



Agenda

Regular Meeting of Council

2024.10.08

Council Chambers - City Hall
413 Fourth Street, Kaslo

Page

1. CALL TO ORDER

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting is called to order at _____ p.m.

2. ADOPTION OF THE AGENDA

2.1 Addition of late items

2.2 Adoption of the agenda

Recommendation:

THAT the agenda for the 2024.10.08 Council Meeting be adopted as presented.

3. ADOPTION OF THE MINUTES

6 - 9

[2024.09.10 Minutes DRAFT](#)

Recommendation:

THAT the minutes of the 2024.09.10 Council Meeting be adopted as presented.

4. DELEGATIONS

4.1 Peter Moynes, Nelson Kootenay Lake Tourism

10 - 33

Peter Moynes, Executive Director of Nelson Kootenay Lake Tourism will present information about the 2% Municipal and Regional District Tax (MRDT) levied on local accommodation providers.

[2024-NKLT-One-Year-Tactical-Plan_v2.pdf](#)

[NKLT 5 Yr plan \(Aug 7\).pdf](#)

5. INFORMATION ITEMS

- 5.1 Council Reports 34 - 52
[Mayor's Report](#) 
Councillor Reports
[Councillor Bird](#) 
[Councillor Brown](#) 
- 5.2 Committee Meetings 53 - 54
[2024.09.05 Recreation Grant Committee Meeting Minutes DRAFT](#) 
- 5.3 Staff Reports
CAO Report
- 5.4 Correspondence 55 - 90
[2024.09.03 D. Borsos committee resignation](#) 
[2024.09.06 RDCK Commission Appointments](#) 
[2024.09.10 L. Lynch re South Beach](#) 
[2024.09.11 to KBSA re Netting](#) 
[2024.09.17 Kaslo BearSmart Working Group](#) 
[2024.09.22 S. Keenan re South Beach](#) 
[2024.09.24 J. Barratt re South Beach](#) 
[2024.09.25 Ministry of Children & Family Development](#) 
[2024.09.26 K. John re South Beach](#) 
[2024.10.01 Arthur-Denner re Mobile Vendors](#) 
[2024.10.01 Behn-McKinney re Mobile Vendors](#) 
[2024.10.01 South Beach Open House Request](#) 
[2024.10.08 Circulation Package](#) 

6. QUESTION PERIOD

An opportunity for members of the public to ask questions or make comments regarding items on the agenda.

7. BUSINESS

- 7.1 Permissive Tax Exemption Bylaw 1306, 2024 91 - 101

To consider adopting a Permissive Tax Exemption Bylaw for the 2025 taxation year.

[Staff Report - Permissive Tax Exemption Bylaw 1306, 2024](#) 

[Permissive Tax Exemption Bylaw No. 1306, 2024 DRAFT.pdf](#) 

[2024 PTE Schedule.pdf](#) 

[Permissive Tax Exemption Bylaw No. 1306 notice.pdf](#) 

Recommendation:

THAT Permissive Tax Exemption Bylaw 1306, 2024 be adopted.

- 7.2 Temporary Street Closure Request - Kootenay Mushroom Festival 102 - 105

To consider a request from the Kootenay Mushroom Festival organizers for a temporary closure of a portion of 5th Street on Saturday, October 12, 2024

[Staff Report - Temporary Street Closure Request - Kootenay Mushroom Festival](#) 

[Street closure request letter.pdf](#) 

[Temporary Street Closure Policy.pdf](#) 

Recommendation:

THAT the portion of 5th Street south of A Avenue, between the Langham and the Legion, be temporarily closed to traffic from 8:00 a.m. to 5:00 p.m. on Saturday, October 12, 2024 for the third annual Kootenay Mushroom Festival.

- 7.3 Temporary Licence of Occupation - Kaslo RC Club 106 - 114

To seek Council authorization to renew a Temporary Licence of Occupation for the Kaslo RC Club at the Kaslo Aerodrome.

[Staff Report - Temporary Licence of Occupation - Kaslo RC Club](#) 

[2024 TLO Kaslo RC Club DRAFT.pdf](#) 

[Kaslo RC Club Aerodrome Info Sheet.pdf](#) 

Recommendation:

THAT a Temporary Licence of Occupation be issued to the Kaslo RC Club for a one year term, to permit their occasional use of lands at the Kaslo Aerodrome.

- 7.4 Green and Inclusive Community Buildings Program Grant 115 - 118

Application - Library

For Council to consider a request from the Kaslo & District Public Library for the Village of Kaslo to apply to the Green & Inclusive Community Building grant program for funding to construct a new library.

[Staff Report - GIBC Grant Application \(Library\)](#) 

Recommendation:

THAT an application be submitted to the Green & Inclusive Community Buildings grant program for construction of a Kaslo & District Public Library, and the Village commit to funding any shortfall as detailed in the staff report titled Grant Application - Green & Inclusive Community Buildings dated September 27, 2024, SUBJECT TO an operational agreement being in place with the Regional District of Central Kootenay before the Contribution Agreement is finalized.

Recommendation:

THAT \$50,000 from the Community Works Fund be allocated to the Kaslo and District Public Library construction project in the 5-year Financial Plan [2025-2030].

Recommendation:

THAT \$318,000 from the Growing Communities Fund be allocated to the Kaslo and District Public Library construction project in the 5-year Financial Plan [2025-2030].

8. LATE ITEMS

9. IN CAMERA NOTICE

Recommendation:

THAT Council now recess and reconvene in camera with the public excluded under sections 90(1)(a) and (e) of the Community Charter to consider matters relating to personnel and land disposition.

10. RAISED FROM IN CAMERA MEETING

11. ADJOURNMENT

Recommendation:

THAT the meeting be adjourned at _____ p.m.



REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.09.10

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Lang, Leathwood
Regrets: Brown
Staff: CAO Baker, CO Allaway, Colin Hawkins
Public: 1

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Adoption of the Agenda

- 2.1 Addition of any late items
- 2.2 Adoption of the agenda

188/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.09.10 Council Meeting be adopted as presented.

3. Adoption of the Minutes

- 3.1 Corrections to the minutes
- 3.2 Adoption of the minutes

189/2024 Moved, seconded and CARRIED

THAT the Minutes of the 2024.08.28 Council Meeting be adopted as presented.

4. Delegations – Nil

5. Information Items

5.1 Council Reports

- 5.1.1 Mayor's Report – Mayor Hewat provided a verbal report regarding her activities since the last meeting.
- 5.1.2 Councillor Leathwood reported that the BearSmart Working Group met and is concerned that accumulated fallen fruit may be attracting bears. They would like additional communications to the public about the Animal Attractant bylaw.
- 5.1.3 Councillor Bird advised that she will be a speaker at the Small Talk forum at next week's UBCM convention, to talk about the need for FireSmart programs for commercial areas.

5.2 Committee Minutes – Nil

5.3 Staff Reports

- 5.3.1 CAO Report – CAO Baker provided a verbal update on municipal operations and projects.

5.4 Correspondence

5.4.1 2024.09.04 Y2Y re Outdoor recreation and your community.pdf

5.4.2 2024.09.10 Circulation Package

6. **Question Period** – Nil

7. **Business**

7.1 **Permissive Tax Exemption Bylaw No. 1306, 2024**

Moved, seconded and DEFEATED

THAT Permissive Tax Exemption Bylaw No. 1306, 2024 be read a second and third time.

190/2024 Moved, seconded and CARRIED

THAT Permissive Tax Exemption Bylaw No. 1306, 2024 be read a second and third time as amended to remove any permissive tax exemption for the property owned by the Kaslo and District Seniors Shelter Society (folio 43.010).

7.2 **Library Building Committee Terms of Reference**

191/2024 Moved, seconded and CARRIED

THAT the Terms of Reference for the Library Building Committee be amended to include a member of the public.

192/2024 Moved, seconded and CARRIED

THAT Ian Dunlop be appointed as the public representative for the Library Building Committee.

7.3 **Pavement Management Plan**

193/2024 Moved, seconded and CARRIED

THAT a Pavement Management Plan be developed as part of the Paving Project within the 2024 capital budget as detailed in the staff report titled Pavement Management Plan dated August 28, 2024.

7.4 **Letter of Support - Seniors Hall Paving**

194/2024 Moved, seconded and CARRIED

THAT a Letter of Support be provided to the Kaslo and Area Senior Citizen's Society in support of their grant application to the New Horizons for Seniors Program for accessibility improvements at the Senior's Hall.

7.5 **Procurement and Asset Disposal Policy**

195/2024 Moved, seconded and CARRIED

THAT the Procurement and Asset Disposal policy be adopted as amended to include reference to alignment with the Village's Official Community Plan as well as the Strategic Plan, in the definition of Social Procurement.



7.6 **Kemball Building Innovation Centre – Contract Award Heating, Ventilation and Cooling Upgrade (HVAC)**

196/2024

Moved, seconded and CARRIED

THAT Case Grypma Mechanical Ltd. Be awarded the contract for mechanical construction services for Heating, Ventilation and Cooling package, all for the sum of \$177,310 (excluding applicable taxes), as outlined in their proposal dated August 08, 2024, AND FURTHER, that staff be authorized to execute the contract.

197/2024

Moved, seconded and CARRIED

THAT Martech Electrical Systems Ltd. be awarded the contract for electrical services for the Kemball Memorial Centre's HVAC project, all for the sum of \$35,196, as outlined in their proposal dated August 30, 2024.

7.7 **Water Treatment Plant – Contract Award UV Treatment Reactors**

198/2024

Moved, seconded and CARRIED

THAT Trojan Technologies be awarded the contract for supply and commissioning of Ultraviolet Treatment Reactors for the Water Treatment Plant Upgrades capital project for an amount not to exceed \$276,640, as outlined in their proposal dated August 23, 2024.

8. **Late Items** – Nil

9. **In Camera Meeting**

199/2024

Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under sections 90(1)(c) and (l) of the Community Charter to consider employee relations and discussions with municipal officers respecting municipal objectives, measures and progress reports.

The open meeting recessed at 7:03 p.m.

The open meeting reconvened at 7:56 p.m.

10. **Raised from In Camera Meeting**

IC52/2024

Moved, seconded and CARRIED

THAT a Council Strategic Planning Workshop be held on Sunday, October 20, 2024, in Council Chambers at City Hall.

11. **Adjournment**

The meeting was adjourned at 7 :56 p.m.



CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

DRAFT



Appendix 2.3 One-Year Tactical Plan

Under the *Provincial Sales Tax Act*, all designated recipients, including designated recipients not subject to the renewal application requirement, must provide specific reports to the Province annually. As such, all designated recipients (or the designated recipient's service provider), are required to complete and submit the following One-year Tactical Plan **no later than November 30th each year for years two through five.**

If the One Year Tactical plan has been completed before November 30th, please submit the plan before the deadline. A Five-year Strategic Business Plan is required in year 1 and the One-Year Tactical Plan would be a part of your MRDT application submission.

The One-year Tactical Plan must be consistent with the Five-year Strategic Business Plan and be based on the calendar year.

A sample Tactical Plan template has been provided below. However, the format of the Tactical Plan may be developed specific to your community needs and resources.

Similar to the Five-year Strategic Business Plan, the One-year Tactical Plan must adhere to the MRDT program principles, regulations and guidelines (see box below).

Please ensure there is alignment between provincial tourism strategies and community tourism efforts. Additionally, designated recipients should make their One-year Tactical Plans available to tourism industry stakeholders.

If you wish to make material modifications to the Five-year goals, strategies or targets, the changes must be identified in the One-year Tactical Plan and may require approval from the Province (see Section 11: Amendments in Program Requirements).

Your One-Year Tactical Plan must contain the following information:

- Key learning and conclusions from the previous year
- An overview of the strategic direction from the Five-Year Strategic Business Plan
- Details about activities and tactics for the upcoming year
- Expected outcomes
- Availability of revenue from other sources to fund projects in addition to the funds from the MRDT tax (Reminder: funds from the tax must be incremental to existing sources of funding. The funds from the tax must not replace existing sources of tourism funding in a community)
- A proposed budget for the year ahead

For questions, please contact Destination British Columbia at MRDT@destinationbc.ca.

Quick Reference Guide (from the MRDT Program Requirements):

- *The intention of the tax is to assist designated recipients to fund tourism marketing, programs and projects.*
- *Funds from the MRDT program are intended to augment current funding and cannot be used to replace existing sources of tourism funding in a community.*
- *The MRDT program is intended to contribute to the increase of local tourism revenue, visitation, and economic benefits and should be supported by local government and tourism stakeholders.*

The MRDT program principles are:

- *Effective tourism marketing, programs and projects*
- *Effective local-level stakeholder support, and inter-community collaboration*
- *Marketing efforts that are coordinated and complementary to provincial marketing strategies and tactics*
- *Fiscal prudence and accountability.*

One-Year Tactical Plan Template

Designated Recipient: Nelson & Kootenay Lake Tourism Society
Designated Accommodation Area: Ainsworth Hot Springs, Balfour, East Shore, Kaslo, Nelson & North Kootenay Lake
Date Submitted: December 18, 2023
MRDT Repeal Date: November 2024
Five Year Period: 2020 - 2024

A description and instructions pertaining to each section is provided in grey text as a guide only. **The format of your One-Year Tactical Plan may be developed specific to your community needs and resources.** If using this template, please delete the blue text and provide your response accordingly. If using your own report template, please ensure it includes the following sections:

Section 1: Overview and Update to Five-year Strategic Business Plan	
Heading	Description
Strategic Direction	<p>NKLT is the tourism voice of the Nelson and Kootenay Lake region. Through the creation of innovative and strategic marketing plans, NKLT effectively showcases the region's year-round distinctive cultural qualities to prospective visitors. These attributes include dining, shopping, arts, heritage, history, skiing, health, wellness, and more. This concerted effort aims to increase visitation rates and extend the duration of stays within the region.</p> <p>NKLT has three primary goals and objectives:</p> <ol style="list-style-type: none"> Research: Collect data to capture the tourism experience and understand its economic influences throughout the region. Visitor Experience: Employ innovative marketing and communication strategies to equip visitors with the necessary tools and information for a seamless and enriching experience. Sustainability: Prioritize responsible tourism initiatives that not only bolster the region's economic growth but also align with and support environmental priorities, ensuring a positive impact on both fronts.
Key Learnings and Conclusions	<p>RESEARCH</p> <ul style="list-style-type: none"> In 2023, NKLT executed key projects, significantly enhancing our capacity to precisely and effectively pinpoint, allure, and captivate our intended audiences. A comprehensive brand audit was conducted to accurately define our purpose, key messaging, personality, target markets and personas. Despite our successes, a notable weakness lies in the absence of in-person data. Recognizing this, we have strategically planned to address and rectify this gap in 2024. The duration of our travelers' stays is on a positive trajectory, with 37% staying for 5 days or more, 24% for 3 to 5 days, 22% for 2 to 3 days and 16% for a single day. Our recent strategic allocation of marketing efforts in the Okanagan, Calgary area and Greater Vancouver yielded exceptional results. Contrary to our previous belief that these areas were oversaturated with marketing attempts, they demonstrated some of the most robust engagement rates across our social media and Google campaigns, coupled with impressive

	<p>user engagement on our website. Notably, our website experienced the strongest user engagement from the following top cities (in order): Vancouver, Nelson, Calgary, Kelowna and Edmonton.</p> <p><u>VISITOR EXPERIENCE</u></p> <ul style="list-style-type: none"> • Reports suggests potential market uncertainty in 2024 as potential visitors prioritize frugality due to inflation. However, major trends within the sector and product categories indicate a growing demand for outdoor adventures, cultural exploration and relaxation, aligning with the diverse offerings of the area. • MRDT has shown a consistent 7-10% annual increase over the past decade. The visitor experience has evolved beyond traditional activities like mountain biking and skiing, now encompassing boutique shopping, events, wellness, touring, cross-country skiing, culinary adventures and experiential tourism. This transformation is a testament to the unique blend of our communities, captivating surroundings and the genuine passions that shape our region's allure. <p><u>SUSTAINABILITY</u></p> <ul style="list-style-type: none"> • We have ceased printing our bi-yearly travel book. As we conclude 2023, a surplus of travel books remains, highlighting a shift towards digital platforms. The decision to forgo printing thousands of travel books not only aligns with this trend but also contributes to our commitment to saving paper and adopting more sustainable practices. <p><u>PROGRESS UPDATE</u></p> <ul style="list-style-type: none"> • The departure of both our Executive Director and Media & Communications Coordinator, in 2023, has undoubtedly posed a challenge for our organization. This has been a key contributor to our lack of data acquisition and caused a temporary halt to our sustainability initiatives. • Our branding has been updated to better align with the NKLT keywords of quirky, quaint and sophisticated. The logo will remain unchanged as it continues to effectively serve its purpose. • An ongoing effort involves updating our website and interactive map to enhance the visitor's online experience. • Consistent collaboration with local influencers, including a full year of Instagram takeovers, has generated positive feedback and significantly improved our overall engagement.
Overall Goals and Objectives	<p>The goals, objectives and targets of NKLT will continue to align with what was outlined in the 5-year Strategic Business Plan. We will continue to focus on research, the visitor experience and sustainability.</p>
Strategies	<p><u>RESEARCH</u></p> <ul style="list-style-type: none"> • Online Brand Sentiment Tracking: Exploring comprehensive methods to track and analyze online brand sentiment across various platforms will offer invaluable insights into how our destination is perceived. • Strengthening Partnerships for In-Person Visitor Data: Enhancing collaborations with Discover Nelson, Kaslo Chamber and our Visitor Centers, to facilitate the sharing of in-person visitor data. This valuable data exchange will provide a more comprehensive understanding of visitor behaviors and preferences.

	<p><u>VISITOR EXPERIENCE</u></p> <ul style="list-style-type: none"> • Enhanced Booking Journey and Accessibility: Shifting away from Check In Canada, we're concentrating on enhancing member listings and revamping our accommodation pages. This improvement will ensure an engaging and more streamline booking process for visitors. Additionally, we're introducing accessibility features such as language translation, text-to-speech and speech-to-text functionalities to enhance inclusivity and improve the browsing experience for a wider audience. • Website Content Freshness: With the discontinuation of our travel book, redirecting efforts towards maintaining an updated website with fresh and engaging content will be a priority. Regularly refreshing content will ensure a dynamic and engaging online presence. <p><u>SUSTAINABILITY</u></p> <ul style="list-style-type: none"> • Immersive Park Tour Collaboration: Collaborating with Kokanee Glacier Provincial Park and BC Parks to develop an immersive tour for our app will spotlight the park's biodiversity and cultural significance. This tour aims to educate visitors about the park and the importance of preserving it. • Visitor Education Quiz: Addressing the growing demand for sustainable travel, we are planning to create a visitor education quiz. This quiz will educate visitors about responsible and sustainable travel practices such as fire safety, bear awareness and leave no trace. <p><u>2024 CONTENT THEMES:</u></p> <ul style="list-style-type: none"> • Sustainability • Responsible Travel • Wellness Tourism • Experiential Travel • Heritage, History & Culture • Dining, Breweries, Bars & Patios • Adventure / Outdoor Activities
<p>Target Markets</p>	<p>Our primary geographic target markets for 2024 include British Columbia and Alberta, while also extending efforts towards our secondary markets in the Pacific Northwest, encompassing Washington, Idaho and Montana. Our marketing focus is allocated in the following ratios: 60% to BC, 30% to AB and 10% to PNW.</p> <p>The visitors that we prioritize are located within an 8-hour driving radius. Our reach spans from Calgary, extending southward to the USA border, encompassing the Okanagan region, and further extending across Greater Vancouver and Vancouver Island. Kootenay Lake is situated 2.5 hours from Spokane, 3 hours from Schweitzer/Sandpoint, ID, and 4 hours from Whitefish/Kalispell, MT.</p> <p>Based on data insights, NKLT has identified 3 activity-based target groups: Adventure Seekers, Cultural Explorers and Wellness Enthusiasts. These overlap with DBC's target audiences of Cultural Explorers, Authentic Experiencers and Free Spirits.</p> <p>Our demographic is gender balanced and age heterogeneous. People between the ages of 25-34 account for the largest proportion of visitors, closely followed by people between the ages of 35-44, 45-54 and 55-64.</p> <p>The desired length of stay is a minimum duration of 3 days. Visitors typically enjoy stays of 2-3 days year-round, while during summer and winter, experiences often extend to 5 days or more. Enhancing the length of stay remains a primary goal in all our marketing efforts across diverse audiences.</p>

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Section 2: One-Year Tactical Plan with Performance Measures

Please provide a **Project Plan** for each major activity you will undertake in the year ahead using MRDT funds. Authorized purposes of MRDT funds are tourism marketing, programs and projects and any other prescribed purposes as set out by regulation.

Project plans should include the following information for each activity. The recipient can organize the plan in a manner that best reflects their individual approach. Please note that Destination BC may share relevant tactical information with applicable Destination BC program areas to facilitate increased collaboration and alignment.

1. The **major category** of the activity. Examples could include marketing, destination and product experience development, visitor services, etc.
Marketing, which may include:
 - Media Advertising and Production (for example: print, radio, television, out-of-home, direct mail, email marketing, search engine marketing, paid social media, display ads, etc.)
 - Website - Hosting, Development, Maintenance
 - Social Media Management Platforms and Tools (i.e. Hootsuite)
 - Consumer Shows and Events
 - Travel Trade and Corporate focused Shows and Events
 - Collateral production and distribution
 - Travel Media Relations (for example: story idea creation, media and influencer FAM hosting/support, attendance at media marketplaces, etc.)
 - Travel Trade (for example: trade FAM hosting/support, etc.)
 - Consumer-focused asset development (for example: curation or production of written content, photography, videography, etc.)
 - Other (these activities must be specified)**Destination and Product Experience Development, which may include:**
 - Industry Development and Training - Enhancing Education and Knowledge (for example: market readiness, digital readiness, industry conferences, packaging and other tourism-related Industry Workshops)
 - Product Experience Enhancement and Training (for example: Itinerary Development, Content Development and Key Experience Creation)
 - Research, Evaluation, and Analytics
 - Destination Development Projects listed within your Planning Area Strategy that are eligible activities
 - Other (these activities must be specified)**Visitor Services, which may include:**
 - Visitor Services Activities (for example: staff wage and benefits, visitor services via social media, digital tools, including mobile apps, kiosks, beacons, etc., roving/mobile visitor services, ambassador programs, FAMs)
 - Other (these activities must be specified)**Meetings, Conventions, Events and Sport:**
 - Examples could include conferences, events, sports, etc.**Affordable Housing, which may include:**
 - Details on affordable housing projects (project description and rationale, authorizing documents, budget, and applicable funding partners).
 - Please complete and attach Appendix 1.8.**Other:**
 - Other activities not covered by the above categories, such as capital expenditures if **pre-approved by government** (prior to application), etc.
2. Please list and describe **the tactics** your community will use to achieve the strategies outlined in Section 1 of your Five-Year Strategic Business Plan. There may be several tactics for each activity.
3. Please provide an **implementation plan** that includes a short description, quantifiable objectives, rationale, action steps, potential partnerships, resources, sources of funding, responsibilities, time frame, budget, and evaluation mechanism.

Project Plan Template

A description and instructions pertaining to each section is provided in grey text as a guide only. **The format of your Project Plan may be developed specific to your community needs and resources. If using this template, please delete the grey text and provide your response accordingly.**

Major Category: <i>(e.g., Marketing - Travel Trade; Visitor Services – Mobile Apps; Conferences)</i>
Activity Title: <i>Please provide the title of activity.</i>
Tactics: <i>Please list and describe the tactics to be used to achieve the strategies outlined in Section 1 of the Strategic Business Plan. There may be several tactics for each activity.</i>
Implementation Plan: <i>For each activity, an implementation plan should include the following information:</i> Short Description: Quantifiable Objectives: Rationale: Action Steps: Potential Partnerships: Resources: Sources of Funding: Timeframe: (when will the tactic begin and end or is it ongoing?) Budget:

Performance Measures:

- Please review the tactics listed above and identify expected outcomes and outputs for each.
- Report out annually on the performance measures (refer to Appendix 2.2).
- The performance measures must align with the four MRDT Program Principles:
 - Effective tourism marketing, programs and projects
 - Effective local-level stakeholder support, and inter-community collaboration
 - Marketing efforts that are coordinated and complementary to provincial marketing strategies and tactics
 - Fiscal prudence and accountability.
- Consider the following definitions when preparing the output and outcome measures:
 - Outputs - measure the level of service provided by a project or provides information about what was done. They define "what you did", e.g., hosted four media familiarization trips.
 - Outcomes - measures on the achievement of broader goals such as increasing average visitor yield or enhancing the customer experience.
- Examples only:

Output Measures:

- Types of marketing activities
- Number of event campaigns and results
- Description of social media activities, outcomes
- Number of media placements
- Number of conventions and meeting sales
- Webpage visits
- Visitor inquiries/calls

Outcome Measures:

- Visitor volume
- Visitor nights & visitor spending
- Visitor revenues
- Average length of stay
- Accommodation revenues
- Number of new tourism businesses

Nelson Kootenay Lake Tourism Five-Year Strategic Plan 2025–2029 MRDT Renewal Application

APPENDIX I.2 Five-Year Strategic Business Plan



Designated Recipient Nelson Kootenay Lake Tourism Society

Community Names: Nelson, Balfour, Ainsworth Hot Springs, Kaslo, Lardeau, Meadow Creek, Crawford Bay, Boswell, Destiny Bay, Wynndel

Date Prepared August 1, 2024

MRDT Repeal Date March 1, 2025

Five-Year Period 2025 to 2029

Submitted by

Peter Moynes, Executive Director
Nelson Kootenay Lake Tourism
peter@nelsonkootenaylake.com





SECTION I

Five-Year Strategic Overview

In the last five years, the world has changed in ways few people could have imagined. In March 2020, Covid caused the world's operating systems to grind to a halt within the span of a few days.

Tourism—and even the freedom to travel within some towns and cities—was restricted, and at times it was outright banned. Everyone, including destination marketing organizations, was forced to rethink travel patterns.

When travel restrictions loosened and Nelson Kootenay Lake Tourism (NKLT) began to slowly market the idea of regional travel again, our income from the Municipal and Regional District Tax (MRDT) allowed us to pivot our messaging quickly and activate strategies that got people returning to our area.

NKLT is an industry-led, membership-based non-profit society and is the “eligible entity” for the MRDT. NKLT was incorporated in October 2009 and is responsible for the management, administration, and governance of the region's MRDT funds and the overall strategic plan and budget.

Access to MRDT funding to creative effective marketing initiatives is essential to the Nelson Kootenay Lake region. Many regional DMOs that are located on the Trans-Canada Highway or other major transportation arteries will, by default, accrue hotel visitations with travellers who are passing through their catchment, with no intention to stay and visit. Nelson Kootenay Lake, however, and its surrounding communities, are not really “on the way” to anywhere. We are truly a destination, and one that needs to market itself effectively and successfully to attract more people to our area.

The development of this five-year strategic business plan is to seek





engagement with the community on tourism growth and economic development opportunities for the Nelson Kootenay Lake region for the next five-year MRDT term (2025–2029) at the rate of two percent MRDT.

Over the past five years, our organization has done incredible marketing work with the MRDT funds it has received. Our Kootenay Lake Road Trip app is a new experience that offers fun and informative self-guided audio tours around our region. For the development of this app, NKLT won the award of Business Excellence from the Nelson and District Chamber in 2023. MRDT funds help propel our authentic, fresh, and successful marketing campaigns, allowing us to continuously generate photo and video content that helps us draw visitors to our area.

Vision

Nelson Kootenay Lake is globally renowned as a vibrant, welcoming, year-round mountain and cultural destination known for its exceptional experiences; authenticity; and diverse, unique communities.

Mission

To attract value-aligned travellers based on data-informed destination-management strategies and effective marketing initiatives intended to increase visitations and length of stays, which increases stakeholder revenues and contributes to the region’s economic sustainability.



Our **Guiding Principles** help direct the performance and values of the board of directors and NKLT staff:

ABC (Always Bettering Community)

It is the most basic of our guiding principles, but also the most important. All NKLT initiatives and output can be measured against this question: will this action or request help benefit the communities in our region?

Difference Creates Desirability

The Nelson Kootenay Lake region is comprised of 10 different and unique communities, all nestled along the shore of beautiful and historic Kootenay Lake. Each community is different, offering travellers a more diverse and robust tourist experience than any other destination in Canada. Our area is often described as quirky, quaint, and authentic. NKLT uses marketing strategies intended to celebrate and leverage the uniqueness of our region and target audiences who have similar values.



Authenticity

We know from years of data collection that the Nelson Kootenay Lake region is known and appreciated for being a creative, real, and authentic place. Authenticity is a bedrock of community well-being and a direct reflection of the people who live here. To foster authenticity, NKLT is committed to working with local businesses and creatives on projects and initiatives that keep tourism dollars in the region. To preserve the region's authentic reputation, we have agreed to use AI only as a tool—not to create content. This commitment will help protect our authenticity. As more DMOs and businesses utilize AI, the content ecosystem will become more homogeneous over time.



Stewardship

We are respectful and cognitive of our actions and how they affect our community, our stakeholders, our partners, our local Indigenous communities, and the environment. Stewardship is a code of conduct that emphasizes the holistic care of natural and cultural resources. We work with local government and community, encouraging everyone to participate in preserving and enhancing our area, creating a richer and more meaningful experience for all.

Collaborative, Engaging, Positive

We are open and honest with sharing appropriate information from our organization with partners, visitors, and stakeholders. We are positive, inclusive, and willing to engage to achieve our stated goals and objectives. We distribute three separate newsletters for communication,

and we have two newsletters that go out monthly, one to our visitors and e-mail subscribers, and the other to our members. We also provide a quarterly business report to our accommodation partners and our members. NKLT hosts a bi-annual accommodator meeting for our MRDT contributing hoteliers, as well as an annual NKLT AGM.

Accountability

We develop clearly defined directions based on stakeholder input and engagement. We are fiscally responsible, measure results, adjust to changing market conditions, and are accountable to stakeholders.



Strategic Context

Nelson Kootenay Lake Tourism Society is a not-for-profit self-sustaining destination marketing organization. It is industry-funded, research-based and membership-driven, covering the areas of Nelson (including Whitewater Ski Resort and Baldface Lodge), Kaslo (including Retalack Lodge), and RDCK areas A, D, E, and F. The region offers visitors an authentic Kootenay experience with heritage buildings, boutique accommodation, shops and dining, and one-of-a-kind outdoor experience all year round.

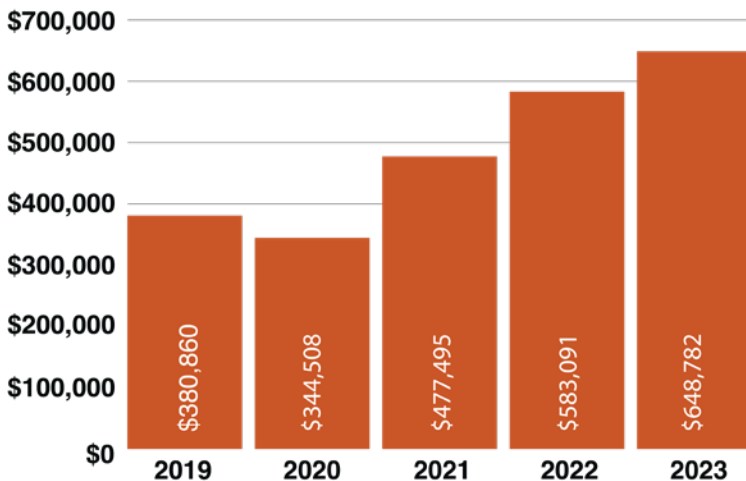
Our region is home to the largest number of cat- and heli-skiing operations in the world. Visitors describe the area as beautiful, cool, funky, free-spirited-yet-sophisticated, relaxing, and friendly. NKLT delivers that message in its marketing strategies. NKLT has seen consistent, year-over-year growth in its MRDT revenues.



Economic Growth

MRDT report

2023	\$648,782.16
2022	-\$583,091.21
2021	\$477,495.00
2020	\$344,508.00
2019	\$380,860.00



Tourism Conditions

We know from Destination BC's 2022 *Value of Tourism* report that tourism is BC's leading primary industry, with over \$7.2 billion dollars in contribution to the GDP. Second was mining, with \$5.4 billion, followed by oil and gas at \$4.5 billion, agriculture and fishing at \$3.4 billion, and forestry and logging at \$1.7 billion.

Regionally, NKLT sees visitation growth, year after year, and new products are continually added to the tourism market, such as : restaurants, events, and experiential tourism products. We target potential visitors from an eight-hour radius, but we also see growth in international travellers from Europe and eastern USA. Cat- and heli-ski travellers are a very important audience; they use all of our amenities in the winter: dining, hotel rooms, ski hill, hot springs, shopping, and arts experiences. The marketing from Destination BC and Destination Canada is highly welcomed and appreciated by our locals, businesses, and organizations in our region.

Challenges

1. *Weather:* Smoke and fires in the summer or abnormal temperatures and low precipitation in the winter have been affecting the visitor experience in recent years.
2. *Homelessness and Open Drug Use in Public Places:* Some visitors have expressed a feeling of being unsafe in our downtown corridor.
3. *Lack of Infrastructure funding:* A lack of infrastructure funding prevents us from showcasing what we have and improving the visitor experience. Having access to funds for things like rapid EV charging stations, and wayfinding signage would be a huge asset. We actively seek grant funding opportunities to support improvements to the visitor experience.
4. *Transportation:* The West Kootenay Regional Airport, as well as the highways and ferries, are challenged by several factors, and the hours at the international border have been reduced. When there is limited access to transportation and visitors cannot move easily within the region, we are negatively impacted. NKLT has been working hard with other area DMOs and regional businesses, hoping to find collaborative ways to improve transportation to and around our region. We have also been working with industry partners to advocate for increased border hours.
5. *Peak Seasons:* In the past few years, peak seasons seem to have shifted. July and August have historically been when our region is



close to capacity. Recently, we have seen a reduction in visitations and MRDT funds in the summer peak season. We will be watching this closely in 2024 and making marketing adjustments if necessary.

Opportunities

1. NKLT has a diverse selection of tourism products that allows us to reach a variety of target markets and traveller types all year round.
2. We encompass a large geographical area—approximately 200 kilometres—that offers authentic, world-class experiences year round in our region’s lakes, rivers, and mountains.
3. We are in close proximity to the state of Washington’s border, which makes short one- to two-day trips from there a viable option. But longer stays are also encouraged.
4. We are located in a snow belt, and we host the largest number of cat-ski operators in the world.
5. Our region was just appointed an Indigenous representative, and there is an opportunity for us to increase visitor awareness of the region’s Indigenous heritage. The Ktunaxa First Nation operates and owns Ainsworth Hot Springs, creating a traditional Indigenous experience for visitors.
6. An increase in visitors equals an increase in dollars into the economy. Therefore, any improvements to visitor experience means more visitors.
7. Working toward attaining rainbow registered certification and improving messaging that NKLT is supportive of the 2SLGBTQI+ community

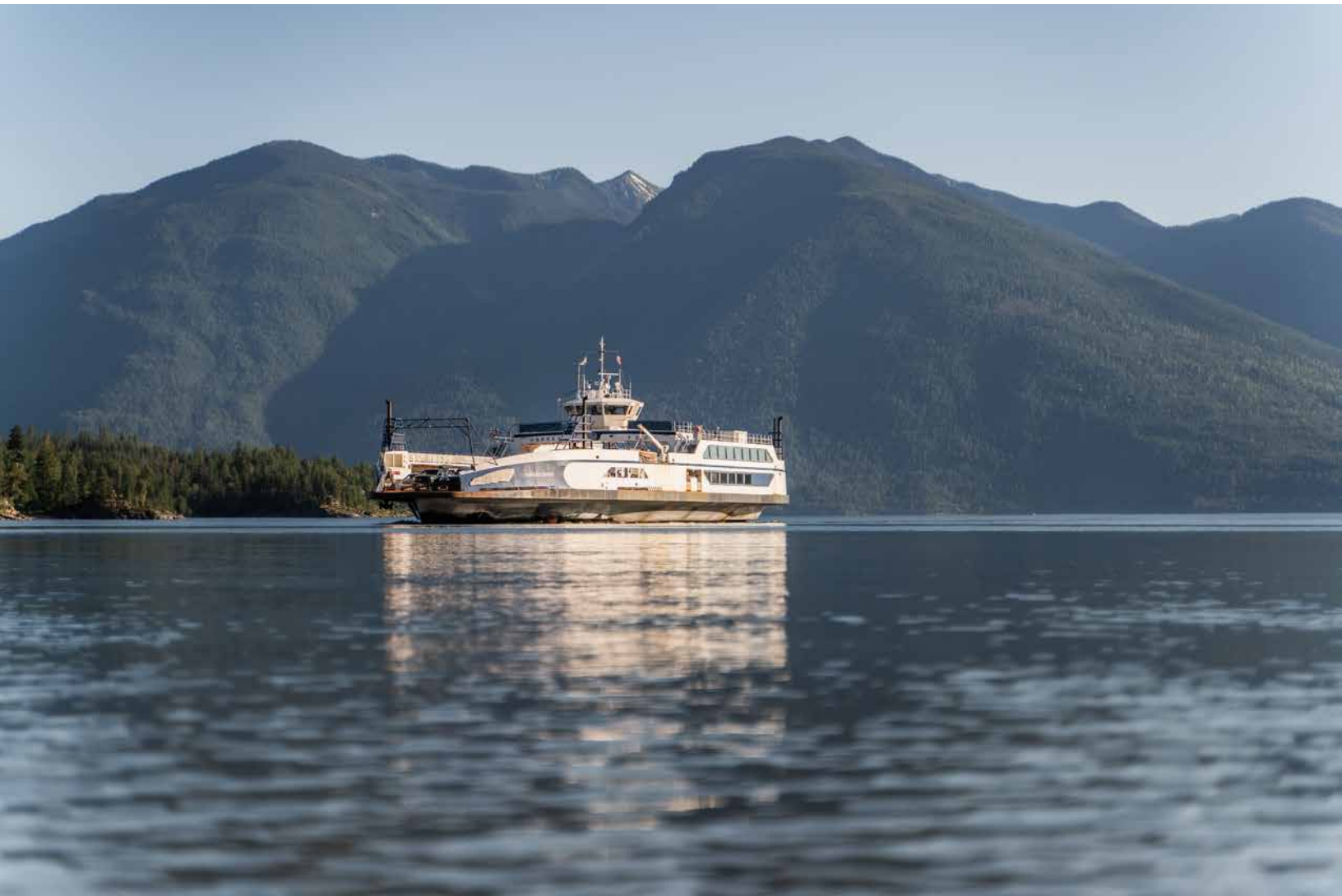
Key Learnings

1. Promoting the entire region as a unified destination has enabled us to economically deliver our message.
2. Promoting the region’s primary strengths and enhancing them with authentic stories that capture the lesser known gems has been key to our success.
3. Using #findingawesome, #explorekootenaylake to tell our authentic story across all businesses and organizations has unified our message and increased our assets in photography and video.
4. Continuing to connect with Destination BC is an asset to our growth. When #exploreBC shares our social content, it has amplified our messages at certain key times.
5. Continuing collaboration between DMOs and businesses allows us to effectively respond to challenges and successes as one unified, informed, responsible tourism voice.
6. Staying informed of technologies that increase marketing opportu-



nities makes us more competitive in an ever-changing consumer landscape. Our popular, self-guided touring app is a prime example of this.

7. Grant writing has perhaps been underutilized as a funding source. We have been approved for the DBC grant-writing support program, and we will continuously look for grant funding.
8. Taking advantage of Kootenay Rockies Tourism development days, and other informative presentations, helps our organization stay at the cutting edge of marketing technologies and opportunities.



Overall Goals, Objectives, and Targets

RESEARCH

Goal: Our goal is to gather as much data as possible from area visitors, locals, NKL T stakeholders, and NKL T members. A smart and effective tourism ecosystem is characterized by intensive information sharing among everyone with a stake in it, which highlights challenges and promotes finding solutions within the tourism industry. The changing economic, geo-political, and environmental landscapes all impact tourists and their decisions around travelling. The more up-to-date information that we have about these factors will only help us adapt more quickly in an ever-evolving world.

Objective: To create strategic and effective marketing plans based on collected data that will help us achieve our intended goals, including increased visitations and lengths of stay, and increased stakeholder revenues. To track visitor sentiment and make adjustments and improvements where needed.

Targets: Increased MRDT revenue from the previous year(s). Increased visitation to the region, with travellers staying two or more nights.

VISITOR EXPERIENCE

Goal: To ensure visitors to our region have an enjoyable, memorable experience that meets or exceeds their expectations. We believe that a positive visitor experience is the essence of tourism sustainability in our region.

Objective: To ensure that we work closely with regional communities, governments, and private sectors to effectively steward and manage the area, ensuring it remains a vibrant and meaningful place for future generations. We also believe that a positive visitor experience creates symbiosis with the experience of locals. Therefore, our objective is to continuously engage and communicate with both visitors and locals to glean as much information as possible to ensure their experiences in our region are as awesome as possible.

Targets: Increased MRDT revenue from the previous year(s). Feedback from visitor surveys indicating their experience was positive and they intend to return.

ECONOMIC CONTRIBUTION

Goal: To sustainably increase the value of the tourism economy in our region every year.

Objective: To increase the average length of a visitor's stay at all times



of year and put extra effort into increasing visitation and tourism activity in the shoulder seasons. We know that in 2023, the British Columbia tourism industry contributed more to the GDP than all other primary resource industries, adding \$7.2 billion to the provincial economy. We want to bring as much of this tourism economy as we can to this region so local business, NKLT partners, and NKLT stakeholders can all benefit.

Targets: Increased MRDT revenue from the previous year(s). Feedback from visitor surveys indicating their experience was positive and they intend to return.

RESIDENT / COMMUNITY EXPERIENCE

Goal: Although our goal is to increase the value of tourism in our region year after year, we also have the goal to ensure that the type of tourism we are promoting is aligned with the desires of the residents who live in our communities, which is based on survey feedback, etc. We believe that the visitor experience and local experience are one in the same.

Objective: To keep close contact and open communications with local government and our communities so we receive feedback about our marketing initiatives and their effectiveness.

Targets: Community approval of our marketing strategies via resident feedback from annual surveys, AGMs, and accommodator meetings.



Strategies and Key Actions

To achieve our goals and objectives, we will strategically incorporate a mix of marketing methods that include the following:

Advertising and Promotional Initiatives

1. Fall billboard campaign in Spokane, Washington. *Ohhhh Canada #ExploreKootenayLake*

Data from our visitor centers show that visitation from Washington state is increasing year over year. Because Spokane is less than three hours away, we will continue to target the area to bring more Washington state visitors to our region. Current exchange rates continue to provide American visitors a nearly 30 percent discount. Our fall billboard campaign is intended to remind Americans that we are a great place to visit—and not far away. We feel that this messaging will amplify and become more valuable as we get closer to the US elections in November 2024.

2. Fall Advertising Campaign That Encourages Inter-Catchment Travel

NKLT has 10 different cities/towns within our region. We will be working with our accommodation and food and beverage members in each community to offer discounts for “local” travelers. 25% off dinner and accommodation in Nelson for those who live in Kaslo, Crawford Bay etc, and vice versa.

3. Winter Video Campaign

A total of three, 30- to 45-second videos will be produced to promote winter activities in our catchment. The videos will address meteorology and the natural forces that create incredible skiing. The Nelson Kootenay Lake region is not only the cat- and heli-skiing capital of the world, but we also boast several backcountry operations and a world-class ski resort. We know this to be true, but why? These three videos will suggest that it is the “People, Powder, and Place” that make our area the best in the world for winter recreation. These videos will run as YouTube ads, using targeted interest and age-specific placements. They will also be used on our social-media channels.

4. Digital Ad Campaign

We will run targeted YouTube and Google ads to help further amplify marketing initiatives like Ohhhh Canada and the inter-catchment travel campaign. We will also continue to target our identified Explorer Quotients with our messaging of “Our Place, Your Pace.”



5. Print Ad Campaign

NKLT will likely advertise in a few print publications in specific geographical locations for winter 2024 and spring 2025. *Out There Outdoors* magazine is printed in Spokane, Washington, and distributed throughout Washington and Idaho, two states from which we want to attract value-aligned visitors. *Out There Outdoors* offers an advertorial program, which means if we advertise, we also get a feature story, allowing us to create targeted messaging that aligns with our advertising campaign.

6. “One Charge Away” Campaign

NKLT already markets to those who are within a four- to eight-hour drive of our region. Aligning with our commitment to destination stewardship, NKLT will work with our regional district, as well as municipal, provincial, and federal governments, to improve and increase electric vehicle charging stations and awareness about those stations within our area. NKLT will take the lead on marketing initiatives that encourage electric-vehicle travel, and within our catchment area. Our marketing will inform visitors about the location of charging stations and which attractions are nearby. Our goal is to improve our area’s network of charging stations and amplify the message that the Nelson Kootenay Lake region is always just “One Charge Away.” We have already begun discussions with our local Indigenous community about using the charging areas as a “information portal”.

Trade Show Partnerships with Other Regional DMOs

NKLT works closely and openly with the other DMOs in our corner of the province. We have determined two trade shows (winter and summer) that we feel are worth attending. We have also determined that sharing the costs and time managing the booth will help us reach our goals in a cost-effective and timely manner.

Content and Asset Development Initiatives

In May, we began contracting photographers and videographers to gather much-needed summer content to use for marketing and promotional initiatives. Fires and smoke conditions were a concern for the later summer months, so we worked hard to create content early in the season. We will stick to this strategy in the coming years. We also did a forensic assessment of NKLT’s photography and video assets in the and determined areas of weakness and areas that needed new or improved assets. We will be working hard to create that new content in the coming month and years.





Travel Media and Travel Trade Initiatives Include FAM visits

NKLT will continue to work closely with DBC and Kootenay Rockies to encourage media to visit our region and participate in the cultural, historical, and activity-based offerings of our region.

Social Media Engagements and Initiatives

Contests remain a great way for us to engage with visitors and encourage them to visit our region. We often partner with local businesses and create valuable offerings where people can sign up to win. This strategy helps us build our newsletter subscriptions, further amplifying NKLT offers and messaging.

Further Development of Kootenay Lake Road Trip App Tours

We currently have four successful, self-guided app tours available for download. We plan to increase these self-guided app tours to include more arts and culture tours, as well as a new tour for Kokanee Glacier Provincial Park. These apps are available in both French and English.

Stakeholder Engagement

Communicating with our 180+ stakeholders is an important, ongoing process that gives us valuable information and guides our new strategic directions. The decision to stay at a two percent MRDT was based upon a survey provided to all 58 of our accommodation partners. Once the outcome was shared with our partners, we scheduled a meeting at the Prestige Resort in Nelson on May 21 to discuss. Minutes to that meeting can be found [here](#). Those who didn't want to move to a three percent MRDT simply felt that way because they didn't know how and where the money would be spent. At this meeting, we decided we would begin to put together an action plan to move to a three percent MRDT. Stakeholder and visitors were surveyed annually over the past 5 years and will continue to be surveyed in the years to come, asking them their perspective on the status of tourism and their visitor experience.

A draft of the 2025–2029 five-year strategic plan will be available online and shared with all tourism stakeholders, with opportunity for input six weeks before its submission deadline. All feedback will be reviewed before the submission due date of September 1, 2024.

Brand Positioning

Our current brand positioning statement is “No better time, no better place.” Our vision is to be globally renowned as a vibrant, welcoming, year-round mountain and cultural destination, and that it is always a good time to visit or region. In winter, we offer some of the world's

greatest commercial skiing operations. In summer, there are 10 completely different and unique communities to explore in our region, sharing one unique similarity: they are all nestled along the shores of stunning Kootenay Lake, home to the world's longest and most scenic free ferry.

Target Markets

We know through our EQ survey that the travellers who most align with our region's goals and values are the Free Spirit, Cultural Explorer, Authentic Traveller, and increasingly the Rejuvenator. Stakeholders we have recently engaged with have informed us of their desire to increase our marketing initiatives that target groups and organizations that would bring more sporting events, tournaments, and conferences to our region. Geographically, we target visitors within an eight-hour driving radius. One of our new marketing initiatives is a "One Charge Away" campaign that would target visitors with e-vehicles who are within a 500-kilometre radius. Destination BC appears to be targeting more European and international travellers with its new Iconics strategy. We would welcome more international travellers as we begin to more aggressively market our region as the cat- and heli-skiing capital and the greatest place to ski on Earth!



Management, Governance, and Administration

NKLT is the eligible entity that will manage all of the actions: marketing, finances, communications, and management. The executive director oversees all actions of NKLT, with exception of governance, which is managed by an external committee. NKLT is responsible for monitoring and reporting on the use of funds, even when outside contractors are hired to complete tasks and objectives. NKLT has two full-time employees who work 40 hours a week: Peter Moynes, executive director and Danica Heaton, marketing manager. NKLT hires local contractors to fill the other required roles for NKLT, including photographers, writers, event co-ordinators, etc.

The board of directors of Nelson Kootenay Lake Tourism Society is made up of 12 seats, each serving two-year terms, up to a maximum of six consecutive years. Our board consists of tourism-related businesses: three MRDT contributors, one food and beverage member, one summer and one winter member, one Nelson Chamber/Economic Development member, one Village of Kaslo/area D/Kaslo Chamber member, one Balfour/Area E and F member, one heritage/culture member, one retail member, and one member at large. The NKLT board meets every six weeks, nine times a year for 2 hours. NKLT's executive director currently sits on the following external boards and committees: Kootenay Dirt, West Koot Route, International Selkirk Loop, and the Highway 3 Tourism Alliance.



Sources of Funding

Destination BC, Kootenay Rockies Tourism, cooperative advertising initiatives, grants

Affordable Housing

Because NKLT has decided to stay at an MRDT rate of two percent, we are ineligible to utilize MRDT funding for affordable housing.

Special Thanks

NKLT would like to thank all of the individuals, partners, and businesses, including Destination BC, who have helped in the development of this strategic plan.



Mayors Report

Regular Council Meeting

Tuesday, October 8, 2024

The following is a summary of the meetings and/or events that I have participated in since my last written report as well as a list of upcoming meetings and events.

August 23 Grand Opening of the Castlegar and Area Chamber of Commerce building: The Confluence
The building is one of only a few Passive House certified public buildings in Canada and will operate with 85-per-cent reduced emissions compared to regular construction methods.

August 27 Regular Meeting of Council

September 5 Recreation Grant Committee

September 6 I was invited as Chair of the West Kootenay Boundary Regional Hospital District (WKBHRD) by Katrine Conroy MLA for Kootenay West, to attend a tour at Kootenay Boundary Regional Hospital. See attached invitation.
We were given a tour of the site of the new MRI Suite at the by 2 of the MRI technicians.

September 7 Kootenay Resilience Festival – Mobility Motivate - I was asked to be the moderator for this final session of the year.
The panel discussed the integration of various transport modes, including car shares, e-bikes, public transit, and aviation, to create a seamless mobility network for the region.

September 9 CBT Housing Initiatives Committee

September 10 I attended the Child Care Meeting in Nelson at Selkirk College, Mary Hall.
The meeting was facilitated by Michelle Kirby with the Child Care Development Team, Strategic Expansion Branch, Child Care Division, Ministry of Education and Child Care.
There was a relatively small group that attended which included Mayors, Councillors and Childcare providers from around the region.
I have attached 2 documents which contain the information that was covered during the meeting.
Due to the upcoming election, the information the group was able to provide beyond this was limited.

Regular Meeting of Council





Mayors Report

September 12 RDCK Board Meeting

The agenda for this meeting was very short and there were no items that affected Kaslo, so I have nothing to report.

September 15 to 20

Union of BC Municipalities (UBCM) Convention

The following is a list of the sessions and meetings attended.

September 15 What's Next for Housing.

Implementation of ambitious federal and provincial housing agendas over the past year has seen far reaching consequences for local planning and development. Even as local governments respond to significant legislative changes brought into effect to-date, further changes are on the horizon: policy development at all orders of government and across sectors continues to evolve in response to the crisis in affordability.

Some of the messages shared by the speakers were the following.

- The housing market has slowed dramatically with sales being flat for the past year, but still 30% over pre-pandemic levels.
- Pricing is keeping sales activity low in BC.
- Rental rates are also up, and it is predicted that prices will continue to rise.
- There is a housing deficit in BC. We are building a lot of homes, but it still isn't enough
- With the decrease in interest rates, there could be an increase in home prices.
- There are barriers to home supply in BC: development costs are 30% higher than other regions; trades may not be getting trained for the emerging technologies in home building requirements; zoning requirements.
- Permitting should be streamlined.
- More data is needed.
- CMHC is no longer tracking data on rental markets.
- The stats don't track the average value of homes, but tracks interest rates. When rates are down, housing goes up, when interest rates are up, housing goes down.

Changing Climate, Rising Costs

As the impacts of climate change come into focus, many local governments are grappling with the costs of adaptation and disaster risk reduction. Unchecked, these impacts are likely to command an increasingly larger share of the limited resources available to maintain valued services, operate critical infrastructure, and advance community priorities.





Mayors Report

There were examples provided by Princeton and Richmond about the climate events that occurred in those communities and the challenges that they continue to face. Princeton is looking at moving some of their residential areas since they were denied federal funding for dike improvements to prevent future flooding.

There was a speaker from MIABC, who said communities should be planning ahead for climate damage.

Natural asset management should be considered, and risk assessments should be done.

The province has a funding program for First Nations and local governments in BC to enhance their capacity to withstand natural and climate-driven hazards. Disaster Resilience and Innovation Funding (DRIF).

September 16 Early morning Clinic: Bridging the Gap: Innovative Solutions for Rural Healthcare Access.

The speakers included representatives from the Rural Health Network, Helicopters without Borders and Hope Air.

There were 2 real-life stories told by individuals whose lives were changed due to the assistance received from Hope Air. The service is 100% free and covers air and ground transportation, accommodation and meal support. They serve 196 communities.

Small Talk Forum – There were presentations on the following topics.

LGMA Local Government Internship Program

Marketing Your Community – Village of Ashcroft

Rosland Yards Project

Innovative Recreation Opportunities – District of Sparwood

Addressing Childcare in Small Communities

Economic Reconciliation

Fire Protection of Essential Businesses

Meeting with UBCM Program Staff to discuss the CRI Fire Smart Funding and Supports program.

WKBRHD Executive Committee meeting with Ministry of Health Staff to advocate for Increased Supports for rural and remote health care. The topics were:

1. Recruitment & Retention of health care workers.
2. Mental health and addiction support.
3. Transit accessibility in rural areas.





Mayors Report

Municipal Insurance Association (MIABC) AGM

- I want to thank Councillor Lang for attending as Kaslo's voting representative for this meeting. A conflict arose with the scheduling of the WKBRHD meeting, but I was able to attend for the last half of the meeting.

Municipal Finance Authority (MFA) Semi Annual meeting

- I attended this meeting as alternate appointee.

September 18 Forestry Resource Breakfast. Dallas Smith, President, Nanwakolas Council was the moderator for the panel which included Hon. Bruce Ralston, Minister of Forests, Jennifer Gunter MRM, BC Community Forest Association and Michael Armstrong, RPF, CPA, CA, Vice President & Chief Forester, COFI.

Meeting with E Division RCMP Commanding Officer Dwayne McDonald and Inspector Paul Hayes. We were joined by MLA Anderson and Area E Director Cheryl Graham. We were meeting to request a 4th member to support the Kaslo RCMP Detachment.

After the meeting with the RCMP, I joined the Convention Session where First Report of the Nominating Committee for Table Officer positions was given.

Keynote Address was given by George Stroumboulopoulos.

FCM Virtual meeting: Green Municipal Fund – General Orientation and update for 2024/2025.

September 19 FCM: Municipal Finance, Infrastructure and Transportation Standing Committee Orientation.

UBCM Resolutions Session

Address by Premier Eby

Candidate Speeches – I stayed to listen to the speeches by the candidates for the Executive Positions.

Workshop: Mental Health and Local Elected Leaders

- This was a very emotional session. The panelists shared their experiences as elected officials and their methods of coping with the challenges that politicians face.

September 20 UBCM Resolutions Session

Address by the Leader of the Conservative Party, John Rustad

Address by the Leader of the Green Party, Sonia Furstenuau.

UBCM Resolutions Session





Mayors Report

September 23 Health Advisory Committee – Due to one of the members being unavailable at the last minute, the meeting had to be cancelled.

Kaslo & District Senior Citizens Shelter Society meeting. The purpose of the meeting was to elect 3 board members to fill vacancies.

Kaslo Community Services AGM

September 24 Council visit to South Beach.

September 25 to 28

Columbia Basin Trust Board Meetings in ʔaq'am/Cranbrook.

We were joined by members of the Northwest Power and Conservation Council which was established to inform and advance a regional vision for power and fish and wildlife in the Columbia Basin.

September 25 Tour of St Eugene Interpretive Centre. This was a great opportunity to learn firsthand some of the history of the St Eugene Mission. We had only a couple of hours, but all who took the tour felt we could have spent a lot more time. Both of our guides were very knowledgeable and engaging.

September 26 Headwaters Tour with stops at the headwaters of the Columbia River in Canal Flats and Columbia Lake Provincial Park.

CBT AGM at St Eugene's Mission.

September 27 & 28 CBT Board meeting.

Upcoming Meetings

October 1 FCM Election Priorities and Readiness

October 4 Interview with Watt Consulting re: Kaslo Active Transportation Network Plan

October 8 Regular Meeting of Council

October 9 Regional Invasive Species Working Group meeting

October 16 RDCK Community Sustainable Living Advisory Committee

October 17 RDCK Joint Resource Recovery





Mayors Report

- October 18 RDCK Board Meeting
- October 21 North Kootenay Lake Services Committee
Kaslo & Area D Economic Development Commission
Liquid Waste Monitoring Committee
Recreation Grant Committee
- October 22 Regular Meeting of Council
- October 23 West Kootenay-Boundary Regional Hospital District

Respectfully submitted,
Mayor Suzan Hewat





Katrine Conroy
MLA for Kootenay West

invites you to attend a tour at Kootenay Boundary Regional Hospital

Time: 10:30 a.m.
Date: Friday, September 6, 2024

Location:

1200 Hospital Bench
Trail, B.C.

RSVP
HealthRSVP@gov.bc.ca

2018

2024

QUALITY

- » Estimated Early Childhood Educator (ECE) workforce: 11,000
- » \$1 per hour ECE wage enhancement to over 7,600 ECEs per month
- » Median ECE wage: \$20 per hour with wage enhancement
- » The ECE Education Support Fund enhanced & expanded in partnership with ECEBC

- » Over 15,500 Early Childhood Educators (ECE) workforce
- » Up to \$6 per hour ECE wage enhancement to 14,500 ECEs per month
- » Median ECE wage: \$29 per hour with wage enhancement
- » Prioritizing ECEs and ECE Assistants under the Provincial Nominee Program
- » More than \$27 million in the ECE Education Support Fund, has provided bursaries to support nearly 9,800 students

AFFORDABILITY

- » Introduced fee reductions of up to \$350 a month per child, for children birth to kindergarten
- » Launched \$10 a Day ChildCareBC program with 50+ sites supporting 2,500 spaces
- » Introduced fee increase oversight for providers participating in fee reduction programs for children birth to kindergarten
- » Introduced the Affordable Child Care Benefit, providing income tested supports for families earning up to \$111,000 a year

- » Reduced fees by up to \$900 per month, for children birth to kindergarten
- » Extended eligibility for fee reductions to children in licensed preschool programs and Grades 1 and above
- » Over 15,000 \$10 a Day ChildCareBC program spaces
- » To support providers and help lift up the sector, participating providers receive up to \$96 per month per enrolled space in provider payments
- » Continue to provide Affordable Child Care Benefit for low- and middle-income families
- » Eliminated waitlist fees for families, to better support affordability

ACCESSIBILITY

- » 114,600 spaces at 3,600 facilities receiving child care funding

- » 154,000 spaces at 5,600 facilities receiving child care funding
- » Over 39,000 new licensed child care spaces funded through accelerated space creation programs, with 20,000 of these spaces operational and 19,000 underway

INDIGENOUS

- » No provincially-funded, full-day Aboriginal Head Start (AHS) child care programs

- » Over 1,760 federally and provincially funded AHS spaces, providing culturally relevant child care at no cost to Indigenous families

INCLUSION

- » 6,000 children per month receiving support through the Aboriginal Supported Child Development and Supported Child Development programs

- » 7,700 children per month receiving support through the Aboriginal Supported Child Development and Supported Child Development programs

INVESTMENTS

- » Provincial: \$474 million¹
- » Federal: \$51 million
- » Total: \$525 million

Note¹: Provincial investments include the Ministries of Education and Child Care, Children and Family Development, Post-Secondary Education and Future Skills and Health. Federal investments include funding through the Bi-lateral ELCC and CW-ELCC agreements. Financial data as per Fiscal Year 2024-2025 and data per 2023-24 Estimates.

- » Provincial: \$925 million
- » Federal: \$822 million
- » Total: \$1.7 billion
- » Increase of \$1.2 billion since 2018-19
- » Six year cumulative total: \$6 billion

AFFORDABLE CHILD CARE BENEFIT

» www.gov.bc.ca/affordablechildcarebenefit

CHILD CARE FEE REDUCTION INITIATIVE

» www.gov.bc.ca/childcare/optin

CHILD CARE OPERATING FUNDING

» www.gov.bc.ca/childcareoperatingfunding

CHILD CARE RESOURCE AND REFERRAL CENTRES

» www.gov.bc.ca/ChildCareResourceReferralCentres

EARLY CHILDHOOD EDUCATOR REGISTRY

» www.gov.bc.ca/earlychildhoodeducator

EARLY CHILDHOOD EDUCATOR - WAGE ENHANCEMENT

» www.gov.bc.ca/childcare/wage-enhancement

MAINTENANCE FUND

» www.gov.bc.ca/ccmaintenancefund

NEW SPACES FUND

» www.gov.bc.ca/childcare/newspacesfund

START-UP GRANTS (HOME BASED FACILITIES)

» www.gov.bc.ca/childcare/startupgrants

\$10 A DAY CHILDCAREBC CENTRES

» www.gov.bc.ca/10adaychildcare

YOUNG PARENT PROGRAM

» <https://tinyurl.com/2u9rr9bp>

Learn more at:

www.gov.bc.ca/childcare



StrongerBC
for everyone

Early Childhood Professionals Recruitment and Retention Fact Sheet

In 2018, B.C. launched the Early Care and Learning Recruitment and Retention Strategy. Since then, provincial and federal investments have enabled a suite of recruitment and retention initiatives for early childhood professionals, including enhancing wages, helping with the cost of education, providing better access to post-secondary training programs and professional development and streamlining pathways for international professionals. The Province's new StrongerBC: Future Ready Action Plan is also helping thousands of people, including early child educators (ECEs), get the skills they need to succeed in the changing economy. These initiatives are summarized below and in Figure 1.

Recruitment & Retention Initiatives

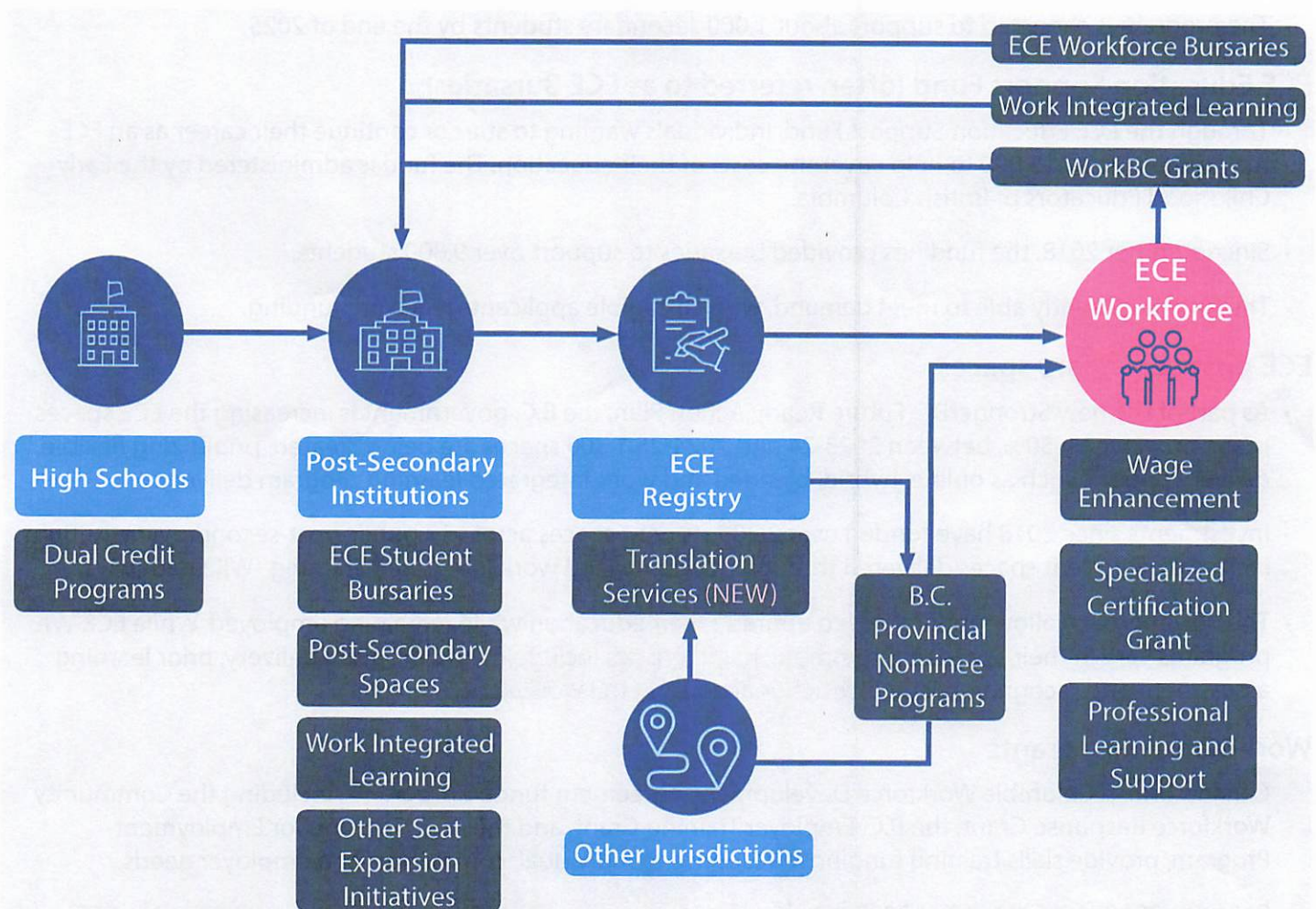


Figure 1 – Overview of Recruitment and Retention Initiatives for Early Childhood Professionals

Updated August 2024



ChildCareBC

Early data suggests these investments are having a positive impact. The number of new ECEs has been trending upward. There are also positive indicators in retention, with 90% of ECEs receiving the wage enhancement in 2022-23 continuing to work in child care in 2023-24. However, continued work is needed to address labour market shortages and keep pace with growing demand.

Supporting access to post-secondary education

ECE Dual Credit

- Since 2022, the ECE Dual Credit program helps future ECEs start their training sooner and get early exposure to the career.
- Grades 11 and 12 students take ECE courses through partnering with public post-secondary institutions and get credit for high school graduation and post-secondary ECE programs.
- 51 school districts are currently participating in the program.
- The program is expected to support about 1,000 secondary students by the end of 2025.

ECE Education Support Fund (often referred to as ECE Bursaries)

- Through the ECE Education Support Fund, individuals wanting to start or continue their career as an ECE may receive up to \$5,000 to help cover the costs of their education. The fund is administered by the Early Childhood Educators of British Columbia.
- Since summer 2018, the fund has provided bursaries to support over 9,800 students.
- The fund is currently able to meet demand, with all eligible applicants receiving funding.

ECE post-secondary spaces

- As part of the new StrongerBC: Future Ready Action Plan, the B.C. government is increasing the ECE spaces in the province by 50%, between 2023-24 and 2024-25 1,300 spaces are being created, prioritizing flexible delivery options such as online, hybrid, blended and work-integrated learning program delivery.
- Investments since 2018 have funded over 2,200 student spaces across 17 public post-secondary institutions, inclusive of student spaces delivered through traditional and work integrated learning (WIL) pathways.
- The WIL approach allows individuals to upgrade their education while remaining employed. While ECE-WIL programs vary in their approach, common characteristics include hybrid program delivery, prior learning assessment and recognition, and instructional hours in the workplace.

WorkBC training grants

- Canada-British Columbia Workforce Development Agreement funded programs, including the Community Workforce Response Grant, the B.C. Employer Training Grant, and the Skills Training for Employment Program, provide skills training funding in response to individual, community, and employer needs.
- Between 2018 and September 2023, these programs have supported over 1,600 students pursuing ECE programs, with 67% of recipients completing their training.

Updated August 2024



ChildCareBC

ECEs from other jurisdictions

- B.C.'s Labour Market Outlook Report for 2022 shows that 41% of the projected supply of ECEs and ECE Assistants in B.C. will come from outside of Canada over the next 10 years.
- Beginning in 2023, B.C. Government is investing \$750,000 to help ECE Registry applicants educated in a non-English language cover the costs of translating their educational documents.
 - Since March 2022, the Province has prioritized international ECEs under the Provincial Nominee Program to apply for permanent residency, creating immigration pathways for ECEs and helping employers secure qualified staff.
 - Since implementing the changes in March 2022, by the end of 2023 the program has nominated over 1,200 ECEs and ECE assistants.

Support for the workforce

ECE Wage Enhancement

- All provincially certified ECEs directly employed by and working in eligible licensed child care facilities participating in the Child Care Fee Reduction Initiative are eligible to receive up to \$6 per hour wage enhancement.
- More than 14,500 ECEs working at more than 3,600 licensed child care facilities benefited from the wage enhancement as of June 2024, helping raise the median wage to \$29 per hour.

ECE Specialized Certification Grant

- Starting in 2024, eligible ECEs with Infant and Toddler Educator or Special Needs Educator certificates, also known as specialized or post-basic certificates, that work in licensed child care or Aboriginal Head Start with children aged 0-5 may apply to receive the annual ECE Specialized Certification Grant, available to eligible ECEs for the next three years.
- ECEs holding both specialized certificates will be eligible to apply for a \$3,000 payment; those holding one specialized certificate will be eligible to apply for \$2,000.

Professional learning

- Since 2017-18, B.C. has invested more than \$10 million in various professional learning initiatives, including peer mentoring networks, online courses, curriculum support, bursaries to cover professional development costs, and an online hub for accessing and recording learning.

ECE SPECIALIZED CERTIFICATION GRANT

» www.ecebc.ca/bursaries-grants/specialized-certification-grant

Updated August 2024



ChildCareBC

Erika Bird. Report On attendance at 2024 UBCM Conference in Vancouver

Unfortunately, I had to miss the first day of the conference due to being bumped from my scheduled flight on Sunday. Several scheduled events on the Monday were ones I was most looking forward to attending: What's Next for Housing, Changing Climate, Rising Costs, and an opportunity for women elected officials to engage with each other and talk about challenges and solutions to increasing effective representation.

The Small Talk Forum, where representatives from communities under 5,000 convened, took place on Tuesday morning.

- We learned about the LGMA Local Government Internship program, a program that aims to recruit more people into local government jobs. Funding for the internship positions and ongoing mentorship and support is available. 6 3-year internships per year are available.
- The Mayor of Ashcroft spoke about an effective approach to marketing her town, and the mayor and CAO of Rossland describe the steps to success of the Rossland Yards project which brought together several urgently needed facilities: a new City Hall, workforce housing, and retail/office space on land owned by the city.
- We heard about the challenges of offering child care in small communities and success stories of economic development whereby local government and Indigenous communities combined resources.
- To my surprise, I was next on the agenda (I had answered an email weeks' previously asking for suggestions for the forum agenda). With less than a week to prepare, I delivered a speech about the gaps in funding and support from FireSmartBC, focussing on the difficulty of effectively establishing a FireSmart neighbourhood in our downtown core. The text of my speech is copied at the end of this report.

Monday afternoon Mayor Hewat, Councillor Lang and I met with staff from the Ministry of Municipal Affairs to bring to their attention the main points I had brought up in my presentation. Brittany Anderson attended as well. While it was clear that there were no plans to expand FireSmart funding to benefit private businesses, we did learn that, on the table for the 2026 program, was an expansion of the program to add under the definition of 'critical infrastructure' community assets owned by non-profits. This would include the Legion Hall and the building owned by Kaslo Community Services. As for private businesses it was recommended that we look into Cooperators Insurance, who apparently offer discounts for FireSmarted properties.

Tuesday afternoon I attended Building FireSmart Communities, which brought forward what was learned in the aftermath of the 2023 fires in West Kelowna.

On Wednesday and Thursday morning, we heard from candidates and voted on positions on the board of UBCM and debated and voted on resolutions put forward by other municipalities. Kaslo Village Council did not put forward any resolutions at UBCM.

267 resolutions were put forward. The resolutions were wide ranging but if they had anything in common, it was a request for additional provincial funding: the need for more funding to repair and expand aging infrastructure so as to allow more housing development, more funding and a better system to support mental health and addictions, and many more that were health-service related.

It seemed to me that the second day of debate centred on resolutions that could not apply to rural and remote communities. It occurred to me that UBCM might be a more effective body if the big cities had their own conference instead of attempting to get communities as diverse as McBride and Surrey to work together for mutual benefit.

Other seminars I attended were a Cabinet Town Hall on Housing. The Minister of Housing and the Minister of Transportation and Infrastructure spoke about all that the government was doing to increase housing options and supply. They took questions. Almost all the questions were related to infrastructure and to Bills 44, 46 and 47. Most came from representatives of the larger centres. As far as programs that could help us here in Kaslo, I learned that the intake for the Community Housing Fund is still expected to open in spring 2025.

The Seminar on Emerging Challenges touched on the challenges of immigration and population growth, both in large communities and small, Indigenous reconciliation and rural capacity challenges.

I want to thank the taxpayers in the Village for this opportunity to learn about provincial programs and to learn how other communities are navigating their workloads and responding to emerging threats and opportunities.

Text from my presentation at the Small Talk Forum

Thank you. It is a pleasure to be here. My name is Erika Bird and I am a councillor with the Village of Kaslo in the West Kootenay.

I'm speaking here today because I answered a request for agenda items for this forum. The theme here is small town successes and challenges. Recently I have come face to face with a challenge that I am sure is common to many of you who are concerned with the risk of wildfire impacting your own rural and remote communities. I'd like to talk today about the support and funding opportunities that are available to municipalities, and what I have come to see are some significant gaps.

Kaslo is in a provincially defined Wildland Urban Interface polygon that has a Risk Class of "1", which reflects the highest wildfire risk rating. We have been able to take advantage of funding through the Firesmart Community Funding and Supports program, which is funded by the province and administered by UBCM.

We have developed a Community Wildfire Resiliency Plan, have hired a Firesmart Coordinator and we have an active Community FireSmart and Resiliency Committee. We have, so far, one recognized Firesmart neighbourhood on the outskirts of town, which abuts a steep south facing forested slope which has a fire risk rating of extreme, and another neighbourhood that is in the application phase. That's my neighbourhood.

I live in Kaslo's downtown commercial core, in an apartment above a shop. My building, and many of the neighbouring commercial buildings, were constructed of wood over a hundred years ago. Typically, heritage buildings are the least FireSmart and thus most vulnerable structures within a community. Some of the buildings in the downtown core have residences on the second floor, but many do not. There are zero setbacks between the buildings.

What is true for Kaslo was also true for Lytton. (This from the report entitled Learnings from Lytton: "The Lytton business district along Main Street, was comprised of larger buildings, tightly spaced or sharing a common wall. The older buildings of the business district were largely wood construction.")

Kaslo's downtown core is situated less than a kilometre from fire-prone forest. Needless to say, it is vulnerable to falling embers, or firebrands.

So let's talk about the support and funding that is available to Kaslo generally:

Our Community Wildfire Resiliency Plan identifies what is termed "Critical Infrastructure". If a facility is recognized as Critical Infrastructure, there are grants available to carry out FireSmart activities to ensure they are as resilient to ignition as possible. For instance, there is up to \$58,000 available to swap out the cedar shingles on our Village Hall for a fire-proof material.

The definition of "Critical Infrastructure" according to the Community Resiliency Investment program or CRU is a bit of a head-scratcher. Certainly, what you'd expect to be labelled as

critical to a village falls under the definition: the hospital, the school, the Village hall, our water treatment plant and sewer treatment facility.

But our Legion Hall, which was used this summer as the reception hall for the evacuees from the fires up the lake from Kaslo, does not make the cut. Our Broadband Internet provider's facilities do not make the cut. The community services building does not make the cut. Why? Because all of these essential services are located in buildings that are either owned privately or by societies. The definition of critical infrastructure only extends to those facilities that are either municipally owned or provincially owned.

Now, to talk about the support available to private residences. At the request of homeowners, our Firesmart Coordinator has assessed dozens of properties and made recommendations on how best to mitigate the fire risk to their homes. Rebates of up to \$5,000 through the Home Partners program are available to incentivize residential property owners to take the actions recommended in their property assessment.

Whereas there is a rebate program for homeowners to help them with the cost of Firesmarting their homes, there is no equivalent for small business owners. In a village like Kaslo, most of the commercial properties on our main street, not much more than a block long, were considered essential services during the pandemic – our pharmacy, the Credit Union, our grocers and hardware store for example. Being an hour away from the next full-service town is both a blessing and a curse. I like to think of it as a blessing since we are forced to be very self sufficient. About the only thing you cannot buy in Kaslo is underpants.

If we were to lose any of these businesses to wildfire, we'd be hard-pressed to continue to be a service centre to the North Kootenay Lake region. Nelson, an hour away from Kaslo and two hours away from people living at the north end of Kootenay Lake, is a long way to go to buy basic necessities or seek basic services.

Our business core is in the process of being designated as a Firesmart Neighbourhood, but it is difficult to get our businesses inside since there is no funding to help them with the costs of Firesmarting their premises. Our business owners are mainly sole proprietorships – Mom and Pop outfits as they say. Many of our businesses are located in wooden buildings that are more than a century old, and they are all cheek by jowl – zero setbacks between them. If one were to be ignited by embers, our volunteer Fire Department would be hard pressed to save the neighbouring structures.

The FireSmartBC website states that getting the work done to ensure our buildings are impervious to ignition is the most cost-effective way to mitigate the risk of a catastrophic fire. Again, take the example of Lytton. The fire spread so quickly from its origin that initial attack was not even possible. Once that fire ignited the buildings, it spread so fast from one to the next that it completely overwhelmed the ability of the fire department to extinguish the blaze. The

only thing that could have saved at least some of the buildings that were lost would have been to have applied Firesmart principles, in effect, making them ignition proof.

The grants and rebates that have been made available through the CRI program have been highly effective in incentivizing municipal government and private homeowners to do the work necessary to protect their assets. But there are non-residential assets that happen to be privately owned that are also essential to our communities' sustainability. I'd like us all to consider carefully just what are the essential services in our own communities.

What can be done to include them and ensure that when a fire starts nearby and the winds blow, our towns will survive until the rains come?

UBCM 2024 Councilor's Report

I am grateful for the opportunity to have attended UBCM from September 17-20. Due to airline issues, I was unable to attend the first day's sessions in which I was to attend events regarding housing and climate change. While I was disappointed to miss these valuable sessions, I am grateful that Mayor Hewatt and CAO Baker stepped in to attend some of these sessions on my behalf. I attended the following sessions while in Vancouver.

Small Talk Forum: We learned about tourism advertising projects in Ashcroft, a new City Hall and Workforce housing development in Rossland, an outdoor ice-skating loop in Sparwood, as well as a presentation from Councilor Erika Bird or Kaslo regarding funding for FireSmarting our historic downtown businesses. It was interesting to see how other communities in BC are responding to challenges and opportunities presented to them, and inspirational in the ways they've ceased on these opportunities.

Building FireSmart Communities Through Post-Fire Learnings:

We examined FireSmart techniques and efficacy through the lense of the 2023 fires in West Kelowna. An expert panel shared a presentation highlighting the importance of FireSmart principles in saving homes and communities. I was once again taken back by the visual evidence and statistics reinforcing the efficacy of this work and feel fortunate to have Jessie Lay working with our community to take action on this work.

Keynote Address:

George Stroumboulopoulos delivered an entertaining address discussing the importance of listening and communication to reduce social and political barriers.

Resolution Sessions:

I attended resolution sessions and voted on resolutions to advocate for issues that are important to residents of Kaslo. Issues addressing topics as varied as healthcare, climate change, funding of local governments, support for mental health and addiction, agriculture, transportation, attainable housing, and wildfire in our communities to name a few. I appreciate the opportunity to advocate to the province on these important topics that will shape the future of our community, and to be a vote advocating for rural issues.

Emergency Management Cabinet Town Hall:

Ministers Bowin Ma, Bruce Ralston and Nathan Cullen discussed the challenges, realities, and learning opportunities of emergency management in the province. Particularly

focusing on recent emergencies they have been responding to and the lessons that they have learned that guide their policies and decisions.

I would like to thank the Village and citizens of Kaslo for the opportunity to attend UBCM in Vancouver and look forward to attending 2025 in Victoria.

Councilor Matthew Brown

Village of Kaslo

DATE: 2024.09.05

LOCATION:

Council Chambers – City Hall

TIME: 6:15 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Members: Councillor Bird, Lynn Goldsborough, Derek Apple
Regrets: Ken Butt
Staff: CO Allaway
Public: 0

1. Call to Order

The meeting was called to order at 6:15 p.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.09.05 Recreation Grants Committee Meeting

Moved, seconded and CARRIED

THAT the agenda for the 2024.09.05 Recreation Grants Committee Meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Adoption of the Minutes for the 2024.03.25 Recreation Grants Committee Meeting

Moved, seconded and CARRIED

THAT the minutes of the 2024.03.25 Recreation Grants Committee Meeting be adopted as presented.

4. Information Items – Nil

5. Question Period – Nil

6. Business

6.1 Recreation Grant Eligibility Criteria

The committee reviewed the eligibility criteria and application forms. No changes are recommended at this time.

7. Late Items – Nil

8. Next Meeting

The next meeting will be held at 6:15 on Tuesday, November 5, 2024, in Council Chambers.

9. Adjournment

The meeting was adjourned at 6:55 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

DRAFT



From: Deb Borsos

Sent: Tuesday, September 3, 2024 7:50 AM

To: Mayor Hewat <mayor@kaslo.ca>; Aimee Watson <AWatson@rdck.bc.ca>; Village of Kaslo <admin@kaslo.ca>

Subject: Stepping aside.

Hello Health Adv Cttee,

Due to quite a year that both of us have had - and things aren't done yet (!), I have to regretfully step aside from the Health Advisory committee.

I hope in future to consider putting my name forward again, but for now must focus on some core things that

we are dealing with at home.

Sincerely, and with appreciation for being part of the committee.

Deb



September 6, 2024

Suzan Hewat
Via Email: shewat@rdck.bc.ca

Dear Director Hewat:

RE: COMMISSION APPOINTMENTS – VILLAGE OF KASLO

Attached you will find the current listing of appointees on file with the Regional District of Central Kootenay and their term expiry dates.

Any terms expiring December 31, 2024 will require appointments for Board endorsement at the December 12, 2024 Board meeting. Please forward all new Commission appointee's names and contact information (address, phone & email) to Angela Lund at alund@rdck.bc.ca by **November 29, 2024** along with any revisions of the current appointees list.

**Glacier Creek
Regional Park
Commission** **4 Kaslo appointments vacant – NO QUORUM**

**Recreation
Commission No. 2** **3 Kaslo appointments expired – NO QUORUM**

**Kaslo & Area D
Economic
Development
Commission** **2 Kaslo appointments expiring and 1 appointment vacant.**

Thank you for your assistance in regards to this matter.

Sincerely,

Angela Lund
Deputy Corporate Officer

Enclosures: Appointment Lists

KASLO & AREA D

Bylaw No. 2482 & 2562

File No. 0520-30-D

Memberships Required: 9 members - 2 Directors, 3 Kaslo & 4 Area D

	AREA REPRESENTED	APPOINTEE	CONTACT INFORMATION	2 YEAR TERM	PER RES.
1	Director, Area D	Aimee Watson	awatson@rdck.bc.ca [REDACTED]	By virtue of office	
2	Director, Village of Kaslo	Suzan Hewat	mayor@kaslo.ca [REDACTED]	By virtue of office	
3	Village of Kaslo - Councillor	Rob Lang <i>expiring</i>	lang@kaslo.ca [REDACTED]	December 31, 2024	22/23; 802/20
4	Area D	Matthew Brown <i>expiring</i>	[REDACTED]	December 31, 2024	23/23; 802/20; 834/18;
5	Area D	Chelsey Jones <i>expiring</i>	[REDACTED]	December 31, 2024	732/22; 179/22
6	Area D	Donna Cormie	[REDACTED]	December 31, 2025	725/23
7	Village of Kaslo	Rick Nay <i>expiring</i>	[REDACTED]	December 31, 2024	107/23
8	Area D	VACANT			
9	Village of Kaslo	VACANT			

Email List:

awatson@rdck.bc.ca; mayor@kaslo.ca; lang@kaslo.ca; [REDACTED]

From: Linda Ullo Lynch

Sent: Tuesday, September 10, 2024 11:33 AM

To: Mayor Hewat <mayor@kaslo.ca>; Molly Leathwood <leathwood@kaslo.ca>; Erika Bird <bird@kaslo.ca>; Matthew Brown <brown@kaslo.ca>; Rob Lang <lang@kaslo.ca>

Cc:

Subject: South Beach ideas

Dear Mayor Suzan Hewat and Council,

I'm writing this letter of concern regarding the planned development of Kaslo South Beach, which is now before council.

I personally would love to see that whole area remain exactly as is... remaining intact with its present forest and grasslands, unspoiled beach, occasional use of walkers and bikers, swimmers and fisher people, and the once-a-year camping put on by jazz fest. In other words, I'd love to keep it as a preserved parkland for all of us and nature to enjoy, as is.

I walk there every morning. I'm very grateful for Mr. Unruh to permit this gentle trespassing. The beauty and relative pristine-ness of this piece of land with its river and lakefront often overwhelms me. It is such a gem.

Since this is an investment property, I understand the want for development. An idea I heard about which I like is that perhaps Kaslo Village could trade Mr. Unruh some or all of the piece of land which the village owns in the woods behind the work yard for this lakefront acreage. Mr Unruh and company could carefully develop this new piece instead. It is somewhat developed already. The lakefront piece could be preserved. I am interested in your response to this idea.

I am sorry I was away when you held the open house. I know of many others who also missed it. It's hard to gather the full picture from reading the Valley Voice or council minutes.

My understanding from what I've read and investigated leads me to believe this development would have a huge, detrimental impact on Kaslo. In much the same way that the development of the mall in Nelson had such a negative impact on their waterfront, I see this development having a similar impact on our waterfront. I believe Kaslo is giving away one of its crown jewels.

Could Council hold another open house? Or perhaps could there be an outdoor walk-about on the actual South Beach site, where a representative from council could point out which areas would be protected, developed, etc., etc?

Thank you so much for taking these ideas into consideration.

I look forward to your response.

Sincerely,

Linda Lynch



Village of Kaslo

File #: 6130-21

September 11, 2024

Jo Davies, President
Kaslo Baseball & Softball Association

Mr Davies:

PROTECTIVE NETTING AT MURRAY PEARSON MEMORIAL BALLPARK

On April 2nd, Village staff met with Kaslo Baseball & Softball Association at Murray Pearson Memorial Ballpark to discuss upgrades to the facility. Part of the discussion included installation of netting to mitigate the risks of errant balls leaving the field. At that time, it was understood that KBSA was looking into grants that would help fund the design and installation of netting for the 2025 ball season. In follow-up, staff met with Mathew Brown on September 5th to review the status of the proposed netting project. At this time, it is understood that a design and budget have not been developed, and that grant funding has not been applied for. The purpose of this Letter is to advise KBSA that Council will be reviewing its 2025 strategic priorities in mid-October in preparation for budget deliberations. In advance of Council's strategic planning, the Village would like to request that KBSA provide an update on any plans it has to pursue netting. This might include a scope of work and estimated budget, as well as any assistance required from the Village for grant funding. The Village is keen to support KBSA's efforts and help ensure the continued success of baseball and softball in the community.

If the installation of netting won't be possible for the 2025 ball season, the Village may need to consider other ways to mitigate the risk of errant balls. This could include restrictions on the permitted uses of the ballpark. If KBSA can provide an update to the Village by October 15th, this would help ensure the project is considered during Council's discussion of strategic priorities, and that adequate Village resources are available to support KBSA's efforts. If there are any questions, please don't hesitate to contact the undersigned.

Thank you,

Robert Baker, Chief Administrative Officer

Kaslo Working Group
Kaslo, BC V0G 1M0

September 17, 2024

Village of Kaslo
PO Box 576
Kaslo, BC V0G `M0

Dear Mayor Hewat and Village Council Members,

Since 2020 our Group has advocated to reduce human/bear conflicts in Kaslo with the ultimate goal of becoming the Village becoming Bear Smart certified.

We are so pleased with the work that Kaslo Council has done towards that end over the years. The installation of bear proof garbage bins has been a tremendous improvement. There now remains only one step out of the six requirements to gain certification.

We would like to encourage Council to provide funding for the Bear Human Conflict Management plan that is designed to address the bear hazards and land-use conflicts identified in the Bear Hazard Assessment previously completed by Gillian Sanders. Kaslo could become BC's thirteenth Bear Smart Community. In the past gaining the designation has given the community access to funding.

Ongoing education, bylaw enforcement and continued work on the hazards identified will be necessary but the Village can definitely get that done!

Sincerely,

Bear Smart Working Group

Sent: September 23, 2024 1:22 PM
To: Village of Kaslo
Subject: South Beach Rezoning Application by QP Developments

Mayor and Council
Village of Kaslo, Kaslo B.C.
September 23, 2024

Re: South Beach Rezoning Application by QP Developments

Dear Mayor and Council:

In response to forthcoming negotiations and finalization of the terms and conditions related to the South Beach purchase agreement and rezoning application with landowner, Quality Property Developments, I am writing to express my hopes and concerns for this remarkable piece of Kaslo. I have enjoyed this area both personally and professionally since coming to town in 2009. As a teacher, I have engaged students on this land with various local outdoor educators as well as organizations like Learn to Fish BC. I've also engaged in gatherings with other women and families, for recreation purposes, as well as in celebration and in ceremony. This land is incredibly special to me and to so many local residents. I only hope that it can continue to be such an incredible place for future generations.

I echo the issues that many residents have already brought forth, including:

- A large RV park development will lead to water supply issues in the dry season, as well as potential flood impacts on our septic system as the property is located in the floodplain. While the Village has expressed intentions to restrict sprinkler use in the RV park, this would not restrict the hundreds of additional people bathing, cooking and using water within their RVs on a daily basis during the dry season.
- Furthermore, QP Developments' intended use of the land would inevitably change the feel of the pristine river bank and South Beach lakeshore for local residents. While Village discussions have focused on ensuring that the public won't feel unwelcome, I haven't seen acknowledgment that a large RV park drastically changes the public's desire to make use of the land. What is presently a relaxing location to admire the surrounding mountains and lake in peace, amidst the natural sound of birds, would become a busy eyesore, burdened by the noise of generators, cars, dogs barking, and hundreds of voices.

I firmly believe the Village Council should be stewards of the South Beach waterfront view and lakeshore accessibility, persevering the natural environment first and foremost. Any development of the area should focus on improving the land as a nature preserve to attract day-use visitors and/or could consider Kaslo's housing security for residents.

It is well known that local businesses struggle to find employees to support the large population growth in town during the tourist season, forcing owners to reduce open hours and cause staff

burnout or seasonal closures. An RV park will bring in more tourists, but will impact locals negatively as the infrastructure to welcome those visitors to town is lacking. Moreover, a transient population likely doesn't care for the land they occupy as much as a longtime resident. Why not focus on negotiations that include more affordable housing, and set any developments further back from the waterfront in order to enhance walking trails along the river and beach?

I strongly encourage the Village Council to engage heartily in any further bargaining with QP Developments to ensure that those who truly benefit from how that tract of land is used are those that live and work in this area, contributing to and preserving the culture of Kaslo, as well as the natural environment. Maximizing residential use of the area, perhaps through a Tiny Homes community, would be of great value in my opinion.

Date Sent: September 24, 2024

Dear Mayor and Members of Council,

I'm writing to share some thoughts on the potential RV park development at South Beach. There's been a lot of chatter around town about what this could mean for our village, and while I'm open to hearing more, I think it's important we take a good, hard look at the impact this decision could have on Kaslo before moving forward.

First, let's talk about the land value. Right now, I've heard we're looking at a plot valued around \$52,500 per acre, but once development rights are secured, that number could jump to about \$150,000 per acre. These are just estimates, of course, but **are we really considering handing over that kind of potential value without making sure the village benefits too?** It's one thing to sell land or even govern land that is held privately, but it's another to let the community get the short end of the stick. If there's more to this deal than what's being said, I'd love to know.

And let's not forget about Jazz Fest. You know, that tiny little festival that brings in hordes of people and keeps half our local businesses alive? Turns out, South Beach is kind of a big deal for that whole event. It's the campground! Without it, where are all those happy festival-goers going to sleep? The sidewalks? Their cars? Not in those shiny new RV spots, I bet. **If we lose that camping space, aren't we basically just cutting off our economic lifeline** to satisfy a couple of RV enthusiasts? Seems a bit shortsighted, don't you think? Of course, if the council has an alternative plan to maintain this crucial economic boost, I'm all ears. But from where I'm standing, this looks like a big risk to the village's livelihood.

And let's not forget past experiences. South Beach has hosted its share of events, some of which have led to more noise and complaints than we'd like to remember. Turning this into a permanent RV park could mean making those problems a year-round fixture. **Are we ready for the long-term consequences of that?** I'm open to hearing more about how this might be managed, but so far, the downsides seem clear.

Finally, the land itself. South Beach is one of the last untouched spots in Kaslo where nature still feels like it has the upper hand. I've only lived here for three years and I already know that! So I ask: **Is an RV park really the best use of that space?** Once we start paving and developing, it's a one-way street. In fact, I know there's not one person

on council who hasn't had their own moment down on that beach—what happens if we lose that honour?

Again, if there's a compelling case for how this could be done without sacrificing the character of the beach and the village, I'd like to hear it. But as of now, it feels like we're rushing into a decision that could have lasting, irreversible impacts. So while I'm open to understanding more about what this development could mean, I'd urge the council to consider all sides carefully. **Is this really the best long-term move for Kaslo?** I hope we can have a thoughtful discussion about this before any decisions are made that we can't undo.

Looking forward to hearing more.

A Concerned (but Optimistic) Citizen of Kaslo

From: MCF Info MCF:EX <MCF.Info@gov.bc.ca>
Sent: September 25, 2024 12:23 PM
To: Village of Kaslo
Subject: E-mail from Cory Heavener, Provincial Director of Child Welfare

VIA E-MAIL

Ref: 291266

Mayor Suzan Hewat
Village of Kaslo
E-mail: admin@kaslo.ca

Dear Mayor Hewat and Council:

As the Provincial Director of Child Welfare, it is my honour to proclaim October as Foster Family Month in British Columbia. I am delighted to take this opportunity to express my gratitude and sincere appreciation for the important role foster caregivers undertake throughout the province. Since 1990, the Government of British Columbia has declared foster family month as a time to celebrate these caregivers, who have committed to protecting and caring for some of our most vulnerable children and youth.

Fostering is a journey etched in love, hope and memories that last a lifetime. Each year, my respect and admiration for the work of foster families deepens, and I wish to express my sincere gratitude for the daily support, comfort, and guidance that they and their families offer to these children in the most difficult times in their lives.


There is no substitute for a caring, trusting relationship in the life of a child. While every child's reason for entering foster care is unique, it is the compassion, patience and understanding provided by foster parents that helps ensure they are able to thrive. The warmth and generosity that they provide, and the resulting benefits for the child's future, are the greatest gifts one can offer.

Please join me in celebrating foster families in your community for the selfless work they do for the children, youth, and families of British Columbia.

Sincerely,

Cory Heavener
Provincial Director

Sent on behalf of the Provincial Director by:

 **Client Relations Branch**
Executive Operations
Ministry of Children and Family Development

26 September, 2024

Village Council

413 4th St
Kaslo, BC

Dear Mayor and Members of the Village Council,

I am writing to express my concerns regarding the potential impacts of development at South Beach, in our beloved community of Kaslo. Having recently spent five months in Tofino, I witnessed firsthand how unchecked development, and the gentrification it brings, has fundamentally altered the town's character and accessibility. In Tofino it is exceptionally more difficult to find housing than it is currently in Kaslo. Resorts own a large portion of the accommodations and young people for the most part can only find housing that comes as a package with their employment. This comes with a wide range of dangers. For instance if a person loses their job, they are forced to find a new place to live on short notice. There is a serious loss of freedom and privacy: surveillance within your own home is a very uncomfortable reality for people. This exact issue may or may not come about directly as result of the proposed development on South Beach, but we need to be very cautious about how development is allowed to go forward. The voices of our residents must be heard and respected and Village Council must act with utmost transparency in matters of development.

The rapid rise in the cost of living and the increasing difficulty in securing affordable housing are issues that can significantly impact the fabric of our community. If we are not cautious about how development is approached in Kaslo, we may face similar challenges that have affected the quality of life in other towns. Kaslo is one of the last remaining places with a beautiful glacier fed lake whose shores are not covered in resorts and multi-million dollar vacation homes.

I urge the council to consider sustainable and community-focused development practices that prioritize the needs of current residents while accommodating growth. Engaging with the community in open dialogues about future developments and ensuring that local voices are heard will be crucial in preserving what makes Kaslo unique. Perhaps we are handing over a very valuable piece of real estate that could be put to better use and for better financial gains that will benefit the community rather than private investors. The fact of the matter is, these developments do not bring in the kind of money to vacation destinations in the way we would like to believe. Too often they benefit a select few while exacerbating the issues we are already facing in this town. It is your responsibility as Mayor and Council to ensure that the future of our way of life in Kaslo is not sold out from under us.

Thank you for your attention to this important matter. I look forward to seeing how we as a village can work together to maintain the integrity and vibrancy of our community. To ensure that future generations can enjoy this beauty of this place.

September 29, 2024

Village of Kaslo
413 Fourth St
Kaslo, BC V0G 1M0

Dear Members of Council,

We moved to Kaslo in May of 2023 and we are fortunate to live here full time. We weren't sure what job opportunities we would find in Kaslo but we were keeping our minds open to creative new ideas. We have started multiple businesses from the ground up and we have been self employed for many years. Clea has worked in food service for over 30 years and Brian has a degree in food sciences along with years of diverse experience.

For a small village, Kaslo is lucky to have so many great restaurants and cafes but we still think there is room for some more diversity. In the spring of 2024 we decided to start our own food truck business. Our 16' trailer is brand new and it was custom built to our specifications with a Type C commercial kitchen. It is also insulated because we hope to operate into the colder months as much as possible.

Our business is called "Cosmic Taco" and we make street tacos. The soft corn tortillas are made fresh by hand with organic masa harina. All the fillings are slow cooked and richly spiced. We have vegan options, everything is made from scratch and gluten free. We purchase the meats and cheeses from Eric's Meat Market and the vegetables from Cornucopia.

We think that our menu will fill a niche and provide visitors and locals with another healthy, delicious and affordable choice. We are also planning on being open on some days when most other restaurants are closed (Mondays).

We have identified a great location downtown and the property owners are excited to rent to us but there are not currently any Mobile Business Licenses available. We would like to ask Council to consider increasing the number of permits. The current 5 permits are not in use much.

- 3 of the 5 permits are issued to seasonal & 1 day per week vendors who sell fruits, vegetables and/or plants
- There is not currently a food truck operating in the Village
- 2 of the other 5 permits are not actively being used because the permit holders are working on relocating and/or changing their business operations

We will be a positive contribution to the food scene in Kaslo and we strongly believe in collaboration with other small businesses. We also believe that providing more food options will enhance living in and visiting our special village.

Thank you for your time and for considering our request.

October 1st, 2024

Village of Kaslo
413 Fourth St.
Kaslo, BC V0G 1M0

Dear Mayor and Council,

We are business owners in Kaslo writing to give our thoughts on the current Mobile Vendor bylaws.

Like many small businesses in Kaslo, we are struggling to keep our business open and profitable. We have in the past rented out our back lot to a food truck to supplement our income. We would like to continue to do this but the current Mobile Vendor bylaws are prohibitive to doing so easily. We have had several parties interested in doing a fully legal mobile food vendor on our property and at this time have a local couple, Cosmic Tacos, ready and keen to rent from us with their recently approved food trailer.

With regards to the current system our observations are:

*Number of Mobile Vendor Permits- with only 5 permits allowed for all type of mobile vendors we do not currently have a food truck operating in Kaslo. Of the 5 permits, 2 are currently not operating and the other 3 are seasonal and low use vendors.

*Automatic renewal of permits – perhaps each year the permits should be reviewed and given to those businesses that are active. It is our observation, that once someone gets a permit they hang onto it even if they aren't planning to use it because it is so hard to get one.

*Issuing permits for a mobile vendor on village land – this might also be of value as there are only so many private properties interested, and suitable in town for a mobile vendor. With a such a small population and high expense to run a small business from a brick and mortar, whether rented or purchased, mobile vendors seem like a valid pursuit for many entrepreneurs in this locale. As evidenced by the Saturday market.

It seems to us revisiting the bylaw structure for mobile vendors is needed.

With these points made, we are asking for consideration of immediately increasing the number of permits available. As stated earlier, currently there is not a food vendor operating in Kaslo and no permits available to do so...frustrating for folks who have a mobile food trailer built and approved with a good location in waiting!

Thank you for your time and consideration:)

Dear Mayor and Council:

Ten months ago in an Open House meeting a land developer presented a plan to residents of Kaslo and area proposing to convert some of his undevelopable speculation lots along with lakefront Village land into an RV trailer park within the South Beach area. Since then the public has received only occasional mention of South Beach zoning changes in local media. There has been no opportunity for public discussion of the developer's proposal other than through individual letters to Council.

Users of South Beach and the community at large require up to date information about what is currently being planned for the area, the disposition of Village owned property and potential alternatives to the developer's plan. South Beach is a unique area on the Kootenay Lake shoreline with very high environmental and recreational values.

Our organization, the South Beach Working Group, requests that prior to any further expenditure of money or staff resources on the proposed exchange of Village-owned land at South Beach, the Village sponsor a public Open House meeting to:

- Provide up to date information on the developer's proposal
- Include a question & answer session
- Allow alternatives to the developer's proposal to be presented
- Provide feedback to Council from the attendees

We are submitting this letter to Council to be considered at your October 8 Council meeting.

Yours truly,

South Beach Working Group:

Linda Lynch
Russell Precious
Donald Scarlett

From: BC Active Transportation Grants Program MOTI:EX <BCATgrants@gov.bc.ca>
Sent: September 20, 2024 1:47 PM
Subject: Call for Applications: Vision Zero in Road Safety Grant Program

Hello,

We are reaching out to you because you are on our current B.C. Active Transportation Infrastructure Grant Program contact list and we believe you may be interested in another grant opportunity.

The British Columbia Vision Zero in Road Safety Grant Program provides funding to support British Columbian communities planning to make their roads safer. This program is funded by Ministry of Transportation and Infrastructure and Ministry of Health and delivered in partnership with BC Health Authorities and BC Injury Research and Prevention Unit.

The program welcomes applications from all local governments, Indigenous communities, and non-governmental organizations looking to solve a road safety issue that is impacting vulnerable road user (i.e., pedestrians, cyclists, roadside workers) safety. Projects can include improving road designs, changing areas used by cars to create better spaces for walking and biking, and projects focused on public education and road safety planning. Applicants can apply to one of two funding streams: 1.) general and 2.) Indigenous-led projects.

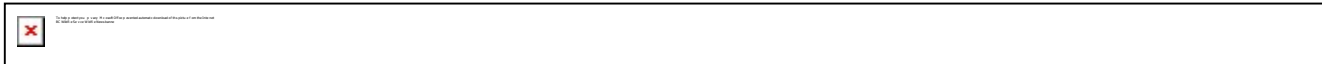
Important Information

- Applications are accepted until **November 29, 2024**
- Award amount: Up to \$20,000 per successful project
- Award term is from April 1, 2025 – March 31, 2026 (12 months)

For more information about the program and to apply online, visit visionzerobc.ca.

For questions related to the application process and how to maximize the value of your project idea, email us at bcinjury@bcchr.ca.

From: Rob Schweitzer <rob.schweitzer@bcwildfire.gov.bc.ca>
Sent: September 12, 2024 11:30 AM
To: Village of Kaslo
Subject: ATTN: Mayor and Council, Chair and Board, CAOs | Provincial Wildfire Update - September 12, 2024



Good afternoon,

While favourable weather is helping dampen fire activity across the south, deep and persistent drought remains a concern for communities in the northeast as well as parts of central and southeastern B.C. Despite significantly higher-than-average rainfall in the southern third of B.C. during August, warm and dry conditions continued to prevail across the north.

Recent record-breaking heat and unseasonably dry conditions have supported extreme fire behaviour in the Nadina area and heightened fire activity in central and northern regions continues. There are currently 350 crew members, one incident management team, aviation, structure protection and heavy equipment resources working on active response.

While this will be my last provincial wildfire response update for 2024, I hope that you will stay in touch with your local Zone and Fire Centre through the fall and winter. We know that strong relationships and open communication are crucial to keeping everyone safe all year long.

I am sincerely grateful for your continued support,

Rob Schweitzer
A/ Assistant Deputy Minister
Ministry of Forests, BC Wildfire Service

Provincial Summary

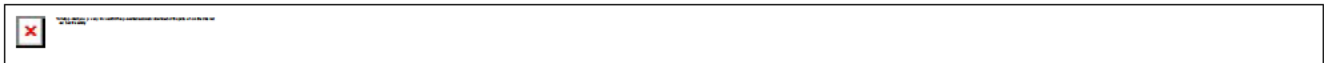
With over 80 per cent of the 213 active wildfires in B.C. either Under Control or Being Held, many of our crews are now focused on the **mop up and patrol** phase of wildfire response and turning their minds to supporting **cultural and prescribed fire projects**.

Weather and forest fuel conditions are becoming optimal for the application of fire to the landscape in some regions with prescribed burns planned for [a number of sites](#) in the Southeast Fire Centre this week. Starting on September 15, the Southeast Fire Centre and ʔaᓄam, a Ktunaxa Nation community, will co-host Kootenay ʔa·kinᓄuku TRES (prescribed fire training exchange) in ʔaᓄam (near Cranbrook) with support from the First Nations' Emergency Services Society.

This pilot project is the first-ever delivery of a TRES in B.C. and will serve as a model for future TRES offerings in other regions of the province. It will run from September 15-28, 2024. TRES is one pathway for fire practitioners to gain experience and build relationships through operational cooperation and place-based learning.

Prescribed fire is one of the most efficient ways to mitigate wildfire risk and an important tool for maintaining the health and safety of our forests, communities, and wildlife. By using fire for land stewardship, we can develop healthy relationships with fire, which is an important part of the ecosystems we call home.

[Watch this video](#) to learn how prescribed burns are planned and carried out, with safety being our top priority:



Provincial Information Officer | FIREINFO@gov.bc.ca | (250) 312-3051

WILDFIRE MAP

The wildfire map has information on every active wildfire in B.C. Detailed information for large incidents can be found under the Response tab of the incident webpage.

WILDFIRE DASHBOARD

The wildfire dashboard has a provincial summary, wildfire statistics, assigned resources, fire prohibition information, and other relevant resources.

Web and Mobile App Reference Guide

Statistics

Visit the BC Wildfire Service Dashboard for the most up-to-date wildfire statistics available.

CURRENT STATISTICS

Resources

Connect with your local Fire Centre, stay current on the latest Wildfire news, and learn more about how we can work together to build resilience and keep your community safe.

CONNECT

Access contact channels for general inquiries, Fire Information and feedback

COLLABORATE

Access the Wildfire Collaborative Partnership Guide for local governments

STAY CURRENT

Visit the BC Wildfire Service blog to read the latest information bulletins

This message was sent to you by [BC Wildfire Service](#)

4000 Airport Rd
Kamloops, BC, V2B 7X2
Canada

You can [change your communication preferences or unsubscribe](#) from future mailings.

From: Watson, Barry WLRS:EX <Barry.Watson@gov.bc.ca>
Sent: September 25, 2024 3:16 PM
To:

Subject: Kootenay Boundary Region (RTDWG) Drought Level update bulletin - September 25, 2024

Good day everyone,

[RE: Kootenay Boundary Regional RTDWG Drought Level Update Bulletin – September 25, 2024](#)

On September 25, 2024 the Kootenay Boundary Regional Technical Drought Working Group (**RTDWG**) met to make Drought Level Recommendations for the KBR. The [BC Drought Information Portal](#) is the online location for public dissemination. Drought Levels will continue to be updated provincially on a weekly basis throughout the summer low flow season. This regularly updated email serves to provide notice and context for the Kootenay-Boundary Region Drought conditions. The last weekly meeting is scheduled for October 2, 2024.

The supporting information, data and assessment presented and discussed during the meeting is attached.

Kootenay-Boundary Region Drought Bulletin

September 25, 2024

This Week's Synopsis

- **Drought conditions continue to degrade slowly across the southern half of the KBR through September. The absence of significant precipitation events with a combine seasonal baseline recession has elevated specific watersheds and the West Kootenay to a Drought Level 4.**
- No significant precipitation events have occurred nor are forecast for the next week.
- Seasonal cool nighttime temperatures drivers in the single digits are reducing drought stress. This is a positive for fish.
- The Upper Kettle River has dropped below % 5 Mean Annual Discharge (MAD) flows. The Granby River has also dropped below 5 % MAD flows. These two watersheds warrant the increase to Drought Level (DL) 4.
- The West Kettle is maintaining itself above the 5% Critical Environmental Flows threshold (DL 3).
- The Middle and Lower Kettle River mainstems have better flows near 10% MAD and are assigned a Drought Level of 2.
- The West Kootenay has numerous record low percentile flow conditions in WSC gauged small tributaries (Redfish Ck, Anderson Ck, Lemon Ck) of Kootenay Lake. The percentile core indicators warrant a Drought Level 4 designation. The north of the basin is in Drought Level 2.
- Arrow Ck and other tributaries in the mid bench elevations of the Creston Precinct are exhibiting continued base flow recession with ongoing water scarcity concerns. EFN thresholds have not been established in local watersheds. The Creston Precinct warrants a Drought Level 3.
- The Lower Columbia mid and smaller tributaries have percentiles < 5% warranting Drought Level 3 prompting concerns for migratory fish. Kokanee migration and spawning are being monitored by BC Hydro and the Columbia Trust in this highly controlled basin..
- Most ground water wells are maintaining percentiles within the normal range across the KBR basins and continue to provide base flow resilience and support surface stream levels.
- Water Conservation benefits both natural and infrastructure systems. Forage growers have completed their final cuts. Some may still irrigate to establish soil moisture profiles, please consider competing ecosystem needs where appropriate.

Current Drought Levels and Associated Actions

Drought Basin	Level	Conservation Action
Upper Columbia	0	
East Kootenay	1	Water conservation recommended
West Kootenay	4	Voluntary reductions requested
• Creston*	3	Voluntary reductions requested
Lower Columbia	3	Voluntary reductions requested
Boundary / Kettle	3	Voluntary reductions requested
• West Kettle River*	3	Voluntary reductions requested
• Upper Kettle River*	4	Voluntary reductions requested
• Granby River*	4	Voluntary reductions requested
• Middle Kettle River*	2	Water conservation recommended
• Lower Kettle River*	2	Water conservation recommended

* Stream Watch Sub-basin

Useful Drought Resources

[BC Drought Information Webpage \(https://www2.gov.bc.ca/gov/content/drought/\)](https://www2.gov.bc.ca/gov/content/drought/):

Conservation resources and general information on drought in British Columbia

[Provincial Drought and Water Scarcity Response Plan \(https://bit.ly/2VG3QVx\)](https://bit.ly/2VG3QVx):

Summary of Provincial drought levels, indicators, and approach to response

[River Forecast Center \(https://www2.gov.bc.ca/gov/content/environment/air-land-water/water/drought-flooding-dikes-dams/river-forecast-centre\)](https://www2.gov.bc.ca/gov/content/environment/air-land-water/water/drought-flooding-dikes-dams/river-forecast-centre):

Streamflow conditions and forecasts

[Drought in Agriculture Webpage \(https://bit.ly/44d2lqj\)](https://bit.ly/44d2lqj):

Water conservation, drought adaptation, and crop loss compensation resources

[BC Drought Information Portal \(https://droughtportal.gov.bc.ca/\)](https://droughtportal.gov.bc.ca/):

Click “Kootenay-Boundary Stream Watch” to monitor levels and conservation actions specific to your area

[Temporary Protection Order under the WSA](#)

Clarifying information on what a Temporary Protection Order is, and how/when it is used

Interpreting Drought Levels / Responding to Enquiries and Impacts

Voluntary Water Reduction Requests are intended to facilitate cooperative efforts to conserve water and are fully voluntary in nature. Each recipient of these letters should interpret them within the context of their own water supply, demands for water, and opportunities for conservation.

Municipal or Community Water Restrictions apply to water users supplied by local providers rather than their own water licence or well. Local water restrictions should be determined by local contexts, which may differ from provincial drought levels. The public may confuse provincial drought level with local water restrictions. If a local provider is approached by a member of the public with enquiries related to provincial drought levels and response, they should be directed to FrontCounter BC at 1-877-855-3222 or FrontCounterBC@gov.bc.ca.

Accounts of Suspected Unauthorized Water Use should be reported to the RAPP line at 1-877-952-7277 or via the [online incident portal \(https://bit.ly/45vZ4Zw\)](https://bit.ly/45vZ4Zw).

Accounts of Water Shortages should be reported to the Kootenay-Boundary Water Stewardship Division at kbwaterinfo@gov.bc.ca.

Barry G Watson, MSc, PAg

KBR Drought Lead
Water Stewardship & Authorizations
Kootenay Boundary Region
1902 Theatre Rd
Cranbrook, BC

Ministry of Water, Lands and Resource Stewardship

Phone: 250-420-6361
Barry.watson@gov.bc.ca

From: EMCR Community Newsletter <emcr.communications@news.emcr.gov.bc.ca>
Sent: September 12, 2024 3:39 PM
To: Village of Kaslo
Subject: Canadian Earthquake Early Warning system officially launched in B.C.



[For best viewing, read online](#)

Welcome to the September newsletter from the [Ministry of Emergency Management and Climate Readiness \(EMCR\)](#).

As we head into fall, we wanted to take a moment to express our gratitude and thanks to all who have supported communities and neighbours during this most recent hazard season. With the onset of cooler weather and upcoming storm season, please remember that [EMCR regional offices](#) continue to be available to support your emergency management planning and response needs.

Please note: With a provincial election underway this October, EMCR's newsletter will be paused. The next newsletter is expected in late fall 2024.



Earthquake Early Warning system officially launched in B.C.

Earthquakes can't be predicted. The first sign may be a loud bang, rumble, or it could be an alert on your cellphone, TV or radio thanks to the [Canadian Earthquake Early Warning system](#).

Earthquake Early Warning (EEW) is the rapid detection of earthquakes, real-time estimation of the shaking hazard, and notification of expected shaking.

If certain thresholds are met, an EEW alert will automatically be issued through the National Public Alerting System to provide seconds to tens-of-seconds of warning before strong shaking starts. This provides people in British Columbia with time to [“Drop, Cover, and Hold On.”](#)



Grand Forks is a true story of resilience

In 2018, the spring thaw caused catastrophic flooding in Grand Forks. Many people lost their homes, businesses, and livelihoods. Six years later, the community has come a long way towards recovery and built-up resilience to handle extreme weather in the future. [Watch a short video to learn more.](#)



Back to school: Getting youth emergency prepared

Did you know there is a free classroom program available from PreparedBC for educators to help them teach students about emergency preparedness?

The [Master of Disaster](#) program is designed for youth in grades 4 to 8 to learn about hazards in B.C.— like floods, wildfires, earthquakes and tsunamis—and show them how to get involved in preparing for emergencies.

Learn more and [order a free student or teaching kit here!](#)



Chilcotin challenges Fraser River Debris Trap

Days following the late July Chilcotin River landslide, debris flowed down the Chilcotin River and into the adjoining Fraser River. Approximately 30,000 cubic metres of this debris — consisting mostly of logs and woody material—was successfully captured by the Stó:lō Syélt Xéshel Fraser River Debris Trap.

Located near Hope and managed through a partnership between Shxw'ōwhámél First Nation and the Province, the containment barrier captured nearly half of the entire landslide debris travelling down the river. The amount of debris captured in one night represents the same volume that the facility would normally capture in an entire year.

Without the debris trap, this material could pose a danger to human safety, navigation and downstream infrastructure.

Shxw'ōwhámél First Nation is emerging as a leader in debris management, exploring opportunities to use the captured debris for salmon and critical habitat restoration and other essential conservation projects, not only in their own territory, but across the entire province.

[Learn more about this project](#) and partnership.



The Great British Columbia ShakeOut

The Great British Columbia ShakeOut is happening on October 17 at 10:17 a.m. This is a great time to get some practice to Drop, Cover and Hold On. It's also a great opportunity to share [PreparedBC's Earthquake and Tsunami Preparedness guide](#) with others, encourage people to make their [home emergency plan](#) and learn about the [Canadian Earthquake Early Warning system](#).

Register and learn how to participate at [ShakeOutBC.ca](#)



Additional funding available to support Indigenous engagement

Funding is available for a second year for First Nations and local governments to implement the Indigenous Engagement Requirements under the new Emergency and Disaster Management Act.

This funding is to support relationship building across jurisdictions and the incorporation of Indigenous knowledge and cultural safety across all phases of emergency management.

There is no application required to access this funding. Eligible recipients will be sent an email with a funding award notice, agreement and an Interim Report Template in fall 2024.

A new program guide has been updated and is [available online](#).

For more information, visit [Indigenous Engagement Requirements Funding Program - Province of British Columbia \(gov.bc.ca\)](#) or email EMCR.IERFunding@gov.bc.ca.



Ground Search and Rescue funding

Nearly \$6 million in new funding is being provided to the B.C. Search and Rescue Association (BCSARA) so that ground search-and-rescue (GSAR) groups can continue to have the training, equipment and resources they need to help keep people safe.

Find out more about [what is being done](#) to keep people safe in the backcountry.



Enhance emergency evacuation routes and improve public-notification planning

The Province is providing 22 communities with funding through [the Community Emergency Preparedness Fund \(CEPF\)](#) to develop and update plans, such as for the identification and capacity of available routes and methods of evacuation, and local emergency-alerting systems that provide information to people in the event of an emergency.

Find out [more here](#) about the new funding and recipients.

Funding information

Local governments and Indigenous governing bodies can access available funding to support disaster mitigation and disaster response.

Visit the emergency management [financial supports webpage](#) for more information.

Upcoming deadlines:

Sunday, September 15 [Disaster Resilience and Innovation Funding program](#)

Funding for local governments and First Nations in to enhance their capacity to withstand and adapt to natural and climate-driven hazards.

Friday, September 27 [Asset Management Planning](#)

Funding to assist in asset management practices, including those for transportation and water distribution networks, sewage collection and treatment systems, information technology, vehicle and equipment fleets, parks and civic facilities.

Monday, September 30 [FireSmart Community Funding and Supports](#)

Funding for local governments and First Nations to undertake community-based FireSmart planning and activities that reduce the community's risk from wildfire and increase resiliency.

Friday, October 4 [Disaster Risk Reduction-Climate Adaptation](#)

Funding for projects that reduce risks from future disasters due to natural hazards and climate-related risks.

Friday, October 18

[Volunteer and Composite Fire Departments Equipment and Training](#)

Funding to build the resiliency of volunteer and composite fire departments in preparing for and responding to emergencies through the purchase of new or replacement equipment and to facilitate the delivery of training.

Friday, November 1

[Indigenous Cultural Safety and Cultural Humility Training](#)

Funding to enhance cultural safety and humility in the delivery of local emergency management programs and services.

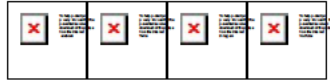
Connect with us

Contact your [Regional Office](#) for support or to find out about opportunities to connect near you.

If you have received this as a forward, [subscribe here](#).

We acknowledge with respect that the Ministry of Emergency Management and Climate Readiness operates throughout British Columbia on the traditional territories of Indigenous Peoples. We invite you to learn which territories you work/live on and how to respectfully [acknowledge the land](#).

SHARE THIS EMAIL & FOLLOW US



You can [change your communication preferences](#) or [unsubscribe](#) from future mailings.

From: Karen Cook – KRT <karen@kootenayrockies.com>
Sent: September 16, 2024 12:26 PM
To: Village of Kaslo
Subject: KR Tourism Industry Conference

Good morning from the Kootenay Rockies Tourism Association office,

As you may know, we are holding an in-person regional Tourism Conference next month, on October 23 & 24 at the Prestige Lakeside Resort in Nelson, BC.

We would love to have a representative from your municipality attend. We see this Conference as a fit for an economic development representative or whomever in your structure is responsible for development and investment opportunities in your jurisdiction.

All details on the Conference can be viewed here: <https://www.KRTourism.ca/agm/>

We think the Conference provides an opportunity for someone, from your office to network with regional stakeholders, hear from professional speakers on a variety of interesting subjects and learn more about the tourism sector.

If this Conference information is not applicable to you, please forward to the appropriate person in your organization.

Please let us know if you have any questions.

Thank you very much.

Karen Cook
Manager, Stakeholder & Corporate Communications
Kootenay Rockies Tourism
1905 Warren Avenue
Kimberley BC V1A 1S2
T 250.427.4838 Ext. 204
E Karen@KootenayRockies.com

Consumer: KootenayRockies.com
Corporate: KRTourism.ca

Click [here](#) to subscribe to our Industry Newsletter.

Kootenay Rockies Tourism gratefully acknowledges the Ktunaxa Nation people, on whose ancestral homelands we operate our Kimberley (kukama?nam) office. We further recognize that we carry out our work on the lands of the Secwépemc, Sinixt & Syilx. We honour our ongoing relationships and continued learning, and commit to our work together.

September 25, 2024

Heather Wood
Deputy Minister of Finance
Secretary to Treasury Board
PO Box 9417 Stn. Prov. Govt
Victoria, BC V8W 9V1

Dear Deputy Minister Wood,

RE: Burden of Delinquent Taxes

On behalf of the City of Merritt Council I am writing to highlight the impact of the *Community Charter* allowance for taxpayers to become delinquent on their property taxes over a period of three years.

Property tax arrears significantly impact the operating capability of small municipalities, which are then forced to significantly increase taxes or limit essential services.

During our meeting with the Minister and staff at UBCM, it was expressed that the ministry was unaware that property owners use the strategy of paying off one year of arrears to remove the property from the tax sale and that they do this year after year to avoid paying the total outstanding amount. To help broaden the ministries understanding of this issue and the impact it has on communities, we have polled other communities and heard from over 20 municipalities across the province including, Burnaby, Prince Rupert, Township of Langley, Hope, Metchosin, Comox, Mission, Golden and Rossland. These communities all report a similar systemic issue of repeat offenders who carry balances owing on their property taxes to the detriment of the greater community. Small municipalities like the City of Merritt cannot continue to subsidize non-payment of property taxes. At year end 2023, the City of Merritt was owed \$893,711 in outstanding taxes and penalties, this equates to 8% on our tax levy. The cost to a community is compounded when you factor in the 100's of hours of staff time required to contact property owners, conduct follow up calls and serve notice of the tax sale by small Finance departments that are often operating with minimal staff and limited resources. This impact will increase significantly with the upcoming implementation of enhanced requirements for notice of tax sales that will require municipalities to bare the cost of bailiff services without the ability to recover full costs.

We request that the Provincial government review and revise the *Community Charter* to relieve this unfair burden. Following are three potential tactics:

1. Reduce the number of years a property can be in arrears on their property tax or allow municipalities to run a deficit.

2. Assign a dedicated contact for municipalities to assist in dealing with properties that have escheated to the Crown and help remove them from property tax rolls expeditiously. Currently they linger on the rolls, accumulating tax levies that will ultimately have to be written off by the Ministry.
3. Implement a province-wide, cost-effective solution for municipalities to recover taxes owed by mobile homes. While we place liens through the registry, the property still needs to be sold or moved legally. Uncertain timing and the costs of legal action make future net recovery uncertain and challenging

Kind regards,

Michael Goetz
Mayor

From: Kaslo & Area Chamber <thekaslochamber@gmail.com>
Sent: September 20, 2024 10:28 AM
Subject: September Chamber News: Emergency Resources, Upcoming Events & More!

Hello Members,

We're excited to share the latest issue of the **Kaslo & Area Chamber of Commerce Newsletter – Volume 10!** This edition is packed with valuable information and updates to support our local businesses and community, including:

- **Emergency Preparedness Resources** – Stay informed and ready with our newly launched webpage.
- **Protective Cup Tournament Recap** – Celebrating the success of this beloved local event!
- **Tourism Industry Conference & Small Business Week** – Exciting opportunities for networking and learning.
- **Workshops & Educational Series** – Explore sessions designed to grow your business.

 Plus, don't miss our [All Candidates Forum](#) on October 1st at 7:00 PM. Join us for an evening of important discussions about the future of our community.

Click below to read the full newsletter and stay updated on all the upcoming events and resources available to you: [September Chamber Newsletter](#)

Thank you for being part of the Kaslo & Area Chamber of Commerce. We look forward to seeing you at our upcoming events!

All the best,

Alana Jenkins
Administration Manager
Kaslo & Area Chamber of Commerce
www.kaslochamber.com
<https://www.facebook.com/kaslochamber>
#PicturePerfectKaslo



DATE: September 30, 2024

FILE NUMBER: 3900-20-1306

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Permissive Tax Exemption Bylaw 1306, 2024 – Adoption

1.0 PURPOSE

To present a Permissive Tax Exemption Bylaw for the 2025 taxation year.

2.0 RECOMMENDATION

THAT Permissive Tax Exemption Bylaw No. 1306, 2024 be adopted.
--

3.0 BACKGROUND

In accordance with section 224 of the *Community Charter* a municipal council may, by bylaw, exempt eligible land and/or improvements from taxation. The categories of eligible occupiers are specified in the *Community Charter*. The Village's bylaw determines the amount and period of the exemption (up to 10 years) and may specify other conditions. The Village's current Permissive Tax Exemption bylaw expires December 31, 2024, so for exemptions to apply in 2025 a new bylaw must be adopted prior to October 31, 2024. 19 eligible organizations have applied for exemptions. Permissive Tax Exemption Bylaw No. 1306, 2024 received first reading at the 2024.08.28 Council Meeting, and second and third reading at the 2024.09.10 Council Meeting. Public notice has been given in accordance with the legislation.

4.0 DISCUSSION

When a property receives a permissive tax exemption, the cost of providing that exemption is shared between all the other taxpayers in the community who must contribute to the resulting shortfall in municipal revenues. When a permissive tax exemption is granted, the subject property receives relief from all taxing authorities, not just the municipality.

The Village's approach to Permissive Tax Exemptions was last considered by Council as part of the 2024-2028 Financial Plan Bylaw No. 1302, 2024 adopted in May, which states:

The Village of Kaslo believes that Permissive Tax exemptions are an appropriate way to recognize the value of services provided to the community by non-profit organizations.

The Village's policy is to ensure that permissive tax exemptions are utilized to maximize the benefit of non-profit organizations for residential quality of life, with the following caveats:

- *Where the Village leases property to the recipients of Permissive or Statutory Tax Exemptions, the Village expects these partners to recognize that this assistance, combined with nominal lease charges, can contribute to the inability of the Village to adequately fund capital reserves that support maintenance and capital repairs*

to those properties. These partners are expected to partner with the Village on grant pursuit for capital funds on an annual basis as appropriate;

- The Village will not consider Permissive Tax Exemption requests for Local Service or Parcel Taxes with respect to the water and sewer utility as the full cost of such exemptions would have to be covered by a balancing transfer from general operating to the sewer utility or by an increase in taxation to all other users within the service area;
- The tax exemption bylaw was renewed in 2021 for three years. Beneficiaries of the Permissive Tax Exemption were required to fill out an application form, demonstrate the benefit they provide to the community, and provide financial statements.

The proposed bylaw will provide tax relief for 18 community organizations. This includes 10 non-profit occupiers of municipally owned property, 3 non-profit groups and 1 service club that occupy property that they own, and 4 religious organizations that receive permissive exemptions on the land surrounding buildings for public worship (the church buildings proper receive statutory exemptions). Note that the proposed bylaw provides relief from assessment-based taxation but not from water or sewer parcel taxes that are based on frontage.

The proposed bylaw does not include an exemption for the Kaslo and District Senior Citizens Shelter Society (Abbey Manor). As directed by Council, exemptions for this property will be reviewed in the coming year when Council revisits the Permissive Tax Exemption policy.

The following changes from previous years are noted:

Property Occupier	Explanation of Changes
DELETIONS	
Regional District of Central Kootenay	The Fire Hall is eligible for a statutory exemption under section 391 (1)(a) of the <i>Local Government Act</i> , which means no permissive exemption is required.
Interior Health Authority	A statutory exemption will apply to all land and improvements, except the leased portion which will be fully taxable.
Kaslo Housing Society	The sale agreement for the Penny Lane Apartments property stipulated that no further tax exemptions would apply.
Kaslo Curling Club	This property is included in the Kaslo & District Arena Society property.

5.0 OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Adopt the bylaw as presented.** *The bylaw will be forwarded to BC Assessment Authority prior to the October 31st deadline and will take effect in 2025.*
2. Do not adopt the bylaw. *Permissive tax exemptions will not apply for the 2025 taxation year. Applicants will be advised of Council's decision.*

6.0 FINANCIAL CONSIDERATIONS

The bylaw provides for the following permissive tax exemptions:

Occupier Name	2024 Property Value (\$)	2024 Value of Exemption (\$)	Municipal Portion (\$)
Kaslo Community Services Society	439,000	6,196.57	2,303.79
Kaslo Masonic Holding Society	204,800	1,358.39	469.34
Langham Cultural Society	541,000	7,636.32	2,839.07
Hospice Society of North Kootenay Lake	26,000	367.00	136.44
Kaslo & District Arena Association	1,594,000	19,761.05	7,283.08
Kaslo Golf Club	1,961,600	19,285.58	6,974.40
Kaslo Racquet Club	181,600	1,485.85	527.32
Kaslo Riding Club Society	175,000	1,160.73	401.05
Kaslo Search and Rescue	130,900	1,847.68	1,211.15
Kaslo Senior Citizens Society	125,500	1,771.46	658.60
Kootenay Lake Historical Society	1,640,000	13,474.12	4,784.17
Kootenay Lake Independent School Society	297,600	2,367.48	837.50
Victorian Hospital of Kaslo Auxiliary Society	108,200	1,527.26	567.81
Kaslo Calvary Chapel	110,000	729.60	252.09
Roman Catholic Bishop of Nelson	301,500	1,274.15	674.55
St Andrews United Church	62,600	415.21	143.46
The Synod of the Diocese of Kootenay	178,000	1,180.63	407.92
Royal Canadian Legion Branch No. 074	403,700	3,305.42	1,173.18
Totals - Permissive Exemptions	8,481,400	85,144.51	31,644.93
Totals - All Properties in Kaslo	405,232,261	2,192,091.66	782,000.00
Permissive Exemptions as percent of all properties in Kaslo	2.09%	3.88%	4.05%

The value of permissive tax exemptions provided by Kaslo as compared to neighbouring municipalities is summarized in the following table:

Community	Population (2021)	Value of 2023 Permissive Tax Exemptions (\$)
New Denver	487	1,412
Nakusp	1,589	25,601
Salmo	1,140	40,986
Kaslo	1,049	65,023
Creston	5,583	71,380
Nelson	11,106	121,648

Under the terms of existing agreements, the Village is required to provide tax exemptions to the Seniors Hall and the SS Moyie.

By eliminating permissive tax exemptions for properties eligible for statutory exemptions, the value of permissive tax exemptions will be reduced in 2025 and will be in line with other similarly sized municipalities in the region.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Section 224 of the *Community Charter* provides the general authority for permissive tax exemptions, and section 227 outlines the requirements for giving public notice of proposed permissive tax exemptions. Permissive tax exemption bylaws must be submitted to BC Assessment Authority by October 31, 2024, to take effect for the 2025 taxation year.

The 2024-2028 Financial Plan Bylaw No. 1302, 2024 describes the Village's current policy regarding permissive tax exemptions.

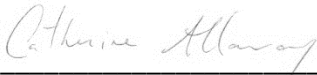
8.0 STRATEGIC PRIORITIES

Providing a permissive tax exemption is one way that the Village can support local non-profits, a priority identified in the 2023-2026 Strategic Plan. Creating a policy to guide the allocation of permissive tax exemptions helps to achieve the stated priority of improving governance and updating municipal policies. A permissive tax exemption for Abbey Manor can help seniors to age in-place which has been identified as a Village priority.

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- Permissive Tax Exemption Bylaw 1306, 2024 DRAFT
- Permissive Tax Exemption Notice

CAO COMMENTS:

As directed by Council, a formal policy for Permissive Tax Exemptions will be developed and presented to Council for discussion in 2025. It is recommended that Council adopt Permissive Tax Exemption Bylaw No. 1306, 2024 as presented.

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

October 3, 2024

Date

VILLAGE OF KASLO
BYLAW NO. 1306, 2024

A BYLAW TO EXEMPT CERTAIN PROPERTIES FROM TAXATION FOR 2025

WHEREAS the *Community Charter* provides that Council may, by bylaw, exempt certain properties from taxation;

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Permissive Tax Exemption Bylaw No. 1306, 2024".

2. Definitions

Village means the Village of Kaslo.

3. Exemptions

The lands or improvements, or portions thereof, as outlined in Schedule "A" attached hereto, are hereby exempt from assessed property taxation for the 2025 year, pursuant to section 224 of the *Community Charter*, subject to the conditions provided for in this bylaw.

4. Conditions

4.1. Where:

- a. a transfer, sale, or lease is made of property exempt from taxation under this bylaw to some person not entitled to such exemption; or
- b. property used for some purpose which would entitle it to exemption under this bylaw ceases to be so used; or
- c. property exempt from taxation under this bylaw ceases to meet the conditions necessary to qualify for the exemption including, but not limited to, compliance with Village policies and bylaws,

the property shall be liable to taxation from the date of the transfer, sale, lease, or change of use or conditions, as the case may be (the "Taxation Date").

4.2. Where the assessment roll is completed before the transfer, sale, lease or change of use or conditions described in section 3 of this bylaw comes to the attention of the collector:

- a. the collector will provide written notice to the transferee, purchaser, lessee, or other person who, but for the exemption, would have been liable to taxation; and
- b. the person described in (a) shall pay to the Village an amount equal to the total taxes that, but for the exemption, would have been payable on the property from the Taxation Date, together with interest compounded annually at the rate described in section 246 of the *Community Charter*.

5. Severability Clause

If any part of this bylaw is held to be invalid by a court of competent jurisdiction, the invalid part is severed and the remainder remains valid.

6. Effective Date

This bylaw shall take effect January 1, 2025.

READ A FIRST TIME this 28th day of August, 2024.

READ A SECOND TIME this 10th day of September, 2024.

READ A THIRD TIME this 10th day of September, 2024.

RECONSIDERED AND ADOPTED this ____ day of _____, 202_.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "Permissive Tax Exemption Bylaw No. 1306, 2024"

CORPORATE OFFICER

SCHEDULE "A"

FOLIO	PID	NAME	LEGAL
00020.000	008-482-527 008-482-551 016-175-506 016-175-522 016-186-915 016-186-940 016-288-114 016-288-122 016-288-131 016-288-149 016-288-157 016-797-019 016-935-357 017-679-214	KOOTENAY LAKE HISTORICAL SOCIETY (SS MOYIE & VISITOR INFO)	Lots 4-17, Block 3, Plan NEP393, District Lot 208, Kootenay Land District
00059.050	016-323-700 016-323-718	KASLO SENIOR CITIZENS SOCIETY (SENIORS HALL)	Lots 23 & 24, Block 8, Plan NEP393, District Lot 208, Kootenay Land District
00060.004		KOOTENAY LAKE HISTORICAL SOCIETY (ARCHIVES)	Portion of PARCEL I, Block 8, Plan NEP393, District Lot 208, Kootenay Land District, BSMT STORAGE AREA OCCUPIED BY KOOTENAY LAKE HISTORICAL SOCIETY #2 SEE PARENT FOLIO 00060.000
00060.008		HOSPICE SOCIETY OF NORTH KOOTENAY LAKE	Portion of PARCEL I Block 8, Plan NEP393, District Lot 208, Kootenay Land District, LEASED PORTION OCCUPIED BY HOSPICE SOCIETY OF N KOOTENAY LAKE
00104.000	016-912-926	VICTORIAN HOSPITAL OF KASLO AUXILIARY SOCIETY (THRIFT STORE)	Lot 5, Block 10, Plan NEP393, District Lot 208, Kootenay Land District
00112.000	016-323-840 016-323-858	LANGHAM CULTURAL SOCIETY	Lot 23 & 24, Block 10, Plan NEP393, District Lot 208, Kootenay Land District
00115.550	016-323-173 016-323-190	KASLO CALVARY CHAPEL	Lot 33 & 34, Block 10, Plan NEP393, District Lot 208, Kootenay Land District
00119.000	016-323-921 016-323-939	KASLO MASONIC HOLDING SOCIETY	Lots 1 & 2, Block 11, Plan NEP393, District Lot 208, Kootenay Land District
00132.000	029-612-594	KASLO COMMUNITY SERVICES SOCIETY	Parcel F, Block 11, Plan NEP393, District Lot 208, Kootenay Land District, (BEING A CONSOLIDATION OF LOTS 29, 30 & 31, SEE CA4531117)
00139.150	028-292-774	KOOTENAY LAKE INDEPENDENT SCHOOL SOCIETY (PERIWINKLE)	Parcel A, Block 15, Plan NEP393, District Lot 208, Kootenay Land District, (BEING A CONSOLIDATION OF LOTS 14, 15, 16, & 17 SEE LB401044)
00148.000	029-601-916	ST ANDREWS UNITED CHURCH	Parcel H, Block 17, Plan NEP393, District Lot 208, Kootenay Land District, BEING A CONSOLIDATION OF LOTS 23 & 24, SEE CA4482695
00216.000	MULTIPLE PIDs	KASLO GOLF CLUB	Lot 12, Block 31, Plan NEP393, District Lot 209, Kootenay Land District, FOR GOLF COURSE PURPOSES, Lease/Permit/Licence # 2019-2028
00244.050	007-553-722	ROYAL CANADIAN LEGION KASLO DISTRICT BRANCH NO. 074	Lot 1, Plan NEP16605, District Lot 208, Kootenay Land District
00246.000	024-944-513	BISHOP OF NEW WESTMINSTER (ST MARKS ANGLICAN)	Block 13, Plan NEP393A, District Lot 208, Kootenay Land District, PT 56/100 ACRES AS DESCRIBED IN A F P B NO 11 FOLIO 479 AFB 21/341/992A CHURCH
00266.010	016-881-729	KASLO GOLF CLUB	Lot 25, Plan NEP393A, District Lot 208, Kootenay Land District, Except Plan 108889I, & DL 209, & EXC PL 6363; EXC PT S & E OF HIGHWAY 31 OCCUPIED BY KASLO GOLF CLUB
00280.022	013-140-825	KASLO & DISTRICT ARENA ASSOCIATION	Lot 22, Plan NEP9499, District Lot 209A, Kootenay Land District, Except Plan EPP32990, PT 1 OF 4 SEE 00280.077 .078 .079

VILLAGE OF KASLO
 BYLAW NO. 1306, 2024

FOLIO	PID	NAME	LEGAL
00280.076		KASLO SEARCH & RESCUE	Lot 22, Plan NEP9499, District Lot 209A, Kootenay Land District, Except Plan EPP32990, SEE FOLIO 00280.022, 00280.077, 00280.078, 00280.079
00280.054	013-095-382	KASLO GOLF CLUB	Lot 54, Plan NEP9499, District Lot 209A, Kootenay Land District, FOR GOLF COURSE PURPOSES, Lease/Permit/Licence # 09-2018
00280.078		KASLO RACQUET CLUB	Lot 22, Plan NEP9499, District Lot 209A, Kootenay Land District, Except Plan EPP32990, PART 3 OF 4 SEE FOLIO 00280.022, 00280.077, 00280.079
00280.079		KASLO RIDING CLUB SOCIETY	Lot 22, Plan NEP9499, District Lot 209A, Kootenay Land District, Except Plan EPP32990, PART 4 OF 4 SEE FOLIO 00280.022, 00280.077, 00280.078
00547.000	016-744-446	ROMAN CATHOLIC BISHOP OF NELSON (SACRED HEART)	District Lot 208, Kootenay Land District, PL AFB VOL 11 FOL 595 NO 1389A, PT OF RAILWAY RESERVE, CORNER A AVE & FIFTH ST
00551.530		KASLO SEARCH & RESCUE	District Lot 5096, Kootenay Land District, & DL 17197, Lease/Permit/Licence # 403859



Permissive Tax Exemption Process

2024 Schedule

Update forms	Distribute Package	Receive Applications	Draft Bylaw	Public Notice	Bylaw Adoption
*info sheet *cover letter *application form forms by May 10	mail/email application package to previous recipients and post on website May 30 mailing	*acknowledge receipt *confirm documentation *calculate values *prepare summary July 31 deadline	*provide options for Council to contain costs *confirm bylaw content to meet ad deadlines 08.27 - 1st (& 2nd) reading 09.10 - (2nd &) 3rd reading	publication once per week for two consecutive weeks (1 newspaper, 1 website) min. 7 days before adoption	no changes to bylaw after public notice 10.08 - final adoption 10.22 (if required)
Timeline to Council 05.28 Council	Application Notice May 30, June 14, 28 web/FB June 10 Pennywise	Summary report to Council 08.13 Council	Draft bylaw to Council 08.27 Council 09.10 Council	Post Public Notice September 23 web September 30 Pennywise	Submit to BCAA October 31 deadline



**VILLAGE OF KASLO
NOTICE OF PERMISSIVE TAX EXEMPTION**

Pursuant to Section 227 of the Community Charter, public notice is hereby given that the Council of the Village of Kaslo is considering “Permissive Tax Exemption Bylaw No. 1306, 2024”.

This Bylaw, if adopted by Council, will exempt the following properties from property taxes for 2025. This list includes lands and/or buildings used for public worship, charity, recreation, or other community purposes.

Occupier Name	Property Address	Municipal Portion of Exemption
Properties owned by a non-profit, occupied for own use [Community Charter s. 224 2(a)]		
Kaslo Community Services Society	336 B Ave	2,303.79
Kaslo Masonic Holding Society	301 A Ave	469.34
Langham Cultural Society	447 A Ave	2,839.07
		5,612.20
Municipally-owned properties, non-profit occupier [Community Charter s. 224 2(d)]		
Hospice Society of North Kootenay Lake	201 312 4th St	136.44
Kaslo & District Arena Association	517 Arena Ave	7,283.08
Kaslo Golf Club	340 H Ave, Oak Ave & Hwy 31	6,974.40
Kaslo Racquet Club	517 Arena Ave	527.32
Kaslo Riding Club Society	517 Arena Ave	401.05
Kaslo Search and Rescue	Kaslo Bay Rd & Arena Ave	1,211.15
Kaslo Senior Citizens Society	304 4th St	658.60
Kootenay Lake Historical Society	324 Front St	4,784.17
Kootenay Lake Independent School Society	2nd St	837.50
Victorian Hospital of Kaslo Auxiliary Society	409 A Ave	567.81
		23,381.53
Land surrounding buildings for public worship [Community Charter s. 224 2(f)]		
Kaslo Calvary Chapel (Kaslo Christian Assembly)	430 B Ave	252.09
Roman Catholic Bishop of Nelson (Sacred Heart)	313 5th St	674.55
St Andrews United Church	500 4th St	143.46
The Synod of the Diocese of Kootenay (St Marks)	601 5th St	407.92
		1,478.02
Owned by athletic or service clubs for recreation purposes [Community Charter s. 224 2(i)]		
Royal Canadian Legion Branch No. 074	403 5th St	1,173.18
	TOTAL	31,644.93

DATE: September 30, 2024

FILE NUMBER: 4520

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Road Closure Request – Kootenay Mushroom Festival

1.0 PURPOSE

To consider a request from the Kootenay Mushroom Festival organizers for a temporary closure of a portion of 5th Street on Saturday, October 12, 2024.

2.0 RECOMMENDATION

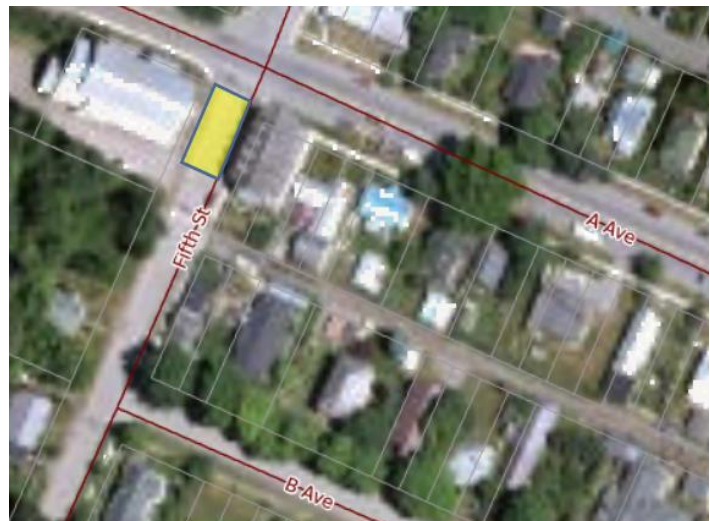
THAT the portion of 5th Street south of A Avenue, between the Langham and the Legion, be temporarily closed to traffic from 8:00 a.m. to 5:00 p.m. on Saturday, October 12, 2024 for the third annual Kootenay Mushroom Festival.

3.0 BACKGROUND

The third annual Kootenay Mushroom Festival is planned for Saturday, October 12, 2024, and will be holding events at both the Langham Cultural Centre and the Royal Canadian Legion (Branch No. 74) on that day. They have requested that the portion of 5th Avenue between A Avenue and the laneway in Block 10 be closed from 9:00 a.m. to 5:00 p.m. A Council resolution is required to authorize the closure.

4.0 DISCUSSION

The proposed temporary closure is requested to ensure the safety of participants before, during and after the event. The closure will not affect access to the parking lot of the Royal Canadian Legion. The alleyway will remain open to traffic, so emergency vehicle access and access to other surrounding properties will be maintained. Because the event will take place on municipal land, the organizers must provide proof of insurance listing the Village of Kaslo as an additional insured.



5.0 OPTIONS

1. **Approve the proposed closure.** The event will take place as planned.
2. Do not approve the proposed closure. Council may impose conditions (for example to specify alternate hours) or prohibit the closure altogether. The event will need to be modified, or an alternate location secured.

6.0 FINANCIAL CONSIDERATIONS

A street closure fee of \$30 applies.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Village of Kaslo Street & Traffic Bylaw No. 1120, 2012 and the Temporary Street Closure policy adopted 2012.04.24 outline the process for obtaining a Street Closure Permit. Closures of commercial streets require approval from Council and notification must be delivered to affected property owners. Temporary Street Closure notices will be posted on the Village’s website and bulletin boards and delivered to the Langham and the Legion.

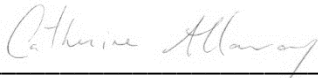
8.0 STRATEGIC PRIORITIES

Nil

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- Temporary Street Closure Policy
- 2024.09.06 letter from Kootenay Mushroom Festival

CAO COMMENTS:

If Council does not have any concerns, it should approve the road closure as recommended.

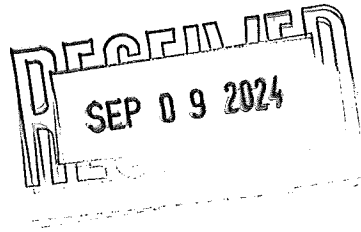
APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

October 3, 2024

Date



September 6, 2024

Kaslo Village Council
Village of Kaslo
413 4th St, Kaslo V0G 1M0

Dear Members of Council:

Re: Special request to council for partial road closure Oct 12, 2024 during event

We are the volunteer organizing committee for the Kootenay Mushroom Festival, which is entering its third year in Kaslo. We have held two successful events here and look forward to a third. We book several local venues each year and try to support local by bringing in guests who contribute to the local economy.

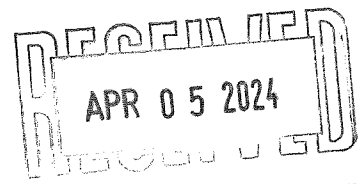
- We are writing to formally request permission for a partial road closure during the mushroom festival. One of our big venues is the Royal Canadian Legion, which houses the well-attended festival vendor market (@10 a.m. to 4 p.m.) and is our registration area from 8:30 a.m. Across the road, we are also renting the Langham for speakers and 22 displays up to 5 p.m. There will naturally be a significant amount of back and forth foot traffic at that corner (5th St and Highway 31/A Ave) throughout the day on Saturday, October 12, 2024.

In order to enhance pedestrian crossing safety and to lend to the "festival" atmosphere, we hope you are able to permit a partial road closure of 5th Street from where it meets Highway 31 to the pavement edge of the Royal Canadian Legion parking lot closest to Highway 31. This would still facilitate vehicles accessing that parking lot.

We hereby formally request a Street Closure Permit for the above-noted area for Saturday, October 12, 2024, from 8 a.m. to 5:00 p.m. in accordance with section 56(c) of Street & Traffic Bylaw 1120. We enclose the fee of \$30, as per Schedule B of Fees & Charges Bylaw 1300. Thank you for considering this matter.

Respectfully yours,

Taylor Olson
Kootenay Mushroom Festival Organizing Committee



TEMPORARY STREET CLOSURES

Commercial:

All requests for closures of commercial streets to vehicular traffic must be submitted in writing to the Village of Kaslo 30 days in advance of the event. All applications will be reviewed by all property owners or tenants affected by the closure, and closures must be approved in advance by Council.

Residential:

All requests for closure of residential streets to vehicular traffic must be made to the municipal office at least 96 hours in advance of any event and may be approved or rejected by Administration.

General:

All applicants are responsible for adequate traffic control, notifying the RCMP of any closure once approved and for maintaining emergency vehicle access at all times during a street closure.

Under no circumstances will the Village of Kaslo issue approval for the Provincial highway to be closed.

2012.04.24

DATE: September 30, 2024

FILE NUMBER: 4320

TO: Robert Baker, Chief Administrative Officer

FROM: Catherine Allaway, Corporate Officer

SUBJECT: Temporary Licence of Occupation – Kaslo RC Club

1.0 PURPOSE

To seek Council authorization to renew a Temporary License of Occupation for the Kaslo RC Club at the Kaslo Aerodrome.

2.0 RECOMMENDATION

THAT a Temporary License of Occupation be issued to the Kaslo RC Club for a one-year term to permit their occasional use of lands at the Kaslo Aerodrome.

3.0 BACKGROUND

The Kaslo RC Club members have been flying remote controlled model aircraft at the Kaslo Aerodrome for many years. A Temporary License of Occupation (TLO) was issued in 2023 to authorize their occasional use of the western portion of the runway. They wish to renew the current TLO which expires October 1, 2024. A Council resolution is required to issue a TLO.

4.0 DISCUSSION

The Kaslo RC Club is a member of Model Aviation Association of Canada (MAAC), which provides insurance coverage for the activities of club members that follow recognized protocols and are conducted at approved locations. The Kaslo RC Club has established operating procedures to ensure the safety of the pilots, observers, other aircraft and the public. No records of complaints pertaining to their activities have been received. The proposed TLO is for a one-year term, with provisions allowing for a further one-year renewal, subject to mutual consent of the parties.

5.0 OPTIONS

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize the TLO.** *The agreement will be renewed, and the use will continue.*
2. Do not authorize the TLO. *Model aircraft will not be permitted to fly at the aerodrome.*
3. Refer back to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

Fees & Charges Bylaw 1271 (as amended), sets the annual cost of a License of Occupation at the Kaslo Aerodrome at a minimum of \$175, plus applicable taxes.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

The proposed TLO is consistent with the permitted uses identified in Land Use Bylaw No. 1130, as amended (Aircraft landing strip, Low impact recreation).

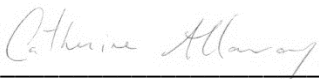
8.0 STRATEGIC PRIORITIES

Development at the Kaslo Aerodrome was identified as a priority in the 2021-2025 Strategic Plan.

9.0 OTHER CONSIDERATIONS

Nil

RESPECTFULLY SUBMITTED



Catherine Allaway, Corporate Officer

ATTACHMENTS:

- Kaslo RC Club Aerodrome Info Sheet
- DRAFT Temporary License of Occupation

CAO COMMENTS:

The aerodrome is uncontrolled and used by pilots at their own risk, including members of the Kaslo RC Club. Although a TLO is not necessarily required to permit usage, it ensures the Village is aware of the activity and confirms that the Club is abiding by the insurance requirements of the Model Aviation Association of Canada. Whereas the Club and staff have demonstrated their due diligence in permitting the activity, Council should approve the TLO as recommended.

APPROVED FOR SUBMISSION TO COUNCIL:



Robert Baker, Chief Administrative Officer

October 3, 2024

Date



BETWEEN:

VILLAGE OF KASLO, a municipal corporation having its office at
413 Fourth Street, PO Box 576
Kaslo, BC
V0G 1M0

(the "Village")

OF THE FIRST PART

AND:

Kaslo RC Club (Model Aeronautics Association of Canada club 826)
RR#2 Site 1, Comp.18
Kaslo, BC
V0G IMO

(the "Licensee")

OF THE SECOND PART

WHEREAS:

- A. The Licensee wishes to operate remote controlled model aircraft on land owned by the Village of Kaslo; and
B. The Village is prepared to grant the Licensee a Licence of Occupation for a term of one (1) year for the purposes of occasionally operating remote controlled model aircraft from municipal land at the Kaslo Aerodrome.

NOW THEREFORE in consideration of the fee payment schedule outlined and other good and valuable consideration, from the Licensee to the Village, the receipt and sufficiency of which are hereby acknowledged, the Village and the Licensee covenant and agree as follows:

- 1. Grant - The Village grants to the Licensee to enter onto the property shown on Schedule "A", attached hereto (the "Licence Area") for the purposes of operating remote controlled aircraft.
2. Term - The duration of this Agreement and Licence herein granted shall be for a term of one (1) year commencing October 1, 2024, unless earlier terminated in accordance with Section 22. Subject to mutual consent of the parties, the agreement can be renewed for a further one (1) year term.
3. Fees
3.1 The Licensee shall pay the Village the following fees:
3.2 Unpaid fees will result in termination of the agreement.
4. Hours of Operation - The hours shall conform to Village Bylaws and other pertinent regulations.
5. Keep Licenced Area Free and Clear/Care in Use - The Licensee shall exercise the greatest care in the use and occupation of the Licence Area and adjacent areas and shall personally undertake to be responsible for the due observance of the rules and regulations governing the use of the Licence Area.
6. State of Licence Area at Termination - In the event that this Agreement terminates or expires for any reason, the Licensee will cease all occupation of the Licence Area and will remove all equipment, chattels, fixtures and other improvements from the Licence Area. The Licensee will leave the Licence Area in a safe, clean and tidy condition and clear of contamination occurring since the date of commencement of this Agreement. In the event that the Licensee fails to remove any equipment or chattels upon termination of this Agreement then the Village may do so and recover the expense thereof from the Licensee. All improvements and fixtures remaining on the Licence Area become the sole property of the Village upon termination of this Agreement, without any compensation whatsoever to the Licensee.
7. Licence Area - Improvements and Maintenance
7.1 No improvements (temporary or permanent) that require a Regional District of Central Kootenay Building Permit will be constructed within the Licence Area.
8. Restrictions on Operations
8.1 Access to the Licence Area is not guaranteed during winter months.

Table with 2 columns: Year, Fee. Row 1: 2024, \$175.00



- 8.2 The Village makes no representations that the lands and road dedications within the Licence Area are developed or serviced to any required standard for access or other uses.
- 8.3 Additional conditions of use are listed in **Schedule B**, attached hereto.
- 8.4 The Village retains the right to revoke any permission granted under this Licence at any time where it is found that the use is creating difficulties deemed unacceptable to the Village, including:
- (a) Failure to respect restrictions on the Licence;
 - (b) Concerns with respect to public safety or regulatory infractions reported to the Village by regional, provincial or federal authorities.
9. **Licensee Contact** – The Licensee shall exercise the greatest care in the use and occupation of the Licence Area and adjacent facilities. The following Operation Contact shall personally undertake to be responsible for the due observance of the rules and regulations governing the Licence Area and shall be the main liaison with the Village for purposes of the Operation.
- Roy Ross
Phone:
Email:
10. **Village Contact** - In the event that the Licensee needs to contact the Village during the hours of Operation, the Licensee shall contact the Village of Kaslo phone number at (250) 353-2311.
11. **Report of Damages, etc.** – The Licensee shall report any or all damages to Chief Administrative Officer at 250-353-2311.
12. **Non-exclusive Use** – The Licensee agrees that:
- 12.1 The rights granted under this Agreement do not constitute any interest in the Licence Area or entitle the Licensee to exclusive possession of the Licence Area;
 - 12.2 The Licensee's rights under this Agreement are at all times subject to the rights and interest of the Village as owner and possessor of the Licence Area.
13. **No Waste or Nuisance** – The Licensee will not do or permit anything that may become a nuisance to occupiers or invitees on adjoining lands.
14. **Terms and Conditions** – The Licensee will comply with all the terms, conditions, rules or regulations that the Village may from time to time impose in respect of the use and administration of the Licence Area. The Licensee acknowledges that the fact that the Licence is granted by the Village does not excuse the Licensee from obtaining building permits, development permits, business licences and other required permissions.
15. **Compliance with Laws** – The Licensee will comply with all laws and regulations pertaining to its use and occupation of the Licence Area.
16. **Inspection by the Village** – The Village may review and inspect the Licence Area and the Operation which the Licensee is undertaking pursuant to this Agreement to determine if the Licensee is in compliance with the terms of this Agreement.
17. **No Transfer** – The rights granted to the Licensee under this Agreement may not be sub-licensed, assigned or otherwise transferred.
18. **Risk** – The Licensee accepts the Licence Area on an as-is basis and agrees that it will use the Licence Area at its own risk, and the Village will not be liable in respect of any loss of life, personal injury, damage to property, loss of property or other loss or damage suffered by the Licensee, its contractors, subcontractors, agents, invitees, employees or any other person arising out of this Agreement or the use and occupation of the Licence Area except in the case of negligence or wilful act or omission by the Village, its employees, agents or invitees.
19. **Indemnity** – The Licensee will indemnify and save harmless the Village and its elected and appointed officials, officers, employees, agents and others from and against any claim, action, damage, liability, cost and expense in connection with loss of life, personal injury, loss of property, damage to property or other loss or damage arising from this Licence or any occurrence on or around the Licence Area during the term of this Licence, or by use or occupancy of the Licence Area by the Licensee or any default of the Licensee under this Agreement or any wrongful act, omission or negligence of the Licensee or its officers, employees, contractors or agents for whom the Licensee is responsible save and except as may be caused by the negligence of other users of the Licensed Area or of the Village and its elected officials, employees and agents. This indemnity will survive the expiry or sooner termination of this Agreement.
20. **Release** – The Licensee hereby releases and forever discharges the Village, its elected officials, officers, employees, agents and invitees, of and from any claim, causes of action, suit, demand, expense, cost, legal fees and compensation of whatever kind, whether known or unknown, at law or in equity, including without limitation any claim under the *Property Law Act* (collectively



- “Claims”), which the Licensee may have, sustain or suffer, as the case may be, now or in the future arising from the Works, other improvements in the Licence Area, the expiry or termination of this Licence, the exercise by the Village of any of its rights under this Licence or from or in any way connected with the Licensee’s use of the Licence Area, except claims arising from the exclusive negligence of the Village.
21. **Insurance** – During the term of this Agreement, the Licensee will carry public liability insurance, in a form and with an insurer acceptable to the Village, insuring the Licensee and the Village under this Agreement in an amount not less than \$5,000,000.00 per occurrence, and any other type of insurance that the Village may reasonably require. The Licensee will provide the Village with proof of insurance at the time of execution of this Agreement and must ensure that the Village receives a copy of each insurance renewal certificate.
22. **Cancellation and Early Termination** – The Village may terminate this Licence, without cause and without notice, if the Licensee breaches any of the terms or conditions of this Licence and may enter into possession of the Licence Area and retain all monies received by the Village under this Licence and may recover all fees, costs, losses and damages due under this Agreement by suit or otherwise.
23. **Notices** – Any notice given pursuant to this Agreement will be sufficiently given if it is in writing and delivered by hand or mailed by prepaid registered mail or sent by facsimile transmission to the intended party at its address set out on page 1 of this Agreement or to such other address as either party may provide in writing to the other pursuant to the provisions of this paragraph.
- All notices to the Village must be marked to the attention of the Corporate Officer.
- A notice will be deemed to be received on the day it is delivered, if delivered by hand, on the day of transmission, if sent by facsimile, or 3 days after the date it was mailed or if that day is not a business day, the next day that is a business day. If mailed, should there be at the time of mailing or between the time of mailing and the deemed receipt of the notice, a mail strike or slowdown, labour or other dispute which might affect the delivery of such notice by the mails, then such notice will only be effective if delivered by hand or sent by facsimile transmission.
24. **No Effect on Laws or Powers** – Nothing contained or implied herein prejudices or affects the Village’s rights and powers in the exercise of its functions pursuant to the *Community Charter* and *Local Government Act* or its rights and powers under any enactment to the extent the same are applicable to the Licence Area, all of which may be fully and effectively exercised in relation to the Licence Area as if this Agreement had not been fully executed and delivered.
25. **Severance** – If any portion of this Agreement is held invalid by a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid must not affect the validity of the remainder of the Agreement.
26. **Further Actions** – Each of the parties hereto shall from time to time hereafter and upon any reasonable request of the other, execute and deliver, make or cause to be made all such further acts, deeds, assurances and things as may be required or necessary to more effectually implement and carry out the true intent and meaning of this Agreement.
27. **Waiver or Non-action** – Waiver by the Village of any breach of any term, covenant or condition of this Agreement by the Licensee must not be deemed to be a waiver of any subsequent default by the Licensee. Failure by the Village to take any action in respect of any breach of any term, covenant or condition of this Agreement by the Licensee must not be deemed to be a waiver of such term, covenant or condition.
28. **Reference** – Every reference to a party is deemed to include the heirs, executors, administrators, successors, servants, employees, agents, contractors and officers of such party wherever the context so requires or allows.
29. **Freedom of Information** – The Licensee acknowledges that the Village is a public body with duties and obligations under the *Freedom of Information and Protection of Privacy Act* and that the Village may be required by law to disclose information relating to the Licensee and this agreement.
30. **General**
- 31.1 This Agreement will bind and benefit each party to this Agreement, and its respective corporate successors;
- 31.2 The Schedules attached to this Agreement form part of this Agreement;
- 31.3 This Agreement constitutes the entire agreement between the parties and may not be amended except by agreement in writing signed by all parties to this Agreement;
- 31.4 Time is of the essence of this Agreement;
- 31.5 This Agreement must be construed according to the laws of the Province of British Columbia.



LICENCE OF OCCUPATION

Agreement for the temporary use of municipal lands

Whenever the singular or masculine is used in this licence, the same shall be deemed to include the plural or the feminine, or the body politic or corporate, also the heirs, executors, administrators, successors or assigns of the parties hereto (where the context or the parties so require).

IN WITNESS WHEREOF the parties have executed this agreement on the ____ day of _____, 2024.

Village of Kaslo
by its authorized signatory

WITNESS

Name:

Title:

Name:

Date:

Kaslo RC Club
by its authorized signatory

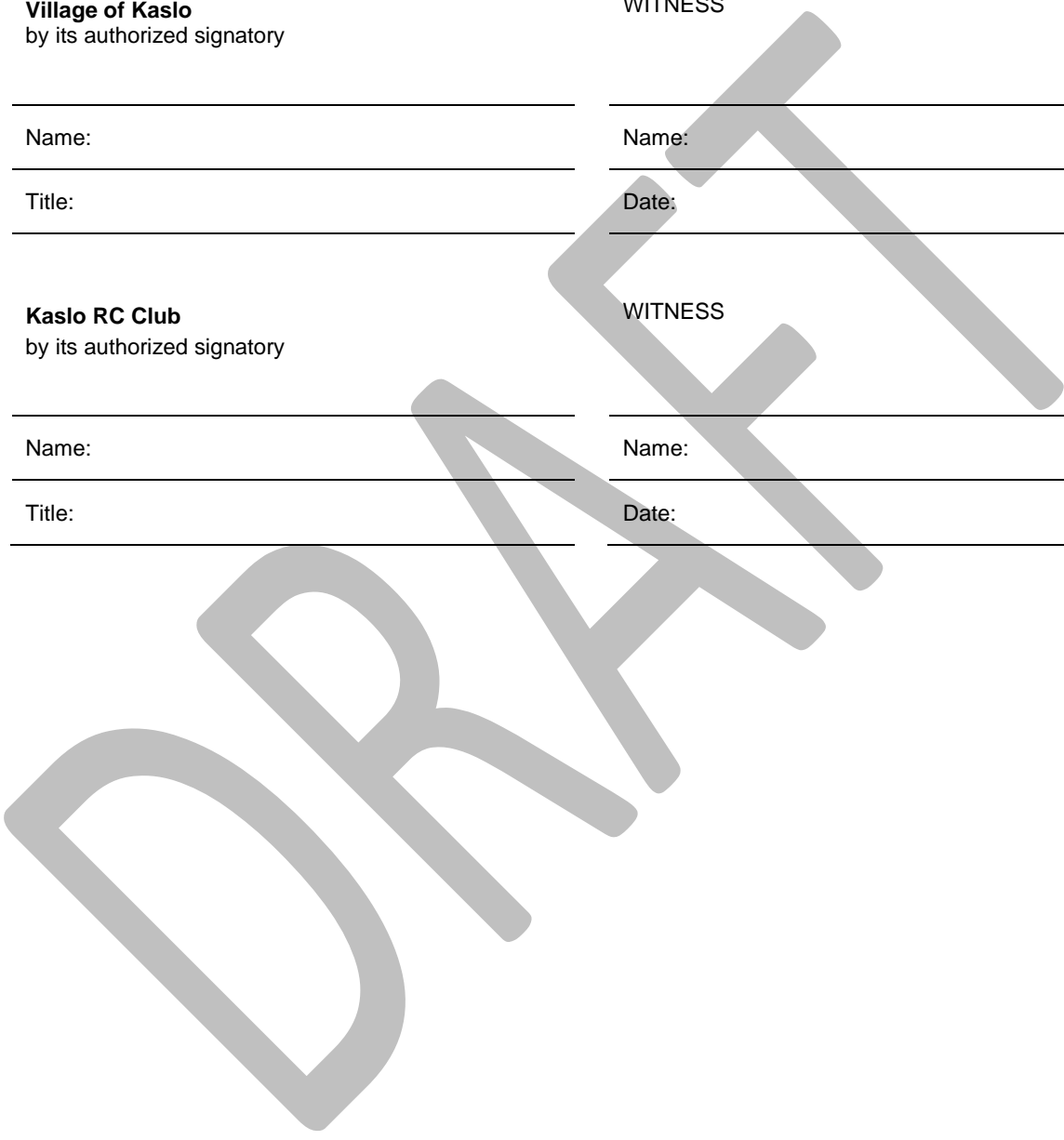
WITNESS

Name:

Title:

Name:

Date:





Schedule A

SUBJECT LANDS

That area measuring approximately 55 square meters near the western end of the Kaslo Aerodrome runway outlined in blue on the map below:





Schedule B

CONDITIONS OF USE

- The Kaslo RC Club will be able to use the Western half of the Kaslo Aerodrome Runway during daylight hours.
- Any protective barriers, warning sign, or any items used during flying sessions must be portable and removed at the end of the flying session.
- A portable 2-way aircraft radio and a licensed radio operator must be present during all flying sessions.
- Kaslo RC Club must adhere to all MAAC and DOT rules and be in control of flight line, pit area, parking area and spectator area.
- All RPAS shall give way to all full size aircraft and be on the ground when a full size aircraft is landing, taking off or on the runway. In unforeseen situations where there is no time for the RPAS to get back on the ground safely before a full size aircraft must land then RPAS are to fly far to the south of the runway out of the flight and landing path of the full size aircraft.
- MAAC shall provide insurance as they have in the past.
- Any damage to Kaslo Aerodrome property or infrastructure shall be reported to the Village of Kaslo office immediately.



NO FLYING PERMITTED WITHOUT A KASLO RC CLUB MEMBER, TWO WAY AIRCRAFT RADIO AND A LICENSED RADIO OPERATOR PRESENT.

Contacts

Pres. Roy Ross MAAC 21477 Ph. 250-353-2624
 email afull8moon@gmail.com
 Vice. John Settle MAAC 40411 Ph. 250-353-2915

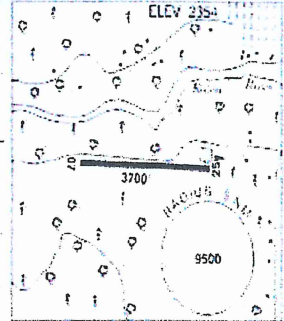
All safety concerns or incidents that happen are to be reported to Club President and or Vice President and forwarded to MAAC if required

All signs, barriers and any other items must be portable and removed from the FLYING AREA when there is no KASLO RC CLUB MEMBERS are present.



KASLO BC

REF	N49 54 13 W116 56 07 IW 16 E (2012); UTC-8:7 Elev 2354 A5005
OPR	Village 250-353-2311 Reg
PF	C-1,2,4,5
FLT PLAN	NOTAM FILE CYCG FIG Kartloops 866-WXBRIEF (Toll free within Canada) or 866-541-1011 (Toll free within Canada & USA)
RWY DATA	Rwy 07:25 3700x60 asphalt RCR Opr No win maint
COMM	ATF ftc 123.2 5NM 5400 ASL
CAUTION	Narrow mountainous valley. Terrain rises rapidly W of this Rwy 07. Vehicle traffic & logging truck activity on ad. road. verify rwy unobstructed. Wildlife in vicinity. Ultra-light acct may be NORDO.



KASLO AERODROME RUNWAY

Runway North Edge of Pavement

FLIGHT LINE

Runway Center Line

3700' X 60'

Runway South Edge of Pavement

ACCESS ROAD

EMERGENCY VEHICLE ACCESS ROAD ENTERED FROM WEST END OF RUNWAY

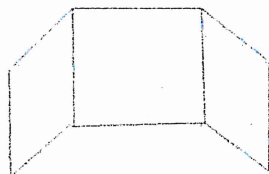
PILOT STATIONS, SPOTTERS AREA and RADIO STATION 35' FROM CENTER LINE OF RUNWAY
 GPS COORDINATES
 49-54-11.28N 116-56-30.25W
 RADIO FREQUENCY MONITORED ON 123.2

PIT AREA 65' CENTER OF RUNWAY

VEHICLE PARKING AND SPECTATOR AREA 100' FROM CENTER LINE OF RUNWAY
 First aid kits, fire extinguishers and other safety equipment are kept in vehicles

EMERGENCY ADDRESS

WEST END OF KASLO AERODROME RUNWAY



Pilot and Spotter Portable Safety Barrier
 Frame 1" PVC Pipe
 Barrier is Orange Plastic Snow Fence
 Each Section is 19 1/2" Square

DATE: September 27, 2024

FILE NUMBER: 1855-03

TO: Mayor and Council

FROM: Robert Baker, Chief Administrative Officer

SUBJECT: Grant Application – Green & Inclusive Community Buildings

1.0 PURPOSE

For Council to consider a request from the Kaslo & District Public Library for the Village of Kaslo to apply to the Green & Inclusive Community Building grant program for funding to construct a new library.

2.0 RECOMMENDATION

THAT an application be submitted to the Green & Inclusive Community Buildings grant program for construction of a Kaslo and District Public Library, and the Village commit to funding any shortfall as detailed in the staff report titled Grant Application – Green & Inclusive Community Buildings dated September 27, 2024, SUBJECT TO an operational agreement being in place with the Regional District of Central Kootenay before the Contribution Agreement is finalized.

THAT \$50,000 from the Community Works Fund be allocated to the Kaslo and District Public Library construction project in the 5-year Financial Plan [2025-2030].

THAT \$318,000 from the Growing Communities Fund be allocated to the Kaslo and District Public Library construction project in the 5-year Financial Plan [2025-2030].

3.0 BACKGROUND

The Regional District of Central Kootenay (RDCK) collects taxation from property owners in the Village of Kaslo and a defined portion of Area D to support the Kaslo & District Public Library (KDPL). The KDPL is a Public Library Association that pays rent to the Village as a tenant of City Hall. The KDPL Building Committee is interested in constructing a new library building and is seeking grant funding to afford the project. A Council resolution is required to authorize the Village to apply to the GICB grant program for construction of a new building. The resolution assures the grant funding body that the Village has adequate funding available to afford the project including ineligible costs, funding shortfall, and cost overruns.

4.0 DISCUSSION

The new library project is grant-ready, meaning 66% of the design has been performed and a Class B cost estimate has been developed. Before the project can proceed to final design and tendering, funding must be in place. This can be achieved through a combination of grant funding, donations, and investment by local government. The KDPL Building Committee is asking for the Village to apply for a GICB grant and commit funding for ineligible expenses, funding shortfall, and any cost overruns. By partnering with the KDPL, the Village would be fostering its relationship with the KDPL and the RDCK while enabling construction of a new library, both of which are strategic priorities of Council. When discussing KDPL's request, Council should consider the Village's financial capacity to fund its share of the project costs, including capital investment and the implications to Village of Kaslo taxpayers for the cost of operating the facility throughout its lifespan.

5.0 OPTIONS

1. **Apply to the Green & Inclusive Community Buildings grant program for construction of a new Kaslo and District Public Library, and allocate funding for the Village's share of costs as described within this staff report from the Community Works and Growing Communities Fund.** *Staff will work alongside Kaslo & District Public Library Staff to develop an application for submission and prepare the 5-year Financial Plan [2025-2030] to reflect the funding allocations.*

Signing of a Contribution Agreement for the GICB grant should be subject to a funding structure being in place between the Village and RDCK for operating and asset renewal costs. *Discussion between Village and RDCK will occur at the next shared-services meeting, including a review of any taxation limits within the shared-services bylaw.*

2. Council provides direction to staff for further review and report.

6.0 FINANCIAL CONSIDERATIONS

Construction Cost Estimate

In anticipation of the grant application, the KDPL Building Committee hired a quantity surveyor to provide a Class B cost estimate based on site and installation inspections, and design drawings and specifications which include the preliminary designs of all major systems and subsystems. This estimate provides for the establishment of realistic construction costs. The cost estimate is based on measured quantities of all items of work and has been prepared in elemental analysis format. The GICB grant permits Class B cost estimates to include a 15% contingency and assumes there will be no changes to the design.

Funding Sources

The total project cost is estimated at \$5,271,860 of which \$5,000,000 are eligible expenses under the GICB grant program. The GICB grant would cover up to 60% of the total eligible expenses which equates to \$3,000,000, meaning there is \$2,271,860 of funding required from other sources. The KDPL Building Committee has proposed that these other sources include \$271,860 of in-kind staff labour/materials/equipment, a contribution of \$500,000 from Columbia Basin Trust (CBT), donations of \$962,680 (secured and unsecured), Province of BC Enhancement Grant for Libraries of \$94,320, and \$75,000 from the RDCK's Canada Community-Building Fund. The Village of Kaslo is being asked by the KDPL Building Committee to allocate \$50,000 from its Community Works Fund and an additional \$318,000 to the project. The Village's contribution could be offset by any additional donations that might be received by the KDPL or through other grants if they become available.

Assuming Council wishes to contribute from the Village's Community Works Fund, the remaining \$318,000 could come from the Growing Communities Fund which was a lump sum payment from the BC government in the amount of \$942,714 to support the delivery of infrastructure projects necessary to enable community growth. For certainty, staff have confirmed with the Ministry of Municipal Affairs that this is indeed an eligible project.

Operating Cost

Both the RDCK and Village contribute to funding the KDPL operating budget whereby the Village currently pays 39% of the total tax requisition. The new library building will provide a higher level of service than existing, and property owners will see a tax increase once the new library is operational. The KDPL Building Committee has developed a rudimentary operating budget for providing library services in the new building, and this budget makes assumptions regarding administrative costs, maintenance, hours of operation, and

their lease rate with the Village, but it is not fully developed. Before signing a Contribution Agreement for GICB funding, Council will need to understand how much it is going to cost Village taxpayers to provide this higher level of service. As such, it is imperative that a detailed operating budget be developed by the KDPL Building Committee, and an operating agreement be in place between the KDPL, Village, and RDCK.

Asset Renewal

The Class B cost estimate includes a detailed list of the investment required for renewal of the library building over a 40-year period. The total expenditure in 2024 dollars is estimated to be \$1,990,945 which equates to an average of \$50,000/year. When the building is new, investment will be relatively low, but as the building ages the investment will increase. The Village ought to put in Statutory Reserve sufficient funding on an annual basis to afford the cost of asset renewal. Although it makes sense for the cost of asset renewal to be funded by both the Village and RDCK as it is a shared service, there hasn't been any discussions between the KDPL, RDCK, and Village staff to determine a financial model. If Council chooses to support the GICB application, a structure must be developed for asset renewal prior to the Village signing a Contribution Agreement for GICB funding.

Competing Priorities

The Village's asset management program has not been fully developed, and the capital investment required to maintain its existing infrastructure is unknown. This includes the cost to maintain the Village's current service levels for water, sewer, roads, buildings, and parks. Anecdotally speaking, there is likely a large deficit with respect to the Village's reserves and the funding required to renew its aging assets. The capital investment required for the new library is significant and in addition to the initial commitment of \$368,000 to support the GICB grant application, the Village will also be responsible for any funding shortfall due to cost escalations, overruns, or changes to the design and construction specifications. Further, the new building will provide a higher level of service and result in an increase in operating expenses. Adequate funding will also be required in a Statutory Reserve to renew the building as it ages, estimated at \$50,000/year and adjusted annually for inflation. All of this will pull funding away from existing services, other strategic priorities and development opportunities, and/or result in tax increases that are not fully understood at this time. Before signing a Contribution Agreement, Council must carefully weigh the merits of this project against the Village's competing priorities and fully understand the financial implications.

7.0 LEGISLATION, POLICY, BYLAW CONSIDERATIONS

Legislation

Public libraries are established and governed by the Library Act and its Regulations. The KDPL is a Public Library Association, as opposed to a municipal or regional district library. Library boards are responsible for the management of public libraries and are independent corporations.

Bylaw

The KDPL is funded in part by the RDCK and Village, and the collective apportionment receives final approval from the RDCK Board rather than the Village. This arrangement is described within a shared-service bylaw. The Village has requested a copy of the bylaw, but it was not available at the time of this staff report.

If Council supports the grant application, then the Village's 5-Year Financial Plan Bylaw [2025-2030] will need to reflect the capital and operating costs of the new library.

8.0 STRATEGIC PRIORITIES

Capacity – move from grant-reactive to grant-ready.
Capacity – foster partnerships with nonprofit service providers
Governance – Liaise with RDCK on shared interests for the new library
Capital Projects – New library building.

9.0 OTHER CONSIDERATIONS

If the GICB grant application is successful, the KDPL Building Committee will look to the Village to hire a project manager to coordinate the design and construction of the building. Funding for project management is an eligible expense included within the project budget. Additional Village staff time will be required to provide oversight of the project which will affect the resources available to support the Village’s existing service levels and other strategic priorities.

RESPECTFULLY SUBMITTED



Robert Baker, Chief Administrative Officer

ATTACHMENTS: