



REGULAR MEETING OF COUNCIL AGENDA

DATE: 2023.04.25

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

1. Call to Order

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.04.25 Council Meeting

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.04.11 Council Meeting

3.2 Adoption of the Minutes of the 2023.04.18 Special Council Meeting

4. Delegations

4.1 **Grant Thornton – 2022 DRAFT Audited Financial Statements (in-camera)**

Please note that the regular meeting will resume at 7:00pm

5. Information Items

5.1 **Council Reports**

5.1.1 Mayor's Report

5.2 **Committee Minutes**

5.2.1 2023.04.17 Liquid Waste Management Committee Minutes DRAFT

5.2.2 2023.04.17 Asset Management Committee Minutes DRAFT

5.3 **Staff Reports**

5.4 **Correspondence**

5.4.1 Kaslo Baseball Association

5.4.1.1 Baseball – Fehr

5.4.1.2 Baseball - Gidney

5.4.1.3 Baseball – Zuk

5.4.1.4 Baseball Signage – Woodhurst

5.4.2 Fletcher Creek Improvement

5.4.3 Columbia River Treaty

5.4.4 Helping Hands Community

5.4.5 JVH Bursary

5.4.6 Draft response to Kaslo Housing Society

5.5 **2023.04.25 Circulation Package**

6. Question Period

7. Business

7.1 Water Parcel Tax Amendment Bylaw 1287, 2023

To consider giving third reading to a bylaw that updates the water parcel tax rate.

7.2 Sewer Parcel Tax Amendment Bylaw 1288, 2023

To consider giving third reading to a bylaw that updates the sewer parcel tax rate.

7.3 Sewer Specified Area Bylaw 1289, 2023

To consider giving first and second reading to a bylaw that updates the mapping for sewer specified areas.

7.4 Noise Abatement Amendment Bylaw 1290, 2023

To consider giving first and second reading to a bylaw that provides and exemption to the noise caused by the SS Moyie whistle.

7.5 Five Year Financial Plan Bylaw 1291, 2023

To consider giving three readings to a bylaw that outlines the Village's budget for 2023-2027.

7.6 Tax Rates Bylaw 1292, 2023

To consider giving three readings to a bylaw that specifies 2023 property tax rates.

7.7 DVP 2022-02 Edwards

To consider a request to vary the provisions of the Land Use Planning bylaw.

7.7.1 Staff Report

7.7.2 Sewage Disposal Report

7.7.3 Correspondence

7.8 Temporary Use Permit 2023-01 – Kaslo Clothes Hanger

To set the amount of security required for a temporary commercial use.

7.9 Jazz Fest Multi-Year Agreement

To consider authorizing a three-year agreement with the Kaslo Jazz Etc. Society.

7.10 Baseball User Agreement

To consider authorizing a user agreement for the Kaslo Baseball & Softball Association.



7.11 Logger Sports – Ryan Cook

To consider a request to allow May Days events on municipal lands.

7.12 Kaslo Golf Course – Camping

To consider a request from the Kaslo Golf Club to permit continued use of an RV for staff accommodation.

7.13 Noise Abatement Application – Parsons Inc.

To consider a noise abatement application from Parsons Inc. for varied hours to Bylaw 1079.

7.14 Electric Pickup Truck Purchase

To seek Council authorization to purchase an electric pickup truck

8. Late Items

9. In Camera Meeting

10. Raised from In Camera Meeting

11. Adjournment





REGULAR MEETING OF COUNCIL MINUTES

DATE: 2023.04.11

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair: Mayor Hewat
Councillors: Bird, Brown, Lang, Leathwood
Staff: CAO Dunlop, CO Allaway
Public: 20 members of the public

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:02 p.m.

2. Adoption of the Agenda

2.1 **Adoption** of the Agenda for the 2023.04.11 Council Meeting

104/2023 Moved, seconded and CARRIED

THAT the Agenda for the 2023.04.11 Regular Meeting of Council be adopted as presented.

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2023.03.28 Council Meeting

105/2023 Moved, seconded and CARRIED

THAT the Minutes for the 2023.03.28 Regular Meeting of Council be adopted as presented.

106/2023 Moved, seconded and CARRIED

THAT Council dissolve into Committee of the Whole at 6:03 p.m. to receive delegations and information items.

4. Delegations

4.1 **Green For Life**

Cynthia Howard, Operations Manager for Green For Life Environmental, provided an update on waste collection service in Kaslo.

5. Information Items

5.1 **Council Reports**

5.1.1 **Mayor's Report**

5.1.2 **Councillor Reports**

5.1.2.1 Councillor Leathwood reported on the Kaslo & District Public Library's Annual General Meeting held on April 6th, 2023.

5.1.2.2 Councillor Brown advised that the Kaslo & District Community Forest Society's Annual General Meeting is scheduled for April 20th, 2023.

5.2 Committee Minutes

5.2.1 2023.03.13 Recreation Grant Committee Minutes DRAFT

5.3 Staff Report

5.3.1 CAO Report

CAO Dunlop provided an update on active projects including repairs to the dike and other municipal operations.

5.4 Correspondence

5.4.1 Reducing Community Cancer Risks from Radon 2023.03.24

5.4.2 Ministry of Housing 2023.03.24

Staff is directed to prepare a draft report to the province identifying available municipal lands, for Council's consideration.

5.4.3 Kaslo Housing Society 2023.04.03

Staff is directed to respond to the Kaslo Housing Society and include the response in the next agenda package.

5.5 2023.04.11 Circulation Package

6. Question Period

Nil

107/2023

Moved, seconded and CARRIED

THAT Council rise and report from Committee of the Whole at 6:29 p.m.

7. Business

7.1 Water Parcel Tax Amendment Bylaw

108/2023

Moved, seconded and CARRIED

THAT the Water Capital Parcel Tax Amendment Bylaw 1287, 2023 is given first and second reading.

7.2 Sewer Parcel Tax Amendment Bylaw

109/2023

Moved, seconded and CARRIED

THAT the Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023 is given first and second reading.

7.3 ~~DVP 2022-02-Edwards~~

MOVED TO 2023.04.25 AT THE REQUEST OF THE APPLICANT

7.4 Kaslo Baseball Association

7.4.1 Opposition Letters



Moved and seconded

THAT the Village of Kaslo provide a grant-in-aid of \$500 to the Kaslo Baseball & Softball Association to defray the cost of insurance.

Moved, seconded and CARRIED

THAT the main motion be amended to reflect a grant-in-aid of \$1,000.

110/2023 Moved, seconded and CARRIED

THAT the Village of Kaslo provide a grant-in-aid of \$1,000 to the Kaslo Baseball & Softball Association to defray the cost of insurance.

111/2023 Moved, seconded and CARRIED

THAT staff is directed to work with the Kaslo Baseball & Softball Association to develop a Service Provider Agreement for Council's consideration.

112/2023 Moved, seconded and CARRIED Councillor Brown opposed

THAT the request to install advertising banners on the ballfield fence for the season be denied and staff is directed to work with the Kaslo Baseball & Softball Association to develop an alternative proposal for temporary signage for Council's consideration.

7.5 May Days

7.5.1 Chamber of Commerce Requests

113/2023 Moved, seconded and CARRIED

THAT the Village provide a grant-in-aid to the Chamber of Commerce to offset the cost of obtaining Community Event Business Licences for vendors at the 2023 May Days events.

114/2023 Moved, seconded and CARRIED

THAT the Village provide a grant-in-aid to the Chamber of Commerce to offset the cost of renting Vimy Park, the Logger Sports Grounds, Murray Pearson Ball Field and Front Street Park for May Days 2023 (Thursday May 18th - Tuesday May 23rd, 2023).

115/2023 Moved, seconded and CARRIED

THAT the Village install the banners for May Days as an in-kind contribution to the event.

116/2023 Moved, seconded and CARRIED

THAT the Village provide recycling containers and garbage bags for bear-proof bins, for use during May Days.



117/2023 Moved, seconded and CARRIED
THAT Council approve the road closures for the 2023 May Days events, subject to the submission of a completed application and payment of applicable fees.

7.5.2 Logger Sports Liquor Licence

118/2023 Moved, seconded and CARRIED
THAT a Beer Garden Licence be granted to the Kaslo Logger Sports for May 20th – 21st, 2023, subject to compliance with all government requirements.

7.6 North Kootenay Lake Arts and Heritage Council - Front Street Banners

119/2023 Moved, seconded and CARRIED
THAT the Village of Kaslo install decorative banners provided by the North Kootenay Lake Arts & Heritage Council on utility poles along Front Street for the 2023 summer season.

7.7 Kaslo Riding Club Lease Amendment

120/2023 Moved, seconded and CARRIED
THAT the Village permits the use of the Riding Club site for dog training purposes; and THAT the Corporate Officer be authorized to sign an amendment to the lease agreement.

7.8 Business Sign Application – Crow’s Key Bookkeeping & Tax

121/2023 Moved, seconded and CARRIED
THAT Crow’s Key Bookkeeping and Tax is authorized to place a sandwich board on the 4th Street sidewalk in front of the Kemball Memorial Building on a trial basis.

7.9 CBT Youth FireSmart Initiative – Project Management

122/2023 Moved, seconded and CARRIED
THAT Council approves awarding Project Management for the 2023 Columbia Basin Trust 2023 Wildfire Risk Reduction Kaslo Youth FireSmart Initiative to Cathro Consulting Ltd. for \$40,350 plus GST; and, THAT the Mayor and Corporate Officer may execute a contract between the Village and Cathro Consulting Ltd. based on the approved project specifications.

7.10 Kemball Building Project – Engineering Assessments

123/2023 Moved, seconded and CARRIED
THAT Council approves issuing purchase orders to Smith + Andersen for mechanical and electrical engineering, and Harmony Engineering for an energy assessment and audit of the Kemball Memorial Centre.



8. Late Items

Nil

9. In Camera Meeting

124/2023 Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under Sections 90(1) (a), (c), and (j) of the Community Charter.

The open meeting recessed at 7:10 p.m.

The open meeting reconvened at 8:00 p.m.

10. Raised from In Camera Meeting

10.1 Green For Life – Contract for Waste Collection

IC49/2023 Moved, seconded and CARRIED

THAT the Village of Kaslo contract with Green For Life for waste collection services in 2023-2025; and that the Mayor and Corporate Officer are authorized to sign the agreement in the form substantially as presented.

11. Adjournment

The meeting was adjourned at 8:01 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat





SPECIAL MEETING OF COUNCIL MINUTES

DATE: 2023.04.18

LOCATION: Council Chambers – City Hall

TIME: 6:00 p.m.

413 Fourth Street, Kaslo

PRESENT:	Chair:	Mayor Hewat
	Councillors:	Bird, Brown, Lang, Leathwood
	Staff:	CAO Dunlop, CO Allaway
	Public:	1

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 6:07 p.m.

2. Adoption of the Agenda

2.1. Adoption of the Agenda for the 2023.04.18 Council Meeting

125/2023

Moved, seconded and CARRIED

THAT the Agenda for the 2023.04.18 Regular Meeting of Council be adopted as presented.

3. Question Period

Nil

4. Business

4.1. 2023 Tax Rates

4.2. 2023-2027 Five Year Financial Plan Bylaw

126/2023

Moved, seconded and CARRIED

THAT the five-year financial plan and taxation bylaws be referred to the April 25th Regular Meeting for consideration.

5. Late Items

Nil

6. In Camera Meeting

127/2023

Moved, seconded and CARRIED

THAT Council now recess and reconvene in-camera with the public excluded under Section 90(1) (c) of the Community Charter.

The open meeting recessed at 7:06 p.m.
The open meeting reconvened at 7:32 p.m.

7. Raised from In Camera Meeting
Nil

8. Adjournment
The meeting was adjourned at 7:32 p.m.

CERTIFIED CORRECT:

Corporate Officer

Mayor Hewat

DRAFT





Mayors Report to Council

Regular Council Meeting

Tuesday, April 25, 2023

The following is a summary of the meetings/activities that I have participated in since my last written report as well as a list of upcoming meetings.

April 12th

Fire Smart Open House

There were approximately 25 people who attended the Open House held at the Royal Canadian Legion. Presentations were made by John Cathro, John Addison, CAO Dunlop, Jeff Reyden, Daniel Klein and Heather Stark. The primary focus was on encouraging residents to form FireSmart Neighbourhoods. It was great to hear that Kaslo is viewed as a leader in Wildfire Risk Reductions activities and a big part of that is due to the work of the Kaslo FireSmart Committee. The Legion Ladies Auxiliary provided refreshments.

April 13th

RDCK Strategic Planning – Day 1

This was the first day of RDCK strategic planning which was facilitated by Tracey Lorensen. She did a good job of keeping the board members focused on the main objectives and not getting bogged down with operational issues. The format ensured that all directors felt comfortable contributing to the discussion.

Columbia Basin Trust Engagement meeting

This meeting had 2 components; a drop-in session followed by a facilitated engagement session. About 35 to 40 people attended the drop-in session and had the opportunity to meet with CBT staff and board members. 20 to 25 participated in the facilitated portion of the evening. A video on the formation of the Trust was shown, followed by small group breakout groups going through some questions to determine what types of programs are important for our community.

April 14th

RDCK Strategic Planning – Day 2

April 15th

Kaslo and Area Chamber of Commerce Strategic Planning

The session was facilitated by Isaac Maxfield.

April 17th

Liquid Waste – the minutes of this meeting are part of the agenda package.

Asset Management – the minutes of this meeting are part of the agenda package.





Mayors Report to Council

Public Meeting re: RDCK Climate Action Plan

RDCK staff members attended the meeting and did a brief presentation on the plan and feedback to date, then answered questions from the public. There were over 60 people in attendance.

The plan is on the RDCK board agenda on Thursday, April 20th for consideration.

April 18th

RDCK Community Sustainable Living Advisory Committee

The committee moved the following motion which is a project that Director Watson has been working on for a while:

That the Board approve \$6,500 in funding to support a Lardeau Valley Opportunity LINKS Society pilot of residential power back up/renewable home assessment & rebates, to be paid from the Community Sustainable Living Service (S105). Unfortunately, since the minutes weren't approved in time to appear the board agenda, this item won't be voted on until the May board meeting.

Special Council Meeting - the minutes of this meeting are part of the agenda package.

Upcoming Meetings

April 19th RDCK Joint Resource Recovery Committee

April 20th RDCK Board Meeting

April 21st to 23rd

Association of Kootenay Boundary Local Government Conference

April 24th Imagine Kootenay Steering Committee

April 25th Regular Meeting of Council

April 26th Library Fundraising Committee meeting

April 27th Emergency Preparedness Committee meeting

Respectfully submitted,

Mayor Suzan Hewat





LIQUID WASTE MONITORING COMMITTEE MINUTES

DATE: 2023.04.17

LOCATION: Council Chambers – City Hall

TIME: 11:00 a.m.

413 Fourth Street, Kaslo

PRESENT: Chair Mayor Hewat
Members Councillor Lang, David Russell, Lynn Van Duersen, Anne Malik, Don Scarlett
Regrets Nil
Staff CAO Dunlop, CO Allaway, Foreman Scott
Public Nil

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 11:00 a.m.

2. Adoption of the Agenda

2.1 Adoption of the Agenda for the 2023.04.17 Liquid Waste Monitoring Committee Meeting

Moved, seconded and CARRIED

THAT the agenda for the 2023.04.17 Liquid Waste Monitoring Committee meeting be adopted as presented.

3. Adoption of the Minutes

3.1 Adoption of the Minutes of the 2021.11.30 Liquid Waste Monitoring Committee Meeting

Moved, seconded and CARRIED

THAT the minutes of the 2021.11.30 Liquid Waste Monitoring Committee meeting be adopted as presented.

4. Information Items

4.1 Committee Terms of Reference

4.2 2022 Daily Flows

4.3 Sewer Expansion Update

4.4 Sewer Operations

Moved, seconded and CARRIED

THAT the Liquid Waste Monitoring Committee recommends to Council that staff report back on the Village's ability to regulate discharge from industrial users including the Angry Hen Brewery.

4.5 Sewer Asset Management

- 4.6 Correspondence
 - 4.6.1 2021.12.01 from D. Russell
 - 4.6.2 2023.04.04 from A. Malik

5. **Question Period**

Nil

6. **Business**

6.1 **Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023**

Moved, seconded and CARRIED

THAT the Liquid Waste Monitoring Committee recommends to Council that staff investigate increasing the minimum taxable frontage to 40 (or 50) feet, increasing the minimum taxable frontage for strata properties and reviewing the maximum parcel tax frontage.

6.2 **Sewer Specified Area Amendment Bylaw DRAFT**

Moved, seconded and CARRIED

THAT the Liquid Waste Monitoring Committee recommends to Council that staff investigate the feasibility of a parcel tax for future sewer expansion areas as well as other community-wide taxation options to fund sewer capital improvements.

6.3 **Sewer Expansion Update**

Moved, seconded and CARRIED

THAT the Liquid Waste Monitoring Committee recommends to Council that Council provide opportunity for LWMC to be involved in any liquid waste studies, engineering projects or internal workshops to allow them to participate in the conceptual design of future projects.

7. **Late Items**

Nil

8. **Next Meeting**

The next meeting will be held at 11:00 on Monday, November 6, 2023.

9. **Adjournment**

The meeting was adjourned at 12:17 p.m.

CERTIFIED CORRECT:

Corporate Officer

Chair





ASSET MANAGEMENT COMMITTEE MINUTES

DATE: 2023.04.17

LOCATION: Council Chambers – City Hall

TIME: 3:30 p.m.

413 Fourth Street, Kaslo

PRESENT: Chair Councillor Lang
Members Mayor Hewat, Chris Temple, Nathan Thomson
Regrets Nil
Staff CAO Dunlop, CO Allaway
Public Nil

1. Call to Order

We respect and recognize the First Nations within whose unceded lands the Village of Kaslo is situated, including the Ktunaxa, Sinixt, and Sylix People, and the Indigenous and Metis Residents of our community.

The meeting was called to order at 3:35 p.m.

2. Election of Chair

2.1 Mayor Hewat nominated Councillor Lang for the role of Chair.

No further nominations were received. Councillor Lang has indicated his willingness to accept the nomination.

2.2 Councillor Lang was elected by acclamation.

The Corporate Officer confirmed Councillor Lang as Chair of the Asset Management Committee for 2023.

2.3 Councillor Lang assumed the role of Chair.

3. Adoption of the Agenda

3.1 Adoption of the Agenda for the 2023.04.17 Asset Management Committee Meeting
Moved, seconded and CARRIED

THAT the agenda for the 2023.04.17 Asset Management Committee meeting be adopted as presented.

4. Information Items

4.1 Review Committee Terms of Reference

The committee reviewed the scope of its responsibilities.

4.2 Asset Management Project Update

CAO Dunlop provided an overview of the Village's Asset Management activities.

5. Question Period

Nil

6. Business

6.1 Water Capital Parcel Tax Amendment Bylaw 1287, 2023

The committee reviewed Water Capital Parcel Tax Amendment Bylaw 1287, 2023

6.2 Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023

The committee reviewed Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023

7. Late Items

Nil

8. Next Meeting

The next meeting will be held on Monday, June 12, 2023 at 3:30 p.m.

9. Adjournment

The meeting was adjourned at 4:30 p.m.

CERTIFIED CORRECT:

Corporate Officer

Chair

DRAFT



Subject: FW: Kaslo softball league.

From: Jared Fehr

Sent: Monday, April 10, 2023 2:12 PM

To: Karissa Stroshein <admin@kaslo.ca>; Matthew Brown <brown@kaslo.ca>; Ian Dunlop (CAO Kaslo) <cao@kaslo.ca>

Subject: Kaslo softball league.

Hello, my name is Jared Fehr. I fully support the kaslo softball league and how the registration has been handled. While it is unfortunate some people will not get the chance to play, there are also other first time participants. I believe the league and the administrators can only handle the number of people and teams that we have now and that was demonstrated last year. It was a tight schedule and the work the administration did to accommodate everyone was outstanding. I believe that telling people a day ahead was a fair enough advantage for everyone whether it was on social media, flyers posted around town, or word of mouth on the day of the event. There was enough chatter and warning that registration would open at that time. No one, including the administrators, had any idea the schedule would fill the way it did. While I sympathize with the people who didn't make it, because I know I would be kicking myself for missing it as well, I think this matter was handled in the best way it could have been. While I do not envy the administrators and the work that goes into putting a league together, and a successful one at that, I'm proud to be part of the kaslo softball league that everyone (playing or not) holds dear.

Subject: Huge thank you to the softball organizers!

From: Leah Gidney

Sent: Monday, April 10, 2023 6:04 PM

To: Ian Dunlop (CAO Kaslo) <cao@kaslo.ca>; Matthew Brown <brown@kaslo.ca>; Karissa Stroshein <admin@kaslo.ca>

Subject: Huge thank you to the softball organizers!

Hello,

My name is Leah Gidney and I've been living in Kaslo for 3.5 years with my partner Jordan Eisenhauer. I wanted to go on the record with only positive things to say about the Kaslo Softball league and organizers, and extend a huge kudos to them for their tireless efforts in not only organizing a successful and growing softball league, but also fielding questions/concerns/suggestions/complaints over the past few years.

Coming from the big city of Vancouver before we settled in Kaslo, I'd never really seen the level of community involvement that I see here. Somehow, Kaslo has the ability to really get people involved, and I think that's because we all see the incredible value of being part of a creative, active and participatory community. There are volunteer organizations everywhere I look in Kaslo, all of them making great things happen. However, the role of a volunteer organizer is not an easy one-especially when it involves organizing large groups of people. It's important to see the immense value in what these folks are offering the community that didn't exist here before.

I'd like to say that Josh, Jo and Breanna have been such an asset with their organization of an adult softball league, and that should be obvious when you consider that it's grown from 4 teams to 10 in just a short time. This year, there was so much interest that not everyone was able to sign up. We all know that this has left some folks unhappy, but I'd just like to show my support to the organizers-all recreational sports teams and leagues have limits on the number of people who can sign up. This is not unique to softball. The organizers, in my opinion, have done their absolute best to accommodate everyone, and I'm very thankful that they are willing to donate their time to do the organizing. I feel that showing them thanks and gratitude is really important. After all, if we suddenly had no softball league at all due to volunteer burnout (and not feeling appreciated), a lot of people in Kaslo would be very sad!

Thanks again to Josh, Jo and Breanna and I hope for a great ball season.

Sincerely,
Leah Gidney

From: Cam and Sarah Zuk
Sent: Monday, April 10, 2023 1:46 PM
To: Karissa Stroshein <admin@kaslo.ca>
Cc: Matthew Brown <brown@kaslo.ca>; Ian Dunlop (CAO Kaslo) <cao@kaslo.ca>
Subject: Letter of support and thanks for Kaslo Slopitch

Hello,

I am writing this letter to express both my support and gratitude for the organizers of the Kaslo Slo-pitch league.

In 2010 I was just starting to coach little league baseball in Kaslo and started up a community Slo-pitch league. We had four teams in our slo-pitch league and it lasted for two years. We played on the old diamond/sand-lot, had no uniforms, no playoffs, and, usually, no fans! The league owned 3 communal bats and a few balls.

Fast forward to today and I can't even begin to compare the quality of what exists now to what existed back then. The time and energy that the organizers, Jo Davie, Josh Noble and Breanna Tate, put into this league results in a community event that has no comparison. There is nothing else in our village that involves so many people for weeks on end and provides a fun gathering place for friends and fans Sunday-Wednesday for 3 months.

In the fall of 2019, I started a Leadership Education class at JVH. The goal was to teach kids about leadership and volunteerism and, had it not been for Covid, we would have gone on an international service learning trip. Part of my approach for this class was to introduce students to the design thinking model; a simple approach that has students identify an audience, a need and ways to address the need. At one of our first evening classes at the school, I invited Jo Davie in to discuss the ball league which had, at the time, existed for a couple years I believe. He spoke about why/how he and Josh came up with the idea. He did a wonderful job and spoke very clearly about the importance of volunteering to create opportunities in a small town. The students had many questions. One thing that I recall is when they asked a question like, 'What if some people don't like how you're doing things'. Jo's response was simple but thoughtful. To paraphrase, he said something like, 'there's always going to be people who disagree with how you do things but as long as you're doing it for the right reasons, don't worry about. If they want to complain, they should step up.' Again, that is a paraphrase but the answer gave the kids confidence to open up their ideas when they were coming up with their leadership initiatives and not worry so much about being perfect.

Jo, Josh and Breanna have done and continue to do a wonderful job volunteering their time to create this wonderful league. As a parent, I am eternally grateful that my boys, who both played little league for 4-5 years until our small town numbers made it impossible to field a team, have been given the chance to play ball every spring/summer for the past number of years. Kaslo owes these three people a huge thank you.

Please feel free to contact me if you have any questions.

Sincerely,

Cam (and Sarah) Zuk

April 13, 2023

Mayor and Council

Village of Kaslo

Re: protesting advertising in Vimy Park

I am writing to protest any advertising be allowed at the field area of Vimy Park. Last year the fencing created a stalag-like atmosphere taking up more than half the usable park. It has destroyed the views across the park that attracted me to this area. It also appears to have discouraged spontaneous playing in the park, such as kite flying. I can see that fencing on the south side (residential side), and east side of the park are of use, but the north end and west side don't seem necessary.

The slow-pitch group now wants to include advertising and I object to this. The by-law does not allow for advertising in any but commercial or industrial areas. This will further be detrimental to the look of the park.

I have always enjoyed the atmosphere that has accompanied the slow-pitch games. They are family oriented with a sense of fun and community. It is great to see that more people are engaging in this sport. The new diamond improvement is a great asset. However they use the park for a very short period of the year and the changes that they have created, in what should be a multi-use park, have a year-round impact.

In Vancouver parks often have baseball games e.g. Douglas Park. Douglas Park has three baseball diamonds contained in two block area. This park contains a small community centre (with pre-school) and has open areas that used for soccer and cricket. There is a small wading pool and a children's playground and a small casual outdoor basketball area. The only fencing that is used is the baseball backstop area on all three diamonds. This is a heavily used park, but they feel no need to advertise or fence it in. I have included a photograph taken in 2020 of one of the baseball areas.

Before the fencing Vimy Park had the same family friendly open atmosphere with the added bonus of a spectacular view.

I hope that the Council will not consider any more changes to the park that detract from its function as a public park.

Sincerely,

Florence Woodhurst





APR 12 2023



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

Website: www.fletchercreekwater.com
Email: fletchercreekwater@gmail.com

Mr. Dunlop,
CAO Village of Kaslo:

2023-04-12

I am a trustee of the Fletcher Creek Improvement District and would be interested in the evolving "Kaslo South" community water system. The recent article in the Valley Voice names Jim Holland as the person spearheading the effort on behalf of Kaslo South but I am unable to get in touch with him to express my interest. Can you advise me of Mr. Holland's contact information?

On a separate matter, on two occasions I have inquired to the Village of Kaslo regarding the purchase of potable water from the Village's existing system, with a potential tie in point near the corner of Back Rd and J Ave. As there is a hydrant at that location I believe it is the nearest tie in point for the Fletcher Creek Improvement District. I have not received any response to my previous telephone query and wonder if you might be able to shine some light on the matter of water purchase.

It seems to me that we could lower the individual user costs by distributing the capital cost over a larger number of users. Thanks.



N. C. Kelly

Kaslo South explores community water system

by John Boivin, Local Journalism Initiative reporter

A neighbourhood south of Kaslo is looking at setting up its own community water system.

The Kaslo South Area Water Supply Society was granted \$10,000 to conduct a 'Phase 2' study of the water system concept for the neighbourhood, located between the town limits of Kaslo and Mirror Lake.

The money comes from the RDCK-managed Community Development Fund.

"It's pretty preliminary," said Jim Holland, who made the application to the CDF. "We need to poll the residents of the area who already have water and those who don't, and if the money allows, the project's feasibility will also be part of the study."

Holland says an initial study was done in 2020, but further work needs to be done to see if the community wants to move forward on the concept.

The neighbourhood might be able to access springs that flow from the face of True Blue Mountain as a source, Holland said, and use a gravity-fed system to provide water to customers. A well could also be drilled near the Kaslo River or the system could source Kootenay Lake.

"But this is all pretty pie-in-the-sky, preliminary stuff. We need to get somebody with expertise to look at it," he says.

The society was first established around 30 years ago to explore the idea of establishing a water service.

The Village of Kaslo isn't directly involved on the project, but Chief

Administrative Officer Ian Dunlop said they would like to have some input on any plans, as studies from back in the '90s offered alternative suggestions for supplying water to the area.

"One of the conclusions, integrating with the Village water system, was less expensive than building a separate system for that area and, at the time, the Village's water system had sufficient capacity," says Ian Dunlop. "However, those studies did not consider Kootenay Lake as a potential source, which I understand is a focus of their current feasibility studies."

It will likely be at least a year before the study would be completed, Holland says. They're now looking for a consultant to do the research for the project.



To: Columbia Basin government elected officials
and local government CAOs

Date: April 14, 2023

From: Linda Worley, Chair
Columbia River Treaty Local Governments Committee

Subject: Update on CRT Local Government Committee Activities

The Committee continues to be busy on several initiatives. Since the last update in December 2022, the Committee has held three virtual meetings, a virtual session with Columbia River Treaty (CRT) Indigenous Nations representatives, two virtual negotiations updates and three strategic planning virtual sessions.

Highlights for December 2022 to March 2023

- **Integrating socio-economic interests in CRT scenarios** – On January 9th the team working on this initiative hosted a webinar for local government representatives to outline how social and economic interests for the Kootenay and Columbia River systems are being integrated into river management scenario modelling for the Columbia River Treaty renewal. Socio-economic interests that are impacted by reservoir levels and river flows, such as flood risk management, navigation, recreation, tourism, dust generation and others are very important to communities. Performance measures describing the required and preferred reservoir elevations and flow levels for these interests are being defined. These measures will be used to evaluate alternative hydro operations scenarios to inform the ongoing CRT negotiations and implementation of the modernized treaty. Other groups are working on performance measures for ecosystem function ([learn more here](#)), which are also very important to Basin residents, Indigenous cultural values and power generation.

There were 54 participants at the local government webinar. On January 30th and February 2nd the Province hosted public webinar info sessions with the team that provided similar information for the Columbia and Kootenay systems respectively. More details are provided on these sessions in the attached CRT Update from the BC CRT Team for the Local Governments Committee.

Webinar participants were invited to provide input on draft performance measures during the sessions and through on-line surveys. Some input was provided during the webinars and 39 individuals completed the on-line surveys after the webinars. In general there was support for the draft performance measures, although some respondents indicated that they did not know enough to provide input.

The Committee greatly appreciates the attention and input that local government representatives and the public have given to this important initiative.

The team has compiled the input and prepared draft recommendations for next steps. The Columbia Basin Regional Advisory Committee (see below) and the Committee have provided initial feedback on these recommendations. The team will consider this input and bring final draft recommendations to the Committee for approval in early May.

As well, since December the team has been participating in initial confidential scenario evaluations using the river management model. This aspect of the initiative will continue for some time.

The Committee is grateful for the funding from the Province for this initiative. For more detailed

information see the [Committee's website](#).

- **Annual strategic planning** – The Committee has held three virtual strategic planning sessions since January including an annual update with the BC CRT Team, a mock Treaty principles practice review and a review of its strategic priorities for the 2023-24 fiscal year. On May 1 the Committee is meeting with CRT Indigenous Nations representatives and BC CRT Team members for a half-day face-to-face session focused on ecosystem function performance measures, climate change impacts on water management and active adaptive management. On May 2 the Committee will discuss several ongoing initiatives and finalize its strategic priorities for this fiscal year.
- **New members** – The ten members of the Committee are appointed by each of the four regional districts within the Columbia basin, the Village of Valemount and the AKBLG Executive (see the list on the last page). The Committee welcomes Keith Page, AKBLG President, as the representative of this organization. We continue to support the three new members of the Committee to quickly orient themselves to the Committee's ongoing work.

Ongoing

- **Negotiations** – Canada and the U.S. met for the 15th and 16th rounds of negotiations to modernize the Columbia River Treaty on January 25-26 and March 22-23, with the next round scheduled for May 16-17. More details are provided in the attached CRT Update from the BC CRT Team for the Local Governments Committee.

The Committee is briefed by Negotiating Team members after each round of negotiations. Stay up-to-date on the negotiations [here](#).

- **Modernized domestic CRT governance** – The CRT Negotiations Advisory Team (NAT), which includes the five governments involved in negotiating a modernized Treaty have an initiative underway to examine potential models for modernized Canadian domestic governance under the Treaty. This initiative explores both the role of Indigenous Nations in the context of UNDRIP and how Basin communities could have a voice in future decisions regarding Treaty operations planning.

The Committee has been preparing to engage in this critically important initiative. The Committee will be reaching out to local governments across the Basin once more information is available. The BC CRT Team has committed to providing Basin communities and residents an opportunity for input on potential governance models before decisions are reached.

- **Community interests** – Committee members continue to follow-up with the Province on actions requested by community members at the 2018 and 2019 community meetings, and new issues that are identified by community members. Several initiatives that are underway to address specific community interests are described in the attached January-March 2023 Local Governments Committee Update from the BC CRT Team.
- **Columbia Basin Regional Advisory Committee (CBRAC)** – CBRAC includes public members who represent the geography and interests across the basin (selected based on their expressions of interest) and appointed members from local governments, Indigenous Nations and basin hydro operators. On January 20th a CBRAC webinar focused on the background regarding Grohman Narrows dredging, an initiative that BC Hydro has decided not to undertake; a description of the Non-Power Uses Agreement under the CRT; and an update on Arrow Reservoir levels, which have been very low through the winter. CBRAC received negotiations updates from CRT Negotiating Team members on February 3 and April 3. On April 3 CBRAC also provided input on the CRT Socio-Economic Integration team's recommended next steps.

The CBRAC terms of reference, membership and meeting summaries as well as presentations and reports discussed at these meetings are available on the [CBRAC webpage](#).

- **BC Hydro community communications and engagement** – The Committee continues to monitor BC Hydro communications and engagement with basin communities to suggest improvements. BC Hydro provides a number of helpful email updates including: weekly updates on reservoir levels behind most of the major dams in the region; notices of changes in flow levels below Hugh Keenleyside dam north of Castlegar; notices about operations of the navigation lock at Hugh Keenleyside dam; seasonal operations updates; and other notifications. Sign up for these updates by contacting Mary Anne Coules at maryanne.coules@bchydro.com.

Upcoming

- **Booth at the AKBLG convention** – I invite you to visit the Committee’s booth during the AKBLG convention on April 21-23. We will have illustrations of CRT-related water level fluctuations and impacts and hand outs including maps showing the hydro system and reservoirs. Committee members will be available to answer questions.

I encourage you to stay informed about the CRT negotiations by visiting the [CRT engagement website](#) and reviewing the most recent [CRT e-letter](#) – which you can sign-up to receive. This site will be the source of accurate, updated information as negotiations progress. You can learn more about the Committee at our [website](#).

I look forward to seeing many of you at the AKBLG conference.

Committee Members

RDKB - Linda Worley, LGC Chair, Rural Director and RDKB Board Chair; and Warfield Mayor Frank Marino

RDEK - Stan Doehle, LGC Vice Chair and Rural Director; and Jane Walter, Regional Director

RDCK – Aimee Watson, Rural Director and RDCK Board Chair; and Aidan MacLaren-Caux, Nakusp Councilor

CSRD – David Brooks-Hill, Rural Director and Golden Mayor Ron Oszust

Village of Valemount – Donnie MacLean, Councilor

AKBLG – Keith Page, President and Nelson Councilor



Columbia River Treaty Update for the Local Governments Committee
January to March 2023

Issued March 31, 2023

This document contains non-confidential information that can be shared publicly.

Highlights

- Advancements in Columbia River Treaty negotiations
- Public information sessions on socio-economic objectives for a modernized Treaty
- Columbia River Treaty Heritage Project community outreach has begun in three pilot project areas

Canada-U.S. Treaty Negotiations

- The 15th round of negotiations between Canada and the U.S. to modernize the Columbia River Treaty took place on January 25 and 26, 2023 in Vancouver B.C.
- Flood-risk management, hydropower co-ordination, ecosystem co-operation and increased Canadian operational flexibility were among the key areas of focus for American negotiators and the Canadian delegation, which includes the Government of Canada, the Province of B.C. and the Ktunaxa, Secwepemc and Syilx Okanagan Nations.
- Progress was also made towards increasing collaborative engagement of Libby Dam operations.
- The delegations held a series of brief intersessional meetings in February and March to further advance discussions and reconvened for the 16th round of negotiations on March 22 and 23 in Washington D.C.
- During this latest session, negotiators focused on strengthening co-operation to support aquatic life and biodiversity in the Columbia River Basin, ongoing studies regarding salmon reintroduction, flood-risk management, and the connection between hydropower operations and Canada's desire for greater flexibility in how its treaty dams are operated.
- Prime Minister Justin Trudeau and U.S. President Joe Biden issued a [joint statement](#) on March 24 acknowledging that "the Columbia River is a vital shared resource that underpins many lives and industries on both sides of the border," and that Canada and the U.S. "will intensify their work over the coming months toward agreement on a modernized treaty regime that will support a healthy and prosperous Columbia River Basin." The two leaders stated that the focus will be on "flood-risk management, power generation, and environmental benefits that are shared equitably by both countries and the Indigenous Peoples and Tribal nations, communities, and stakeholders in this watershed."



- In a [statement](#) following the January round, Katrine Conroy, Minister responsible for the Columbia River Treaty, said “Although there are still outstanding issues to be resolved, there is cause for optimism as the negotiating teams move closer to a consensus on some of the main issues. Canada and the U.S. are working together to reach an agreement-in-principle that will protect and support people in the Columbia River Basin and the region’s ecosystems. As always, B.C., Canada and Basin Indigenous Nations are committed to reaching a fair agreement that shares benefits equitably between countries.”
- Five days prior to the January round, Brian A. Nichols, Assistant Secretary for Western Hemisphere Affairs, U.S. Department of State, [commented on Twitter](#) that the U.S. sees an opportunity to reach an agreement in principle by summer 2023.
- Minister Conroy [responded](#) that, while Canada, B.C. and Indigenous Nations are committed to reaching agreement as soon as possible, a modernized Treaty will have to meet B.C. Indigenous and Basin community objectives, as well as U.S. needs, in a fair and balanced way.
- Before a modernized Treaty is finalized, the Province of B.C. will engage with residents and stakeholders in the Columbia Basin to describe what is being proposed and provide the opportunity for feedback. The B.C. CRT Team will seek input from the LGC on a community engagement plan for this phase.
- The next round of negotiations will be held on May 16 and 17, 2023 in British Columbia.

Public Engagement

Information Sessions on Integrating Socio-Economic Objectives within a Modernized Columbia River Treaty

- The Province of B.C. hosted two virtual public information sessions on January 30 and February 2 to highlight the LGC’s work to integrate social and economic interests into river management scenario modelling for the Columbia River Treaty renewal.
- Presenters from the LGC’s Socio-Economic Integration Team provided an overview of their work and shared draft performance measures that have been identified through substantial research, including reviewing reports from past community consultation processes, and seeking input from LGC and CBRAC members.
- The public was invited to provide feedback on the performance measures through an online survey which closed February 19, 2023. The B.C. CRT Team and the LGC Socio-Economic Integration Team are working together on a summary report that will include feedback received.
- Background materials and details on each performance measure can be found on the [LGC Socio-Economic Integration webpage](#).



- Recordings of both sessions are posted on the Province of B.C.'s YouTube channel and can be viewed through the [B.C. CRT website](#), and the [LGC website](#).
- Approximately 152 people attended the Columbia session (of the 283 registered) and 92 people attended the Kootenay session (of the 216 registered). Participants asked a wide range of questions relating to CRT negotiations, Indigenous Nations and Tribes participation, hydro operations, and how certain interests, such as ecosystem health, recreation and shoreline erosion, are being considered in the CRT modernization process. Presenters answered questions related to socio-economic interests and shared resources for where participants could seek information about the other topics raised.

Newsletter

- The latest B.C. CRT Newsletter will be released in early April and will include articles on Canada-U.S. negotiations, the LGC's socio-economic integration work, CBRAC's field trip to Kinbasket Reservoir in May 2022, and perspectives from three young Indigenous people who participated in the Youth Salmon Warriors Gathering last summer.
- Visit [Ways to Participate](#) on the B.C. CRT website to sign up for the newsletter and read past editions.

Columbia Basin Regional Advisory Committee

- CBRAC met by Zoom on January 20, 2023 to hear presentations from, and ask questions of, BC Hydro on three topics:
 1. BC Hydro's 2013 project to investigate the feasibility, costs and benefits of potential improvements to Grohman Narrows. This presentation was in response to CBRAC recently asking about the possibility of dredging Grohman Narrows to prevent potential flooding on Kootenay Lake. Sharing details about BC Hydro's 2013 project and its results provided helpful context.
 2. The Non-Power Uses Agreement that allows for shaping of Treaty flows for Canada and U.S. fish objectives.
 3. Low elevation levels on Arrow Lakes Reservoir that occurred in January 2023.
- CBRAC continues to receive updates after each round of CRT negotiations. Their next meeting is April 3, 2023.
- Long-time member Randy Priest from Golden is stepping down after 8 years on CBRAC. The CBRAC Steering Committee is currently evaluating expressions of interest submitted for this position and aims to welcome a new member in April.



Ongoing Communication

- The B.C. CRT Team welcomes suggestions for how to connect more effectively with Basin residents, especially youth, on the CRT. Please email Brooke.McMurphy@gov.bc.ca if you are aware of any opportunities in your communities.

Community Interest Projects

The B.C. CRT Team continues its work on addressing community interests that have been raised throughout the Province's public engagement on the Treaty. Progress updates on some of the projects are listed below.

Columbia River Treaty Heritage Project

- The Columbia River Treaty Heritage Project Steering Committee continues to meet monthly.
- Outreach has begun with three pilot project communities/areas – Revelstoke Reach, Valemount and Waldo's Cove.
- Also underway is the development of agreements for Indigenous interpretations.
- Progress continues towards the launch of the CRT Uncovery Tour website. The purpose of the website is to provide information about the project and eligibility to those who wish to participate in the CRT Uncovery Tour.

Creston Valley Dikes Management

- The B.C. CRT Team attended the CRT LGC's January 19, 2023 Creston Socio-Economic Performance Measures presentations to the Creston Valley Flood Management Partnership (CVFMP).
- WSP Engineering was engaged by the CVFMP to undertake a Creston Valley flood risk assessment. WSP submitted a Phase 1 report in January 2023.
- The CVFMP also engaged Climatic Resource Consulting to undertake a climate change risk assessment of the Creston Valley.
- On March 2, 2023, the B.C. CRT Team attended presentations by WSP and Climatic Resource Consulting on their respective risk assessment reports. This was a second presentation by these groups. The first presentation to the CVFMP was in November 2022.
- CVFMP's application, through the Regional District of Central Kootenay, for a grant from the UBCM Disaster Risk Reduction – Climate Adaptation Fund was approved in early March 2023.
- The B.C. CRT Team continues to monitor the work undertaken by CVFMP and is available to support the CVFMP's coordinator as required.



Ecosystem Enhancement – Arrow and Kinbasket Reservoirs Spatial Mapping Products

- In September 2022 Selkirk College Project Council group met to start planning the launch for the CRT Portal of their [Rural Open Data](#) initiative. Arrow and Kinbasket Reservoirs Spatial Mapping Products, developed with funding and in-kind contributions from BC Hydro and the B.C. CRT Team, will be included.
- Current plans are for a soft launch at the end of March 2023 and a full public launch in May 2023.

Projects Being Monitored

Columbia Basin Agriculture Support

- B.C. CRT Team continues to monitor the Kootenay agriculture sector to identify gaps in agriculture support in the Columbia Basin.

Connectivity/Broadband

- The Broadband Connectivity Industry Working Group and its sub-groups, which were formed to improve collaboration between infrastructure owners, government, and telecommunications service providers, continue working towards identifying and implementing actions that will improve the end-to-end attachment process for infrastructure like utility poles, and lead to more efficient and timely deployment of broadband internet service in B.C. Columbia Basin Trust is a member of the Working Group.

Duncan Dam Fish Passage

- Due to prolonged high-water levels in spring 2022, construction of the permanent weir by IDL Projects Ltd. has been deferred to spring 2023.
- The project is expected to be completed in 2024.

Kinbasket Recreational Opportunities

- In July and August 2022, the Ministry of Transportation and Infrastructure and the B.C. CRT Team provided information to Mayor of Valemount, Owen Torgerson, regarding a potential project to install webcams at the Valemount marina. On August 8, 2022, the B.C. CRT Team requested a proposal from Valemount. No proposal has been received to date.
- In October 2021, the Town of Golden committed to organizing a call with the B.C. CRT Team and key stakeholders. In May 2022, the B.C. CRT Team reaffirmed their willingness to work with the towns of



Golden, Revelstoke and Valemount on exploring Kinbasket recreational opportunities. The call has not yet occurred.

Koocanusa Debris Management

- No new updates since July 2021.
- Unexpectedly high reservoir levels in the summer of 2021, linked to greater glacial melt entering tributaries due to the summer's heat dome, resulted in even more debris entering Koocanusa. No changes are expected in BC Hydro's debris management program.
- Better coordination of Libby Dam operations, which is being discussed with the U.S. during Columbia River Treaty negotiations, would improve debris management.

Lardeau Valley

- No new updates since November 2021.
- Columbia Basin Trust's Community Readiness Program was suggested as a source of funding to support the purchase of emergency readiness equipment for community wide benefit for the Lardeau Valley.

Nakusp Marina and Breakwater Repairs

- No new updates since September 2021.
- The first phase of the Nakusp marina and breakwater repair project was completed in July 2020. In 2022 the Village of Nakusp installed another 300 feet of log boom as part of the 600 feet breakwater repair project.

Treaty Operating Week

- No new updates since July 2021.
- The current Treaty Operating Week results in Lower Columbia flow changes over seven days, beginning on Friday/Saturday, impacting weekend recreational users.
- The Treaty Operating Week is a clause in the Columbia River Treaty, and any proposed changes would need to be included in negotiations.



Valemount Air Quality Project

- In October 2022 the B.C. CRT Team responded to a letter from a Village of Valemount Council member about funding for a Valemount air quality monitoring project.
- In June 2022, the Valemount Clean Air Task Force developed a draft Air Quality Management Plan, which sets priority action items over the next five years aimed at improving air quality in Valemount.
- The Air Quality Management Plan includes an action to “Implement a community monitoring project using citizen science air quality sensors” to “gain a better understanding of PM2.5 concentrations across the community”.
- The Clean Air Task Force prioritizes and recommends initiatives to improve Valemount's air quality, ensuring the most effective use of funds, including funds remaining after the Village undertook an air quality data review study to identify potential impacts from Kinbasket Reservoir. The [June 2021 study](#), funded by the Ministry of Energy, Mines and Low-Carbon Innovation, is available on the Village website.

Projects on Pause

- **Grants in Lieu of Taxes** – Standing by to receive questions from the LGC.

[View this email in your browser](#)



Dear Community Member,

Despite the challenges that the pandemic had on our businesses, communities, and our province, BC bounced back quickly and continues to have one of the strongest economies in Canada. The result is a one-time budget surplus of over \$5 billion dollars from the last fiscal year. It is an advantageous situation for a government to be in.

A large portion of that surplus will go to a program that is close to my heart, helping rural towns and cities thrive. The Growing Communities Fund provides \$1 billion dollars in grant money to help communities across our province deliver infrastructure projects to ensure they have the resources in place to support people.

There's now over 5 million people living in BC and many of the new arrivals are coming to the southern interior. BC is known for having one of the highest standards of living in the world, people are flocking here for the beauty and opportunity, and who can blame them?

The secret is out, newcomers are arriving to the Kootenays because it is such a marvelous place to live. Take Kaslo as an example, locals know it is one of the prettiest communities in Canada and now, it's also among the fastest growing in our region. To help Kaslo accommodate the influx of new residents, the community will receive \$919,000 dollars from the provincial Growing Communities Fund. This represents almost 20% of Kaslo's annual budget. That

The Regional District of Central Kootenay (RDCK) will get over \$4 million dollars in grant money from the same program. Finance Minister Katrine Conroy and I personally delivered the news to RDCK chair Aimee Watson, and she was thrilled. This is a difficult time to be in local government as our communities grow and adjusting to that growth is expensive. Our government designed this fund to equitably help communities manage their growth, invest in infrastructure, and make communities across BC even better places to live.

This investment is a solid one because it's local elected officials and staff on the ground who know what's most needed for their towns, cities, and rural areas. They know best how the funds can help their communities thrive. Premier Eby said when presenting the last budget that *"putting resources where they are needed, when we have the ability to do it now, is important,"* and I couldn't agree more.

All 188 towns, cities and regional districts in BC are receiving these grants. I worked in local government for nearly three years in Creston, Cranbrook and at the RDCK, then served on Nelson City Council for two additional years before being elected as your MLA. That gave me a understanding of how difficult it is to balance budgets and still deliver the services people need in their growing communities. It's a tough balancing act and this funding will help them do it. This money will address infrastructure and amenities needs, such as affordable housing, road improvements, childcare spaces, and anything else where the need is identified by local elected officials.

Like I said from the start, it is an advantageous situation for a government to be in, and we are making the best of this opportunity by investing in communities and people across the province.

If you have any questions or concerns about any provincial issue, or need assistance with a provincial body, please don't hesitate to reach out. We're here to help. My office can be reached at 250-354-5944 or brittny.anderson.mla@leg.bc.ca

Brittney Anderson

Your MLA for Nelson–Creston

Parliamentary Secretary for Tourism

Premier's Special Advisor on Youth

Helpful resources:

booster: gov.bc.ca/covid19vaccin

- Find mental health and substance-use supports: wellbeing.gov.bc.ca



In Your Service

Brittney Anderson

MLA for Nelson-Creston

433 Josephine St. Nelson V1L 1W4

1-877-388-4498

Brittney.Anderson.MLA@leg.bc.ca

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Brittney Anderson, MLA Nelson-Creston · 433 Josephine St · Nelson, BC V1L 1W4 · Canada



School District 8
Kootenay Lake

J V Humphries School

Box 577, Kaslo, B.C. V0G 1M0

Telephone: (250) 353 2227 Fax: (250) 353 7434

Web: www.sd8.bc.ca <http://jvh.sd8.bc.ca/>

April 3, 2023

Village of Kaslo

PO Box 576

Kaslo, B.C

Suzan Hewat admin@kaslo.ca

Re: Village of Kaslo Bursary

Dear Ms. Hewat,

I am writing on behalf of our school and graduating students to express our gratitude for your bursary support these past many years. Funding a college or university education is a big undertaking and your generosity has made a difference. We continue to be deeply impressed with what our students accomplish as they delve into post-secondary education. We are hoping that you will be able to continue the tradition of awarding your \$400 bursary to one of our graduating students.

(There is enough funding left in this account for this year's bursary, so there is no need to send additional funds.)

Should you continue with the bursary, we invite your representative to attend the 2023 graduation ceremonies to make the presentation of your bursary. The ceremony this year takes place on Saturday June 24th. Please reach out to the school if you would like to attend.

Yours truly,

A handwritten signature in black ink, appearing to read 'Ron Sherman', is written over a light blue horizontal line.

Ron Sherman
Principal, Kaslo Family of Schools
J.V. Humphries - Kaslo (K-12)
250-353-2227



April 18, 2023

Kaslo Housing Society
Attn: Kate O'Keefe, Chair
VIA EMAIL: info@kaslo housingsociety.org

Dear Chair O'Keefe:

RE: AFFORDABLE AND ATTAINABLE HOUSING STRATEGY

Thank you for your recent correspondence regarding the above which was received by the Council of the Village of Kaslo at their April 11, 2023 Regular Meeting.

Council is very pleased with the recent progress that the Kaslo Housing Society has made on the development of the new affordable housing project at 334 A Avenue. Council agrees that additional efforts are required to increase the number of affordable dwelling units available in the community and is pleased to learn that the Kaslo Housing Society has an appetite for taking on additional projects to this end.

In partnership with the RDCK, the Village has completed a Housing Needs Assessment, and many of the findings from this report were incorporated into the Village's Official Community Plan, adopted in 2022. The Village is also working with the Province of BC to identify municipally-owned lands that are suitable for future housing developments.

The Village has secured grant funding to explore the possible development of lands south of the Kaslo River, and this project is anticipated to get underway later this year. As this work begins, we will reach out to the Kaslo Housing Society and the broader community to seek your input.

Thank you again for all your work to bring more affordable housing options to Kaslo!

Sincerely,

Suzan Hewat,
Mayor

PO Box 576, Kaslo, BC V0G 1M0
Tel. 250-353-2311 ext. 101 Fax. 250-353-7767
E-mail: admin@kaslo.ca
<http://www.kaslo.ca>



Moyie 125 Committee

Meeting Tuesday 3 January, 2023 at 4:00pm at the Visitor Centre

MINUTES

Present: Kit Ashenhurst, Suzan Hewat, Sarah Sinclair, Elizabeth Scarlett

Call to order 4:14pm

1. Approval of Agenda as amended Susan/Sarah/carried.
2. Approval of the minutes of the meeting of 2022 November 15 **Motion** to approve made by Elizabeth/Sarah/carried
3. Moyie 2023 calendar update: Has been selling at Figments, one more at Village Office and 4 at Gill and Gift, Balfour about 20 left +15 at Figments.
4. Review events tentatively planned and assign tasks. See planning document by month.
 - a. **February Heritage Week** Feb 20 - 26 Partnering with the Langham for a movie night and sale of old history books. Suggest Friday Feb 24. Will show Kaslo Voices video of old timers. Still looking for a feature film. ? Nelson Museum or Sandon. Maybe show End of Era video in the lobby. Serve tea/coffee and donated goodies.
 - b. **March/April work days.** 14 people signed up at the Craft Fair. Start date will depend on weather. Start with cleaning the cabins thoroughly.
 - c. **Mother's Day Opening** Sunday May 14th Tea: Sarah confirming guidelines for serving food and drink. Does CPR have any old china? Fairmont hotels? Maybe dainty cups and plates from one of the churches?
 - d. **Indigenous Peoples Day June 21.** Sarah to confirm day with Ktunaxa Nation.
 - e. **July 1st Canada Day, Moyie Homecoming day.** Suggest coloured ribbons to designate: "I travelled on/worked on /restored/rehabilitated/maintained/presented/cared for the Moyie." Pennants made from flag material for the hog posts with names of some of the communities the Moyie visited. Quote of ~\$2,000 for 12 pennants 24" x 36". Work with other organisations for planning e.g. Chamber, Fire Department.
 - f. **Pirate Day Sat 12th or Sunday August 13.** ? Recreation funding from VOK. Contact Kaslo Youth group to see if interested in helping to run some of the activities.

- g. **September Afternoon Teas.** Select dates Sundays? Food, drink, servers, etc.
 - h. **October 22nd Dinner at Legion.** Consider school students as servers. Who to invite? Program; print tickets and sell early.
 - i. Invitation to PM Trudeau. Suzan to follow with Stephanie.
5. Funding possibilities:
- a. VOK Recreation funding for Pirate Day and Municipal grants for Mother'sDay available soon. \$500 each
 - a. CFNKLS (up to \$4,000 available June 2023)
 - b. CBT
 - c. ETSI-BC
 - d. CBT/RDCK ReDi Resident Directed Grants. Deadline: 4:30 pm on Friday, February 17, 2023. Funds available after May RDCK Board Meeting
 - e. Canadian Heritage - Building Communities Through Arts and Heritage – Legacy Fund. Consider subsidizing the cost of the dinner.
6. Merchandise Sarah to make out a list and look out for funding.
7. Other business: Anne Malik wrote a letter to the Moyie 125 Committee suggesting in recognition of the use of Kaslo Bay and other beaches by Indigenous groups that the committee approach the Village to consider changing the name of the Moyie beach to Qas̓u beach. Decision to forward this letter to the Village of Kaslo for their consideration.
8. **Next Meeting:** Tuesday February 21, 2023 4:00pm at Visitor Centre
9. Adjournment. 6:10pm



Moyie 125 Committee

Meeting Tuesday 31 January, 2023 at 4:00pm at the Visitor Centre

MINUTES

Present: Kit Ashenhurst, Susan Hewat, Sarah Sinclair, Elizabeth Scarlett

Call to order 4:32pm

1. Approval of Agenda **Motion** to approve Suzan/Kit/carried
2. Approval of the minutes of the meeting of 2023 January 3 **Motion** to approve Kit/Sarah /carried
3. Moyie 2023 calendar update: 10-15 left + a few at Figments. To sell remainder at \$20ea.
4. Review events tentatively planned and assign tasks.
 - a. **February Heritage Week** Feb 24 Historic Movie Night at The Langham Theatre. Sarah printing tickets \$10 Refreshments. Cheese, crackers, grapes. Duplicate history books for sale plus extra calendars and Pioneer Family books. Kit meeting with Paul and organising movies.
 - b. **March/April work days.** 2 more = 16 signed up to help with spring clean of ship. Probably start mid March
 - c. **Mother's Day Opening** Sunday May 14th Tea: Interior Health guidelines. United Church dainty china? Elizabeth to enquire of the church..
 - d. **Indigenous Peoples Day June 21.** Confirm day with Ktunaxa, Sarah
 - e. **July 1st Canada Day, Moyie Homecoming day** "I travelled on/worked on /restored/rehabilitated/maintained/presented/cared for the Moyie.-coloured ribbons. Pennants. Elizabeth to write a letter to Chambe, JB Fletcher, VOK events Committee and Golf Course re collaboration Sarah to enquire about coloured ribbons. To have posters around site with a key to the colours. Use railway pins to secure the ribbons.
 - f. **Pirate Day Sat 12th or Sunday August 13.** ? Recreation funding from VOK. Kaslo's birthday date not confirmed yet.
 - g. **September Afternoon Teas.** Select dates. Food, drink, servers, etc.
 - h. **October 22nd Dinner.** Confirm location and book?. Who to invite? Program; print tickets and sell early. Robert and Nancy Turner have offered to sponsor a cake.
 - i. Invitation to PM Trudeau - Suzan. Haven't heard anything yet.
5. Funding
 - a. CFNKLS (up to \$4,000 available Deadline end of April; available June 2023)
 - b. CBT contact Patrick Checknita re small grants
 - c. CBT/RDCK ReDi Resident Directed Grants. Deadline: 4:30 pm on Friday, February 17, 2023. Funds available after May RDCK Board Meeting

Sarah to draft this grant application. Funds available after May RDCK Board meeting .

d. VOK grants - Municipal Feb 24 deadline. Toward the pennants.

6. Merchandise: Stickers, hats, T Shirts.

7. Other business.

a. Article for BC Historical Federation in draft for review. Need to confirm activities. Will send out to Cttee for input.

b. List of possible musicians for events- Tenise, Donna - harp; Hinrichs, Kevin John, Jeremy Taylor, Jay Hanley.

8. **Next Meeting:** Tuesday March 21, 2023 4:00pm at Visitor Centre

9. Adjournment.5:55pm

Historic Movie Night, The Langham Feb 24, 2023

1. SS Moyie documentary. 26 mins. on Kit's **TV in lobby**. Includes parts of the End of an Era (10 min.) movie that we show in the Visitor Centre sandwiched around other film of the Moyie on the water. **You Tube video**
2. Kaslo Voices - 1980s interviews with old timers of Kaslo. Part 1 - 22 mins, Part 2 - 26 mins. DVD
3. *The Quiet Frontier*, CBC Vancouver. 1957 26mins; shows the Granthall tug, which took over from the Moyie in 1957. It tells some history of Kaslo and shows the Granthall delivering to the communities of Argenta and Johnson's Landing at that time and talks of the Quaker community in Argenta. DVD
4. Gold Trails and Ghost Towns - interview with Bill Barlee by Mike Roberts 23 minutes **You Tube Video**. It tells quite a bit about the history of the area including the sternwheelers and mentions other lakes in the West Kootenay and other steamers;
5. CP Steam Kettle Valley Rail - SS Moyie 1939 (3mins); **You Tube Video**
6. Kaslo then and now clips by Gordon Portman 4.5 mins Interesting revelations of how buildings once were in Kaslo. We should have on DVD. I'll ask Gordon.



Kaslo infoNet Society

*is heading into its 27th year
of connecting Kaslo and Area with the world!*

2023 AGM

Date Changed

Now

Saturday, May 27th

1:00 pm

Location: The Langham theatre room

**All Customers are invited
To become a MEMBER of our
rapidly growing enterprise...**

If you want to become a member

Please contact the office at

250-353-2305

Or

billing@kin.bc.ca

SPIRIT OF THE ROCKIES

Festival

Grand Parade Entry Application

PLEASE PRINT CLEARLY

Name of Entry _____
(ie; Organization, City, Business or Group Name) Dignitary/Ambassadors must list all names and titles on separate page

Contact Person _____ Phone Number () _____

Address _____

City _____ Province/State _____ Postal Code _____

E-Mail _____

Please check appropriate category

Community ____ Clubs & Organizations ____ Commercial/Industrial ____ Band ____

Animals ____ Custom/Vintage Vehicle ____ Dignitary/Ambassadors ____

Horse Units/Riders ____ Heavy or Light Horse and Wagon? Yes No

Mounted Group Yes Individual Yes

Do you want this entry to be judged? Yes No

Will there be music? Yes No

NAME & TITLE OF DIGNITARY _____

Do you require a car? Yes No (DIGNITARIES ONLY)

Length (in feet) _____ Width (in feet) _____ Height (in feet) _____

Description

Place additional details on back of this page if necessary

Note: Royalty and Dignitaries must supply their own signs and/or banners for cars.

Political party representatives must supply their own cars, drivers and signs.

NOTE: Horse Staging Area at Memorial Arena. Please make every effort to provide your own Pooper Scooper!!

REMINDER: City by-law prohibits throwing of candy, merchandise or devices from parade entries.

Please have walkers distribute directly to audience. All float entries MUST be decorated or entry WILL BE denied.

Lineup: 7:30a.m. to 10:00 a.m. Parade Start Time: 10:30 a.m.

Assembly Place: TBA, you will receive an email as soon as parade route is confirmed

(see map for entrances, route and dispersal)

Appropriate insurance coverage is the responsibility of the parade entry and participants. It must be understood and accepted by each parade participant to indemnify, hold harmless and defend any action against the Spirit of the Rockies Society, its Directors or members and against all liabilities whatsoever arising out of their participation in the Spirit of the Rockies Parade. All cyclists, skateboarders and motorcyclists MUST wear helmets.

I have read and understood the identified responsibility rules & regulations _____ (initial)

Register online at: <https://www.rockiesfest.ca/registration/>

Entries after **June 10th, 2023** will not be accepted.

I have read and will comply with the rules of the Spirit of the Rockies Parade: Entry MUST be signed and dated:

Date: _____

Signature: _____

SPIRIT OF THE ROCKIES

Festival

St.Eugene Golf Resort Casino Grand Parade Rules & Regulations **2023:**

Parade lineup 7:30 – 10:00 am Saturday June 17. If you would like to have your entry judged please be in place by 9:30 am

1. FLOATS: Float vehicles must comply with the City of Cranbrook Streets, Traffic & Parking Bylaw 4044, unless explicitly permitted in writing. A Person must not Operate a Vehicle having a Gross Vehicle Weight, dimension, axle load or tire load in excess of the limits prescribed in the Commercial Transportation Act. It is the responsibility of the parade entrant and float driver/operator to ensure that the float can safely navigate the parade route, including overhead utility line clearance and turning movements.

2. DECORATIONS: All components including trucks, tractor or cars must be covered or disguised in a decorative manner. All floats must be decorated, or entry will be refused. Any commercial vehicle without decorations **will not** be allowed in the parade. Decorations must not interfere with the safe operation of the float or vehicle.

3. RESTRICTIONS:

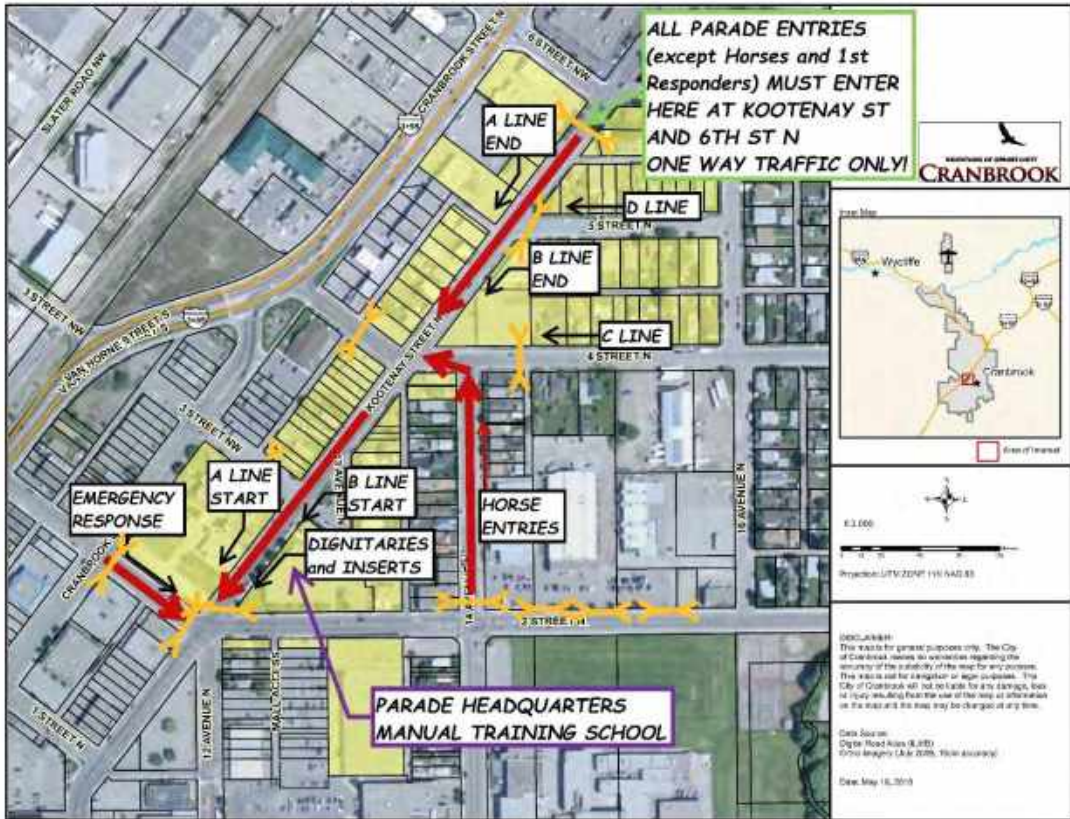
- a) **City by-law precludes throwing candy and / or Merchandise or devices or any kind from parade entries.** Instead, have walkers hand items directly to parade watchers. Water is not to be thrown from the floats – water guns/pistols prohibited. Parade Supervisors will remove floats from the parade if you are contravening this by-law.
- b) No person is permitted to participate in the parade other than those selected or designated by the sponsor to appear therein. Groups of fans walking as such cannot be an entry.
- c) Alcoholic beverages are forbidden on any float or in any vehicle or on the person of any participant. Any participant **suspected** of being under the influence will be barred from the parade.
- d) The Spirit of the Rockies Grand Parade is for all spectators of all walks of life. **No entry shall be offensive to others**
- e) No smoking on or near floats. We highly recommend carrying a fire extinguisher which has been confirmed in good working order. Be sure that the driver has adequate vision and ventilation. The vehicle must be in good mechanical condition and properly serviced. **All Commercial Vehicles must be in compliance with applicable regulations for safe operation.**

4. INSURANCE: Appropriate insurance coverage is the responsibility of the parade entry and participants. It must be understood and agreed by each parade participant to indemnify, hold harmless and defend any action against the Spirit of the Rockies Society, its Directors or members and against all liabilities whatsoever arising out of their participation in the Spirit of the Rockies Parade. All cyclists, skateboarders and motorcyclists **MUST** wear helmets

The Society reserves the right to refuse an entry into the parade if, in its sole judgement, it determines that the entry is controversial, unlawful, offensive, or otherwise considered to be inconsistent with the standards, theme, quality or purpose of the festival. Any entry advocating, opposing or depicting any political view or controversial social issue will not be permitted to participate in the parade.

SPIRIT OF THE ROCKIES

Festival





SPRING NEWSLETTER

We're on the home stretch! Our 2023 season kicks off on May 20th, and it's going to be a *great* one, with thirty artists, lots of new faces, and some truly amazing sculptures. See you in Castlegar, the Sculpture Capital of Canada™!



Add a little art into your life! Last year's sculptures are coming down in the next two weeks - if you're interested in leasing or purchasing one of these beauties, contact us asap at info@castlegarsculpturewalk.com for our Sales & Lease Brochure! Leases start at \$1500 annually, and payment plans are available for all sculpture purchases.



Interested in supporting art and artists, promoting your business, or just generally being a fantastic person? Join our sponsorship program! Your name/business/organization will be featured in our widely-distributed brochure, on the sculpture nameplate, our website, and our social media pages. Email us asap at info@castlegarsculpturewalk.com for our sponsor flyer - deadline is May 1st!

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State of the Basin Focus

Stories of well-being in our region

2023 - Issue 03



Using Data for Decision-Making: Why is it important?

Over the following three newsletters, we will be exploring the topic of using data for decision-making, including data challenges and what to do with data when you collect it. We start this series by exploring why it is important to use data for decision-making.

So many decisions today involve complex topics where there are an infinite number of variables and trade-offs. A change in one part of the system has intended and unintended consequences in other parts of the system. These decisions could be related to developing a new program or policy to help shift a system in a desired direction. For example, elected

officials may develop a policy aiming to reduce poverty in their community. How do they monitor if this policy change has reduced poverty or not?

Data can be both quantitative (numbers) and qualitative (observations and experiences that characterize). Together, both help build an understanding of past trends and current conditions. Developing this understanding can provide feedback on the effectiveness of past decisions and monitor the effectiveness of new decisions. This feedback shows how a decision has impacted the system, providing decision-makers with evidence to help them determine whether to keep going or to make needed adjustments.

In continuing with the example of a policy to reduce poverty in a community, decision-makers can explore various datasets to determine the need for the policy change and how the policy change makes a difference over time. Specific State of the Basin data indicators that aid in monitoring trends and current conditions of poverty include [income](#), [living wage](#), [low income measure](#), [unemployment](#), [housing affordability](#), [subsidized housing](#) and [low birth weight](#).

When using data for decision-making, it is essential to evaluate the quality of the data used. Bad data, or biased data, will negatively impact decision-making, similar to making decisions with no data. Data does not decide for you. It is one input, alongside factors like budget and capacity, that helps inform decision-making. It also does not guarantee a specific result, but it does increase your chances of success. It is unlikely you will ever have all the information you want when making a decision. However, using the best data possible to inform your choices contributes to more effective decisions.

In our next newsletter, we will explore common data challenges, especially in small rural communities, and strategies to avoid or overcome these challenges.



To learn more about other indicators of well-being, please visit the State of the Basin website stateofthebasin.ca.

Data 201 Webinar Series

ETSI-BC and Community Futures East Kootenay have once again collaborated to develop and deliver a practical (**and free**) webinar series that will help communities and service providers learn to better use data to achieve economic development outcomes.

Building on the extremely popular Using Data to Your Advantage webinar series offered by ETSI-BC in early 2022 in partnership with Community Futures East Kootenay, this highly relevant and inspiring series will include lots of relevant examples of how our region's communities are using data to support planning and decision-making.

When: Thursdays from 10:00 – 11:30am Pacific Time by Zoom from May 4 – June 8, 2023. Attend any one session or all six webinars.

All sessions will include interactive discussions using tools such as polls, breakout rooms, whiteboards, open conversation, and networking.

Find out more and register here!

Ryan Dowd Homelessness Training and Community Conversation

Do you want to learn how to resolve conflict with empathy? Do you engage with people who are experiencing homelessness? Join us for a one-day training that provides helpful skills for anyone who engages with a wide variety of people, including those who have lived experience of homelessness. The session includes a selection of pre-recorded Ryan Dowd homeless training modules.

The training helps prevent conflict with clients, patrons, or customers. Following the training modules, participants will be guided through facilitated community conversations to integrate learning.

Date/time: Monday, May 15, 2023, 8:30 a.m. to 4:30 p.m.

Location: Selkirk College Castlegar Campus

Details: Registration closes at the end of the day on Monday, May 8. Lunch will be provided. Cost is \$25 per person. If cost is a barrier, scholarships are available upon request. Please email [Selkirk Innovates](#).

Find out more and register here!

We want to hear from you! Your feedback matters to us.

Click here to share your feedback!



Selkirk Innovates gratefully acknowledges the support of Columbia Basin Trust.

State of the Basin Focus is a monthly e-newsletter highlighting stories of well-being in our region.

You are receiving this email because you have attended a Selkirk College event, are a Selkirk College stakeholder, or have subscribed to receive updates on the State of the Basin.

Selkirk College acknowledges the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate: the Sn̓cay̓čkstx (Sinixt), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap). The State of the Basin initiative also extends

to the traditional territory of the Lheidli T'enneh First Nation. We are grateful to these Nations as keepers of the lands and value their efforts to enhance resilience and well-being across the region.



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Selkirk Innovates
Selkirk College
301 Frank Beinder Way
Castlegar BC V1N 4L3

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Earth Day Giveaway, Spring Eco Garden Webinar, Where will you find the CKISS Outreach Booth in April?

[View this email in your browser](#)



CKISS n'Tell

Earth Day Edition 2023

April 12-22 2023

Earth Day Giveaway

What is your favourite
native BC plant or animal?



Comment on our Facebook or Instagram Page.

WIN A CKISS PRIZE PACK

The central graphic is a light green rectangular area with a white border. It features a palm frond in the top left, a trail of black footprints on the left and right sides, and a small CKISS logo on the right. Two circular images are placed at the bottom: one showing purple flowers and the other showing a yellow-striped turtle. The text is centered and uses various green fonts. The bottom of the graphic has a dark green wavy border.

win a CKISS prize pack!

April 12 - 22, 2023

B.C. has 1,130 vertebrate species, including 142 species of mammals, 488 species of birds, 468 of fish, 22 of amphibians and 18 of reptiles. There are over 1500 native plant species in B.C.!! Which one is your favourite? Tell us for a chance to win a CKISS prize pack.

To celebrate Earth Day (April 22) we want to salute our amazing B.C. native plant and animal diversity that make up our natural world! Biodiversity is so important because it supports life on earth, a healthy ecosystem provides human kind with clean air, clean water, food security, flood mitigation, medicines, climate regulation and recreation opportunities!

Step 1: Go to the CKISS Earth Day Contest [Facebook Post](#) (click below) or [Instagram Post](#).

Step 2 : Use the comment button to answer the question '**What is your favourite B.C. native plant or animal?** *Only one entry per person per platform please.*

Step 3: Stay tuned to your Facebook Messenger and Instagram inbox during the last week of April to find out if you're the lucky winner. We will collect your mailing address and T-shirt sizes and send it your way.

[Earth Day Giveaway Terms and Conditions 2023](#)



CKISS prize pack includes CKISS t-shirts, CKISS hat, CKISS tote bag, Kinseed or Georama gift certificate, native seed packs, playing cards, boot brush, and stickers.



CKISS will be one of the Eco-Info booths set up at the Earth Day Event at Taghum Hall. There will be great activities happening all day long including the Taghum Hall Youth Players presenting the play "Room in the Forest" at 1 pm. Event organizers invite you to bring your leftover seeds for a seed exchange, and refundable bottles and cans may be donated to support the Hall's activities

The annual event is by donation.



Farmers Market

April 29 **9AM-1PM**

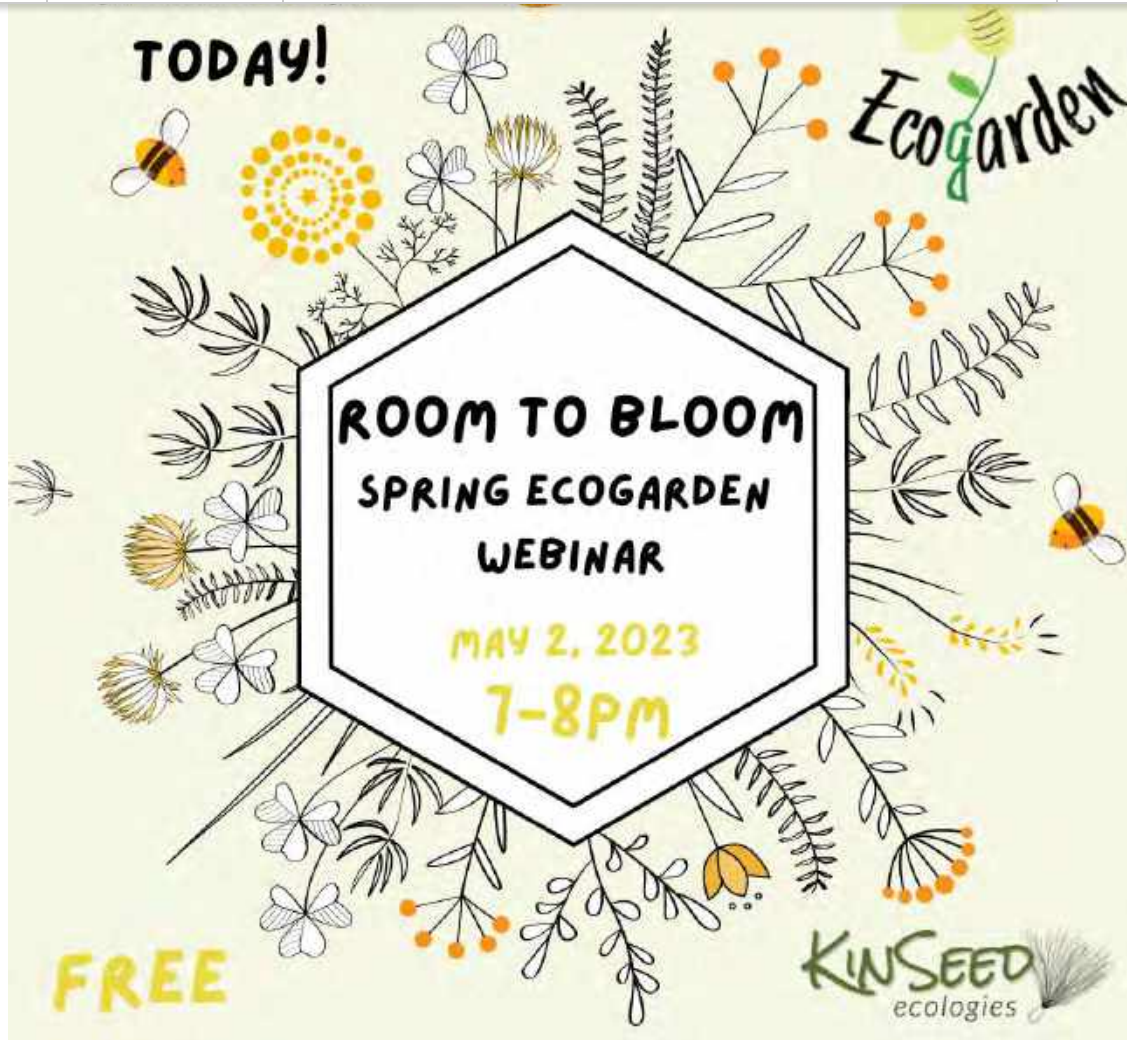
Beside Millennium Park on 16th Avenue South

Stop by the CKISS booth. Free resources!



Is this the year you want to tackle the invasive plants on your property? Come find the CKISS Outreach Booth at the Creston Farmers Market on Saturday April 29. We will be there from 9 am until 1 pm with free resources to help you manage your property and tips on how to prevent them from spreading into the natural world.

The Creston Valley Farmers Market was voted the best place to buy local food and art! The market is set up beside Millennium Park on 16th Avenue South.



Free Webinar!

Room to Bloom: A Spring EcoGarden Webinar

CKISS is teaming up with Kinseed Ecologies to offer a free webinar for gardeners looking to adopt ecologically mindful approaches to Kootenay gardens. In this spring EcoGarden webinar, you will learn the principles of ecological gardening and the challenges and joys of encouraging a garden in the Kootenays in a world being altered by continued habitat loss, fragmentation, and the climate crisis. Learn what you can do to make a difference in your own home garden!

Spring is here and we are chomping at the bit to start gardening. An ecologically mindful garden takes time and patience to build; it's always a splendid work in progress. But you can start nurturing a garden that is beautiful and bountiful, benefits critters and other beings, links our yards to

In this webinar, you'll learn how to:

- Choose and grow native plants.
- Attract and support native insect pollinators.
- Work with natural processes.
- Start an EcoGarden this spring.

Details

Date: Tuesday, May 2, 2023

Time: 7:00 pm – 8:00 pm

Location: The comfort of your home

The event is FREE but registration is required. Once you sign up check your email for the Zoom link.

Presenter: Bren R. Beckwith PhD [CLICK here for her Bio](#)

[To Register Click Here](#)



Remember to reach out to Columbia Basin Trust and show your support for the work CKISS does. The Trust is writing a new Columbia Basin Management Plan and is seeking community feedback to help shape this plan. Please reach out to the Trust and tell them why you support invasive species education & management.

[Click Here to Find out how to give Feedback to the Trust](#)



Save the Date

**CKISS AGM &
Speaker Series**

Thursday May 25, 2023
6:30 pm
Virtual Event
Stay tuned for details



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April 3, 2023

Abuse of Local Government Officials a Growing Concern

B.C. village feeling the impacts of public anger, as tensions rise across the country in line with continued concern over the current state of political discourse

Reports of abuse against municipal government officials have skyrocketed across the country, with the problem reaching communities all over the map — right down to the second-smallest municipality in B.C.

Viv Thoss was less than six months into her role as Chief Administrative Officer for the Village of Silverton — accompanied by a Council less than half a year into its new term following the 2022 municipal election — when an internal operations review revealed that prior to Thoss' hiring and the election, the Village had fallen into noncompliance with provincial water regulations, including a failure to deliver water samples for testing.

Residents were quick to voice their concerns over what the water testing could mean, worried about diminished drinking water quality. Though no water advisories were put in place, and residents were ensured the local water remained clean and healthy, misinformation flooded the Village of only 195 residents almost immediately.

As residents' anger grew, reports of harassment from the public rose at the Village office. Harassment claims escalated to allegations of abuse, and police were brought in as threats were reportedly made against the new CAO and the village mayor.

"Behaviour such as this threatens the peace, order, and good governance of the village, and disrupts delivery of essential services," said Mayor Colin Ferguson. "Council sets policy for good governance of the municipality, and wants to send a clear message that it will not stand for threats of violence, or interference with the ability of elected and public officials to fulfill their duties."

The issue of abuse against local government officials — elected and hired — is a growing problem that has begun to draw a significant amount of professional and academic attention across North America.

The problem has persisted to the point of CAOs posting open letters to the public in areas across Canada, demanding civility in how local government officials are treated.

"Many of our staff are members of this community, and it saddens me to have to share they are experiencing harassment outside of the workplace," Alberta CAO Naleen Narayan wrote in an open letter to the Town of Morinville in February. "Several no longer feel comfortable going out in public to shop or pick up their children from school."

Ian McCormack is president of Strategic Steps Inc., a company focused on organizational governance and strategy development, who has been touring B.C. as a keynote speaker for conferences hosted by the province's Local Government Management Association.

He said issues surrounding this sort of abuse have come to a head, and harassment has become a common theme amongst those working at the municipal level in Canada and, in his experience, in the U.S. and Australia, as well.

"One of the most disturbing trends that has come to the fore in recent years is the disrespect shown towards elected officials by various individuals and groups," McCormack said. "This has had an immense impact on good people who have chosen not to run for second terms on municipal councils, and has likely prevented other good people from running to serve their communities at all. In both of these cases, all of us lose."

In response to the growing issue of harassment of local government officials, Strategic Steps has launched a first-of-its-kind symposium — *Bucking the Trend: Tackling Abuse in the Political Realm* — focusing solely on the pattern of rising abuse against local government officials, recognizing the issue as pervasive across the industry, and providing local government officials with tools to begin dealing with the abuse.

"The harassment of elected and hired public servants skyrocketed during the COVID-19 pandemic, and it kind of just never went away. From what I've seen, the problem has only continued to get worse," said Benjamin Proulx, owner of Catalyst Communications, a municipal government consulting firm, and one of the speakers scheduled to take part in *Bucking the Trend*.

"It's changed how local government communicates with the public, from how organizations share information, to how public engagement is planned, to how Council interacts with the community," Proulx continued. "Everyone is still doing their best, but there's an added layer to communications when you have to account for a very loud, very angry minority that can create real problems for those working in local government."

Thoss said what's happening in Silverton has opened her eyes to the issues of abuse that were already being reported elsewhere.

"It's nice to witness local residents so passionate about their community — it really is," she said. "It's hard, though, to understand where some people are coming from, when they're starting from a place of being misinformed on the topic they're mad about."

Misinformation at the local government level has been particularly concerning, Proulx said. On one end of the spectrum, he said, there are people believing easily debunked rumours; on the other end, there have been instances in which residents claim routine municipal planning is about controlling the public.

"We've stood there and listened to people who were absolutely convinced that something as simple as a Land Use Bylaw amendment was the work of the World Economic Forum," Proulx recounted. "It's ludicrous, really. It can be hard to reason with someone who thinks a global financial entity would spend its time playing puppet master to a rural Canadian community of just a few hundred people. But here we are."

The question that's often circled back to amongst local government officials these days is how to move forward in the face of abuse and harassment from the public.

"It's OK to have disagreements," Thoss said. "Friendly disagreements and debates are a healthy part of the democratic process. It's not, however, OK to threaten municipal staff or elected officials. We want to hear from residents; we just want to make sure that everyone is being respectful, and that any concerns are being raised through the proper channels. Abuse and harassment won't be tolerated."

— 30 —

For more information:

Viv Those, CAO
Village of Silverton
cao@silverton.ca
250-358-2472

Benjamin Proulx, president
Catalyst Communications
ben@catalystcommunications.ca
780-909-2594



April 12, 2023

I am writing to follow up on the letter sent April 5th from my office regarding a survey we are conducting to gather more information about how the Office of the Ombudsperson's services are meeting the needs of your organization. This survey is targeted specifically at staff of public bodies under the Ombudsperson's jurisdiction.

Although we have not yet received your responses to this survey, we are hoping you will be able to take a few minutes to share your feedback. This would be greatly appreciated as your perspectives will help inform service enhancements moving forward.

Our office has partnered with Leger, a professional market research firm, to conduct this brief online survey. Responses will help ensure we are living up to our guiding principles of fairness, accountability, integrity, respect, impartiality, and service.

Be assured that your responses will remain confidential and will only be reported back to us in aggregate. We will share the aggregate results of our survey in our annual service plan report and on our website.

Please click on the link below to start the survey, which should take you 10 minutes or less to complete:

https://leger.decipherinc.com/survey/selfserve/542/vw25109_002a?list=2&UNIQUEID=VVNI3UJ5

If you cannot finish the survey at one time, you can always return to where you left off by using the same link and device.

Your feedback is important to us, so we appreciate your cooperation in completing the survey by midnight, Sunday, April 16, 2023.

If you have any technical difficulties while completing the survey, please contact: clients@legeropinion.com.

For any questions or concerns about the purpose or content of the survey, please contact: survey@bcombudsperson.ca.

Thank you in advance for taking the time to share your insights.

Jay Chalke

Ombudsperson, Province of British Columbia

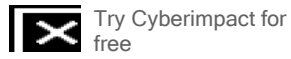
The Office of the Ombudsperson is an oversight office, independent of government, that investigates complaints about administrative unfairness and makes recommendations for system-wide improvements. The office also offers advice and investigates allegations of serious wrongdoing from B.C. public servants.



Email sent to: admin@kaslo.ca

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REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 20, 2023

SUBJECT: Water Capital Parcel Tax Amendment Bylaw 1287, 2023

PURPOSE: To consider giving third reading to a bylaw that updates the water parcel tax rate.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Give third reading to the bylaw. *The bylaw will be placed on the 2023.05.09 agenda for final adoption.***
2. Give third reading to the bylaw as amended (with specified changes). *The bylaw will be placed on the 2023.05.09 agenda for final adoption.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Water Capital Parcel Tax Amendment Bylaw 1287, 2023 is given third reading.

ANALYSIS:

- A. **Background:** In 2016, the Village of Kaslo introduced a Parcel Tax to collect revenues from local properties where municipal water service is available. The Parcel Tax Roll lists the affected properties and indicates the frontage that is used to calculate the amount of tax imposed on a given property. The proposed bylaw updates the tax rate for these frontages.

The bylaw was introduced and given two readings at the 2023.04.11 Council Meeting. It was also considered by the Asset Management Committee at their 2023.04.17 meeting and no changes were recommended.

- B. **Discussion:** The funds collected by the municipality through the parcel tax are used for capital improvements to the water system. The parcel (frontage) tax rate has not increased since 2021. As costs for capital improvements are increasing significantly due to supply chain issues and high inflation, additional revenues are required to ensure the future sustainability of the water system.

Funds raised by the parcel tax are added to the Water Capital Infrastructure Reserve. Saving up money in the reserve reduces the need to go into debt or rely on uncertain grant funding to pay for future water infrastructure projects. The A Avenue Watermain replacement project in 2022-23 and the upcoming Water Treatment Plant (WTP) Upgrades project, 2023-2025, are partly funded from the Water Capital Infrastructure Reserve. Without the increase in the parcel tax rate, the reserve fund will not cover the Village's required financial commitment to the WTP project. Future increases to the parcel tax rate will be required to maintain a state of good repair for the water distribution network and replacement of underground valve stations (PRVs).

C. **Attachments:**

- Water Capital Parcel Tax Amendment Bylaw 1287, 2023
- Water Capital Parcel Tax Bylaw 1263, 2021

D. **Financial Implications:** Parcel tax amounts are calculated based on frontage, as outlined in bylaw 1263. The total taxable frontage is 56,923.88 feet. The proposed bylaw reflects an increase to the rate from \$1.10/foot to \$1.32/foot which will bring in \$12,523.25 of additional revenue for the Village in 2023. In total, the parcel tax will generate \$75,132.51 in taxation for water system capital improvements this year. There is currently \$350,652.43 in the reserve.

E. **Corporate Priority:** Asset management is a priority in the Corporate Strategic Plan and mentioned throughout the Official Community Plan.

F. **Environmental Implications:** Long-term maintenance and upgrading the water system is critical to environmental management by helping to minimize water loss and make the most of a limited resource.

G. **Communication Strategy:** Once adopted, a copy of the consolidated Water Parcel Tax bylaw will be available on the Village's website.

CAO Approval: 2023.04.24

VILLAGE OF KASLO

BYLAW NO. 1287

**A BYLAW TO AMEND THE PARCEL TAX IMPOSED
IN RELATION TO THE MUNICIPAL WATER SYSTEM**

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Water System Capital Parcel Tax Amendment Bylaw No. 1287, 2023".

2. Substantive Provisions

2.1. 2021 Water System Capital Parcel Tax Bylaw (No. 1263, 2021) is hereby amended by removing item 4, and replacing it with the following:

4. The parcel tax shall be levied in accordance with the Parcel Tax Roll that was authenticated on 2021.04.27.

2.2. 2021 Water System Capital Parcel Tax Bylaw is hereby amended by removing item 5, and replacing it with the following:

5. The annual rate shall be \$1.32 per foot of taxable frontage.

3. Effective Date

This bylaw shall take effect January 1, 2023.

READ A FIRST TIME this 11th day of April, 2023.

READ A SECOND TIME this 11th day of April, 2023.

READ A THIRD TIME this ____ day of _____, 202_.

RECONSIDERED AND ADOPTED this ____ day of _____, 202_.

MAYOR

CORPORATE OFFICER

VILLAGE OF KASLO
BYLAW NO. 1287, 2023

Certified to be a true copy of "Water System Capital Parcel Tax Amendment Bylaw No. 1287, 2023"

CORPORATE OFFICER

**VILLAGE OF KASLO
BYLAW NO. 1263**

BEING A BYLAW TO IMPOSE A PARCEL TAX ON OWNERS OF LAND TO PROVIDE A MUNICIPAL WATER SYSTEM, 2021

WHEREAS the *Community Charter* provides that Council may levy a parcel tax to meet the cost of works and services that benefit land within the municipality;

AND WHEREAS certain capital costs have been incurred or are planned towards improving and maintaining the water supply and distribution system to service land within the municipality, and it is desirable and expedient to levy a parcel tax on land benefiting from such service to meet those capital costs;

NOW THEREFORE the Council of the Village of Kaslo, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the **“2021 Water System Capital Parcel Tax Bylaw”**.
2. In this bylaw, unless the context otherwise requires:
 - “actual frontage”** means the distance that a parcel of land abuts on the water system or a highway;
 - “Collector”** means the Chief Financial Officer of the Village of Kaslo;
 - “lane”** means a highway having a right-of-way width of less than 50 feet;
 - “parcel”** means any lot, including a group of lots comprising a folio, block or other area in which land is held or into which it is subdivided, but does not include a highway;
 - “taxable frontage”** means the actual frontage or, if applicable, the distance that a parcel of land is deemed to abut on the work or highway, and in respect of which parcel the parcel tax is levied;
 - “total actual frontage”** means the sum of the actual frontage of the parcels of land that abut on the work or highway.
3. A parcel tax is hereby imposed upon the owners of every parcel of land within the municipality which is capable of being connected to the water system, whether or not that parcel is connected to the water system.
4. The parcel tax shall be levied on each parcel of land described in section 3, and the amount thereof, unless otherwise provided in this bylaw, shall be the product of the taxable frontage and the annual rate.
5. The annual rate shall be **\$1.10** per foot of taxable frontage.
6. The parcel tax shall remain in force and effect until the complete discharge and satisfaction by the municipality of all obligations presently incurred, and to be incurred, in respect of the service described herein.
7. For the purposes of this bylaw, a regularly shaped parcel of land is rectangular.

8. For a parcel that is irregularly shaped, to levy the parcel tax on a fair and equitable basis, the actual frontage of irregular parcels shall be determined by the Collector including:
 - a. a parcel abutting the water system that is wholly or in part unfit for building purposes;
or
 - b. a parcel that does not abut the water system but is connected to it.
9. In determining the actual frontage for an irregular parcel, the Collector shall consider the condition, situation, value, and surficial area of the parcel as compared with regularly shaped parcels of land and the benefit derived from the water service.
10. The taxable frontage shall be the actual frontage, except that:
 - a. the maximum taxable frontage is 120 feet; and,
 - b. the minimum taxable frontage of 25 feet.
 - c. In the case of all strata title parcels sharing a single connection to the Village's Water Service, the taxable frontage per parcel will be deemed 25 feet.
11. For a parcel that is exempt from taxation, a fee equivalent to the parcel tax that would otherwise apply to that parcel shall be payable from its owner or assign.
12. Bylaw 1254, Water Parcel Tax 2020, is hereby repealed.
13. This bylaw shall come into full force and effect upon its final adoption.

READ A FIRST TIME this 13th day of April, 2021.

READ A SECOND TIME this 13th day of April, 2021.

READ A THIRD TIME this 4th day of May, 2021.

RECONSIDERED AND ADOPTED this 11th day of May, 2021.

Mayor Hewat

Chief Administrative Officer

Certified correct:

Chief Administrative Officer



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 20, 2023

SUBJECT: Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023

PURPOSE: To consider giving third reading to a bylaw that updates the sewer parcel tax rate.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Give third reading to the bylaw. *The bylaw will be placed on the 2023.05.09 agenda for final adoption.***
2. Give third reading to the bylaw as amended (with specified changes). *The bylaw will be placed on the 2023.05.09 agenda for final adoption.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023 is given third reading.

ANALYSIS:

- A. **Background:** In 2016, the Village of Kaslo introduced a Parcel Tax to collect revenues from local properties where municipal sewer service is available. The Parcel Tax Roll lists the affected properties and indicates the frontage that is used to calculate the amount of tax imposed on a given property. The proposed bylaw updates the tax rate for these frontages.

The bylaw was introduced and given two readings at the 2023.04.11 Council Meeting. It was also considered by the Liquid Waste Monitoring Committee and the Asset Management Committee at their 2023.04.17 meetings. No changes were recommended by either committee.

- B. **Discussion:** The funds collected by the municipality through the parcel tax are used for capital improvements to the sewer system. The parcel (frontage) tax rate has not increased since 2021. As costs for capital improvements are increasing significantly due to supply chain issues and high inflation, additional revenues are required to ensure the future sustainability of the sewer system.

Funds raised by the parcel tax are added to the Sewer Capital Infrastructure Reserve. Saving up money in the reserve reduces the need to go into debt or rely on uncertain grant funding to pay for future sewer infrastructure projects. Although money in the reserve is primarily directed towards the capital maintenance existing Sewer Service Area (SSA), funds were borrowed from the reserve to pay for the sewer crossing at D Avenue during Kaslo River Bridge Construction. Expansion of the wastewater treatment plant is being planned along with future expansion of the wastewater collection system to more of Lower Kaslo, but substantial funding other than the reserve will be needed to make that happen.

C. **Attachments:**

- Sewer Capital Parcel Tax Amendment Bylaw 1288, 2023
- Sewer Capital Parcel Tax Bylaw 1264, 2021

Financial Implications: Parcel tax amounts are calculated based on frontage, as outlined in bylaw 1264. The total taxable frontage is 12,750.38 feet. The proposed bylaw reflects an increase to the rate from \$1.10/foot to \$1.32/foot which will bring in \$2,805.08 of additional revenue for the Village in 2023. In total, the parcel tax will generate \$16,830.50 in taxation for sewer system capital improvements this year. There is currently \$147,772 in the reserve.

- D. **Corporate Priority:** Asset management and sewer system expansion are priorities in the Corporate Strategic Plan and mentioned throughout the Official Community Plan.
- E. **Environmental Implications:** The sewer system and treatment plant helps ensure that domestic effluent is released into the environment in the most ecologically responsible way.
- F. **Communication Strategy:** Once adopted, a copy of the consolidated Sewer Parcel Tax bylaw will be available on the Village's website.

CAO Approval: 2023.04.24

VILLAGE OF KASLO

BYLAW NO. 1288

**A BYLAW TO AMEND THE PARCEL TAX IMPOSED
IN RELATION TO THE MUNICIPAL SEWER SYSTEM**

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Sewer System Capital Parcel Tax Amendment Bylaw No. 1288, 2023".

2. Substantive Provisions

2.1. 2021 Sewer System Capital Parcel Tax Bylaw (No. 1264, 2021) is hereby amended by removing item 4, and replacing it with the following:

4. The parcel tax shall be levied in accordance with the Parcel Tax Roll that was authenticated on 2021.04.27.

2.2. 2021 Sewer System Capital Parcel Tax Bylaw is hereby amended by removing item 5, and replacing it with the following:

5. The annual rate shall be \$1.32 per foot of taxable frontage.

3. Effective Date

This bylaw shall take effect January 1, 2023.

READ A FIRST TIME this 11th day of April, 2023.

READ A SECOND TIME this 11th day of April, 2023.

READ A THIRD TIME this ____ day of _____, 202_.

RECONSIDERED AND ADOPTED this ____ day of _____, 202_.

MAYOR

CORPORATE OFFICER

VILLAGE OF KASLO
BYLAW NO. 1288, 2023

Certified to be a true copy of "Sewer System Capital Parcel Tax Amendment Bylaw No. 1288, 2023"

CORPORATE OFFICER

**VILLAGE OF KASLO
BYLAW NO. 1264**

BEING A BYLAW TO IMPOSE A PARCEL TAX ON OWNERS OF LAND TO PROVIDE A MUNICIPAL SEWER SYSTEM, 2021

WHEREAS the *Community Charter* provides that Council may levy a parcel tax to meet the cost of works and services that benefit land within the municipality;

AND WHEREAS certain capital costs will be incurred towards improving and maintaining the sanitary sewer system to service the Specified Area within the municipality, and it is desirable and expedient to levy a parcel tax on land benefiting from such service to meet those capital costs;

NOW THEREFORE the Council of the Village of Kaslo, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the **“2021 Sewer System Capital Parcel Tax Bylaw”**.
2. In this bylaw, unless the context otherwise requires:
 - “actual frontage”** means the distance that a parcel of land abuts on the sewer system or a highway;
 - “Collector”** means the Chief Financial Officer of the Village of Kaslo;
 - “lane”** means a highway having a right-of-way width of less than 50 feet;
 - “parcel”** means any lot, including a group of lots comprising a folio, block or other area in which land is held or into which it is subdivided, but does not include a highway;
 - “taxable frontage”** means the actual frontage or, if applicable, the distance that a parcel of land is deemed to abut on the work or highway, and in respect of which parcel the parcel tax is levied;
 - “total actual frontage”** means the sum of the actual frontage of the parcels of land that abut on the work or highway.
3. A parcel tax is hereby imposed upon the owners of every parcel of land within the municipality which is capable of being connected to the sewer system, whether or not that parcel is connected to the sewer system.
4. The parcel tax shall be levied on each parcel of land described in section 3, and the amount thereof, unless otherwise provided in this bylaw, shall be the product of the taxable frontage and the annual rate.
5. The annual rate shall be **\$1.10** per foot of taxable frontage.
6. The parcel tax shall remain in force and effect until the complete discharge and satisfaction by the municipality of all obligations presently incurred, and to be incurred, in respect of the service described herein.
7. For the purposes of this bylaw, a regularly shaped parcel of land is rectangular.

8. For a parcel that is irregularly shaped, to levy the parcel tax on a fair and equitable basis, the actual frontage of irregular parcels shall be determined by the Collector including:
 - a. a parcel abutting the sewer system that is wholly or in part unfit for building purposes;
or
 - b. a parcel that does not abut the sewer system but is connected to it.
9. In determining the actual frontage for an irregular parcel, the Collector shall consider the condition, situation, value, and surficial area of the parcel as compared with regularly shaped parcels of land and the benefit derived from the sewer service.
10. The taxable frontage shall be the actual frontage, except that:
 - a. the maximum taxable frontage is 120 feet; and,
 - b. the minimum taxable frontage is 25 feet.
 - c. In the case of all strata title parcels sharing a single connection to the Village's Water Service, the taxable frontage per parcel will be deemed 25 feet.
11. For a parcel that is exempt from taxation, a fee equivalent to the parcel tax that would otherwise apply to that parcel shall be payable from its owner or assign.
12. This bylaw shall come into full force and effect upon its final adoption.

READ A FIRST TIME this 13th day of April, 2021.

READ A SECOND TIME this 13th day of April, 2021.

READ A THIRD TIME this 4th day of May, 2021.

RECONSIDERED AND ADOPTED this 11th day of May, 2021.

Mayor Hewat

Chief Administrative Officer

Certified correct:

Chief Administrative Officer



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 20, 2023

SUBJECT: Sewer Service Area Bylaw 1289, 2023

PURPOSE: To consider giving first and second reading to a bylaw that updates the mapping for sewer specified areas.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Give the bylaw two readings. *Third reading will be scheduled for the 2023.05.09 Council Meeting.***
2. Give three readings to the bylaw. *Final adoption will be scheduled for the 2023.05.09 Council Meeting.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Sewer Service Area Bylaw 1289, 2023 be given first and second reading.

ANALYSIS:

- A. **Background:** Sewer Specified Area No. 1 Bylaw No. 859, 1994 authorized the establishment of a specified area for the purpose of funding the design and construction of a sewer system. The boundaries of Sewer Specified Area No. 1 were amended in 2020 by bylaw 1255. The current Liquid Waste Management Plan contemplates establishing additional Sewer Specified Areas (SSAs) for expansion of the system beyond the original service area, which must be established by bylaw.
- B. **Discussion:** The proposed bylaw establishes SSA#2 & SSA#3. The bylaw also establishes the Village's authority to operate the sewer system, including undertaking capital projects beyond the initial works outlined in bylaw 859. The proposed bylaw specifies that all operating costs will be borne by property owners within the area benefitting from the service, and allows the municipality to impose taxes to fund environmental education and monitoring activities.
- C. **Attachments:**
 - Sewer Service Area Bylaw 1289, 2023
 - Sewer Specified Area No. 1 Bylaw No. 859, 1994
- D. **Financial Implications:** There are no costs associated with adoption of the bylaw. The bylaw does address the options for funding improvements, maintenance and operation of the sewer system. All costs associated with a given SSA will be borne by the properties in that SSA. Education and monitoring costs can be apportioned across the entire community.
- E. **Corporate Priority:** Expansion of the sewer system was identified as a priority in the Village's 2021-2025 Strategic Plan.

- F. **Environmental Implications:** The adoption of this bylaw does not trigger any direct environmental impacts. The Liquid Waste Management Plan does establish a mechanism for funding environmental monitoring and education activities. Future expansion of Village's sewer system will divert wastewater away from private septic systems to a facility where wastewater is treated to provincial health standards before entering the environment.

- G. **Communication Strategy:** A copy of the bylaw will be added to the website upon adoption.

CAO Approval: 2023.04.24

VILLAGE OF KASLO

BYLAW NO. 1289

A BYLAW TO ESTABLISH AND MAINTAIN THE SEWER SERVICE AREAS

WHEREAS the Village of Kaslo adopted a Liquid Waste Management Plan, which involved extensive community consultation and was approved by the Minister of Environment and Climate Change Strategy,

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Sewer Service Area Bylaw No. 1289, 2023".

2. Definitions

Benefiting Area means the area described in Schedule A to this bylaw and is the area benefited by the sewer works and services now in place and/or set forth as a future Specified Service Area.

Specified Service Area (SSA) means a portion of the Benefiting Area representing each phase of construction and planned future expansion of the sewer service, as shown on Schedule A to this bylaw.

Village means the Village of Kaslo

3. Authorization to Construct and Operate the Sewer System

3.1. The Village is hereby authorized to provide, operate, maintain, and to undertake and carry out, or cause to be carried out, the design, construction and operation of the sewer system and do all things necessary in connection therewith for the benefit of the Benefiting Area.

4. Capital Expenditure

4.1. The Village is authorized to upgrade, expand, and renew the sewer system within the Benefiting Area and may secure funds for such works by:

4.1.1. Pursuing grant opportunities;

4.1.2. Establishing local service area taxes, development cost charges, connection fees, or extended service agreements, by bylaw, which may be levied at different rates in each SSA based on the cost of works undertaken, planned, or required to maintain a good state of repair benefiting the SSA;

- 4.1.3. Providing the Village portion of funding by draw upon Village reserve, surplus funds or operating revenue as established in the Village's annual financial plan; and,
- 4.1.4. Borrowing funds, by bylaw, subject to the requirements of the Community Charter or another Act, and if required, elector approval

5. Operating Costs

- 5.1. The entire cost of providing the sewer service to the Benefiting Area shall be borne by the owners of real property, including land and improvements, and the users of the sewer service, and a sum sufficient therefore shall be recovered for such period of time as necessary by the imposition of:
 - 5.1.1. User rates established in the Fees and Charges Bylaw or other bylaw;
 - 5.1.2. Local service area taxes or other charges provided in the Community Charter; or,
 - 5.1.3. Any combination of the above methods, which shall be imposed by Bylaw.

6. Environmental Education and Monitoring

- 6.1. As outlined in the Liquid Waste Management Plan, the Village may impose, by bylaw, a community-wide tax borne by all owners of real property, or other charge provided in the Community Charter, towards wastewater-related public education, receiving environment monitoring, and treatment performance including the overall performance of private sewerage systems and groundwater monitoring, which are initiatives that broadly benefit the community and environment.

7. Acquisition Authority

- 7.1. The Village is authorized to acquire all such real property, easements, and rights-of-way and to enter into leases and to obtain other rights and authorities as may be required or desirable in connection with the construction and maintenance of the sewer system.

8. Severability Clause

- 8.1. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

9. Effective Date

- 9.1. This bylaw shall take effect upon adoption.

VILLAGE OF KASLO
BYLAW NO. 1289, 2023

READ A FIRST TIME this ____ day of _____, 2023.

READ A SECOND TIME this ____ day of _____, 2023.

READ A THIRD TIME this ____ day of _____, 2023.

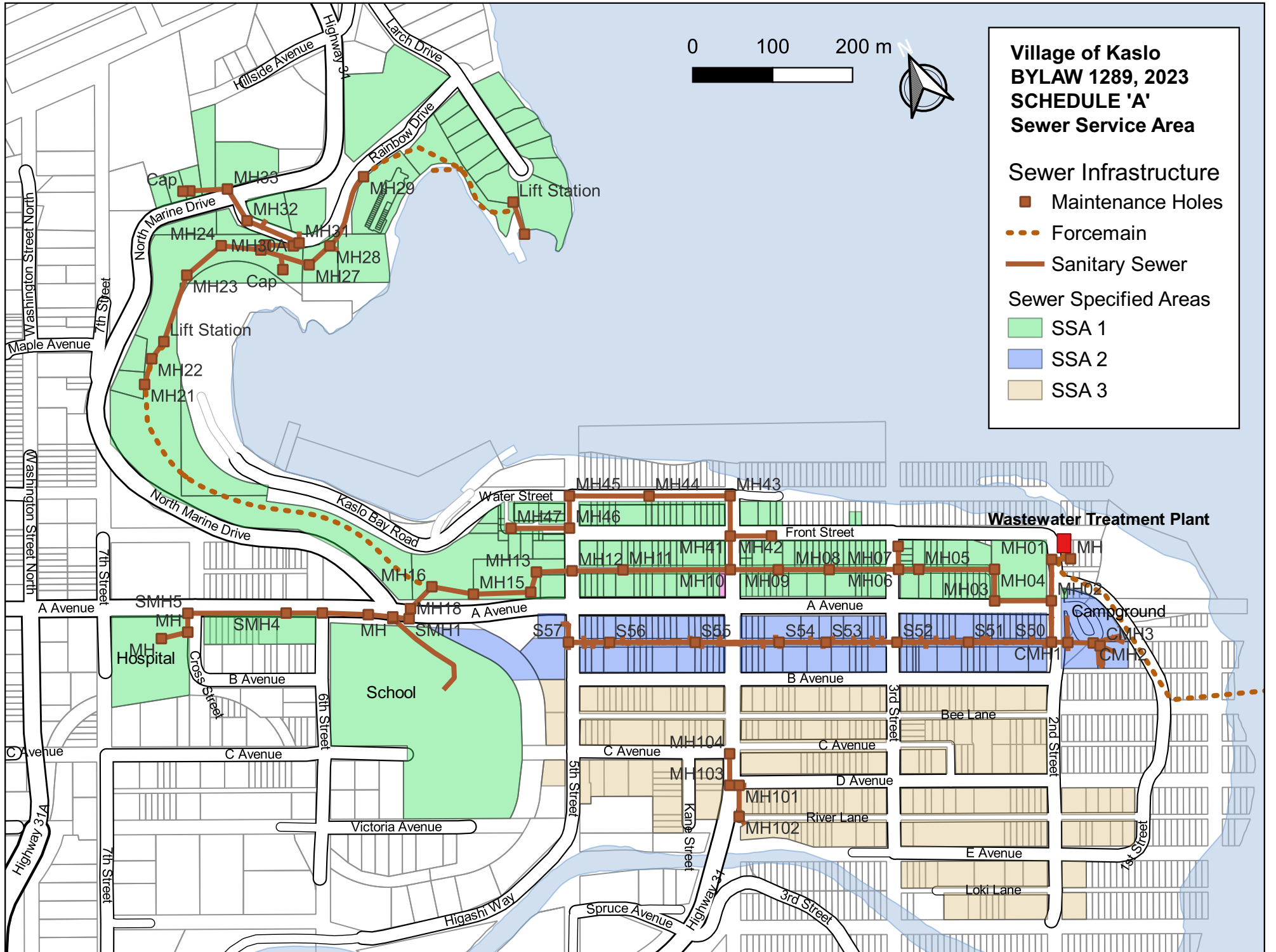
RECONSIDERED AND ADOPTED this ____ day of _____, 2023.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "Sewer Service Area Bylaw No. 1289, 2023"

CORPORATE OFFICER



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**Village of Kaslo
BYLAW 1289, 2023
SCHEDULE 'A'
Sewer Service Area**

Sewer Infrastructure

- Maintenance Holes
- Force Main
- Sanitary Sewer

Sewer Specified Areas

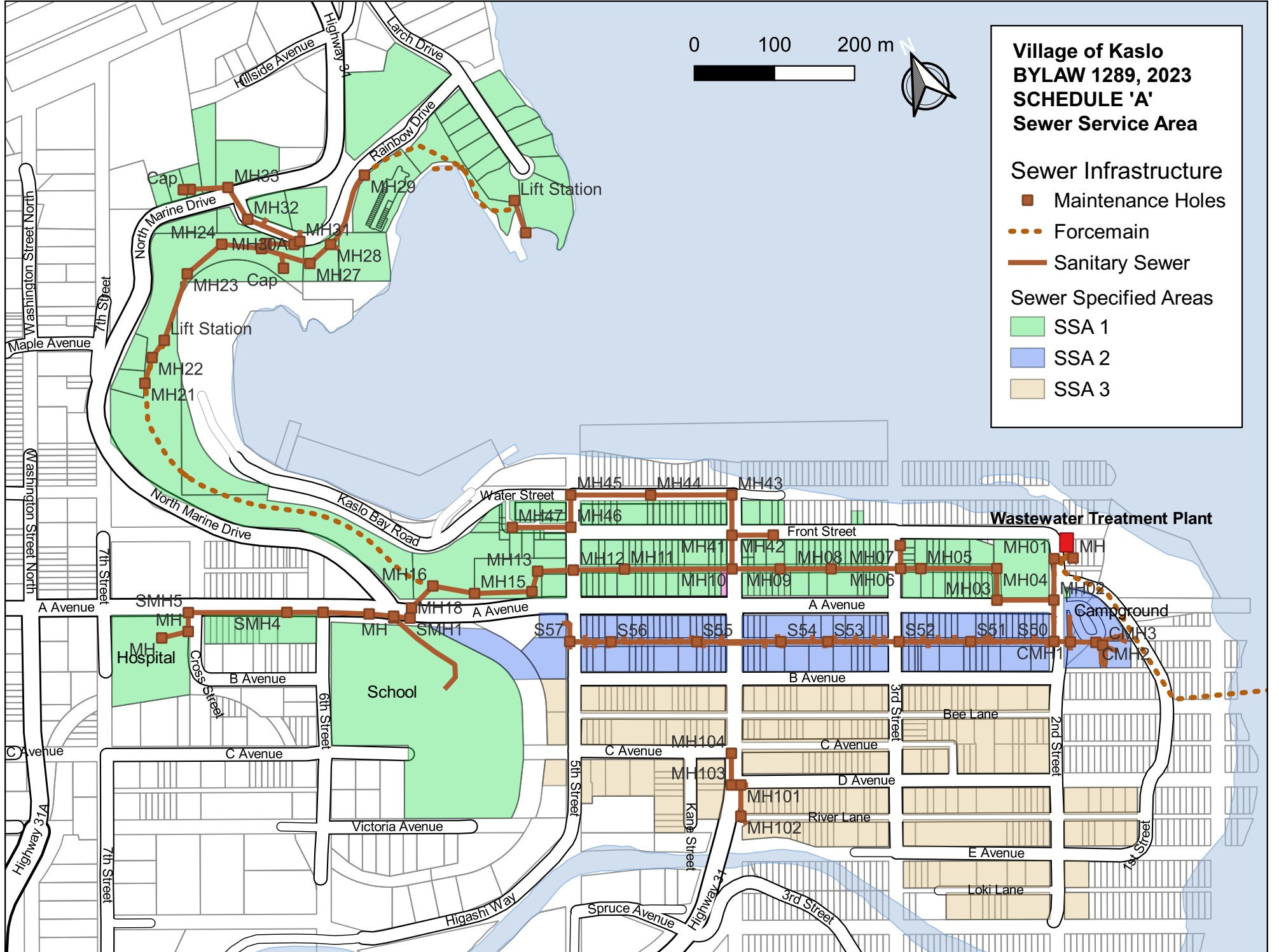
- SSA 1
- SSA 2
- SSA 3

Wastewater Treatment Plant

Campground

MH Hospital

School





REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: 2023.04.19

SUBJECT: Noise Abatement Amendment Bylaw 1286

PURPOSE: To consider giving first and second reading to a bylaw that provides and exemption to the noise caused by the SS Moyie whistle.

SUMMARY: Council is asked to decide whether they want additional changes to the bylaw, and whether to undertake public consultation regarding the proposed changes.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. Give three readings to the bylaw as presented. *Adoption of the bylaw will be scheduled for the next Council meeting with no further amendment.*
2. Give two readings to the bylaw as presented. *Further amendments to the bylaw can be introduced at an upcoming Council meeting.*
3. **Refer back to staff for further review and report.**

RECOMMENDATION:

THAT staff draft a revised Noise Control Bylaw for Council's consideration.

ANALYSIS:

- A. **Background:** The following resolution was adopted by Council at the 2022.04.12 Regular Meeting:

THAT staff be directed to prepare an amendment to Bylaw 1079 which includes an exemption for the horn on the SS Moyie.

- B. **Discussion:** Since this time, additional concerns regarding Bylaw 1079 have been raised. For example, it is not clear whether the bylaw prohibits the keeping of animals or playing of music outright, or just in cases where it might disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public. A revised bylaw could improve clarity and incorporate current best practices, which may have evolved since Bylaw 1079 was adopted in 2008.

Council may wish to engage with residents regarding proposed changes to the bylaw. This can be achieved through public notice, direct consultation or other means directed by Council. At a minimum, staff recommends proceeding slowly with readings of the bylaw (by giving only two – not three – readings upon its introduction), to provide interested parties plenty of opportunity to submit feedback.

C. **Attachments:**

- Noise Abatement Amendment Bylaw 1290, 2023
- Noise Abatement Bylaw 1079
- 2023.02.20 Correspondence from A. Malik

- D. **Financial Implications:** Review of the bylaw requires staff time but does not result in external costs. Public engagement, if undertaken, may trigger advertising costs.
- E. **Corporate Priority:** Nil
- F. **Environmental Implications:** Nil
- G. **Communication Strategy:** A copy of the bylaw will be added to the website upon adoption.

CAO Approval: 2023.04.24

VILLAGE OF KASLO

BYLAW NO. 1290

A BYLAW TO AMEND NOISE ABATEMENT BYLAW 1079, 2008

WHEREAS the Council of the Village of Kaslo desires to amend Village of Kaslo Noise Abatement Bylaw No. 1079, 2008;

NOW, THEREFORE, Council of the Village of Kaslo, in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Noise Abatement Amendment Bylaw No. 1290, 2023".

2. Section 3 of Noise Abatement Amendment Bylaw No. 1290, 2023 is amended by adding the following:

(f) the horn of the S.S. Moyie.

3. Effective Date

This bylaw shall take effect upon adoption.

READ A FIRST TIME this ____ day of _____, 202_.

READ A SECOND TIME this ____ day of _____, 202_.

READ A THIRD TIME this ____ day of _____, 202_.

RECONSIDERED AND ADOPTED this ____ day of _____, 202_.

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "Noise Abatement Amendment Bylaw No. 1290, 2023"

CORPORATE OFFICER

February 20, 2023

Village of Kaslo

Attention: Mayor Hewat, Councillors Bird, Brown, Lang, Leathwood

Re: VOK Noise Bylaw Variance

Noise takes a toll beyond the ears. It's a major physiological stressor and is now linked to a heightened risk for a number of cardiovascular ailments. Attached correspondence demonstrates that noise from outdoor events is becoming an issue in Kaslo.

In order to hold outdoor music events, an exemption from the Noise Bylaw is required. These exemptions may only be granted by Council resolution. To the best of our knowledge, *The Angry Hen Brewing Company* did not apply for an exemption from the Noise Bylaw for any of its 2022 music events.

Outdoor music events are becoming far more prevalent in our community. Requests for exemption from the Noise Bylaw should not be considered in isolation. In consideration of the cumulative effect of these events on community members we urge Council to establish **limits on the number and frequency** of amplified outdoor music events. Exemptions should also be conditional on **reasonable sound volumes**.

For your serious consideration during 2023 exemption request deliberations,

Vladimir & Anne Malik
, Kaslo

cc. The Angry Hen Brewing Company

attachments: 2022.09.27 correspondence to *The Angry Hen Brewing Company*
2022.08.23 VOK Council Meeting correspondence

VILLAGE OF KASLO

BYLAW NO. 1079

A BYLAW TO PROHIBIT OR REGULATE NOISES WITHIN THE LIMITS OF THE VILLAGE OF KASLO

WHEREAS Sections 8(3)(h) and 64 of the Community Charter give a municipal Council the authority to regulate, prohibit and impose requirements in relation to noise that is liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public;

AND WHEREAS the Council of the Village of Kaslo deems it necessary to exercise its authority in relation to noise for the protection and enhancement of the well-being of the inhabitants of the Village of Kaslo;

NOW THEREFORE the Council of the Village of Kaslo, in open meeting assembled, enacts as follows:

1. No person shall make, cause or permit to be made noises or sounds in or on a highway or elsewhere within the boundaries of the Village of Kaslo, which disturb or are liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public.
2. Without limiting in any way Section 1 of this Bylaw, persons are specifically prohibited from carrying out the following activities within the boundaries of the Village of Kaslo that disturb or are liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public:
 - (a) the playing or operation of any radio, phonograph, stereophonic equipment, television receiving set, electronic device, musical instrument, or any apparatus, equipment or device that makes, plays, reproduces or amplifies sound, regardless of whether the sound emanates either from within or on private property or any public place;
 - (b) the keeping of any animal, dog or fowl that makes or causes noises or sounds;
 - (c) the use or operation of an automobile, motorcycle or other vehicle that produces sounds or noises arising from its state of disrepair;
 - (d) the discharging into the open air of the exhaust of any stationary internal combustion engine, motor vehicle engine or automobile engine;

- (e) the sounding of a horn or other signalling device upon an automobile, motorcycle or other vehicle while it is not in motion;
 - (f) the sounding of a horn or other signalling device upon an automobile, motorcycle or other vehicle while it is in motion, except as a danger or warning signal;
 - (g) the making or causing of noise or sound on a street, highway or lane adjacent to any school, church, hospital, dwelling, hotel, motel or other type of residence, if any of them are occupied by one or more persons;
 - (h) the loading or unloading of any truck, wagon, automobile or motor vehicle in or upon any public or private place or premises;
 - (i) the use of any instrument or any device for the production or amplification of sounds, between ten o'clock PM and eight o'clock AM, in or upon private premises or any public place; and
 - (j) the erecting (including excavating), demolishing, constructing, reconstructing, altering or repairing of any building in any residential district, or the excavating of any street, highway or lane in any residential district, other than on weekdays between the hours of seven o'clock AM and six o'clock PM.
3. This Bylaw does not apply to the following:
- (a) a motor vehicle under the control of the Fire Department while responding to a fire alarm or of a Peace Officer while discharging his duty, or an ambulance responding to an emergency;
 - (b) any activity under Section 2(j) that is carried on to attend to an accident or emergency that threatens public health or safety and is carried out under the authority of a permit issued by the Chief Administrative Officer or designate of the Village of Kaslo;
 - (c) a Village of Kaslo vehicle engaged in the necessary public business of the Village;
 - (d) the sounding of bells or chimes to announce a church service of any kind; and
 - (e) building or vehicle security alarms or fire alarms.

4. The provisions of this bylaw may be varied by application to Council in the form of Schedule A attached hereto, received by Council no less than 30 days in advance of the event requiring varied hours and made by the applicant.
 - (1) Any variance in hours shall be made by resolution of Council adopted in Regular or Special meeting.
5. A person who violates any provision of the Bylaw commits an offence and is liable, upon conviction, to the maximum penalties prescribed by the Community Charter and the Offence Act, plus the costs of prosecution.
6. The Village of Kaslo Noise Abatement Bylaw No. 1035, 2006, is hereby repealed.
7. This Bylaw shall take effect upon its adoption.
8. This Bylaw may be cited for all purposes as "Village of Kaslo Noise Abatement Bylaw No. 1079, 2008".

READ A FIRST TIME this 28th day of October 2008.

READ A SECOND TIME this 28th day of October 2008.

READ A THIRD TIME this 28th day of October 2008.

RECONSIDERED AND ADOPTED this 12th day of November, 2008.

Chief Administrative Officer

Mayor

Certified correct:

Chief Administrative Officer

Bylaw 1079

VILLAGE OF KASLO
SCHEDULE A

APPLICATION TO VARY NOISE ABATEMENT BYLAW 1079

All applications must be received by the Village of Kaslo 30 days in advance of date proposed
for any variance

Name of Applicant:

Mailing address:

Civic address:

Authorized contact:

Telephone Number:

Bylaw section # variance requested:

Dates requested:

Maximum variance permitted is 3 hours.

Reasons for variance:

Supporting documentation attached:

Authorized signatory (Signature):



Date: April 25, 2023

SUPPLEMENTAL PLANNING REPORT ON PROPOSED SUBDIVISION of PID 016-278-488 and the required Development Variance Permit

Description of Property to be Subdivided

PARCEL Z (see K2851) BLOCK 11
DISTRICT LOT 208 KOOTENAY
DISTRICT PLAN 559 Except Plans 9948
and NEP85487

Registered Owners (the Applicant):
Margaret Irene Edwards

Folio: 533.00290.030
Size: 1,159 m²; 0.11 ha; 0.25 ac



Background

The applicant applied for a subdivision of this land in 2022. Through the subdivision process, a requirement for a development variance permit (DVP) for the portion of the property fronting on B Avenue was identified. This parcel has a shallow depth and a steep slope at the rear of the property, which necessitates that a future dwelling be granted a variance to be closer to the front property line than is permitted by the Village's Land Use Bylaw.

The DVP application first came to Council on March 22, 2023, and was deferred to a later meeting due to concerns raised about the variance. This report clarifies the rationale for the variance in light of the concerns raised.

Discussion

An important part of the subdivision process is to ensure that the resulting lot conforms to land use regulations, is developable. However, land use regulations are not one-size-fits-all, and sometimes a variance is required to accommodate this. If a lot is undevelopable, the subdivision may not be approved, or restrictions will be placed on title, so a potential purchaser is aware of this.

Box 576, Kaslo, BC V0G 1M0
Tel. 250-353-2311 ext. 201 Fax. 250-353-7767
E-mail: cao@kaslo.ca
<http://www.kaslo.ca>

Land Use Regulations

Official Community Plan (Bylaw 1280)

Development of the parcel meets the objectives of the Official Community Plan. The proposed lot is within the Neighbourhood Residential land use designation and is not subject to a Development Permit Area regulation or building design guidelines. Section 5.2.1. of the Official Community Plan states that the purpose of this land use designation is “To create strong residential neighbourhoods supporting a variety of housing types and explore opportunities to meet current and future housing needs by developing vacant and under-utilized land where services can be extended.”

A general residential objective in Section 5.1.2 is to “facilitate a diversity of residential housing types in the village to accommodate a wide range of socio-economic, age and ability groups.” Subdivision of this parcel meets these purposes and objectives of the Official Community Plan.

Zoning (Bylaw 1130)

The Village’s Land Use Zoning Bylaw 1130 is more specific in the requirements for residential development. A front yard setback of 7.5 metres is normally required, but this would place a future dwelling too far towards the rear of the shallow lot, encroaching into the required 4.5 metre rear yard setback and a steep slope. Relief from the front yard setback requirement through a variance will enable development of the lot. Development of the parcel can meet the other land use bylaw requirements.

A reduction of the front yard setback to 1.0 metre does not mean that the house will be just 1 metre from the edge of the pavement on B Avenue. There is a wide boulevard along the street. The front of the house would be approximately 5 metres back from the edge of pavement. By comparison, the neighbouring house to the east has a setback of approximately 3 metres from the front property line but it was likely constructed before the current bylaw regulations came into effect, thereby making it legally non-conforming to the requirement.

Servicing

The engineer’s report submitted with the application recommends a variance to allow a 1 metre setback from the front property line to accommodate a 2-bedroom house and septic disposal field. The engineer further recommends a property survey to confirm the boundaries and ensure there is adequate area for the disposal field, and an advanced type of effluent handling system that is compact and suitable for the size of the area. A peer review, or second opinion by another engineer is recommended.

Slope and Terrain

Concern was raised about the stability of the terrain. Due to the steep slope, a geotechnical report will be required before subdivision approval. This requirement is also specified in the Official Community Plan for potential hazard lands. The report must confirm that the land is stable, composed of suitable material to support the building foundation and that drainage is contained within the site. If the geotechnical report is inadequate, development of the property will be restricted regardless of the issuance of a DVP for the setback.

Conclusion

Granting of the development variance permit to reduce the front setback meets the objectives of the Official Community Plan to build strong neighbourhoods and provide a variety of housing types. However, by granting the variance, Council is not approving the subdivision, as that authority lies with the approving officer under legislation. Approval of the subdivision will also require completion of a geotechnical study, confirmation of the layout and design of the proposed sewerage system and drainage, along with a plan showing the location of the proposed driveway and parking area.

If the variance to reduce the front yard setback is denied, the subdivision can still proceed so that the two discontinuous parts have separate titles, but the northerly lot would not be developable under Village regulations. A no-build covenant would be placed on the title of the B Ave lot. The applicant will also be required to consolidate the C Ave lot with 515 Sixth Street regardless of the variance outcome. The applicant can appeal a denial of the variance to the Board of Variance and their decision is final.

Ian Dunlop
Approving Officer
Village of Kaslo
April 25, 2023



VILLAGE OF KASLO

Notice of an application for a Development Variance Permit in your neighbourhood.

A subdivision application was submitted by Margaret Edwards for the purpose of subdividing their parcel of land on B Avenue into two lots. Approval of the subdivision requires the applicant to first obtain a Development Variance Permit to determine if the subdivided lot can be developed under the Village's bylaws.

The *Local Government Act* and *Village of Kaslo Development Procedures Bylaw No.1283* requires us to give you notice that the Council of the Village of Kaslo will consider issuing the Development Variance Permit (File # DVP-2023-02) at their Regular Meeting on **March 28, 2023**, which starts at 6:00 p.m. in the Council Chambers at City Hall located at 413 Fourth Street in Kaslo.

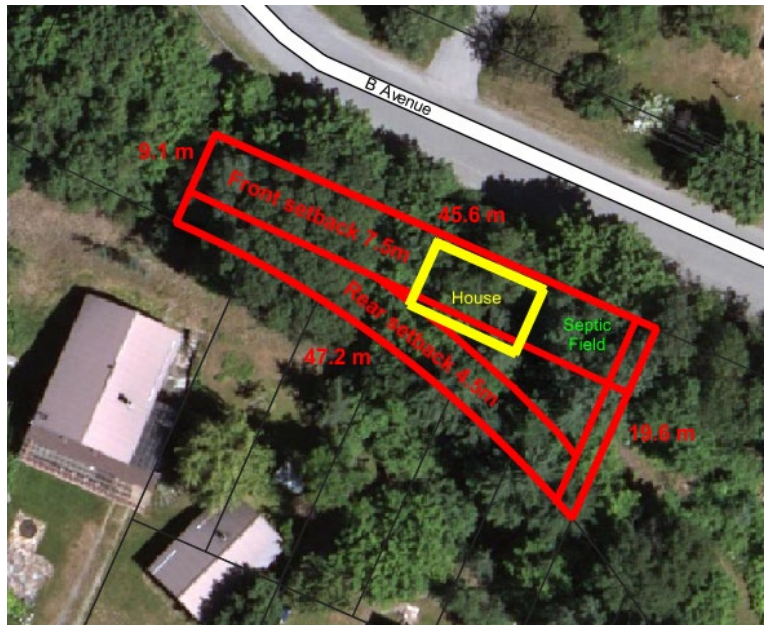
CIVIC ADDRESS: **C Avenue**
PARCEL IDENTIFIER: **016-278-488**
LEGAL DESCRIPTION: **PARCEL Z (SEE K2851) BLOCK 11 DISTRICT LOT 208 KOOTENAY DISTRICT PLAN 559 EXCEPT PLANS 9948 AND NEP85487**

The applicant is requesting the following variance to the requirements of the Village of Kaslo Land Use Bylaw #1130:

- 1) A decrease in the required front yard setback from 7.5 metres to 1.0 metres for a single-family dwelling.

Explanation:

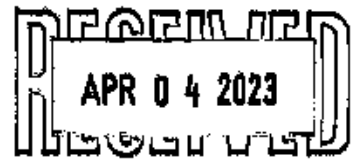
Due to the unusual shape of the lot and sloped terrain, the Variance is necessary to ensure the viability of the new lot for development by providing a sufficient building envelope for a future dwelling and a septic field.



Anyone who believes that approval of DVP-2023-02 will affect their interests is invited to provide their comments to the Village. Written submissions can be sent by email, facsimile, mail or hand delivered using the contact information below. All submissions must be received by 12:00 pm on March 22, 2023, to be considered.

Village of Kaslo

PO Box 576, 413 4th Street, Kaslo, B.C. V0G 1M0
Telephone: 250-353-2311; Facsimile: 250-353-7767
Email: admin@kaslo.ca



T. W. DEVELOPMENTS INC.
Box # 1108
Kaslo, BC V0G 1M0

Tel. No. 250-353-2258 Email: dterer1@kaslo.org

April 4, 2023

Village of Kaslo
Box # 597
Kaslo, BC V0G-1M0

ATTENTION: CAO Ian Dunlop

Dear Sir:

**RE: Status of sewerage disposal at Parcel Z (see K2851) Block 11 DL # 208
KD Plan 559 except Plans 9948 & NEP85487 (North Portion) - PID # 016-278-488
Property Owner: Margaret Irene Edward**

Given that the owner of the above property is now applying for subdivision and approval of bylaw variances to support subsequent development of the parcel and that we have offered certain opinions on sewerage disposal, we would like to present this summary and recommendations for clarity.

SUMMARY RECOMMENDATIONS:

These recommendations are to support the sewerage disposal at the North portion of the subject property. They will also outline the necessary work to be able to change our opinion from **"is possible" to "is definite"**. Recommendations are as follows:

- 1) Professional lot survey with pin placement.
- 2) Professional geotechnical assessment including confirmation of deep soil structure and porosities.
- 3) Have an Authorized Person ("AP") prepared and Peer reviewed application for a sewerage disposal system submitted to IHA result in the issuance of a "Receipt of Record of Sewerage System" ("RSS").

➤ ***We would not recommend issuing sub-division or development variance permit approvals until all three steps above have been completed successfully.***

HISTORY AND BACKGROUND:

In 2012, T.W. Developments Inc. was asked to provide an opinion on the above subject. Following a positive opinion, we were further asked to design a system & apply for acceptance from IHA of the design with the clearance to construct. That acceptance was obtained in the form of a stamped RSS dated October 30, 2012.

The system was designed ...

- in accordance with Version 2 of the BC Standard Practice Manual (“SPM2”)
- based upon using a treatment plan delivering Type 3 (10pmm BOD/TSS) effluent similar in quality to the Kaslo municipal plant, suitable for direct disposal to the environment without further treatment.

NOTE: The owner did not further pursue development at that time.

On December 31, 2015, SPM2 was “sun-setted” and replaced with the current version, SPM3. Version 3, for the first time specifically dealt with Combined Treatment & Disposal System (“CTDS”) treatment plants, of the type previously contemplated in the 2012 RSS. Much stricter general distribution criteria were imposed which are not achievable with a gravity system, despite performing to quality specifications.

The manufacturers of the contemplated CTDS took the plants off the market and redesigned it for Type 2 (45 ppm BOD/TSS) treated quality. This quality can be obtained, however, without a plant by using a packed bed of graded Mound sand with pressurized, timed dosed distribution for aerobic treatment following the septic tank.

- ***This is the option of TWD would recommend for this application, under SPM3, provided adequate area is shown to be available after professional survey of the lot.***

For the purposes of our 2022 preliminary assessment, the owners placed markers at their best estimate on lot corner positions, deduced and measured from the survey pin(s) that they could find.

- **A proper site survey, with pin placement should be called for to add certainty to sewerage disposal field location setbacks and steep slope breakout potentials.**

Type 2 effluent requires further aerobic treatment in suitable soils to reduce BOD/TSS and fecal coliforms to an acceptable level. This places much more emphasis on the prevailing soils at this site.

Our preliminary assessment of deep alluvial gravel/cobble and sand was arrived at by:

- excavator depth examination at the site.
- extrapolation from exposures on “D” Ave. (later confirmed with water line project)
- extrapolation from the riverbanks visible along Higashi Way and
- numerous other excavations in the vicinity

This structure is favorable to effluent treatment and has limited lateral dispersion when deep.

NOTE: This assumption was used in our 2022 preliminary sewerage disposal assessment.

- *A site geotechnical assessment should be conducted before any construction should be planned on this site. This assessment should include a confirmation of soils structure and capabilities of sufficient depth in order to support a sewerage disposal application for IHA acceptance given the proximity of steep slopes to the disposal field.*

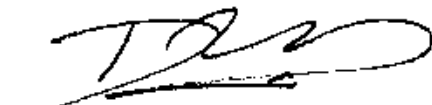
This property is problematic from a construction and sewerage disposal perspective because of its size, topography and soil structure uncertainties.

The Engineers & Geoscientists of BC strongly encourages “peer reviews” of such difficult sewerage situations in order to provide maximum avoidance of threats to the public health and the environment.

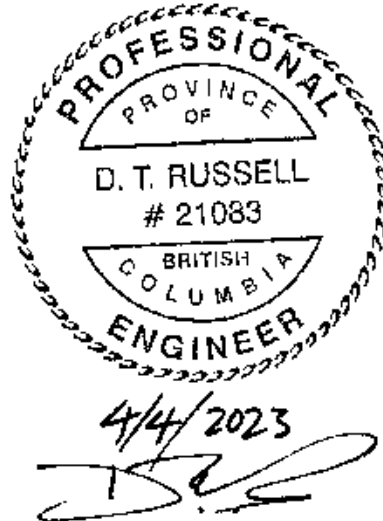
- *T.W. Development strongly recommends that this review be mandatory in the case of this difficult lot.*

These are our comments & recommendations into the process at hand. Please do not hesitate to contact us if you have any concerns or questions.

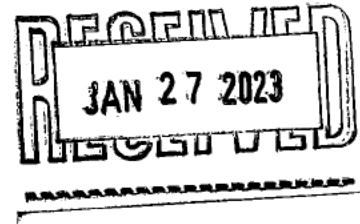
Your truly,
T. W. DEVELOPMENTS INC.



David T. Russell, P.Eng.



Leah Honkanen



27th January, 2023

Mayor and Council

Village of Kaslo
PO Box 576
Kaslo, BC V0G 1M0

Dear Mayor Hewat and Village Councillors,

Re: Proposed Subdivision of PID 016-278-488 with a Development Variance Permit for the Northerly part of Parcel Z.

I, Leah Honkanen, am representing my mother, Margaret Irene Edwards of 515 -6th Street Kaslo, and the owner of

**PARCEL Z (see K2851) BLOCK 11 DL 208 KOOTENAY
DISTRICT PLAN 559 Except Plan 9948 and NEP 85487**

This discontinuous parcel is part of the former Kaslo & Slocan Railway right-of-way purchased by my parents I believe in the early 1970's. Parcel A, Plan 9948 between these two pieces was created in 1976 when it was sold to a neighbour. The southerly part of Parcel Z was further reduced in 2007 when a sliver was sold to the neighbour on Lot 1 to the west.

Both parts are irregular shapes. The north piece is 573 m² and the south piece is 586 m². Each piece meets the minimum lot size for a single-family dwelling (Zoning Bylaw 1130).

My mother wishes to subdivide Parcel Z in order to correctly merge the southerly portion which contains outbuildings for 515 Sixth Street, with all the lots comprising 515 Sixth Street (Lots 55-60). This would satisfy Land Use Bylaw 1130 which does not allow an accessory structure to be located on its own lot.

The northerly part of Parcel Z (B Avenue frontage) could meet the single-family dwelling zoning requirements for R-1 except for the front yard setback due to the shallow depth of the lot. A preliminary review of the proposed subdivision has been completed by CAO Ian Dunlop.

Subdivision of this parcel meets the purposes and objectives of the Official Community Plan. By developing this vacant lot, with accessible services, it creates an opportunity to meet current and future housing needs within the village. This would increase the village tax base and provide an affordable lot for a small single-family dwelling. The lot is ideally situated between the hospital and the school.

A report and sketch plan has been prepared by D.T. Russell of T.W, Developments Inc. a Registered Onsite Wastewater Practitioner and Professional under the BC Sewerage System Regulations. His report confirms the suitability of the ground and site for the discharge field provided that the system is constructed to certain specifications. The engineer's report recommends a variance to allow 1 meter setback from the front property line to accommodate a 2-bedroom house and septic disposal field. The slope near the rear of the property is steep making this variance necessary.

The proposed subdivision creates one new residential lot in an area already serviced by municipal infrastructure. Municipal water service is available on B Avenue and appropriate steps will be taken to tie-in when needed. Fortis electrical service is present on B Avenue as well. The application process with Fortis is underway. The street meets the minimum standard required under the Subdivision Servicing Bylaw, and allows a driveway entrance from B Avenue near the west end of the lot.

The development of this new residential lot is not expected to incur any long term negative effects on the neighbouring homes. The current trees on the property are mostly shrubby maple, poplar, cottonwood and small Douglas Fir. As the lot steps down from B Avenue, neighbouring views will not be highly affected.

In order to make this lot available for a single-family dwelling within the municipality, please consider this application for a Development Variance Permit to the front yard setback to reduce the requirements that are necessary to enable building a single-family house on the property.

Sincerely,



Leah Honkanen

Michael and Daria Holden

March 20, 2023

The Village of Kaslo
PO Box 576
Kaslo BC, V0G 1M0

Re: DVP-2023-02 Subdivision and variance application

Dear Sirs:

The purpose of this correspondence is to object to the subdivision and variance application referenced above. The reasons are set out below, but first we would like to provide you with some information about us.

Our family has had ties to this area since 1972 (up the lake - at Salisbury Creek). Daria's Mother has lived in Kaslo since 1999. We have been resident in Alberta until now but a few years ago we began looking for property in Kaslo and in December of 2021 we purchased the house and land at [REDACTED] C Avenue. That winter the heavy snow pushed the chimney over causing damage to the roof and the chimney all the way down to the ground floor. The construction repair was finally finished at the end of February 2023 and the house is now habitable. We are planning to move in this July after our 6 year old daughter finishes the school year at her current school in Alberta. She will start grade one in Kaslo in September.

We have several concerns about the proposed subdivision and variance.

1. It is a particularly bad location for reduction of the front yard setback. The path that school kids use that runs below the hospital feeds onto the street at the corner of B Avenue and Cross Street and the children walk down B Avenue to get to the school. In winter the snow plow pushes the snow from that corner up to and over the bank where the proposed building site is. It is the only way to keep the end of the path open to the street. Reducing the frontage setback will impair snow removal ability and further complicate the pedestrian and vehicle traffic situation at the corner creating heightened risk to pedestrians (school children in particular as they are often oblivious).

2. Parking: The OCP provides that driveways should be encouraged to be off of laneways to reduce parking on public boulevards. The Land Use Zoning bylaw requires that there be a minimum of 1 off street parking space per dwelling unit and sets out the required dimensions thereof. However there is no safe, reasonable access off B Avenue for off street parking at this site because of the path, the corner (intersection of B Avenue and Cross Street), the concrete barrier (which is there for a reason presumably), and the very steep bank. The narrow lot and steepness of the bank also make us question whether the dimensions for off street parking set out in the Land Use Zoning Bylaw could even be met. It seems like snow removal from the parking area would have to be over our back fence. Furthermore, if parking were to be on the

street it would force the school children off the edge of the road and onto the street on their way to school.

3. Because of the height and steepness of the bank on which it is proposed to build the house there will be a bird's eye view from the proposed house over our backyard and heretofore very private deck. The Land Use Zoning Bylaw limits the height of residential buildings to 10 meters. This proposed building would violate that in spirit if not in law.

4. We are generally concerned about any disturbance at the top of this steep bank. The trees and bushes currently growing there help to stabilize the bank and they would have to be removed for the house and for the off street parking. It will create greater risk of erosion onto the properties below.

We will bring some photos to the meeting (included below) to better show some of our concerns around location and the steepness of the bank.

Sincerely,



Daria and Michael Holden

View down to our deck:



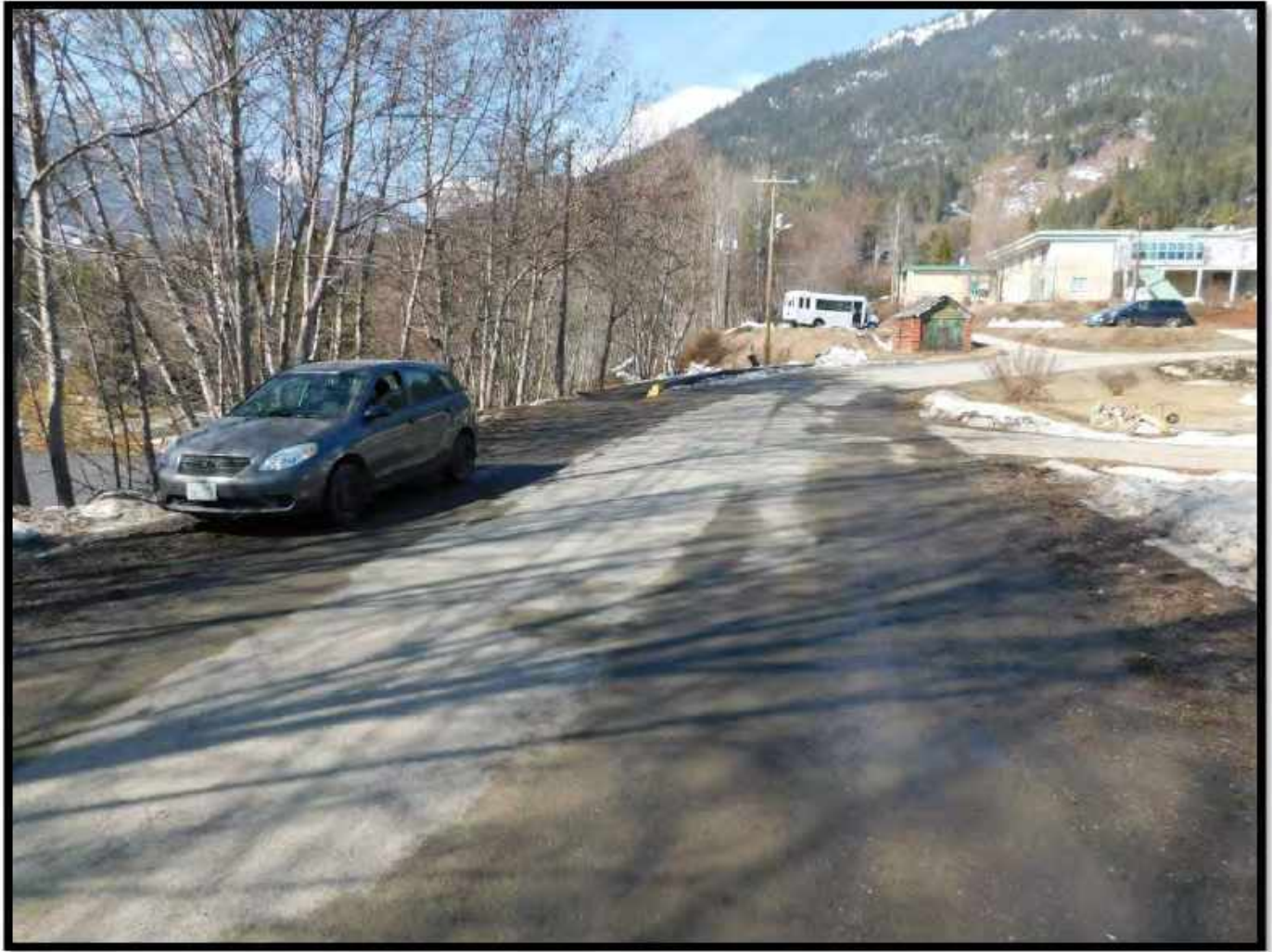
The steep bank:



The Off Street Parking:







Karissa Stroshein

Subject: DVP-2023-02 Subdivision and variance application

From: Robert and Sherry Bennett [REDACTED]
Sent: Tuesday, March 21, 2023 11:31 AM
To: Karissa Stroshein <admin@kaslo.ca>; [REDACTED]
Subject: Re: DVP-2023-02 Subdivision and variance application

To the Kaslo Council:

These are the reasons/concerns that we have and why we are opposed to this development.

- 1- We believe that a house on that property will devalue our house and property.
- 2- Our privacy will be affected with where the house/ property is situated.
- 3- We are worried about how their septic field will affect the banks and land between our property and their property.
- 4- We are concerned with the digging of a foundation and construction other buildings. We think it will weaken the land and banks right above our property and house.
- 5- They will be cutting down trees that stabilize the land/ banks that overlook our property. The lack of trees will diminish the stability of other trees.
- 6- Existing wildlife will be affected. There are many wildlife paths running north and south as well as east and west that will disappear.
- 7- The banks above us will be weakened and disturbed !!!!

Thanks

Bo and Sherry Bennett
[REDACTED] C Avenue

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DAVID RUSSELL

Kaslo, BC V0G 1M0

March 26, 2023

Village of Kaslo
P.O. Box # 576
Kaslo, BC V0G-1M0

Attn: CAO Ian Dunlop, Mayor Suzan Hewat, Councils

Dear Sirs/Madams:

RE: DVP – 2023 – 02

**Concerns: (1) Residents & Owners of [REDACTED] 'C' Avenue, Kaslo
(2) Owners of rental property @ [REDACTED] 'C' Avenue, Kaslo**

Although we are “second-row” neighbors in relation to the Edwards property, we believe we are impacted parties with respect to the proposed development.

The reason for this viewpoint is that the proposed residence would be significantly elevated relative to the whole of the local community of lower “C” Avenue. This therefore would be visible and impactful to a number of neighbors, including ourselves, beyond the “first row” neighbors.

We strongly support the objections made by the “first-row” Bennett’s and Holden’s concerning loss of privacy amongst several other issues brought forth. Our personal impacts would be more from the standpoint of an “eyesore” on the horizon and more importantly, loss of greenspace both of which we believe devalues the properties.

Please register this letter as a very strong objection to the proposed development.

Thanks for your consideration.

Yours truly,

[REDACTED]

David Russell and Mabel Russell

Subject: Edward's Development (DVP-2023-02) Letter of Objection

From: Yvonne Bousfield [REDACTED]
Sent: Sunday, April 2, 2023 1:13 PM
To: Karissa Stroshein <admin@kaslo.ca>
Subject: Edward's Development (DVP-2023-02) Letter of Objection

Yvonne Bousfield
Box [REDACTED] "C" Ave.
Kaslo B.C. V0G 1M0
250-353-7794

April 2, 2023

Village of Kaslo
Box 576
Kaslo B.C. V0G 1M0

Attn: CAO Ian Dunlop, Mayor Suzan Hewat and Council

Dear Sirs/Madams:

Re: DVP-2023-02 Subdivision and variance application

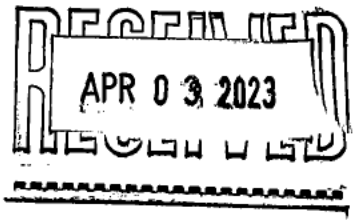
A Concerned: * Resident and owner of [REDACTED] "C" Ave Kaslo B.C.
* Owner of rental property @ [REDACTED] "C" Ave Kaslo B.C.

I strongly support the objections made by the Bennett's and Holden's concerning their loss of privacy, weakening of the bank, loss of greenspace for wildlife etc. I am also very concerned that this development /dvp could set a precedent going forward that would impact my two properties. I have village greenspace directly beside my property at [REDACTED] "C" Ave and the Edwards own the property directly behind my rental house located at [REDACTED] "C" Ave (a section of which was formerly rail-trail).

I object to the proposed development for the above reasons.

Sincerely,

Yvonne Bousfield



Hand Delivered

April 3, 2023

CAO, Mayor & Council
Village of Kaslo
Box 576
Kaslo, B.C.

Dear Sirs/Madams:

RE: Edward's Development (DVP2023-02) Letter of Objection

We would like to express our opposition regarding the Edwards DVP. Allowing that variance, will result in a highly visible, overbuilt structure, that will definitely take away from the charm of our neighborhood. As well, it will have a profound impact on the Bennett's and Holden's privacy. This all seems very unfair and unnecessary.

We also agree with the concerns of other neighbors who have expressed themselves in writing to council in this matter.

Regards,



Larry Braley

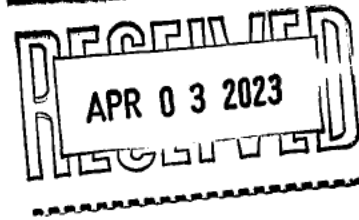


Jill Braley

Kaslo, B.C.

Attention : Approving Officer, Ian Dunlop, Village of Kaslo

The Village of Kaslo
PO Box 576
Kaslo BC, VOG 1M0



Dear sir,

re: Proposed development on Edwards property on B Avenue, Kaslo; DVP - 2023 - 02

As impacted parties, we wish to register our opposition to the above proposed development.

Our residence, [REDACTED] B Avenue, is immediately adjacent to the proposed development. Our concerns are as follows:

1) Forest clearing

Our residence is immediately downwind in the prevailing northwesterly wind direction. Accordingly, removal of trees to the west will disturb the natural community of the deciduous and coniferous trees (tall!) now growing on the former K & S rail bed. The removal may result in downwind trees getting uprooted by the blustery wind conditions that we do experience here. Falling trees on our lot could damage out-buildings on our property, and by domino effect, eventually our house. Moreover we'd lose the privacy shield which such trees do provide at this time between our dwelling and the proposed development.

2) Snow removal

Currently the area of the proposed development is used by the village snow removal crew for snow storage. Snow is pushed off B Avenue onto the rail bed at any point convenient to the plough crew. Much of the area would be lost with the development, exacerbating snow management along this area of B Avenue. This may also result in disproportionate amounts of snow being pushed off onto our property and against the woodshed.

3) Septic field

We understand that the development would also place the drainage field only 0.5 m from our property line, instead of the recommended 3 m. We are concerned that this would bring any upset odours or liquids closer & potentially onto our property. We may

protest this with IHA, if the development goes ahead, and septic approval is applied for.

Furthermore, once the proposed house is built, the southeast portion of the said lot with its septic field would be essentially "marooned" the associated dwelling blocking access from the west. This would necessitate that access for any major maintenance to the septic system or possibly the residence would have to be from the east and thus trespass across our property (unless it would go over the proposed retaining wall from B Ave).

4) Proposed retaining wall toward B Ave

See 2nd photo to understand complexity and danger to our car parking spot off B Ave. Any such wall construction would have to angle off toward our property in order for the steep slope to remain stable.

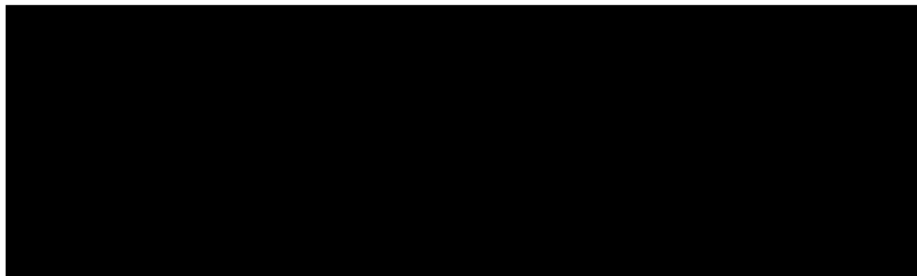
5) Pedestrian traffic

A general concern is the pedestrian traffic on the gravelled south shoulder of B Ave. Building a dwelling on the lot west of ours will without doubt encourage parking on that gravelled shoulder thus sending pedestrians into harms way. B Avenue constitutes the major walking route for children & parents on their way to school.

We are very concerned that since there is no sidewalk, the reduced roadway width, caused by parked vehicles & potentially snow, put walking passersby, including unaccompanied children, at increased risk from vehicles.

Lastly, the former K & S rail bed is a *wildlife corridor* (not only deer, also bears) moving about in Upper Kaslo and the slope down to Kaslo River.

Yours truly

Regula Hirzel & Reinhard Maag




Trees to the west of our property which would all be lost to site clearing and thus expose a new and weak forest edge on our property (small flag centre right marks boundary).



Car parking off the shoulder of B Ave; a retaining wall in the planned development (left of small flag) would require appropriate adjustments toward our property, so as not to compromise the location where we park (and again! This spot is off the gravelled shoulder of B Avenue).



General situation (panorama with 4 photos) along B Ave with vehicle parked off B Ave shoulder. Can three image is roughly lot boundary. Note the tall conifers left of the lot boundary which northwesterly storms could uproot and toss onto our woodshed.

April 15, 2023
Michael and Daria Holden
█ C Ave, Kaslo, BC V0G 1M0

Mayor and Council
Village of Kaslo
PO Box 576, Kaslo, BC V0G 1M0

Re: DVP-2023-02 Edwards Variance Application

Dear Mayor Hewat and Councillors,

Thank you for sending us a copy of Leah Honkanen's letter in support of the variance application. We have reviewed her letter and have some questions and concerns. While it is true that the OCP provides that the Village should encourage residential infill, we question whether it would be appropriate to do so in this instance. There are several other provisions in the OCP which seem to mitigate against this proposal.

Section 4.2.1 of the OCP sets out objectives of the Land Use Plan including to encourage a land use pattern that provides for the health and safety etc... of residents while striving to recognize existing land use patterns, as well as to manage and direct growth to where it will have the most positive and least negative impact on community networks. The path below the hospital is part of an existing community transportation network providing pedestrian access to the school via B Avenue and access to the Hospital via Cross street. It is shown as such on OCP Map D.

Section 14.3 of the OCP (subsection 2) directs the Village to develop an active transportation plan that includes safe and accessible sidewalks in critical areas such as near schools and near seniors' facilities (emphasis added). B Avenue is a critical area between the school and the Hospital. Safety and accessibility are a priority in such critical areas. Our previous letter regarding this variance application sets out some of the ways in which a reduced setback on B Avenue at the proposed site would pose safety issues to school children. It would pose the same dangers to other pedestrians, dog walkers, seniors, long term care residents in wheelchairs, and cyclists using the network. Reducing the required front setback to one metre from the edge of B Avenue would be an 87% reduction of the bylaw requirement which seems excessive in a critical area. Snow removal issues, mentioned in our previous correspondence, exacerbate the risks.

It is likely that there will be visibility problems in relation to egress from any off-street parking on the proposed site. Leah Honkanen points out that the off-street parking would be on the west edge of the lot. The bank is steep and high there. Unless fill is placed to make parking more or less level with B Avenue, a driver's view of the transportation corridor from the parking spot would be blocked by the bank, posing a danger to users of the corridor. Any placement of fill in the off-street parking area to make it level with B Avenue would create a very steep and deep slope down to our back fence. Rocks and debris already roll down the slope and up against our back fence. (We have plans to replace the fence this year once we have completed our move to Kaslo). The disturbance of placing fill would increase the instability of the bank with a higher risk of erosion.

Part 15.2 of the OCP obliges the Village to prevent development in hazardous areas, such as steep slopes, unless it has been professionally certified that the site is safe for the use intended. There is also provision in Part 15.2 to encourage maintenance of natural vegetation to help stabilize hazardous slopes greater than 50%. Most of the existing vegetation on the site would have to be removed for construction of the building and creation of off-street parking. Furthermore, OCP Map A2 ("Slope Hazard") shows this slope to be in the 40% to 80% category, and from our personal observation parts of this slope are in the higher range. Some of the unstable rocks are large and if loosened would cause damage to our back fence and likely also our home.

In conclusion, although the OCP encourages residential infill, there are other provisions in the OCP which, in this circumstance, mitigate against the proposed development and variance. These other provisions address matters of public safety in relation to community transportation networks in critical areas and development on steep slopes. Should not specific requirements that address public safety take precedence over general encouragement of infill?

Respectfully,

A large black rectangular redaction box covering the signature area.

Michael and Daria Holden

Leah Honkanen

April 18, 2023

The Village of Kaslo
PO Box 576
Kaslo BC, V0G 1M0

Attn: CAO Ian Dunlop, Mayor Suzan Hewat and Council

Dear Sirs/Madams:

Re: Development Variance Permit (DVP)-2023-02 Subdivision and variance application

I am responding to the letters that the Village has received in response to the Notice of an application for a Development Variance Permit in the neighbourhood.

I understand that we all hate to lose the vacant lot next door. Many fears are conjured in our minds when one hears 'Development'. I would like to bring the focus to the reason for a request to submit comments. The request is for a variance to the front yard setback. Without the need for the variance permit, neighbours don't get a say in what trees are cut down, how close the new house is built to your property line, loss of privacy or view, property values and the need for a septic system for a new single-family home. Based on the comments, I wonder whether all the responders received and reviewed information on restrictive covenants and parking requirements.

The time is right for this property to be made available for an affordable single-family dwelling. There is a shortage of small lots in Kaslo and there are people needing them.

This parcel meets the purposes and objectives of the Official Community Plan (OCP). It also supports the Provincial Governments Homes for People Plan. Rather than imagining a highly visible, overbuilt structure, imagine a young family becoming new neighbours in an affordable home.

I would like to now address, through the Village, the people and their concerns for each letter submitted in response to the variance application.

[REDACTED]

The path used by school children and Villagers will not be impaired by development of this lot as where it meets B Ave is outside the property lines of this proposed lot. The Village can deal with snow removal just as it does with all other properties that are along the streets and avenues of the Village.

The proposed lot meets the Village requirements for parking on site. This will not add to the current parking on the street by other neighbours and school users.

The Land Use Zoning Bylaws and BC Building codes will have to be followed. If you look around this neighbourhood and others within the Village there is plenty of evidence of houses being in close proximity of each and having views of each others decks and backyards. In order to avoid a bird's eye view from the proposed house over your backyard and heretofore very private deck the opportunity may exist for you to purchase the property and pay the taxes.

Several other lots along the old rail grade and the above-mentioned path do not have all, or as many young trees and bushes and there is currently no evidence of major erosion on the rail grade. The rail grade was established in the late 1800's. The shop [REDACTED] built on it in the 1970's did not harm the stability of the slope.

All matters of logging, slope stability and sewage are not matters of the DVP. These issues will be addressed at the building permit stage.

As it currently stands, this lot is privately owned, and the trees could be removed now to make way for storage of all sorts of unsightly debris.

[REDACTED]

This lot will be available for purchase if privacy is important to you.

A report and sketch plan for sewerage and soil conditions has been prepared by a Professional, Registered Onsite Waste Practitioner, D.T. Russell of T.W. Developments Inc. and a valley resident and neighbour. It confirms the suitability of the ground and site for the discharge field provided that the system is constructed to certain specifications.

Buildings will be required to meet BC Building Code.

One cannot be sure that the existing wildlife will be further impacted by this small lot any more than it has been by the development of the valley over the past 40 years.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

As noted, there is an approved Sewerage and Soil conditions plan.

The notion that the septic system on the property would be 'marooned' is quite interesting. Where are the septic systems for all other properties and the access to them? [REDACTED]

[REDACTED]

It is amazing to me that the concern for the pedestrian traffic, lack of sidewalk, snow removal and parking along B avenue will all be attributed to the potential new home. If this is a true concern it should be taken to the Village to construct a sidewalk and to create and enforce parking regulations. There are currently numerous vehicles parked along B avenue on an almost daily basis.

Perhaps all the trees in the Village that have a potential to uproot and be tossed onto someone's woodshed be immediately removed.

[REDACTED]

[REDACTED]

When I was a child growing up in the home where my mother lives, the valley had two houses and a cabin. There was a farm with a large market garden and a beautiful orchard supplying the Villagers with eggs, vegetables, and fruit. [REDACTED] Another family had rows and rows of raspberries canes where we picked raspberries into coffee tins tied to our waist.

[REDACTED]

[REDACTED] Wildlife roamed freely in the unfenced neighbourhood. All of these properties have been subdivided to allow all of you a home and yet you are all fearful of one more. You were all new neighbours at some point. Was this very unfair and unnecessary? Perhaps the wildlife thinks so.

[REDACTED]

Audrey Salazar Calvo



Kaslo, BC, V0G 1M0

April 18th, 2023

Village of Kaslo Council

Subject: Land C Avenue (016-278-488)

Dear Council:

I am writing this letter of support to express our intention with the Lot of C- Avenue 016-278-488 presented.

We are a young family that has been living in Kaslo since 2017 and seeking to buy land. We both work in Kaslo and have been involved with the community. Our intention with this lot is to build a small eco-friendly home if permitted by the village within 3-5 years forecast. We have been looking for a small lot for many years. With the current situation of our society it has been difficult to purchase anything.

Thank you for your consideration

Sincerely,

Audrey Salazar Calvo

From: [David Russell](#)
To: [Catherine Allaway](#)
Cc: ["David Russell"](#)
Subject: RE: LWMC Minutes.
Date: April 24, 2023 9:28:26 PM
Attachments: [image001.png](#)

Catherine,

There are TWO Erratum's in this package:

1. TWD Letter reference to soils on "D AVENUE" should read "A AVENUE" - My apologies!
2. Leah Honkanen's letter dated 18 APRIL 2023, Page 3, first line after redactions, **"As noted, there is an Approved Sewerage & Soil condition plan."**
If this is intended to mean a valid "IHA Septic Permit", ie a currently valid approval device permitting the construction of a sewerage system. **THIS IS NOT CORRECT.**

There was such a device issued 30 OCT 2012 – this was not acted upon & expired 30 OCT 2014, 2 years later.

SINCE THEN REGULATIONS HAVE CHANGED DRAMATICALLY TO BE MUCH MORE ONEROUS & DIFFICULT TO SATISFY.

Please make sure these are addressed before the council meeting.

**Thanks
Dave Russell**



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 20, 2023

SUBJECT: Temporary Use Permit 2023-01 – Kaslo Clothes Hanger

PURPOSE: To set the amount of security required for a temporary commercial use.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Require \$1000 security deposit. *Notice of the TUP will be given and the applicant will be advised of the deposit requirements.***
2. Require an alternate (specified) amount as security deposit. *Notice of the TUP will be given and the applicant will be advised of the deposit requirements.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Village of Kaslo give notice of its intention to issue a Temporary Use Permit for Lot 8, Block 2, Plan NEP393, District Lot 208, authorizing the operation of a temporary retail operation through September 30, 2023 subject to receipt of a \$1000 security deposit.

ANALYSIS:

- A. **Background:** An application for a Temporary Use Permit (TUP) to allow the Kaslo Clothes Hanger to operate on vacant land on Front Street has been received. Prior to issuance of a TUP, the Village is required to give public notice, in accordance with legislation. As a condition of issuing a TUP, a security deposit of between \$1000-\$5000 is required and the amount is set at Council's discretion.
- B. **Discussion:** The proposed TUP would allow the Kaslo Clothes Hanger to sell merchandise from tents located on the vacant lot immediately west of the Liquor Store, and would allow placement of a shipping container for storage purposes at the rear of the property. The proposed use of the space (retail) is permitted under the current zoning of the property, however the accessory use (storage) requires that there be a building on the subject lands. A TUP can allow accessory use for 12 months and, in accordance with section 2.11-c of Land Use Bylaw 1130 as amended, financial securities are required to ensure the removal of the temporary use and other permit compliance.

The Village may add conditions to the TUP as it sees fit. Public notice is required prior to Council considering issuance of the TUP.

- C. **Attachments:** 2023.04.16 letter from Marian Ranseth
- D. **Financial Implications:** A TUP application fee of \$500 has been received. Section 2.11-c-ii of the bylaw indicates that the amount of the security deposit must be between \$1000-\$5000, at the

discretion of Council. In this case, the security deposit should be sufficient to cover the cost of removing the shipping container.

E. **Corporate Priority:** Nil

F. **Environmental Implications:** Nil

G. **Communication Strategy:** Public notice will be given in accordance with the legislation. An ad will be placed in the newspaper, on the Village's website and bulletin boards. Notice shall occur at least 3 but not more than 14 days prior to Council's consideration of whether to issue the TUP.

CAO Approval: 2023.04.24

April 16,2023

To: Kaslo Mayor Susan Hewitt, Chief Administrative Officer Ian Dunlop , Council and Community

My name is Marian Ranseth and for the last eight years I have been the owner / operator of Kaslo Clothes Hanger. I have been a very large draw for the village having built a large base of repeat clientele both locally and with the tourist crowds.

Because of the nill availability of retail rental space I have the opportunity to rent lot 8 on Front St. For a temporary term of May 1,2023 to September 30,2023. This is a viable solution until any kind of store front opens up for rent.

I have a 20' container that I am asking to be able to put on the lot as my temp store. It can be positioned further back on the lot so it is not noticeable right away on front street. I would also have my 10 x10 awning and umbrellas to protect the clothing outside from both sun and rain. As well as camouflage the container

This will allow me to continue to give the shopping experience both locals and tourists have come to appreciate from Kaslo Clothes Hanger. The feed back on the Community Web page and in person when I am in the shops is that the store has been greatly missed ! I provide clothing, outerwear,jewellery, backpacks, fanny packs etc.

This location will not in anyway affect traffic or parking. In fact there is more spaces on Front St. because there isn't a need for parking in front of my old location 415 Front St. as well Buddies doesn't put up his patio anymore which also took up a couple spaces.

I am willing to abide by any and all by laws and permits. I would also like to thank you for your time and consideration. Let's bring back what the people are asking for !



Marian Ranseth
Kaslo Clothes Hanger



VILLAGE OF KASLO DEVELOPMENT APPLICATION FORM

(for use with Bylaw 1283)

TYPE OF APPLICATION

- | | | | |
|-------------------------------------|-----------------------------------|--------------------------|----------------------------|
| <input type="checkbox"/> | Rezoning/Land Use Bylaw Amendment | <input type="checkbox"/> | Type of Development Permit |
| <input type="checkbox"/> | Official Community Plan Amendment | <input type="checkbox"/> | Heritage & Commercial Core |
| <input type="checkbox"/> | Development Permit _____ | <input type="checkbox"/> | Lakefront Protection |
| <input type="checkbox"/> | Development Variance Permit | <input type="checkbox"/> | Stream Protection |
| <input checked="" type="checkbox"/> | Temporary Use Permit | <input type="checkbox"/> | Wildfire |

Refer to the current Fees and Charges Bylaw for current application fees.
Do not use this form for Building Permit or Subdivision applications.

DESCRIPTION OF PROPERTY

Civic Address: LOT 8 FRONT ST. KASLO VOGIMO PID 013-259-555

Legal Description (from title document):

LOTS, BLOCK 2, PLAN NEP 393, DISTRICT 10T 20R

CONTACTS

Applicant:

Name	<u>MARIAN RANBETH</u>	Company	<u>KASLO CLOTHES HANGER</u>
[Redacted]		[Redacted]	
Email	<u>Kasloclotheschanger@gmail.com</u>	Postal Code	<u>VOG 1C0</u>
Phone	Cell <u>250-353-1[Redacted]</u>	Fax	
Signature of Applicant	[Redacted]	Date	<u>APRIL 11, 2023</u>

Owner, if the Applicant is not the Owner:

Name	[Redacted]	Comp	[Redacted]
Address	[Redacted]	City	<u>KELOWNA B.C.</u>
Email	[Redacted]	Fax	[Redacted]
Phone	<u>250</u> [Redacted]	Fax	

The "Authorization of Owner" form signed by the owner(s) is also required.

OFFICE USE ONLY

Date	Dev. File No.
Received By	Folio No.
Receipt No.	Fees \$



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 19, 2023

SUBJECT: Jazz Fest Multi-Year Agreement

PURPOSE: To consider authorizing a three-year agreement with the Kaslo Jazz Etc. Society.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve the agreement as presented. *The agreement will be executed.***
2. Approve the agreement with specified additions/deletions. *The amended agreement will be executed.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Corporate Officer is authorized to sign the agreement between the Village of Kaslo and the Kaslo Jazz Etc. Society permitting Jazz Fest events in Kaslo Bay Park for 2023-2025.

ANALYSIS:

- A. **Background:** At the 2023.03.14 Regular Meeting, Council adopted the following resolution:

THAT staff be directed to prepare a multi-year agreement between the Village and the Kaslo Jazz Etc Society.

- B. **Discussion:** The proposed agreement will allow the Kaslo Jazz Etc. Society to plan for 2023, 2024 and 2025 events in Kaslo Bay Park. The agreement confirms park use, but does not address noise bylaw variances, beer garden permits or road closure requests. These elements will need to be requested annually, allowing Council to ensure that their future decisions reflect community sentiment.
- C. **Attachments:** Draft Agreement between the Village of Kaslo and the Kaslo Jazz Etc. Society
- D. **Financial Implications:** Applicable fees may change during the term of the agreement if Council chooses to amend the Fees & Charges bylaw. Fees for future years may only be paid during the same calendar year as the event.
- E. **Corporate Priority:** Nil
- F. **Environmental Implications:** The agreement includes a provision requiring the Kaslo Jazz Etc. Society to comply with all applicable laws and regulations, and this includes meeting any relevant environmental standards.
- G. **Communication Strategy:** Publicity for the event will be the responsibility of the Kaslo Jazz Etc. Society.



AGREEMENT

BETWEEN: **Village of Kaslo**
413 Fourth Street
PO Box 576
KASLO, B.C. V0G 1M0

AND: **Kaslo Jazz Etc. Society**
PO Box 1293
KASLO, B.C. V0G 1M0

The Kaslo Jazz Etc. Society is granted permission by the Village of Kaslo to hold Jazz Fest events in Kaslo Bay Park on the following dates:

- August 4-6, 2023
- August 2-4, 2024
- August 1-3, 2025

This agreement is subject to the following limitations:

- There shall not be more than 2000 event participants at any time.
- Beer Garden requests, noise bylaw exemption requests and road closure requests must be submitted annually for Council's consideration. Pre-approval for these measures is not included in the scope of this agreement.
- Payment of applicable fees, in accordance with the Fees & Charges bylaw, as amended, is required.
- The Kaslo Jazz Etc. Society must comply with all applicable laws and regulations.

IN WITNESS the parties have signed and sealed this Agreement on the ____ day of April, 2023.

VILLAGE OF KASLO
by its authorized signatories

Name:

Title:

Name:

Title:

KASLO JAZZ ETC SOCIETY
by its authorized signatories

Name:

Title:

Name:

Title:



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 19, 2023

SUBJECT: Baseball User Agreement

PURPOSE: To consider authorizing a user agreement for the Kaslo Baseball & Softball Association.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve the agreement as presented. *The agreement will be executed.***
2. Approve the agreement with specified additions/deletions. *The amended agreement will be executed.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Corporate Officer is authorized to sign the agreement between the Village of Kaslo and the Kaslo Baseball & Softball Association for use of Murray Pearson Ball Park during the 2023 summer season.

ANALYSIS:

- A. **Background:** The Kaslo Baseball & Softball Association (KBSA) secured grant funding to upgrade the ball field and has contributed a significant number of volunteer hours towards improving these municipally-owned facilities in recent years. In 2021, the KBSA paid \$200 for the use of the ball field, and in 2022 they paid \$250 for liability insurance coverage (receiving free use of the field as part of the Service Provider Agreement that expired December 31, 2022). New arrangements are required for the 2023 season.

At the 2023.02.28 Regular Meeting, Council provided a \$500 municipal grant to cover insurance costs for youth baseball. At the 2023.04.11 Regular Meeting, Council provided a \$1,000 grant-in-aid to the group to offset the cost of liability insurance for adult ball players and adopted the following resolution:

THAT staff is directed to work with the Kaslo Baseball & Softball Association to develop a Service Provider Agreement for Council's consideration.

Discussion: The KBSA wants to keep registration fees affordable for residents and is seeking the Village's assistance in achieving this goal. The proposed agreement will allow the KBSA to use Murray Pearson Ball Park for adult and youth baseball games 5 days per week from April through July of 2023. Since the Village does not have a recreation department and the capacity to oversee the delivery of recreation programming, a user agreement (rather than a service provider agreement) is recommended. The proposed agreement enables the KBSA to use the concession building for food sales, which will allow them to fundraise to cover their costs.

- B. **Attachments:** Draft Agreement between the Village of Kaslo and the KBSA

- C. **Financial Implications:** If the KBSA were to rent the Ball Park at the rate specified in the Fees & Charges bylaw, the total payable to the Village of Kaslo would be \$1,950.

The proposed agreement includes a \$650 fee to be paid by the KBSA. Of this amount, \$455 will be paid by the Village to the campground operator, to offset the cost of additional bathroom supplies and cleaning of the campground washrooms. The heavy use of these facilities by ball players and fans was not contemplated when maintenance arrangements were made, and campground staff reports significant additional work as a result of the post-Covid resurgence of this popular community activity. The proposed amount is based on an estimate of \$25 for cleaning & \$10 for supplies each week, for the 13 week season. In 2022, the KBSA paid \$300 towards washroom maintenance costs.

- D. **Corporate Priority:** Nil
- E. **Environmental Implications:** Nil
- F. **Communication Strategy:** The KBSA will be advised of Council's decision. No public consultation is planned.

CAO Approval: 2023.04.24



AGREEMENT

BETWEEN: **Village of Kaslo**
413 Fourth Street
PO Box 576
KASLO, B.C. V0G 1M0

AND: **Kaslo Baseball & Softball Association**
PO Box _____
KASLO, B.C. V0G 1M0

The Kaslo Baseball & Softball Association is granted permission by the Village of Kaslo to use Murray Pearson Ball Park, including the field, bleachers, dugouts and concession building described in Schedule B (Location), in accordance with the requirements of Schedule A (Conditions of Use).

The Kaslo Baseball & Softball Association shall, upon execution of this agreement, pay the Village of Kaslo a user fee of \$650.

This agreement may be terminated immediately by the Village of Kaslo if the Kaslo Baseball & Softball Association is not in compliance with applicable laws, regulations or the requirements set out in Schedule A

The term of this agreement shall be from April 26, 2023 through July 31, 2023.

IN WITNESS the parties have signed and sealed this Agreement on the ____ day of April, 2023.

VILLAGE OF KASLO
by its authorized signatories

Name:

Title:

Name:

Title:

**KASLO BASEBALL & SOFTBALL
ASSOCIATION**

by its authorized signatories

Name:

Title:

Name:

Title:

Schedule A
Conditions of Use

- This agreement only covers Kaslo Baseball & Softball Association (KBSA) practices and games between local teams
- The KBSA may use Murray Pearson Ball Park on Sunday (10:00 a.m. – 8:00 p.m.), Monday (6:00 p.m. – 8:00 p.m.), Tuesday (6:00 p.m. – 8:00 p.m.), Wednesday (6:00 p.m. – 8:00 p.m.) and Thursday (4:00 p.m. – 5:30 p.m.) as required from April – July 2023
- Additional fees/requirements will apply for tournaments involving out of town teams.
- The Village of Kaslo will mow the grass in Murray Pearson Ball Park. The KBSA is responsible for keeping Ball Park clean, tidy and in good repair and reporting any damage to facilities as soon as possible to the Village.
- No alcohol will be consumed on public lands, including Murray Pearson Ball Park and Vimy Park. The KBSA is responsible for taking reasonable measures to ensure that fans comply with this regulation.
- Use of the concession building shall be limited to the sale of donated goods with all proceeds going to the KBSA. A designated operator with valid Food Safe certification shall be present to oversee the preparation of food items that are not prepackaged.
- No food or other animal attractants shall be stored in the concession building.
- No signage shall be placed on Village-owned property without Council approval.

**Schedule B
Location**

This agreement pertains to the approximate area shown outlined in orange on the map below, commonly known as Murray Pearson Ball Park, and includes the dugout and concession buildings.





REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 20, 2023

SUBJECT: Kaslo Logger Sports Request – Ryan Cook Chainsaw Carving

PURPOSE: *To consider a request to allow May Days events on municipal lands.*

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize the use of Village lands. *Kaslo Logger Sports will be advised of Council's decision.***
2. Do not authorize the use of Village lands. *Kaslo Logger Sports will be advised of Council's decision.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT Ryan Cook is permitted to conduct carving activities on municipal lands as part of the 2023 May Days celebrations, subject to meeting liability insurance requirements.

ANALYSIS:

- A. **Background:** Kaslo Logger Sports has requested permission to allow chainsaw carving demonstration on municipal lands adjacent to the Sewer Treatment Plant during the 2023 May Days event. A Council resolution is required to authorize these activities on Village land.
- B. **Discussion:** The proposed activities have occurred in the past without incident. \$2,000,000 liability insurance coverage, with the Village listed as an additional insured, will be required.
- C. **Attachments:** 2023.04.17 letter from Kaslo Logger Sports
- D. **Financial Implications:** There are no fees payable, and no cost to the Village, associated with this request.
- E. **Corporate Priority:** Nil
- F. **Environmental Implications:** The proposed activities are expected to generate saw dust and small woody debris but do not pose a risk to the environment.
- G. **Communication Strategy:** Kaslo Logger Sports will be responsible for publicity regarding the event.

CAO Approval: 2023.04.24

Kaslo Logger Sports

Kaslo, BC
V0G1M0
250-551-3053



April 17th, 2023

Village of Kaslo
Attn: Ian Dunlop, CAO
CC: Suzan Hewat, Mayor
Kaslo, BC
V0G1M0
250-353-1131

Dear Mayor Hewat & CAO Dunlop

Re: Ryan Cook Wood Carving

The Kaslo Logger Sports Committee would like to inform the Village of Kaslo that the Kaslo Logger Sports Committee will be bringing in Ryan Cook, Wood Carver to the Kaslo Logger Sports Show on May Days 2023.

Ryan will once again be setting up his Carving location beside the Pumping Station (adjacent to the Logger Sport Grounds). We expect Ryan to arrive several days before May Days to set up and any chainsaw operations will be during the hours of 9 am to 5 pm!

KLS will be in direct communication with Trish Bennett, at the Village Campground to ensure compliance with any campground concerns.

Best regards,

Jeff Mattes

for

Kaslo Logger Sports Committee



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 20, 2023

SUBJECT: Kaslo Golf Club Request – RV Camping

PURPOSE: To consider a request from the Kaslo Golf Club to permit continued use of an RV for staff accommodation.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Approve the request. *The Kaslo Golf Club will be advised of Council's decision.***
2. Do not approve the request. *The Kaslo Golf Club will be advised of Council's decision.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Kaslo Golf Club is granted permission to temporarily place a travel trailer next to the Maintenance Shop, to provide campground accommodation for the groundskeeper through October 31st, 2023, in accordance with existing zoning.

ANALYSIS:

- A. **Background:** At the 2021.09.07 Regular Meeting, the following resolution was adopted by Council:

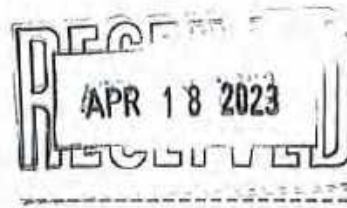
THAT the Kaslo Golf Club be granted permission to temporarily place a travel trailer next to the Maintenance Shop, to provide campground accommodation for the groundskeeper from March 1st, 2022 to October 31st, 2022, in accordance with existing zoning.

- B. **Discussion:** The Kaslo Golf Club has requested an extension to this arrangement, as their staff has been unable to secure alternate housing arrangements. The proposed use aligns with the zoning for the subject lands.
- C. **Attachments:** 2023.04.18 letter from the Kaslo Golf Club
- D. **Financial Implications:** The Kaslo Golf Club will be billed for an annual residential water connection (\$360).
- E. **Corporate Priority:** Nil
- F. **Environmental Implications:** Washroom and shower facilities are available on site. There is no environmental impact anticipated as a result of the proposed activities.
- G. **Communication Strategy:** Nil

CAO Approval: 2023.04.24



KASLO
Golf Club



418 Pine Street
Box 436
Kaslo BC V0G 1M0

April 18th, 2023

The Village of Kaslo;

Please accept this letter as a formal request to grant the Golf Club permission to temporarily extend the trailer accommodation for the Greenskeeping Staff through October 31st, 2023, in accordance with existing zoning.

Thank You

George Wilson

GEORGE WILSON

President Kaslo Golf Club



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 20, 2023

SUBJECT: Noise Bylaw Exemption Request -

PURPOSE: To seek Council approval for an exemption from the Noise Bylaw provisions.

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Grant the request. *The activities can take place over the weekend if required.***
2. Do not grant the request. *No weekend drilling will be allowed.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT exemptions from the Noise Bylaw be granted to Parsons Inc, to allow drilling at 307 5th Street over the weekend of May 13-14, 2023.

ANALYSIS:

- A. **Background:** Section 2(j) of Noise Bylaw 1079, 2008 requires that excavation, construction and similar activities in residential zones must take place weekdays between 7:00 a.m. and 6:00 p.m. As required by section 4 of the bylaw, a variance request has been received 30 days in advance of the event.
- B. **Discussion:** The civil engineering firm conducting drilling at 307 5th Street expects to complete its work during the permitted window but is seeking an exemption in case they need to continue working over the weekend.
- C. **Attachments:**
 - Noise Bylaw Variance Request (Schedule A)
 - Noise Bylaw 1079
- D. **Financial Implications:** There are no costs associated with this request.
- E. **Corporate Priority:** Nil
- F. **Environmental Implications:** Nil
- G. **Communication Strategy:** Nil

CAO Approval: 2023.04.24

VILLAGE OF KASLO

BYLAW NO. 1079

A BYLAW TO PROHIBIT OR REGULATE NOISES WITHIN THE LIMITS OF THE VILLAGE OF KASLO

WHEREAS Sections 8(3)(h) and 64 of the Community Charter give a municipal Council the authority to regulate, prohibit and impose requirements in relation to noise that is liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public;

AND WHEREAS the Council of the Village of Kaslo deems it necessary to exercise its authority in relation to noise for the protection and enhancement of the well-being of the inhabitants of the Village of Kaslo;

NOW THEREFORE the Council of the Village of Kaslo, in open meeting assembled, enacts as follows:

1. No person shall make, cause or permit to be made noises or sounds in or on a highway or elsewhere within the boundaries of the Village of Kaslo, which disturb or are liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public.
2. Without limiting in any way Section 1 of this Bylaw, persons are specifically prohibited from carrying out the following activities within the boundaries of the Village of Kaslo that disturb or are liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public:
 - (a) the playing or operation of any radio, phonograph, stereophonic equipment, television receiving set, electronic device, musical instrument, or any apparatus, equipment or device that makes, plays, reproduces or amplifies sound, regardless of whether the sound emanates either from within or on private property or any public place;
 - (b) the keeping of any animal, dog or fowl that makes or causes noises or sounds;
 - (c) the use or operation of an automobile, motorcycle or other vehicle that produces sounds or noises arising from its state of disrepair;
 - (d) the discharging into the open air of the exhaust of any stationary internal combustion engine, motor vehicle engine or automobile engine;

- (e) the sounding of a horn or other signalling device upon an automobile, motorcycle or other vehicle while it is not in motion;
 - (f) the sounding of a horn or other signalling device upon an automobile, motorcycle or other vehicle while it is in motion, except as a danger or warning signal;
 - (g) the making or causing of noise or sound on a street, highway or lane adjacent to any school, church, hospital, dwelling, hotel, motel or other type of residence, if any of them are occupied by one or more persons;
 - (h) the loading or unloading of any truck, wagon, automobile or motor vehicle in or upon any public or private place or premises;
 - (i) the use of any instrument or any device for the production or amplification of sounds, between ten o'clock PM and eight o'clock AM, in or upon private premises or any public place; and
 - (j) the erecting (including excavating), demolishing, constructing, reconstructing, altering or repairing of any building in any residential district, or the excavating of any street, highway or lane in any residential district, other than on weekdays between the hours of seven o'clock AM and six o'clock PM.
3. This Bylaw does not apply to the following:
- (a) a motor vehicle under the control of the Fire Department while responding to a fire alarm or of a Peace Officer while discharging his duty, or an ambulance responding to an emergency;
 - (b) any activity under Section 2(j) that is carried on to attend to an accident or emergency that threatens public health or safety and is carried out under the authority of a permit issued by the Chief Administrative Officer or designate of the Village of Kaslo;
 - (c) a Village of Kaslo vehicle engaged in the necessary public business of the Village;
 - (d) the sounding of bells or chimes to announce a church service of any kind; and
 - (e) building or vehicle security alarms or fire alarms.

4. The provisions of this bylaw may be varied by application to Council in the form of Schedule A attached hereto, received by Council no less than 30 days in advance of the event requiring varied hours and made by the applicant.
 - (1) Any variance in hours shall be made by resolution of Council adopted in Regular or Special meeting.
5. A person who violates any provision of the Bylaw commits an offence and is liable, upon conviction, to the maximum penalties prescribed by the Community Charter and the Offence Act, plus the costs of prosecution.
6. The Village of Kaslo Noise Abatement Bylaw No. 1035, 2006, is hereby repealed.
7. This Bylaw shall take effect upon its adoption.
8. This Bylaw may be cited for all purposes as "Village of Kaslo Noise Abatement Bylaw No. 1079, 2008".

READ A FIRST TIME this 28th day of October 2008.

READ A SECOND TIME this 28th day of October 2008.

READ A THIRD TIME this 28th day of October 2008.

RECONSIDERED AND ADOPTED this 12th day of November, 2008.

Chief Administrative Officer

Mayor

Certified correct:

Chief Administrative Officer

Bylaw 1079

VILLAGE OF KASLO
SCHEDULE A

APPLICATION TO VARY NOISE ABATEMENT BYLAW 1079

All applications must be received by the Village of Kaslo 30 days in advance of date proposed for any variance

Name of Applicant: Brianna Patrician (Parsons Inc.)

Mailing address: 100 - 9347 200A Street, Langley, BC
Civic address:

Authorized contact:
Telephone Number: 604-250-8432

Bylaw section # variance requested: 1079
Dates requested: May 13-14, 2023

Maximum variance permitted is 3 hours.

Reasons for variance:
Drilling boreholes on 307 5th Street, Kaslo, BC. We are hoping to finishing everything during the work week, but wanted the weekend as contingency.

Supporting documentation attached:

Authorized signatory (Signature):



REQUEST FOR COUNCIL DECISION

PREPARED BY: Catherine Allaway, Corporate Officer

DATE: April 21, 2023

SUBJECT: Electric Pickup Truck Purchase

PURPOSE: To seek Council authorization to purchase an electric pickup truck

OPTIONS:

Recommendation is indicated in **bold**. Implications are in *italics*.

1. **Authorize the purchase. *The truck will be ordered.***
2. Do not authorize the purchase. *No new truck will be ordered.*
3. Refer back to staff for further review and report.

RECOMMENDATION:

THAT the Village of Kaslo purchase a 2023 Ford F-150 Lightning XLT electric pickup truck from Nelson Ford, at a cost of \$83,519 plus applicable taxes.

ANALYSIS:

- A. **Background:** The Village of Kaslo's Ford Ranger pickup truck is nearing the end of its life expectancy. The Village applied to the Columbia Basin Trust (CBT) for grant funding to cover 75% of the cost of purchasing a new electric pickup truck to replace the Ford Ranger. Funding has been approved and a vehicle has been sourced. A Council resolution is required to authorize the purchase.
- B. **Discussion:** Staff recommends sole sourcing this purchase as there are no other electric pickup trucks available for purchase. Due to continuing supply chain issues, delivery is estimated to take 6-9 months.
- C. **Attachments:**
 - F-150 Lightning XLT Purchase Agreement
 - CBT Funding Agreement: Village of Kaslo Energy Efficiency Upgrades and Electric Vehicle Support
- D. **Financial Implications:** The Village has obtained a grant of \$170,000 from CBT to purchase an electric vehicle and complete energy retrofits on the Kemball Memorial Centre. The Village is required to contribute at least 37% of the overall cost of the project. The purchase price of the vehicle falls within the amount budgeted in the grant application. Proceeding with the purchase of an electric pickup truck will leverage the Village's contribution and use available grant funds, reducing the cost to the taxpayer. The Village's share of funding will come from the Carbon Reserve account, so there will be no general taxation impact. If the Village was to purchase a gasoline-powered pickup truck, the entire cost would be borne by the Village through financing and taxation.
- E. **Corporate Priority:** Reducing vehicle emissions was identified as a priority in the West Kootenay 100% Renewable Energy Plan.

F. **Environmental Implications:** The move to electric fleet vehicles aligns with the Village's commitment to reducing CO₂ emissions from corporate activities.

G. **Communication Strategy:** Nil

CAO Approval: 2023.04.24

Seller Identification (the "Seller") **MOTOR VEHICLE PURCHASE AGREEMENT (the Agreement)**
NELSON FORD SALES (2003) INC.



623 RAILWAY STREET NELSON, BC V1L 1H5
 Ph: (250)352-7202

GST # 10008117

DEALER # 28082

Buyer Identification (the "Buyer") Tick this box if the Buyer is under 19 years of age
 The Buyer declares that, if an individual, he/she resides at the address provided below, or if a corporation or other business entity, the chief executive office of the corporation or entity is located at the address provided for chief executive office.

Customer#: 26544

Seller's Contract # 20979

Names The Village Of Kaslo

DL #

Date 04/21/2023

E-mail address deputy@kaslo.ca

Bus. Tel (250)353-7767

Res. Tel (250)353-7767

413 Forth Street Address / Chief Executive Office Address

Cell Tel

Fax

Kaslo, BC Postal Code VOG 1M0

Description of Vehicle (the "Vehicle")			
Year <u>2023</u>	Make <u>FORD</u>	Series & Model <u>F-150 LIGHTNING</u>	# of Cylinders <u>0</u>
Odometer: <u>0</u>	<input type="checkbox"/> Km <input type="checkbox"/> Mi	Colour - ext.	Colour - int. (optional)
VIN #	Stock # <u>Build</u>		
RV Coach VIN #	Year Coach	GVW/Camper Net Weight	
Offer to Purchase: The Buyer offers to purchase the New <input type="checkbox"/> Used <input type="checkbox"/> Demonstrator <input type="checkbox"/> Vehicle described and identified as follows and any additional equipment or services described in this Agreement on the following terms and subject to the following conditions:			
Vehicle Declarations: The following statements are true to the best of knowledge and belief			
1	Is the Vehicle suitable for transportation in compliance with the Motor Vehicle Act?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	If no, the Buyer and the Seller agree that the Vehicle is sold for parts only for purposes other than the transportation and that there is no express or implied warranty. The Buyer further agrees and understands that the Vehicle may not be operated on a roadway.		
3	Has the Vehicle ever been used as any of the following (if yes, tick all that apply): <input type="checkbox"/> taxi <input type="checkbox"/> police vehicle <input type="checkbox"/> emergency vehicle <input type="checkbox"/> organized racing <input type="checkbox"/> lease vehicle <input type="checkbox"/> rental vehicle	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Has the Vehicle ever been registered outside British Columbia? (a) If yes, in what jurisdiction(s) has the Vehicle been previously registered? Date the Vehicle was brought into British Columbia: (b) Has the Vehicle been brought into British Columbia specifically for the purpose of resale?		<input checked="" type="checkbox"/>
5	Has the Vehicle sustained damages requiring repairs totaling more than \$2000? (a) If yes, what is the total amount of such costs? \$ <u>N/A</u> Attach available details.		
6	Does the odometer of the Vehicle accurately record the true distance travelled by the motor vehicle? If no, attach available details.	<input checked="" type="checkbox"/>	

PURCHASE PRICE CALCULATION	
Price of Vehicle	82,795.00
Additional equipment, services or warranties	
Extended Vehicle Warranty	N/A
Administrative/Documentation fees	699.00
BC tire advance disposal fee 5 tires @ \$ 5.00 per tire	25.00
Propane equipment test	N/A
TOTAL VEHICLE PRICE	83,519.00
FEDERAL LUXURY TAX	N/A
TRADE-IN ALLOWANCE	N/A
PRICE DIFFERENCE	83,519.00
PURCHASE PRICE	83,519.00
GST on purchase price	4,175.95
PST on purchase price	8,351.90
Less manufacturer's rebate	N/A
Disability Insurance \ Critical Illness	N/A
Life Insurance	N/A
Buyer's GST number:	GST N/A
Buyer's PST number:	PST N/A
PURCHASE PRICE WITH GST/PST	96,046.85
Lien payout on Trade-in	N/A
TOTAL PURCHASE PRICE	96,046.85
Payments - These payments are non-refundable except as provided in paragraph 5 (see reverse)	N/A
Deposit	N/A
BALANCE OWING	96,046.85
PPSA fee	N/A
AMOUNT TO FINANCE	N/A

Description of Trade-in (the "Trade-in" or "Trade-in Vehicle")			
Year	Make	Series & Model	# of Cylinders
Odometer	<input type="checkbox"/> Km <input type="checkbox"/> Mi	Stock #	Colour-ext.
VIN #	Colour-int.		
RV Coach VIN #	Coach Year		
Estimated amount of lien	Owing to		
Year	Make	Series & Model	# of Cylinders
Odometer	<input type="checkbox"/> Km <input type="checkbox"/> Mi	Stock #	Colour-ext.
VIN #	Colour-int.		
RV Coach VIN #	Coach Year		
Estimated amount of lien	Owing to		
Trade-in Declarations: The following statements are true to the best of knowledge and belief			
1	Is the Trade-in suitable for transportation in compliance with the Motor Vehicle Act?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2	If no, the Buyer and the Seller agree that the Trade-in is sold for parts only for purposes other than the transportation and that there is no express or implied warranty. The Buyer further agrees and understands that the Trade-in may not be operated on a roadway.		
3	Has the Trade-in ever been used as any of the following (if yes, tick all that apply): <input type="checkbox"/> taxi <input type="checkbox"/> police vehicle <input type="checkbox"/> emergency vehicle <input type="checkbox"/> organized racing <input type="checkbox"/> lease vehicle <input type="checkbox"/> rental vehicle		
4	Has the Trade-in ever been registered outside British Columbia? (a) If yes, in what jurisdiction(s) has the Trade-in been previously registered? (b) Has the Trade-in been brought into British Columbia specifically for the purpose of resale?		
5	Has the Trade-in sustained damages requiring repairs totaling more than \$2000? (a) If yes, what is the total amount of such costs? \$ <u>N/A</u> Attach available details.		
6	Does the odometer of the Trade-in accurately record the true distance travelled by the motor vehicle? If no, attach available details.		
7	Is the Trade-in subject to any liens, security interests, or other encumbrances? If yes, attach details.		

Confirmation of Offer to Purchase: **THIS IS A LEGAL AND BINDING CONTRACT READ THE ENTIRE DOCUMENT BEFORE YOU SIGN.**

The Seller agrees to and will give the Buyer a copy of this Agreement at the time it is accepted by the Buyer.

1. The Buyer acknowledges that this Agreement does not constitute binding on the Seller until accepted and signed by an authorized representative of the Seller and their signature do not have the authority to accept an agreement on behalf of the Seller.

2. The Buyer declares that they have inspected the Vehicle and are satisfied with its mechanical and physical condition as of the date of this Agreement.

3. The Buyer acknowledges that the Seller will hold all rights and title to this Vehicle until all amounts owing on the vehicle under this Agreement have been paid in full.

4. The Buyer declares that they are the owner of this Trade-in vehicle or the duly authorized signatory of the owner.

5. The Buyer agrees to transfer title to the Trade-in Vehicle at such time and to such person as specified by the seller.

6. The Buyer declares that they are purchasing the vehicle primarily for (tick one):
 Personal Use Business Use

7. The Buyer declares that they have read and understand the Terms of this Agreement, including paragraphs 1 to 23 (see reverse).

8. Effective October 1st 2021, unless the Buyer is a motor dealer registered under the Motor Vehicle Act, they may not use the resale exemption to claim a credit or refund of PST paid on the Vehicle if resold or re-sold.

Buyer's signature _____ Date 04/21/2023
 Buyer's signature _____ Date 04/21/2023

Personal Information: The Buyer hereby consents to the collection, use and disclosure of the Buyer's personal information by the Seller and other persons for all purposes consistent with the transaction described in this Agreement, and for providing information about other products and services of the Seller and such other persons. The Buyer may withdraw consent or obtain information about the Seller's privacy policy by contacting the Seller's privacy officer.

The Buyer CONSENTS to (tick all that apply):
 The Seller receiving the information from my Driver's License for the purposes of this Agreement, insurance purposes and advising the manufacturer.
 The Seller using the information to contact me regarding this purchase and to provide me with information about vehicles, products and services of the Seller. The Buyer can withdraw consent at any time upon written notice to the Seller.
 The Seller and the manufacturer send me email/text messages regarding future products or services. I may revoke this consent at any time.

Date 04/21/2023 Signature The Village Of Kaslo

Seller's Acceptance: The Seller accepts the Buyer's offer to purchase the Vehicle on the terms and conditions described in this Agreement.
 Seller's Authorized Representative: **NELSON FORD SALES (2003) INC.** Dealer
 Accepted by _____ License # _____
 Signature _____ License # 105244
 Salesperson's Name Mark Bachynski

RECEIPT OF AGREEMENT: The Buyer acknowledges that they have received a copy of this Agreement which has been signed by the Seller. Buyer's initials _____



Preview Order K001 - W1E - 4x4 SuperCrew: Order Summary Time of Preview: 04/21/2023 13:53:36 Receipt: 4/21/2023

Dealership Name: Nelson Ford Sales (2003) Inc

Sales Code : CB7247

Dealer Rep.	MIKE GORETZKI	Type	Fleet	Vehicle Line	F-150	Order Code	K001
Customer Name	THE CORPORATION OF	Priority Code	80	Model Year	2023	Price Level	335

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW-145	\$79000	8250# GVWR PACKAGE	\$0
145 INCH WHEELBASE	\$0	JOB #2 ORDER	\$0
2023 MODEL YEAR	\$0	FRONT LICENSE PLATE BRACKET	\$0
FEDERAL EXCISE TAX	\$100	LED WARNING BEACONS-AMBER*ACCY	\$800
TOTAL BASE VEHICLE	\$79100	BEDLINER SPRAY-IN *ACCY	\$600
OXFORD WHITE	\$0	*****	\$0
CLOTH BUCKET SEATS W/ CONSOLE	\$0	**THIS VEH. NOT INTENDED FOR *	\$0
MEDIUM DARK SLATE	\$0	* SALE OR REGISTRATION IN US**	\$0
EQUIPMENT GROUP 312A	\$0	* RETAIL PRICES EXCLUDE *	\$0
.XLT BEV SERIES	\$0	* GST/HST *	\$0
.20" ALLOY DARK GREY WHEELS	\$0	*****	\$0
.ZERO EMISSION VEHICLE	\$0		\$0
DUAL EMOTOR-STD RANGE BTRY	\$0	U.S. GAL FUEL CHARGE	\$0
SINGLE-SPEED TRANSMISSION	\$0	FDAF ASSESSMENT	\$0
.275/60R20 BSW ALL-SEASON	\$0	DESTINATION & DELIVERY	\$2295
.ELECTRIC DRIVE E-LOCK RR AXLE	\$0		
TOTAL BASE AND OPTIONS			MSRP \$82795
DISCOUNTS			NA
TOTAL			\$82795

ORDERING FIN: 0G000 END USER FIN: 0G000

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

CONTRIBUTION AGREEMENT

VILLAGE OF KASLO

Box 576
Kaslo, BC V0G 1M0

('Recipient')

COLUMBIA BASIN TRUST

Suite 300, 445 – 13th Avenue
Castlegar, BC V1N 1G1

('Trust')

WHEREAS in accordance with the Trust's purposes as set out in the *Columbia Basin Trust Act*, the Trust wishes to provide a grant for the project described in Schedule 'A' (Project) to be carried out by the Recipient and the Recipient has the capacity to carry out the Project.

NOW THEREFORE this Agreement witnesses that, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. TERMS OF THE AGREEMENT

- 1.1 This Agreement will commence on February 15, 2023, and will, subject to Section 6 hereof, terminate on receipt and the Trust's approval of the Recipient's Final Report (as described in Schedule A hereto).
- 1.2 The obligations set out in Sections 9, 11, 18.5, Schedule A Sections B(5), B(6), B(7) and B(8) continue after the end of this Agreement.

2. PROJECT

- 2.1 The Recipient will undertake the Project described in Schedule A hereto in accordance with the terms of this Agreement.
- 2.2 The Recipient will not make any material changes to the Project without the prior written consent of the Trust.
- 2.3 Information used to support this Agreement that has been provided by the Recipient, either through an application process, funding request, or other submission, will be relied upon and considered accurate. The Recipient will immediately notify the Trust of any changes to any information provided to the Trust that relates to this Agreement.

3. GRANT

- 3.1 The Trust will provide a grant to the Recipient in the amount of \$170,100 (the 'Grant'), such Grant to be payable in the amounts and at the times described in Schedule A hereto.
- 3.2 The Recipient will use the Grant only for the purpose of carrying out the Project.
- 3.3 If the Project is cancelled subsequent to the commencement of this Agreement, the Recipient will immediately thereafter return the Grant to the Trust, or in the event a portion of the Grant has been expended, the amount then remaining, along with an accounting of all expenditures.

- 3.4 If, at the conclusion of the Project, a portion of the Grant remains unexpended, the Trust may agree that the unexpended portion be used for other projects of the Recipient. If the Trust does not so agree, then:

- a. if the Trust is the sole contributor to the Project, the Recipient will return the unexpended portion of the Grant to the Trust; or
- b. if the Trust is one of a number of contributors to the Project, the Recipient will return the Trust's proportionate share of the unexpended portion of the total contributions to the Project to the Trust.

- 3.5 An obligation on the Trust to make a payment under this Agreement is dependent on budget approval of funds by the Trust for the fiscal year in which the payment is to be made, regardless of any other provision in this Agreement.

4. REPORTING

- 4.1 The Recipient will report to the Trust regarding the Project as described in Schedule A.

5. ACKNOWLEDGEMENT OF THE TRUST CONTRIBUTION

- 5.1 The Recipient will use its best efforts to acknowledge the Trust's financial contribution to the Project by including the Trust's name and logo on Project-related materials.

6. EARLY TERMINATION

- 6.1 If a material provision of this Agreement is breached by the Recipient, the Trust may terminate this Agreement immediately on written notice to the Recipient.
- 6.2 In the event of a termination described in Section 6.1, the Trust will pay only such portion of the Grant not then advanced pursuant to Schedule A for Project costs up to the effective

- date of termination, which costs will not exceed the amount of the Grant.
- 6.3 If the Recipient is in default (Default) or in breach of a material provision of the Agreement, then the Recipient will immediately on written notice from the Trust repay the entirety of the Grant advanced to the date of such default or breach to the Trust.
- 7. ASSIGNMENT OF GRANT**
- 7.1 The Recipient will not assign this Agreement or the Grant or any part thereof without the prior written consent of the Trust.
- 8. RECIPIENT'S REPRESENTATIONS AND WARRANTIES**
- 8.1 The Recipient represents and warrants that:
- If it is a corporation or other statutory entity duly incorporated or created under its applicable corporate legislation it is in good standing under the laws of each jurisdiction in which it is required to be registered and will maintain its corporate existence in good standing during the term of this Agreement;
 - it has the power and authority to enter into this Agreement; and
 - it has the power, authority and capacity to carry out the Project.
- 9. INDEMNITY**
- 9.1 The Recipient will indemnify and save harmless the Trust, its officers, directors, employees, servants and agents from and against any and all claims and demands, including personal injury or death, arising from the Recipient's implementation of the Project except to the extent that such loss is caused or contributed to by the negligence of the Trust.
- 10. FURTHER ASSURANCES**
- 10.1 The parties agree to do or cause to be done all acts or things necessary to implement and carry into effect the Agreement to its full extent.
- 11. FINANCIAL MANAGEMENT AND AUDIT**
- 11.1 The Recipient agrees to maintain accurate financial records with supporting receipts for the Project and will provide the same to the Trust on request.
- 11.2 The Recipient agrees to permit the Trust, its agents and/or its auditors to inspect, and obtain copies on request, at all reasonable times, including subsequent to the termination of this Agreement, all records related to the Project.
- 12. SEVERABILITY OF PROVISIONS**
- 12.1 The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision

of the Agreement and any invalid provision will be deemed to be severed.

13. CIRCUMSTANCES BEYOND THE CONTROL OF EITHER PARTY

- 13.1 A failure to perform any obligation under the Agreement that results from any matter beyond the control of the parties, including strike, lockout or any other action arising from a labour dispute, fire, flood, act of God, war, riot or other insurrection, lawful act of public authority, or delay or default caused by a common carrier which cannot be reasonably foreseen or provided against or from, will not be considered to be a breach of any term of the Agreement.

14. NOTICES

- 14.1 Any notice or communication required to be given under the Agreement will be in writing and will be delivered personally or by courier, electronic mail or facsimile addressed to the other party at the address provided above or at such other address as either party will later designate to the other in writing.

15. DISPUTE RESOLUTION

- 15.1 If a dispute should arise regarding this Agreement, the parties agree to attempt to resolve such dispute by discussion.
- 15.2 Any dispute which cannot be resolved within thirty (30) days pursuant to Section 15.1 will be resolved by mediation. The Trust and the Recipient will agree on the choice of mediator and will share the cost equally.

16. AMENDMENT AND INTERPRETATION

- 16.1 No amendment of this Agreement will be valid unless it is agreed to in writing and signed by the parties hereto. The Trust may, in its sole discretion, waive one or more terms of the Agreement and any such waiver must be in writing.
- 16.2 In the event of a conflict or inconsistency in any provision in any Schedule or other attachment to this Agreement and the main body of this Agreement, the main body of this Agreement will prevail.

17. INSURANCE

- 17.1 The Recipient will maintain insurance coverage for all risks arising from the Project in such amounts and with such insurers as are appropriate having regard to the nature of the Project and the risks associated therewith.
- 17.2 The Recipient agrees to name the Trust as an additional insured on such insurance. On request the Recipient will provide the Trust with the cover note, certificate of insurance or copy

of each policy certified by the insurer showing the Trust as an additional insured.

18. GENERAL

- 18.1 This Agreement and the rights, obligations and relations of the parties hereto will be governed by and construed in accordance with the laws of the Province of British Columbia.
- 18.2 This Agreement constitutes the entire agreement between the parties pertaining to the matters contemplated hereby.
- 18.3 Nothing contained in this Agreement will be construed to place the parties in the relationship of agent and principal, master and servant, settlor and trustee, partners or joint ventures and neither party will have any right to obligate or bind the other party in any manner.
- 18.4 Time is of the essence hereof.
- 18.5 The Recipient acknowledges that the Trust is a public body with duties and obligations under the *Freedom of Information and Protection of Privacy Act* and that the Trust may be required

by law to disclose information relating to the Recipient, this Agreement, the Project, any associated reporting, and the Grant. The Recipient consents to the release of such information and acknowledges that this consent is made pursuant to Section 33.1(1) of the *Freedom of Information and Protection of Privacy Act*. The Recipient agrees that the Trust may disclose the Recipient's name, location and the amount and nature of any related funding to the public, individuals or any other entity in furtherance of the Trust's public purposes.

- 18.6 This Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.
- 18.7 All parties agree that participation in this project is without prejudice to the aboriginal title and rights of any First Nation, Band or members thereof.

This Agreement has been executed on behalf of the Trust and the Recipient as of the dates indicated below:

VILLAGE OF KASLO

Signed by:



Name: IAN DUNLOP

Title: CHIEF ADMINISTRATIVE OFFICER

Date: FEBRUARY 24, 2023

COLUMBIA BASIN TRUST

Signed by:



Name: Aimee Ambrosone

Title: Executive Director, Delivery of Benefits

Date: February 16, 2023

SCHEDULE A

Project: Village of Kaslo Energy Efficiency Upgrades and Electric Vehicle Support

A. Project Description

The purpose of the Project is in furtherance of the public purpose of the Trust and is specifically to purchase an electric vehicle (New Vehicle) to support the Village of Kaslo's operations and complete energy efficiency upgrades (Energy Retrofits) on the Kemball Memorial Centre located at 312 4th Street in Kaslo.

B. Duties and Deliverables

The Recipient will be responsible for all aspects of the supervision and administration of the Project, including:

1. purchasing the New Vehicle and completing Energy Retrofits as described in the Project application dated December 14, 2022 and associated report submitted by Prism Engineering Limited (collectively the "Application") including:
 - a. installing LED lighting; and,
 - b. upgrading the HVAC system;
2. applying for all applicable rebates including those offered by the Province of British Columbia and the Government of Canada;
3. providing a copy of the certificate of insurance or copy of each policy certified by the insurer showing the Trust as an additional insured;
4. ensuring all necessary regulatory permits and approvals are acquired for the Project and adhered to;
5. agreeing that the Recipient on its own behalf, and on behalf of its successors, assigns and agrees for a period of ten years after the commencement of this Agreement:
 - a. not to use the New Vehicle for anything other than the use outlined in the Application, without prior written consent by the Trust; and,
 - b. not to transfer the New Vehicle ownership or dispose of the New Vehicle, without prior written consent by the Trust;
6. agreeing that any one or more of the following events within a period of ten years after the commencement of this Agreement, constitutes a Default of this Agreement:
 - a. if the Recipient ceases to use the New Vehicle as outlined in the Application; or
 - b. if the Recipient sells or disposes of the New Vehicle, without written consent by the Trust;
7. maintaining the New Vehicle as recommended by the New Vehicle manufacturer;
8. ensuring the New Vehicle will display and maintain recognition decals, as provided and described by the Trust, for a period of ten years; and,
9. paying for a minimum of 37% of the final costs of the Project using funding sources other than the Grant.

The Recipient further agrees that nothing in this Agreement renders the Trust an owner of, or a lender in respect of, the New Vehicle.

C. Reporting Schedule

The Recipient will report as follows:

1. Interim Report due by April 30, 2024, which must include, but not be limited to:
 - a. a brief narrative on the completion of the Duties and Deliverables to date;
 - b. a brief financial report including all revenue and expenses for the Project to date;
 - c. a signed purchase agreement between the seller (Seller) of the New Vehicle and Recipient;
 - d. a written request from the Seller for a deposit; and,
 - e. confirmation that all other funding is in place sufficient to purchase the New Vehicle.
2. Final Report due on or before October 30, 2024 which must include, but is not limited to:
 - a. a completed Final Report on the template provided by the Trust; and,
 - b. a copy of the registration showing the Recipient as the legally registered owner of the New Vehicle.

D. Payment Schedule

The Trust will pay the Recipient as follows:

1. \$100,000 within 20 business days upon receipt of the fully signed Agreement;
2. \$37,000 by June 30, 2024; and,
3. \$33,100 by December 30, 2024.