



## REGULAR MEETING OF COUNCIL AGENDA

DATE: 2023.02.28

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

### 1. Call to Order

### 2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.02.28 Regular Council Meeting

### 3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.02.14 Regular Council Meeting

3.2 Adoption of the Minutes of the 2023.02.22 Special Council Meeting

### 4. Delegations

*Nil*

### 5. Information Items

5.1 **Mayor's Report**

5.2 **Council Reports**

5.3 **Committee Minutes**

5.3.1 2023.02.23 Events Committee Minutes DRAFT

5.4 **CAO Report**

5.5 **Correspondence**

5.5.1 2022.02.16 J. Diosy re: Public Shower

5.5.2 2023.02.22 B. Woodhurst re: Invasive Trees

5.6 **2023.02.28 Circulation Package**

### 6. Question Period

### 7. Business

7.1 **Library Reserve Fund Amendment Bylaw 1285, 2023**

*To consider adopting a bylaw that amends the Library Reserve Fund bylaw.*

7.2 **AKBLG Resolution**

*To consider submitting a resolution to the Association of Kootenay Boundary Local Governments' 2023 convention.*

7.3 **MIABC Associate Member Policy**

*To consider a policy outlining the criteria for obtaining associate membership in the Municipal Insurance Association of BC through the Village of Kaslo.*

**7.4 Municipal Grants**

*To allocate municipal grant funds to applicants*

**7.5 FCM Appointment**

*To consider supporting the Mayor's bid for appointment to the Federation of Canadian Municipalities.*

**7.6 2023 Budget**

**7.6.1 Swim Dock Upgrade for Moyie Beach**

*To consider ordering an add-on section for the swim dock to improve user safety and fund the purchase through a draw from the Parks Reserve Fund.*

**7.6.2 Kemball Building Renovation Project**

*To receive a report on the Kemball Building project budget and provide direction to staff.*

**7.6.3 Recommendation from Events Committee**

*To consider a budget recommendation from the Events Committee.*

**8. Late Items**

**9. In Camera Meeting**

*A resolution is required to exclude the public and reconvene in camera.*

**10. Raised from In Camera Meeting**

**11. Adjournment**



DATE: 2023.02.14

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat  
Councillors: Bird, Brown, Lang, Leathwood  
Staff: CO Allaway  
Public: 9

**1. Call to Order**

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 6:00 p.m.*

**2. Adoption of the Agenda**

2.1. Adoption of the Agenda for the 2023.02.14 Council Meeting

**32/2023**

Moved, seconded and CARRIED

***THAT the Agenda for the 2023.02.14 Regular Meeting of Council be adopted as amended with the addition of a late item:***

***8.1 – Resolution for AKBLG***

**3. Adoption of the Minutes**

3.1. Adoption of the Minutes of the 2023.01.24 Regular Council Meeting

3.2. Adoption of the Minutes of the 2023.02.07 Special Council Meeting

**33/2023**

Moved, seconded and CARRIED

***THAT the Minutes for the 2023.01.24 Regular Meeting of Council and the 2023.02.07 Special Meeting of Council be adopted as presented.***

**34/2023**

Moved, seconded and CARRIED

***THAT Council dissolve into Committee of the Whole to receive delegations, information, and questions from the public at 6:03 p.m.***

**4. Delegations**

**4.1. RCMP**

Cpl Venema provided an update on detachment activities and responded to questions from Council.

**4.2. Boat Launch Users**

Russell Semenoff spoke on behalf of several residents asking Council to ensure public boat launch access over the BC Day long weekend.

**4.3. Kaslo Jazz Etc Society**

Paul Hinrichs presented plans for the 2023-2025 Jazz Fest events and responded to questions from Council. He advised that the festival does not wish to extend to include the holiday Monday.

## **5. Information Items**

### **5.1. Mayor's Report**

### **5.2. Council Reports**

5.2.1. Councillor Bird provided an update on the Winter in the Forest event.

### **5.3. Committee Minutes**

5.3.1. 2023.01.13 Health Advisory Committee Meeting Minutes DRAFT

5.3.2. 2023.01.16 Kaslo Library Building Committee Minutes DRAFT

### **5.4. CAO Report - Nil**

### **5.5. Correspondence**

5.5.1. AKBLG – First Call for Resolutions

### **5.6. 2023.02.14 Circulation Package**

## **6. Question Period**

*A member of the public echoed Mr. Semenoff's sentiments, requesting public access to boat facilities during Jazz Fest, and raising the parking concerns felt by members of the Kaslo Boat Club and the Kaslo Bay Marine Club.*

**35/2023**

Moved, seconded and CARRIED

***THAT Council rise without reporting to open meeting.***

## **7. Business**

### **7.1. Library Reserve Fund Amendment Bylaw 1285, 2023**

**36/2023**

Moved, seconded and CARRIED

***THAT Library Reserve Fund Amendment Bylaw 1285, 2023 be read a first, second and third time.***

### **7.2. Kootenay Lake Historical Society – Request for Funding**

**37/2023**

Moved, seconded and CARRIED

***THAT the Village of Kaslo approve an application for \$6,500 of Community Development funding for repairs to the SS Moyie.***

### **7.3. Kaslo Jazz Etc Society – 2023-2025 Event Requests**

**38/2023**

Moved, seconded and CARRIED

***THAT consideration of the requests from the Kaslo Jazz Etc Society be postponed until the end of the meeting.***



#### 7.4. Library Building Project – GICB Grant Application

- 39/2023** Moved, seconded and CARRIED  
***THAT Council directs staff to submit an application to the Canada Green and Inclusive Buildings Fund towards construction of a new Kaslo & District Public Library building.***

#### 8. Late Items

##### 8.1. Resolution for AKBLG

*No motion.*

##### 8.2. Kaslo Jazz Etc Society – 2023-2025 Event Requests

*Council will reconvene In Camera under s. 90(1)(n) to determine if the subject matter warrants excluding the public.*

#### 9. In Camera Meeting

- 40/2023** Moved, seconded and CARRIED  
**THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a), (g) and (n) of the Community Charter.**

The open meeting recessed at 7:26 p.m.

The open meeting reconvened at 8:07 p.m.

##### 8.2 Kaslo Jazz Etc Society – 2023-2025 Event Requests

- 41/2023** Moved, seconded and FAILED  
**THAT consideration of the requests from the Kaslo Jazz Etc Society be referred to the 2023.03.14 Council Meeting.**

- 42/2023** Moved, seconded and CARRIED  
**THAT Council provide approval in principle for a 2023 Jazz Fest event; and,  
THAT consideration of the remaining requests from the Kaslo Jazz Etc Society be referred to the 2023.03.14 Council Meeting.**

#### 10. Raised from In Camera Meeting

##### 10.1. Appointments

- IC23/2023** Moved, seconded and CARRIED  
***THAT Councillor Leathwood, Anne Malik, Robin Wiltse, David Jackson, Tricia Feeney and Rick Nay be appointed to the Art & Heritage Committee for a term ending December 31, 2026.***



Appointment to the Events Committee

IC24/2023

Moved, seconded and CARRIED

***THAT Councillor Leathwood be appointed to the Events Committee for a term ending December 31, 2026.***

Appointment to Health Advisory Committee

IC25/2023

Moved, seconded and CARRIED

***THAT Leni Neumeier be appointed to the Health Advisory Committee for a term ending December 31, 2026.***

Appointment to Board of Variance

IC26/2023

Moved, seconded and CARRIED

***THAT Rick Nay be appointed to the Board of Variance for a three year term.***

Appointment to the Kaslo & Area D Economic Development Commission

IC27/2023

Moved, seconded and CARRIED

***THAT Rick Nay be appointed to represent the Village of Kaslo on the Kaslo & Area D Economic Development Commission for a term expiring December 31, 2024.***

**11. Adjournment**

The meeting was adjourned at 8:10 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat





## SPECIAL MEETING OF COUNCIL MINUTES

DATE: 2023.02.22

LOCATION: Council Chambers – City Hall

TIME: 7:00 p.m.

413 Fourth Street, Kaslo

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PRESENT:	Chair:	Mayor Hewat
	Councillors:	Bird, Brown, Lang, Leathwood
	Staff:	CAO Dunlop, CO Allaway
	Public:	0

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### 1. Call to Order

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

*The meeting was called to order at 7:21 p.m.*

### 2. Adoption of the Agenda

43/2023 Moved, seconded and CARRIED

***THAT the Agenda for the 2023.02.22 Special Meeting of Council be adopted as amended to remove the Swim Dock Upgrade for Moyie Beach and the Kemball Building Renovation Project.***

44/2023 Moved, seconded and CARRIED

***THAT Question Period be postponed until the end of the open meeting.***

### 3. Business

#### 3.1. 2023 DRAFT Budget Presentation

45/2023 Moved, seconded and CARRIED

***THAT Council receives the 2023 Draft Budget Presentation.***

#### 3.2. Community Development Grant Program (CDP) – Kaslo Cemetery

46/2023 Moved, seconded and CARRIED

***THAT the Village of Kaslo apply to RDCK Area D Director Watson for a Community Development Program Grant for \$5,000 towards Kaslo Cemetery maintenance and operations on behalf of Area D.***

#### 3.3. Active Transportation Planning Grant

47/2023 Moved, seconded and CARRIED

***THAT Council authorizes the CAO to sign the Active Transportation Planning Grant funding agreement and to include the Village's contribution to the project in the 2023 budget through a draw from the COVID surplus funds.***

3.4. **Community Development Grant Program (CDP) – Municipal Grants**

48/2023

Moved, seconded and CARRIED

***THAT the Village of Kaslo apply for a Community Development Program Grant for \$5,000 towards funding the 2023 Municipal Grant Program.***

3.5. **RDCK Draft Budget Requisition for Kaslo**

49/2023

Moved, seconded and CARRIED

***THAT the RDCK Draft Budget Requisition for Kaslo be received.***

4. **Late Items**

*Nil*

5. **Question Period**

*Nil*

6. **In Camera Meeting**

50/2023

Moved, seconded and CARRIED

**THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (e), and (j) of the Community Charter.**

The open meeting recessed at 8:34 p.m.

The open meeting reconvened at 8:45 p.m.

7. **Raised from In Camera Meeting**

IC31/2023

Moved, seconded and CARRIED

***THAT the Sick Leave/Settlement Municipal Finance Authority Reserve Account be consolidated with the funds in the Kootenay Savings & Credit Union Sick Leave/Settlement Reserve Account.***

8. **Adjournment**

The meeting was adjourned at 8:46 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor Hewat



DATE: 2023.02.23

LOCATION: Council Chambers – City Hall

TIME: 4:15 p.m.

413 Fourth Street, Kaslo

**1. Call to Order**

*We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.*

The meeting was called to order at 4:15 p.m.

**2. Election of Chair**

2.1 Councillor Leathwood nominated Mayor Hewat for the role of Chair.

*No further nominations were received.*

2.2 Mayor Hewat was elected by acclamation,

*The Corporate Officer confirmed Mayor Hewat as Chair of the Kaslo Events Committee for 2023.*

**3. Adoption of the Agenda**

3.1 Adoption of the Agenda for the 2023.02.23 Kaslo Events Committee Meeting

Moved, seconded and CARRIED

***THAT the Agenda for the 2023.02.23 Events Committee meeting be adopted as presented.***

**4. Adoption of the Minutes**

4.1 Adoption of the Minutes of the 2022.07.05 Kaslo Events Committee Meeting

Moved, seconded and CARRIED

***THAT the Minutes of the 2022.07.05 Events Committee meeting be adopted as presented.***

**5. Information Items**

*Nil*

**6. Question Period**

*Nil*

**7. Business**

**7.1 2023 Events**

The following organizations are celebrating milestone birthdays in 2023:

- Kaslo & Area Chamber of Commerce 125th
- SS Moyie 125th
- City Hall 125th

- Kaslo Golf Course 100th
- Kaslo Senior Citizens' Association 50th (2022)

The Village plans to participate in the following 2023 events:

- 04.22 Earth Day (garbage collection & supplies)
- 05.20-05.22 May Days
- 07.01 Canada Day (cake cutting at SS Moyie)
- 08.12 Kaslo's Birthday Party (& Citizen of the Year)
- 08.14 Pirate Day (Heritage Tours)

### 7.2 **SS Moyie Celebration**

*The committee discussed plans for the SS Moyie's gala event.*

### 7.3 **Budget**

Moved, seconded and CARRIED

***THAT the committee recommend to Council that 1,000.00 be allocated in the 2023 budget for events hosted by the Village of Kaslo.***

### 8. **Late Items**

*Nil*

### 9. **Adjournment**

The meeting was adjourned at 4:53 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Chair





Village of  
**Kaslo**

## Regular Meeting of Council

### Chief Administrative Officer's **REPORT**

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REPORT TO: Mayor & Council  
FROM: Chief Administrative Officer  
DATE: February 28, 2023

SUBJECT: CAO Report for February 28, 2023, Regular Meeting of Council

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Good evening, Mayor Hewat and Members of Council,

This report provides an update on current Village projects and initiatives that staff are working on or involved with since the last Council meeting. I am happy to answer any questions you have, or to follow up with further information on any of these matters.

#### **CAO Activities**

- CRI, WRR and FireSmart Project
  - Met with Cathro Consulting to finalize the 2023 CRI project application before submitting.
  - 2020 project report was submitted to UBCM
  - Reviewed 2021 and 2022 program status.
  - 2023 CBT-funded program involves hiring a youth FireSmart Coordinator who will work with the FireSmart working group. The position is fully funded.
  - The 2021 project is wrapping up and the final report is due on March 6. The project will be under-spent in the areas of coordinator fees because the FireSmart Coordinator role was unfilled for most of the program's run, and costs for the FireSmart development permit area were lower because the work was integrated into the Official Community Plan Review
  - The youth FireSmart awareness video produced last year will be featured at the Slocan Film Festival.
  - Next meeting of the Working Group is March 8th
- Arena Project
  - All parts for the fire alarm system have now been delivered so substantial completion is expected within the next 2 weeks.
- Kaslo River Dike & Bank Project
  - Brenton made excellent progress on Section 2, on the south side of the river upstream of Unity Bridge.
  - A contracted environmental monitor was on site for all in-stream work, in compliance with our environmental permits.
  - Work on Section 1 will begin next week.
  - Contractor has offered to work on Section 3b, on the north side upstream of the Unity Bridge, which is under a separate 2020 flood mitigation grant.
- Kemball Building Renovations
  - A revised draft budget is being prepared for Council and the grant.

- Planning & Development
  - 3 new building permit applications received; require planning review.
- Finance
  - 2022 Audit preparation – prepared trial balance, asset continuity schedules
  - Continuing to work on 2023 budget and 5-year financial plan
  - Reviewing parcel tax roll
  - Attended RDCK budget presentation
  - First draft Village budget presented Feb 23 (delayed due to power outage)
  - Shared Services meeting Feb 6
- Kootenay Lake Partnership
  - Meeting on February 24
  - Discussed 2023 budget, funding, projects
  - Compliance and enforcement of development regulations along shoreline
  - Cultural Value Study to start this year
  - Received fisheries presentation on collapse of Kokanee population
  - Members to review Shoreline Guidance Document before next meeting to discuss possible revision/updates (document dates to 2012).
- Other activities:
  - Contract renewal negotiation for waste and recycling.
  - Green and Inclusive Community Building Fund grant for Library submitted.
  - Asset Management project kick-off meeting February 23
  - Kemball construction meeting on February 17
- Training
  - Attended MATI CAO Course in West Kelowna Feb 8-15. Learned a lot! More to come.

### **CAO Schedule**

Feb 28	Regular Council Meeting
Mar 6-9	Auditor Week (2022 year-end)
Mar 14	Regular Council Meeting
Mar 21	Budget Special Meeting
Mar 28	Regular Council Meeting
April 3	Kaslo & Area D Economic Development Commission
April 4	Special Budget Meeting

## Ian Dunlop (CAO Kaslo)

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**From:** Diosy, Jennifer <Jennifer.Diosy@interiorhealth.ca>  
**Sent:** February 23, 2023 10:12 AM  
**To:** Ian Dunlop (CAO Kaslo)  
**Subject:** Resourcing in Kaslo

Dear Mayor Hewat and Council,

I wanted to reach out with a request- I am wondering if the Village would be able to provide a public shower. It seems like a shame that this was not incorporated in the new washrooms built downtown. However I wonder if this can be added or if there is a different option to explore.

I share this request with a lens on the support I offer many Kaslo community members, who struggle with their mental health or substance use, and who can be experiencing homelessness or be precariously housed.

A lack of access to basic hygiene practices – like the ability to take a shower – can have an immense impact on a person.

It can directly compromise the sense of dignity of a person, limiting their ability to feel part of a community and playing a pivotal role in being ignored or even rejected by society. This obviously has a toll on stability of mental health and substance use.

A shower can help people feel like themselves again, can restore dignity, renew confidence, and empower people living with complex needs to engage with their communities and seek the services and care they deserve.

So I wonder, will the Village help to make Kaslo a healthier and more inclusive environment?

I look forwards to hearing back from you.

Warmly,

**Jen Diosy**, Registered Social Worker

Adult Mental Health and Substance Use Clinician  
Availability: Monday to Thursday 9am to 4pm  
Preferred Pronouns: She, Her, Hers



**Kaslo Community Services**

*(formerly North Kootenay Lake Community Services)*  
336 'B' Avenue  
Box 546 Kaslo V0G 1M0

Fax: 250 353 7694  
Cell: 250 505-6929  
Web: [www.nklcss.org](http://www.nklcss.org)

*Kaslo Community Services works on the stolen territories of the Ktunaxa, Sinixt and Syilx nations. We acknowledge the impacts of colonization, both past and present, and we seek to deliver our services in a manner that honours the land and the Indigenous peoples living here today.*

*This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, re-transmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.*

Mayor and Council

Village of Kaslo

RE: 2023 Tree Control Suggestions [submitted by email 21 02 2023]

Mayor Hewat and Councilors Bird, Brown, Lang, Leathwood

I write to bring to your attention the need for control of invasive introduced species of trees and shrubs in Kaslo. The general issue of noxious weeds was mentioned without specifics many times in the Parks review report of 2018. They appear to have missed the large and treatable tree problem that I wish to address. The most accessible reference you might like is Tree Canada.

There are 4 main species of concern:

Black Locust [*Robinia pseudoacacia*]: This tree is a problem in several areas. The most obvious and concerning are the 2 small, wooded areas north and south of the skatepark. In these areas black locust is becoming ever more dominant and is harming the native cottonwood, poplar and conifers that are the natural infill. This species is demonstrating its killing effects on neighboring growth very obviously in the south plot. If left untouched it will kill off all but the most established large cottonwood nearest 1<sup>st</sup> avenue.

The most obvious and dramatic example of this Species' toxic suppression ability I know of is the vacant lot at the SE corner of B Ave and 2<sup>nd</sup> Street which is now almost all Black Locust.

Norway Maple [*Acer platanoides*] the second species of concern. Norway maple is very vigorous in this zone. It has spread to many areas of Kaslo public and private properties. It's growth habit and seed spreading abilities make it a real nuisance. It outcompetes native species in many natural areas and spreads into home gardens, laneways and boulevards extensively. There are some in the skatepark area mentioned above. The largest group I see regularly is the village property at B Ave and 2<sup>nd</sup> street NW corner. The longer they stay the bigger the mess and the inevitable cost of removing them.

Manitoba Maple [*Acer negundo*] is a third less obvious introduced problem species. These gangly fast-growing trees also out compete native and suitably planted trees. They tend to lean and collapse, and they have problematic dead branches. The specimen on 2<sup>nd</sup> Ave at the corner of the campground is an example of a tree that gets slightly pruned on occasion, that is an ugly hazard. There are others in and adjacent to Vimy Park. None of these have lasting value and prevent suitable plantings and even natural native infill.

The 4<sup>th</sup> problem species is Scotch Broom: This introduced species is common in many areas of the Kootenays, most notably locally on road banks on HWY 31 and 3A. There are patches in Kaslo below 1<sup>st</sup> Avenue below the pathway. This species is mentioned in the 2018 report.

All these trees and shrubs are a detriment to our natural and semicultivated landscape in Kaslo.

I think that significant efforts should be put towards removing these species from public land. The issue of invasive species on neglected private properties is difficult but might benefit from some education, possibly in conjunction with the boulevard tree planting efforts that are ongoing.

The “noxious weed” problem, [usually referred to in reports] mostly an agricultural and appearance issue of ground level weeds is for separate consideration.

I would urge all to “take a look” at the problem examples I mention and many other examples around town. Some action to start removing these invasive harmful species would be a good project for spring of 2023....

The Tree Canada website goes into detail about these and other introduced species and ways of dealing with them. I think you will find it interesting.

Your Truly,

Barrie Woodhurst



February 10, 2023

RE: Letter of Support for the City of Nelson's Application for a UBCM Disaster Risk Reduction Grant:  
Category 2 Funding – Municipal Level Sustainability Hazard Risk Policy

Dear Adjudicators,

The Village of Kaslo supports the City of Nelson's application for a UBCM Disaster Risk Reduction Grant in the Category 2 Funding. We appreciate the importance of Nelson's proposed Municipal Level Hazard Risk Tolerance Policy and we hope to share in its success by considering a similar policy for Kaslo in the future.

Like Nelson, our municipality is also susceptible to potential natural hazards, as recent events in the West Kootenays and across British Columbia have clearly shown. These hazards can have devastating consequences, particularly for small communities like ours. We are grateful that Nelson has recognized the specific risks and obstacles faced by small mountain towns, particularly those with a high prevalence of potential natural hazards. This proposed policy will consider these unique challenges towards creating solutions and strategies that are tailored to address them.

By working together, we can effectively learn from each other to address the unique challenges faced by our mountain communities and ensure our residents' continued safety and prosperity.

Please consider Nelson's proposal and grant the funding for its implementation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Suzan Hewat', written in a cursive style.

Suzan Hewat  
Mayor

Box 576, Kaslo, BC V0G 1M0  
Tel. 250-353-2311 ext. 101 Fax. 250-353-7767  
E-mail: [admin@kaslo.ca](mailto:admin@kaslo.ca)  
<http://www.kaslo.ca>



2023.02.10

Langham Cultural Society  
PO Box 1000  
Kaslo BC  
V0G 1M0

**Re: Japanese Garden at the Langham**

Dear Langham Cultural Society:

The Village of Kaslo supports the Langham Cultural Society creating a Japanese garden as an extension to the Japanese Canadian Museum. The municipality feels the garden will not only commemorate those interred in the area during World War II but will honour the memory and spirit of all Japanese Canadians.

Since the Langham receives hundreds of visitors every year and is so well-connected to the Japanese Canadian community, the garden will be another stop along the network of Japanese gardens that exist in former interment sites. And with the garden open to the public for use, it will help to beautify lower Kaslo.

I wish you luck in obtaining the funding required to bring this project to fruition.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Suzan Hewat', is written over a light blue horizontal line.

Suzan Hewat  
Mayor

Box 576, Kaslo, BC V0G 1M0  
Tel. 250-353-2311 ext. 101 Fax. 250-353-7767  
E-mail: [admin@kaslo.ca](mailto:admin@kaslo.ca)  
<http://www.kaslo.ca>



February 15, 2023

Kaslo & Area Chamber of Commerce

Via email: [thekaslochamber@gmail.com](mailto:thekaslochamber@gmail.com)

**RE: Support for Kaslo ArtScape**

The Village of Kaslo is pleased to provide this letter in support of the Kaslo & Area Chamber of Commerce's application for funding from the Columbia Basin Trust/RDCK ReDi grant to support the Kaslo ArtScape mural. The funding will enable the Chamber of Commerce to bridge their funding gap to bring this project to fruition in 2023 after two years of fundraising. Kaslo ArtScape will bring art on a grand scale to Kaslo, BC, support local artists, and create a unique tourism opportunity; the repainting of the Kaslo Pharmacy mural will be the inaugural project. Tourism represents the largest sector of Kaslo's economy and resources are desperately needed to develop solutions that will help Kaslo's business community to adapt and thrive. Assistance is also needed to promote local business opportunities on the broader stage, creating continued growth and investment. I trust the Kaslo & Area Chamber of Commerce will be successful in their application and will secure the support required to continue the important work in Kaslo and the surrounding area.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ian Dunlop', is written over a light blue horizontal line.

Ian Dunlop  
Chief Administrative Officer

Box 576, Kaslo, BC V0G 1M0  
Tel. 250-353-2311 ext. 101 Fax. 250-353-7767  
E-mail: [admin@kaslo.ca](mailto:admin@kaslo.ca)  
<http://www.kaslo.ca>



**To: Kootenay Lake Historical Society**  
P.O. Box 537  
Kaslo, BC  
V0G1M0  
250-353-2525

February 1<sup>st</sup>, 2023

**Re: Kootenay Lake Historical Society - Letter of Confirmation to Destination BC**

Dear Kootenay Lake Historical Society:

The Village of Kaslo affirms, via this "Letter of Confirmation", that Kootenay Lake Historical Society is the sponsor organization that is the lead provider of community visitor services. The Village of Kaslo acknowledges that this letter is a necessary requirement for the Visitor Services Network Program.

If you have any questions, please contact the Village of Kaslo at 250-353-2311, at your convenience.

Sincerely,

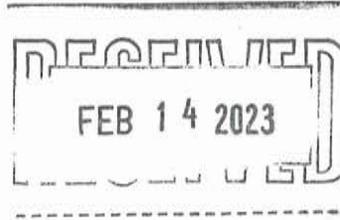
A handwritten signature in blue ink, appearing to read 'Suzan Hewat', is written over a horizontal line.

Suzan Hewat  
Mayor

Box 576, Kaslo, BC V0G 1M0  
Tel. 250-353-2311 ext. 101 Fax. 250-353-7767  
E-mail: [admin@kaslo.ca](mailto:admin@kaslo.ca)  
<http://www.kaslo.ca>



Forest Enhancement  
Society of British Columbia



February 12, 2023

Dear Mayor Suzan Hewat and Kaslo (Village) Council,

There are two main kinds of actions we can take on climate change. First, we can adapt to the changing climate. Second, we can reduce greenhouse gases to limit or stop climate change. The Government of British Columbia is doing both using forestry as a nature-based tool.

There are many forestry workers throughout British Columbia who are on the front lines and are taking action on climate change, and we consider them to be climate change heroes. Behind the scenes, other heroes also work within the BC Ministry of Forests and the Office of the Chief Forester. They work at the crossroad of understanding where the science meets the national and international frameworks, where the natural power of forests to reduce greenhouse gases are being actioned.

They have translated this understanding into meaningful actions in B.C.'s forests to take action, including:

1. Planting trees that otherwise would not be planted because growing trees absorb carbon dioxide.
2. Fertilizing forests to help trees grow faster, to absorb carbon dioxide faster.
3. Using woody biomass waste that otherwise would have been burned to avoid greenhouse gas emissions.
4. Storing carbon in long-lived wood products such as wooden buildings and furniture.

The Ministry of Forests, through the establishment of a new Future Forest Ecosystems Centre, is supporting new guidance and practices to help forests become more resilient to the changing climate. These tools tell us what tree seeds and species will be more suited at a site level as the climate changes. The governments of BC and Canada have provided funding to turn these ideas into significant actions in our forests. For example, \$150 million deployed by the Forest Enhancement Society of BC (FESBC) resulted in the reduction of greenhouse gases equivalent to taking 4.2 million cars off the road for a year. This is an achievement that every British Columbian, and Canadian, can be very proud of.

The enclosed issue of the **FESBC 2023 Accomplishments Update** provides you with further insight into who some of the talented staff are, and the amazing work the Ministry of Forests is doing to take action on climate change.

Steven F. Kozuki, RPF  
Executive Director, FESBC

(570) MC - 7

# Rising to the Climate Change Challenge



Foresters and Researchers are taking on Climate Change together — FEBRUARY 2023



The site of a tree planting project led by Central Chilcotin Rehabilitation Ltd., a joint venture company owned by the Tšideldel First Nation (Alexis Creek First Nation) and the Tl'etinqox Government (Anaham First Nation). Photo credit: Dennis Owen / Globe and Mail

## A Global Challenge with Local Solutions

Climate change is a global challenge of our time, and it will require action at many levels all around the world. The government of British Columbia (BC) is committed to making meaningful contributions to this effort. The **CleanBC Plan** outlines measures being acted upon, and the **Climate Preparedness and Adaptation Strategy** strives to keep communities, infrastructure, and ecosystems safe and resilient to future climate events, such as wildfire, floods, and extreme heat.

**Forests are recognized by BC, Canada, and the United Nations as an important part of the climate change solution.** Healthy trees and ecosystems absorb greenhouse gases, provide cooling shade, provide habitat, mitigate flood risk, and in some cases can be a source of climatically-beneficial bioenergy. With their mandate to manage BC's forests in alignment with Indigenous Peoples, the BC Ministry of Forests and the Office of the Chief Forester are leading the way to not only ensure our forests are healthy and resilient but also to manage our forests to reduce greenhouse gases. FESBC is honoured to collaborate with these talented and dedicated people.

**368 TOTAL TONNES**

of carbon sequestered by 2050 by one planted hectare of coastal forest\* = the total annual emissions of 75 cars.

\*planted in 2021

The equivalent of

**14,400 LITRES**

of gasoline burned when 40 cubic metres of wood fibre are burned in a slash pile.

**55 TOTAL ADDITIONAL TONNES**

of greenhouse gases sequestered over 10 years by one hectare of coastal forest fertilized.



Forest Enhancement  
Society of British Columbia

Learn more about Nature Based Forestry Solutions  
to take action against climate change.



## A Message from Chief Forester, Shane Berg

"We are fortunate in British Columbia (BC) to have people with skills, expertise and world-class forest management experience turning their full attention to addressing the challenges of climate change. Recognizing the urgency, and embracing a leadership role, over the past year the Province of BC has invested in growing internal expertise and capacity and putting climatic ecosystem data into the hands of forest practitioners and managers. Our team is constantly promoting innovative solutions and supporting new partnerships to ensure that BC's forests are healthy and resilient."



# FORESTRY

## A PART OF THE GLOBAL SOLUTION

### COLLABORATION

1

**International:** The Paris Agreement was adopted in 2015 with the goal to limit global warming to preferably 1.5 degrees Celsius. The Agreement is significant because it is a commitment that brings all nations into a common cause to undertake ambitious efforts to take action on climate change and adapt to its effects.

2

**National:** Canada has developed a strategy to meet its Paris Agreement obligations. Forest-related solutions to reduce emissions or enhance carbon sequestration can be achieved through the use of long-lived wood products, bioenergy from waste wood, and planting trees through the 2 Billion Trees program.

3

**Provincial:** the Province has made significant investments on climate action, \$150 million of which has been invested through FESBC in forestry projects with 4.2 million tonnes of carbon sequestered or emissions prevented. The estimated value of these carbon benefits to society is \$210 million\*.

\*based on the carbon tax in January 2023

# Insights from the Minister



**Hon. Bruce Ralston**  
Minister of Forests  
@BruceRalston

"The Forest Enhancement Society of BC supports First Nations, community forests, rural communities, and many others who take on projects to contribute to the Province's key commitments to strengthen forest health and ecosystems, while creating good jobs in communities across the province. FESBC, along with their project partners, are making significant progress to enhance forest resiliency to wildfire and climate change for the lasting benefit of British Columbians. We are building on this foundation through a new investment of \$50 million so FESBC can deliver projects that get fibre to pulp and value-added mills while also reducing emissions and safeguarding communities from wildfire."

## A Research-based Approach to Forestry



**Dr. Robbie Hember**  
PhD PAg  
Forest Carbon Modeller

British Columbia faces tough questions about how our forest sector will play its part to fight climate change. Working with partners across government and industry, I aim to deliver a Forest Carbon Summary that summarizes the carbon benefits from forest conservation, improved harvest practices and scheduling, enhanced silviculture, improved harvest waste management, and long-lived and recycled wood products. The efforts are focused on understanding the land use and forest management decisions that build synergy between the bioeconomy and conservation of resilient wild forest ecosystems. These outcomes will help us understand our accomplishments and steer future policy and practices towards effective and balanced solutions. The solutions to these complex problems will only come from the trial and error of bold practitioners that must be paired with rigorous analytical evaluation.



Photo Credit: Dennis Owen / Globe and Mail



**Dr. Caren Dymond**  
PhD Forestry, Forest Carbon and Climate Change Researcher

All the products we use as a society have carbon footprints and the footprint for many wood products is better than many alternatives. To get a better sense of the storage and emissions of carbon from construction projects, we have produced a Wood Product Carbon Calculator. With collaborators at the University of Calgary and Environment Consulting, Adaptive Management, we are working to update the calculator and produce a model for use when simulating landscapes. We have also analyzed the carbon dynamics of partial harvesting experiments in the Interior's cedar-hemlock forests. Partial harvesting can provide a climate benefit over clear-cutting because partial harvesting leaves many trees green and growing as carbon sinks which reduces future risks from climate change and provides habitat for many wildlife species.



Photo Credit: Kallert/Hoff



**Dr. Colin Mahony**  
PhD RPF, Team Lead of the Future Forest Ecosystems Centre

As a Forester and climatologist, I am motivated by a strong connection to BC's people and ecosystems and a concern for how they are being impacted by climate change. The resilience of BC's forests is crucial to our air quality, public safety, drinking water, and many other ecosystem services. Understanding how climatic disruption will affect ecosystems is essential to protecting these values. This is why I have been collaborating to develop the Future Forest Ecosystems Centre (FFEC). The FFEC is a team of ecologists, climatologists, and data scientists who forecast climate change risks to BC's forest ecosystems and translate these forecasts into decision-support tools. Our goal is to help planners, practitioners, and Indigenous knowledge holders foster ecosystems that are more resilient to climate change.



**1 MILLION CUBIC METRES**

of solid wood waste utilized for pulp products rather than burned in a slash pile = the avoided emissions of 93,000 cars off the road for one year.



"We're working with partners like FESBC, First Nations and local communities to ensure forest ecosystems are resilient to climate impacts, support diverse habitat for wildlife, and absorb and retain as much carbon from the atmosphere as possible. By taking action now, we're building a more sustainable forest economy that benefits people across B.C."

—Hon. George Heyman

Minister of Environment and Climate Change Strategy

 @GeorgeHeyman



Photo credit: Dennis Chen / Globe and Mail

## A Big Task with an Optimistic Outlook

BC has vast areas of forests. The management of our forests has evolved as our needs have changed over time—from Indigenous Peoples living in harmony with the land, to commercial forestry, and now the need to take climate action. We need to do many things at the same time in many places: ensure forests are resilient to future climate change, pests and wildfire, reduce community risks to wildfires and floods, reduce greenhouse gases, provide quality wildlife habitat, create bioenergy to reduce fossil fuel usage, and create sustainable economic opportunities for Indigenous and non-Indigenous people through a mix of traditional and innovative new ventures, such as the development of a bioeconomy for BC.

This is a big job, but we can be optimistic because there are creative and talented people throughout BC in urban and rural areas, in governments, communities and the forest industry who will continue to work together in concert with other people around the world to take meaningful action on climate change.

FESBC would like to gratefully acknowledge the financial support of the Province of British Columbia through the Ministry of Forests. These projects were funded in part by the Government of Canada.

## Learn More

If you'd like to learn more about the Forest Enhancement Society of BC and how people in British Columbia's forests are helping create climate change solutions, reduce wildfire risk, and keep workers employed through our funded projects, connect with us!



Steve Kozuki, FESBC Executive Director  
skozuki@fesbc.ca or 1.877.225.2010

Subscribe to our FESBC Newsletter:

[www.fesbc.ca](http://www.fesbc.ca)

Follow us on:  



## You are cordially invited

Join us for the the 2023 Living Lakes Canada Annual General Meeting on March 9th, 2023 from 5-6:30 pm PT / 6-7:30 pm MT for an overview of the 2022 projects and vision for our future work. The meeting will include the presentation *Interweaving Traditional Knowledge with Water Stewardship* by guest speakers Brian Holmes, Upper Nicola Band, and Georgia Peck, Living Lakes Canada Program Manager.

[REGISTER HERE](#)

Once you register, you'll be sent the link to the meeting. We look forward to seeing you there!

## Agenda

1. *Chair's Report*
2. *Financial Statements & Treasurer's Report*
3. *Election of Directors*
4. *Executive Director's Report*
5. *Guest Presentation: Interweaving Traditional Knowledge with Water Stewardship with Brian Holmes, Nicola Upper Band & Georgia Peck, Living Lakes Canada Program Manager*
6. Q&A



**OMBUDSPERSON**  
BRITISH COLUMBIA

February 14, 2023

*Delivered via email*

Mayor Suzan Hewat  
Village of Kaslo  
413 Fourth Street  
Kaslo BC V0G 1M0

Dear Mayor Hewat:

With many new municipal mayors and council members elected and now sworn in across the province, I wanted to reach out and let you know how the Office of the Ombudsperson can work with, and help, local governments in British Columbia.

If you are continuing in your elected position, thank you for your service to British Columbians. And if you are newly elected, welcome to your very important role.

My office takes complaints from the public about all of the local governments in BC. We are an oversight body, one of the independent offices of the Legislature, and our mandate is to be BC's independent voice for fairness and accountability of the public sector. When we receive people's concerns about public services, we conduct impartial investigations and address the fairness problems that we find. For local governments, that means you may hear from us when we have received a complaint about your municipality and are investigating to determine whether the standard of fair and reasonable service set out in the *Ombudsperson Act* has been met. Where fairness issues are identified, we can consult with you to find a way to address the issues in order to ensure fairness moving forward.

We are also available to help. Our [Public Authority Consultation and Training team](#) can assist you with any questions about fairness you may have. A number of [useful resources](#) are also available on our website, including:

- A [Complaint Handling Guide](#), which contains a [Model Complaints Policy](#);
- Our Quick Tip resource [On Complaint Handling for Local Governments](#);
- [Bylaw Enforcement: Best Practices Guide for Local Governments](#);
- [Open Meetings: Best Practices Guide for Local Governments](#);
- Our 1-hour online [Fairness 101 course](#); and
- Educational [webinars](#).

Our office is also offering a [webinar](#) for public bodies on our recently released [Fairness by Design guide](#). In the webinar, we'll outline the fairness standards found in the guide and how they can be used to ensure your programs are delivered fairly. We will also answer your questions. Webinar details are below:

- **Thursday, March 16, 2023 from 10:00 a.m. – 11:00 am**
- [Register here](#)

Please share this invitation with anyone in your organization who may be interested.

Once again, thank you for the important local government role you took on. We look forward to working with you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jay Chalke', written in a cursive style.

Jay Chalke  
Ombudsperson  
Province of British Columbia

## Ian Dunlop (CAO Kaslo)

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**From:** Heidi Scribner <hscribner@miabc.org>  
**Sent:** February 16, 2023 1:18 PM  
**Cc:** Maryam Sherkat; Megan Chorlton  
**Subject:** Expressions of Interest to Serve on the MIABC's Board of Directors

The 36<sup>th</sup> Annual General Meeting (AGM) of the Municipal Insurance Association of BC's (MIABC's) subscribers will take place in Vancouver in September 2023 in conjunction with the UBCM Convention. Further details on the precise date and time of the AGM will be provided in due course.

This year, the four Deductible Group Representative positions (one from each of Deductible Groups A, B, C, and D) and the Regional District Representative position are up for election. We are currently calling for expressions of interest for these positions. As with all MIABC Board positions, the following criteria are applicable:

### Eligibility

As stipulated in Article 3.04 of the Reciprocal Insurance Exchange Agreement (RIEA), those interested in serving on the MIABC's Board must satisfy the following qualifications:

Any individual may be a member of the Board provided that, and for long as, he or she:

is a person who is nineteen (19) years of age or more;

is not a person who is of unsound mind, having been so found by a Court of Canada or elsewhere;

is not a person who has the status of a bankrupt;

is a councillor, mayor, alderman, director, officer, or employee of a Subscriber; and provided that no other councillor, mayor, alderman, director, officer, or employee of the Subscriber is also a member of the Board; and has at least one of the following four qualifications:

at least two years' experience in accounting, finance, or local government purchasing;

at least two years' experience in the insurance industry;

at least two years' experience with local government risk management or an enterprise risk management program; or

at least two years' governance experience in a regulated or publicly traded entity.

Please carefully review these criteria and ensure any prospective representative is qualified to have their name put forward to serve on the MIABC's Board of Directors. Please also note that the BC Financial Services Authority (BCFSA) must formally approve all Board members. In order to do so, prospective representatives will be required to prepare a Personal Information Return package, the details of which will be provided upon request. Directors currently serving on the MIABC Board have already been approved by the BCFSA and therefore need not provide a Personal Information Return package. Interested candidates may contact Lance Kayfish, Chair of the Nominating Committee, care of the MIABC's Chief Risk Officer, Maryam Z. Sherkat, at [msherkat@miabc.org](mailto:msherkat@miabc.org). We ask that prospective representatives contact us with expressions of interest no later than **March 31<sup>st</sup>, 2023**.



**MUNICIPAL  
INSURANCE  
ASSOCIATION  
OF BRITISH  
COLUMBIA**

**Heidi Scribner**

Administrator & Board Secretary

Tel: 604-449-6347 | Fax: 604-683-6244 | [hscribner@miabc.org](mailto:hscribner@miabc.org)

**Municipal Insurance Association of BC**

#200 - 429 West 2<sup>nd</sup> Avenue

Vancouver, BC V5Y 1E3

[www.miabc.org](http://www.miabc.org)



## 2023 MIABC Risk Management Conference

Navigating Uncertainty  
Embracing the Challenge of Change

April 4-6, 2023

**REGISTER NOW!**

EARLY BIRD DEADLINE: FEBRUARY 24<sup>TH</sup>



[View this email in your browser](#)



## Community & Business Advisors to Assist Communities Impacted by Forest Sector Changes

ETSI-BC is pleased to launch a new Forest Impact Recovery (FIR) Program, with funding from the Province of BC's Rural Business and Community Recovery Initiative (RBCRI). Through this partnership, ETSI-BC will provide up to \$1.35 million in grant funding to support rural communities and their business support organizations as they take on the challenging task of supporting economic development in communities affected by on-going changes in the forest sector.

This program will assist rural communities in the Southern Interior of BC with populations under 25,000 and non-profit business support organizations serving those communities by providing funding to create Forest Impact Recovery (FIR) Advisor positions.

These new positions will enhance local capacity to create and implement community economic recovery plans, support local businesses, and create new opportunities for growth. Program funds will be available for local governments, First Nations, and non-profit business support organizations serving Southern Interior communities that have been impacted by recent changes in the forest sector.

"Building on the highly successful Rural Business & Community Recovery (RBCR) Program that ETSI-BC delivered in 2021-22, this new funding will allow us to continue working with partners to help address challenges Southern Interior communities face due to impacts from forestry disruptions," says Laurel Douglas, the CEO of ETSI-BC.

The RBCR Program has had many positive outcomes illustrating the value of the Business Recovery Advisors it supported. One example is from Chase, BC: *"Our Business Recovery Advisor with Community Futures Thompson Country carries an extensive vision for the Economic Development of regional TNRD communities. It was due to her vision, leadership skills and constant efforts that my firm was able to secure funding to set-up the very first Health Care Assistant Diploma Training Centre in Chase, BC. We expect to graduate 38-54 CareAide workers annually, who will be able to fill many essential Healthcare jobs in the region."* Amit Goel, Goel Recruiting & Settlement Solutions Ltd.

The value of the RBCR Community Recovery Advisors is shown by this example from Merritt, BC: *"Our Community Recovery Advisor engaged with the business community and residents to develop a 10-year Economic Development Strategy, which has five priority focus areas. Through her community engagement activities, the Community Recovery Advisor gained real insight into the needs and concerns of business owners and residents. She became the main point of contact for businesses and provincial agencies after the flood and helped secure additional economic development funding. She formed strong connections with local business support agencies, and that group developed a joint e-newsletter for businesses and met bi-weekly to stay informed and work collaboratively to support the business community."*

Funding will be available through the new FIR Program to support a minimum of 18 Forest Impact Recovery Advisors in the region. Eligible applicants will receive up to 100% of eligible costs to a maximum of \$75,000 per position.

The funding intake is scheduled to open March 15, 2023, with the possibility of a second intake in the fall of 2023. The Application Guide, FAQ page and funding intake details will be posted by February 15, 2023 at [www.etsi-bc.ca/forest-impact-recovery-program](http://www.etsi-bc.ca/forest-impact-recovery-program).

An Info Session will be hosted on March 10, 2023 at 10 am Pacific time. [Click here](#) to register.

the appropriate Project Consultant.



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#### About ETSI-BC

ETSI-BC, the Economic Trust of the Southern Interior, was created in 2006 with a \$50 million endowment to help the economies in the Southern Interior of BC to grow and diversify. The Trust is governed by a 13-member Board of Directors, receiving input from Regional Advisory Committees made up of elected officials from both the Thompson-Okanagan and Columbia-Kootenay regions. We help communities in the Southern Interior to achieve their economic development goals, providing funding, resources and knowledge. Our Strategic Pillars include:

1. Building economic development capacity
2. Supporting business resilience and growth
3. Developing human capital
4. Innovating and advancing key sectors
5. Creating value for the economic development ecosystem

For more information about ETSI-BC, visit us at [www.etsi-bc.ca](http://www.etsi-bc.ca).





## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 24, 2023

SUBJECT: Library Capital Reserve Amendment Bylaw 1285, 2023

**PURPOSE:** To consider final adoption of a bylaw to amend Schedule N of the Consolidated Reserve Funds Bylaw (No. 1159, 2014)

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Adopt the bylaw. *The new provisions will take effect.***
2. Do not adopt the bylaw. *The original language will remain unchanged.*
3. Refer back to staff for further review and report. *Third reading of the bylaw must be rescinded before any changes can be made.*

**RECOMMENDATION:**

THAT Library Capital Reserve Amendment Bylaw 1285, 2023 be adopted.

**ANALYSIS:**

A. **Background:** The Library Capital Reserve fund was established by bylaw 1257, 2020, as an amendment of the Consolidated Reserve Bylaw 1159, 2024. Bylaw 1285 amends the language in Schedule N of this bylaw, relating to the disposition of library assets. Bylaw 1285 received three readings at the 2023.02.14 Council Meeting.

B. **Discussion:**

Schedule N of the Consolidated Reserve Bylaw 1159 (as amended) outlines the purpose of the Library Capital Reserve Fund and the procedures for adding to or making withdrawals from the fund. The proposed bylaw modifies clause 7 under the heading "Funding" to provide greater clarity regarding the proceeds of disposition. These changes are recommended as the Village embarks on the construction of a new library facility.

Original Language	Proposed Language
If the Village disposes of the land that was acquired for the Library, the funds that were drawn from this reserve for acquiring that land shall be repaid to this reserve from the proceeds of the disposition.	If the Village disposes of the land and improvements that were acquired or constructed for the Library using funds from this reserve, the net proceeds of the disposition shall be deposited to this reserve

The revisions reflect the need to account for the disposition of improvements (buildings) as well as land. The changes stipulate that the net proceeds of disposition will be added to the Library Reserve Fund, not just those amounts originally drawn from the fund. The proposed changes

reflect the requirements of the grant funding and are made with the support of the Kaslo & District Public Library.

C. **Attachments:**

- Bylaw 1285, 2023 (proposed Schedule N)
- Bylaw 1257, 2020 (existing Schedule N)

D. **Financial Implications:** The changes are required to ensure that the proceeds from the eventual sale of the asset built with grant funding can be deposited to the Library Capital Reserve fund.

E. **Corporate Priority:** Working toward the construction of a new library facility was identified as a priority in the Village's 2021-2025 Strategic Plan,

F. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]

VILLAGE OF KASLO  
BYLAW NO. 1285

**A BYLAW TO AMEND CONSOLIDATED RESERVE FUNDS BYLAW No. 1159**

The Council of the Village of Kaslo in open meeting assembled, enacts as follows:

1. This Bylaw may be referred to and cited as the "**Library Capital Reserve Amendment Bylaw 1285, 2023**"
2. **Schedule N** of the **Consolidated Reserve Funds Bylaw** is hereby amended by replacing the text of item **7** under "**Funding**" with the following text:  

*"7. If the Village disposes of the land and improvements that were acquired or constructed for the Library using funds from this reserve, the net proceeds of the disposition shall be deposited to this reserve."*
4. This bylaw shall take effect upon the date of its adoption.

READ A FIRST TIME this 14<sup>th</sup> day of February, 2023.

READ A SECOND TIME this 14<sup>th</sup> day of February, 2023.

READ A THIRD TIME this 14<sup>th</sup> day of February, 2023.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

CERTIFIED CORRECT:

\_\_\_\_\_  
Corporate Officer

**VILLAGE OF KASLO  
BYLAW NO. 1257**

**A BYLAW TO AMEND CONSOLIDATED RESERVE FUNDS BYLAW No. 1159**

WHEREAS pursuant to the requirements of the Community Charter, the Council of the Village of Kaslo duly adopted Bylaw 1159, the "Consolidated Reserve Funds Bylaw" as amended to establish and maintain various reserve funds for the Village of Kaslo; and,

WHEREAS the Council of the Village of Kaslo deems it in the public interest to amend that Bylaw to establish a new reserve fund for the purpose of developing a new public library building in Kaslo in partnership with the Kaslo and District Public Library Association;

NOW THEREFORE, the Council of the Village of Kaslo in open meeting assembled, enacts as follows:

1. This Bylaw may be referred to and cited as the "**Library Capital Reserve Bylaw**"
2. The Consolidated Reserve Funds Bylaw is hereby amended by adding:
  - a. "16. A **Library Capital Reserve is hereby established**. The terms of reference governing the administration of this Reserve Fund are established in Schedule 'N' attached to and forming part of this bylaw."
3. Schedule 'N', "Library Capital Reserve Fund", attached to and forming part of this bylaw, is hereby added to the Consolidated Reserve Funds Bylaw as amended.
4. This bylaw shall take effect upon the date of its adoption.

READ A FIRST TIME this 24th day of November 2020.

READ A SECOND TIME this 24th day of November 2020.

READ A THIRD TIME this 24th day of November 2020.

ADOPTED this 8th day of December, 2020.

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Mayor

CERTIFIED CORRECT:

\_\_\_\_\_  
Chief Administrative Officer

Bylaw 1159 – Schedule ‘N’  
Library Capital Reserve Fund  
*[Added by Bylaw 1257]*

**PURPOSE**

1. The purpose of this reserve is to hold capital funds towards land acquisition, planning, design, construction, and future improvement of a new Library within the Village of Kaslo.
2. The funds are designated for any of the following purposes:
  - a. Land acquisition, site preparation, and servicing costs of the site for the Library, including the repayment of funds borrowed from other reserves or loans.
  - b. The commissioning of engineering, architectural designs, feasibility, or other professional studies for the planning, construction, upgrade or replacement of the Library;
  - c. The construction of a new building for the Library.
  - d. Other future capital costs related to the Library.

**FUNDING**

1. This reserve shall be a cash reserve established in the General Capital Funds balance sheet of the Village of Kaslo.
2. Council may, by resolution, make contributions to this reserve through surplus monies of the general operating fund.
3. Council may allocate a contribution to this reserve in the annual financial plan bylaw.
4. The Regional District of Central Kootenay (Kaslo and Area D) may contribute to this reserve through a contribution grant identified in its annual service budget.
5. The Kaslo and District Public Library may contribute funds to this reserve at any time.
6. Grants or donations by any person towards the Library shall be received by the Village and transferred to this reserve.
7. If the Village disposes of the land that was acquired for the Library, the funds that were drawn from this reserve for acquiring that land shall be repaid to this reserve from the proceeds of the disposition.
8. The cash balance of this reserve shall be maintained as a separate interest-earning account.
9. The interest earned by this reserve shall accrue to this reserve.

**DRAWS**

1. Funds drawn from this reserve shall only be used for a stated purpose of this reserve.
2. All draws from this reserve, other than repayment of funds borrowed from other reserves or loans for the Library, shall require approval of Council by resolution and the written consent or request of the Kaslo and District Public Library Board.
3. Kaslo and District Public Library shall provide adequate notice of their need to access funds in this reserve in any given year before adoption of the annual financial plan bylaw.

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 28, 2023

SUBJECT: Resolution for AKBLG – Affordable Housing Development

**PURPOSE:** To consider submitting a resolution to the Association of Kootenay Boundary Local Governments' 2023 convention.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Endorse the resolution. *The resolution will be forwarded to AKBLG.***
2. Endorse an alternate resolution. *The alternate resolution will be forwarded to AKBLG.*
3. Do not endorse the resolution. *No resolution will be forwarded to AKBLG.*
4. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT WHEREAS rural and remote communities have significant need for affordable housing; and WHEREAS in rural and remote areas of the province private sector developers have not embarked on the creation of sufficient affordable housing units to meet demand;  
BE IT RESOLVED that the Province provide funding to local or regional housing development corporations to support the creation of affordable housing rental units in rural and remote areas.

THAT the resolution regarding affordable housing development in rural and remote areas be forwarded to AKBLG for consideration at the 2023 convention.

**ANALYSIS:**

- A. **Background:** The first call for resolutions for the 2023 Association of Kootenay Boundary Local Governments (AKBLG) Convention was received on January 31, 2023. At the 2023.02.14 Council meeting, a possible resolution was discussed but not adopted by Council. The original deadline for submissions was February 20<sup>th</sup> (Family Day) but this was later extended to February 23<sup>rd</sup>. Although the deadline has passed, it may still be possible to put forward a late resolution.
- B. **Discussion:** The lack of affordable housing in Kaslo and similar communities is a major concern for local government leaders. There is a growing sentiment that the province needs to do more to alleviate the problem, but many of the solutions that work in large municipalities are not viable in smaller communities. The proposed resolution aims to secure funding for the delivery of affordable housing developments in communities like Kaslo, using a structure that ensures some local control, and avoid the downloading of responsibilities from the province to local governments in the absence of associated funding.
- C. **Attachments:** AKBLG first call for resolutions
- D. **Financial Implications:** Nil

E. **Corporate Priority:** The 2021-2025 Strategic Plan identified attainable and affordable housing for all as a community priority.

F. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]



## CALL FOR RESOLUTIONS

The main forum for UBCM policy making is the **annual resolutions cycle** and this is an opportunity for local governments of all sizes and from all areas to express concerns, share their experiences and take a united position. This is the first call for resolutions from AKBLG. Resolutions must be submitted to AKBLG by **February 20, 2022**.

It is time to start thinking about resolutions and to have them endorsed by your local government.

Please remember:

- Resolutions are only accepted from AKBLG member local governments and **must have been endorsed by the board or council**.
- Resolutions **must be relevant to other local governments within AKBLG** rather than specific to a single member government.
- UBCM encourages all members to submit resolutions first to Area Associations for consideration. Resolution sponsors should be prepared to introduce their resolutions at the AKBLG Resolutions session.
- Each resolution may include a separate backgrounder that is a maximum of 3 pages and specific to a single resolution. The backgrounder may include links to other information sources and reports.
- Resolutions may be combined with other, similar resolutions from other local governments if each local government agrees to co-sponsorship.
- All resolutions, along with any supportive background information, shall be sent to the AKBLG office BY **FEBRUARY 20, 2022**.
- Resolutions should be forwarded by email to [resolutions@akblg.ca](mailto:resolutions@akblg.ca)
- Receipt of emailed resolutions will be confirmed by return email.
- Resolutions should be written in accordance with the UBCM Writing Guidelines (attached to this email).

### Resolutions Preparation Assistance:

If you have questions regarding resolution preparation please contact the AKBLG Resolutions Chair, Kevin McIsaac at [resolutions@akblg.ca](mailto:resolutions@akblg.ca) or the AKBLG Executive Director at [admin@akblg.ca](mailto:admin@akblg.ca). We stand ready to assist you to draft impactful resolutions.

Thank you,

Your AKBLG resolutions committee,

Kevin McIsaac (Chair), Kyle Hamilton, Susan Clovechok, Keith Page

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 27, 2023

SUBJECT: MIABC Associate Member Policy

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**PURPOSE:** To consider adopting a policy regarding eligibility for Municipal Insurance Association of BC Associate Member affiliation with the Village of Kaslo.

**SUMMARY:** The proposed policy places limits on the nature of activities delivered by community partners that may be covered by the Village's insurance policy.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Adopt the policy as presented. *The policy will take effect upon adoption.***
2. Do not adopt the policy as presented. *All requests will be forwarded to Council for individual consideration.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT the MIABC Associate Member Criteria Policy be adopted as presented.
--

**ANALYSIS:**

- A. **Background:** Several local community organizations have expressed interest in obtaining liability coverage through the Village of Kaslo's policy with the Municipal Insurance Association of BC (MIABC). The cost of insurance is increasing, and finding the funds to purchase the required coverage is a challenge when groups are trying to prevent cost from becoming a barrier to participation.

Affordable coverage is available through MIABC, but there are several conditions that apply:

- The services to the community must be provided on behalf of the Village
- A written "Service Provider Agreement" must be in place
- A Council resolution is required
- MIABC must provide its approval
- Additional premiums apply
- The Village is responsible for any claims below the deductible
- Any claims count against the Village's experience rating

The Village currently extends Associate Member status to the following groups:

- Kootenay Lake Historical Society (KLHS – archives, SS Moyie and Visitor Info Centre)
- Kaslo Outdoor Trails and Recreation Society (KORTS – trail construction and maintenance)
- Kaslo Community Garden Society ( KCGS – community garden operation)

In 2022, the Village extended Associate Member status to the Kaslo Baseball and Softball Association on a trial basis. This sponsorship expired December 31, 2022. This group is interested in obtaining ongoing coverage, and a similar request has been received from the Kaslo Racquet Club.

- B. **Discussion:** There are significant benefits to participating in the Associate Member program, particularly since the cost of premiums (\$250/group) is far lower than the cost of obtaining comparable coverage on the open market. This benefits the organization seeking Associate Member status as it reduces their expenses, even if they are required to cover the cost of the premium.

Participating in the program does place a burden on the Village, as each of the Service Provider Agreements requires administration. The Village is responsible for conducting its due diligence to ensure that programs delivered by Associate Members comply with the Village's rules and policies, and meet any applicable legislative requirements.

As the benefits of associate membership are significant, demand from the community may outstrip the Village's capacity to provide adequate oversight. The proposed policy outlines the requirements that must be met in order for Council to consider a group's eligibility.

C. **Attachments:**

- MIABC Associate Member Criteria Policy – DRAFT
- Associate Member Program Information (MIABC)

- D. **Financial Implications:** The increased premium costs triggered by adding associate members can be passed along to the participating group. However, any claims incurred by an Associate Member impact the Village's risk rating and future premium costs. The Village is also responsible for paying the deductible (\$2500) if a claim is made by an Associate Member.

- E. **Corporate Priority:** Nil

- F. **Communication Strategy:** The policy will be available upon request from the Village.

CAO Approval: [Date approved by CAO]



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POLICY TITLE: MIABC Associate Member Criteria

EFFECTIVE DATE:

RESOLUTION #:

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**POLICY STATEMENT:** Organizations delivering services on behalf of the Village of Kaslo may apply to be designated as an Associate Member and obtain liability coverage through the Village of Kaslo from the Municipal Insurance Association of BC, provided that they meet the established criteria. All applications are subject to the approval of the Municipal Insurance Association of BC, as well as the Council of the Village of Kaslo.

**POLICY SCOPE:** The policy will apply to all organizations that are seeking Associate Member status with MIABC through the Village of Kaslo. The following groups are excluded from the policy, as they are already designated as Associate Members through the Village of Kaslo:

- Kootenay Lake Historical Society
- Kaslo Outdoor Trails and Recreation Society
- Kaslo Community Garden Society

**POLICY PURPOSE:** The purpose of the policy is twofold:

- To ensure that access to affordable liability insurance through the MIABC Associate Membership program is equitable and fair.
- To ensure that the Village has the capacity to adequately mitigate liability risk, limiting the impact of possible claims and associated premium increases on the taxpayer.

### DEFINITIONS:

**Associate Member** means an approved participant in the Village's coverage through the MIABC Liability Protection Agreement

**Liability Protection Agreement** means the liability insurance coverage available to the Village of Kaslo through MIABC

**MIABC** means the Municipal Insurance Association of British Columbia

**Service Provider Agreement** means the standard form Service Provider Agreement provided by MIABC

**Village** means the Village of Kaslo

### ELIGIBILITY CRITERIA:

1. Organizations must be delivering services on behalf of the Village of Kaslo. A Service Provider Agreement is required.
2. Membership in the organization must be open to the general public. Participation in programs delivered by the organization must be available to the general public.
3. Organizations must be in good standing with the Village of Kaslo, and other regulatory bodies.
4. Organizations must be able to demonstrate compliance with the practices, procedures and policies of the Village.

5. Organizations must not be collecting personal information, beyond basic contact information, for their members or event participants. Collection of sensitive personal information is not permitted.

**PROCEDURE:**

1. Applicants must submit a letter of request to the Council of the Village of Kaslo, requesting designation as an Associate Member.
2. Applicants must sign a Service Provider Agreement with the Village.
3. A Council resolution is required.
4. Approval from MIABC is required.
5. The applicant may be required to cover the additional premium cost associated with Associate Member coverage.



# Associate Member Program

## Liability coverage may be available for your local government service providers under the Liability Protection Agreement.

The MIABC recognizes that local governments often hire community groups, associations, and individuals to provide services on their behalf. These individuals and groups may provide services such as:

- Recreation instruction;
- Trail, campground, or park operation and maintenance;
- Local government event management; and
- Inspection services.

Our members can now apply for liability coverage for individuals, groups, and associations that provide services for, or on behalf of, their local governments, up to a limit of \$5,000,000.

These individuals, groups and associations must be individually sponsored by a member in order to qualify for “associate member” status. Once accepted as an associate member, these parties will be entitled to coverage under the **Liability Protection Agreement**, but only for services provided for, or on behalf of, the sponsoring member.

## In order to qualify as an associate member:

### Sponsorship

The associate member must be sponsored by an existing MIABC member.

### Approval and Underwriting

The MIABC must approve and underwrite the use of the program for the proposed Associate Member.

### Written Agreement

The sponsoring member must have a written agreement for the provision of services with the associate member (the “Service Provider Agreement”).

### Community

The services provided are services to the community provided for, or on behalf of, the sponsoring member.

App



The Service Provider Agreement must have been approved by the sponsoring member's council or board by resolution or bylaw.

### **Premium Payment**

The sponsoring member must pay an additional premium on behalf of the associate member.

### **Important Considerations**

It is important to understand by adding an associate member to your liability policy it means that the sponsoring member is taking on the liability for the individual, group or association when they are providing the services outlined in the Service Provider Agreement.

The sponsoring member's deductible will apply to claims brought against the associate member and the sponsoring member will be responsible for the payment of any costs incurred below the deductible.

In addition, all claims brought against the associate member will form part of the sponsoring member's claims history and experience rating.

If you'd like to learn more about our Associate Member Program, we would be happy to help!

Get in Touch



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 28, 2023

SUBJECT: 2023 Municipal Grants

**PURPOSE:** To consider the allocation of 2023 Municipal Grant funds to local organizations.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Award the grant funds as outlined. Applicants will be advised of Council's decision.**
2. Allocate the award of grant funds differently. *Applicants will be advised of Council's decision.*
3. Do not allocate grant funds. *No funds will be disbursed.*
4. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT \$3,900 in 2023 municipal grants be awarded as follows:

Baseball & Softball Association	\$500
Car Show	\$500
Community Accupuncture	\$500
Concert Society	\$500
iDIDaRide	\$500
Kaslo & Area Youth Council	\$500
Kaslo Outdoor & Rec Trails	\$500
JVH Bursary	\$400

and,

THAT a decision regarding the disbursement of the remaining 2023 municipal grant funds be postponed until the 2023.03.14 Council Meeting.

**ANALYSIS:**

- A. **Background:** The Village of Kaslo annually offers municipal grants to eligible organizations. In 2023, \$5000 has been allocated for this purpose. Ads were placed in the newspaper, on the Village website and bulletin boards. The deadline for submitting applications was noon on 2023.02.24.
- B. **Discussion:** The 2023 municipal grants program is oversubscribed, with applications for \$9,649 in funding. Several applications did not meet all of the grant requirements but almost \$7,000 in funding requests did meet all eligibility requirements.

In accordance with the Municipal Grants Policy, staff recommends prioritizing funding for those organizations that are not already receiving tax exemptions. Historically, the Village has supported the JVH bursary (\$400) using municipal grant funds but has not required an application. Staff suggests continuing to follow this past practice, as reflected in the recommendation.

Adopting the recommendation would leave \$1100 in available municipal grant funds. These funds could be shared evenly between the remaining eligible applicants. Alternatively, Council could decide to increase the amount of funds available through the grant program. Staff recommends delaying a decision on the remaining funds.

C. **Attachments:**

- Application Summary Table
- Municipal Grants Policy
- 2023 municipal grant applications

D. **Financial Implications:** The Village typically allocates \$5000 for municipal grants. These funds are being withdrawn from the Community Development Program, as authorized by Council resolution #46/2023 (2022.02.22 Special Meeting)

E. **Corporate Priority:** Nil

F. **Communication Strategy:** Council's decisions will be communicated to the applicants.

CAO Approval: [Date approved by CAO]

VILLAGE OF KASLO 2023 Municipal Grants			Eligibility			
Request From:	AMOUNT REQUESTED	Proposed Use of Funds	Application Complete	Past Reporting	Tax Exemption	Comments
Baseball & Softball Assoc.	\$ 500.00	Insurance	Y	Y	No	
Car Show	\$ 500.00	Advertising, insurance, prizes, trophies	Y	Y	No	
Community Accupuncture	\$ 500.00	Insurance for the board	Y	Y	No	
Concert Society	\$ 500.00	Advertising	Y	Y	No	
iDIDaRide	\$ 500.00	Insurance, venue rental, timers & aid station supplies	Y	N/A	No	
Kaslo & Area Youth Council	\$ 500.00	Operational & Supply Costs	Y	Y	No	
Kaslo Outdoor & Rec Trails	\$ 500.00	Hire 2 Local People	Y	Y	No	
	<b>\$ 3,500.00</b>					

Kootenay Lake Independent	\$ 500.00	Wood storage shed	Y	Y	Yes	
Kaslo Search And Rescue	\$ 499.00	Upgrading Radios	Y	Y	Yes	
Community Services Society	\$ 500.00	Youth Art & Culture program	Y	Y	Yes	
Library	\$ 500.00	Support fundraising efforts	Y	Y	Yes	
Raquet Club	\$ 500.00	Insurance	Y	Y	Yes	
RCL Ladies Auxillary	\$ 500.00	Training Day for Automated External Defibrillator	Y	Y	Yes	
Senior Citizens Assoc.	\$ 500.00	Privacy Window Coverings	Y	Y	Yes	
	<b>\$ 3,499.00</b>					

JVH Outdoor Ed	\$ 500.00	Outdoor activities	Y	N/A	No	multiple submissions
JVH Aboriginal Education	\$ 500.00	Indigenous Celebration	Y	N/A	No	multiple submissions
*JVH Bursary	\$ 400.00		N	Y	No	no application (normally funded)
Kootenay Lake Historical Soc.	\$ 500.00	SS Moyie's 125th Birthday Celebration	Y	N	Yes	submitted late
Langham Cultural	\$ 250.00	Japanese Canadian Garden	Y	N	Yes	reporting missing
Community Paramedics	\$ 500.00	Community inclusive health series	N	N/A	No	no financials submitted
	<b>\$ 2,650.00</b>					

Total requests	\$ 9,649.00
Available funds	\$ 5,000.00
Unfunded requests	\$ 4,649.00

**THE VILLAGE OF KASLO**  
**Resolution #25/2016**

**POLICY TITLE:** Municipal Grants and Non-Profit Advertising Sponsorship

**POLICY STATEMENT:**

Council's vision for Kaslo is supported by a network of organizations that contribute to the wellness and vitality of the community. Funding will be allocated to the Municipal Grants program and advertising budget as part of the Village's business planning process and grants may be awarded to organizations that provide valuable community services in support of Council's objectives. It is recognized that community organizations contribute significant value to the Village. The goal of this policy is to establish open and transparent guidelines for the evaluation and distribution of municipal grants and advertising sponsorship, respecting the limited financial resources available for this purpose.

**LEGISLATIVE AUTHORITY:**

As per section 8 (2) of the Community Charter, a municipality "may provide any service that Council considers necessary or desirable, and may do this directly or through another public authority or another person or organization".

**MUNICIPAL GRANT APPLICATION POLICY:**

1. Only one (1) application is accepted from each group or society annually.
2. No applications will be accepted from individuals or businesses pursuant to Section 25 of the *Community Charter*.
3. The most current financial statement of the applicant must accompany an application.
4. Activity funded must be conducted within the Village of Kaslo.
5. An applicant awarded the grant in a previous year that has not provided a report with respect to their subsequent use of funds will **NOT** be considered for funding the following year.

**PERMISSIVE TAX EXEMPTIONS:**

6. Community organizations that receive a Permissive Tax Exemption worth in excess of \$500 per annum from the Village or from other legislative authority are automatically considered as lower priority for award in years where the funds available are outstripped by the applications submitted. This is in recognition of a significant financial benefit already being provided to those organisations at cost to municipal revenues.

**GRANT AMOUNT:**

7. Individual municipal grants made under this program will not exceed \$500.

## **ADVERTISING SPONSORSHIP:**

8. Council currently funds the annual advertising sponsorship for the following organizations, events or causes:

Minor Hockey  
Heritage Week  
JVH Graduation  
Fire Prevention Week  
Remembrance Day

9. Addition to this list for advertising sponsorship requires a resolution of Council for one-off advertising or a recurring annual commitment going forward.

10. If the Village receives a request that is time sensitive and between meetings, the CAO has authority to agree to an advertising spot of under \$100 value if there is both sufficient budgetary contingency available and a rationale that such advertising is in the community interest. Council must review the decision subsequently and determine if the expense is likely to recur and if it should be supported going forward.

11. The Village will automatically decline advertising sponsorship requests from organizations already awarded a Municipal Grant in the same financial year.

## **CONTRIBUTION GRANTS**

12. Contribution grants for a specific purpose, such as that annually provided to Kaslo and District Chamber of Commerce, are not covered by this policy.

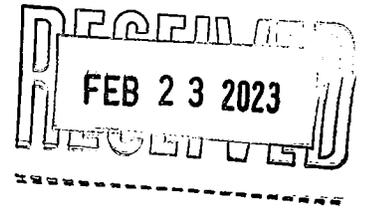
## **RECREATION GRANTS**

13. Recreation grants awarded from funds provided to the Village by the Kaslo and Area D (RDCK) Recreation Service are not covered by this policy.

THIS POLICY WAS CONSIDERED AND ADOPTED BY COUNCIL ON 2016.02.09  
RESOLUTION 25/2016

SUPERCEDES: 2012.02.28

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: KASLO BASEBALL & SOFTBALL ASSOCIATION

Mailing Address: P.O. Box 392, KASLO, B.C. V0G 1M0

EXECUTIVE: PRESIDENT Jo DAVIES

Vice Pres JOSH NOBLE

SECRETARY BREANNA TATE

Treasurer \_\_\_\_\_

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING FUNDING: INSURANCE COSTS FOR THE 2023

SEASON FOR ADULT & YOUTH BALL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER SOURCES OF REVENUE: REGISTRATIONS, DONATIONS, GRANTS

\_\_\_\_\_  
\_\_\_\_\_

LOCATION OF ACTIVITIES: MURRAY PEARSON MEMORIAL FIELD

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF  
COUNCIL AWARDS LESS THAN YOUR FULL REQUEST? <sup>1</sup>

YES  NO

WHO WILL BENEFIT FROM THIS  
EVENT/PROGRAM:

ADULT & YOUTH BALL PLAYERS & THE VILLAGE OF KASLO

CURRENT BANK BALANCE: \$ 1,794.84

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES  NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A  
MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Matthew Brown

PRINT NAME: MATTHEW BROWN

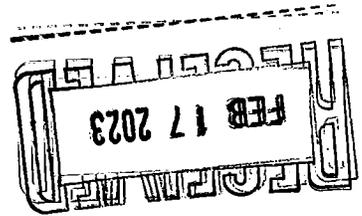
Phone number: [REDACTED] Date: FEB. 20, 2023

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW  
FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE  
APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if  
you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo Car Show  
8/0 Dave Boland,  
Mailing Address: R.R. 2, S-2, C-15, Kaslo, B.C. V0G 1M0

Executive: President Dave Boland

Vice Pres John Allen

Secretary Al Beck

Treasurer Geri Hasen

AMOUNT REQUESTED: \$ 500 <sup>00</sup>/<sub>100</sub>

REASON FOR REQUESTING FUNDING: posters + other print ads

required liability ins.

door prizes (not all are donated)

trophies + mementos (2"x3" magnets)

postage

website fees

OTHER SOURCES OF REVENUE: Show car entry fee, spectators; free

trophy sponsors (business + private parties)

LOCATION OF ACTIVITIES: Kaslo's historic Front St.

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES       NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: The community @ large as this is a family friendly event, bringing thousands of spectators & tourist dollars

CURRENT BANK BALANCE: \$ \_\_\_\_\_

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES       NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: David Boland

Print Name: DAVID BOLAND

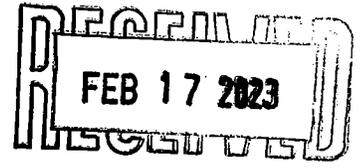
Phone number: [REDACTED]      Date: Feb. 16, 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED       NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo Community Acupuncture Society

Mailing Address: PO Box 818, Kaslo, BC V0G 1M0

Executive: ~~President~~ Board Chair: Laura Douglas

~~Vice Pres~~ Clinic Supervisor: Leni Neumeier

Secretary Victoria McAllister

Treasurer Amanda Tubman

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING

FUNDING: We are respectfully requesting \$500 in order to purchase our director and officer insurance for the board. We appreciate your consideration for this grant and we appreciate your support for the work we are doing to improve the health and well being of the citizens of Kaslo.

OTHER SOURCES OF

REVENUE: We have recieved funding in previous years from CFNKLS, RDCK Redi Grant and the BC Gaming Grant all of which we are awaiting responses for from most recent applications. We have also applied to a grant from KSCU and the BC Resiliency Fund as well as the BC Community Services Recovery Fund. We have also recieved funding from a private donor. Our clinic is a financially barrier-free clinic →

→ and many patients make donations from \$5-\$50 dollars on average.

LOCATION OF ACTIVITIES: St. Andrew's Heritage Hall bi-weekly

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES  NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: Citizens of Kaslo and Area D. Between

January 2020 and October 2022 there were 835 treatments given.

CURRENT BANK BALANCE: \$ \_\_\_\_\_

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES  NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Laura Douglas

Print Name: Laura Douglas - Board Chair

Phone number: [REDACTED] Date: Feb. 14, 2023

\*\*\*\*\*

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SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kaslo Community Paramedics

Mailing Address: 1053 Kaslo BC V0G1M0

Executive: President Leanne Blancher

Vice Pres Martin Cyr

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING  
FUNDING: \_\_\_\_\_

Kaslo Community Paramedics are organizing and hosting a community inclusive health series  
starting April 1st to be held in Kaslo. This series will run for 3 months, twice  
a month starting in April. The focus of the event will be on well-being and self-care.  
This series is to engage our community members in their personal health care.  
We will be focusing on nutrition, health education, person health growth and  
resources within our community and best ways to access them. We are asking for funding  
to support rental of the venue, local speakers and refreshments.  
Speakers and all supplies will be purchased locally.

OTHER SOURCES OF  
REVENUE: \_\_\_\_\_

we are also applying for support from Hospital Auxillary.



KASLO COMMUNITY PARAMEDICINE

To whom it may concern:

The mission of Community Paramedicine in BC is to promote health and well-being in underserved rural and remote communities with aging populations living with chronic and complex diseases. The program's objectives are to improve health and keep aging populations safe and living independently through education and health promotion.

Community Paramedics in Kaslo Leanne Blancher, and Martin Cyr, will be hosting a 6-week wellness and self-care series this spring, April 2023–June 2023. This series of events is geared toward simple ways that improve health using manageable lifestyle adjustments. The events will be offered twice a month starting April 5th, 2023 ending June 2023. Topics will focus on 3 main areas that affect health; nutrition, stress, and physical activity. The events will be delivered through presentations, guest speakers, and facilitated activities.

The events in this series will be open and beneficial to the general adult population, including those over 65yrs living with or without health conditions. This series will be free of charge to participants.

We are looking for donations from your organization to support the cost of this series. We will be hosting the event in Kaslo at the Heritage Hall, We are hoping to run the event as a conversation over lunch, offering a shared healthy lunch plus education and facilitated activity. The cost for this series is estimated at \$2800, our services are free. The costs will be for hall rental, expert subject matter speakers, and refreshments. Whenever possible we will strive to have local experts as guest speakers and all food and refreshments will be supplied by a local vendor. During the events and in the advertising we will be acknowledging and thanking our sponsors,

Thank you very much for the opportunity to introduce our "Wellbeing and Selfcare Series" to you for funding considerations. If you have questions please contact us by email at [cp.kaslo@bcehs.ca](mailto:cp.kaslo@bcehs.ca). We look forward to hearing from you.

Kind regards,

Your Kaslo Community Paramedics



Leanne Blancher

Kaslo UC-Community Paramedic



Martin Cyr

Kaslo Community Paramedic



VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo Community Services Society

(Formerly North Kootenay Lake Community Services Society – see attached Certificate of Name Change)

Mailing Address: PO Box 546, Kaslo, BC V0G 1M0

Executive: President: Joanna Temple

Vice Pres: Janet Mayfield

Secretary: Kimberley Lafortune

Treasurer: David McCormick

AMOUNT REQUESTED: \$500

REASON FOR REQUESTING FUNDING:

**The Youth Art and Culture (YAC) program** will provide free arts-based and cultural activities for children aged 6-12 in Kaslo. Activities will be presented by a local artist or cultural presenter, coordinated by Sarah Evans (Project Coordinator). Past sessions have included: baking, sewing, holiday ornaments, and dance. Participants are encouraged to suggest ideas for future activities.

Primary funding for this project is from the Columbia Basin Trust ReDi grants program (previously Community Initiatives and Affected Areas). Additional funds from the Village of Kaslo provide matching funds, demonstrate community support and allow us to do more fun activities.

Past participants have had the following comments:

*"I enjoyed having something fun to do after school with friends."*

*"I liked learning lots of new things about baking that I will definitely use when baking again."*

*"I enjoyed what I learned and the people who made it happen were kind."*

OTHER SOURCES OF REVENUE:

Columbia Basin Trust ReDi grants Program – Requested \$6,000 for the 2023-24 school year

LOCATION OF ACTIVITIES: We will rent appropriate space in a Kaslo venue such as the Kaslo Seniors Centre or St Andrews Heritage Hall. Activities may also take place at JVH School.

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?

YES    X     NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Children aged 6-12 living in Kaslo will be the primary beneficiaries. However, when the children of a community are supported to participate in healthy activities, we all benefit.

CURRENT BANK BALANCE: \$1,780.48 (Kaslo YAC Program)

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED

YES    X     NO

*(Note: financial statements are in the name of North Kootenay Lake Community Services Society, which has now changed its name to Kaslo Community Services Society)*

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct to the best of my knowledge:

Authorised Signatory  \_\_\_\_\_

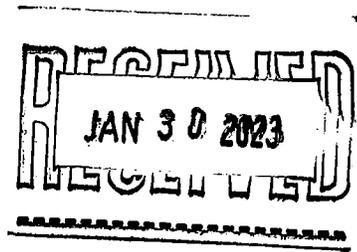
Print Name: \_\_\_ Jane Ballantyne, Co-Executive Director \_\_\_\_\_

Phone Number: [REDACTED]                      Date: February 23, 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR

SUBSTANTIATION OF EXPENSES  REQUIRED     NOT REQUIRED



VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: KASLO CONCERT SOCIETY

Mailing Address: P.O. BOX 1198, KASLO, BC, V0G1M0

Executive: President CATHERINE WHITEHEAD

Vice Pres \_\_\_\_\_

Secretary MANDY BATH

Treasurer STEPHEN FAWCETT

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING FUNDING: \_\_\_\_\_

WE HAVE FOUND THAT PRINT ADVERTISING  
REALLY RAISES OUR PROFILE IN THE COMMUNITY,  
AND RESULTS IN LARGER AUDIENCES.

WE HOPE THIS GRANT WILL HELP COVER THE  
COST OF DISPLAY ADS IN PENNY WISE, BEFORE  
EACH CONCERT.

OTHER SOURCES OF REVENUE: TICKET SALES

LOCATION OF ACTIVITIES: ST. ANDREW'S UNITED CHURCH

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES  NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: ALL CITIZENS OF KASLO AND AREA THAT ENJOY GOOD MUSIC

CURRENT BANK BALANCE: \$ 15,000.07

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:  
 YES  NO

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: *S. Fawcett*

Print Name: STEPHEN FAWCETT

Phone number: [REDACTED] Date: JAN 27, 2023

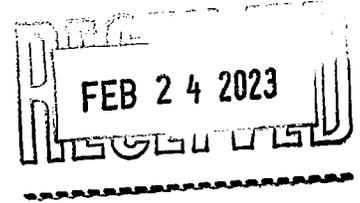
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OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: IDIDARIDE

Mailing Address: PO Box 1076

Executive: President Glen McRae

Vice Pres Karma Halleran

Secretary Glen McRae

Treasurer Fiona Anderson

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING  
FUNDING: \_\_\_\_\_

These funds would help us pay for Insurance, Venue Rental, Timers,  
and Aid Station supplies.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER SOURCES OF  
REVENUE: \_\_\_\_\_

Participant Registration Fees, and Sponsorships from local businesses

LOCATION OF ACTIVITIES: \_\_\_\_\_

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

**YES**                       **NO**

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: \_\_\_\_\_

Participants, volunteers and local merchants will all benefit from the event.

CURRENT BANK BALANCE: \$ 2214.08

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

**YES**                       **NO**

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: *Fiona Anderson*

Print Name: Fiona Anderson

Phone number: ██████████                      Date: February 23, 2023

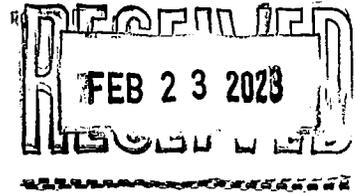
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OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  **REQUIRED**                       **NOT REQUIRED**                     

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: JVH Outdoor Adventures Program

Mailing Address: 500 6 St, Kaslo BC

Executive: President Ron Sherman (Principal)

Vice Pres Grace Broadfoot (teacher in charge)

Secretary Marlene Wiens

Treasurer Ron Sherman

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING

FUNDING: I am requesting funding on behalf of our Outdoor Adventures Program at JVH. This program gives students lifelong skills for travelling + recreating safely outdoors. Students complete certification in Wilderness First Aid, Avalanche Safety Training, and Canoeing and participate in multiple outdoor excursions including hiking, canoeing, rock climbing, snowshoeing, skiing and snowboarding. Students work really hard to fundraise throughout the year to supplement our district budget so that we can have these experiences. Any additional funding helps a lot, as cost is our biggest barrier to getting students outside!

OTHER SOURCES OF REVENUE:

- Student fundraising projects
- District outdoor education budget
- Grants (will also apply for spring rec. grant)

LOCATION OF ACTIVITIES: Kaslo and surrounding wilderness areas

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

**YES**       **NO** (I hope so!)  
Depends on fundraisers...

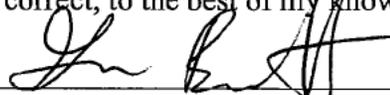
WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Students aged 13-18  
at Jvtt.

CURRENT BANK BALANCE: \$ 94,000.00

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:  
 **YES**       **NO** (emailed in)

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Grace Broadbot

Phone number: [REDACTED]      Date: Feb 21, 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED**  **NOT REQUIRED**

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: JVHumphries Aboriginal Education

*Maureen Leathwood  
Teacher*

Mailing Address: Box 577, Kaslo, B.C. V0G 1M0

Executive: President Ron Sherman (Principal)

Secretary:

Marlene

Weins

S

~~Treasurer~~

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING FUNDING: AS a way of connecting our community and Village Council I would like to hold an Indigenous Celebration in Legacy Park. The students at the school will research and display some information, artifacts and food from our local indigenous peoples. This will not only educate the community on some of our indigenous peoples but also benefit Council in the TRC Calls to Action for municipalities, one of which is around educating the community. I think it is important for our school and Village Council be connected in ways that can support both our roles.

OTHER SOURCES OF REVENUE:

previous fundraising

LOCATION OF ACTIVITIES: Legacy Park

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES  NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Students at JVH, Village Council and greater community\_

CURRENT BANK BALANCE: \$ 821.32

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES  NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Marlene Wiens

Print Name: Marlene Wiens, Secretary

Phone number: [REDACTED] Date: Feb 24, 2023

\*\*\*\*\*

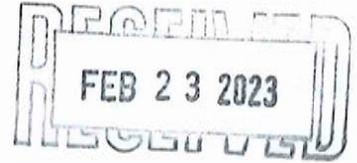
OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

materials \$300 (paper, photocopying, artifact materials, cardstock)  
rental of park \$30  
advertising \$100  
Indigenous food \$70

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo & Area Youth Council

Mailing Address: PO Box 476, Kaslo BC V0G 1M0

Executive: President Suzan Clancy

Vice Pres Linda Kelly

Secretary Joy Lukacs

Treasurer Joy Lukacs

AMOUNT REQUESTED: \$ 500.<sup>00</sup>

REASON FOR REQUESTING

FUNDING: We would like to request funds to assist with operational & supply costs of our Cotton Candy Youth Booth & Annual Skate Jam event, we participate in the Kaslo May Days Celebration. We rely on youth volunteer work, but require funds to purchase supplies, cover venue fees, and event insurance.

OTHER SOURCES OF

REVENUE: NO other official source of funding. we can dip into KAYE donations to supplement the cost of running these two events.

LOCATION OF ACTIVITIES: Kaslo-Vimy PARK-SKATE PARK

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES  NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: The community, the youth, and

all the families who enjoy supporting the local youth center

CURRENT BANK BALANCE: \$ Gaming \$160.66 Main \$5,715.54

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES  NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: [Signature]

Print Name: Shannon Isaac

Phone number: [Redacted]

Date: Feb. 23, 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization:           **Kootenay Lake Independent School Society (KLISS)**          

Mailing Address:                   PO Box 1136, Kaslo BC, V0G 1M0                  

Executive:    President           Chantal Gainer          

                  Vice Pres           N/A          

                  Secretary           Dynell Forman          

                  Treasurer           Franz Kocher          

AMOUNT REQUESTED: \$           500          

REASON FOR REQUESTING  
FUNDING:                                   Periwinkle Children's Centre Wood Storage Shed                                  

KLISS dba Periwinkle Children's Centre is the only licensed daycare serving Kaslo / RDCK Area D and currently provides 12 Group child care space for children aged 30 months to school age.

A \$350,000 building expansion is currently being constructed which will add 8 new spaces in Sep 2023.

Periwinkle wishes to build an approximately 10' x 12' wood shed to store outdoor toys and equipment at an estimated cost of \$7,650. Outdoor toys and equipment are currently stored in the open and therefore deteriorate and break quickly and often. As we add spaces to our facility, toys and equipment will need to be purchased and replaced. We would like to protect these new acquisitions and store them in a neat, tidy and attractive fashion, especially as our site is beside Vimy Park.

A local contractor will build the shed with natural materials purchased locally.

OTHER SOURCES OF  
REVENUE:                                   Grants, capital reserves, and daycare fees                                  

\_\_\_\_\_

\_\_\_\_\_

LOCATION OF ACTIVITIES: 503 First St, Kaslo BC (beside Vimy Park)

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

**YES**                       **NO**

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: \_\_\_\_\_

Kaslo and RDCK Area D children aged 30 months to school age and their families

CURRENT BANK BALANCE: \$ 147,822 as of January 31, 2023

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

**YES**                       **NO**

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: *T. Horick*

Print Name: Tammy Horick

Phone number: [REDACTED]                      Date: Feb 23, 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED**  **NOT REQUIRED**

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Kaslo Outdoor Recreation & Trails Society

Mailing Address: Box 1024 Kaslo BC V0G 1M0

Executive: President Dan Miles

Vice Pres Francis Blouin

Secretary Stuart Heard

Treasurer Ken Butt

AMOUNT REQUESTED: \$ 500

REASON FOR REQUESTING  
FUNDING: \_\_\_\_\_

We have a matching grant from CBT to hire 2 local people for a Job Experience Trail Crew to help refurbish and develop new trails in the V of Kaslo boundaries, at the new True Blue Trailhead location. These will connect into existing trails Straight Face + Lettneri Loop. Our cost will be \$8056 and this V of K grant will help with the cost.

OTHER SOURCES OF  
REVENUE: \_\_\_\_\_

CBT Basin Job Experience Grant \$19,435  
KORD contribution \$8056

LOCATION OF ACTIVITIES: True Blue trailhead - airstrip west  
Vof Klands

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES  NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Vof Kaslo residents + visitors who use  
the Kaslo trail network.

CURRENT BANK BALANCE: \$ \$278,796 Unspoken funds = \$16,471

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES  NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: S. Heard.

Print Name: Stuart Heard

Phone number: [REDACTED] Date: Feb 23 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kaslo Search and Rescue

Mailing Address: PO Box 592, Kaslo, BC V0G1M0

Executive: President Stefan Lettrari

Vice Pres Glen Skobalski

Secretary Jana Poborilova

Treasurer Bob Gazzard

AMOUNT REQUESTED: \$ 499

**REASON FOR REQUESTING**

FUNDING: Kaslo Search and Rescue has an ongoing project of upgrading our radios on an annual

basis by adding six Kenwood Portable radios per year to our inventory. These radios are a large

technology improvement over the Anytone model we currently issue to members. They are

enabled with GPS location services and are compatible with our mapping and communications software,

allowing a member's location in the field to be seen in real time by management in the command centre.

We have noticed a large improvement in communications since integrating the Kenwood model

which continues to be our biggest challenge with our extremely large and remote service area.

We'd like to expand upon the success of this ongoing project by purchasing Stihl Advanced ProCom hearing

protection which features a mesh communication system that works in conjunction with the Kenwood radios

and would allow responders to utilize the radio hands free. Quotes have been included.

**OTHER SOURCES OF**

REVENUE: \_\_\_\_\_

Kaslo Search and Rescue (confirmed)

ReDi Grant (unconfirmed)

LOCATION OF ACTIVITIES: Kaslo and the North Kootenay Lake Area

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

**YES**                       **NO**

WHO WILL BENEFIT FROM THIS  
EVENT/PROGRAM: All residents and visitors to Kaslo and area who enjoy spending  
time in the outdoors and their loved ones

CURRENT BANK BALANCE: \$ 31,027.63

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:  
 **YES**                       **NO**

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Stefan Lettvari

Phone number:                       Date: February 23, 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES **REQUIRED**                       **NOT REQUIRED**

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



RALCOMM LTD.  
 1235 Bay Avenue  
 Trail, British Columbia  
 V1R 4A5  
 Tel: (250) 364-1004  
 www.ralcomm.com

Quote #: **323357**  
 Date: 02/01/2023  
 Quote applicable for 30 days

**Invoiced to**

Kaslo Search & Rescue  
 529 Arena Ave  
 Kaslo, BRITISH COLUMBIA  
 V0G 1M0

Tel: [REDACTED]

Salesperson: JASON BUHLER

Code	Description	Serial#	Qty	Price	Total
NX-3720HGK	KENWOOD NX-3720HGK 512 CH VHF MULTI-PROTOCOL DIGITAL RADIO	C2510120	1	\$775.00	\$775.00
KNB-78L	KENWOOD LI-ION BATTERY 7.4 VOLT, 2,860MAH FOR NX-3X20/3X00/TK-X140/160/170 SERIES PORTABLES		6	\$195.00	\$1,170.00
KMC-45D	KENWOOD KMC-45D SPEAKER MICROPHONE		6	\$115.00	\$690.00
KSC-25LSK	KENWOOD KSC-25LSK DESKTOP SINGLE CHARGER		6	\$55.00	\$330.00
KRA-28	KENWOOD KRA-28 VHF 1/4W 140-170		6	\$50.00	\$300.00
NX-3220K3	KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER	C2913205	1	\$655.00	\$655.00
NX-3220K3	KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER	C2913192	1	\$655.00	\$655.00
NX-3220K3	KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER	C2913204	1	\$655.00	\$655.00
NX-3220K3	KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER	C2913196	1	\$655.00	\$655.00
NX-3220K3	KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER	C2913191	1	\$655.00	\$655.00
NX-3220K3	KENWOOD NX-3220K3 VHF DIGITAL TRANSCEIVER	C2913197	1	\$655.00	\$655.00

SIGNATURE: \_\_\_\_\_  
 PRINT NAME: \_\_\_\_\_  
 THANK YOU FOR CHOOSING US FOR YOUR COMMUNICATION NEEDS!

<b>Sub total material</b>	<b>\$7,195.00</b>
GST 137857223RT0001	\$359.75
PST 1007-6436	\$503.65
<b>Total</b>	<b>\$8,058.40</b>
Payment	
<b>Balance due</b>	<b>\$8,058.40</b>

\*\*\*\*NO RETURNS WILL BE ACCEPTED ON ACTIVATED PHONES, DATA KITS, OPENED PAY&TALK STARTER KITS, PAY&TALK CARDS, OR SPECIAL ORDER ITEMS.\*\*\*\*

\*\*\*\*A 25% RESTOCKING FEE ON LIST PRICE OF THE PRODUCT WILL BE CHARGED ON ANY RETURNS\*\*\*\*



708 HWY 3A V1L 6M6 Ph: 250-352-3191  
 Toll Free: 877-352-3191 GST: #860988161

**Part Quote**

Sold To: KASLO SEARCH & RESCUE  
 (Stefan)

Date: 02/10/2023 2:01 PM

Sold	S/O	Lay	P/U	Part Number	Sup	Description	Retail	Ext Price	Bin
0	14	0	0	0000-889-8011	SL	HEARING PROTECTOR ADV PROCOM	\$8,609.86	\$8,007.16	
0	14	0	0	7010-884-0204	SL	STI-HEARING PROTECTION ADAPTER	\$251.86	\$234.22	
Subtotal							\$8,861.72		
Less Discount							(\$620.34)		
Sales Tax							\$988.97		
Quote Total							\$9,230.35		

Category	Detail	Percent	Amount
Sales Tax	GST	5.00%	\$412.07
Sales Tax	PST	7.00%	\$576.90

This is Part Quote only. All prices are subject to change.

(This is not an Invoice)

**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Langham Cultural Society

Mailing Address: Box 1000 Kaslo BC V0G1M0

Executive:     President: Marianne Hobden

                  Vice Pres: Colette Enns

                  Secretary: Leah Honkanen

                  Treasurer: Harel Challmie, Valerie Hill

AMOUNT REQUESTED: \$ 250

**REASON FOR REQUESTING**

**FUNDING:** For the Langham Community Japanese Canadian Garden. The Langham Cultural Society will create a Japanese garden in the Langham building backlot as an extension to our Japanese Canadian Internment Museum. We have hired a master gardener to complete the project who has experience with similar garden projects in the Kootenays. The garden is designed with a simple, spare composition that invites a quiet and reflectful experience with the artful placement of locally-sourced driftwood and rock. There will also be a small gravel path, benches, low-maintenance plants, and the decades-old heritage apple tree that currently exists. The garden commemorates and celebrates the memory and spirit of Japanese Canadians and will be open to everyone in the community. The project has two phases. Phase I was completed late in 2022 with the removal of old materials and the placement of major elements. Phase II will take place in the spring/summer of 2023 and will include the construction of an attractive stone and iron bar fence, and emplacement of final plantings, benches, touches and details. The garden will add to our Japanese Canadian Internment Museum that commemorates the memory and spirit of the Japanese Canadian community. The Langham is well-connected to that community and the garden will be another stop along the network of Japanese gardens that exist in former internment sites.

**OTHER SOURCES OF**

**REVENUE:** Secured core funding is provided by the Canadian Heritage 2022 Museums Recovery Fund, with additional pending funds form an RDCK ReDi grant, and a Community Development grant from the Columbia Basin Trust. Additional funding may come from the BC Government Japanese Canadian Redress Fund if that granting program opens in time, and if additional funding is required. Though we know the Village has limited funds for this grant, please know it is important for our other pending funders to show some Village support.

LOCATION OF ACTIVITIES: Langham Building backlot at 447 A Avenue Kaslo

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

X  YES  NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: The Langham receives hundreds of Japanese Canadian visitors every year and the garden will be another draw that will enhance economic, social, cultural, and heritage benefits for the Langham, Kaslo and area. The garden will also be open to the public and another space that everyone in the community can utilize to take time for a quiet interlude. We will promote the garden as available for public and community use. The proposed garden also serves to help beautify the community as it will be a pleasing upgrade to the existing garden space.

CURRENT BANK BALANCE: \$ 68,265

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

X  YES  NO

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: Paul Grace-Campbell, Executive Director

Phone number: ██████████ Date: January 27<sup>th</sup> 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

**VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0**

Name of Organization: Kaslo & District Public Library Association

Mailing Address: PO Box 760, 413 4th Street, Kaslo BC, V0G 1M0

Executive: President C. Anne Heard

Vice Pres John Whitehead

Secretary Eva Kelemen

Treasurer John Whitehead - acting

AMOUNT REQUESTED: \$ 500.00

**REASON FOR REQUESTING**

**FUNDING:** To support fundraising efforts for the New Library Project by covering expenses.

The fundraising committee will determine fundraising events for 2023 in March. Based on experience, we expect fundraising (FR) expenses to reach about \$2,500-3,000 this year via promo, purchase of supplies, and any fees required. In 2022, FR expenses added up to \$6,463 plus in kind donations. One event that is ongoing that will require regular promo is the Perimeter Plaque challenge. Since fall, it has raised \$5,800 and could potentially raise \$57,200 if all the available plaques are sponsored. Our team has some ideas on how to generate more interest for this initiative.

**OTHER SOURCES OF**

**REVENUE:** We will request a grant from CFNKLS and perhaps sponsorships from Kootenay Savings,

CBT, and local businesses.

LOCATION OF ACTIVITIES: Kaslo

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

**YES**                       **NO**

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: The community (all ages) will benefit. The activities planned will be fun or

commemorative (eg-plaques). Each step towards the new library is a future benefit for Kasl residents.

CURRENT BANK BALANCE: \$ 88,355 (operating account)

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

**YES**                       **NO**

*NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.*

The above information is correct, to the best of my knowledge:

Authorized Signatory: 

Print Name: C. Anne Heard

Phone number: 250-353-2942 (library)                      Date: February 23, 2023

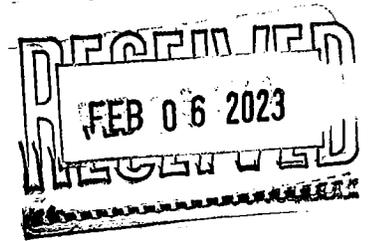
\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  **REQUIRED**                       **NOT REQUIRED**

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: Kaslo Racquet Club

Mailing Address: P.O. Box 485

Executive: President Mabel Russell

Vice Pres Doug Yee / Barb Dobroski

Secretary Maurice Broadfoot

Treasurer Dean Leuch

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING FUNDING:

To cover annual insurance costs for Directors Liability and general insurance which currently total approximately \$1500 a year and are difficult to fundraise for. We are concerned that our revenue from members used to cover this may drop this year due to the pending court renovations

OTHER SOURCES OF REVENUE:

member fees - \$65 per year  
Per player & guest fees

LOCATION OF ACTIVITIES: Arena Avenue Courts, S.V. (Humphries - Legion - winter)

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES  NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: Over 50 regular players + many guest players including tourists

CURRENT BANK BALANCE: \$ 7642.00

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:  
 YES  NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: M Broadfoot

Print Name: Maurice Broadfoot

Phone number: [REDACTED] Date: Feb 2/2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0

Name of Organization: Royal Canadian Legion  
Mailing Address: P.O. Box 520 Branch 74 Ladies Auxiliary  
403 - 5th St. Kaslo B.C. V0G 1M0  
Executive: President Barbara Rhyason  
Vice Pres Yvonne Hand  
Secretary Lynn Gouldsbrough  
Treasurer " "

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING  
FUNDING:

As many groups have  
recently purchased Automated External  
Defibrillators (AED) for the event of helping  
our citizens in an emergency situation.  
The Kaslo LA would like to put on a training  
day for all. We would rent the Legion  
Hall for a morning. We have been in  
contact with EHS. about facilitating the  
training. The LA would offer refreshments.

OTHER SOURCES OF  
REVENUE:

LOCATION OF ACTIVITIES: 403-5 M. Kuro. B.C. V06/140

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES       NO

WHO WILL BENEFIT FROM THIS EVENT/PROGRAM: The whole community of Koslo  
and if any of the outlying areas are interested.

CURRENT BANK BALANCE: \$ 15,401.94

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:  
 YES       NO

NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: Barbara Rhypson

Print Name: Barbara Rhypson

Phone number: [REDACTED]      Date: Feb. 23/98.

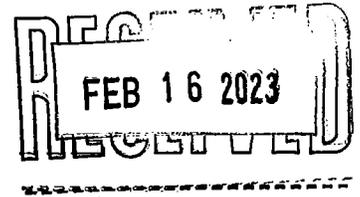
\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED       NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.

VILLAGE OF KASLO  
MUNICIPAL GRANT FUNDING APPLICATION  
Box 576 Kaslo, B.C. V0G 1M0



Name of Organization: KASLO SENIOR CITIZENS' ASSOCIATION

Mailing Address: Box 925 - 304-4th Street, Kaslo

Executive: President LOUISE DE PAPE

Vice Pres RICHARD HAYTER

Secretary DAVID RUSSELL

Treasurer MABEL RUSSELL

AMOUNT REQUESTED: \$ 500.00

REASON FOR REQUESTING  
FUNDING:

TO PURCHASE WINDOW COVERING FOR  
2 LARGE FRONT WINDOWS FOR SENIORS  
CENTRE. THESE WILL PROVIDE PRIVACY,  
SECURITY AND REDUCE GLARE AND  
BRIGHTNESS IN THE HALL WHEN  
WE ARE HAVING MEETINGS AND  
CLASSES WHERE OUR LARGE SCREEN  
TV IS BEING USED.

OTHER SOURCES OF  
REVENUE:

NONE.

LOCATION OF ACTIVITIES: 304-4th Street, Kaslo, BC V0B1M0

WILL YOUR EVENT/PROGRAM/ACTIVITY BE ABLE TO GO FORWARD IF COUNCIL AWARDS LESS THAN YOUR FULL REQUEST?<sup>1</sup>

YES  NO

WHO WILL BENEFIT FROM THIS

EVENT/PROGRAM: MEMBERS, GUESTS & SMALL

NON-PROFITS WHO RENT OUR HALL.

CURRENT BANK BALANCE: \$ 20,947.71 - THIS INCLUDES DESIGNATED PROJECT FUNDS FOR HALL RENTALS

MOST RECENT ANNUAL FINANCIAL STATEMENT IS ATTACHED:

YES  NO

2022 FINANCIAL STATEMENTS ARE BEING PREPARED CURRENTLY.  
NO GRANT CONSIDERATION WILL BE GIVEN TO ANY GROUP WHICH HAS PREVIOUSLY RECEIVED A MUNICIPAL GRANT AND FAILED TO SUBMIT A WRITTEN REPORT.

The above information is correct, to the best of my knowledge:

Authorized Signatory: *Louise De Pape*

Print Name: LOUISE DE PAPE

Phone number: [REDACTED]

Date: February 16, 2023

\*\*\*\*\*

OFFICE USE ONLY: WRITTEN REPORT RECEIVED STATING HOW FUNDING WAS SPENT BY THE RECIPIENT PRIOR TO AUGUST 31 OF THE APPROPRIATE FISCAL YEAR.

SUBSTANTIATION OF EXPENSES  REQUIRED  NOT REQUIRED

<sup>1</sup> With applications annually exceeding the budget available, you are encouraged to answer this question if you have requested the maximum \$500.



## REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: February 24, 2023

SUBJECT: FCM Board of Directors Endorsement – Suzan Hewat

**PURPOSE:** To consider endorsing Mayor Hewat as a candidate for the FCM Board of Directors

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Endorse the motion. *Mayor Hewat will seek election to the FCM Board.***
2. Do not endorse the motion. *Mayor Hewat may still run as a candidate.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's hybrid Annual Conference and Trade Show will be held May 25 to 28, 2023, during which time the Annual General Meeting will be held, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Council of the Village of Kaslo endorse Suzan Hewat to stand for election on FCM's Board of Directors for the period starting in May 2023 and ending June 2024.

**ANALYSIS:**

- A. **Background:** Mayor Hewat is seeking election to the FCM Board of Directors. She has been endorsed by the RDCK, and is also seeking the endorsement of Council.
- B. **Discussion:** If elected to the FCM Board of Directors, Mayor Hewat will have the opportunity to advocate for the needs of small communities like Kaslo on the national stage.
- C. **Attachments:** Nil
- D. **Financial Implications:** The costs associated with attendance at FCM events are covered by the RDCK.
- E. **Corporate Priority:** Nil
- F. **Communication Strategy:** Nil

CAO Approval: [Date approved by CAO]

PREPARED BY: Ian Dunlop, CAO

DATE: February 28, 2023

SUBJECT: Swim Dock Extension (Revised)

**PURPOSE:** To approve purchasing an extension to the Moyie Beach Swim Dock to improve public safety and fun times.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Direct staff to purchase the swim dock extension from Nelco Marine & Build-A-Dock for \$11,577.24 plus delivery and final assembly and authorize funds to be drawn from the Parks reserve. *The order will be placed for the swim dock extension and funds will be drawn from the reserve.***
2. Purchase the dock but do not draw from the reserve. *Operating funds would be used to purchase the dock, which will increase taxation.*
3. Do not purchase the dock. *The existing swim dock will not be installed at Moyie Beach as the safety concerns are not addressed.*

**RECOMMENDATION:**

THAT Council authorizes the purchase of an extension to the Moyie Beach Swim Dock with funds drawn from the Recreation, Parks, and Open Space Reserve fund.

**ANALYSIS:**

- A. **Background:** Last year, several citizens raised concerns about the safety of the Moyie Beach swim dock as users were able to tilt the dock up out of the water. The dock was taken out due to the safety concerns, as someone could be hit by the dock if they are under it when it comes back down. The dock was purchased in 2015 and is still in excellent condition. Public Works usually installs the dock in mid-June and removes it at the beginning of September.
- B. **Discussion:** In consultation with the manufacturer, adding a new 4 x 16' section to the dock should improve the platform's stability and make it more difficult to tilt up. The extension will include a second ladder for convenience.
- C. **Attachments:** n/a
- D. **Financial Implications:** The purchase price of the dock is \$11,577.24 plus delivery and final assembly, which is estimated at \$2,500.

The dock extension is a capital purchase and an eligible expenditure for the Recreation, Parks, and Open Space Reserve fund. The Village also receives \$10,000 a year from RDCK for maintaining Moyie Beach as it was originally designated by the province as a regional park back in the 1980s. The RDCK contributions are added to the reserve fund. Use of the reserve funds diverts the expenditure away from taxation.

E. **Corporate Priority:** The OCP identifies Kaslo's beaches as significant aspects of the public realm and important to the local economy for tourism and recreation.

F. **Communication Strategy:** n/a

CAO Approval: 2023.02.17

PREPARED BY: Ian Dunlop, CAO

DATE: February 28, 2023

SUBJECT: Kaslo River Dike and Bank Remediation Project – Phase 2

**PURPOSE:** To seek Council approval to proceed with contracting the first phase of Kaslo River Dike and Bank Remediation project construction.

**OPTIONS:**

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve procurement of construction services from Brenton Industries Ltd. for \$37,675 + GST to complete Section 3b. Work can begin immediately on the first part of Phase 2 of the project. *The remainder of Phase 2 (section 3) may be completed in the Fall depending on cost and funding availability at the time.***
2. Delay Phase 2 until it can be completed all at once. *Completion of the project will depend on cost and funding availability. Permit extensions will be needed. Risk of more erosion at site 3b during Spring freshet.*
3. Refer back to staff for further review and report.

**RECOMMENDATION:**

THAT Council approves procurement of construction services from Brenton Industries Ltd. to start Phase 2 of the Kaslo River Dike and Bank Remediation Process for \$37,675 + GST.

**ANALYSIS:**

- A. **Background:** The Kaslo River Dike and Bank Remediation project is split into 2 phases. The following grants were received to complete the project:

Phase 1 (2018 grant funds): Sections 1, 2, 4 and 5	\$313,902
Phase 2 (2020 grant funds): Sections 3 and 3b	\$146,164

The remediation work includes a combination of rip rap shoreline (sections 2, 3b), mechanically stabilized earth (MSE) wall (section 1 and 3). See map on next page. See map below.



Permits are in place to complete the project by May, 2023.

- B. **Discussion:** Council approved proceeding with Phase 1 of the project last fall and work began at the beginning of February. The construction cost is \$191,196, awarded to Brenton Industries Ltd by direct award after earlier procurement processes came in well over budget and nearly cancelled the project. The overall budget for Phase 1 is \$320,574 including materials, engineering and environmental monitoring.

Phase 2 is budgeted at \$146,164 but is unlikely to be completed within that amount. A revision to the grant and/or additional funding will be needed. But we can get started on construction by taking advantage of carrying-on with the work that Brenton is already doing. A separate award under Phase 2 for \$37,675 + GST will see section 3b of the project completed this Spring. The Village will provide materials, environmental monitoring, engineering, as we have with Phase 1, at a cost of approximately \$30,000.

- C. **Attachments:** None

- D. **Financial Implications**

The Kaslo River project has been very challenging due to the long planning, design and permitting process. This approach to enabling the project is financially prudent because we have unbundled the construction, material and technical services costs to achieve the best value.

