



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Kaslo and Area D Economic Development  
Commission S109  
OPEN MEETING AGENDA**

**1:00 p.m.**

**Monday, September 11, 2023**

**Village of Kaslo Council Chambers**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84838839557>

Meeting ID: 848 3883 9557

One tap mobile

+16475580588,,84838839557# Canada

+17789072071,,84838839557# Canada

**Join by Phone:**

+1 778 907 2071 Canada

**Meeting Number (access code):** 848 3883 9557

**Meeting Password:** 848 3883 9557

**In-Person Location:** 413 4th St, Kaslo BC – City Hall

|                     |                  |
|---------------------|------------------|
| Commissioner Hewat  | Village of Kaslo |
| Commissioner Lang   | Village of Kaslo |
| Commissioner Davie  | Village of Kaslo |
| Commissioner Nay    | Village of Kaslo |
| Commissioner Watson | Area D           |
| Commissioner Brown  | Area D           |
| Commissioner Jones  | Area D           |

**STAFF**

|                   |                       |
|-------------------|-----------------------|
| Stuart Horn       | CAO, RDCK             |
| Ian Dunlop        | CAO, Village of Kaslo |
| Catherine Allaway | CO, Village of Kaslo  |
| Karissa Stroshein | Administration        |

**GUESTS**

**Jen Comer**  
**Sara Sinclair**

**1. CALL TO ORDER**

Chair Matthew Brown will call the meeting to order at 1:00 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**4. RECEIPT OF MINUTES**

The August 14, 2023 Kaslo & Area D Economic Development Commission S109 minutes have been received.

**5. DELEGATE**

**5.1** Sarah Sinclair, representative for the Rural Northern Immigration Pilot Program, will present to the Commission.

**6. STAFF REPORTS**

**7. NEW BUSINESS**

**7.1 Rural Economic Diversification and Infrastructure Program (REDIP)**

**7.2 Imagine Kootenay**

**7.3 Rural Northern Immigration Pilot (RNIP)**

**8. PUBLIC TIME**

The Chair will call for questions from the public.

**9. NEXT MEETING**

The next Kaslo & Area D Economic Development Commission S109 meeting is scheduled for October 16, 2023 at 1:00 p.m.

**10. ADJOURNMENT**



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**Kaslo and Area D Economic Development  
Commission S109  
OPEN MEETING MINUTES**

**1:00 p.m.**

**Monday, August 14, 2023**

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| Commissioner Hewat  | Village of Kaslo |
| Commissioner Lang   | Village of Kaslo |
| Commissioner Davie  | Village of Kaslo |
| Commissioner Watson | Area D           |
| Commissioner Brown  | Area D           |
| Commissioner Jones  | Area D           |

**MEMBERS ABSENT**

|                  |                  |
|------------------|------------------|
| Commissioner Nay | Village of Kaslo |
|------------------|------------------|

**STAFF**

Ian Dunlop                                      CAO, Village of Kaslo  
Catherine Allaway                            CO, Village of Kaslo

**6 out of 7 voting Commission members were present – quorum was met.**

**GUESTS**

Molly Leathwood                            Kaslo & District Arena Association  
Dan Quigley                                    Kaslo Curling Club

**1. CALL TO ORDER**

Chair Matthew Brown called the meeting to order at 1:00 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the August 14, 2023 Kaslo & Area D Economic Development Commission S109 meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The July 24, 2023 Kaslo & Area D Economic Development Commission S109 minutes have been received.

**5. DELEGATE – Nil**

**6. OLD BUSINESS – Nil**

**7. NEW BUSINESS**

**7.1 Rural Economic Diversification and Infrastructure Program (REDIP) Grant**

**MOVED** and seconded,  
AND Resolved:

That Freedom of the Floor be granted to representatives of the Kaslo & District Arena Association and the Kaslo Curling Club.

**Carried**

The Commission discussed the possibility of creating a commercial and/or community kitchen at the Kaslo Arena. A feasibility study is considered the next step in pursuing the project, and additional capacity would be required to complete the study.

**Moved** and seconded,  
AND Resolved that it be recommended to the Board that:

An application be submitted to Rural Economic Diversification and Infrastructure Program (REDIP) to study the feasibility of a commercial kitchen in Kaslo and Area D and assess how to improve the utilization of the Kaslo & District Arena.

**Carried**

**7.2 Rural & Northern Immigration Pilot (RNIP) Castlegar & Trail Statistics**

The Committee Report dated August 10, 2023 from Erin Rooney, Community Futures Central Kootenay, re: RNIP, has been received.

**8. PUBLIC TIME – Nil**

**9. NEXT MEETING**

The next Kaslo & Area D Economic Development Commission S109 meeting is scheduled for September 11, 2023 at 1:00 p.m.

**10. ADJOURNMENT**

**MOVED** and seconded,  
AND Resolved:

The Kaslo & Area D Economic Development Commission S109 meeting be adjourned at 2:10 p.m.

**Carried**

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Matthew Brown, Chair

**RECOMMENDATION(S) TO THE BOARD OF DIRECTORS**

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**Moved** and seconded,  
AND Resolved that it be recommended to the Board that:

An application be submitted to REDIP to study the feasibility of a commercial kitchen in Kaslo and Area D and assess how to improve the utilization of the Kaslo & District Arena.

**Carried**

## **EDC October 2023 REDIP-ED Grant -**

### **Project Name: Kaslo and Area Shared-Use Commercial Kitchen Project**

Sept 7, 2023 Update Report

Prepared by Chelsey Jones

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#### **Proposed Timeline:**

-Sept 11: EDC Meeting to provide further project direction

-Sept 12-30:

- Consult community members/EDC working group for grant content
- Meet with CAO Horn and EDC Chair Brown for grant process
- Complete Draft
- Seek letters of support

-October 2: Draft grant application to EDC/RDCK.

-October 16: Final approval of grant submission from the EDC/RDCK

*-Submission Deadline October 30, 2023 at 11:59 PM PST.*

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#### **Seeking input from the EDC:**

- Recommendations for community members/businesses to consult
  - For example - food producers who may use kitchen
- Recommendations for who I should approach for letters of support

**Grant Questions I need input on** (from entire EDC or a potential working group, as deemed appropriate at the Sept 11th EDC meeting). *I've provided my guestimate answers below:*

- What are the key economic sectors or drivers within the community?
  - *Tourism, Retail, Services, Community Forest, Real-Estate, Remote Work, Agriculture, Food service . . .*
- What community need are we trying to address?
  - *Business incubation, job creation, access to products/services . . .*
- How many direct jobs do we predict from the building of a shared-use commercial kitchen? - Full-time, part-time, casual, seasonal
  - *Describe these jobs: One manager position to oversee the use and bookings of the kitchen. We foresee the development of at least 2 food processors/producers in Kaslo, resulting in 2 full time and 6 part time and 6 casual positions*
- Who will own completed infrastructure?
- How dependent is your community on the forestry sector?
  - On a scale of 5 - Not at all to Very dependent
  - Describe Forest Sector's Role in your community
  - Has the forestry sector in your community been impacted, or is it projected to be impacted, by closures or curtailments within the sector or recent regulatory changes such as old growth deferrals and pauses in BC Timber Sales?