Reserve Fund, through surplus monies of the annual general operating fund, at any time.
6. The lessees may make contributions to the reserve at any time.
7. Official donations by members of the public may be received and transferred to the Kaslo and Area D Arena Property Reserve Fund at any time.
8. The cash balance of this fund shall be established as a separate interest-earning account.
9. The interest earned by this reserve fund shall accrue to the reserve and be considered part of the reserve fund.

10. The principal amount of donations and contributions (as described in 6 and 7, above), may be designated for a specific facility, and these amounts will be tracked by the Village of Kaslo. Interest generated from these sources will be pooled and will accrue to the reserve but can not be earmarked for a specific facility.

DRAWS

11. Funds drawn from the Kaslo and Area D Arena Property Reserve Fund may be used to finance projects identified above in any given annual budget.
12. All draws of funds shall be subject to approval by Council.
13. All draws of funds contributed through the Regional District of Central Kootenay Community Facility Recreation & Parks Service shall be subject to the written consent of the Electoral Area 'D' Director.
14. The lessees shall provide adequate notice of their need to access the Kaslo and Area D Arena Property Reserve Fund in any given year before adoption of the annual municipal budget.
15. If the balance of this reserve fund, excluding amounts described in sections 6, 7 & 10 above, at year end is less than fifty thousand dollars (\$50,000), no funds can be subsequently drawn until the reserve has been restored to a minimum contingency level of fifty thousand dollars (\$50,000).

PREPARED BY: Linda Tynan, Interim CFO

DATE: April 22, 2024

SUBJECT: 2024-2028 Financial Plan

PURPOSE

To introduce the 2024-2024 Financial Plan bylaw.

RECOMMENDATION

THAT the 2024 – 2028 Financial Plan Bylaw No. 1302, 2024 be given first and second reading.

BACKGROUND

Section 165 of the *Community Charter* states that a municipality must have a five-year financial plan that is adopted, by bylaw, before the Annual Property Tax bylaw is adopted. The Financial Plan bylaw may also be amended at any time. At a minimum, the plan must include:

- Proposed expenditures (operating, capital, interest and principal payment on debt), funding sources (eg. taxes, fees, grants, borrowing (new), and transfers to/from reserve funds and surplus).
- Objectives and policies for the fiscal year regarding distribution of funding sources, the distribution of property taxes amongst various property classes, and the policies regarding use of permissive tax exemptions.

The five year financial plan bylaw sets the budget for the current year and four subsequent years. The Financial Plan bylaw determines the total amount of tax that must be collected by the Village to cover the services to be delivered. The amount of tax paid by each class (eg. Residential, Business, Utilities, Light Industry) is determined by the Tax Rate bylaw. The municipality must not budget for a deficit.

DISCUSSION

In late fall 2023, Village staff prepared a 2024 draft operating and capital budget based on operations in 2023. The draft budgets incorporated known contractual changes and other amendments to revenues (such as increases or decreases in operational grant funding) and expenses (eg. cost of gas, electricity, etc) which are out of the control of council. The preliminary budget was prepared with the basis that the levels of service would remain the same as 2023.

These draft budgets were presented to council for discussion at open council meetings held in December, 2023 and on April 10th and April 17th, 2024.

In conjunction with a review of the projected revenues and expenditures, council discussed the planned capital expenditures and the current reserve balances together with the projected balances at the end of 2024 after contributions and expenditures to/from each reserve in 2024.

A 5% increase to both the Water and Sewer Rates was approved at the end of 2023. These rates are approved in advance of the Financial Plan adoption so that the utility bills (effective January 1st) can be sent on a timely basis.

Some of the changes to the operating budget include:

- \$6,000 decrease in revenue from the BC Small Communities grant
- Increase in the Provincial Health tax (\$4,000) due to increased expense and wages.
- Contractual wage increases (net approx. 3%)
- Incoming CAO wage begins mid-March; not a full year required in 2024; Interim CAO paid from Restart funds rather than taxation.
- Increased health benefits expense (worker's compensation premiums, extended health and dental)
- Retirement of all debt – offset by increased contribution to equipment/facility reserve.
- Cost of insurance increase by approx. 16.5%
- Continuation of increase for IT services, computer hardware, software and licensing, cyber security, etc.
- Use of COVID Restart funds for contractual expenses relating to CAO transition allows this support without using municipal taxation for funding (one time expenses).

Capital expenditures are typically funded through grants and reserves. The Village currently does not have any debt. Some of the planned capital program includes the completion of Front Street park, the completion of the Kaslo River Dike Project, Arena upgrades, purchase of a zero turn mower, skid steer snowblower, the Water Treatment Plant UV Treatment project and a \$500,000 paving project. There are also operational projects with partial funding through grants such as the implementation of software that will improve administrative efficiency, Planning projects to ensure compliance to new legislation and a continuation of Asset Management projects.

BC Assessment issued its revised roll at the end of March 2024. It reflects a non-market change levels close to 1.32%. Non market changes means new construction – assessment that has not been in the assessment base previously. This growth helps to reduce the impact of tax increases on existing property owners.

All changes as approved by council in the budget presentations result in an increase of total municipal taxation from \$732,000 in 2023 to \$782,000 in 2024 (increase of \$50,000). Taking into consideration the impact of non-market growth, the average increase in municipal taxation to a residential property will be 5% (\$52.80 per year). A detailed breakdown of taxation and the impact to each class will be provided with the introduction of the tax rate bylaw at the next council meeting.

BYLAW/POLICY/LEGISLATION

S. 165 of the Community Charter stipulates that the five-year financial plan must be adopted annually prior to adoption of the Tax Rate Bylaw, which in accordance to S. 197 of the Community Charter must be adopted before May 15th.

FINANCIAL IMPLICATIONS

The five-year financial plan will finalize the 2024 budget however if additional expenditures are required in 2024, the financial plan may be amended (with funds coming from reserves, grants or other non-taxation sources)

COMMUNICATION

Legislation requires that the public be given the opportunity to provide input into budgets prepared by the local government. The December 2023 budget meeting as well as the April 10th and April 17th budget workshops were open to the public.

The public has the opportunity to propose changes to the information presented in this financial plan bylaw and council can consider that input prior to third reading and adoption of the bylaw.

The Financial Plan bylaw will be available for review on the Village of Kaslo website.

OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **THAT the 2024-2028 Financial Plan Bylaw No. 1920, 2024 be given first and second reading (recommended)**
2. That the 2024 – 2028 Financial Plan bylaw No 1920, 2024 be given first, second and third reading.
(this option would not enable council to make amendments to the proposed financial plan bylaw without rescinding third reading should input be received that causes council to wish to make changes to the bylaw).
3. That the matter be referred back to staff for further review and report
(with recognition that both the financial plan bylaw and the Tax Rate bylaws must be adopted prior to May 15th)

ATTACHMENTS

Bylaw 1302 – 2024-2028 Financial Plan Bylaw

CAO Approval:

VILLAGE OF KASLO

BYLAW NO. 1302

A BYLAW TO ESTABLISH THE 2024-2028 FINANCIAL PLAN

WHEREAS the *Community Charter* provides that Council must, by bylaw, adopt a financial plan bylaw prior to the adoption of the annual property tax bylaw,

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "2024-2028 Financial Plan Bylaw No. 1302, 2024".

2. Provisions

2.1. The financial plan attached as Schedule A to this Bylaw is hereby adopted as the financial plan for the Village of Kaslo for the period commencing January 1st, 2024 through December 31st, 2028.

2.2. The objectives and policies attached as Schedule B to this Bylaw outlines the proportion of total revenue from different funding sources, the distribution of property taxes among the property classes and the use of permissive tax exemptions.

3. Severability

If any section, subsection, sentence, clause or phrase of this Bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Bylaw.

4. Repeal

"2023-2027 Financial Plan Bylaw 1291, 2023" and all amendments thereto, is hereby repealed.

5. Effective Date

This bylaw shall take effect upon adoption.

READ A FIRST TIME this ____ day of _____, 202_.

READ A SECOND TIME this ____ day of _____, 202_.

READ A THIRD TIME this ____ day of _____, 202_.

RECONSIDERED AND ADOPTED this ____ day of _____, 202_.

VILLAGE OF KASLO
BYLAW NO. 1302, 2024

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "2024-2028 Financial Plan Bylaw No. 1302, 2024"

CORPORATE OFFICER

SCHEDULE "A" – PROPOSED EXPENDITURES, FUNDING SOURCES AND FUND TRANSFERS

REVENUE	2024	2025	2026	2027	2028
General Tax Revenue	(782,000.00)	(813,280.00)	(845,811.20)	(879,643.65)	(914,829.39)
Grants-in-Lieu	(33,845.38)	(35,199.20)	(36,607.16)	(38,071.45)	(39,594.31)
Tax Penalties & Interest	(14,400.00)	(14,976.00)	(15,575.04)	(16,198.04)	(16,845.96)
Sale of Services	(129,530.00)	(134,711.20)	(140,099.65)	(145,703.63)	(151,531.78)
Licenses & Permits	(18,690.00)	(19,437.60)	(20,215.10)	(21,023.71)	(21,864.66)
Planning & Development	(14,098.22)	(14,944.11)	(15,691.32)	(16,318.97)	(16,808.54)
Rental & Leases	(98,140.00)	(100,102.80)	(102,104.86)	(104,146.95)	(106,229.89)
Other Income	(81,584.00)	(85,663.20)	(89,946.36)	(93,544.21)	(96,350.54)
Investment Income	(130,000.00)	(135,200.00)	(139,256.00)	(143,433.68)	(147,736.69)
Campground	(40,000.00)	(40,800.00)	(41,616.00)	(42,448.32)	(43,297.29)
Aerodrome	(14,000.00)	(14,560.00)	(15,142.40)	(15,748.10)	(16,378.02)
Cemeteries	(12,000.00)	(12,240.00)	(12,484.80)	(12,734.50)	(12,989.19)
Capital & Project Funding	(1,677,589.94)	(326,353.00)	(1,402,000.00)	(909,000.00)	0.00
Non-Capital Conditional Funding	(749,545.00)	(749,545.00)	(764,535.90)	(779,826.62)	(795,423.15)
Unconditional Funding	(345,000.00)	(345,000.00)	(345,000.00)	(345,000.00)	(345,000.00)
Sale of Assets & Land	0.00	0.00	0.00	0.00	0.00
Transfers between Accounts	(51,034.03)	(53,075.39)	(55,198.41)	(57,406.34)	(59,702.60)
Transfers from Reserves	(934,339.33)	(290,500.25)	(330,100.00)	(700,500.00)	(277,441.00)
Transfers from Surplus	(142,600.00)	0.00	0.00	0.00	0.00
Water Rates & Charges	(303,195.30)	(315,323.11)	(327,936.04)	(341,053.48)	(354,695.62)
Water Taxation	(75,139.00)	(75,139.00)	(75,139.00)	(75,139.00)	(75,139.00)
Water Other Revenue	(42,000.00)	0.00	0.00	0.00	0.00
Water Capital Funding	(1,026,000.00)	(900,750.00)	(300,000.00)	(1,500,000.00)	(77,441.00)
Sewer Rates & Charges	(149,795.00)	(155,786.80)	(162,018.27)	(168,499.00)	(175,238.96)
Sewer Taxation	(16,764.00)	(16,764.00)	(16,764.00)	(16,764.00)	(16,764.00)
Sewer Other Revenue	(6,950.47)	(7,228.49)	(7,517.62)	(7,818.33)	(8,131.06)
Sewer Capital Funding	(50,000.00)	(1,100,000.00)	(1,500,000.00)	(1,200,000.00)	(1,250,000.00)
Collections for Others	(1,418,462.98)	(1,503,570.76)	(1,578,749.30)	(1,641,899.27)	(1,691,156.25)
TOTAL REVENUE	<u>(8,356,702.65)</u>	<u>(7,260,149.91)</u>	<u>(8,339,508.43)</u>	<u>(9,271,921.25)</u>	<u>(6,710,588.89)</u>

Schedule "A" cont'd

EXPENSE	2024	2025	2026	2027	2028
Council & Administration	804,011.48	836,171.94	869,618.82	904,403.57	940,579.72
Supplies & Services	245,325.00	255,138.00	265,343.52	275,957.26	286,995.55
Protective Services	423,010.67	439,931.10	457,528.35	475,829.48	494,862.66
Planning & Economic Development	352,749.75	366,859.74	381,534.13	396,795.49	412,667.31
Facilities	174,334.00	181,307.36	188,559.65	196,102.04	203,946.12
Recreation & Culture	111,652.57	116,118.67	120,763.42	125,593.96	130,617.72
PW Operations	287,903.93	299,420.08	311,396.89	323,852.76	336,806.87
PW Fleet & Equipment	87,000.00	90,480.00	94,099.20	97,863.17	101,777.69
Environmental Services	111,854.35	116,328.52	120,981.66	125,820.93	130,853.77
Campground	28,907.67	30,063.98	31,266.54	32,517.20	33,817.89
Aerodrome	15,515.02	16,135.62	16,781.05	17,452.29	18,150.38
Cemeteries	2,232.02	2,276.66	2,322.20	2,368.64	2,416.01
Debt Servicing	7,559.00	0.00	0.00	0.00	0.00
Capital & Projects	2,185,401.89	326,353.00	1,402,000.00	909,000.00	0.00
Transfers between Accounts	756.00	786.24	817.69	850.40	884.41
Transfers to Reserves	430,182.54	108,216.82	108,371.08	436,340.98	(32,353.11)
Water Personnel	102,525.23	106,626.24	110,891.29	115,326.95	119,940.02
Water Operating	113,759.21	118,309.58	123,041.96	127,963.64	133,082.19
Water Debt Servicing	0.00	0.00	0.00	0.00	0.00
Water Emergency Management	0.00				
Water Capital Expenditures	1,068,000.00	900,750.00	300,000.00	1,500,000.00	77,441.00
Transfer to Water Reserve	162,049.86	165,526.29	169,141.78	172,901.89	176,812.41
Sewer Personnel	94,360.63	98,135.06	102,060.46	106,142.88	110,388.60
Sewer Operating	37,410.00	38,906.40	40,462.66	42,081.16	43,764.41
Sewer Debt Servicing	0.00	0.00	0.00	0.00	0.00
Sewer Capital Expenditures	50,000.00	1,100,000.00	1,500,000.00	1,200,000.00	1,250,000.00
Transfer to Sewer Reserve	41,738.83	42,737.82	43,776.78	44,857.29	45,981.02
Collections for Others	1,418,462.98	1,503,570.76	1,578,749.30	1,641,899.27	1,691,156.25
TOTAL EXPENDITURES	8,356,702.65	7,260,149.91	8,339,508.43	9,271,921.25	6,710,588.89
FINANCIAL PLAN BALANCE	0	0	0	0	0

SCHEDULE “B” – FINANCIAL OBJECTIVES AND POLICIES

1. Funding Sources:

The table below shows the proportion of Village of Kaslo revenue proposed to be raised from each funding source in 2024:

REVENUE SOURCES	Dollar Value (\$)	% of Total Revenue
Municipal Taxation	\$ 830,245	10.0%
Sale of Services	\$ 162,318	2.0%
Other Own-Source Revenue	\$ 375,724	4.5%
Conditional & Unconditional Grants*	\$ 3,798,135	46.0%
Net Transfers from Reserves & Surplus	\$ 1,127,973	13.6%
Water & Sewer Utility Fees	\$ 551,844	6.7%
Borrowing Proceeds	\$	0.0%
Collections for Others	\$ 1,418,463	17.2%
	<hr/>	
	\$ 8,264,703	100%

* May include unconfirmed grants.

Property value tax is the primary source of operating funds for general municipal purposes. Property taxation is simple to administer and offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis.

Sale of services and fees form another significant portion of planned revenue. They are collected from a variety of municipal services, permits and licenses. User fees attempt to align the value of a service to those who use the service. It is generally preferable to charge a user fee for services to specific users than to levy a general tax on all property owners.

Grant funding is an integral funding source for major capital and operating projects. Due to the extensive use of Community Works (Canada Community Building Fund) for many projects and projects identified in the Village’s Corporate Strategy, grants form a significant source of funding for the Village in the Financial Plan. The Village also receives unconditional funds under the Strategic Community Initiative (Small Community grant) which provides a significant source of funds for operations and capital maintenance programs and acts as a funding bridge between revenue collection cycles.

Council’s objectives and policies regarding funding sources are to:

- a) Use property taxes for services that do not lend themselves to a user-pay approach,
- b) Allocate 10-15% of municipal property tax revenue to capital projects,
- c) Charge user fees, where possible, to align services with those who use them.

2. Distribution of Property Tax Rates - Objective and Policies

Council’s objectives and policies regarding the distribution of property tax rates are to strive to:

- to progressively enhance the funding of capital asset depreciation through reserve growth and stabilize tax and utility rates at appropriate levels.
- to develop a plan around municipal building asset management and divestiture, particularly with respect to heritage buildings that are fully depreciated and require unique capital reserve considerations;
- to actively seek grants for major infrastructure repair and replacement where possible;
- to routinely modernize and improve financial management, analysis and reporting;
- to annually review utility rates to ensure water and sewer operating and delivery costs are fully funded;
- to continually review the distribution of taxation between different property tax classes;
- to review the Village’s land and lease portfolio with respect to potential income generation;
- to progressively move to fee and lease structures that at least cover the costs of operation, maintenance and insurance of the asset; and
- Support levels of staffing and succession planning that ensure satisfactory levels of public service and safely run utilities.

Distribution of Property Taxes among Property Classes

Table 2, below, provides the distribution of property tax among the property classes.

PROPERTY CLASS	RATIO	% TOTAL PROPERTY TAX	DOLLAR VALUE
1 Residential	1	84.5%	\$ 660,585.64
2 Utilities	10	2.1%	\$ 16,517.46
3 Supportive Housing	1	0.0%	\$ -
4 Major Industry	3.4	0.0%	\$ -
5 Light Industrial	2.8521	0.3%	\$ 2,213.14
6 Business	2.4502	13.0%	\$ 101,576.78
7 Managed Forest	3	0.0%	\$ -
8 Recreational/Non-Profit	1.07	0.1%	\$ 1,094.98
9 Farm	12.1562	0.0%	\$ 12.00
TOTAL		100.0%	\$ 782,000.00

Tax rates are set to maintain tax stability and ensure that municipal revenues keep pace with the cost of business and responsible fiscal management. The Village recognizes the need to attract and retain businesses and industry for economic development and to not rely heavily on any one industry as a tax source. Council believes that its rates reflect that philosophy.

3. The Use of Permissive Tax Exemptions

The Village of Kaslo believes that Permissive Tax exemptions are an appropriate way to recognize the value of services provided to the community by non-profit organizations.

The Village's policy is to ensure that permissive tax exemptions are utilized to maximize the benefit of non-profit organizations for residential quality of life, with the following caveats:

- Where the Village leases property to the recipients of Permissive or Statutory Tax Exemptions, the Village expects these partners to recognize that this assistance, combined with nominal lease charges, can contribute to the inability of the Village to adequately fund capital reserves that support maintenance and capital repairs to those properties. These partners are expected to partner with the Village on grant pursuit for capital funds on an annual basis as appropriate;
- The Village will not consider Permissive Tax Exemption requests for Local Service or Parcel Taxes with respect to the water and sewer utility as the full cost of such exemptions would have to be covered by a balancing transfer from general operating to the sewer utility or by an increase in taxation to all other users within the service area;
- The tax exemption bylaw was renewed in 2021 for three years. Beneficiaries of the Permissive Tax Exemption were required to fill out an application form, demonstrate the benefit they provide to the community, and provide financial statements.