



REGULAR MEETING OF COUNCIL AGENDA with Recommendations

DATE: 2024.01.23

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.01.23 Council Meeting

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2024.01.09 Council Meeting

4. Delegations

4.1 RCMP – Corporal Venema

4.2 Langham

4.3 Golf Course

5. Information Items

5.1 **Council Reports**

5.2 **Committee Minutes**

5.2.1 2024.01.15 Art & Heritage Committee Meeting Minutes

5.2.2 2024.01.15 Health Advisory Committee Meeting Minutes

5.3 **Staff Reports**

5.3.1 2024 Municipal Grants ad

5.4 **Correspondence**

5.4.1 2024.01.04 K. O’Keefe re: South Beach

5.4.2 2024.01.05 O. Thatcher re: South Beach

5.4.3 RCMP 2023 Q4 Report

5.4.4 BC Honours and Awards Secretariat

5.4.5 2024.01.15 S. Mutterer re: SAR

5.5 **2024.01.23 Circulation Package**

6. Question Period

15 minutes is available for members of the public in attendance to ask questions or make comments relating to items on the agenda.

7. Business

7.1 **DVP 2023-15 (Kaslo Community Services)**

To consider a Development Variance Permit application from Kaslo Community Services.

Recommendation:

THAT Development Variance Permit Application 2023-15 (Kaslo Community Services) be brought back to a future Council meeting.

7.2 Heritage BC Award Nomination – SS Moyie Restoration

To consider nominating the Kootenay Lake Historical Society for a Heritage BC Award to recognize their work restoring the SS Moyie.

Recommendation:

THAT the Village of Kaslo nominate the Kootenay Lake Historical Society's SS Moyie Restoration Project for a Heritage BC Award.

7.3 Infrastructure Planning Grant – Asset Management Investment Plan (Water/Sewer)

To consider awarding contracts to complete the work outlined in the 2019 Infrastructure Planning Grant project.

Recommendation:

THAT Council authorizes issuing purchase orders to LandInfoTech for \$11,900 + GST and TRUE Consulting for \$5,000 + GST to complete the work outlined in the 2019 Infrastructure Planning Grant for Asset Management Investment Plans for the Water and Sewer Systems.

7.4 Signing Authority Updates

To update the Village's signing authorities, including those at the Kootenay Savings Credit Union, Central 1 Credit Union and the Royal Bank.

Recommendation:

THAT Ian Dunlop be removed as a signing officer and Linda Tynan be added as a signing officer for the Village of Kaslo.

THAT Ian Dunlop be removed and Linda Tynan be added as an authorized signatory for the Village of Kaslo at Kootenay Savings Credit Union.

THAT Ian Dunlop be removed and Linda Tynan be added as an authorized signatory for the Village of Kaslo at Central 1 Credit Union.

THAT Ian Dunlop be removed and Linda Tynan be added as an authorized signatory for the Village of Kaslo at the Royal Bank.

8. Late Items

9. In Camera Meeting



Recommendation:

THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a), and (c) of the Community Charter.

10. Raised from In Camera Meeting

11. Adjournment





REGULAR MEETING OF COUNCIL MINUTES

DATE: 2024.01.09

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Hewat
	Councillors:	Bird, Brown, Lang, Leathwood
	Staff:	CAO Tynan, CO Allaway
	Public:	9

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:02 p.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.01.09 Council Meeting

001/2024 Moved, seconded and CARRIED

THAT the Agenda for the 2024.01.09 Regular Meeting of Council be adopted as presented.

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.12.12 Council Meeting

002/2024 Moved, seconded and CARRIED

THAT the Minutes for the 2023.12.12 Regular Meeting of Council be adopted as presented.

003/2024 Moved, seconded and CARRIED

THAT Council dissolve into Committee of the Whole to receive information and questions from the public.

4. Delegations - Nil

5. Information Items

5.1 Council Reports

5.1.1 Mayor's Report

Mayor Hewat provided a written report regarding her recent and planned activities.

5.2 Committee Minutes – Nil

5.3 Staff Reports

5.3.1 CAO Report

5.3.2 2023 Board of Variance Report

5.3.3 Summary of Council Appointments

5.4 Correspondence

- 5.4.1. 2023.12.11 from UBCM re: 2021 CRI
- 5.4.2. 2023.12.12 from Kaslo Jazz Etc. Society re: 2024 Jazz Fest
- 5.4.3. 2023.12.20 from Ministry of Public Safety and Solicitor General
- 5.4.4. 2023.12.21 from Ministry of Housing
- 5.4.5. 2023.12.30 from F Geche re: Rats
- 5.4.6. 2023.12.30 from F Lachapelle re: Rats
- 5.4.7. 2023.12.30 from R Hewat re: Rats
- 5.4.8. 2023.12.30 from T Jess re: Rats

5.5 2024. Circulation Package

6. Question Period

2 members of the public spoke to Council about the proposed South Beach development and 2 members of the public spoke to Council about DVP2023-15

004/2024 Moved, seconded and CARRIED
THAT Council rise and report from Committee of the Whole.

7. Business

7.1 South Beach Development Proposal

005/2024 Moved, seconded and CARRIED
THAT the Public Information Session Summary Report on QP Development's proposal for South Beach and related correspondence is received for information; and
THAT staff is directed to report back to Council regarding Zoning Amendment Bylaw 1298, 2023.

7.2 2024.01.03 from R. Dunnett/T. Wallace re DVP 2023-15

006/2024 Moved, seconded and CARRIED
THAT Council reconsider the matter of DVP 2023-15.

007/2024 Moved, seconded and CARRIED
THAT the matter of DVP2023-15 be referred to the 2024.01.23 Council Meeting.

7.3 Development Variance Permit Application 2023-14 (Koen)

008/2024 Moved, seconded and CARRIED
THAT Council approve Development Permit application DVP 2023-14 to waive the requirement of Land Use Bylaw #1130 that parking spaces in residential zones must be located no closer to the front lot line than the front face of the principal building and to reduce the front setback requirement from 7.5 metres to 3.6 metres for a



carport, conditional on the applicant obtaining a setback permit from the Ministry of Transportation and Infrastructure.

009/2024 **7.4 Development Permit Application – 331 Front Street**
Moved, seconded and CARRIED
THAT the Development Permit Application for the property located at 331 Front Street be referred to the Art & Heritage Committee.

010/2024 **7.5 Appointment of Auditor**
Moved, seconded and CARRIED
THAT Grant Thornton be appointed as the auditor for the Village of Kaslo and engaged to report on the fiscal year ending December 31, 2023.

011/2024 **7.6 Officer Appointments**
Moved, seconded and CARRIED
THAT Linda Tynan be appointed as the Approving Officer and Chief Financial Officer for the Village of Kaslo.

Councillor Brown declared a conflict of interest with respect to item 7.7 and absented himself from the meeting at 6:44 p.m. as he is the applicant

012/2024 **7.7 Community Development Program Grant Application – Kaslo Baseball & Softball Association**
Moved, seconded and CARRIED
THAT the Kaslo Baseball and Softball Association be authorized to submit an application for \$12,000 in Community Development Funding, subject to Council approval of the final design for the ball field improvements.

Councillor Brown returned to the meeting at 6:45 p.m.

8. Late Items – Nil

013/2024 **9. In Camera Meeting**
Moved, seconded and CARRIED
THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a), and (c) of the Community Charter.

The open meeting recessed at 6:46 p.m.
The open meeting reconvened at 7:20 p.m.

10. Raised from In Camera Meeting – Nil



11. Adjournment

The meeting was adjourned at 7:20 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

DRAFT





DELEGATION REQUEST FORM

We are collecting your personal information under section 26(c) of the Freedom of Information and Protection of Privacy Act for the purpose of processing your request to appear as a delegation at a Council Meeting. If you have questions about our collection of your information, please contact the Privacy Officer at corporate@kaslo.ca or 250-353-2311 x105.

Name of Applicant: Charissa Hoppenbrouwers
On behalf of: Susanne Tabata with Japanese Canadian Legacies & The Langham Cultural Society
Mailing Address: PO Box 1000, kASLO BC, V0G1M0
Local Street Address: 447 A Ave Kaslo BC
Phone: 250-353-2661
Email: executivedirector@thelangham.ca

Please describe the issue that you would like to address:

We have a funder that is preparing to approve funding for a significant renovation and refurbishment of the interior of Langham building and current museum exhibits. This funder is requesting an audience with council to outline the upcoming project at The Langham and to seek a general endorsement of support from the Village in order to confirm their funding

Preferred appearance date: Jan 23, 2024

Please note:

- All requests must be received no later than noon on the Tuesday preceding the meeting date.
- All supporting materials that will be presented to Council must be submitted with the Delegation Request Form.
- Delegations will have 10 minutes to present information to Council. Council may ask questions after the presentation.
- If you have any questions about appearing as a delegation, or about the Council Meeting process generally, please contact staff for assistance.

C Hoppenbrouwers

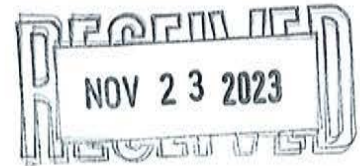
SIGNATURE

January 15, 2024

DATE



DELEGATION REQUEST FORM



We are collecting your personal information under section 26(c) of the Freedom of Information and Protection of Privacy Act for the purpose of processing your request to appear as a delegation at a Council Meeting. If you have questions about our collection of your information, please contact the Privacy Officer at corporate@kaslo.ca or 250-353-2311 x105.

Name of Applicant: GEORGE WILSON
~~KASLO GOLF CLUB~~

On behalf of: KASLO GOLF CLUB

Mailing Address: PO BOX 436

Local Street Address: _____

Phone: 250 353-2262

Email: kaslo golf club@gmail.com

Please describe the issue that you would like to address:
SEE ATTACHED NOVEMBER 23, 2023
COVER LETTER

Preferred appearance date: SOMETIME EARLY IN 2024

Please note:

- All requests must be received no later than noon on the Tuesday preceding the meeting date.
- All supporting materials that will be presented to Council must be submitted with the Delegation Request Form.
- Delegations will have 10 minutes to present information to Council. Council may ask questions after the presentation.
- If you have any questions about appearing as a delegation, or about the Council Meeting process generally, please contact staff for assistance.

SIGNATURE

November 23, 2023
DATE



P. O. Box 436
Kaslo, BC V0G 1M0
250-353-2262
www.kaslogolf.org
kaslogolfclub@gmail.com

November 23, 2023

To Village Council;

Pursuant to the Golf Club's ^{Camera} In Council Session with Village Council on October 12th, 2023 enclosed are 17 original petition sheets having 243 signatures gathered from people who are opposed to having a Rogers Communication Tower situated on land the Golf Course leases from the Village of Kaslo.

The Communication Tower outlined in the foregoing application would be extremely detrimental to the enjoyment of the Club House and Golf Course.

The Golf Club looks forward to discussing this issue at a Village of Kaslo Council meeting preferably sometime early in 2024. The results of the In Camera Session with the Village were unsatisfactory. The Golf Club requests the 2024 meeting be open to the Public.

[Redacted Signature]
President KASLO GOLF CLUB

The Kaslo Golf Club
436 Pine St,
Kaslo, BC

Nov. 24, 2023

To the Village Council and administration clerks,

Pursuant to the Golf Club's in Camera Session with Village Council on October 12, 2023; enclosed are 17 petition sheets having 243 signatures gathered who are opposed to having a Rogers Communication Tower situated on indicated land that is being leased from the Village of Kaslo to the Golf Course.

This location would be extremely detrimental to enjoyment of our Clubhouse.

The Golf Club looks forward to discussing this issue at a Village of Kaslo Council meeting sometime early in 2024. The results of the in camera discussion with the Village in October were unsatisfactory to the Golf Club so the Club requests this Council meeting be available to the public.

Sincerely,

George Wilson
President
Kaslo Golf Club
















The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
B. VanTassel		
Kate Coonce		
Tomara King		
Neha Kelbourn		
MARILYN (Zoe) McINTYRE		
Doug Rhyason		
Malaika Williams		
Debbie Ellard		
Sue W. Clark		
Anta Early		
/		/
10		

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club, from Village of Kaslo.

Name	Address	Signature
Mr Bohalan	7	
Susan Yurychuk	4	
Chris Legg	10	
Austin Fehr	3	
Bob Bohala		
Sam Truchon		
Lance Constantine		
Jeremy Taylor		
Cuff Bracken		
Olivia Hopkins		
Doran Amath		
B Bracken		
R. Tron		
Sli Yutchie		
K. ...		

14

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
Matthew McLanders		
Doug Roberts		
Nancy Hansell		
Clark Winsor		
B. A. Pedersen		
Orr M		
PETR CHOMITZ		
Steve Cochrane		
Harvey Armstrong		
Phil Russell		
DAVID RUSSEN		
Angus Collier		
ED D'LEMM		
Cecile Horvay		
<u>Bo</u>		

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

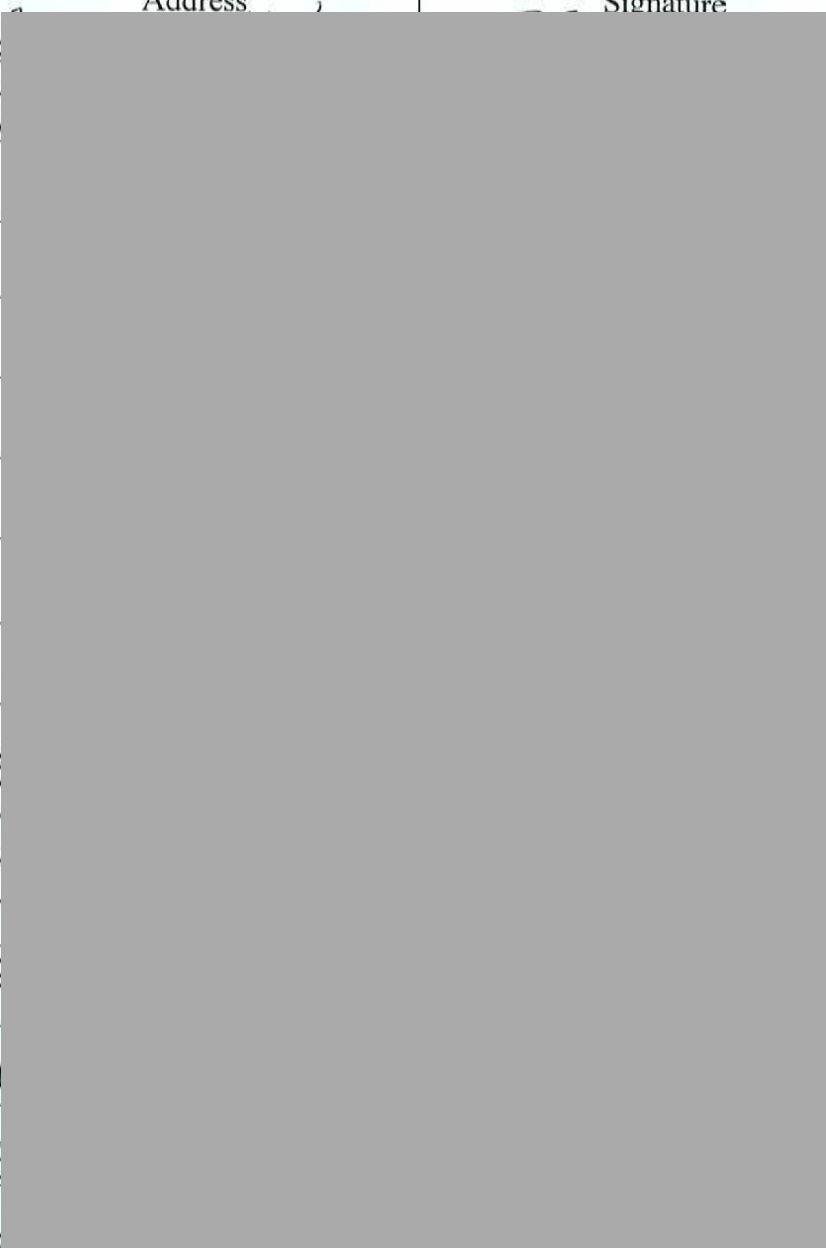


The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
J. Moffatt	[REDACTED]	[REDACTED]
Dorvis McKernie	[REDACTED]	[REDACTED]
JERRY HAMILTON	[REDACTED]	[REDACTED]
GARY CAMERON	[REDACTED]	[REDACTED]
Sean Galbraith	[REDACTED]	[REDACTED]
Dylan Wright	[REDACTED]	[REDACTED]
Casey Jones	[REDACTED]	[REDACTED]
Dale	[REDACTED]	[REDACTED]
Sandra Hogan	[REDACTED]	[REDACTED]
MARU TARR.	[REDACTED]	[REDACTED]
Tom JALBERT	[REDACTED]	[REDACTED]
PETER SAMOYLOVE	[REDACTED]	[REDACTED]
Rita Punn	[REDACTED]	[REDACTED]
DAVID MONT	[REDACTED]	[REDACTED]
Patrick Butler	[REDACTED]	[REDACTED]

16

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
Mack Murphy		
Brian Hule		
Paul Thomson		
Joel Hatten		
Pleeter Baum		
Jim Van Horn		
John Wayne Marsden		
Willie Hofmann		
SERGĀDA/HAIC		
CHRISTIAN DUBE		
P. Leiel		
Asher Mew		
Paul Mated		
Spencer Wells		
Jason Turner		
Dwight Kalman		

16

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

12

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
B. Thomson	[REDACTED]	[REDACTED]
K. Haynes	[REDACTED]	[REDACTED]
D. STEVENS	[REDACTED]	[REDACTED]
J. GREEN.	[REDACTED]	[REDACTED]
B. Dobroski	[REDACTED]	[REDACTED]
M. Dobroski	[REDACTED]	[REDACTED]
D. Quigley	[REDACTED]	[REDACTED]
A. BARCLAY	[REDACTED]	[REDACTED]
Ben Smith	[REDACTED]	[REDACTED]
L. Jacobs	[REDACTED]	[REDACTED]
C. JACOBS	[REDACTED]	[REDACTED]
Cam Wilson	[REDACTED]	[REDACTED]

of hole
(5/10/17)

14

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
MARSHA GILLIES		
Sharla Clare.		
DARVENE SMITH		
Graham Filbeck		
Colleen TILLEY		
BOB LANG		
KEN GLADU		
PAUL K.		
S. LEATHWOOD		
S. Leathwood		
P. Coult		
D. Clark		
DICKS CLARKE		
Russell Rumbold		
Lynda Johnson		
Gail McKella		

15

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
CARL MORTENSEN	927 ...	[Redacted]
BARRIE FOX	[Redacted]	[Redacted]
KAREN THOMAS	[Redacted]	[Redacted]
Brenna Kern	[Redacted]	[Redacted]
RICHARD WLOSEK	[Redacted]	[Redacted]
Javed Gazzard	[Redacted]	[Redacted]
Dean Bunney	[Redacted]	[Redacted]
J. Fred Burkhardt	[Redacted]	[Redacted]
Starling Taylor	[Redacted]	[Redacted]
Pam Walker	[Redacted]	[Redacted]
Anna Kallstrom	[Redacted]	[Redacted]
Denis Bernier	[Redacted]	[Redacted]
Tom Durbate	[Redacted]	[Redacted]
Evan Serrano	[Redacted]	[Redacted]
Chloe Liu	[Redacted]	[Redacted]

16

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
GEORGE Wilson		
SHARON WILSON		
ANNE THURNTON		
Cathy Mathers		
Josana Starbuck		
Steve Scott		
Peter Grandin		
Yvonne Grandin		
ANDREW MATHERS		
KEN CHAMBERS		
Brandon Bards		
Kachelle Benin		
Zarek Buehler		
Knathon Benin		
JAY DANLEY		
Tegan Bettencourt		

16

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

15

Name	Address	Signature
GARRY MEADOWS		
Dave Rokeby-Thomson		
Tom SCHWARZ		
Anita Carpenter		
Barney Colmore		
Henry Van Mill		
Berny deLange		
GORD REXIN		
Venetia Rexin		
Wayne Vienneau		
Randy DeLorka		
ANDREW CLARK		
ARNOLD SATANOFF		
Kathy Pleyale		
BRYAN MACMILLAN		

27

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
LISA MOONEY		
Wes Mooney		
Darya Karpenko		
Mare Sauvage		
PHYLLIS RUSTAD		
Lawna Bourassa		
Larry Chambers		
Keshia Clancy 16		
Patricia Leif 6		
Liza Ross 50		
Sylvan 930		
Hana Culew 5		
Erin Carr 7		
Bree Hope 162		
Chantel Henschel 5		
Chelsea VanKoughn		
SHELBY HANSEN USC		
Martine Camy		
CRAIG HARPER		
Alex Herke		
Ralph Troan B		
Keleeq Sinclair		
Christine Partn		
Che Fehrenbach		
Tom Quisp		
Suzanne Dennis		
TOM THOMSON		

27

15

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
Catherine McCormick	1155 Pine Ridge Rd	[Redacted]
MACKER	[Redacted]	[Redacted]
Sandi Butler	[Redacted]	[Redacted]
Steve Doucet	[Redacted]	[Redacted]
Terri Senkins	[Redacted]	[Redacted]
Joe Hawk	[Redacted]	[Redacted]
Orma Aldridge	[Redacted]	[Redacted]
Barb Lawrence	[Redacted]	[Redacted]
Jan VanGeld	[Redacted]	[Redacted]
Nikki Barkley	[Redacted]	[Redacted]
Matt Russell	[Redacted]	[Redacted]
Spencer Wells	[Redacted]	[Redacted]
Tim Clegg	[Redacted]	[Redacted]
Dolly Jones	[Redacted]	[Redacted]
DREW BIRKETT	[Redacted]	[Redacted]

15

7

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
------	---------	-----------

Dustin East
 Tamara Provencal
 Abigail Stewart

(A)

Doug Connor
 Sarah Keenan
 Will Hansell
 Jody Haston




7

10

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
Alicia Sergeant		
Gary Hobbins		
Dawn McKelvey		
Robin McKay		
Carmen Weaver		
Terisha Turner		
Neil McKinnon		
Sophia Holt		
Duke S.R.		
Casper Gray		

November 4th, 2023

(16)

17 names

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
LIZ ROSS		
Corbin Khalsa Lang		
Tracy Ubell		
W.S. CROOKS AANKS		
C. Harfman		
S. Mottaro		
H/W Armstrong		
Madeleine O'Keefe		
M. Kaye Elliott		
JAMES E. ELLIOTT		
Lucille M. BUSSEY		
Maurice Barchay		
Dianne Witton		
Janae Patton		
A. THOMAS		
A. Thomas		
Jean Wirth		
Dad Woodmass		
J. Cur		

11057

17.

The Village of Kaslo is proceeding with plans to enable Rogers Communication to set up a nine story high tower immediately adjacent to the Golf Club's clubhouse. 5G tower.

The undersigned oppose the construction of a communications tower on the property leased by Kaslo Golf Club from Village of Kaslo.

Name	Address	Signature
REDACTED		REDACTED
Rebecca Tracy		
Fawn Gache		
Donna Cormie		
Juanita Nielsen		
MIKE STRONG		
Patti Wilcox		
Herb Hill		
Branna Salisbury		
S. Honore Cooper		
DOM FRAISSARD		
PATTY TERELENKO		
Franz Kocher		
Jung		
REDACTED		
Barry Hill		
Rob McClure		
Madeleine O'Keefe		
Chas Aldinger		
Lana Knoll		
Deyonne Davies		
Michelle Fisher		
Jim Garbutt		
Ned McGowan		
REDACTED		
Melanie Funk		



KASLO ART & HERITAGE COMMITTEE MINUTES

DATE: 2024.01.15

LOCATION: Council Chambers – City Hall

TIME: 4:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Councillor Leathwood
	Members:	Mayor Hewat, Anne Malik, Trish Feeney, David Jackson, Rick Nay
	Staff:	CO Allaway
	Public:	J. Jackovickas, C. Jackovickas

1. Call to Order

The meeting was called to order at 4:03 p.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.01.15 Art & Heritage Committee Meeting

Moved, seconded and CARRIED

THAT the agenda for the 2024.01.15 Art & Heritage Committee Meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.03.02 Art & Heritage Committee Meeting

Moved, seconded and CARRIED

THAT the minutes of the 2023.03.02 Art & Heritage Committee Meeting be adopted as presented.

4. Question Period

The applicant and a member of the public provided general comments about the proposal to the committee.

5. Business

5.1 **Heritage and Commercial Core Development Permit Application – 331 Front Street**

Committee member Anne Malik provided examples of several ways that the application does not meet the guidelines set out in the Heritage and Commercial Core DPA.

Committee member Rick Nay expressed concern about the proposed changes to the brick detailing above the second storey windows. The applicant assured the committee that these will be preserved, but the details have not been captured in the architect's renderings.

The doors will be restored and reused, the columns and transom window above the door will be preserved. Door locations will not change.

Moved, seconded and CARRIED

THAT the Art & Heritage Committee recommends to Council that the Development Permit Application for 331 Front Street be approved subject to the following conditions:

- ***Explanation of any environmental considerations that lead to changes in the character defining elements***
- ***Confirmation that the character defining elements are being preserved***
- ***Confirmation that original bricks will be used for façade changes***
- ***Justification for changes to window material and any new openings***
- ***Submission of a “typical” drawing for window/door openings that preserves the heritage character***
- ***Addition of detailing on the black beam across the façade***
- ***Confirmation that there are no changes to the 1896 sign, and that the same typeface will also be used for house numbering***
- ***Confirmation of the location of exterior gooseneck light***
- ***Specification of window trim colours, and colours of front façade board and batten***
- ***Inclusion of the design rationale for all the above***

6. **Late Items** – Nil

7. **Next Meeting**

The next meeting will be held on February 5, 2024 at 4:30 p.m.

8. **Adjournment**

The meeting was adjourned at 5:28 p.m.

CERTIFIED CORRECT:

Corporate Officer

Councillor Leathwood





HEALTH ADVISORY COMMITTEE MINUTES

DATE: 2024.01.15

LOCATION:

Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Mayor Hewat
	Members:	Councillor Bird, Victoria McAllister, Elizabeth Brandrick, Liz Ross
	Regrets:	Deb Borsos, Leni Neumeier
	Staff:	CO Allaway
	Public:	Phoebe Lazier

1. Call to Order

The meeting was called to order at 6:02 p.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2024.01.15 Health Advisory Committee Meeting.

Moved, seconded and CARRIED

THAT the Agenda for the 2024.01.15 Health Advisory Committee Meeting be adopted as amended to include item 5.1.2 – Update from Liz Ross re: VCHC Physician Complement.

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.11.27 Health Advisory Committee Meeting.

Moved, seconded and CARRIED

THAT the minutes of the 2023.11.27 Health Advisory Committee Meeting be adopted as presented.

4. Delegations

4.1 Phoebe Lazier – BC Rural Health Network and Outreach Initiative

Ms. Lazier provided an update to the committee regarding the activities of the BC Rural Health Network including their information gathering efforts. The issues identified so far include the following key themes:

- *Doctor/nurse recruitment and retention challenges*
- *Travel burden for rural/remote residents*
- *Aging population and lack of resources for seniors (including Long Term Care)*
- *Mental health and addiction supports*

5. Information Items

5.1 Member Reports

5.1.1 Kaslo Community Service – Brandrick

5.1.2 Physician Recruitment Update – Ross

There will be a 4th physician to serve Kaslo. Dr. Martin has signed a contract with IHA and will be returning to Kaslo with a July start date.

5.2 Correspondence

5.2.1 BCRHN Edition 2023.12.01

5.2.2 BCRHN – President Skelton 2023.12.08

6. **Question Period** – Nil

7. **Business** – Nil

8. **Late Items** – Nil

9. **Next Meeting**

March 11th, 2024 at 6:00 p.m. in City Hall.

10. **Adjournment**

The meeting was adjourned at 6:37 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat





VILLAGE OF KASLO

2024 MUNICIPAL GRANT PROPOSALS

The Village of Kaslo is calling for submissions from all organizations wishing to access up to \$500 of general grant funding through the municipality. A written application is required prior to 12 noon Tuesday February 20th, 2024 to be considered. Municipal Grant Funding Application forms are available online at <https://kaslo.ca/p/grants> or from City Hall.

Have questions?

Call 250-353-2311 or Email admin@kaslo.ca or Visit www.kaslo.ca

Karissa Stroshein

Subject: letter to Mayor and Councillors

From: Kate O'Keefe

Sent: Thursday, January 4, 2024 9:30 PM

To: Mayor Hewat <mayor@kaslo.ca>; Karissa Stroshein <admin@kaslo.ca>

Subject: letter to Mayor and Councillors

Dear Mayor Hewatt and Councillors:

Re: bylaw change at South Beach

I'm pleased that Council chose to defer the vote on this issue. To consider the most beneficial uses of this land for all the inhabitants of this area requires time and thought. I trust you will continue in this manner.

In my previous letter to you I asked several questions and at the December council meeting I was told that these questions would be answered prior to any action. I have not received answers yet.

I want to specifically address water.

Water is vital. We all know that and we have historically relied on the fact that we live in an interior rainforest. We expect that we will get the precipitation that designation implies.

But we are now in the third year of drought conditions. Projections for future precipitation put us in semi-arid conditions. I do not believe that we can afford to think that we have an unending supply of water from our present system.

Where is the flow data?

Where is the water availability data?

Where are the future projections of availability?

Particularly, referring to this property, to add the likelihood of 100 + water users in the high demand/low water season makes no sense. Zoning it for any sort of residential use does not make sense. Zoning it parkland, or maintaining the current zoning makes more sense to me.

Sincerely,
Kate O'Keefe

Karissa Stroshein

Subject: South Beach Proposal

From: Osa Thatcher <osa.thatcher@gmail.com>

Sent: Friday, January 5, 2024 3:48 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: South Beach Proposal

Dear Councillors, Mayor Hewatt, and Katherine Alloway,

Re; South Beach proposal

First I want to commend you for taking a cautious approach with the South Beach development proposal, both in postponing the zoning bylaw at the last meeting and not accepting the developers first offer during the in camera meeting. I think there are many things to consider regarding this proposal. I hope that some resolutions can be made that benefit the community of Kaslo and guide the developers in a good direction. A cautious approach is required. Thank You.

As an active resident of Kaslo for 17 years, I frequently stroll along the beach on the south side of the river and inland through the trees. I enjoy fishing at the mouth of the river and watching eagles and herons on their respective perches. It is fun to see dippers bobbing in the river and sometimes even hear their quiet distinctive call. I also kayak along the shore and cliffs there, sometimes taking refuge in the protective shore when the winds are too strong to go home. This area is beautiful and important to me and many others.

Of course I know that it is private land and it can't remain our quiet paradise forever. However I'm sure you all agree that helping this development reflect the needs of Kaslo and our dedication to clean water, healthy environment and adaption of to the changing climate is paramount. Let's also include the need for more housing in our community, especially affordable housing.

I want to share with you some specifics of some of the ways that might help.

1. Protection of a good strip of land along the lake shoreline above the beach. Everyone I talk to about this development always mentions this need. I'm not sure the present zoning bylaw can be changed to allow Parks and Open Space in the C-4 zone or include it in the P-1 zone. I will point out that the village already owns some of this area in the antique road allowances. Perhaps the disposition of some of the other road allowances could act as trade for the continuation of a substantial waterfront buffer zone.
2. I believe that some of the areas in C-4 zone could fit the requirement for permanent houses, allowing families to settle here and be a part of our community year round. Some of the treed area along the base of the steep slope at the west and south of the flat are probably high enough, or can be made high enough above the waterline to construct small dwellings. Along the current road at the entry may be suitable for small lots. Also there are some bench lands in the east facing steep slope, below 3rd Ave that could be lots for small houses. Can we add potential uses of the land in the C-4 zone to include permanent housing where possible? I also suggest including tiny homes on wheels as allowable development in C-4.

3. 80 lots for trailers are too many! It doesn't allow for any green space or buffer zones. It might also stress Kaslo capacity for water, police protection, roads and health services. What can be done to limit the allowable trailers to 40?

4. The developer talks about a small number of multifamily homes within the RM-1 zone. The classification of RM-1 includes many possible developments. Could QP sell lots to people who want large consumptive homes with great views? Is there any way to hold QP to the image they presented to us? Is there any way to encourage some affordable housing to their plan?

Thank you for reading and considering these ideas. And thank you for your work on council to make Kaslo such a wonderful place to live.

Sincerely, Osa Thatcher



KASLO
MAYOR'S REPORT
QUARTER 4, 2023

Kaslo RCMP Detachment

335 A Avenue

PO Box 632

Kaslo, BC V0G 1M0

Telephone (250) 353-2225 Fax (250) 353-2226

Village of Kaslo

Box 576

312 4th Street

Kaslo, BC V0G 1M0

January 4, 2024

Dear Mayor Hewat:

RE: Quarterly Crime Statistics - October/ November/ December

CRIME CATEGORIES	TOTAL Q4 2022	KASLO Q4 2023	South of Kaslo to Balfour Q4 2023	North of Kaslo Q4 2023
Homicide / Attempted Homicide	0	0	0	0
Assaults	1	1	1	0
Sexual Offences	2	0	0	0
Robbery	0	0	0	0
Auto Theft	3	0	3	0
Break and Enters	1	0	0	0
Theft From Motor Vehicle	1	1	0	0
Drug Investigations	0	0	0	0
Motor Vehicle Collisions	8	1	1	0
Motor Vehicle Collisions W Fatality	0	0	1	0
Impaired Driving - CC	2	1	0	0
Impaired Driving - MVA (IRPs)	1	0	0	0
TOTAL PERSONS/VIOLENT CC	6	2	2	1
TOTAL PROPERTY CC	28	6	8	2
TOTAL OTHER CC	17	2	4	2
TOTAL CRIMINAL CODE (CC)	51	10	14	5
TOTAL CALLS FOR SERVICE	162	52	49	38

COMMUNITY	TOTAL Q4 2022	KASLO Q4 2023	South Q4 2023	North Q4 2023
Files with youth negative contacts	0	0	0	0
Mental Health Related Calls	21	6	7	0
Files involving Alcohol / Drugs	13	10	6	1
Domestic Violence Files	0	1	1	0

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-353-2225.

Yours truly,

Harland Venema, Cpl., NCO I/C
 Kaslo RCMP Detachment

HONOURS & AWARDS



Her Worship Suzan Hewat
Mayor, Village of Kaslo

Dear Mayor:

Nominate exceptional people for B.C.'s top honours

Nominations are being accepted for British Columbia's two highest honours – the Order of British Columbia and the Medal of Good Citizenship.

The Order of British Columbia, the province's top honour, celebrates outstanding achievement, excellence or distinction that has benefited the province or elsewhere. Eligible nominees are those British Columbians (former or current residents) who have made extraordinary contributions.

The Medal of Good Citizenship recognizes individuals who have contributed significantly to their local communities without seeking remuneration. This prestigious honour recognizes acts of selflessness, generosity and contributions to the betterment of someone's local community. Youth aged 15 to 25 and posthumous nominations are welcome.

Nominations for both honours must reach the Honours and Awards Secretariat by **Friday, April 5, 2024** to be considered this year. To submit a nomination please click on the boxes below.

I would be grateful if you could please consider nominating someone for one of these honours and share information about them widely in your community and with stakeholder groups.

Yours sincerely,

Lucy Lobmeier
B.C. Honours and Awards Secretariat



From: [Mayor Hewat](#)
To: [Karissa Stroshein](#); [Aimee Watson](#); [Linda Tynan \(CAO Kaslo\)](#) Re:
Subject: BCSARA documented and ongoing problems with EMCR
Date: January 17, 2024 2:49:29 PM

Good afternoon

Sabrina, I wanted to thank you behalf of Kaslo and Area D for bringing this important matter to our attention.

I also wanted to let you know that Aimee has proposed a plan of action which will see this elevated to the RDCK board level. It is a very important issue that needs to be addressed and we need to support our volunteers in any way possible.

Thank you,
Suzan

Suzan Hewat

*Mayor Village of Kaslo
RDCK Board Director*

Village of Kaslo Office

413 Fourth Street, PO Box 576, Kaslo, BC V0G 1M0

Phone: (250) 353-2311 **Cell:** (250) 505-3024

Kaslo Website: www.kaslo.ca

Please think about the environment before you print

This email may contain confidential and/or privileged information. If you are not the intended recipient or have received this email in error, please notify the sender immediately and destroy this email. Any unauthorized copying, disclosure or distribution of the information contained in this email is prohibited.

From: [REDACTED]
Sent: Monday, January 15, 2024 2:09 PM
To: Karissa Stroshein <admin@kaslo.ca>; Mayor Hewat <mayor@kaslo.ca>; Aimee Watson <AWatson@rdck.bc.ca>; Linda Tynan (CAO Kaslo) <cao@kaslo.ca>
Subject: BCSARA documented and ongoing problems with EMCR

Hello all,

FYI, find attached the Jan 8 2024 letter penned to David Eby by former and longstanding CEO of BCSARA and co-signed by other teams.

As also reported on by CBC News:

<https://www.cbc.ca/news/canada/british-columbia/bc-search-and-rescue-alleges-bullying-by-ministry-1.7077526>

SAR volunteers bring a tremendously valuable and highly skilled service to all of us. As a former member I can vouch for their high level of organization and the personal integrity of each member. They are highly trained and dedicated to saving lives. I am also aware that the stress on our volunteer teams has increased substantially over time under ever increasing political demands. I should not have to mention the monetary benefits the province has reaped over the years by these volunteers.

Let me make this comparison: the inability of our local volunteer fire department to achieve basic volunteer staffing has for years now been directly correlated with heavy administrative thumbing and politics on those volunteers. If you need visual confirmation that this is nothing new, please flip through newspaper annuals which celebrate our volunteer firefighters, and ponder over the lack of what you find. Indeed, I have had many discussions with locals who would have been willing to volunteer, but decline for what I am bringing to your attention. Finally, perusing the new EMCR training and coordination outlook shockingly reads like a military training manual. No, seriously, please pay attention to the language.

I have concerns that the demands of provincial control and command once again are overstepping jurisdictional and ethical boundaries. I need reassurance that our local elected officials stand with local residents who freely offer their services for the common good, but who are increasingly coerced and pressured by funding carrots and government control edicts into fulfilling what they volunteer for and what their skills and professionalism supplies in spades.

Best,

Sabrina Mutterer

From: EMCR Community Newsletter <emcr.communications@news.emcr.gov.bc.ca>

Sent: Wednesday, January 10, 2024 2:15 PM

To: Karissa Stroshein <admin@kaslo.ca>

Subject: Share your input on support for evacuees



View online

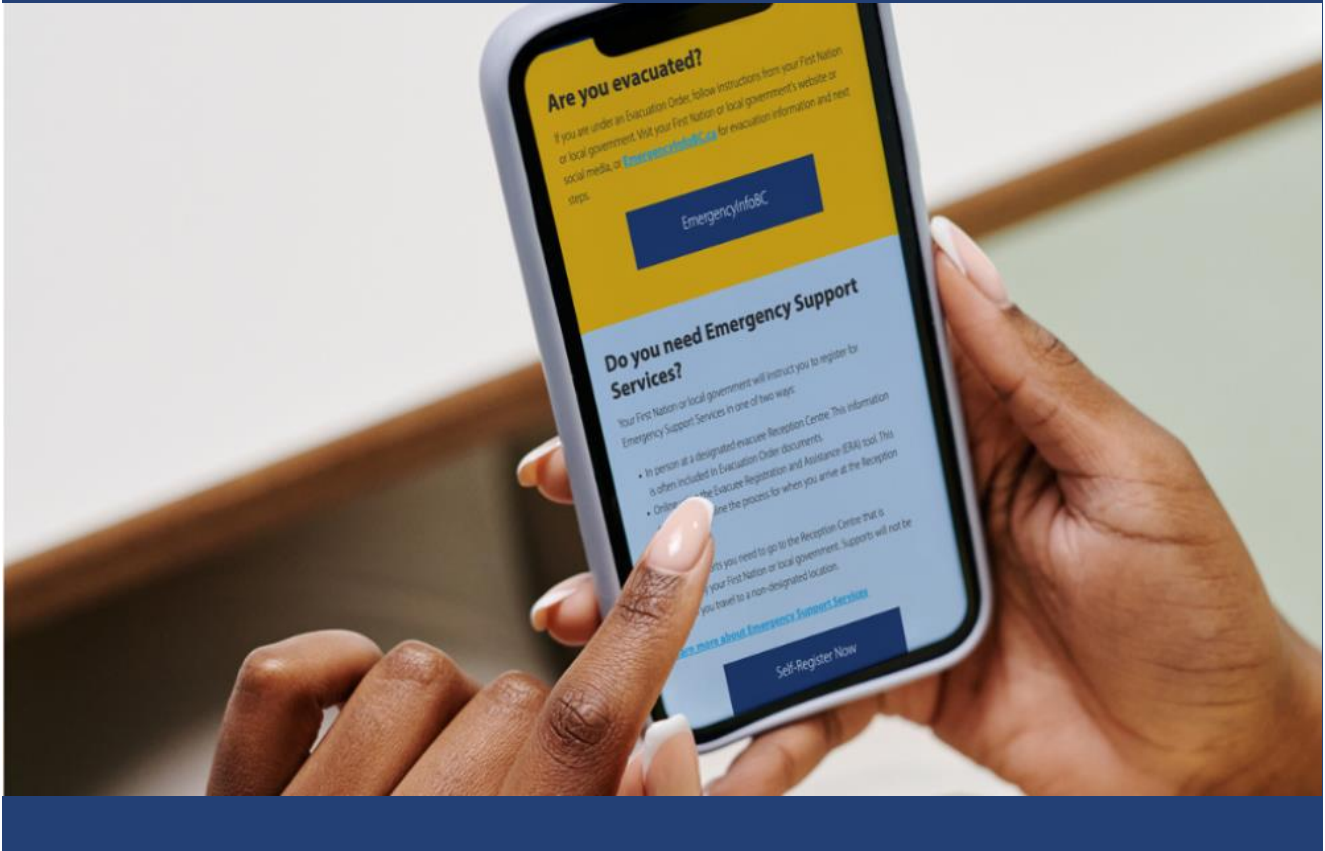
Our thoughts are with everyone impacted by the recent earthquakes in Japan. These events remind us of the importance of being prepared for an earthquake and tsunami here in British Columbia.

Taking steps to be prepared by creating a plan and emergency kit can help us feel more in control and ready. Visit PreparedBC for [earthquake preparedness tips](#).

If you are feeling overwhelmed by the images and reports of the devastation in Japan, access to mental health supports are available through [Health Link BC online](#) or by calling 8-1-1. More information is also at [HelpStartsHere](#). First Nations, Métis and Inuit people who require emotional support may contact:

- The First Nations and Inuit Hope for Wellness Help Line and On-line Counselling Service at 1-855-242-3310 or through [hopeforwellness.ca](#)
- The Métis Crisis Line, available 24 hours at 1-822-MetisBC (1-833-638-4722)
- The 24-hour KUU-US Crisis Line at 1-800-588-8717

- The [Indian Residential School Survivors Society \(IRSSS\)](#) 24-hour crisis support line at 1-800-721-0066



Share your input on supports for evacuees

The Province wants to hear from people about their experiences, preferences and ideas around supports for evacuees in disasters like wildfires and floods.

To gather wide-ranging and diverse perspectives evacuees, front-line workers, volunteers, families and businesses are encouraged to [take the ESS survey](#).

Feedback collected, coupled with information gathered through extensive engagement, will support the Province's work through the [Premier's Expert Task Force on Emergencies](#) to make enhancements to ESS prior to the 2024 wildfire season, as well as long-term changes.

The ESS program is funded by the provincial government and administered by Indigenous governing bodies and local governments. The survey will be open until 4:00 p.m. on Friday February 9, 2024.



Funding to support Indigenous engagement

First Nations and local authorities will receive financial support through the recently announced [Indigenous Engagement Requirements Funding Program \(IERFP\)](#) to support engagement commitments under the Emergency Disaster and Management Act.

No application is required to access funding. First Nations, regional districts and municipalities will be contacted directly.

Visit the [Indigenous engagement requirements funding program webpage](#) for more information.



New resources for post-event reporting

A new [post-event reporting guide and template](#) are now available for local authorities.

The reporting guide provides an overview of requirements for local authorities after the expiry or cancellation of a state of local emergency or local recovery period. The template outlines specific reporting requirements.

Additional Emergency Management and Disaster Act resources and guidelines will be added as they are finalized. [Subscribe to receive automated updates.](#)



Grant application process made easier

Applying for Union of BC Municipalities (UBCM) administered grants is now easier with a new application process aimed to shorten the decision process time.

First Nations and local governments can now use the [Local Government Program Services \(LGPS\) Online Application Tool](#) to apply for all Community Emergency Preparedness Fund (CEPF) and Community Resiliency Investment (CRI) funding streams.

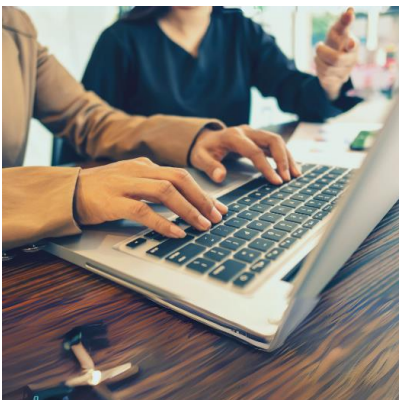
Additional information and deadlines are available on the [LGPS landing page](#). Refer to the current opportunity funding stream's appendix and application guide for process and requirement details.



Extreme heat risk mapping workshop

Fraser Basin Council, with funding from the Ministry of Emergency Management and Climate Readiness, is hosting the [Empowering Communities: Extreme Heat Risk Mapping Workshop & Knowledge Exchange](#) on Wednesday, January 24 in downtown Vancouver.

Admission is free. [Reserve your spot](#) to attend.



January 31 deadline for regulations input

There's still time to help inform development of regulations under the new Emergency and Disaster Management Act.

[Feedback](#) on post-emergency financial assistance (disaster financial assistance), and regulations for local authorities is being accepted until January 31, 2024.

First Nations representatives are invited to join one of three upcoming virtual sessions to help shape new emergency management regulations:

- Tuesday, January 16 | 9:00 am – 12:00 pm
- Wednesday, January 17 | 1:00 pm – 4:00 pm
- Monday, January 22 | 1:00 pm – 4:00 pm

To learn more, email ModernizeEM@gov.bc.ca.



Indigenous Climate Resilience Forum

Registration is now open for the 3rd annual [Indigenous Climate Resilience Forum](#), February 20 – 22, 2024. This free virtual event is designed to inform, connect, and support Indigenous communities in building resilience to the impacts of climate change.

The Ministry of Emergency Management and Climate Readiness will be hosting workshops on disaster and climate risk and resilience.

[Register to attend.](#)



Funding Information

Upcoming deadlines

- **January 26:** [ESS Equipment & Training](#)
- **January 31:** [2023 Wildfire & Drought Recovery Initiative](#)
- **February 23:** [EOCs Equipment and Training](#)

Reminder: New online application process for all UBCM-administered grants



Tools and resources

- [Prepared BC earthquake and tsunami guides](#)
- Communities can add and edit emergency response locations on the [Community Locations Portal](#)
- Go to [ClimateReadyBC](#) for disaster and climate risk information, funding and resources



Connect with us

- First Nations Disaster and Climate Risk Resilience information drop-in sessions. Email climatereadybc@gov.bc.ca to register.

Tuesday, January 9 | 10:00 am – 11:00 am

Thursday, January 18 | 1:00 pm – 2:00 pm

- [Indigenous Climate Resilience Forum](#) February 20-22 | Virtual

If you have received this by way of forward, **subscribe here.**

Contact us if there is something you would like to see included in this newsletter.

We acknowledge with respect that Emergency Management and Climate Readiness operates throughout British Columbia on the traditional territories of Indigenous Peoples. We invite you to learn which territories you work/live on and how to respectfully acknowledge the land.

SHARE THIS EMAIL & FOLLOW US



Unsubscribe from future communications

From: Castlegar Sculpturewalk <info@castlegarsculpturewalk.com>
Sent: Monday, January 8, 2024 2:44 PM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Castlegar Sculpturewalk Strategic Planning Survey for Viewers

[View this email in your browser](#)



Castlegar Sculpturewalk Strategic Planning Survey for Viewers

Help us steer Castlegar Sculpturewalk toward greater success and relevance by sharing your firsthand experiences, insights into strategic priorities, and vision for the organization's future through this survey. Your input holds the power to actively shape Sculpturewalk's strategic roadmap, making it a pivotal driver for our collective growth and impact.

This survey will only take a few minutes. All questions are optional and all responses are anonymous. All information will be collated and relayed to the Castlegar Sculpturewalk Board and Staff to inform their planning sessions.

If you would like to be entered in a draw to win a \$100 gift certificate to the downtown Castlegar restaurant of your choice, please include your email address, when prompted.

The survey will close at 5:00pm on Friday, January 26th, 2024.



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You are receiving this email as a supporter of Castlegar Sculpturewalk.

Our mailing address is:

Castlegar Sculpturewalk
PO Box 3586
Castlegar, BC V1N 3W3
Canada

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Heritage BC



Dear Mayor and Council,

We are sending you this poster to celebrate Heritage Week, Layer by Layer, which takes place on February 19-25, 2024. Heritage Week is an annual event, established by the National Trust for Canada in 1973, that encourages Canadians to learn about and advocate for the heritage in their communities.

Heritage BC is a member-based non-profit that educates and builds awareness for heritage stewardship in the province, and every year we promote Heritage Week with posters, proclamations, and themed events to raise awareness for the importance of learning about our diverse heritage across the province.

As the leaders of your community, your initiative will play an important role in stewarding local heritage for future generations.

There are a few key things that you can do to promote awareness of and advocate for heritage.

- **Declare Heritage Week through a Municipal Proclamation**
Every year, the Provincial Government and local governments across BC make proclamations for Heritage Week, signaling the importance of the stewardship of heritage in this province. We have attached a template for your reference. Share your proclamation with us at info@heritagebc.ca.
- **Visit a Heritage Site, Museum, or Cultural Centre**
Consider a local government 'field trip' to a local heritage site, museum or heritage organization to learn more about your community's history. Your visit can have a lasting impact on a small not-for-profit, and signal the value they bring to the community as stewards of history and heritage.
- **Learn About the Basics of Local Heritage Conservation**
Local Governments have the capacity to conserve local heritage in all its forms through tools outlined in the Local Government Act. Familiarize yourself with these important tools by reading the free one-pagers on our website: heritagebc.ca/heritage-quick-studies.
- **Support Your Heritage Commission**
Heritage BC offers workshops and webinars for members of local heritage committees. These workshops help educate volunteers who care about heritage conservation, so they can make better informed decisions in their work.
- **Become a Member**
For \$100 a year, a Government Membership to Heritage BC provides all staff planners and associated committee members with free access to our on-demand and live webinars, as well as discounts for heritage workshops and our annual conference. Promoting continuing education will create a strong foundation for the protection of your community's unique heritage.

Have questions about what we do at Heritage BC? Learn more on our website, heritagebc.ca or reach out by email at info@heritagebc.ca. We would love to hear from you.

Thank you from all of us at Heritage BC!

Kirstin Clausen
Executive Director
604 417 7243
kclausen@heritagebc.ca

As a not-for-profit organization of provincial scope, Heritage BC recognizes that its members, and the local history and heritage they seek to preserve, occupy the lands and territories of B.C.'s Indigenous peoples. Heritage BC asks its members to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage.



LAYER

by

Layer



Heritage Week

FEBRUARY 19 - 25, 2024

Heritage Week is an annual event that celebrates and showcases local heritage across the province. During Heritage Week, organizations around the province host local heritage events for their communities, and municipalities issue proclamations formalizing the week. Visit our website to learn more heritagebc.ca/heritage-week

HeritageBC



BRITISH
COLUMBIA

From: Royal BC Museum <engage@royalbcmuseum.bc.ca>
Sent: Thursday, January 11, 2024 11:51 AM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: What does a reimagined Royal BC Museum look like to you?

[Click here to view this newsletter in your browser](#)



We want to hear from you

We are seeking your input to create a reimagined museum that reflects all people in the province. We want to learn how the museum can best embrace diversity, connect people, foster a sense of community, and provide positive experiences for all.

To do so, we're inviting everyone to join us in series of conversations that will be held virtually and in-person in communities throughout the province. Through a collaborative process, we will dive deeper into the themes that were emphasized in earlier dialogues. We're also asking everyone to take part in an online survey that will help determine the future of your museum and archives.

We are committed to sharing information, welcoming feedback, building meaningful relationships, and listening to your diverse voices, perspectives, and ideas. We can't wait to hear from you!

[Learn more](#)



Join the Conversation

There are several ways to provide your feedback in-person and virtually, including through community conversations, our online survey, interactive museum tours, events, and community visits. See our calendar for more information.

[Learn more](#)

Share Your Thoughts

We want to hear from you about the future of the Royal BC Museum. Take the online survey today.

[Complete survey](#)



Stay Connected

Subscribe to our e-newsletter. It's full of updates about our engagement efforts, special exhibitions, events, and promotions.

[Subscribe now](#)



PREPARED BY: Catherine Allaway, Corporate Officer

DATE: January 18, 2024

SUBJECT: DVP 2023-15 (Kaslo Community Services)

PURPOSE: To consider a Development Variance Permit application from Kaslo Community Services.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Delay consideration of the DVP. *The DVP will be placed on the agenda once the parties have completed their discussions.***
2. Make a decision to issue the DVP.
3. Make a decision not to issue the DVP.
4. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Development Variance Permit Application 2023-15 (Kaslo Community Services) be brought back to a future Council meeting.

ANALYSIS:

- A. **Background:** An application for a Development Variance Permit was submitted by Cover Architecture, on behalf of Kaslo Community Services on 2023.11.09. The application was reviewed by staff and public notice was distributed to properties within 60 m of the subject lands on 2023.12.01. On 2023.12.07 comments regarding the proposed DVP were submitted by Mr. Dunnett and added to the file. When the package was assembled for the 2023.12.12 Council Meeting, the letter from Mr. Dunnett was erroneously omitted. As a result, Council considered the DVP application without the benefit of Mr. Dunnett's comments on the matter.

KCS has indicated a desire to work with the Dunnetts to address their concerns. At the 2024.01.15 Council Meeting, Council decided to reconsider the DVP application, and referred the matter to the 2024.01.23 Council Meeting, to allow the parties time for consultation.

- B. **Discussion:** The parties have not completed their discussions but intend to do so in the near future. Both KCS and the Dunnetts have asked that Council delay consideration of the DVP, to give them more time.
- C. **Attachments:** Nil
- D. **Financial Implications:** Nil
- E. **Corporate Priority:** Nil
- F. **Environmental Impact:** Nil
- G. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: January 18, 2024

SUBJECT: Heritage BC Award Nomination – SS Moyie Restoration

PURPOSE: To consider nominating the Kootenay Lake Historical Society for a Heritage BC Award to recognize their work restoring the SS Moyie.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Nominate the KHLS. Staff will prepare a nomination package for submission.**
2. Do not submit a nomination. *No further action will be taken.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Village of Kaslo nominate the Kootenay Lake Historical Society's SS Moyie Restoration Project for a Heritage BC Award.

ANALYSIS:

- A. **Background:** The SS Moyie is owned by the Village and operated by the Kootenay Lake Historical Society (KLHS). It is the prime tourist attraction in Kaslo and celebrated its 125th birthday in 2023. The KLHS has recently completed a major multi-year restoration of the ship, including repairs to the decks, stairs, railings, roof sections and other components. Heritage BC's annual award program recognizes examples of outstanding conservation work, and is accepting nominations until February 9, 2024.
- B. **Discussion:** The Heritage BC Conference will be held May 1-3 in Nelson, BC, and attendees will travel to Kaslo to visit the SS Moyie. 2024 Heritage Award winners will be announced at the conference. The KLHS is a volunteer-run organization that has successfully completed a large and complex project, to ensure that the SS Moyie is preserved and can be enjoyed by future generations. Nominating the KLHS project for an award from Heritage BC will formally recognize the tremendous amount of work performed by volunteer board members, and raise the profile of the attraction.
- C. **Attachments:** Heritage BC Awards Worksheet - Conservation
- D. **Financial Implications:** Staff time will be required to assemble the nomination package.
- E. **Corporate Priority:** Nil
- F. **Environmental Impact:** Nil
- G. **Communication Strategy:** Nil



Heritage BC Awards 2024

Nominator's Preparation Worksheet

This form is intended to help you prepare a nomination for the Heritage BC Awards 2024. It is not the official nomination form. **Nominations will only be accepted when submitted using our [online form](#).**

Nominations open on December 15, 2023.

If you have questions [please contact us](#).

Awards Worksheets by Category:

1. [Conservation \(2 categories\)](#)
 - o Conservation
 - o Small but Mighty Conservation Award
2. [Planning and Management](#)
3. [Education, Communications, and Awareness](#)
4. [Volunteer \(2 categories\)](#)
 - o Ruby Nobbs Distinguished Service
 - o Outstanding Impact Volunteer
5. [Professional Achievement \(2 categories\)](#)
 - o Lifetime Achievement
 - o Emerging Heritage Professional
6. [Indigenous and Diverse Cultures: Reconciliation, Redress, and Expanded Recognition](#)

Basic Questionnaire:

Project Title:

Date Completed:

Name, Organizations and Contact Information for Nominee 1

Name, Organizations and Contact Information for Nominee 2 (if applicable)

Name, Organizations and Contact Information for Nominee 3 (if applicable)

Name, Organizations and Contact Information for Nominee 4 (if applicable)

Name, Organizations and Contact Information for Nominee 5 (if applicable)

Nomination Worksheet : Conservation

Recognizing best practices in the preservation, rehabilitation, and restoration of historic places.

Eligibility: Historic buildings and places, and cultural landscapes

NOTE TO NOMINATORS:

- Outside of your overview of the project (question 1), we encourage you to answer questions using brief bullet point sentences.
- Answering *Additional Considerations* questions is not mandatory, however providing answers where relevant will strengthen your nomination.

Questions:

1. Provide an overview of the heritage project. What was its goal and what was achieved? (paragraph, 200 words or less. This will be used on our website as the description of the nominee)
2. What are the site's heritage values (e.g. aesthetic, historic, scientific, cultural, social, or spiritual)?
3. How were [Standards and Guidelines](#) followed in your conservation work? (see pages 21 and 22)

Additional Considerations:

1. What communities or groups were impacted by this project? How were they consulted, involved, and included?
2. How were long-term social, cultural, and/or environmental sustainability and resilience achieved through this project?
3. If reconciliation was integrated into the project, how was it done?
If working with Indigenous partners, list relevant UNDRIP articles and/or TRC Calls to Action, and how they were met?
If the reconciliation was a response to harms done to non-Indigenous communities what actions were taken to address these harms?
4. Describe how the program was innovative, what were the impacts? To the community? To the sector?

Upload the Following Supporting Material:

- Before and after photographs
- Schematic plans or working drawings
- Relevant Written Reports: SoS, conservation plan, impact assessments, and other heritage reports

Indicate if you want to be considered for our **Small But Mighty Conservation Award:**

Recognizing heritage conservation in communities and organizations whose perseverance and dedication more than compensate for small budgets and few staff

Eligibility: You must meet at least **one of the following** criteria to be considered

- A Volunteer Run Organization
- Project budget was under \$100,000
- Fewer than 3 full-time paid staff members
- Based in a community of under 50, 000 people

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: January 18, 2024

SUBJECT: Infrastructure Planning Grant – Asset Management Investment Plan (Water/Sewer)

PURPOSE: To consider awarding contracts to complete the work outlined in the 2019 Infrastructure Planning Grant project.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Award the work as proposed. *The project will be completed.***
2. Do not award the work. *The project won't proceed and funding will be returned.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Council authorizes issuing purchase orders to LandInfoTech for \$11,900 + GST and TRUE Consulting for \$5,000 + GST to complete the work outlined in the 2019 Infrastructure Planning Grant for Asset Management Investment Plans for the Water and Sewer Systems.

ANALYSIS:

- A. **Background:** The Village of Kaslo applied for a provincial Infrastructure Planning Grant in 2019 to complete asset management investment plans for the water and sewer systems. Funding was approved but the project has not moved ahead. Funding expires on March 31, 2024.
- B. **Discussion:** The original project brief (for the application) was developed by TRUE Consulting. Since that time, the Village has moved forward with data collection and asset inventories as part of its asset management program. With assistance from LandInfoTech, the Village has developed a picture of the current state of municipal assets. Using lifespan estimates from other sources as well as condition reports, risk assessments have been completed for a variety of asset classes. The proposed project will refine existing data, and generate financial plans to guide future municipal capital investment for the water and sewer treatment plants. The project will provide the Village with a roadmap that can be used to generate similar plans for other asset classes.
- C. **Attachments:** Proposal from TRUE/LandInfoTech
- D. **Financial Implications:** The Infrastructure Planning Grant Program provides up to \$10,000. The first \$5,000 is 100% provincially funding, the second \$5,000 requires a matching contribution from the municipality. The total project budget is \$16,900, as approved by the funder. The Village's contribution of \$6,900 will be included in the 2024 budget.
- E. **Corporate Priority:** Further development of the Village's Asset Management Plan is identified as a priority in the Village's Strategic Plan.

F. **Environmental Impact:** The proposed project will help to guide the Village towards sustainable management of water and sewer infrastructure. This data will help the Village plan for maintenance and replacement costs, to ensure that systems are operating efficiently, minimizing negative environmental impacts.

G. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]

From: [Scott Wallace](#)
To: [Catherine Allaway](#)
Cc: [Tjaart Van den Berg](#)
Subject: FW: Village of Kaslo asset management
Date: January 16, 2024 8:30:25 AM
Attachments: [image001.png](#)

Catherine

Tjaart and I discussed this, and believe we can complete this work together by the end of March, within the original \$16,900 fee estimate.

The emails below discuss our original proposal, and expectations for the division of works to be completed by TRUE and LandInfo Technologies. The basics of this division of works is:

- TRUE and LandInfo will work together to gain understanding of the current status of the Village data.
- TRUE will assess the data, identify potential issues, and make updates to the data set where needed.
- LandInfo will process the data and prepare the 'investment plan' report for the water and sewer asset groups.

We would intend to invoice the Village separately, with fees estimated as follows:

- TRUE Consulting = \$5,000 +GST
- LandInfo Technologies = \$11,900 +GST

We plan to start this work mid February, and have a draft report to the Village by mid March, with intent of finalizing the report by the end of March.

Let us know if you have any questions, or if the Village would like us to proceed.

Scott



Scott Wallace, P. Eng.

TRUE Consulting

t [250-368-8707](tel:250-368-8707), f [250-368-8708](tel:250-368-8708), c [250-231-8707](tel:250-231-8707)

2 - 860 Eldorado Street, Trail, BC, V1R3V4

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From: Tjaart Van den Berg <tvandenberg@landinfotech.com>
Sent: Monday, January 15, 2024 9:11 PM
To: Scott Wallace <swallace@true.bc.ca>
Cc: Edward Van den Berg <evandenberg@landinfotech.com>
Subject: Re: Village of Kaslo asset management

Thanks for this Scott!

Your proposal looks good, and I suggest we proceed as proposed. We will be able to get started mid Feb
Please keep me posted
Tjaart

On Mon, 15 Jan 2024 at 17:30, Scott Wallace <swallace@true.bc.ca> wrote:

Tjaart

At the end of last week, I spoke with Catherine and Colin Hawkins (Kaslo's Manager of Strategic Initiatives – a new position).

The Village doesn't want to expand the scope of work to include all the asset groups at this time. They'd just like to focus on completing the work intended for this grant application (water and sewer assets). Working through these two asset groups will be an incomplete picture, but will be a positive step forward and a bit of a learning experience that the Village can draw from when they review all asset groups in the future.

The Village would like us to complete this work, and has asked if TRUE and LandInfo Tech could work together to fulfill the grant scope, for the original proposal value of \$16,900. I've attached the IPGP application and my proposal from 2019. Here are my thoughts on the intended scope of work from my 2019 proposal:

Task 1 – Information Gathering and Assessment

TRUE's initial scope of work will be to review water and sewer system information available from the Village and fill in gaps where appropriate, including:

- *Project initiation meeting;*
- *Data review and gap analysis;*
- *Asset database componentization enhancement;*
- *Asset service life review and updates; and,*
- *Asset replacement value estimation.*

Original budget = \$9,600. I believe a lot of the legwork is done for this Task 1. I think we should plan for:

- A project initiation meeting together with the Village. TRUE = \$500. LandInfo = \$500.
- Data review / gap analysis of the data that exists in the database. TRUE = \$500. LandInfo = \$500.
- Asset database componentization enhancement. Expect this will mostly be TRUE assessing the water and wastewater treatment plants. Plan for at least one meeting with LandInfo for input on how to make updates. TRUE = \$1500. LandInfo = \$500.
- Asset service life review and updates. This could just be TRUE reviewing the service life information in the database; potentially some time making updates. Plan for at least one meeting with LandInfo for input on how to make updates. TRUE = \$1500. LandInfo = \$500.

Subtotal TRUE = \$4,000. Subtotal LandInfo = \$2,000.

Task 2 – Investment Plan Development

A draft investment plan will then be prepared, including completion of the following:

- *Develop asset renewal profiles;*
- *Assess renewal profile scenarios such altering the replacement timeframe and inclusion of rolling averages to mimic potential asset failure; and,*
- *Prepare a draft investment plan discussion options and outcomes.*

Original budget = \$4,700. I think most of this work still needs to occur – mostly by LandInfo. Basically, update the replacement cost/timing graph after Task 1 is complete. And then create 1 or 2 alternate versions of the graph with consideration for other factors which could impact the replacement timeframe. This could be incorporation of risk as you mentioned. And then create a report using the template that you've developed and used in other communities. Allow for a review meeting/input from TRUE. TRUE = \$500. LandInfo = \$7,800 (includes \$3,600 of budget from Task 1).

Task 3 – Investment Plan Review and Finalization

To complete the investment plan reporting, TRUE will:

- *Review the draft plan with Village staff; and,*
- *Finalize the investment plan report for the water and sanitary sewer.*

Original budget = \$2,600. Allow for a final meeting with Village staff including TRUE and LandInfo. LandInfo to make any final adjustments to the report. TRUE = \$500. LandInfo = \$2,100.

Total TRUE = \$5,000 +GST. Total LandInfo = \$11,900 +GST.

I'm not exactly sure how this will come together. And I'm not sure if I'm underestimating the amount of time that TRUE would be involved. But generally, I'm envisioning a role for TRUE where I spend 3-4 days assessing and updating information in the database. But the rest of the work and creation of the reporting is done by you.

And we'd start this maybe mid February, get a draft report to the Village by mid March, and finalize the report by the end of March.

Let me know your thoughts on all of this. If this is workable, I just need to let Catherine know:

- If we can do this work for \$16,900.
- Dollar values associated with work by TRUE Consulting and work by LandInfo Technologies. Unless you'd prefer a different arrangement, we can invoice the Village separately.

Scott

Scott Wallace, P. Eng.
TRUE Consulting



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From: Scott Wallace <swallace@true.bc.ca>

Sent: Friday, January 5, 2024 2:27 PM

To: Tjaart Van den Berg <tvandenberg@landinfotech.com>; André Van den Berg <avandenberg@landinfotech.com>

Subject: Village of Kaslo asset management

Tjaart / Andre

In 2019 TRUE provided Kaslo with a proposal and submitted a grant application to develop an investment plan for Kaslo's water and sewer assets. Basics of that proposed work:

- Assemble whatever water and sewer asset data was available.
- Identify gaps in data (likely some of the pipe sizes, and ages).
- Try to fill in the data gaps where possible.
- Develop high level replacement costs (and timing) for the water and sewer assets, including the treatment plants.

That project sort of got lost in the fray with Village staff turnover in recent years. But Catherine Allaway at the Village reached out to me a couple of days ago to try and re-awaken the project and get the work completed before the \$10k grant expires in March. Catherine also mentioned that LandInfo has done some asset management work for the Village in recent years.

Do one of you have a few minutes to bring me up to speed with the status of asset data in Kaslo? I'm wondering (hoping?) if you've already completed some of the work that was envisioned in 2019. Then we can figure out the best way to move forward with this \$10k planning grant, to build from or add to the work that you've done.

If you're available on Monday to discuss, let me know who to call and if there is a preferred time.

Scott



Scott Wallace, P. Eng.

TRUE Consulting

t [250-368-8707](tel:250-368-8707), f 250-368-8708, c [250-231-8707](tel:250-231-8707)

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REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: January 19, 2024

SUBJECT: Signing Authority Updates

PURPOSE: To update the Village's signing authorities, including those at the Kootenay Savings Credit Union, Central 1 Credit Union and the Royal Bank.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Remove Ian Dunlop, add Linda Tynan. *Signing authority will be transferred to the Interim CAO.***
2. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Ian Dunlop be removed as a signing officer and Linda Tynan be added as a signing officer for the Village of Kaslo.

THAT Ian Dunlop be removed and Linda Tynan be added as an authorized signatory for the Village of Kaslo at Kootenay Savings Credit Union.

THAT Ian Dunlop be removed and Linda Tynan be added as an authorized signatory for the Village of Kaslo at Central 1 Credit Union.

THAT Ian Dunlop be removed and Linda Tynan be added as an authorized signatory for the Village of Kaslo at the Royal Bank.

ANALYSIS:

- A. **Background:** Signing authorities must be updated following the departure of CAO Dunlop and the hiring of Interim CAO Tynan. Some financial institutions require a Council resolution to update signing authority.
- B. **Discussion:** During staff transition many access credentials and signing authorities need to be updated to comply with best practices and ensure that there is no unauthorized access to Village accounts and records. The first resolution provides general authority for updating signing authorities, followed by separate resolutions for identified financial institutions. Further updates will be required when a new CAO is hired.
- C. **Attachments:** Nil
- D. **Financial Implications:** Nil
- E. **Corporate Priority:** Nil
- F. **Environmental Impact:** Nil
- G. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]